



FY 2023-2024 BUDGET BOOK

FY 2023 - 2024 OPERATING BUDGETS AND
FY 2024 - 2025 PLANNED OPERATING BUDGETS

WINTER HAVEN
THE CHAIN OF LAKES CITY

THIS PAGE IS INTENTIONALLY LEFT BLANK

TABLE OF CONTENTS

Reader's Guide	005	Federal Building Fund	219
Commission / Executive Team	007	Building / Permitting Fund	221
Budget Award	008	Impact Fee Fund	227
Definitions / TRIM	009	Affordable Housing Fund	231
Organizational Chart	010	Construction Funds	233
Budget Letter	012	Transportation Fund	233
Strategic Planning	038	2021 Construction Fund	237
About Winter Haven	043	2015 Construction Fund	239
Budget Process / Amend. / Calendar	053	Solid Waste Fund	243
Summary of Sig. Accounting Policies	055	Utility Fund	255
Departmental Org. Structure	065	Customer Service	259
Revenue Graph - All Funds	068	Water Treatment Plants	262
Expense Graph - All Funds	069	Wastewater Treat. Plant #2	266
Budget Summary - All Funds	070	Utility Engineering	270
Revenue Source Summary	071	Utility Administration	274
Budget Summary - All Funds - 3 Yrs.	072	Wastewater Treat.Plant #3	278
Millage Rate Comparison - 10 Yrs.	073	Utility Service Maintenance	282
Gen. Fund Res. by Dept. - 5 Yrs.	074	Lift Station / WW Maint.	286
Personnel Information	075	Reuse Distribution	290
Debt Schedules	091	Meter Services	291
Fin. Funds / Budg. Funds Structure	097	Non-Departmental	293
General Fund	099	Stormwater Fund	295
Summary	099	Drainage	297
General Government Dept.	100	Stormwater Quality	300
City Commission	107	Non-Departmental	303
Legal	109	Willowbrook Fund	305
City Clerk	110	Dark Fiber Enterprise Fund	311
Office of the City Manager	113	Internal Services Fund	315
Financial Services Dept.	117	Human Resources	319
Public Safety Dept.	120	Facility Maintenance	323
Police Services	121	Technology Services	326
Code Compliance	127	Engineering Services	332
Fire Services	130	City Hall Annex	335
Parks, Rec. & Culture Dept.	135	Nora Mayo Building	336
Parks & Grounds	135	City Hall Building	337
Parks & Rec. Admin.	139	Non-Departmental	338
Aquatics	142	Motor Pool Fund	341
Senior Adult Center	145	Fleet Management	344
Fieldhouse & Conf.	148	Non-Departmental	348
Tennis	152	Five-Year Capital Imp. Plan	349
WHRCC	155		
Leisure Park Rentals	158	Glossary	457
Activity Fields	161	Acronyms	462
Nora Mayo hall	165		
Public Works Dept. - Streets	169		
Planning Dept.	174		
Non-Departmental	178		
Library Fund	181		
S.H.I.P. Fund	187		
Airport Fund	189		
Cemetery Fund	197		
CRA Funds	205		

THIS PAGE IS INTENTIONALLY LEFT BLANK

READER'S GUIDE

The intent of the budget document is to present the City of Winter Haven's budget in a comprehensive yet easy to read fashion. We have included this guide to break down the document into major sections and provide a brief description of what can be found in each section. The document starts with a Table of Contents.

INTRODUCTION

The section opens with this Reader's Guide followed by a cover page listing the Mayor, Commissioners and the Executive Management Team. Next is the GFOA Budget Award and then a summary of what the budget means, why certain funds are established and information related to Truth In Millage (TRIM). It is followed by an Organizational Chart and the Budget Letter. The Budget Letter discusses the major revenues and expenditures by fund and provides a brief look into the economy and how the budget is constructed. Next is our Strategic Plan which details the City Vision Plan, Mission Statement, Core Values, and the supporting Strategic Pillars. The six Strategic Pillars are defined and the corresponding Performance Metrics, Scorecard and Dashboard, and Transparency Portal are discussed. The Introduction concludes with About Winter Haven, a visual of our community, miscellaneous statistical data, a community profile and historical beginnings, the economic condition and outlook, some major initiatives, demographic statistics, principal taxpayers, historical millage rates, etc. are presented.

PROCESSES / POLICIES

This section discusses the budget adoption and amendment process, including the Budget Calendar and a Summary of Significant Policies including accounting and financial management policies.

ORGANIZATIONAL AND FINANCIAL SUMMARIES

A chart reflecting the departmental structure for the city's budget begins this section. Followed are graphs summarizing current budget revenues and expenditures. A budget summary of all funds, revenue source summary, as well as a historical look at local millage rates can be found in this section. Next is information on authorized personnel FTE to include three-year comparisons with detail of FTE changes from FY 2023 to FY 2024. Completing this category is information regarding debt, which includes outstanding debt, debt ratios, and debt to maturity schedule.

ORGANIZATION STRUCTURE / FUND STRUCTURE AND DEPARTMENTS

This section begins with a chart reflecting the fund structure for the city's budget. Historical revenue data for each of the funds is shared after the summaries. Each fund is detailed here with each department expenditures, budget narrative, performance metrics, large expense items and authorized personnel FTE.

5 YEAR CIP (CAPITAL IMPROVEMENT PROGRAM)

This section details various proposed capital improvement projects with a minimum cost of \$10,000 and a useful life of at least 5 years. It begins with a summary of funding sources for each of the projects and then details each specific project. This document is primarily a planning document, the purpose of which is to inform the City of upcoming large public improvement projects. The planning window for this CIP is fiscal years 2024 – 2028.

GLOSSARY

Frequently used terminology is defined in this section.

ACRONYMS

Frequently used acronyms are identified in this section.

COLOR GUIDE

Throughout this book you will see the City of Winter Haven department colors. These colors are utilized to differentiate the various departments at-a-glance. Any items that pertain to the full City or multiple departments will be shown in the City's primary green and blue.



COMMISSION / EXECUTIVE TEAM



MAYOR

Bradley T. Dantzler

MAYOR PRO-TEM

Nathanial J Birdsong, Jr.

CITY MANAGER

T. Michael Stavres

DEPUTY CITY MANAGER

M.J. Carnevale

ASSISTANT CITY MANAGER - PUBLIC SAFETY

Charlie Bird

COMMISSIONERS

L. Tracy Mercer

Brian Yates

IN REMEMBRANCE OF

Commissioner James "J.P." Powell

CITY ATTORNEY

John Murphy

CITY CLERK

Vanessa Castillo

EXECUTIVE MANAGEMENT TEAM

Airport
Diversity & Inclusivity
Economic Opportunity & Community Investment
Financial Services
Parks, Recreation & Culture
Police Department
Fire Department
Safe Neighborhoods
Public Affairs & Communication
Public Works
Technology Services
Water Department

Mike Moon & Eric Menger, Interim Directors
Christine Samuel, Director
Eric Labbe, Director
C.J. Scott, Director
Julie Adams, Director
David Brannan, Chief
Sonny Emery, Chief
Tanya Ayers, Manager
Katrina Hill, Director
Brittany Hart, Interim Director
Hiep Nguyen, Director
Gary Hubbard, Director

Prepared By: Financial Services Department: C.J. Scott, CFO; Allen Weeks, Budget & Management Officer

BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Winter Haven, Florida for its annual budget for the fiscal year beginning October 1, 2022.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Winter Haven
Florida**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morrill

Executive Director

WHAT IS A BUDGET?

A budget is a financial and operating plan for a City for a period called a “fiscal year”. The City of Winter Haven’s fiscal year begins October 1st and ends September 30th. The fiscal year that begins on October 1, 2023, and will end on September 30, 2024, is referred to as “Fiscal Year 2024”.

WHAT IS A FUND?

A fund is established to account for the receipt and use of specific revenues. Each fund is independent of all others. The **General Fund** is the largest and accounts for most of the traditional governmental services such as Police, Fire, Culture and Recreation, and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

Special Revenue Funds are created to account for specific revenues that can only be spent for certain purposes. Currently, these include Library Fund, Community Development Fund, Local Housing Fund, Airport Fund, Cemetery Fund, CRA – Downtown and Florence Villa Funds, Federal Building, Building/Permitting Fund, Impact Fee Fund and the WH Affordable Housing Fund.

An **Enterprise Fund** is used to account for government services that are primarily supported by user charges. These funds receive no tax money and are operated in much the same manner as a private business. Included as enterprise funds are the Solid Waste Fund, Utility Fund, Willowbrook Fund (for the City’s golf course), Stormwater Fund, and the Dark Fiber Enterprise Fund.

The **Capital Project Funds** were created for the financing sources and expenditures associated with major multi-year capital projects. Capital Projects include the Transportation Fund, 2015 Construction Fund, and the 2021 Construction Fund.

Last of all of the budgeted funds are the **Internal Service Funds**. Although similar to the Enterprise Funds, they derive all their revenue by charging departments within the City for their services. The Internal Services Fund includes Human Resources, Facility Maintenance, Technology Services, and Engineering Services. The Motor Pool Fund maintains City equipment and vehicles.

TRUTH IN MILLAGE (TRIM)

The budget and property tax rate adoption process is governed by State Statute known as TRIM (Truth in Millage). Winter Haven properties are assessed by the County Property Appraiser’s office and taxes are collected by the Tax Collector’s Office. Property owners are eligible to receive a homestead exemption of up to \$50,000 on their principal place of residence.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first hearing occurs after citizens receive a TRIM notice from the Property Appraiser. The notice includes the following information:

1. The new assessed value and the assessed value for the prior year
2. The tax bill if the current property tax rate is levied for the new year
3. The tax bill if the rolled-back rate is levied for the new year (the rolled-back rate is that property tax rate which would derive the same amount of revenue based on the new assessed values as was raised in the prior year at the old assessed values; it discounts for inflation); and
4. The property tax bill if the proposed budget is adopted

The second public hearing is advertised by means of a 1/4–page newspaper advertisement. Accompanying this advertisement is a summary of the revenues and expenditures contained within the budget tentatively approved at the first public hearing.

ORGANIZATIONAL CHART



ORGANIZATIONAL CHART

SERVICES BY DEPARTMENT

AIRPORT

Airport Administration, Operations, Maintenance, Grant Applications & Administration, Airport Billing & Collections.

CITY ATTORNEY

Legal Services (Contractually Provided)

CITY CLERK

Commission Meeting Minutes, Records Management, Historical Archives

CITY MANAGER'S OFFICE

City Commission Coordination, City-Wide Administration, Public Affairs & Communication, Diversity & Inclusivity

ECONOMIC OPPORTUNITY & COMMUNITY INVESTMENT

Engineering, Planning, CDBG / S.H.I.P. Affordable Housing, Building / Permitting, Downtown & Florence Villa CRAs

HUMAN RESOURCES

Organizational Effectiveness, Safety, Health & Wellness, Special Assignments, Risk Management

TECHNOLOGY SERVICES

Information Technology, Dark Fiber Enterprise, GIS, Cybersecurity

FINANCIAL SERVICES

Budget, Accounting, Payroll, Procurement, Courier / Mail Service, Internal Audit, Grant Management

PARKS, RECREATION & CULTURE

Library, Recreations, Parks, Grounds, Cemeteries, Athletics, Facility Maintenance

PUBLIC SAFETY

Police Administration, Police Support & Community Services, Law Enforcement Operations, Code Compliance, Fire Administration, Fire Emergency Services, Fire Prevention & Education, Fire Emergency Management

PUBLIC WORKS

Natural Resources, Streets & Drainage, Transportation (TIP), Solid Waste, Fleet Maintenance

WATER UTILITY

Administration, Asset Management, Utility Account Services / Payment Services, Field Services, Water Production & Distribution, Wastewater Operation & Maintenance

September 12, 2023

To the Honorable Mayor,
Members of the City Commission
The City of Winter Haven, Florida



We are pleased to submit for your consideration and approval the Fiscal Year 2023-2024 City of Winter Haven Operating Budget. Due to prudent management by the Commission, the City has strengthened its finances and infrastructure and is well positioned for growth and development. The \$260.0 million budget is a responsible spending plan which expands the level of services provided to our citizens.

With a robust housing and construction market, as well as increased development activity, the City continues to experience positive taxable property values. Taxable values increased 15.24% this year, compared to prior year's taxable value. It is important to note that while market values continue to increase, the "Save Our Homes" (SOH) cap will moderate the impact to taxpayers' assessed values from rising market values. For 2023, assessed values will be capped at 3%. Please note that 67.6% of properties in the City are homesteaded.

Due to prudent management by the Commission, the City has strengthened its finances and infrastructure. In early April, S&P Ratings raised its rating to 'AA' from 'AA-' on the City's outstanding non-ad valorem revenue bonds. This favorable rating reflects the City's strong financial performance and growing reserves. Contributing factors to the rating include stable finances with strong performance supported by stable revenues and tax base growth, maintenance of very strong available reserves, and regular budget monitoring and capital planning, and a strong institutional framework.

Each year, the Commission adopts a fiscally sound approach to budgeting, allowing the City to be responsible financial stewards of its resources. This year has had its own economic challenges, such as fluctuating oil prices, supply and distribution issues, and the inflation of consumer goods and services. Some capital improvement projects have been postponed or delayed due to escalating project costs and supply issues.

Staff continues to evaluate rate and fee structures to support services. The City manages expenditures continually, reviewing service levels and costs. In the current year, staff proposed up to a 25% reduction in building permit fees as the Building Fund has excess funds that may not be carried forward to future years. There is also consideration to issue debt in the upcoming fiscal year to fund capital and infrastructure projects. These projects will also receive the benefit of grant funding.

In an effort to strategically align operational, policy-based, and financial investment decisions, the City Manager's Office began a strategic initiative to capture measurable data and constituent feedback in six unique service categories that encompass all of the services provided by the organization. The formation of these key areas of service were vetted through focus groups that included graduates of City University Class I, current community partners, and the leadership of the various City departments. The resulting strategic pillars include Quality of Life; Community Safety; Infrastructure; Responsible Government; Environmental Stewardship; and Economic Sustainability.

The pillars will be an essential aspect of the performance measurements detailed in the FY 2023-2024 Budget, in an effort to capture relevant metrics and data for evaluative purposes. Additionally, the City is working with a vendor to facilitate community surveys that will help capture constituent sentiment on how the City is performing in relation to each of the pillars. Collectively, this information will be used to help guide recommendations for operations, policy, and financial investments moving forward. Furthermore, the pillars will provide a framework for communicating back to the community via annual reports, presentations (e.g., the State of the City address, civic groups, neighborhood groups, etc.), and informational pieces.

KEY BUDGET HIGHLIGHTS:

- The current millage rate for FY 2023-2024 is 6.5900 mills.
- Property values for the City increased 15.24% to \$4.26 billion in FY 2023-2024, compared to \$3.70 billion in FY 2022-2023.
- Ad Valorem revenues increased \$3,192,562 in the General Fund totaling \$25,059,424 for FY 2023-2024. Ad Valorem proceeds in the Downtown CRA District and Florence Villa District are \$3,209,855 and \$1,107,287, respectively. A combined increase of \$576,192 over prior fiscal year.
- The City is committed to fund the Affordable Housing Initiative by allocating \$250,000 from the General Fund to the Affordable Housing Fund, which includes a Residential Infill Affordable Housing Program.
- To maintain the quality of life for its neighborhoods, the City has budgeted several transportation projects including resurfacing of roads, and the maintenance of multipurpose trails, and sidewalks.
- With the benefit of grant funding from the Florida Department of Transportation and the Federal Aviation Administration, the City of Winter Haven Airport will develop its commerce park, and complete the South Apron Rehabilitation project.
- The Commission approved a complete rebuild of the Winter Haven Recreation and Cultural Center (WHRCC). The project will feature a double multi-use gymnasium, a zero-grade entry swimming pool, splash pad, an outdoor sport court, community meeting space, library/technology area, kitchen, and offices.
- A major capital initiative of the Utility Fund is a Water Recovery Facility which would combine two wastewater treatment facilities into one and establish a new lift station to manage future flows.
- The City provides grant and aid funding to several entities including the Community Partners as they are active participants in efforts to achieve the mission and vision of the City. Community Partners include the Winter Haven Economic Development Council, the Greater Winter Haven Chamber of Commerce, Main Street Winter Haven, and Polk Vision.
- Thirteen new full time employee positions are budgeted across the various funds; with the Deputy Chief of Police position funded for one year only.
- A 2.5% step increase for employees to be received on their anniversary date is budgeted in adherence to the Step Plan approved in September 2021.
- A Cost of Living Adjustment is included to address retention, recruitment, and economic hardship with a weighted focus on our front-line staff. Consideration of the challenges to recruit public safety employees is also addressed in the proposed budget.

GENERAL FUND

REVENUES

\$65,964,544

Ad Valorem Taxes:

On July 1, 2023, the Polk County Property Appraiser reported the taxable value of property located in Winter Haven to be \$4,265,767,321, a \$564,271,137 (15.24%) increase over the previous year's value. After allocating \$325,203,534 taxable value to the two CRA Districts, the General Fund reflects taxable value of \$3,940,563,787, with which to apply the millage rate. The current millage rate of 6.5900 mills in FY 2023-2024 will produce \$25,059,424 to the General Fund Budget at a collection rate of 96.50%. The FY 2023-2024 rolled-back millage rate is 6.0066 mills. Since the proposed millage rate of 6.5900 mills exceeds the rolled-back rate, the City is required to advertise the millage as a tax increase in compliance with a State law known as the Truth In Millage Act (TRIM).

Franchise and Utility Taxes:

The City imposes a Franchise and Utility Tax on the sale of electricity, natural and bottled gas, water, and fuel oil within the City limits of Winter Haven. The budget reflects a 2% increase over current year anticipated revenues, matching the expected growth in the residential customers relocating to Winter Haven.

State Shared Revenues:

The Florida Department of Revenue provides local governments an annual estimate of the proceeds the local government can expect from several of the revenues in this classification. Most proceeds in the revenue classification comes from the One Half Cent Sales Tax and State Sharing Revenue. The Department of Revenue is forecasting a 9.77% increase in the Half Cent Sales tax and an 8.62% increase in State Sharing Revenue.

Contributions:

In February 2017, the City Commission passed Resolution No. R-17-10. This resolution required staff to reduce the annual contribution from the Water and Sewer Fund to the General Fund by \$300,000 per year until the annual contribution is equal to or less than 12% of Water and Sewer Fund operating revenues, as reported in the previous year's Annual Comprehensive Financial Report (ACFR). This is the third consecutive year, the budget contribution to the General Fund meets the 12% threshold. The FY 2023-2024 budget contribution from the Water and Sewer Fund to the General Fund is \$4,647,009.

GENERAL FUND

EXPENDITURES

\$70,560,812

Due to the increase in taxable values of Winter Haven property, the City is able to provide additional services in the General Fund. Some additional Fund highlights are as follows:

- The General Fund provides \$305,000 financial support for Not-For-Profit organizations vetted by a City Commission appointed committee and a \$350,000 commitment for the renovation of the Dennison Stadium.
- The budget includes funding for Community Partners, Service Delivery Partners; supporting community development projects, and External Contracted Services; supporting mass transit and homeless initiatives.
- The General Fund includes a \$250,000 transfer to the Affordable Housing Trust Fund.
- The FY 2023-2024 provides a transfer from the General Fund in the amount of \$5,208,600 to the 2015 Construction Fund, to support the following capital projects: Rowdy Gaines Pool renovation, Lake Elbert Trail, Nora Mayo Hall HVAC renovations, and Lake Maude Project. Excess surplus funds from FY 2022-2023 may be provided to fund these projects.
- Three and one-half new employee positions are added at a cost of \$309,168. The Deputy Chief of Police position is funded for one year only.
- The Employee Pay Step Plan is funded at 2.5% for the second year as well as a Cost of Living Adjustment (COLA). The General Fund's cost of the COLA is \$481,478

LIBRARY FUND

REVENUES

\$1,970,413

Support from the General Fund is budgeted to increase \$10,999 during the year. The increase would have been larger if not for the \$237,902 cash carry forward from FY 2022-2023. The County's contribution is budgeted to increase \$33,000.

EXPENDITURES

\$2,116,645

The Library operation will be staffed at the same level in FY 2023-2024 as in the previous year at 14 fulltime and three-part time employees. The amount to be spent on the purchase of books increased from \$56,700 to \$89,535. With the 20th anniversary of the building, major initiatives include \$25,000 for interior painting and \$30,000 to replace carpet multipurpose and work rooms.

SHIP FUND

REVENUES

\$644,073

The SHIP Fund accounts for the activity generated by the City's participation in the State Housing Initiatives Partnership (SHIP) Program. The purpose of the SHIP program is to provide safe, decent, affordable housing to very low, low and moderate income households. The SHIP program derives its funding as a result of the Sadowski Affordable Housing Act passed by the Florida Legislature. The Sadowski Act increased the documentary stamp fee on real estate transactions by 10 cents per \$100 and dedicated 70 percent of that to cities and counties. The proceeds are distributed annually among participants on a pro rata formula based on population. Participants have two years from the end of the State's fiscal year of the award to spend the funds received through the SHIP program.

In FY 2023-2024, the City is budgeted to receive \$613,073 from the State of Florida. Other revenues include loan repayments and interest earnings. These funds, along with \$1,285,972 cash carry forward from prior year, will provide major housing initiatives.

EXPENDITURES

\$1,739,123

The City is budgeted to spend \$1,681,693 on housing rehabilitation, down payment assistance, closing cost assistance, and minor repair assistance. Other expenditures include administration fees and personnel costs.

AIRPORT FUND

REVENUES

\$10,615,832

The Airport continues to have robust activity and more demand for hangar leases. Revenues for rents, royalties, and fuel sales are anticipated to increase over \$95K, when comparing current estimated revenues to prior year actual revenues. In FY 2023-2024, several capital projects are budgeted with grant proceeds as the largest source of funding for these projects. Major initiatives are the South Apron Rehabilitation, the Digital Tower, and Commerce Park. Funding includes \$3,878,740 from the FAA, \$2,413,880 from the FDOT, and \$785,382 from the City, for these projects.

EXPENDITURES

\$10,501,269

Due to an increase in budgeted capital and operating expenditures, a minimal cash surplus is reflected. However, completion of these projects will enhance operations and provide financial opportunities in the future for the Airport.

CEMETERY FUND

REVENUES

\$799,900

Revenues are budgeted to decrease in FY 2023-2024 due to a decrease in cemetery lot sales and grave preparation. A General Fund subsidy of \$300,000 is budgeted for FY 2023-2024. The Impact Fee Fund is budgeted to transfer \$200,000 to the Cemetery Fund in FY 2023-2024 to fund the cost of expanding the Rolling Hills Cemetery.

EXPENDITURES

\$691,729

The Cemetery operation is budgeted to operate with the same number of employees in FY 2023-2024 as in prior year. There are plans to develop a new section at the Rolling Hills Cemetery at a cost of \$400,000.

DOWNTOWN CRA FUND

REVENUES

\$3,274,055

The gross taxable value of property located in the Downtown CRA District increased \$27,330,988 (6.86%) in FY 2023-2024 compared to the previous year. When adjusting the taxable value by the 1999 base year value with a 95% proportion value, the net tax increment value is \$241,793,344. Utilizing the City's proposed millage rate of 6.5900 mills and the County's anticipated millage rate of 6.6852 mills, the expected FY 2023-2024 ad valorem revenue is budgeted to be \$3,209,855, a \$298,539 increase over the previous years' revenue.

EXPENDITURES

\$6,446,484

The Downtown CRA budget is prepared prior to the Advisory Board making a budget recommendation to the City Commission. Staff assigns values to personnel, operating and debt service costs and budgets the residual funds in the capital category. These residual funds are the amounts of money available for capital projects. The residual balance available in FY 2023-2024 is \$3,213,543. Major capital projects include the Sidewalk Café/ Joyce B. Davis Park, Avenue C Lighting, Bowen Yard Pond improvements, installation of Wayfinding Signage, and 3rd Street/ Magnolia Avenue B/ 2nd Street construction.

FLORENCE VILLA CRA FUND

REVENUES

\$1,122,287

The taxable value of property located in the Florence Villa CRA District increased \$23,058,645 (22.10%) in FY 2023-2024 compared to the previous year. When adjusting the taxable value by the 1999 base year value with a 95% proportion value, the net tax increment value is \$83,410,190. Utilizing the City's proposed millage rate of 6.5900 mills and the County's anticipated millage rate of 6.6852 mills the expected FY 2023-2024 ad valorem revenue is budgeted to be \$1,107,287, a \$277,653 increase over the previous years' revenue.

EXPENDITURES

\$2,200,020

As with the Downtown District, the Florence Villa CRA Fund Budget is prepared by staff prior to the approval of the Advisory Committee. Staff calculates personnel and operating costs leaving the residual balance available for projects in the capital account. These residual funds are the amounts of money available for capital projects. The residual balance available in FY 2023-2024 is \$974,396. Major initiatives include land acquisition, residential improvement grants, commercial façade grants and residential infill new construction.

FEDERAL BUILDING FUND

REVENUES

\$150,212

The United States General Services Administration donated the Federal Building to the City in 2003 in an effort to dispose of surplus Federal Buildings. The original lease with the United States Department of Agriculture (USDA), the building's lone tenant, expired on November 30, 2019. An amendment to this lease was negotiated in September 2020 that includes a 2 ½ % annual CPI adjustment and is set to expire on November 30, 2024. A new amendment was approved in August 2023, which will continue to implement a 2 ½ % annual CPI adjustment and will extend the lease until November 30, 2029.

EXPENDITURES

\$228,675

Surplus funds have historically been transferred annually to the General Fund. In FY 2022-2023, transfers were halted due to maintenance costs for painting and flooring. The FY 2023-2024 Budget reflects a transfer of \$140,000 to the General Fund and an allocation of \$30,000 for an HVAC system.

BUILDING / PERMITTING FUND

REVENUES

\$2,506,750

Winter Haven has experienced unprecedented growth the past several fiscal years. This growth has been reflected in unusually high building permit revenue. Building revenues are budgeted to increase moderately as consideration is given to reduce permit fees. The Commission has approved a reduction in building permit fees by up to 25% as the Building Fund has excess funds that may not be carried forward to future years.

EXPENDITURES

\$2,562,845

Due to the high volume of activity, the FY 2023-2024 Budget reflects two additional personnel positions. For the past several years, funds have been transferred to the Construction Fund to build a facility for Permitting activities and acquire a satellite office to better serve the citizens of Winter Haven. The 2015 Construction Fund provides a budget of \$6,000,000 for a building facility and satellite office.

IMPACT FEE FUND

REVENUES

\$2,720,000

Impact fees have experienced tremendous activity this year. As of July 2023, impact fee revenue exceeded budget by \$2.89 million. The FY 2023-2024 Budget reflects conservative growth with revenues of \$2,720,000.

EXPENDITURES

\$3,918,675

Impact fee expenditures are reflected as transfers to the appropriate funds. Listed below are the transfers for FY 2023-2024.

- Library Impact Fees are transferred for the expansion of the Library book inventory in the amount of \$89,600.
- Transportation Impact Fees are transferred to the Transportation Fund in the amount of \$200,000 to support the Motor Pool Road Project.
- Police Impact Fees of \$1,200,000 will be transferred to the General Fund to partially offset the acquisition of a police vehicle and fund the capital depletion fund.
- Fire Impact Fees of \$1,020,000 will be transferred to the General Fund to partially offset the cost of the future purchase of fire vehicles.
- Parks/Recreation – \$200,000 is allocated to the Cemetery Fund for the expansion of Rolling Hills Cemetery, \$1,209,075 is transferred to the 2015 Construction Fund for the Lake Maude Park Phase II Project.

AFFORDABLE HOUSING FUND

REVENUES

\$280,000

The Affordable Housing Fund was established pursuant to Ordinance 0-21-59 approved in September 2021. The Fund was created as one of the recommendations made by the Florida Housing Coalition in the Affordable Housing Action Plan completed in August 2021. Another recommendation contained in the plan was for the City to fund the Affordable Housing Initiative in the amount of \$250,000 annually. The FY 2023-2024 and FY 2024-2025 Budgets accommodate this recommendation.

During FY 2021-2022, the General Fund contributed \$1,500,000 to the Fund. In addition to the General Fund's contribution, proceeds from the sale of lots sold for the construction of affordable housing were deposited into this Fund.

EXPENDITURES

\$220,000

The FY 2023-2024 Budget reflects a \$220,000 contribution to Heart for Winter Haven. Heart for Winter Haven assists citizens by providing case management stabilization services and assists in finding secure and safe housing for those in need.

TRANSPORTATION FUND

REVENUES

\$18,272,017

Non-airport transportation projects are accounted for in Transportation Fund. Projects are funded by debt and grant proceeds, impact fees, CRA funds specific to the CRA, and gasoline taxes collected in the General Fund and transferred to the Transportation Fund.

EXPENDITURES

\$19,911,430

Major projects include Pollard Road Extension, South Lake Howard East and West, East Lake Howard Sidewalk, Motor Pool Road, Avenue K, Transportation Improvement Program, and 6th, 8th, 9th & CGB Intersection improvements. Grant proceeds are anticipated from the following agencies: DEO \$3,205,806, HUD \$946,405, and FDOT \$3,750,206. Previous grant funding is available as projects are completed.

2021 CAPITAL PROJECTS FUND

REVENUES

\$708,559

In October 2021, the City issued two bonds to provide \$22.5 million for the construction of capital projects. One of the two bonds issued in the amount of \$4.5 million was taxable which gives the City more flexibility with the various scenarios involved with constructing a parking garage. Debt proceeds provided funding for Lake Conine Recreation, the Parking Garage, and Fire Stations 4 & 5. In FY 2022, a transfer in the amount of \$8,063,288, to the 2015 Construction Fund, was completed for the funding of Lake Maude Park Phase II, WHRCC, the Pocket Park, Chain of Lakes Park Phase II, and Lake Elbert Trail.

EXPENDITURES

\$5,740,000

The budget for 2023-2024 reflects \$1,400,000 for Lake Conine Recreation, and \$4,340,000 for Fire Station 4 (with Fire Station 5 budgeted for FY 2024-2025).

2015 CONSTRUCTION FUND

REVENUES

\$22,327,286

The 2015 Construction Fund reflects several major projects budgeted in prior year but delayed due to funding and supply issues. FY 2023-2024 revenues consist of the following:

- The budget reflects Tourist Development Committees' (TDC) commitment of \$4,200,000 for the Chain of Lakes Phase II Project. The County has agreed to provide additional funding to support this project. An interlocal agreement is pending;
- The General Fund's support of the Lake Elbert Trail Project, Nora Mayo Hall HVAC, and the Rowdy Gaines Pool provides funding of \$5,208,600;
- A \$448,465 contribution from the County CDBG Funds for the Winter Haven Recreation and Cultural Center Project;
- Impact Fee funding of \$1,209,075 for the Lake Elbert Trail Project.
- Proposed debt issuance of \$10,000,000 for the Chain of Lakes Park Phase II project with the County providing \$5,000,000 through the TDC.
- The Building Fund funding of \$6,000,000 for construction of a building facility as these funds are eligible per Florida Statute.

EXPENDITURES

\$54,059,196

Capital projects budgeted for FY 2023-2024 include the Winter Haven Recreation and Cultural Center, Lake Maude Park Phase II, Rowdy Gaines Pool renovation, Lake Elbert Trail, Nora Mayo Hall HVAC renovations, and a Building/Permitting facility.

SOLID WASTE FUND

REVENUES

\$9,585,000

The forecast is for 4% growth in the number of Residential customers in the upcoming year, which is consistent with prior year's growth. Revenues for Commercial and Municipal customers remain constant.

EXPENSES

\$10,742,349

The FY 2023-2024 Budget reflects an additional position to manage litter issues throughout the City. Due to the rapid expansion of residential customers, budgeted capital expenses include an automated side-load garbage truck, utility vehicles, and a crew truck.

WATER AND SEWER FUND

REVENUES

\$73,248,300

Revenues in the Water and Sewer Fund are budgeted to increase \$10,894,925 in FY 2023-2024 compared to the previous year. The Fund is scheduled to use \$16,559,099 of Fund equity during the year for capital projects, \$11,445,000 of which is from impact fees, collected in prior years and restricted for use constructing capital assets. Grant funding includes \$3,130,233 from DEP, \$675,000 from SWFWMD, and \$400,000 from FEMA. Other revenue sources of \$23,435,000 to fund capital projects include SRF loans, Bank Loans, and WIFIA loans.

EXPENSES

\$86,807,399

Major expenses include a new Water Recovery Facility with a current year budget of \$12,000,000, acquisition of land to support Winter Haven's One Water Projects \$10,000,000. The One Water Approach supports a resilient and sustainable water supply through restoration of the area's lakes and wetlands to provide natural storage; and reclamation and reuse of water resources using the latest technologies. The budget also reflects renewal and replacement activities of \$8,715,000.

STORMWATER FUND

REVENUES

\$2,725,000

The Stormwater Fund will receive the benefit of the Heartland Headwaters Act grant (SWFWMD) for the Lake Howard Nature Park project. The total cost of the project is \$900,000 with the City and granting agency each providing \$450,000.

EXPENSES

\$4,530,844

Both the Drainage and Stormwater Quality operations are budgeted to operate with the same number of personnel in FY 2023-2024 as in the previous year.

WILLOWBROOK GOLF COURSE FUND

REVENUES

\$1,154,000

Rounds of golf continue to exceed expectations. Current year revenues are expected to exceed budget by \$181,085. Ancillary revenues such as pro shop sales and concessions were increased proportionally to the increase in rounds of golf played.

FY 2021-2022 revenues include \$2,650,000 received from Duke Energy for the purchase of right of way access to City property for construction of power transmission lines.

EXPENSES

\$2,203,479

Capital improvements from the \$2,650,000, provided by Duke Energy will be budgeted over two years, commencing in FY 2023-2024.

The course will continue to be operated by the Indigo Golf Company in FY 2023-2024.

DARK FIBER FUND

REVENUES

\$809,239

The Dark Fiber Fund is an enterprise fund with the purpose of installing dark fiber through Winter Haven and ultimately linking up with fiber from other cities. The cost of fiber installation is funded by internal loans to be repaid over 6 years at an interest rate of 2 ½%. The current balance of the internal loans is \$1,432,450. The enterprise derives its funding by charges made to internal city departments for fiber use and wholesaling fiber connections to retailers who in turn sell to public and private entities. There are currently 14 external customers paying for a full or partial strand of fiber.

EXPENSES

\$1,081,241

In keeping with the “dig once policy”, the fund has \$336,667 budgeted for fiber installation in FY 2023-2024, \$166,500 which is grant funded.

INTERNAL SERVICE FUND

REVENUES

\$8,460,036

EXPENSES

\$8,835,890

The Internal Service Fund consists of the following services:

- Human Resources
- Technology Services
- Engineering
- Facility Maintenance
- City Hall and Grounds
- City Hall Annex
- Nora Mayo Hall

The above services derive funding by allocating their costs to other City departments; cost allocations are based on an estimated percentage of services to be rendered to the user departments in the upcoming fiscal year. One and a half additional positions are proposed in the Internal Service Fund. Human Resources proposes adding two positions, and an Engineering Intern will be allocated to Internal Services and Streets.

The FY 2023-2024 budget reflects an estimated ending cash balance of \$1,280,374.

MOTOR POOL FUND

REVENUES

\$3,700,500

The Motor Pool provides fuel and repairs for the City's vehicle and equipment fleet. The motor pool derives its funding from billing other City Departments for services.

EXPENSES

\$4,035,946

The cost of fuel for FY 2023-2024 is the most difficult element in the Fleet's budget to forecast. Fuel costs are anticipated to increase approximately 8% for FY 2023-2024 budget as compared to FY 2022-2023.

UNBUDGETED FUNDS

The City has various Funds which are not included in the budget. The reasons are as follows:

1. Trust Funds whose assets do not belong to the City are not included in the budget. The General Employees' Pension Plan, Police Officers' Pension Plan, and Firefighters' Plan fall into this category.
2. Several of the unbudgeted Funds account for activities which are budgeted in other funds. An example of this is Debt Service and the Capital Depletion Reserve Funds. All contributing Funds budget moneys for transfer to these unbudgeted Funds.
3. The City utilizes several funds which exist for a specific purpose with special legal requirements. Several Special Revenue Funds fall into this category.

A list of unbudgeted Funds with a brief description of each is as follows:

CAPITAL DEPLETION RESERVE

The Capital Depletion Reserve Fund accumulates monies to replace the City's vehicular rolling stock not belonging to Proprietary Funds. Each asset is assigned a replacement date, replacement cost and an assumed interest earnings rate. A special program is then used to calculate the annual contribution to fund its replacement. The balance in this Fund at the end of FY 2021-2022 was \$5,483,183.

SELF-INSURANCE FUND

The City self-insures its health program through a minimum premium plan. The plan is administered by an Administrative Services Organization (ASO) plus a contract with Florida Blue. This Fund accounts for all the activity relative to the City's health plan. At the end of FY 2021-2022, this Fund had an ending net position of \$734,311: an increase of \$642,807 over prior year.

PENSION TRUST FUNDS

The City's three pension trust funds (as noted above) account for the receipt and distribution of all pension plan monies. In FY 2021-2022, the City contributions were \$2,354,610, \$1,191,772 and \$489,319 for the General Employees' Pension, the Firefighters' Pension, and the Police Officers' Pension, respectively.

In addition to the three defined benefit plans, the City offers all employees two Internal Revenue Code (IRC) Section 457 plans. The City also provides pension benefits through a defined contribution IRC Section 401(a) profit sharing plans to general employees and management, in lieu of participating in the general employees' pension. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings.

2007 BOND DEBT SERVICE FUND

This Fund accumulates transfers to pay principal and interest on the following debt issues:

- 2015A Non-Ad Valorem Bonds
- 2017 Non-Ad Valorem Bonds
- 2021 Non-Ad Valorem Bonds
- 2021B Non-Ad Valorem Bonds
- 2021C Non-Ad Valorem Bonds

SPECIAL REVENUE FUND

Confiscations

Monies received by the Police Department for special purposes are recorded in this fund. These include: monies derived from the forfeiture of contraband properties, police training fees and abandoned property. The forfeiture of money derived from contraband property used in connection with violations of the law is governed by Florida Statute 932. The balance at September 30, 2022, was \$13,154.

Police Training

Police training monies are received monthly from the office of the Polk County Tax Collector. The source of these funds is a \$2 per conviction fee for violation of municipal or county ordinances under Florida Statute 943.25. Funds are used to pay the expenses of programs and courses meeting the provisions of Florida Statute 943.17 for the training of police officers. Any balance remaining at the end of a fiscal year is used for training in the following year. The balance at September 30, 2022, was \$18,744.

Unclaimed Evidence

Under F.S. 705, unclaimed evidence monies may be used by the Police Department 60 days after conclusion of a criminal proceeding. The balance of unclaimed evidence monies at September 30, 2022, was \$5,373.

Seized Funds

This account contains funds seized as a result of criminal activities pending disposition by the court. If the court forfeits the funds to the City they are transferred to the Confiscation Account. The balance at September 30, 2022, was \$4,170.

DEA Confiscations

This account records funds received from Federal agencies as a result of Winter Haven Police cooperation in Federal investigations. These funds must be spent in accordance with Federal Regulations and do not require specific City Commission approval. The balance at September 30, 2022, was \$75,164.

CONCLUSION

Staff is cautiously optimistic regarding the economy. This year provided economic challenges, such as fluctuating fuel prices, supply and distribution issues, and inflation of goods and services. Some capital projects have been delayed due to these issues. A concern in the upcoming year is the legislature’s interest in restricting the transfer of funds from Utilities to the General Fund. This limitation would have a negative impact on the General Fund and require an increase in millage to fund current services. Should the economy contract more than anticipated, the City has reserves to cushion the downturn.

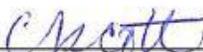
When developing a balanced budget, there are difficult tradeoffs between competing priorities and developing solutions with available resources. During times of economic uncertainty, striking that balance is even more challenging. The budget attempts to provide a balanced approach to accomplishing the City’s goals within its fiscal parameters.

In conclusion, we would like to thank the Commission for continued support and direction and all the staff for their dedication to deliver quality services.

Respectfully submitted,



T. Michael Stavres, ICMA-CM, CPM
City Manager



C.J. Scott, CPA, CGFO, CPM
Chief Financial Officer



M.J. Carnevale
Deputy City Manager



Allen Weeks, CGFO
Accounting Manager

VISION PLAN

In February 2018, a team of City Leaders and City employees came together to discuss new ways to strengthen and improve our City. A City that establishes the Greater Winter Haven area as a beautiful and harmonious community that embraces diversity while nurturing and promoting growth, economic development and quality of life for residents and visitors.

Key Opportunities and Challenges of the City and its employees were identified as follows:

- Develop a Multi-Year Financial Sustainability Model tied to budgeting
- Focus our City culture on serving Citizens first and not the bureaucracy
- Develop a Formal Succession Plan
- Brand City Government as the public sector Employer of Choice
- Attract greater diversity within our City workforce
- Focus on attracting high paying jobs to our City and retaining existing businesses
- Keep Community Partners (Winter Haven EDC, Winter Haven Chamber, Main Street Winter Haven) strong and make them even stronger
- Explore the potential for more public-private partnerships to reduce operating costs and improve internal efficiencies

The group was divided into KRA (Key Result Area) Teams and each team concentrated on these Key Opportunities and Challenges of the City and its employees while revisiting the City's Mission Statement and Values that were in place. The initial result was the formation of new Mission Statement, Vision, and Core Values that better guide the City to success.

The established Core Values drive all aspects of the City and how the City is perceived by the citizens and how City employees interact with citizens and with each other. The Core Values are defined by a set of strategies that are followed to integrate these values into the everyday operations of the City.



CITY OF WINTER HAVEN MISSION

Enriching Lifestyle through Exceptional Service

CITY OF WINTER HAVEN VISION

To be the best City through relentless pursuit of excellence.

CITY OF WINTER HAVEN CORE VALUES

The core values represent how the City of Winter Haven employees do the work.

- **INTEGRITY / RESPECT**
 - Do the right thing
 - Work as a united team
 - Open and honest communication
 - Self-policing
 - Fair
 - Personal accountability
- **FINANCIAL STEWARDSHIP**
 - Shared resources
 - Strong stewards of resources and time
 - Transparency
 - Clear focus on priorities
 - Team understanding of the budget and individual contributions
 - Defined procurement procedures
 - Interdepartmental coordination and communication
 - Work is completed on time
 - Pursue creative funding sources
 - Electronically accessible financial information
 - Unmodified financial audits
- **INCLUSIVE**
 - Extensive orientation process for new employees
 - Training, mentoring, and coaching tools are common practice
 - Cross-functional teamwork regularly applied
 - Leadership-Employee interaction
 - Citizen involvement and neighborhood engagement
- Strong social media engagement
- Celebrate service of the community
- Support citizens and community partners
- Celebrate diversity in people and cultural events
- Collaborations for positive relationships
- **VISIONARY**
 - Pursue best practices
 - Future-thinking while engaging employees
 - Actively seek employee input
 - Recognize and award visionary thinking
 - Invest time for outside-the-box thinking
 - Engage with outside partners regarding trends and approaches
- **EXCEPTIONAL SERVICE**
 - Timely responses; find the answer – always
 - Respectful, honest, and genuine in all interactions
 - Strong citizen advocates and partners
 - High cooperation and engagement
 - Adaptable and resilient
 - Exceed expectations
 - Proactive, get to yes
 - Deliver results

2022-2024 PHASES OF STRATEGIC PLANNING

STRATEGIC PILLARS

In an effort to strategically align operational, policy-based, and financial investment decisions, the City Manager's Office completed a strategic initiative to capture measurable data and constituent feedback in six unique service categories that encompass all of the services provided by the organization. The formation of these key areas of service were vetted through focus groups that included citizens, community partner organizations, and the leadership of the various City departments.

Furthermore, the pillars will provide a framework for communicating back to the community via annual reports, presentations (e.g., the State of the City address, civic groups, neighborhood groups, etc.), and informational pieces.



CITY OF WINTER HAVEN STRATEGIC PILLARS

The core values represent *what* the City of Winter Haven Government Organization does.

- **QUALITY OF LIFE**
 - Living and General Well-Being
 - Access to Clean Water
 - Mobility
 - Opportunities for Cultural & Recreational Activities
 - Aesthetic Features
 - Overall Sense of Community and Belonging
 - Diversity, Equity, & Inclusivity
- **COMMUNITY SAFETY**
 - Protection of the General Public from Crime and Other Dangers
 - Maintenance of Order in the Community
 - Disaster Preparedness and Response
 - Emergency and Life-Saving Response
 - Accident and Crime Prevention
 - Safety Education
 - Protect Employees / Workers
- **INFRASTRUCTURE**
 - Roads, Bridges, and Public Transportation System
 - Sidewalks and Multi-modal Access
 - Water and Sewer Systems
 - Buildings and Parks for Public Purposes
 - Broadband/Fiber
 - Lighting
- **RESPONSIBLE GOVERNMENT**
 - Responsible Budgeting / Financial Stewardship
 - Responsiveness to Citizen Concerns and Needs
 - Fairness and Impartiality
 - Transparency and Accountability
 - Efficiency and Innovation
 - Community Partnerships
 - Collaboration
 - Care for Employees / Retention
- **ENVIRONMENTAL STEWARDSHIP**
 - Meet the Present Needs without Compromising Future Generations
 - Environmental Protection, Natural Resources Conservation
 - Waste Management
 - Land Use Planning
 - Incorporating Sustainable Practices
- **ECONOMIC SUSTAINABILITY**
 - Find and Introduce New Solutions
 - Improve Efficiency, Effectiveness, and Quality
 - Strength of the Job Market and workforce
 - Diversity of the Local Economy
 - Investment in the Community
 - Investment in Factors that Make Winter Haven Attractive to Companies & Industries
 - Support Local, Small Businesses
 - Housing Diversity

COMMUNITY SURVEY

Launched in June 2023, a city-wide survey runs year-round with semi-annual statistically valid survey results from a population representative of Winter Haven census data demographics. This creates a set of citizen-satisfaction metrics for each of the six pillars and the City overall. Open-ended data provides more specific insights.

PERFORMANCE METRICS

Directors developed city-wide quantifiable metrics that provide indications into how successful we are at service delivery. These have been tied to cost centers and are detailed in this budget book. All performance metrics will be tied to a primary pillar and displayed on a public-facing performance dashboard, updated monthly.

SCORECARD & DASHBOARD

Data from the Community Survey and Performance Metrics will be built into an online, publically available dashboard. Each pillar will have a customer-satisfaction score, and all metrics will be organized by pillar. The goal is transparency, accountability, and regularly updated data to support effective decision-making at all levels of City management. Collectively, this information will be used to help guide recommendations for operations, policy, and financial investments moving forward.

Visit [MyWinterHaven.com/Transparency](https://www.mywinterhaven.com/transparency) to view the City of Winter Haven's new performance dashboards. These dashboards include up-to-date data for all performance metrics listed throughout this book.

STRATEGIC PLANNING

A City Commission Strategic Planning session will be held in early 2024. The research and data conducted will be used to help guide staff recommendations and commission decisions.

Watch our video: Winter Haven - What it Means to Us - <https://youtu.be/pWj1QVdDN-g>



GET TO KNOW WINTER HAVEN

With a history in citrus, lakes, and Americana rock & roll, the Winter Haven, Florida experience is a chorus of modern lifestyle possibilities in harmony with our roots. Winter Haven is where affordable lake living is a reality, and water play is a natural requirement. It's a place where there's a concert on every corner and family excitement in every park. It's a town that chooses to differentiate itself with an understated cool vibe. Arts and culture, playful fun, music fusion, affordable homes, a craft brewery, and local eateries are just a sampling of daily life. And let's not forget about Winter Haven's hometown connection to family-friendly LEGOLAND Florida Resort just down the block from the City core.

Winter Haven continues to experience steady, quality growth as it transforms into a distinctively unique City, embracing the values and needs of its residents. Partnerships and a cooperative spirit make Winter Haven an attractive City for new businesses and entrepreneurs. The City's progress and success are owned by each of its residents, and planning for the future can never stop. Winter Haven is an exceptional destination offering all of life's desires within its boundaries. The City of Winter Haven staff looks forward to serving its residents, businesses and visitors as we all enjoy Winter Haven's special lifestyle.



CITY GOVERNMENT

The City of Winter Haven operates under a Council-Manager form of Government. Five elected City Commissioners are responsible for City policy. The City Manager, who reports to the Commission, is responsible for the day-to-day operations of 604 full time employees and 88 part-time employees.

Winter Haven is a full-service City, providing services in the areas of Police, Fire, Water & Sewer Utilities, Solid Waste, Roads & Drainage, Building Permitting and Inspections, Planning, Parks & Recreation, Libraries, Cemeteries, and multiple internal support functions. The current population is 55,024; however, the greater service area is estimated at 83,000.

DIVERSITY AND INCLUSIVITY

The City recognizes, embraces and celebrates the diversity of our great community and strives to include these unique voices, ideas and cultures in all aspects of City services.

RECREATION, SPORTS, TOURISM, & LEISURE



Winter Haven is home to Legoland Florida, a 150-acre theme park. The park includes more than 50 rides, entertainment and many fun-filled activities. It also has a water park complete with slides, splash area, wave pool, lazy river and beautiful lush gardens. Overnight guests can choose to remain on the property at the Legoland Hotel, Pirate Island Hotel, or the Legoland Beach Retreat or choose from an array of familiar larger chain hotels to smaller more intimate inns and resorts located around the City.

Our City provides various recreational activities including skateboarding, paddle boarding, kayaking, fishing, boating, waterfront dining, entertainment or just quiet reflection.



ABOUT WINTER HAVEN

STATISTICAL DATA

DATE OF INCORPORATION

November 1923

NUMBER OF LAKES

50

AREA IN CITY LIMITS

40.8 Square Miles

AREA OF LAKES

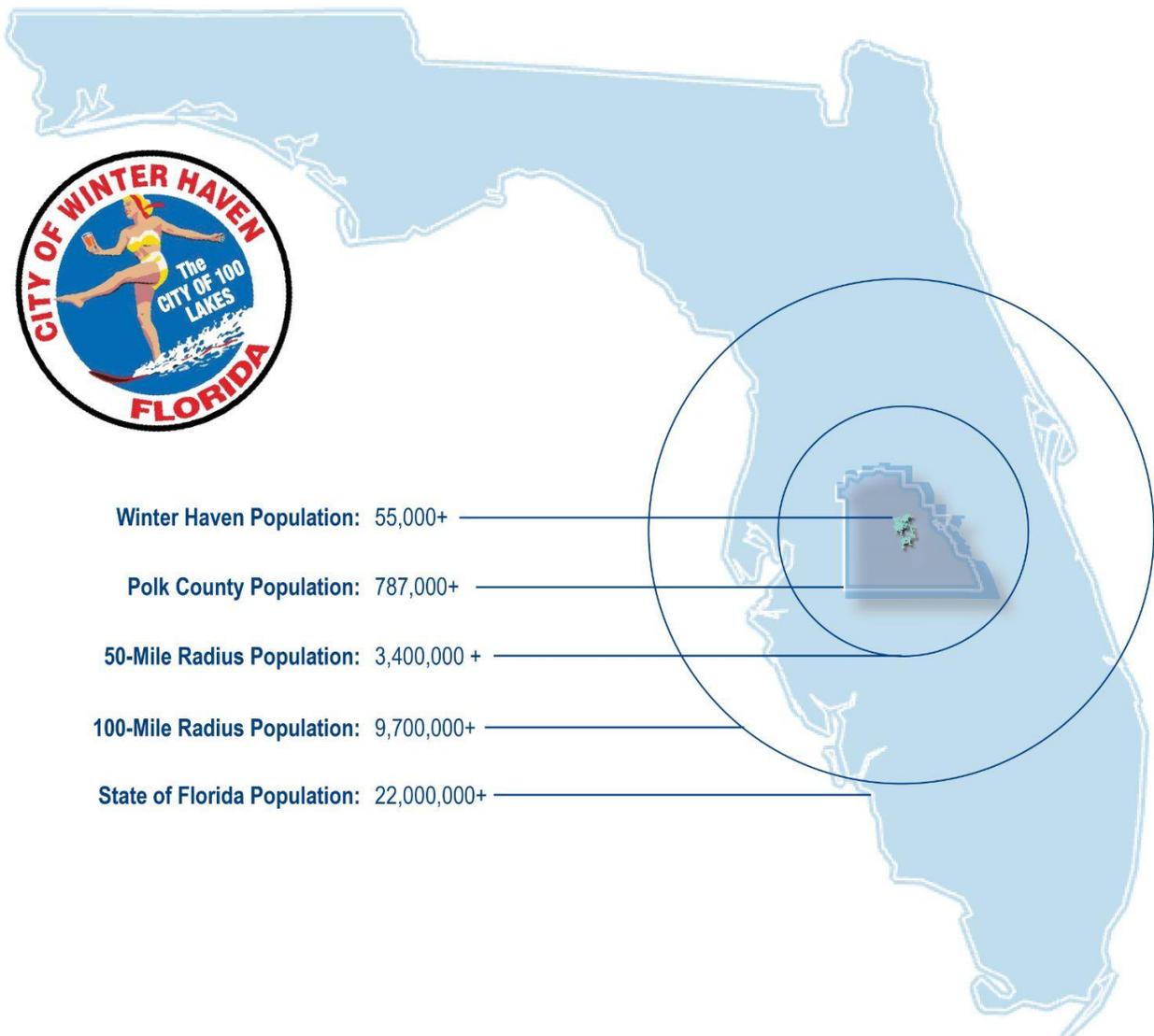
8.2 Square Miles

FORM OF GOVERNMENT

Winter Haven's City government comprises an appointed city manager who works with a five-member commission chaired by a mayor: the mayor is elected by the commissioners. Commissioners have a four-year term of office.

LOCATION

Winter Haven is located in the center of Polk County in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. Many area attractions in Tampa and Orlando are all within an hour's drive. The beaches of either the east or west coast are less than 75 miles away.



ABOUT WINTER HAVEN

CLIMATE:

Subtropical

AVERAGE ANNUAL TEMPERATURE:

84° (high), 63° (low)

AVERAGE ANNUAL PRECIPITATION:

50.8 inches

Source: www.weatherbase.com

WATER SUPPLY SOURCE:

Floridan aquifer



WATER DISTRICT:

Southwest Florida Water Management District

STANDARD METROPOLITAN STATISTICAL AREA:

Lakeland/Winter Haven

INDUSTRY/COMMERCE:

Tourism, agribusiness, healthcare, distribution industries and a growing technology sector Area Attractions: Legoland Florida theme park, Bok Tower Gardens, Florida Air Museum at Sun 'n Fun, American Water Ski Hall of Fame, Florida Natural Growers Grove House, Frank Lloyd Wright Architecture at Florida Southern College

CITY WEBSITE:

www.mywinterhaven.com

SPECIAL DISTINCTION

In 1930 George W. Jenkins opened the first Publix supermarket in Winter Haven. Six years later Dick Pope Sr. opened Cypress Gardens, America's first theme park. In 2011, the botanical garden portion of the park was preserved and now exists inside the Legoland Florida attraction. The popularity of the Cypress Gardens Ski Team continues today with free ski show performances held on Winter Haven's Lake Silver each third Saturday of the month.



COMMUNITY PROFILE

Winter Haven, known as the “Chain of Lakes City” is Polk County’s second largest city. Widely recognized as the water skiing capital of the world, the “Chain of Lakes” is a boater’s paradise with beautiful waters and world-class fishing. In Winter Haven, you are always just steps away from casting for large-mouth bass, bream, speckled perch, red-finned pike, bluegill and sunshine bass. It is centrally located with an ideal tropical climate, year-round natural beauty and a source of a variety of activities for entertainment.

Winter Haven is 146 feet above sea level. There are fifty fresh-water lakes located inside the City limits, with two chains connected by a renovated system of navigable canals. There are 22 boat ramps, 14 public docks and 30 waterfront parks within the City limits.

Winter Haven is home to the newest and the World’s largest Legoland theme park which includes the historic Cypress Gardens, two Legoland Resort Hotels on property and nearby the Beach Retreat; a resort offering 83 beach-themed bungalows in a village-style layout with free transportation to Legoland.

The main campus of the four-year Polk State College is also located in Winter Haven; and an exciting new program, the Business Accelerator, was developed by the Polk County Commission and Central Florida Development Council. The Business Incubator, the hub for the program located downtown, will benefit new companies by offering resources; a national research university (USF Polytechnic in nearby Lakeland) with access to faculty experts; operational infrastructure like office space, equipment and technology; technology consultants; and training programs. Winter Haven is proud to be a popular destination, whether for a visit or permanent relocation. Our area has benefited from tourism, the growth of nearby metropolitan areas, economic growth bolstered by ecologically friendly businesses, and redevelopment.

Nearby, visitors enjoy Historic Bok Sanctuary (Bok Tower Gardens) and Florida Air Museum, both just minutes away. Winter Haven is an excellent location to raise a family or to retire and enjoy a wonderful climate. With Legoland Florida in our front yard and Disney World, Sea World, and Universal Studios all within an hour’s drive, it is a perfect “home base” for vacations, as well.

THE FIRST SETTLERS

Many veterans of the Indian War, impressed with the local climate and beauty of our area, went home to tell family and friends of the possibilities of homesteading in central Florida. The first known family to do just that was the Thornhills, who arrived in the 1860s. Soon after, the Boyd, Inman, Jackson, Sykes and Eycleshimer families established themselves in the area and began to grow strawberries, eggplant, guavas, tomatoes, peaches and peppers. The area that would become Winter Haven was platted by Blount and Whitlege in 1884.

In 1885, F.A.K. Harris and his wife Adele built the first mercantile in Winter Haven, called the “Hovey and Harris”, and lived above the store. Within the next few years the railroad came. The railroad construction workers dubbed the town “Harris Corners” after learning Adele would cook for them.

Around the turn of the century, the population had grown to 400. Winter Haven now housed churches, hotels, floral nurseries, a post office, a school, a real estate office, a canning factory as well as a Social Club. Citrus groves were also being established and the headquarters of the Florida Growers Association began.

By 1911, Winter Haven and its residents had acquired banks, a band, a newspaper, a movie theater and 15 automobiles. The canals that connect Winter Haven’s Chain of Lakes began with the organization of the Twenty Lakes Boat Course Club in 1915.

The 1920s and Florida Boom brought land speculation and a great influx of newcomers to the area. As a tribute to the citrus business the Florida Citrus Festival was first held in 1924. In 1930, the very first Publix supermarket, founded by George W. Jenkins was opened in Winter Haven. Publix, now a Fortune 500 company with over 1,200 stores across seven states, 9 distribution centers and 11 manufacturing facilities and a fleet of trucks, is one

ABOUT WINTER HAVEN

of the fastest growing employee-owned companies in the United States. Soon, tourists and the world would discover the grandeur of Winter Haven with the opening of Cypress Gardens by Dick Pope in 1936. Tourism would become an economic foundation for Winter Haven. In 2010, Cypress Gardens was acquired by Legoland and continues to attract tourism to the area.

ECONOMIC CONDITION AND OUTLOOK

Winter Haven is located in central Polk County, which lies in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. The County, which encompasses the Lakeland/Winter Haven Metropolitan Statistical Area, is the ninth most populous county in the state with an estimated population of 787,404 in 2022. Polk is currently the fastest growing County in Florida and seventh fastest in the country. The quality of life, amenities, and access to art and culture are the top motivators for moving to Polk County.

Polk County exhibits a diversified economy with service, retail trade, construction, healthcare, business and financial services, and manufacturing being the major employment sectors in the county. Significant employment also comes from the mining, tourism and citrus industries. In 2023, Polk County continues to feel the lingering effects of demands on supply chains, fluctuating gas prices, and continued elevated inflation. The County believes close monitoring is essential to effectively manage financial pressures to meet service delivery expectations in this economic cycle. Polk County's continued population growth, record low unemployment rates, and the income associated with Polk's diversifying economy are lessening the damage that a recession could do to the County.

Winter Haven's estimated population for 2022 was 55,024. This represents a 9.6% increase from 2020. There have been 7,853 residential permits issued in the City since 2010, including a mix of single-family homes, mobile homes and multiple family units.

The outlook for Winter Haven remains positive, for both physical and economic growth. The Southeast and Lucerne Park areas contain a significant amount of platted residential lots, serviceable by City water and sewer utilities. In the last ten years, the City has annexed 1.3 square miles into the city limits of Winter Haven. Additionally, developers continue to show interest in the City's downtown; within the past two years several new commercial and multi-family projects have been permitted within the downtown and surrounding areas. In total, 94 new housing units have been completed in or near downtown, with a new additional 105 units scheduled for completion in 2023.

While there were early indications the overall economy may be slowing, the local economy is doing well. New growth is expected in the multi-family housing, service, wholesale/retail trade, hospitality, and warehousing and distribution sectors. With the continued success of LEGOLAND Florida, and expansion of the CSX Rail Terminal, the area will likely see increased growth for the remainder of the decade. Locational factors, and active local economic development efforts, are the basis of the outlook.

While having a positive impact, this growth also presents significant challenges for the City government. With the loss of some federal grants, if the present high level of services is to be maintained, the City will need to explore new methods of obtaining financial resources for the future.

MAJOR INITIATIVES

WINTER HAVEN RECREATIONAL & CULTURAL CENTER

In June 2022, the Commission approved a complete redevelopment of the Winter Haven Recreational Cultural Center (WHRCC). The proposed new building would feature a 17,000 square-foot double multi-use gymnasium, a zero-grade entry swimming pool, a splash pad, new playground, outdoor sport court, a community meeting space, library/technology area with WiFi, business support area, kitchen, offices, and additional storage. The FY 2024 Budget reflects \$18,497,680 for the WHRCC project. Timing: Design will be completed by late 2023 with construction beginning in early 2024 and lasting approximately 12 months.

LAKE MAUDE PARK – PHASE 2

This project includes the construction of two baseball diamonds (shared space with multi-purpose fields), completion of on-site parking improvements. The FY2024 Budget includes \$3,129,103 for the Lake Maude Park - Phase 2 project. Timing: Design is complete and construction will begin in September 2023 with completion in mid-2024

LAKE CONINE WETLANDS – RECREATION IMPROVEMENTS

The Lake Conine project includes a playground, fishing pier, picnic facilities, trail system, and parking access. The FY 2024 Budget includes \$1,400,000 to go towards the project. Timing: Design to be complete by mid-2024 with construction beginning in late 2024.

ONE WATER MASTER PLAN

The ultimate goal of the One Water Master Plan is to construct a series of natural water storage facilities throughout the local watershed that would create water supply, prevent flooding, improve water quality, protect lakes and provide recreation and scenic beauty. The City's mission is to align resources, policies and funding to achieve the One water Vision working cooperatively with local and regional partners.

CHAIN OF LAKES - PHASE 2

The second phase of this project includes four lighted artificial turf baseball fields, new multipurpose field/event lawn, activated lakeshore with pedestrian facilities and docks, interior pedestrian loop, completion of access road/parking facilities. The FY 2024 Budget includes \$17,820,200 for the Chain of Lakes project. Timing: Complete design by mid-2024 and construction beginning late 2024

PUBLIC SAFETY STATION NO 4 – NE WINTER HAVEN

Fire Station No. 4 includes a joint use facility for Public Safety including Polk County EMS, which will be located on City property. The FY 20245 Budget includes \$4,340,000 for this project. Timing: Design is completed and construction completed by late 2024

PUBLIC SAFETY STATION NO 5 – NW WINTER HAVEN

Fire Station No. 5 includes a joint use facility for Public Safety including Polk County EMS, which will be located on City property at Lake Hartridge Park. The FY 2025 Budget includes \$4,500,000 for this project. Timing: Commence design by March 2024; completed construction by late 2025

LAKE ELBERT TRAIL

A trail around Lake Elbert has been a vision within the Winter Haven Community for many years. A portion of the trail is already in place along the Lake's southern shore. The remaining 1.8 miles of trail will provide upgrades to the entire corridor. The Trail is generally six feet wide on the east side of the Lake and eight feet wide on the north and west sides. The project includes upgrades to water and sewer lines, storm inlets and pipes, and an enhanced shoreline. The FY 2024 Budget includes \$10,619,026 to go towards the project. Timing: Design is complete and construction to begin in late 2023 and last approximately 16 months

AIRPORT SOUTH APRON REHAB PROJECT

The South Apron Rehab project was initiated due to the age, condition, and thickness of the existing asphalt. All of the existing asphalt will be removed to the top of the aggregate base course. The base course will be reworked and graded to meet grading and drainage requirements. The FY 2024 Budget contains \$4,572,188 in expenditures and grant revenue of \$3,878,740 from the FAA and \$425,467 from FDOT. Timing: Project will be completed in 2024

AIRPORT DIGITAL REMOTE AIR TRAFFIC CONTROL TOWER

Air traffic operations have steadily increased over the past 10 years at Winter Haven Regional Airport. The scope of this project includes the design and construction of a digital remote air traffic control tower that will be operated from a remote control center located at Bartow Executive Airport. The FY 2024 Budget includes costs of \$918,000 with the remaining cost of \$312,000 in the FY 2025 budget. This project is funded 100% by FDOT. Timing: Design to begin in January 2024 with anticipated construction to be completed in summer 2025

AVENUE K NE STREET PROJECT

This project will focus on pedestrian safety by construction of accessible pedestrian facilities and adding traffic calming measures. Intersection improvements will optimize traffic flow, while minor landscape enhancements will add aesthetic appeal. Drainage improvements and roadway enhancements will also be added. When completed, the project will create a safer and visually pleasing corridor for the community. Construction is slated to begin in the fall of 2023 with completion set for the spring of 2024.

POLLARD ROAD EXTENSION

An industrial park located on property previously owned by the City adjacent to Wastewater Treatment Plant #3 only has one entrance to the park from the south of the site. In order for better access to the property from the north a road project is in design to extend Pollard Road into the property. The FY 2024 budget includes \$7,900,000 in construction costs to be funded from the Florida Job Growth Program. Construction will begin in the fall of 2023.

DEMOGRAPHICS

LAND USE

Land Use	Land Area in Square Miles	Percent
Residential	10.1	24.51%
Commercial	2.2	5.34%
Industrial	1.7	4.13%
Institutional	2.2	5.34%
Recreational	1.3	3.16%
Agricultural	3.2	7.77%
Conservation	9.4	22.82%
Vacant or Undeveloped	11.1	26.94%
Total Square Miles	41.2	

POPULATION LAST 10 YEARS

Year	Population	Increase/ (Decrease)	% Increase/ (Decrease)	Budgeted FT Positions
2022	55,024	3,898	7.62%	563
2021	51,126	1,907	3.87%	531
2020	49,219	4,404	9.83%	521
2019	44,815	1,987	4.64%	504
2018	42,828	1,685	4.10%	502
2017	41,143	1,619	4.10%	494
2016	39,524	1,444	3.79%	470
2015	38,080	1,064	2.87%	450
2014	37,016	736	2.03%	446
2013	36,280	1,892	5.50%	457

Source: Bureau of Economic and Business Research, University of Florida

ABOUT WINTER HAVEN

PRINCIPAL TAXPAYERS 2022

Taxpayer	Taxable Value	Percentage of Total Value
Florida Can Manufacturing, LLC	\$ 133,507,723	3.13%
Legoland / Merlin Entertainment	103,407,935	2.42%
Wal-Mart	74,754,669	1.75%
Carlton Arms	51,286,548	1.20%
Tampa Electric	49,428,233	1.16%
350 24th Street FL LLC	35,012,024	0.82%
SFFL001 Owner, LLC	31,887,905	0.75%
Coca Cola	27,198,863	0.64%
GAHC4 Spring Haven FL FH, LLC	26,613,392	0.62%
Winter Haven Apartments, LLC	21,357,863	0.50%
	<u>\$ 554,455,155</u>	13.00%
All Other Taxpayers	<u>3,711,312,166</u>	87.00%
Total Taxable Value (Preliminary)	\$ 4,265,767,321	

TOP EMPLOYERS - POLK COUNTY

	Name	Employees
1	Publix Super Markets	15,361
2	Polk County School Board	13,459
3	Lakeland Regional Health	6,942
4	Wal-Mart	5,523
5	Amazon	5,500
6	GEICO	3,800
7	BayCare	2,614
8	Polk County Board of County Commissioners	2,251
9	City of Lakeland	2,000
10	Polk County Sheriff's Office	1,830

Source: Central Florida Development Council - May, 2023

BUDGET ADOPTION

The City of Winter Haven budget is adopted by ordinance in accordance with the City's Charter. The ordinance requires two public hearings and very specific advertising criteria in accordance with a State of Florida Statute known as the TRIM law.

Chapters 200 and 218 F.S. details the Truth in Millage (TRIM) requirements and requires the adoption of the millage rate and budget ordinance by separate votes. The process begins with the County Property Appraiser certifying the taxable property values to the City, which are then used as a basis for determining the millage rate for the upcoming year. The ordinances for the adoption of the tentative millage rate and budget, and the final millage rate and budget, are certified to the Florida Department of Revenue.

In accordance with TRIM requirements, two public hearings are held - one to adopt a *tentative* millage rate and budget and one to adopt a *final* millage rate and budget. The first or "tentative" hearing is advertised on the "Notice of Proposed Property Taxes" (TRIM Notice) mailed to City property owners from the Property Appraiser's office. This hearing adopts a tentative millage rate and tentative budget. The final TRIM hearing is advertised in a newspaper of general circulation in Polk County. Both public hearings allow the public to speak to the City Commission and ask questions about the tentative and final millage rate and budget. The final TRIM hearing is held prior to October 1.

State Statute requires the City Commission to make annual appropriations that shall not exceed the amount to be received from taxation or other revenue sources. The appropriation ordinance includes all the City's funds with the exception of the City's Trust Funds, Debt Service Fund, funds that account for activities which are budgeted elsewhere in the budget and several special purpose funds, which have very strict legal requirements. A list and description of the City's unbudgeted funds are included in the City Manager's transmittal letter. The City's fiscal year begins on October 1 and ends on September 30.

BUDGET AMENDMENTS

The City Commission is permitted by City Charter to amend the budget appropriation ordinance or to transfer funds between departments during the fiscal year. Amendments to the budget ordinance must adhere to the balanced budget statutory requirements and must have two readings with a public hearing held during the second reading. Budgetary transfers of appropriated funds between departments and between funds require City Commission approval. The City Manager can authorize intradepartmental budget transfers. The budget is prepared on a line item basis but budgetary compliance is maintained on the departmental level.

BUDGET PROCESS

BUDGET ADOPTIONS SCHEDULE FOR FY 2023-2024 - CITY OF WINTER HAVEN

FEBRUARY	15	Budget Instructions, Personnel Worksheets, Vehicle Replacement Schedule to Departments
	24	Personnel Worksheets due to HR
	24	Vehicle Requests due to Fleet
MARCH	17	Personnel Worksheets due to Finance
	17	Vehicle Requests due to Finance
	27	Departments complete budget entry into New World
APRIL		Finance meetings with departments
MAY		Department Budget Presentations to City Manager
JUNE	1	Taxable Value from Property Appraiser
JULY	1	Property Appraiser certify tax roll
	19	Budget Workshop - Budget presentation by City Manager
	24	Commission establish millage rate, set workshop dates and time of first public hearing
AUGUST	4	Latest date (within 35 days of certification) to notify Property Appraiser of prior year millage; proposed millage; rolled back rate; date, time, and place of tentative hearing
SEPTEMBER	8	Tentative budget posted on City website (2 days prior to public hearing)
	12	Public hearing on tentative budget and millage rate (within 65 - 80 days of certification)
	20	TRIM advertisement (within 15 days of public hearing and 2 - 5 days prior to public hearing to adopt budget)
	25	Public hearing to adopt budget (within 2 - 5 days of TRIM advertisement)
	28	Send Ordinance to Property Appraiser (within 3 days of adoption of millage)
OCTOBER	1	Budget Effective; Post budget on City website

SUMMARY OF SIGNIFICANT POLICIES

The accounting policies of the City of Winter Haven, Florida conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. This summary of significant accounting policies is presented to assist the reader in more fully understanding the overall budget report and the financial activities of the City.

REPORTING ENTITY

Winter Haven, Florida is a political subdivision of the State of Florida, governed by an elected Board of City Commissioners.

The reporting entity for the City includes all functions of government in which the City Commission exercises oversight responsibility. Oversight responsibility includes, but is not limited to, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters.

FUND ACCOUNTING

The City of Winter Haven organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped, in the financial statements in this report, into seven generic fund types and three broad fund categories, as follows:

GOVERNMENTAL FUND TYPES

- **General Fund** - is the general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund. Revenues include taxes, franchise fees, state and local shared revenues, grants, fees, fines and forfeitures, charges for services, and miscellaneous revenues. Services provided through the use of these revenue sources in the General Fund include general government, public safety, physical environment and transportation, and culture and recreation.
- **Special Revenue Funds** - account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes. Includes Library Fund, C.D.B.G Fund, S.H.I.P. Fund, Airport Fund, Cemetery Fund, CRA-Downtown Fund, CRA-Florence Villa Fund, Federal Building Fund, Building Safety Fund, Impact Fee Fund and Winter Haven Affordable Housing Fund.
- **Debt Service Funds** - account for the accumulation of resources for, and the payment of interest and principal on general long-term debt. Includes 2010 Water and Sewer Bonds, 2015 Refunding Utility Bonds, 2015A Refunding Revenue Bonds, 2017 Non Ad Valorem Bonds, and 2021 (B&C) Taxable Non Ad Valorem and Non Ad Valorem Revenue bonds.
- **Capital Projects Funds** - are utilized to account for major capital acquisition and construction activity separately from the ongoing activities, in order to avoid distortions in financial trend information that occur when capital and operating activities are mixed. Includes Transportation Fund, Capital Depletion Fund, 2021 Bond Capital Project Fund, and 2015 Construction Fund.

PROPRIETARY FUND TYPES

- **Proprietary Funds** - the City uses proprietary funds to account for its business-type activities. It has several enterprise funds that are classified as proprietary funds. These enterprise funds impose fees or charges on external users for use of the services provided. for operations that are financed and operated in a manner similar to private business enterprises. Includes Solid Waste Fund, Water and Sewer Fund, Stormwater Fund, Willowbrook Fund, and Dark Fiber Enterprise Fund.

SUMMARY OF SIGNIFICANT POLICIES

- **Internal Service Funds** - account for the financing of goods and services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Includes Internal Services Fund, Motor Pool Fund, and Self Insurance Fund. The Self Insurance Fund is not budgeted.

FIDUCIARY FUND TYPES

- **Trust and Agency Funds** - account for the assets held by the City as a trustee for individuals, private organizations and/or other governmental units. Includes the Police Pension Fund, Fire Pension Fund, General Pension Fund and Defined Contribution Plan 401(a), all of which are non-budgeted funds.

ACCOUNT GROUPS

- **General capital assets** - accounts for all capital assets of the City, except capital assets of Proprietary Funds and certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.
- **General Long-Term Debt** - accounts for the outstanding principal balances on any general or special obligation debt of the City, except long-term debt of proprietary funds.

MEASUREMENT FOCUS

- **Governmental Fund Types** - General, Special Revenue, Debt Service and Capital Projects Funds are accounted for on a “spending” or “financial flow” measurement focus. Accordingly, the reported undesignated fund balances provide an indication of available, spendable or appropriable resources.
- **Proprietary Fund Types** - Enterprise Funds and Internal Service Funds are accounted for on an “income determination” measurement focus. Accordingly, all assets and liabilities are included on their balance sheets, and the reported fund equity (total reported assets less total reported liabilities) provides an indication of the economic net worth of the fund. Operating statements for Proprietary Fund Types (on an income determination measurement focus) report changes in total economic net worth.
- **Fiduciary Fund Types** - Pension Trust Funds are accounted for like Proprietary Fund Types. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The modified accrual basis of accounting is followed by all Governmental Fund Types and Agency Funds. Under the modified accrual basis, expenditures other than unmatured interest on general long-term debt are recognized at the time fund liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues that are susceptible to accrual are as follows:

- Federal and State Shared Revenues
- Federal and State Grants
- Interest income
- Rental of Assets and charges for services
- Franchise fees and utility taxes

Proprietary and Pension Trust Funds are maintained on an accrual basis with revenues being recognized when earned and expenses recognized when incurred.

BASIS OF BUDGETING AND BUDGETING PROCEDURES

- A. The City Manager submits to the City Commission a proposed operating budget for the ensuing fiscal year. The operating budget includes proposed expenditures and the sources of revenues to finance those expenditures.
- B. To encourage public participation and receive direction from the Commissioners, a budget workshop is held each year.
- C. Per Florida Statute, two public budget hearings are conducted to provide transparency and encourage public input.
- D. The budget is approved by the Commission and becomes the basis for the millage levied by the Commission.
- E. The City Manager may approve transfer of budgeted funds within a department. The City Commission must approve transfers between departments or between funds..
- F. Formal budgetary integration is employed as a management control device during the year for the General Fund and the Budgeted Special Revenue Funds (Library, Community Development and Stadium). Formal budgetary integration is not employed for Debt Service Funds because effective budgetary control is alternatively achieved through debt repayment provisions.
- G. Budgets for the General Fund and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles. Budgets for Capital Projects are on a project basis rather than a fiscal year basis.
- H. Budgeted amounts are as originally adopted, or as amended, in accordance with City ordinance. Appropriations not expended at the end of each fiscal year lapse and become subject to future appropriation.
- I. Section 40 of the City’s Charter makes it unlawful to expend or contract for the expenditure, in any fiscal year, more than the amount appropriated by the City Commission for a fund or a department within a fund.
- J. The City budgets for governmental funds, which include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Sales and use taxes are considered to be revenue when received rather than when earned.
- Project length (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated.
 - Overspending of project length (continuing appropriation or projects that span more than one year) budgets is considered to reduce funds available.
 - The closeout of unspent project length (continuing appropriation or projects that span more than one year) budgets is considered to increase funds available.

The budgets for all proprietary funds, which include Enterprise Funds and Internal Service Funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as an expense in the year purchased.
- Depreciation is not budgeted.
- Interest capitalized on construction projects is budgeted as interest expense.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of the liability.
- Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
- Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.

SUMMARY OF SIGNIFICANT POLICIES

- Purchases of inventory are considered to be expenditures when purchased, not when sold or used.
- Debt issue and discount cost, are considered to be expended when paid, not capitalized and amortized over the life of the bonds.
- Gains or losses on the early retirement of debt are considered to increase or decrease the funds available in the year in which they occur and are not capitalized and amortized over the life of the bonds.
- Accrued compensated absences are not considered to be expenditures until paid.

CAPITAL ASSETS

Capital assets purchased in the Governmental Fund Types are recorded as expenditures at the time of purchase. Such assets are capitalized at cost in the General capital assets Account Group, except for certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. Gifts or contributions are recorded in the general capital assets at fair market value at the time received. No depreciation has been provided on general capital assets.

The capital assets purchased in the Proprietary Fund Types are budgeted as expenses at the time of purchase and then capitalized at year-end. Donated capital assets are stated at fair market value as of the date donated. Depreciation is provided using the straight line method over the estimated useful lives of the various classes of depreciable assets as follows:

Assets	Years
Buildings	30 - 50
Improvements other than buildings	10 - 33
Equipment	03 - 44

Interest is capitalized on proprietary fund assets acquired with tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period.

UNAMORTIZED BOND ISSUE COSTS AND BOND DISCOUNT

Bond issue costs and discounts in the Water and Sewer Fund are being amortized over the life of the bonds using the effective interest method.

RESERVES

Governmental Funds - Reserves are used to indicate that a portion of the fund balance is not appropriate for expenditure or is legally segregated for a specific future use. Usage of reserves has been limited to the following items:

- **Reserve for Encumbrances** - indicates a portion of the fund balance that has been segregated for expenditure upon vendor performance. This reflects items that have been ordered or committed, but have not yet been received.
- **Reserve for Advances to Other Funds** - indicates a portion of the fund balance that does not constitute an "available spendable resource." This reflects items that have been ordered or committed for at year end, which have not been paid for or received.
- **Reserve for Police Education** - indicates a portion of the fund balance that is legally restricted for police education expenditures in accordance with Florida Statute 943.25.
- **Reserve for Police Seizures** - indicates a portion of the fund balance that is restricted for contraband forfeitures under Chapter 932 Florida Statutes.

SUMMARY OF SIGNIFICANT POLICIES

- **Reserve for Debt Service** - indicates a portion of the fund balance that is legally restricted for the payment of principal and interest on long-term debt.
- **Proprietary Funds and Certain Fiduciary Funds** - Reserves are used to indicate a segregation of a portion of retained earnings equal to the current assets that are restricted for meeting various covenants as may be specified and defined in a revenue bond indenture or other law or regulation. Usage of reserves has been limited to the following items:
 - **Reserve for Revenue Bond Retirement** - restricted for payment of principal and interest on revenue bonds.
 - **Reserve for Bond Asset Replacement** - restricted for meeting of various contingencies as may be so specified and defined in the indenture (frequently referred to as renewal, replacement and improvement).
 - **Reserve for Perpetual Care** - restricted for future maintenance of cemetery grounds.
 - **Reserve for Employees' Retirement** - restricted for payment of employee retirement benefits.

ENCUMBRANCES

Encumbrances represent contractual commitments in the form of purchase orders and contracts. encumbrances are not recorded as expenditures, but rather as reservations of fund balance for subsequent years' appropriation.

FINANCIAL MANAGEMENT POLICIES

On April 24, 2023, the Commission adopted a Financial Management Policy as the policy provides a comprehensive framework within which sound financial decisions may be made for the long term betterment and stability of the City.

The City of Winter Haven's Financial Management Policy provides the basic framework for the overall financial management and operations of the City. The policy consists of: operating budget, fund balance and reserves, revenue, debt, cash management/investments, and the capital improvement plan. These policies are used in the development of current activities and planning for future programs and projects.

1. Operating Budget Policies

- a. The City will comply with all Federal, State or local legal requirements pertaining to the operating budget, including the adoption of a balanced budget. A balanced budget is achieved when the amounts available from taxation and other sources, including amounts carried over from prior fiscal years, equals the total appropriations for expenditures and reserves.
- b. The annual operating budget of the City shall balance the public service needs of the community with the fiscal capabilities of the City. It is intended to achieve the goals and objectives established by the Commission for the following fiscal year. Programs will represent a balance of services, but with special emphasis on the City's strategic pillars, and compliance with various Federal and State mandates, including the State mandatory comprehensive plan. Services shall be provided on a most cost effective basis.
- c. Budgets for all City departments and all other City expenditures, shall be under Commission appropriation control.
- d. The City Manager's level of budgetary control will be at the fund expenditure level. This means the City Manager can authorize budget adjustments between expenditure line items within an individual

SUMMARY OF SIGNIFICANT POLICIES

fund. Any budget adjustment crossing funds, increasing the total budget at the fund level or affecting a capital project requires City Commission approval.

e. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing necessary expenditures, accruing future years' revenues or rolling over short-term debt.

f. The City shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the base of race, sex, color, religion, national origin, or physical handicap.

g. The budget will support a scheduled level of maintenance and replacement of its technology, infrastructure, and fleet.

h. The budget will provide sufficient funding to cover annual debt retirement costs.

i. The City will consider technological and capital investment programs which are cost effective and which will reduce operating costs as high funding priorities.

j. The City will maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust and ensure compliance with the adopted budget.

k. The City will continuously monitor revenues and expenditures to ensure responsible fiscal management of the City. Monthly financial status reports comparing budget to actual revenue and expenditures will be provided to the City Commission with significant deviations explained.

l. The total number of employment positions (FTE's) approved in the annual operating budget may not be exceeded without prior approval of the City Manager and compliance with any applicable Charter, and/or Code of Ordinance requirements.

m. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment.

n. New programs, services, or facilities shall be based on general citizen demand or need.

o. The City will budget an annual General Fund contingency for unanticipated expenditures or revenue shortfalls. Any unspent contingency at the end of the year would be closed to reserves.

p. The City will annually seek the Distinguished Budget Presentation Award offered by the Government Finance Officers Association (GFOA).

A. GOVERNMENTAL FUND TYPES

1. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions. The City will continue to maintain a diversified revenue structure in order to provide a secure foundation to fund continuing operations and protect the City by reducing the danger of unforeseen fluctuations during periods of unstable economic conditions.

2. Revenue estimates will be made on a reasonably conservative basis to ensure that estimates are realized.

3. The operating budget will be prepared based on no more than 98% of the certified taxable value of the property tax roll and other anticipated revenues.

4. The City will not use long-term debt or unpredictable revenues to finance expenditures required for operations.

SUMMARY OF SIGNIFICANT POLICIES

5. The operating budget for all funds will be balanced using current year revenues to finance current year expenditures. Anticipated revenues from all sources shall equal estimated expenditures for all purposes. Fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. Fund balances may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis.

6. As early as practical in each annual budgeting cycle, the Commission shall give direction to the administration as to the circumstances under which an ad valorem tax millage increase would be considered. Normally, such direction should be given in February of each year in conjunction with the setting of a tentative budget calendar.

7. Service charges, rent, and rate and fee structures will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit. A review of cost of service and rate and fee structures will be performed on a routine basis.

B. PROPRIETARY FUNDS

1. Each proprietary fund will pay the appropriate general fund operation for a portion of the cost of general administrative departments and payment-in-lieu-of taxes that will be computed in a fashion that will be determined by the City Commission consistent with applicable law, Charter, and Code of Ordinances.

2. Service charges, rent, and rate and fee structures will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit.

3. The requirements of the enterprise operating funds will include all expenses of the operations including allocation of general and administrative costs.

4. A review of cost of service and rate and fee structures for public utilities (water, sewer and re-use water) and solid waste charges and stormwater charges will be performed by staff on a routine basis. The recommended budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of the services provided and other legally appropriate criteria. The impact of such cost of services on rate and fee schedules charged for such services shall be presented to City Commission in a timely manner and consistent with applicable law, Charter, and Code of Ordinances.

2. Fund Balance and Reserves Policies

a. The City will work towards an Unassigned Fund Balance of 30% of the General Fund's current fiscal year's budgeted operating expenditures and transfers out; while keeping a targeted Unassigned Fund Balance of 17%. For purposes of this calculation, the current fiscal year budget shall be the budget as originally adopted by Ordinance on or before September 30th for the subsequent fiscal year. Any Unassigned Fund Balance in excess of 30% may be transferred to the Construction fund to defray costs and cover contingencies as recommended by the City Manager and approved by the City Commission.

b. The City shall maintain reservations of Fund Balance in accordance with Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. Fund Balance shall be composed of non-spendable, restricted, committed, assigned and unassigned amounts.

i. DEFINITIONS

SUMMARY OF SIGNIFICANT POLICIES

Fund Balance - The difference between assets and liabilities in a governmental fund.

Non-Spendable Fund Balance - Amounts that are not in spendable form (inventory or long-term receivables) or amounts that are required to be maintained intact (corpus of a permanent fund).

Restricted Fund Balance - Amounts that can be spent only for specific purposes stipulated by external resource providers such as creditors, granters, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance - Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action (resolution or ordinance) of the City Commission, the City's highest level of decision-making authority. Committed amounts cannot be used for any other purpose unless the City Commission removes or changes the specified use by taking the same type of formal action (resolution or ordinance) it employed to commit those amounts.

Assigned Fund Balance - Amounts established by City management intended to be used for specific purposes.

Unassigned Fund Balance - The residual classification representing fund balance that has not been restricted, committed or assigned and is available for general purposes.

ii. SPENDING ORDER OF FUND BALANCES

The City uses restricted amounts to be spent first when both restricted (Non-Spendable Fund Balance and Restricted Fund Balance) and unrestricted fund balances (Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance) are available unless there are legal documents/contracts that prohibit doing this, such as grant agreements requiring dollar for dollar spending. Additionally, the City would first use Committed Fund Balance, followed by Assigned Fund Balance and then Unassigned Fund Balance when expenditures are incurred for purposes for which amounts in any of the Unrestricted Fund Balance classifications could be used.

iii. REPLENISHMENT OF RESERVE DEFICITS

If, at the end of any fiscal year, the actual amount of Unassigned Fund Balance falls below the targeted levels set forth herein, a plan shall be established to achieve the target by adding a designated amount to the budget to cover the deficiency over a period not to exceed five (5) fiscal years.

iv. ANNUAL REVIEW AND DETERMINATION OF FUND BALANCE RESERVE AMOUNTS

Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process, and the amounts of Non-Spendable, Restricted, Committed, Assigned and Unassigned Fund Balance shall be determined during this process.

- c. The City will establish insurance reserves for self-insurance liabilities. Such reserves will be reviewed annually for adequacy.
- d. Unassigned Fund Balance will only be used for expenditures that are either non-recurring in nature or that have a benefit period longer than one operating period and consistent with this Policy.
- e. All fund balances for budgeted funds will be presented in the annual budget.

3. Revenue Policies

- a. The City will take active measures to encourage economic development, thereby developing a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

SUMMARY OF SIGNIFICANT POLICIES

- b. The City will aggressively pursue alternative revenue sources, such as Federal and State grants and other local grants, as an additional source of funds.
- c. The City will recalculate the full cost of activities supported by user rates and fees to identify the impact of inflation and other cost increases, and will revise user rates and fees upon approval of the City Commission and consistent with applicable law, Charter, and Code of Ordinances.
- d. The percentage of operating transfers to the General Fund from the proprietary utility funds will be established by ordinance.
- e. One-time revenue sources such as proceeds from the sale of an asset or insurance settlements will not be used to fund on-going operating costs.
- f. When more than one funding source is available for a project, the most restrictive source (e.g., impact fees and grants) will be applied first to the extent possible.
- g. Management is conservative in its revenue and expenditure assumptions, and examines two years of historical data in the course of budget preparations while using outside sources of information.

4. Debt Policies

- a. The City will issue bonds only for capital improvements including infrastructure and equipment with a life in excess of four years.
- b. The term of any bonds shall not exceed the useful life of the expenditure being financed.
- c. The City will not issue notes or bonds to subsidize or finance current operations.
- d. The City will publish and distribute an official statement for each bond issue if required by applicable law and/or rule and regulations to do so.
- e. General obligation debt will not be used to finance the activities of enterprise funds whether of a capital or operating nature.
- f. The City will consider defeasing existing bond issues if the resulting savings is significant as may be determined by the City Manager and so long as in compliance with all applicable bond covenants, and laws, Charter, Ordinances and Resolutions.
- g. The City will maintain an adequate debt service fund regarding each bond issue.
- h. The City will seek to maintain high bond ratings in order that borrowing costs are minimized and access to credit is preserved.
- i. The City will adhere to the bond covenant requirements of each debt issuance.

5. Cash Management / Investment Policies

- a. The City will deposit all cash receipts on a timely basis.
- b. The City will maintain a prudent cash management and investment program in order to meet daily cash requirements, increase funds available for investment, and earn rates of return on invested funds commensurate with appropriate security.

SUMMARY OF SIGNIFICANT POLICIES

- c. The City will consolidate cash balances from all funds for investment purposes and allocate investment earnings according to generally accepted accounting principles.
- d. The City will adhere to Section 218.74 of the Florida Statutes as it may be amended from time to time in regard to the payment due date for the purchase of goods and services.

6. Accounting, Auditing & Financial Reporting Policies

- a. An independent audit will be performed annually, including the issuance of a management letter.
- b. The City administration will promptly evaluate the audit management letter recommendations, determine the proper actions in response to these recommendations and complete, within established time frames, all actions that correct or otherwise resolve the matters included in the management letter.
- c. The City shall maintain its accounting records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
- d. The City Commission will be provided budget reports comparing actual versus budgeted revenue and expense activity.
- e. The City will annually seek the Certificate of Achievement for Excellence in Financial Reporting award offered by the Government Finance Officers Association (GFOA).
- f. The City will maintain the highest level of accounting practices consistent with generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB).

7. Capital Improvement Plan (CIP) Policies

- a. The City will adopt the first year of a five-year plan for capital improvements, update it annually, and make every attempt to complete all capital improvements in accordance with the plan.
- b. The City will maintain and update a five-year capital improvement budget. Annually, the City will inventory and assess the condition of its physical assets. The five-year capital improvement plan will be adjusted according to the assessment.
- c. The City will coordinate the development of the CIP budget with the development of the operating budget to ensure future operating expenditures and revenues associated with new capital improvements will be projected and incorporated into the current and future operating budgets.
- d. The City will determine the least costly financing method available for all new capital improvement projects.
- e. All projects in the Comprehensive Improvement Element (CIE) of the City's Comprehensive Plan will be included in the CIP.
- f. The City Manager will review and evaluate each proposed and ongoing project, based on criteria established by the City Commission, prior to any project being included in the CIP.
- g. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

DEPARTMENTAL ORGANIZATIONAL STRUCTURE

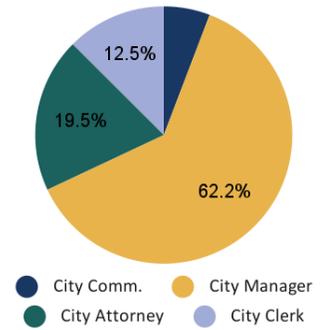
General Government / City Manager

T. Michael Stavres, City Manager

Michael Carnevale, Deputy City Manager

Vanessa Castillo, City Clerk

Fund:	Cost Center:	FY23 Budget:	FTE:
General	City Commission	155,802	5.00
General	City Manager	1,668,345	8.00
General	City Attorney	521,865	0.00
General	City Clerk	336,189	2.00
		2,682,201	15.00



Financial Services

Colleen Scott, Chief Financial Officer

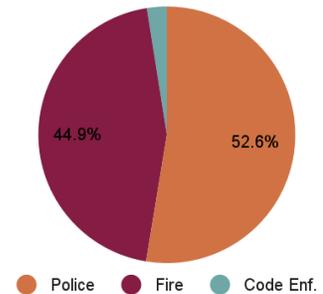
Fund:	Cost Center:	FY23 Budget:	FTE:
General	Finance	1,298,776	12.50

Public Safety Services Department

Charlie Bird, Assistant City Manager - Public Safety

David Brannan, Chief of Police

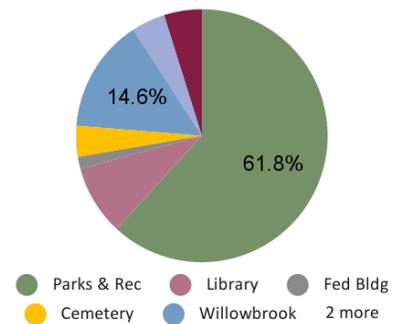
Fund:	Cost Center:	FY23 Budget:	FTE:
General	Police Department	14,857,307	119.30
General	Fire Department	12,687,856	86.70
General	Code Compliance	705,819	7.00
		28,250,982	213.00



Parks, Recreation & Culture Department

Julie Adams, Department Director

Fund:	Cost Center:	FY23 Budget:	FTE:
General	Parks & Recreation	9,361,549	85.54
Library	Library	1,360,351	15.65
Federal Building	Federal Building	228,675	0.00
Cemetery	Cemetery	599,208	6.80
Willowbrook	Willowbrook	2,203,479	0.00
Gen Fund/Int Svc	Nora Mayo Hall	655,539	7.50
Internal Service	Facility Maintenance	735,355	5.00
		15,144,156	120.49

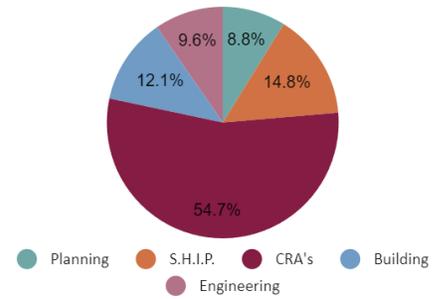


DEPARTMENTAL ORGANIZATIONAL STRUCTURE

Economic Opportunity & Community Investment

Eric Labbe, Department Director

Fund:	Cost Center:	FY23 Budget:	FTE:
General	Planning	1,035,296	6.85
S.H.I.P	S.H.I.P.	1,739,123	0.25
CRA	CRA's	6,420,109	2.90
Building/Permitting	Building/Permitting	1,415,397	11.50
Internal Service	Engineering	1,127,268	11.00
		11,737,193	32.50



Airport

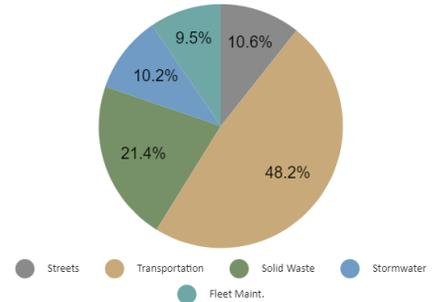
Vacant, Department Director

Fund:	Cost Center:	FY23 Budget:	FTE:
Airport	Airport	9,417,516	9.50

Public Works

Brittany Hart, Interim Department Director

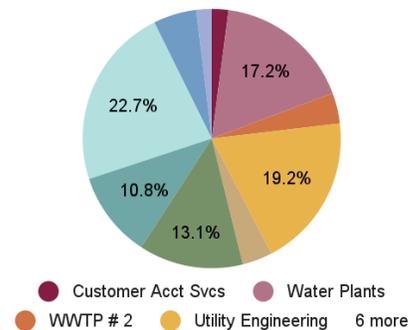
Fund:	Cost Center:	FY23 Budget:	FTE:
General	Streets	4,399,121	17.30
	Transportation	19,911,430	0.00
Solid Waste	Solid Waste	8,851,333	43.80
Stormwater	Stormwater	4,227,941	13.70
Internal Service	*Fleet Maintenance	3,933,630	11.20
		41,323,455	86.00



Utility Services

Gary Hubbard, Department Director

Fund:	Cost Center:	FY23 Budget:	FTE:
Utility	Customer Acct Svcs.	1,550,395	18.00
Utility	Water Plants	12,802,708	14.00
Utility	WWTP # 2	2,843,097	7.00
Utility	Utility Engineering	14,283,285	10.50
Utility	Administration	2,801,657	8.75
Utility	WWTP # 3	9,708,777	19.00
Utility	Utility Services Maint.	8,002,973	17.00
Utility	Lift Stations/WW Mnt.	16,879,515	19.00
Utility	Reuse Distribution	4,013,820	0.00
Utility	Meter Services	1,441,206	12.00
		74,327,433	125.25



DEPARTMENTAL ORGANIZATIONAL STRUCTURE

Human Resources

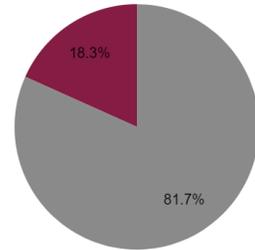
Shawn Dykes, Department Director

Fund:	Cost Center:	FY23 Budget:	FTE:
Internal Service	Human Resources	1,443,315	8.50

Technology Services

Hiep Nguyen, Department Director

Fund:	Cost Center:	FY23 Budget:	FTE:
Internal Service	Technology Services	4,824,443	12.00
Dark Fiber	Dark Fiber	1,081,241	2.00
		5,905,684	14.00

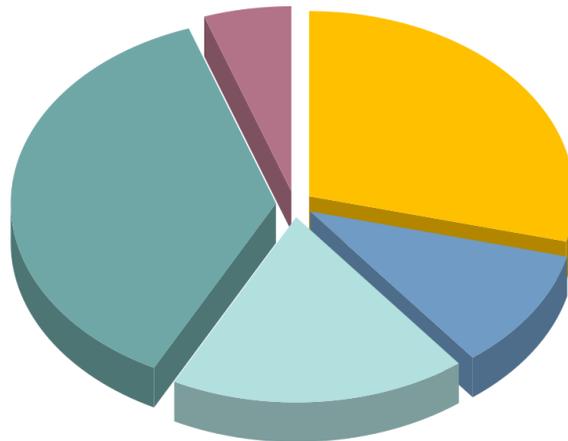


● Tech. Svcs. ● Dark Fiber

GRAPHS - ALL FUNDS

FISCAL YEAR 2023-2024
REVENUES

FUND	BUDGETED	PERCENT
General Fund	65,964,544	28.9%
Special Revenue Funds:		
Library	1,970,413	0.9%
S.H.I.P.	644,073	0.3%
Airport	10,615,832	4.7%
Cemetery	799,900	0.4%
CRA-Downtown	3,274,055	1.4%
CRA-Florence Villa	1,122,287	0.5%
Federal Building	150,212	0.1%
Building / Permitting	2,506,750	1.1%
Impact Fee	2,720,000	1.2%
WH Affordable Housing	280,000	0.1%
Capital Project Funds:		
Transportation	18,272,017	8.0%
21 Construction	708,559	0.3%
15 Construction	22,327,286	9.8%
Enterprise Funds:		
Solid Waste	9,585,000	4.2%
Utility	70,248,300	30.8%
Stormwater	2,725,000	1.2%
Willowbrook	1,154,000	0.5%
Dark Fiber Enterprise	809,239	0.4%
Internal Service Funds:		
Internal Services	8,460,036	3.7%
Fleet Maintenance	3,700,500	1.6%

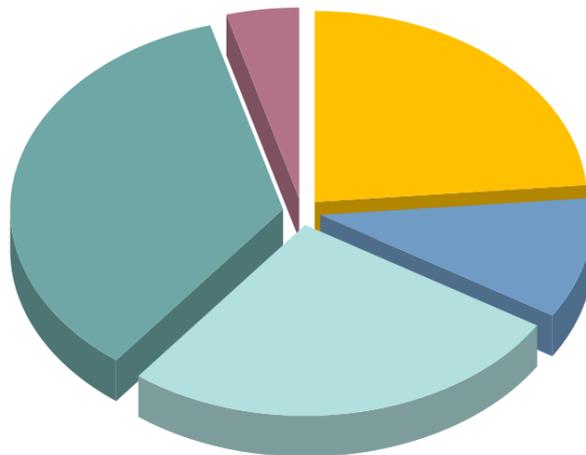


● General Fund
 ● Special Revenue Funds
 ● Capital Project Funds
 ● Enterprise Funds
 ● Internal Service Funds

GRAPHS - ALL FUNDS

**FISCAL YEAR 2023-2024
EXPENDITURES / EXPENSES**

FUND	BUDGETED	PERCENT
General Fund	70,560,812	23.6%
Special Revenue Funds:		
Library	2,116,645	0.7%
S.H.I.P.	1,739,123	0.6%
Airport	10,501,269	3.5%
Cemetery	691,729	0.2%
CRA-Downtown	6,446,484	2.2%
CRA-Florence Villa	2,200,020	0.7%
Federal Building	228,675	0.1%
Building / Permitting	2,562,845	0.9%
Impact Fee	3,918,675	1.3%
WH Affordable Housing	220,000	0.1%
Capital Projects Fund:		
Transportation	19,911,430	6.7%
21 Construction	5,740,000	1.9%
15 Construction	54,059,196	18.1%
Enterprise Funds:		
Solid Waste	10,742,349	3.6%
Utility	86,807,399	29.0%
Stormwater	4,530,844	1.5%
Willowbrook	2,203,479	0.7%
Dark Fiber Enterprise	1,081,241	0.4%
Internal Service Funds:		
Internal Services	8,835,890	3.0%
Fleet Maintenance	4,035,946	1.3%

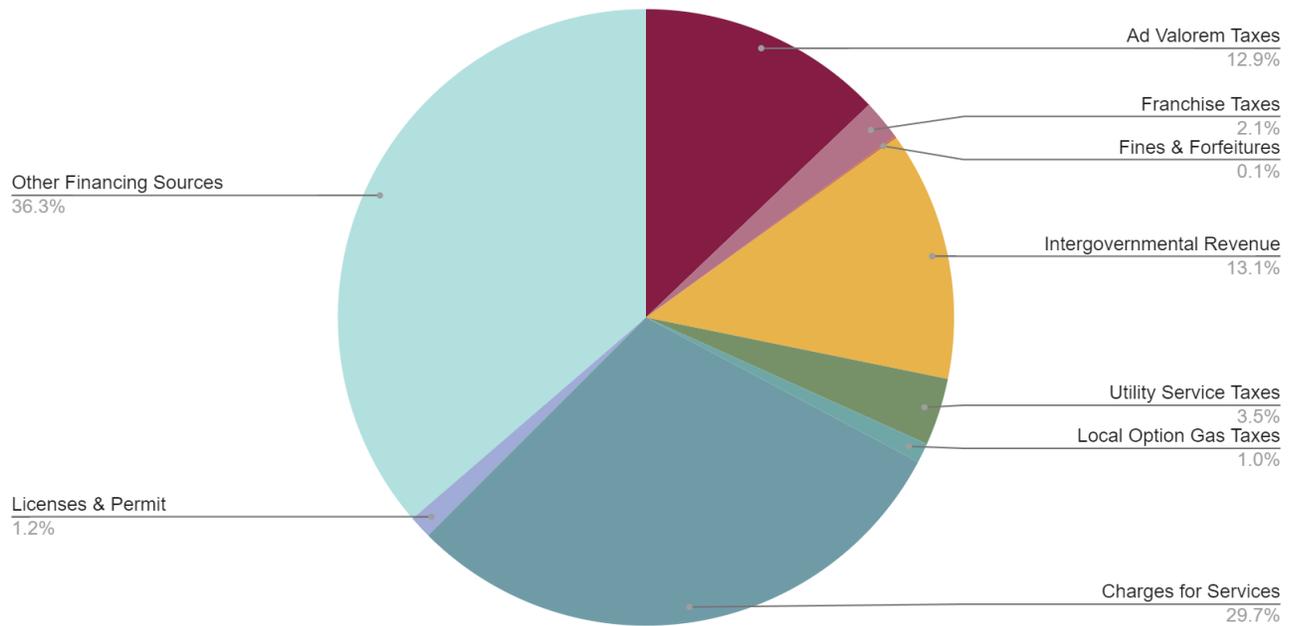


- General Fund
- Special Revenue Funds
- Capital Projects Funds
- Enterprise Funds
- Internal Service Funds

BUDGET SUMMARY - ALL FUNDS

	GENERAL FUND	SPECIAL REVENUE FUND	PROPRIETARY FUNDS	CAPITAL PROJECT FUND	INTERNAL SERVICES FUND	TOTAL FUND
CASH BALANCES						
BROUGHT FORWARD	26,110,784	14,925,334	49,797,942	54,573,075	2,471,071	147,878,206
ESTIMATED REVENUES:						
Taxes: Millage 6.59						
Ad Valorem Taxes	25,059,424	4,317,142	-	-	-	29,376,566
Utility Service Taxes	8,055,000	-	-	-	-	8,055,000
Local Option Gas Taxes	2,360,000	-	-	-	-	2,360,000
Franchise Taxes	4,816,000	-	29,000	-	-	4,845,000
Licenses & Permit	238,000	2,458,700	-	-	-	2,696,700
Intergovernmental Revenue	8,789,441	7,485,893	566,500	13,034,441	-	29,876,275
Charges for Services	1,182,250	5,308,065	49,221,080	-	12,084,536	67,795,931
Fines & Forfeitures	210,200	-	-	-	-	210,200
Other Financing Sources	15,254,229	4,513,722	34,704,959	28,273,421	76,000	82,822,331
TOTAL REVENUES	65,964,544	24,083,522	84,521,539	41,307,862	12,160,536	228,038,003
Total Estimated Revenues and Balances	92,075,328	39,008,856	134,319,481	95,880,937	14,631,607	375,916,209
EXPENDITURES/EXPENSES						
General Government	5,016,273	-	-	-	-	5,016,273
Public Safety	27,780,436	123,778	-	4,340,000	-	32,244,214
Physical Environment	680,312	228,675	98,185,876	-	-	99,094,863
Transportation	4,719,493	10,157,646	-	19,777,558	-	34,654,697
Economic Environment	2,743,669	9,636,150	565,547	6,000,000	-	18,945,366
Human Services	890,273	2,650,852	-	-	-	3,541,125
Cultural and Recreation	6,631,630	2,116,645	2,121,703	48,882,837	-	59,752,815
Debt Services	4,845,721	343,623	4,492,186	445,973	-	10,127,503
Internal Services/Other	17,253,005	5,368,096	-	264,258	12,871,836	35,757,195
TOTAL EXPENDITURES	70,560,812	30,625,465	105,365,312	79,710,626	12,871,836	299,134,051
Reserves	21,514,516	8,383,391	28,954,169	16,170,311	1,759,771	76,782,158
Total Appropriated Expenditures	92,075,328	39,008,856	134,319,481	95,880,937	14,631,607	375,916,209
INTRA FUND ELIMINATIONS						38,825,055
TOTAL TO BE APPROPRIATED						260,308,996

REVENUE SOURCE SUMMARY



Ad Valorem Taxes:

Tax on real and personal property. The City of Winter Haven's millage rate is 6.5900. The taxable value of all property within the City, to include the CRAs, as submitted by the Property Appraiser totaled \$4,818,726,946, a 14.62% increase over FY 2023 property value. Ad valorem tax proceeds reported in the General Fund and the two CRA Funds are 12.88% of total City revenue.

Franchise Taxes:

Taxes imposed upon a utility for the right to utilize the City's rights-of-way.

Fines & Forfeitures:

Fees derived from citations written by the Winter Haven Police Department as well as Code Compliance assessments.

Intergovernmental:

Includes intergovernmental agreements, state grant and shared revenue, and federal grant funding.

Utility Service Tax:

Revenues derived from the sale of utility services within the City of Winter Haven.

Local Option Gas Tax:

Taxes imposed on the sale of motor fuel and diesel fuel within the City. Some of the taxes are shared with the County by interlocal agreement.

Charges for Services:

Includes Recreation user fees, Cemetery fees, Solid Waste Fees, Utility Fees, and Stormwater Fees.

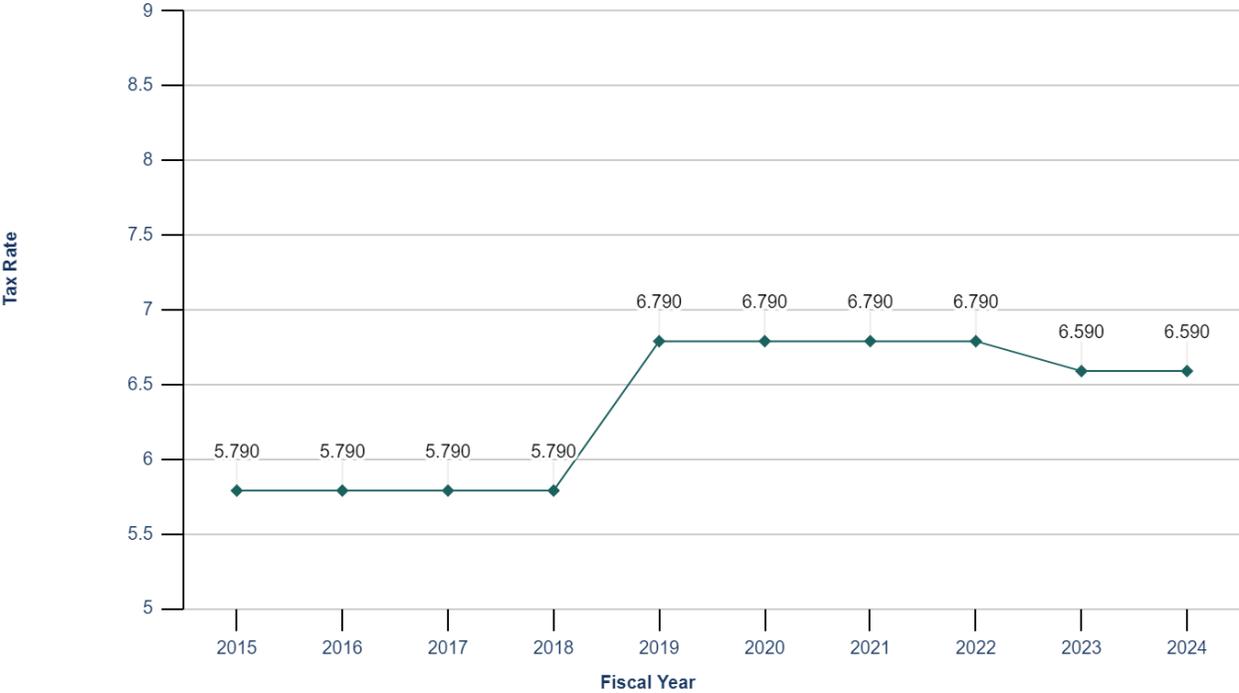
Licenses & Permits:

Revenue from Building permit fees.

BUDGET SUMMARY - ALL FUNDS - THREE YEARS

	FY 2021-2022 ACTUAL	FY 2022-2023 ESTIMATE	FY 2023-2024 BUDGET
CASH BALANCES BROUGHT FORWARD			
General Fund	17,430,226	22,581,371	26,110,784
Special Revenue Funds	6,944,769	9,277,837	14,925,334
Capital Project Funds	17,187,550	48,393,682	54,573,075
Enterprise Funds	37,737,500	49,946,532	49,797,942
Internal Service Funds	2,051,140	1,397,435	2,471,071
TOTAL CASH BALANCES	81,351,185	131,596,857	147,878,206
REVENUES:			
Ad Valorem Taxes	21,508,956	25,660,984	29,376,566
Utility Service Taxes	7,951,211	7,984,722	8,055,000
Local Option Gas Taxes	2,253,960	2,329,000	2,360,000
Franchise Taxes	4,526,483	4,790,371	4,845,000
Licenses & Permit	3,523,749	4,002,548	2,696,700
Intergovernmental Revenue	24,001,387	27,687,906	29,876,275
Charges for Services	57,522,168	59,062,639	67,795,931
Fines & Forfeitures	190,719	218,177	210,200
Other Financing Sources	83,674,681	35,886,544	82,822,331
TOTAL REVENUES	205,153,314	167,622,891	228,038,003
TOTAL REVENUES & CASH BALANCES	286,504,499	299,219,748	375,916,209
EXPENDITURES:			
General Government	3,724,355	3,842,768	5,016,273
Public Safety	23,955,421	24,417,064	32,244,214
Physical Environment	46,916,860	52,546,037	99,094,863
Transportation	11,592,694	13,020,430	34,654,697
Economic Environment	5,886,683	6,579,060	18,945,366
Human Services	1,441,292	2,278,287	3,541,125
Cultural and Recreation	22,856,264	10,968,368	59,752,815
Debt Services	7,755,636	10,023,893	10,127,503
Other Financing	29,728,881	27,665,634	35,757,195
TOTAL EXPENDITURES	153,858,086	151,341,542	299,134,051
ENDING CASH BALANCES:			
General Fund	22,581,371	26,110,784	21,514,516
Special Revenue Funds	9,277,837	14,925,334	8,383,391
Capital Project Funds	48,393,682	54,573,075	16,170,311
Enterprise Funds	49,946,532	49,797,942	28,954,169
Internal Service Funds	1,397,465	2,471,071	1,759,771
RESERVES	131,596,887	147,878,206	76,782,158
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	285,454,973	299,219,748	375,916,209
		INTRA FUND ELIMINATIONS:	38,825,055
		TOTAL TO BE APPROPRIATED:	260,308,996

MILLAGE RATE COMPARISON - 10 YEARS



The millage rate for FY 2024 will remain the same as in FY 2023 at 6.590 mills. As established by the City Commission in FY 2019, 1.000 mill will continue to be used to provide additional funding for capital projects. The FY 2024 budget includes the continued funding of the City’s Transportation Improvement Program, the renovation of the Chain of Lakes Park, and renovations at the Rowdy Gaines Olympic Pool.

GENERAL FUND RESOURCES BY DEPARTMENT - FIVE YEAR ALLOCATION HISTORY

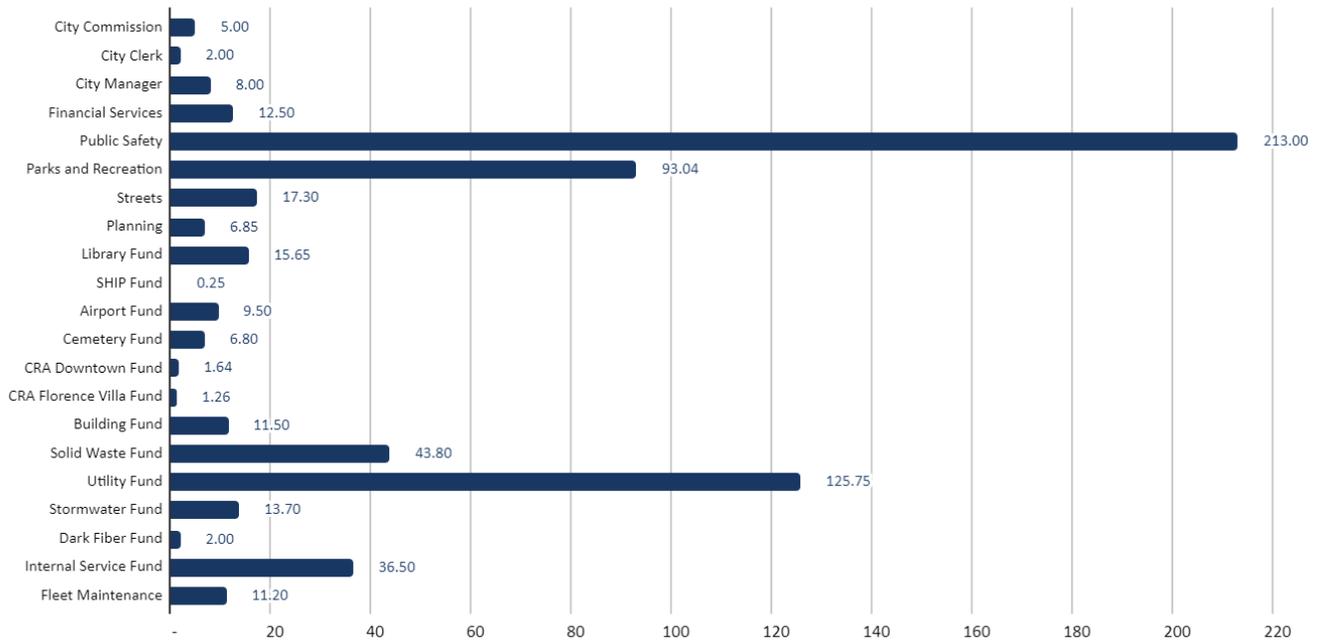
	Actual FY 2019-2020	Actual FY 2020-2021	Actual FY 2021-2022	Estimated FY 2022-2023	Budget FY 2023-2024
General Govt. (City Clerk, City Commission, Legal)	1.9%	1.6%	1.5%	1.5%	1.4%
City Manager	1.7%	1.7%	1.6%	1.9%	2.4%
Finance	2.4%	2.3%	1.9%	1.9%	1.8%
Police Services / Code Compliance	24.6%	23.7%	21.0%	22.4%	22.1%
Fire Services	18.6%	18.1%	16.5%	16.6%	18.0%
Parks & Grounds / Parks & Recreation	12.4%	11.8%	10.7%	12.8%	13.3%
Streets	3.5%	4.8%	3.9%	5.1%	6.2%
E.O. & C. I. / Planning	1.1%	1.3%	1.3%	1.1%	1.5%
Nora Mayo Hall	0.4%	1.0%	0.6%	0.6%	0.6%
Non- Dept.	33.4%	33.7%	41.0%	36.1%	32.7%

PERSONNEL INFORMATION

AUTHORIZED PERSONNEL FTE SUMMARY BY DIVISION

Department/Division	2022 Budgeted	2023 Budgeted	2024 Budgeted
City Commission	5.00	5.00	5.00
City Clerk	2.00	2.00	2.00
City Manager	5.00	6.92	8.00
Financial Services	13.00	13.50	12.50
Public Safety	205.00	211.00	213.00
Parks and Recreation	82.33	90.04	93.04
Streets	15.80	16.60	17.30
Planning	5.10	7.10	6.85
Total General Fund	333.23	352.16	357.69
Library Fund	15.65	15.65	15.65
SHIP Local Housing Fund	-	-	0.25
Airport Fund	7.50	7.75	9.50
Cemetery Fund	5.30	6.80	6.80
CRA Downtown Fund	1.64	1.64	1.64
CRA Florence Villa Fund	1.26	1.26	1.26
Building Fund	10.76	10.50	11.50
Solid Waste Fund	39.90	41.90	43.80
Utility Fund	120.00	120.25	125.25
Stormwater Fund	14.20	13.90	13.70
Dark Fiber Fund	1.00	1.50	2.00
Internal Service Fund	29.50	32.50	36.50
Fleet Maintenance	11.60	11.60	11.20
Total Authorized Personnel FTE	591.54	617.41	636.74

Budgeted FTE FY 2024



PERSONNEL INFORMATION

FULL-TIME EQUIVALENTS BUDGET SUMMARY BY FUND

	<u>FY 2021-2022</u>	<u>FY 2022-2023</u>	<u>FY 2023-2024</u>
City Commission*	5.00	5.00	5.00
City Clerk	2.00	2.00	2.00
City Manager	5.00	6.92	8.00
Financial Services	13.00	13.50	12.50
Code Compliance	5.00	7.00	7.00
Police Services	118.30	118.30	119.30
Fire Services	81.70	85.70	86.70
Parks & Grounds	19.70	23.70	23.70
Parks and Recreation Admin	4.85	4.85	4.85
Aquatics	8.36	10.07	10.07
Senior Adult Center	3.00	3.00	3.00
C.O.L. Complex/Fieldhouse & Conference	12.84	14.34	14.84
Tennis	3.58	3.58	3.58
WH Recreational & Cultural Center	6.90	6.90	7.90
Rentals	0.60	0.60	0.60
Activity Fields	15.50	16.00	17.00
Public Svc Bldg/Nora Mayo Hall	7.00	7.00	7.50
Streets	15.80	16.60	17.30
E. O. & C. I. / Planning	5.10	7.10	6.85
TOTAL GENERAL FUND	333.23	352.16	357.69
Library	15.65	15.65	15.65
S.H.I.P. Local Housing Fund	0.00	0.00	0.25
Airport	7.50	7.75	9.50
Cemetery	5.30	6.80	6.80
Downtown CRA	1.64	1.64	1.64
Florence Villa CRA	1.26	1.26	1.26
Building / Permitting	10.50	10.50	11.50
TOTAL SPECIAL REVENUE FUNDS	41.85	43.60	46.60
Commercial Collection	9.10	10.60	10.80
Residential Collection	30.80	31.30	33.00
Customer Account Services	17.00	17.00	18.00
Water Plants	14.00	14.00	14.00
Wastewater Plant # 2	7.00	7.00	7.00
Utility Engineering	9.50	9.50	10.50
Utility Services Administration	8.50	7.75	8.75
Wastewater Plant # 3	17.00	17.00	19.00
Utility Services Maintenance	17.00	17.00	17.00
Lift Station/WW Maintenance	19.00	19.00	19.00
Meter Services	11.00	12.00	12.00
Stormwater Drainage	8.90	8.60	8.30
Stormwater Quality	5.30	5.30	5.40
Dark Fiber	1.00	1.50	2.00
TOTAL PROPRIETARY FUNDS	175.10	177.55	184.75
Human Resources	6.00	7.00	8.50
Facility Maintenance	3.00	3.00	5.00
Technology Services	11.00	12.00	12.00
Engineering	9.50	10.50	11.00
Motor Pool	11.60	11.60	11.20
TOTAL INTERNAL SERVICE FUND	41.10	44.10	47.70
TOTAL ALL BUDGETED FULL TIME EQUIVALENTS	591.28	617.41	636.74

PERSONNEL INFORMATION

FULL AND PART-TIME BUDGETED POSITIONS

GENERAL FUND

CITY COMMISSION	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Mayor	N/A	TBD by Ordinance	1.00		1.00	1.00		1.00	1.00		1.00
Commissioners	N/A	TBD by Ordinance	4.00		4.00	4.00		4.00	4.00		4.00
Total City Commission			5.00	0.00	5.00	5.00	0.00	5.00	5.00	0.00	5.00

CITY CLERK	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Clerk	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Deputy City Clerk	29	24.86 - 31.05	1.00		1.00	1.00		1.00	1.00		1.00
Total City Clerk			2.00	0.00	2.00	2.00	0.00	2.00	2.00	0.00	2.00

CITY MANAGER'S OFFICE	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Manager	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Deputy City Manager	45	54.29 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Diversity & Inclusivity	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Public Affairs and Communications	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Assistant to the City Manager	29	24.86 - 31.05				1.00		1.00	1.00		1.00
Chief Executive Assistant	25	20.46 - 25.55	1.00		1.00						
Senior Executive Assistant	25	20.46 - 25.55									
Communications Assistant	19	15.28 - 19.07							2.00		2.00
Public Affairs and Communications Interns	13	11.40 - 14.22					2.00	1.92		2.00	1.00
Total City Manager's Office			5.00	0.00	5.00	5.00	2.00	6.92	7.00	2.00	8.00

FTE Change: Communications Assistant - 1.00 FTE; PT Communications Intern Reclassified to a FT Communications Assistant - .08 FTE

CODE COMPLIANCE	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Safe Neighborhoods Manager	28	23.69 - 29.57				1.00		1.00	1.00		1.00
Code Compliance Supervisor	28	23.69 - 29.57	1.00		1.00						
Code Compliance Officer II	24	19.49 - 24.33	3.00		3.00	2.00		2.00	2.00		2.00
Code Compliance Officer I	23	18.57 - 23.18				3.00		3.00	3.00		3.00
Code Compliance Clerk	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Total Code Compliance			5.00	0.00	5.00	7.00	0.00	7.00	7.00	0.00	7.00

PERSONNEL INFORMATION

FINANCIAL SERVICES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Financial Services Department Director	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Asst. Financial Services Dept. Director	37	36.74 - 45.86	1.00		1.00	1.00		1.00	1.00		1.00
Accounting Manager	33	30.22 - 37.73				1.00		1.00			
Budget and Management Officer	37	36.74 - 45.86							1.00		1.00
Procurement Officer	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
Chief Accountant	30	26.70 - 32.89	1.00		1.00	1.00		1.00	1.00		1.00
Administrative Services Manager	30	26.70 - 32.89	1.00		1.00	1.00		1.00			
Grant/Fixed Asset Accountant	30	26.70 - 32.89				1.00		1.00	1.00		1.00
Budget Analyst	29	24.86 - 31.05	1.00		1.00						
Accounting & Payroll Specialist	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Accountant	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Procurement Specialist	23	18.57 - 23.18	1.00		1.00	1.00		1.00			
Buyer	23	18.57 - 23.18							1.00		1.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00						
Accounting Clerk II	18	14.55 - 18.16	2.00		2.00	2.00		2.00	2.00		2.00
Mail Courier	14	11.60 - 17.90	1.00		1.00	1.00		1.00	1.00		1.00
Accounting Intern	13	11.40 - 14.22					1.00	0.50		1.00	0.50
Total Financial Services			13.00	0.00	13.00	13.00	1.00	13.50	12.00	1.00	12.50

FTE Change: Administrative Services Manager - (1.00) FTE

POLICE SERVICES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Safety Director	41	40.50 -	0.50		0.50	0.50		0.50	0.50		0.50
Chief of Police	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Deputy Police Chief	37	36.74 - 45.86							1.00		1.00
Police Captain	37	36.74 - 45.86	3.00		3.00	3.00		3.00	3.00		3.00
Police Lieutenant	34	31.73 - 39.61	6.00		6.00	6.00		6.00	6.00		6.00
Police Sergeant	31	27.41 - 34.23	10.00		10.00	10.00		10.00	10.00		10.00
Public Information & Crime Prevention Officer	28	23.69 - 29.57	1.00		1.00	1.00		1.00	1.00		1.00
Detective	28	23.69 - 29.57	12.00		12.00	10.00		10.00	10.00		10.00
Police Officer	28	23.69 - 29.57	57.00		57.00	53.00		53.00	56.00		56.00
Police Inspector	28	23.69 - 29.57	0.90		0.90	0.90		0.90	0.90		0.90
Mental Health Coordinator	27	22.56 - 28.17				1.00		1.00	1.00		1.00
Police Training	24	19.49 - 24.33	1.00		1.00	1.00		1.00			
Police Trainee	24	19.49 - 24.33				6.00		6.00	4.00		4.00
Evidence Property Supervisor	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Accreditation Administrator	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Crime Analyst	21	16.85 - 21.03	2.00		2.00	1.00		1.00	1.00		1.00
Court Liaison Officer	21	16.85 - 21.03									
Personnel Selection Coordinator	21	16.85 - 21.03	0.90		0.90	0.90		0.90	0.90		0.90
Police Records Clerk Supervisor	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic II	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Crime Scene Investigator	21	16.85 - 21.03	3.00		3.00	3.00		3.00	3.00		3.00
Technical Services Clerk	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Evidence/Property Technician	20	16.03 - 20.02	2.00		2.00	2.00		2.00	2.00		2.00
Community Service Officer	19	15.28 - 19.07	6.00		6.00	6.00		6.00	6.00		6.00
Police Support Services Clerk	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Police Records Clerk	19	15.28 - 19.07	4.00		4.00	4.00		4.00	4.00		4.00
Felony Intake Coordinator	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Total Police Services			118.30	0.00	118.30	118.30	0.00	118.30	119.30	0.00	119.30

FTE Change: Deputy Chief of Police (1 year only) - 1.00 FTE

PERSONNEL INFORMATION

FIRE SERVICES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Safety Director	41	40.50 -	0.50		0.50	0.50		0.50	0.50		0.50
Fire Chief	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Battalion Chief	34	25.39 - 31.69	3.00		3.00	3.00		3.00	4.00		4.00
Fire Marshall	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
Fire Training Safety Officer	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
EMS Coordinator	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
Fire Operations Chief	37	36.74 - 45.86							1.00		1.00
Administrator of Operations	37	36.74 - 45.86	1.00		1.00	1.00		1.00			
Fire Lieutenant	31	21.93 - 27.38	17.00		17.00	16.00		16.00	16.00		16.00
Fire Prevention Inspector/Investigator	31	21.93 - 27.38	6.00		6.00	6.00		6.00	6.00		6.00
Firefighter III	28	18.94 - 23.65	18.00		18.00	20.00		20.00	9.00		9.00
Police Inspector	26	21.49 - 26.82	0.10		0.10	0.10		0.10	0.10		0.10
Firefighter II	26	17.18 - 21.46	10.00		10.00	11.00		11.00	15.00		15.00
Maintenance/Logistics Officer	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Firefighter I	24	15.59 - 19.47	20.00		20.00	22.00		22.00	29.00		29.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Personnel Selection Coordinator	21	16.85 - 21.03	0.10		0.10	0.10		0.10	0.10		0.10
Total Fire Services			81.70	0.00	81.70	85.70	0.00	85.70	86.70	0.00	86.70

FTE Change: Battalion Chief - 1.00 FTE

PARKS & GROUNDS	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks and Grounds Superintendent	32	28.78 - 35.93	0.70		0.70	0.70		0.70	0.70		0.70
Asst. Parks, Grounds & Cemetery Supt.	30	26.70 - 32.89	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	20.46 - 25.55	3.00		3.00	3.00		3.00	3.00		3.00
Crew Leader I	23	18.57 - 23.18	1.00		1.00	3.00		3.00	3.00		3.00
Small Engine Mechanic	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic II	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Operator II	21	16.85 - 21.03	2.00		2.00	2.00		2.00	2.00		2.00
Maintenance Operator I	18	14.55 - 18.16	7.00		7.00	9.00		9.00	9.00		9.00
Customer Service Representative I	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Irrigation Specialist II	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Irrigation Specialist I	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Total Parks & Grounds			19.70	0.00	19.70	23.70	0.00	23.70	23.70	0.00	23.70

PARKS & REC ADMIN	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks, Recreation & Culture Director	41	40.50 -	0.85		0.85	0.85		0.85	0.85		0.85
Asst. Parks, Recreation & Culture Dir.	37	36.74 - 45.86	1.00		1.00	1.00		1.00	1.00		1.00
Parks, Plan. & Strat. Initiatives Mngr.	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Marketing/Partnership Dev. Coord.	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Special Events Coordinator	25	20.46 - 25.55							1.00		1.00
Admin Support Specialist	22	17.69 - 22.07							1.00		1.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00			
Total Parks & Recreation Admin.			4.85	0.00	4.85	4.85	0.00	4.85	4.85	0.00	4.85

PERSONNEL INFORMATION

AQUATICS	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget				
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE		
Recr. Supervisor II - Aquatics	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00		
Recreation Supervisor I	23	18.57 - 23.18	1.00		1.00	1.00		1.00	1.00		1.00		
Aquatic Maintenance Mechanic	19	15.28 - 19.07				1.00		1.00	1.00		1.00		
Lifeguard	18	14.55 - 18.16				1.00		1.00	1.00		1.00		
Part Time Positions	18	14.55 - 18.16			24.00	6.36		24.00	6.07		19.00	6.07	
Total Aquatics			2.00		24.00	8.36		4.00	24.00	10.07	4.00	19.00	10.07

SENIOR ADULT CENTER	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor II	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Total Senior Adult Center			3.00	0.00	3.00	3.00	0.00	3.00	3.00	0.00	3.00

FIELDHOUSE & CONFERENCE CENTER	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget			
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE	
Fieldhouse/Conference Facility Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00	
Recreation Supervisor III	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00	
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00	
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00	
Building Service Worker	18	14.55 - 18.16	3.50	3.00	5.00	4.50	2.00	5.50	5.00	2.00	6.00	
Maintenance Mechanic II	21	16.85 - 21.03				1.00		1.00	1.00		1.00	
Recreation Attendant	18	14.55 - 18.16			1.00	0.50		1.00	0.50			
Rec. Atten. (Summer Camp COL)	18	14.55 - 18.16			12.00	1.84		12.00	1.84		12.00	1.84
Customer Service Representative (Fieldhouse)	18	14.55 - 18.16			3.00	1.50		3.00	1.50		4.00	2.00
Total Fieldhouse and Conference Center			7.50	19.00	12.84	9.50	18.00	14.34	10.00	18.00	14.84	

FTE Change: Customer Service Representative - .50 FTE

TENNIS	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget			
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE	
Tennis Professional	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00	
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00	
Customer Service Representative	18	14.55 - 18.16			2.00	1.00		2.00	1.00			
Recreation Attendant	18	14.55 - 18.16			3.00	0.58		3.00	0.58		5.00	1.58
Total Tennis			2.00	5.00	3.58	2.00	5.00	3.58	2.00	5.00	3.58	

WH RECREATION & CULTURAL CENTER	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget			
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE	
WHRCC Facility Manager	31	27.41 - 34.23				1.00		1.00	1.00		1.00	
Recreation Supervisor III	27	22.56 - 28.17	1.00		1.00							
Building Service Worker	18	14.55 - 18.16	1.00		1.00	1.00		1.00				
Recreation Supervisor I	23	18.57 - 23.18	1.00		1.00	1.00		1.00	2.00		2.00	
Customer Service Representative II	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00	
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	2.00		2.00	
Recreation Attendant	18	14.55 - 18.16			7.00	1.40		7.00	1.40		7.00	1.40
Customer Service Representative	18	14.55 - 18.16			1.00	0.50		1.00	0.50		1.00	0.50
Staff Assistant II	19	15.28 - 19.07										
Total WH Recreation & Cultural Center			5.00	8.00	6.90	5.00	8.00	6.90	6.00	8.00	7.90	

FTE Change: Recreation Leader - 1.00 FTE

PERSONNEL INFORMATION

LEISURE PARK RENTALS	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Rec. Leader Summer Play	19	15.28 - 19.07	1.00		0.15	1.00		0.15	1.00		0.15
Rec. Attendant Summer Play	18	14.55 - 18.16			3.00			0.45	3.00		0.45
Total Leisure Park Rentals			0.00		4.00	0.60		0.60	0.00		4.00

ACTIVITY FIELDS	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Asst Superintendent - Athletics & Cemetery	30	26.70 - 32.89				0.50		0.50	0.50		0.50
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	18.57 - 23.18	1.00		1.00	1.00		1.00	2.00		2.00
Ground Maintenance Technician	18	14.55 - 18.16									
Maintenance Operator I	18	14.55 - 18.16	8.00		8.00	8.00		8.00	8.00		8.00
Food Service Leader	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Spray Technician	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Representative	18	14.55 - 18.16			1.00			1.00			3.00
Recreation Attendant	18	14.55 - 18.16									
Food Service Worker	14	11.60 - 17.90			2.00			2.00			1.00
Total Activity Fields			14.00	3.00	15.50	14.50	3.00	16.00	15.50	3.00	17.00

FTE Change: Crew Leader - 1.00 FTE

NORA MAYO HALL	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor III	27	22.56 - 28.17	1.00		1.00	1.00		1.00			
Recreation Supervisor II	25	20.46 - 25.55							1.00		1.00
Senior Staff Assistant	25	20.46 - 25.55	1.00		1.00				1.00		1.00
Customer Service Representative III	20	16.03 - 20.02				1.00		1.00			
Building Service Worker	18	14.55 - 18.16	2.50	3.00	4.00	2.50	3.00	4.00	3.00	3.00	4.50
Recreation Attendant	18	14.55 - 18.16								1.00	0.50
Customer Service Representative	18	14.55 - 18.16			2.00			2.00		1.00	0.50
Total Nora Mayo Hall			4.50	5.00	7.00	4.50	5.00	7.00	5.00	5.00	7.50

FTE Change: Building Service Worker - .50 FTE

PERSONNEL INFORMATION

STREETS	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	36.74 - 45.86	0.20		0.20	0.20		0.20	0.20		0.20
Streets Superintendent	32	28.78 - 35.93	0.50		0.50	0.80		0.80	0.80		0.80
Assistant Superintendent - Streets	30	26.70 - 32.89	0.50		0.50	0.50		0.50	0.50		0.50
Assistant Superintendent - Drainage	30	26.70 - 32.89							0.50		0.50
LAP Coordinator	30	26.70 - 32.89							1.00		1.00
Public Works Engineering Intern	28	23.69 - 29.57							0.50		0.50
Ecosystem and Asset Analyst	27	22.56 - 28.17	0.10		0.10	0.10		0.10	0.10		0.10
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.20		0.20
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Traffic Crew Leader	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Electrician	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Technician	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Sign Technician	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Operator III	20	16.03 - 20.02	2.00		2.00	2.00		2.00			
Maintenance Operator II	19	15.28 - 19.07							6.00		6.00
Streets Maintenance II	19	15.28 - 19.07	5.00		5.00	5.00		5.00			
Streets Maintenance I	18	14.55 - 18.16									
Public Works Apprentice	18	14.55 - 18.16	2.00		2.00	2.00		2.00			
Sr. Staff Assistant	25	20.46 - 25.55	0.50		0.50	0.50		0.50	0.50		0.50
Crew Leader I	23	18.57 - 23.18							3.00		3.00
ATMS/Fiber Systems Technician	26	21.49 - 26.82				0.50		0.50			
Total Streets			15.80	0.00	15.80	16.60	0.00	16.60	17.30	0.00	17.30

FTE Change: Public Works Engineering Intern - .50 FTE; Business and Special Initiatives Analyst - .20 FTE

PLANNING	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. Director	41	40.50 -	0.80		0.80	0.80		0.80	0.80		0.80
CRA & Neighborhood Programs Manager	33	30.22 - 37.73	0.30		0.30	0.30		0.30	0.30		0.30
EO&CI Assistant Director	37	36.74 - 45.86				1.00		1.00	1.00		1.00
Planning Manager	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
Senior Planner	30	26.70 - 32.89	2.00		2.00	2.00		2.00	2.00		2.00
Planner II	27	22.56 - 28.17									
Planning Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Affordable Housing Coordinator	31	27.41 - 34.23				1.00		1.00	0.75		0.75
Total Planning			7.10	0.00	7.10	6.85	0.00	6.85			6.85

FTE Change: Affordable Housing Coordinator Allocation Changed to Move .25 FTE to SHIP Fund - (.25) FTE

TOTAL GENERAL FUND	313.45	68.00	333.23	330.75	70.00	352.16	337.20	65.00	357.69
---------------------------	---------------	--------------	---------------	---------------	--------------	---------------	---------------	--------------	---------------

PERSONNEL INFORMATION

SPECIAL REVENUE FUNDS

LIBRARY SERVICES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks, Recreation & Culture Director	41	40.50 -	0.15		0.15	0.15		0.15		0.15	
City Librarian	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	
Librarian II	24	19.49 - 24.33	4.00		4.00	4.00		4.00		4.00	
Librarian I	22	17.69 - 22.07	2.00		2.00	2.00		2.00		2.00	
Library Assistant II	19	15.28 - 19.07	5.00		5.00						
Customer Service Rep II	19	15.28 - 19.07				5.00		5.00		5.00	
Building Service Worker	18	14.55 - 18.16	2.00		2.00	2.00		2.00		2.00	
Librarian Assistant I	18	14.55 - 18.16		2.00	1.00						
Customer Service Rep I	18	14.55 - 18.16					3.00	1.50		3.00	1.50
Library Page	13	11.40 - 14.22		1.00	0.50						
Total Library Services			14.15	3.00	15.65	14.15	3.00	15.65	14.15	3.00	15.65

S.H.I.P - Local Housing	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Affordable Housing Coordinator	31	27.41 - 34.23							0.25		0.25
Total S.H.I.P - Local Housing			0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.00	0.25

FTE Change: Affordable Housing Coordinator Allocation From Planning - .25 FTE

AIRPORT	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Airport Department Director	41	40.50 -	1.00		1.00	1.00		1.00		1.00	
Airport Operations Supervisor	27	22.56 - 28.17							1.00		1.00
Airport Contract & Fiscal Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00		1.00	
Operations Tech II	20	16.03 - 20.02	2.00		2.00	2.00		2.00		2.00	
Operations Tech I	18	14.55 - 18.16									
Operations Tech	18	14.55 - 18.16		4.00	3.00		5.00	3.75		5.00	3.50
Customer Service Representative	18	14.55 - 18.16							1.00		1.00
Building Service Worker	18	14.55 - 18.16		1.00	0.50						
Total Airport			4.00	5.00	7.50	4.00	5.00	7.75	6.00	5.00	9.50

FTE Change: Customer Service Representative - 1.00 FTE; Airport Operations Supervisor - 1.00 FTE; Operations Tech - (.25) FTE

CEMETERY	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks and Grounds Superintendent	32	28.78 - 35.93	0.30		0.30	0.30		0.30		0.30	
Asst Superintendent - Athletics & Cemetery	30	26.70 - 32.89				0.50		0.50		0.50	
Cemetery Supervisor	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Cemetery Operations Coordinator	25	20.46 - 25.55							1.00		1.00
Crew Leader II	25	20.46 - 25.55	1.00		1.00						
Crew Leader I	23	18.57 - 23.18				1.00		1.00		2.00	
Maintenance Operator I	18	14.55 - 18.16	3.00		3.00	4.00		4.00		3.00	
Cemetery Operator I	18	14.55 - 18.16									
Total Cemetery			5.30	0.00	5.30	6.80	0.00	6.80	6.80	0.00	6.80

PERSONNEL INFORMATION

CRA - DOWNTOWN	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. (Growth Management) Dept. Director	41	40.50 -	0.15		0.15	0.15		0.15	0.15		0.15
CRA & Neighborhood Programs Manager	33	30.22 - 37.73	0.49		0.49	0.49		0.49	0.49		0.49
Project Manager	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
Total CRA - Downtown			1.64	0.00	1.64	1.64	0.00	1.64			1.64

CRA - FLORENCE VILLA	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. (Growth Management) Dept. Director	41	40.50 -	0.05		0.05	0.05		0.05	0.05		0.05
CRA & Neighborhood Programs Manager	33	30.22 - 37.73	0.21		0.21	0.21		0.21	0.21		0.21
Neighborhood Planner	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Total CRA - Florence Villa			1.26	0.00	1.26	1.26	0.00	1.26			1.26

BUILDING & PERMITTING	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Building Official	37	36.74 - 45.86	1.00		1.00	1.00		1.00	1.00		1.00
Floodplain Manager	34	31.73 - 39.61							1.00		1.00
Plans Examiner	31	27.41 - 34.23		1.00	0.63	1.00	1.00	1.50	1.00	1.00	1.50
Building Inspector	28	23.69 - 29.57	3.00	1.00	3.63	2.00	1.00	2.50	1.00	2.00	2.00
Field Inspector/Fire Plans Examiner	31	27.41 - 34.23	1.00		1.00	1.00		1.00	1.00		1.00
Permit Specialist	20	16.03 - 20.02	2.00		2.00	2.00		2.00	2.00		2.00
Building Division Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00		1.00	0.50
Business Tax Receipt Field Inspector	21	16.85 - 21.03							1.00		1.00
Business Tax Specialist	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Senior Staff Assistant	25	20.46 - 25.55	0.50		0.50	0.50		0.50	0.50		0.50
Total Building & Permitting			9.50	2.00	10.50	9.50	4.00	11.50			11.50

FTE Change: Floodplain Manager - 1.00 FTE; Business Tax Receipt Field Inspector - 1.00 FTE; Building Inspector - (.50) FTE; Building Division Assistant - (.50) FTE

TOTAL SPECIAL REVENUE FUNDS	35.85	10.00	42.11	37.35	10.00	43.60	39.60	12.00	46.60
------------------------------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------

PROPRIETARY FUNDS

COMMERCIAL COLLECTION	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	40.50 -	0.80		0.80	0.80		0.80	0.80		0.80
Assistant Public Works Director	37	36.74 - 45.86	0.20		0.20	0.20		0.20	0.20		0.20
Solid Waste Superintendent	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Commercial Collection Crew Leader	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Ecosystem and Asset Analyst	27	22.56 - 28.17	0.10		0.10	0.10		0.10	0.10		0.10
Admin Support Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.20		0.20
Commercial Refuse Operator	21	16.85 - 21.03	4.00		4.00	4.00		4.00	5.00		5.00
Diversified Operator	21	16.85 - 21.03	1.00		1.00	2.00		2.00	1.00		1.00
Container Technician	21	16.85 - 21.03				0.50		0.50	0.50		0.50
Total Commercial Collection			9.10	0.00	9.10	10.60	0.00	10.60	10.80	0.00	10.80

PERSONNEL INFORMATION

RESIDENTIAL COLLECTION	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	36.74 - 45.86	0.30		0.30	0.30		0.30	0.30		0.30
Residential Collection Crew Leader	23	18.57 - 23.18	3.00		3.00	3.00		3.00	3.00		3.00
Assistant Solid Waste Superintendent	30	26.70 - 32.89				1.00		1.00	1.00		1.00
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.20		0.20
Litter Control Coordinator	22	17.69 - 22.07							1.00		1.00
Solid Waste Customer Services Coordinator	21	16.85 - 21.03	2.00		2.00	1.00		1.00	1.00	1.00	1.50
Recycling Driver/Operator	21	16.85 - 21.03	1.00		1.00						
Driver Collector	20	16.03 - 20.02	13.00		13.00	14.00		14.00	14.00		14.00
Diversified Operator	21	16.85 - 21.03	3.00	1.00	3.50	3.00	1.00	3.50	3.00	1.00	3.50
Trashmaster Operator	19	15.28 - 19.07	7.00		7.00	7.00		7.00	7.00		7.00
SW Customer Service Representative III	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Container Technician	21	16.85 - 21.03				0.50		0.50	0.50		0.50
Total Residential Collection			30.30	1.00	30.80	30.80	1.00	31.30	32.00	2.00	33.00

FTE Change: Litter Control Coordinator - 1.00 FTE

TOTAL SOLID WASTE FUND			39.40	1.00	39.90	41.40	1.00	41.90	42.80	2.00	43.80
-------------------------------	--	--	--------------	-------------	--------------	--------------	-------------	--------------	--------------	-------------	--------------

CUSTOMER ACCOUNT SERVICES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Utility Customer Services Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
Assistant Utility Customer Services Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Utility Billing Coordinator	23	18.57 - 23.18	1.00		1.00	1.00		1.00	1.00		1.00
Utility Customer Service Supervisor	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Utility Payment Services Supervisor	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Administrative Systems Coordinator	25	20.46 - 25.55							1.00		1.00
New Build Coordinator	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Utility Billing Clerk	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
US Customer Service Rep. II	19	15.28 - 19.07	2.00		2.00	2.00		2.00	2.00		2.00
Billing Assistant Clerk	18	14.55 - 18.16							1.00		1.00
Utility Billing Supervisor	25	20.46 - 25.55									
Total Customer Account Services			17.00	0.00	17.00	17.00	0.00	17.00	18.00	0.00	18.00

FTE Change: Billing Assistant Clerk - 1.00 FTE

WATER PLANTS	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Water Plant Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
Water Plant Chief Operator	32	28.78 - 35.93	2.00		2.00	2.00		2.00	2.00		2.00
Water Plant Operator A	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Water Plant Operator B	24	19.49 - 24.33	5.00		5.00	3.00		3.00	2.00		2.00
Water Plant Operator C	22	17.69 - 22.07	4.00		4.00	5.00		5.00	5.00		5.00
Water Plant Operator Trainee	18	14.55 - 18.16				1.00		1.00	2.00		2.00
Maintenance Mechanic II	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Total Water Plants			14.00	0.00	14.00	14.00	0.00	14.00	14.00	0.00	14.00

PERSONNEL INFORMATION

WW TREATMENT PLANT #2	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WWTP Chief Operator	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator A	26	21.49 - 26.82	3.00		3.00	2.00		2.00	3.00		3.00
WWTP Operator B	24	19.49 - 24.33	2.00		2.00	1.00		1.00	1.00		1.00
WWTP Operator C	22	17.69 - 22.07	1.00		1.00	3.00		3.00	2.00		2.00
Total WW TREATMENT PLANT #2			7.00	0.00	7.00	7.00	0.00	7.00	7.00	0.00	7.00

UTILITY ENGINEERING	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Construction Proj./Inspection Manager	27	22.56 - 28.17	3.00		3.00	2.00		2.00			
Utility Construction Project Manager	27	22.56 - 28.17							3.00		3.00
Construction Proj./Inspection Manager Appr	25	20.46 - 25.55				2.00		2.00			
CIP Administrator	34	31.73 - 39.61									
CIP Administrator - Apprentice	32	28.78 - 35.93				1.00		1.00	1.00		1.00
GIS Technician	26	21.49 - 26.82	1.00	1.00	1.50	1.00	1.00	1.50	1.00	1.00	1.50
Utility Construction Inspector	25	20.46 - 25.55	1.00		1.00	1.00		1.00	2.00		2.00
Asset Manager	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
GPS Locator	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Utility Asset Coordinator	22	17.69 - 22.07							1.00		1.00
Asset Coordinator	22	17.69 - 22.07	1.00		1.00						
I&C Administrator	25	20.46 - 25.55	1.00		1.00						
Total Utility Engineering			9.00	1.00	9.50	9.00	1.00	9.50	10.00	1.00	10.50

FTE Change: Utility Construction Inspector - 1.00 FTE

UTILITY SERVICES ADMINISTRATION	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Utility Services Dept. Director	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Dept. Asst. Director	37	36.74 - 45.86	1.00		1.00	1.00		1.00	1.00		1.00
Budget Data Analyst	29	24.86 - 31.05	1.00		1.00						
Utility Financial Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Water Conservation Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Staff Assistant II	19	15.28 - 19.07	1.00		1.00				1.00		1.00
Customer Service Rep II	19	15.28 - 19.07				1.00		1.00			
Special Projects Manager	32	28.78 - 35.93		1.00	0.50		1.00	0.50			
Water Programs Administrator	29	24.86 - 31.05							1.00		1.00
Utility Info Systems Intern	13	11.40 - 14.22		2.00	1.00		2.00	1.25		3.00	1.75
Total Utility Services Administration			7.00	3.00	8.50	6.00	3.00	7.75	7.00	3.00	8.75

FTE Change: Water Programs Administrator - 1.00 FTE; Utility Info Systems Intern - .50 FTE; Special Projects Manager - (.50) FTE

PERSONNEL INFORMATION

WW TREATMENT PLANT #3	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WWTP Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Chief Operator - WWTP 3	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Pretreatment/FOG Coordinator	25	20.46 - 25.55							1.00		1.00
Pretreatment/FOG Specialist	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader Plant Maint	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
WWTP Operator A - WWTP 3	26	21.49 - 26.82	1.00		1.00	1.00		1.00	2.00		2.00
WWTP Operator B - WWTP 3	24	19.49 - 24.33	4.00		4.00	5.00		5.00	4.00		4.00
WWTP Operator C - WWTP 3	22	17.69 - 22.07	3.00		3.00	2.00		2.00	2.00		2.00
WWTP Operator Trainee - WWTP 3	18	14.55 - 18.16	3.00		3.00	3.00		3.00	4.00		4.00
Maintenance Mechanic II	21	16.85 - 21.03	2.00		2.00	2.00		2.00	1.00		1.00
Maintenance Mechanic III	22	17.69 - 22.07							1.00		1.00
Total WW Treatment Plant #3			17.00	0.00	17.00	17.00	0.00	17.00	19.00	0.00	19.00

FTE Change: Pretreatment/FOG Coordinator - 1.00 FTE; WWTP Operator Trainee - 1.00 FTE

UTILITY SERVICES MAINTENANCE	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
US Field Operations Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Super/Water Dist	32	28.78 - 35.93	2.00		2.00	2.00		2.00	2.00		2.00
Lead Locator	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Utility Locator Trainee	22	17.69 - 22.07				1.00		1.00	1.00		1.00
Utility Locator	24	19.49 - 24.33	2.00		2.00	1.00		1.00	1.00		1.00
Crew Leader I	23	18.57 - 23.18	2.00		2.00	2.00		2.00	2.00		2.00
Utilities Servicer I	18	14.55 - 18.16	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer II	20	16.03 - 20.02	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer III	21	16.85 - 21.03	3.00		3.00	3.00		3.00	3.00		3.00
Total Utility Services Maintenance			17.00	0.00	17.00	17.00	0.00	17.00	17.00	0.00	17.00

LIFT STATIONS/WW MAINTENANCE	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Utility Services Sup/Lift Stations	32	28.78 - 35.93	1.00		1.00	2.00		2.00	2.00		2.00
Wastewater Collections Superintendent	26	21.49 - 26.82	1.00		1.00						
Crew Leader II - Lift Stations	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I - Lift Stations	23	18.57 - 23.18	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic III	22	17.69 - 22.07	2.00		2.00	1.00		1.00	3.00		3.00
Maintenance Mechanic II	21	16.85 - 21.03				1.00		1.00			
Maintenance Mechanic I	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Utilities Servicer I	18	14.55 - 18.16	5.00		5.00	5.00		5.00	3.00		3.00
Utilities Servicer II	20	16.03 - 20.02	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer III	21	16.85 - 21.03	4.00		4.00	4.00		4.00	5.00		5.00
Total Lift Stations/WW Maintenance			19.00	0.00	19.00	19.00	0.00	19.00	19.00	0.00	19.00

PERSONNEL INFORMATION

METER SERVICES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Superintendent	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Backflow Program Coordinator	24	19.49 - 24.33	1.00		1.00	1.00		1.00			
Backflow Technician	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Meter Auditor	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Meter Auditor II	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Meter Repair Tech I	18	14.55 - 18.16				6.00		6.00	6.00		6.00
Maintenance Operator I	18	14.55 - 18.16	5.00		5.00						
Meter Auditor I	18	14.55 - 18.16									
Crew Leader I	23	18.57 - 23.18				1.00		1.00	1.00		1.00
Total Meter Services			11.00	0.00	11.00	12.00	0.00	12.00	12.00	0.00	12.00
TOTAL UTILITY FUND			118.00	4.00	120.00	118.00	4.00	120.25	123.00	4.00	125.25

DRAINAGE	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	40.50 -	0.20		0.20	0.20		0.20	0.20		0.20
Assistant Public Works Director	37	36.74 - 45.86	0.20		0.20	0.20		0.20	0.20		0.20
Streets Superintendent	32	28.78 - 35.93	0.50		0.50	0.20		0.20	0.20		0.20
Assistant Superintendent	30	26.70 - 32.89	0.50		0.50	0.50		0.50			
Assistant Superintendent - Drainage	30	26.70 - 32.89							0.50		0.50
Assistant Superintendent - Streets	30	26.70 - 32.89							0.50		0.50
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.20		0.20
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Crew Leader I	23	18.57 - 23.18							1.00		1.00
Debris Control Maintenance Operator III	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Stormwater Inspector	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Public Works Apprentice	18	14.55 - 18.16	1.00		1.00	3.00		3.00	1.00		1.00
Drainage Maintenance III	20	16.03 - 20.02	1.00		1.00	1.00		1.00			
Drainage Maintenance II	19	15.28 - 19.07	2.00		2.00				2.00		2.00
Sr. Staff Assistant	25	20.46 - 25.55	0.50		0.50	0.50		0.50	0.50		0.50
Total Drainage			8.90	0.00	8.90	8.60	0.00	8.60	8.30	0.00	8.30

FTE Change: Business and Special Initiatives Analyst - .20 FTE; Assistant Superintendent - (.50) FTE

STORMWATER QUALITY	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Natural Resources Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Ecosystem and Asset Analyst	27	22.56 - 28.17	0.80		0.80	0.80		0.80	0.80		0.80
Senior Environmental Scientist	27	22.56 - 28.17							1.00		1.00
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.10		0.10
Natural Resources Specialist	24	19.49 - 24.33	2.00		2.00	2.00		2.00	2.00		2.00
Environmental Scientist I	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Natural Resources Intern (Scientific Aide)	13	11.40 - 14.22		1.00	0.50		1.00	0.50		1.00	0.50
Total Stormwater Quality			4.80	1.00	5.30	4.80	1.00	5.30	4.90	1.00	5.40

FTE Change: Business and Special Initiatives Analyst - .10 FTE

TOTAL STORMWATER FUND			13.70	1.00	14.20	13.40	1.00	13.90	13.20	1.00	13.70
------------------------------	--	--	-------	------	-------	-------	------	-------	-------	------	-------

PERSONNEL INFORMATION

DARK FIBER	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Fiber and Telecom Enterprise Mngr.	29	24.86 - 31.05	1.00		1.00	1.00		1.00	1.00		1.00
ATMS/Fiber Systems Technician	26	21.49 - 26.82				0.50		0.50	1.00		1.00
Total Dark Fiber Fund			1.50	0.00	1.50	2.00	0.00	2.00			2.00

FTE Change: ATMS/Fiber Systems Technician - .50 FTE

TOTAL PROPRIETARY FUNDS	172.10	6.00	175.10	174.30	6.00	177.55	181.00	7.00	184.75
--------------------------------	--------	------	--------	--------	------	--------	--------	------	--------

INTERNAL SERVICE FUND

HUMAN RESOURCES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Human Resources Director	39	39.33 - 63.66	1.00		1.00	1.00		1.00	1.00		1.00
Organization Development Specialist	29	24.86 - 31.05	1.00		1.00						
Benefits & Risk Management Manager	34	31.73 - 39.61							1.00		1.00
Organization Development Manager	34	31.73 - 39.61				1.00		1.00	1.00		1.00
Human Resources Assistant	22	17.69 - 22.07	3.00		3.00	3.00		3.00	3.00		3.00
Customer Service Rep I	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Staff Assistant I	18	14.55 - 18.16									
Organization Development Intern	18	14.55 - 18.16								1.00	0.50
Human Resources Manager	37	36.74 - 45.86				1.00		1.00	1.00		1.00
Total Human Resources			6.00	0.00	6.00	7.00	0.00	7.00	8.00	1.00	8.50

FTE Change: Benefits & Risk Management Manager - 1.00 FTE; Organization Development Intern - .50 FTE

FACILITY MAINTENANCE	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Facility Maint. Superintendent	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic I	19	15.28 - 19.07							1.00		1.00
CSR I - Staff Assistant I	18	14.55 - 18.16							1.00		1.00
Maintenance Mechanic II	21	16.85 - 21.03	2.00		2.00	2.00		2.00	2.00		2.00
Total Facility Maintenance			3.00	0.00	3.00	3.00	0.00	3.00	5.00	0.00	5.00

FTE Change: Maintenance Mechanic I - 1.00 FTE; CSR I-Staff Assistant I - 1.00 FTE

TECHNOLOGY SERVICES	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Smart City Officer	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Network System Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Information Security Administrator	29	24.86 - 31.05	1.00		1.00	1.00		1.00	1.00		1.00
GIS Analyst	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Coordinator	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Business Technology Support Specialist	23	18.57 - 23.18	4.00		4.00	4.00		4.00	4.00		4.00
Data Analyst	29	24.86 - 31.05				1.00		1.00	1.00		1.00
Technology Services Student Intern	13	11.40 - 14.22		2.00	1.00		2.00	1.00		2.00	1.00
Total Technology Services			10.00	2.00	11.00	11.00	2.00	12.00	11.00	2.00	12.00

PERSONNEL INFORMATION

Engineering	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Engineer	37	36.74 - 45.86	1.00		1.00	1.00		1.00		1.00	
Assistant City Engineer	34	31.73 - 39.61	1.00		1.00	1.00		1.00		1.00	
Public Works Engineering Intern	28	23.69 - 29.57							0.50		0.50
Construction Project/Inspection Manager	27	22.56 - 28.17	1.00		1.00	1.00		1.00		1.00	
Engineering Technician V	26	21.49 - 26.82	1.00		1.00	1.00		1.00		1.00	
Lead Construction Inspector	27	22.56 - 28.17				1.00		1.00		1.00	
Construction Inspector	25	20.46 - 25.55	2.00		2.00	2.00		2.00		2.00	
Engineering Technician IV	24	19.49 - 24.33	2.00		2.00						
Engineering Designer I	24	19.49 - 24.33				2.00		2.00		2.00	
Survey Party Chief	24	19.49 - 24.33	1.00		1.00						
Surveying and Mapping Specialist	24	19.49 - 24.33				1.00		1.00		1.00	
Sr. Staff Assistant	19	15.28 - 19.07	0.50		0.50	0.50		0.50		0.50	
Total Engineering			9.50	0.00	9.50	10.50	0.00	10.50	11.00	0.00	11.00

FTE Change: Public Works Engineering Intern - .50 FTE

Fleet Maintenance	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	36.74 - 45.86	0.10		0.10	0.10		0.10		0.10	
Fleet Manager	32	28.78 - 35.93				1.00		1.00		1.00	
Fleet Maintenance Superintendent	30	26.70 - 32.89	1.00		1.00	1.00		1.00		1.00	
Fleet Maint. Inv/Shop Supervisor	30	26.70 - 32.89	1.00		1.00						
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.10		0.10
Mechanic III	26	21.49 - 26.82	3.00		3.00	3.00		3.00		3.00	
Mechanic II	24	19.49 - 24.33	2.00		2.00	2.00		2.00		2.00	
Resource & Service Specialist	23	18.57 - 23.18	1.00		1.00	1.00		1.00		1.00	
Mechanic I	22	17.69 - 22.07	1.00		1.00	1.00		1.00		1.00	
Maintenance Coordinator	22	17.69 - 22.07	1.00		1.00						
Fleet/Facility Maintenance Coordinator	22	17.69 - 22.07				1.00		1.00		1.00	
Fleet Maintenance Intern	13	11.40 - 14.22		1.00	0.50		1.00	0.50			
Fleet Maintenance Apprentice	13	11.40 - 14.22	1.00		1.00	1.00		1.00		1.00	
Total Fleet Maintenance			11.10	1.00	11.60	11.10	1.00	11.60	11.20	0.00	11.20

FTE Change: Business and Special Initiatives Analyst - .10 FTE; Fleet Maintenance Intern - (.50) FTE

TOTAL INTERNAL SERVICE FUND	39.60	3.00	41.10	42.60	3.00	44.10	46.20	3.00	47.70
------------------------------------	--------------	-------------	--------------	--------------	-------------	--------------	--------------	-------------	--------------

TOTAL ALL FUNDS	561.00	87.00	591.54	585.00	89.00	617.41	604.00	87.00	636.74
------------------------	---------------	--------------	---------------	---------------	--------------	---------------	---------------	--------------	---------------

DEBT SCHEDULES

DEBT RATIOS FISCAL YEAR 2023-2024

Neither the State of Florida nor the City of Winter Haven has statutes or ordinances placing limitations on municipal debt. The City of Winter Haven has no formal policy regarding debt limitations. However, an anti-dilution test is performed on an annual basis. The City's only debt limitations are imposed in the "issuance of additional parity obligations section" of the current outstanding bond resolutions. The Non-Ad Valorem Bonds require "that the aggregate proceeds of the Pledged Revenues for such preceding fiscal year or for the 12 consecutive months during the 18 months immediately preceding the date of issuance of the Additional Parity Obligations equal at least 135% of the Maximum Bond Service Requirement computed on a basis which includes both (i) all Bonds then outstanding and (ii) the Additional Parity Obligations with respect to which such certificate is made". The Utility System Revenue Bonds and the Water and Sewer Bonds require that during any 12 consecutive month period in the 24 month period preceding the issuance of additional parity bonds that the pledged revenues equal to not less than 120% of the maximum bond service requirement on all parity bonds.

Outstanding Debt	Matures	Outstanding Principal @ 10/01/23	2024 Principal	2024 Interest
2010 Water/Sewer Bonds #	2028	14,825,000	2,280,000	537,232
2015 Refunding Utility Bonds +	2035	23,680,000	-	715,013
2015A Refunding Revenue Bonds +	2032	8,910,000	775,000	257,489
2017 Non Ad Valorem Bonds #	2037	20,855,000	1,115,000	622,119
2021 Non Ad Valorem Refunding Bond	2036	8,885,000	795,000	160,415
2021 B Taxable Non Ad Valorem Revenue Bond +	2041	3,705,000	810,000	78,400
2021 C Non Ad Valorem Revenue Bond +	2041	17,245,000	-	531,718
SRF Loan WW53132	2039	756,617	47,183	224
SRF Loan WW53130	2044	22,903,131	-	-
SRF Loan WW53134	2032	980,387	98,322	10,813
SRF Loan WW53135	2032	484,500	51,000	-
		123,229,635	5,971,505	2,913,423

Bonds are publicly held and subject to rating. The most recent Ratings are as follows :

	Fitch	S & P
2015A Refunding Revenue Bonds	AA	AA
2015 Refunding Utility Bonds	AA-	AA
2021 B Taxable Non Ad Valorem Revenue Bond	AA-	AA
2021 C Non Ad Valorem Revenue Bond	AA-	AA

Non-Rated Bonds privately placed.

DEBT SCHEDULES

RATIO OF OUTSTANDING DEBT BY TYPE LAST TEN FISCAL YEARS

Fiscal Year	Government Activities					Business Type		Total Primary Government	Percentage of Personal Income	Per Capita
	Special Obligation Bonds	Public Improvement Rev. Bonds	Sales Tax Revenue Bonds	Notes Payable	Other Loans and Leases	Water/Sewer Revenue Bonds	State Revolving Loan Funds			
2013	-	21,214,166	5,558,182	236,246	-	55,777,738	-	82,786,332	11.2%	2,282
2014	-	21,175,921	5,220,000	119,308	-	55,968,807	-	82,484,036	10.4%	2,228
2015	-	21,214,149	4,610,000	-	-	53,409,884	-	79,234,033	9.2%	2,081
2016	-	20,365,499	3,985,000	-	-	53,083,141	-	77,433,640	8.1%	1,959
2017	-	26,678,360	3,350,000	-	-	51,081,397	-	81,109,757	8.0%	1,971
2018	-	25,486,803	2,705,000	-	-	49,116,653	-	77,308,456	5.3%	1,805
2019	-	49,000,246	2,045,000	-	-	47,053,709	62,000	98,160,955	5.2%	2,189
2020	-	46,583,689	1,375,000	-	-	44,916,165	898,079	93,772,933	5.2%	2,189
2021	-	43,767,132	695,000	-	-	42,804,421	850,939	88,117,492	6.7%	1,724
2022	-	64,735,310	-	-	297,325	40,667,677	11,109,422	116,809,734	7.8%	2,190

DEBT SCHEDULES

PLEGDED REVENUE COVERAGE LAST TEN FISCAL YEARS

FY	Gross W/S Fund Revenue	Less: Operating Revenue	Net Revenues	Bond Svc Requirements	W/S System Devel. Charges	Debt Svc Coverage Test 1	Required Debt Svc Coverage Test 1	Debt Svc Coverage Test 2	Required Debt Svc Coverage Test 2
2013	27,436,452	13,003,297	14,433,155	3,832,352	673,448	377%	115%	394%	120%
2014	31,701,970	14,738,168	16,963,802	3,776,418	830,120	449%	115%	471%	120%
2015	27,397,846	14,067,335	13,330,511	3,489,471	861,062	382%	115%	407%	120%
2016	32,575,899	19,249,338	13,326,561	1,819,029	790,282	733%	115%	776%	120%
2017	29,840,767	14,307,126	15,533,641	3,466,238	1,377,917	448%	115%	488%	120%
2018	30,000,937	15,809,782	14,191,155	3,554,438	1,391,495	399%	115%	438%	120%
2019	31,070,586	16,167,286	14,903,300	3,597,776	1,347,569	414%	115%	452%	120%
2020	33,433,006	20,218,327	13,214,679	3,743,595	1,704,966	353%	115%	399%	120%
2021	33,598,636	22,616,050	10,982,586	3,647,162	1,605,083	301%	115%	345%	120%
2022	34,151,083	23,776,803	10,374,280	3,612,968	3,102,685	287%	115%	373%	120%

1. Gross Revenues includes all income and earnings, including connection fees but does not include proceeds from the sale of the system, contributions in aid of construction or water and sewer system development fees.
2. Operating expenses include all costs of operating the system but does not include depreciation expense, bond amortization, renewal and replacement reserve payments, the annual bond service requirement or transfers to other funds.
3. Bond service requirement is the amount required to be deposited in the bond service fund during each bond year on October 1. The amount is reduced by the amount to be transferred from the construction fund to pay interest.
4. Allowable water and sewer development charges based on water and sewer expansion percentage provision of the bond resolution. 18.65% water development charges, 36.7% wastewater development charges.
5. Net revenues divided by bond service requirements.
6. Test 2 is net revenues plus legally available water and sewer development charges divided by the bond service requirements.

DEBT SCHEDULES

**OUTSTANDING DEBT / BUDGET ESTIMATES
FY 2024 AND FY 2025**

Date	Maturity	Description	Principal & Interest Pymt.	Lender Int. Rate	Original Amount	Budget FY24		*Balance 10/01/24	Budget FY25	
						Prin.	Int.		Prin.	Int.
10/06/10	10/01/28	Water/Sewer Bonds Series 2010 (refunding 1998 Series)	Semi-Annual 4/1, 10/1	J.P. Morgan Bank 3.23%	20,925,000	2,280,000	537,232	12,545,000	2,355,000	446,255
04/01/15	10/01/35	2015 Bonds Refunding Utility Bonds	Semi-Annual 4/1, 10/1	US Bank 2% to 3.125%	26,070,000	-	715,013	23,680,000	-	715,013
04/01/15	10/01/32	2015A Refunding Revenue Bonds (GF 44%, Airport 29%, DT CRA 27%)	Semi-Annual 4/1, 10/1	TD Bank 2% to 4%	13,205,000	775,000	257,489	8,135,000	800,000	229,864
10/01/17	10/01/37	2017 Non Ad Valorem Bonds (County to pay 40% of debt, City share 60%)	Semi-Annual 4/1, 10/1	Public Offerings 2.01 to 4.03%	25,000,000	1,115,000	622,119	19,740,000	1,150,000	587,408
03/01/21	10/01/36	Non Ad Valorem 2021 Refunding Bond (refunding 2016 A & B Non Ad Valorem Bonds)(GF 70%, DT CRA 30%)	Semi-Annual 4/1, 10/1	Truist Bank 1.89%	10,055,000	795,000	160,415	8,090,000	810,000	145,247
10/26/21	10/01/41	2021 Taxable Non-Ad Valorem Revenue Bond - Series 2021 B (GF 80%, DT CRA 20%)	Semi-Annual 4/1, 10/1	US Bank 2% to 5%	4,390,000	810,000	78,400	2,895,000	835,000	53,725
10/26/21	10/01/41	2021 Non-Ad Valorem Revenue Bond - Series 2021 C (GF 80%, DT CRA 20%)	Semi-Annual 4/1, 10/1	US Bank 2% to 5%	17,245,000	-	531,718	17,245,000	-	531,718
05/15/20	11/15/38	SRF Loan WW53132	Semi-Annual 5/15 & 11/15	SRF 0.15%	969,085	47,183	224	709,434	47,197	210
04/26/21	09/15/44	SRF Loan WW53130	Semi-Annual 2/15 & 8/15	SRF 0%	22,903,131	-	-	22,903,131	-	-
08/15/22	08/15/32	SRF Loan WW53134	Semi-Annual 5/15 & 11/15	SRF 1.131%	1,029,134	98,322	10,813	882,065	99,438	9,697
08/15/22	08/15/32	SRF Loan WW53135	Semi-Annual 5/15 & 11/15	SRF 0%	510,000	51,000	-	433,500	51,000	-
						5,971,505	2,913,423	117,258,130	6,147,635	2,719,137

DEBT SCHEDULES

OUTSTANDING DEBT DEBT TO MATURITY SCHEDULE

Year	Water/Sewer Bonds Series 2010		2015 Bonds Refunding Utility Bonds		2015 A Refunding Revenue Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2024	2,280,000	537,232	-	715,013	775,000	257,489
2025	2,355,000	446,255	-	715,013	800,000	229,864
2026	2,425,000	352,429	-	715,013	825,000	204,581
2027	2,505,000	255,661	-	715,013	845,000	182,625
2028	2,590,000	155,653	-	715,013	870,000	156,900
2029 - 2033	2,670,000	52,405	12,925,000	2,813,734	4,795,000	368,022
2034 - 2038	-	-	10,755,000	501,807	-	-
2039 - 2043	-	-	-	-	-	-
Totals	14,825,000	1,799,635	23,680,000	6,890,606	8,910,000	1,399,481

Year	2017 Non Ad Valorem Bonds		Non Ad Valorem 2021 Refunding Bonds		2021 - B Taxable Non Ad Valorem Revenue Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2024	1,115,000	622,119	795,000	160,415	810,000	78,400
2025	1,150,000	587,408	810,000	145,247	835,000	53,725
2026	1,185,000	551,624	825,000	129,796	855,000	32,650
2027	1,225,000	514,690	840,000	114,062	875,000	15,350
2028	1,260,000	476,608	855,000	98,044	330,000	3,300
2029 - 2033	6,905,000	1,770,114	3,000,000	281,891	-	-
2034 - 2038	8,015,000	628,706	1,760,000	67,473	-	-
2039 - 2043	-	-	-	-	-	-
Totals	20,855,000	5,151,269	8,885,000	996,928	3,705,000	183,425

DEBT SCHEDULES

Year	2021 -C Non Ad Valorem Revenue Bond		SRF Loan WW53132		SRF Loan WW53130	
	Principal	Interest	Principal	Interest	Principal	Interest
2024	-	531,718	47,183	224	-	-
2025	-	531,718	47,197	210	-	-
2026	-	531,718	47,211	195	572,578	-
2027	-	531,718	47,225	181	1,145,157	-
2028	570,000	517,469	47,238	167	1,145,157	-
2029 - 2033	5,145,000	1,903,619	236,406	620	5,725,783	-
2034 - 2038	6,125,000	977,328	236,762	266	5,725,783	-
2039 - 2043	5,405,000	265,790	47,395	11	5,725,783	-
2044 - 2048	-	-	-	-	2,862,890	-
Totals	17,245,000	5,791,078	756,617	1,874	22,903,131	-

Year	SRF Loan WW53134		SRF Loan WW53135	
	Principal	Interest	Principal	Interest
2024	98,322	10,813	51,000	-
2025	99,438	9,697	51,000	-
2026	100,565	8,569	51,000	-
2027	101,706	7,428	51,000	-
2028	102,859	6,275	51,000	-
2029 - 2033	477,497	13,604	229,500	-
2034 - 2038	-	-	-	-
2039 - 2043	-	-	-	-
Totals	980,387	56,386	484,500	-

FINANCIAL FUNDS / BUDGET FUNDS STRUCTURE

GOVERNMENTAL FUNDS:

General Fund

SPECIAL REVENUE FUNDS:

General Fund Supported:

Library

Cemetery

Airport

WH Affordable Housing

Non General Fund Supported:

S.H.I.P.

DT CRA

FV CRA

Federal Building

Building Permits

Police Training*

Revolving Fund*

Impact Fees

DEBT SERVICE FUNDS:

Sales Tax Revenue Bond*

2007 Bond Debt Service*

CONSTRUCTION FUNDS:

Transportation

2021 Construction

2015 Construction

Capital Depletion*

PROPRIETARY FUNDS:

Solid Waste

Water/Sewer

Stormwater

Willowbrook

Dark Fiber Enterprise

INTERNAL SERVICE FUNDS:

Motor Pool

General Services

Health Insurance*

TRUST FUNDS:

General Pension*

Police Pension*

Fire Pension*

Defined Contribution Plan 401(a)*

*Non-Budgeted Funds

THIS PAGE IS INTENTIONALLY LEFT BLANK

GENERAL FUND - SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Ad Valorem Tax	18,625,399	21,866,862	21,986,862	25,059,424	22,935,000
Franchise Tax	4,491,592	4,203,000	4,762,371	4,816,000	4,412,000
Utility Service Tax	5,876,795	5,647,000	5,898,000	5,960,000	5,930,000
Communications Service Tax	2,074,416	2,100,000	2,086,722	2,095,000	2,150,000
Local Option Gas Tax	2,253,960	2,346,337	2,329,000	2,360,000	2,365,000
Permits & Licenses	194,473	210,000	236,000	238,000	215,000
Federal Shared Revenues	41,498	282,002	-	218,981	525,774
State Shared Revenues	7,513,302	6,912,839	7,720,821	8,227,636	6,741,636
State Grant Revenues	5,375	20,000	37,969	-	20,000
County Shared Revenues	400,762	375,000	386,284	342,824	376,000
Parks & Recreation Fees	1,184,928	1,272,800	1,157,070	1,182,250	1,255,800
Administration Fees	2,372,905	2,415,955	2,408,537	2,472,957	2,480,957
Fines & Forfeitures	190,720	299,000	218,177	210,200	306,000
Miscellaneous Revenues	2,291,174	2,271,707	3,674,153	2,328,064	2,278,068
Interest Earnings	174,583	252,525	1,332,008	640,000	225,000
Sale of Assets	10,087	-	30,131	5,000	-
Transfers & Contributions	8,976,690	8,858,278	8,858,278	9,808,208	8,730,540
CARES Act - Coronavirus Relief Fund/ ARPA	7,776,962	-	32,952	-	-
TOTAL	64,455,621	59,333,305	63,155,335	65,964,544	60,946,775
EXPENDITURES					
City Manager	924,462	1,580,184	1,143,262	1,668,345	1,663,345
Commission / City Clerk / Legal	918,650	892,108	901,446	1,013,856	963,862
Financial Services	1,112,096	1,316,676	1,164,079	1,298,776	1,299,556
Police Services / Code Compliance	12,483,894	14,378,120	13,382,058	15,563,126	15,517,236
Fire Services	9,757,520	11,066,578	9,903,319	12,687,856	12,096,218
Parks and Recreation	6,348,459	8,910,162	7,616,980	9,361,549	8,735,003
Public Service Buildings/Nora Mayo Hall	368,491	359,718	335,377	445,039	425,039
Streets	2,306,993	3,598,636	3,035,897	4,399,121	3,411,154
Growth Management/Planning	769,147	1,035,812	633,981	1,035,296	1,090,296
Non-Departmental	24,312,265	21,346,458	21,509,523	23,087,848	17,888,000
TOTAL	59,301,977	64,484,452	59,625,922	70,560,812	63,089,709
EXCESS OF REVENUES					
Over <Under> Expenditures:	5,153,644	(5,151,147)	3,529,413	(4,596,268)	(2,142,934)
BEGINNING UNASSIGNED					
Fund Balance:	17,430,226	22,581,371	22,581,371	26,110,784	21,514,516
ENDING UNASSIGNED					
Fund Balance:	22,581,371	17,430,224	26,110,784	21,514,516	19,371,582

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Ad Valorem Taxes						
311100-000	Taxes-Real Estate & Personal	18,623,985	21,831,862	21,866,862	24,939,424	22,900,000
311100-001	Taxes-Penalties/Interest/Delinqu	1,413	35,000	120,000	120,000	35,000
Ad Valorem Taxes Totals		18,625,399	21,866,862	21,986,862	25,059,424	22,935,000
Local Option Gas Tax						
312300-000	Tax-Ninth Cent Gas	220,892	240,000	230,000	240,000	240,000
312410-100	Tax-First Local Option Gas Tax	1,244,485	1,289,325	1,289,000	1,300,000	1,300,000
312420-000	Tax-New Loc Option 5 Cent Gas	788,583	817,012	810,000	820,000	825,000
Local Option Gas Tax Totals		2,253,960	2,346,337	2,329,000	2,360,000	2,365,000
Franchise Fees						
313100-000	Franchise Fee-Electric	4,123,509	3,836,000	4,378,613	4,427,000	4,027,000
313100-500	Franchise Fee - Duke Energy	203,022	207,000	210,000	217,000	217,000
313400-000	Franchise Fee-Gas	165,061	160,000	170,000	170,000	168,000
323200-000	Franchise Fee - Telecommunications	-	-	3,758	2,000	-
Franchise Fees Totals		4,491,592	4,203,000	4,762,371	4,816,000	4,412,000
Utility Service Tax						
314100-000	Utility Svc Tax-Electric	4,593,394	4,370,000	4,600,000	4,620,000	4,588,000
314100-500	Utility Svc Tax-Duke Energy	268,279	264,000	260,000	270,000	277,000
314300-000	Utility Svc Tax-Water	956,697	956,000	980,000	1,010,000	1,004,000
314400-000	Utility Svc Tax-Gas	39,374	40,000	36,000	36,000	43,000
314900-000	Utility Svc Tax-Bottle Gas	19,052	17,000	22,000	24,000	18,000
Utility Service Tax Totals		5,876,795	5,647,000	5,898,000	5,960,000	5,930,000
Communications Service Tax						
315100-000	Communication Services Tax (formerly 315000)	2,074,416	2,100,000	2,086,722	2,095,000	2,150,000
Communications Service Tax Totals		2,074,416	2,100,000	2,086,722	2,095,000	2,150,000
Business Tax Receipt						
321000-000	Business Tax Receipt	194,473	210,000	236,000	238,000	215,000
Business Tax Receipt Totals		194,473	210,000	236,000	238,000	215,000
County Revenue						
337200-100	Grant-School Resource Officer	361,850	300,000	366,284	322,824	300,000
338500-000	Business Tax Receipt-County	38,912	75,000	20,000	20,000	76,000
County Revenue Totals		400,762	375,000	386,284	342,824	376,000

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Federal Grant Revenue						
331200-000	Grant - Byrne Direct	16,731	17,000	-	16,582	17,000
331200-150	Grant - BJA/OJP Bulletproof Vest	12,575	8,750	-	5,970	8,750
331200-200	Grant - SAFER Grant	-	243,772	-	182,829	487,544
334200-001	Grant - JAG County Wide	12,192	12,480	-	13,600	12,480
Federal Grant Revenue Totals		41,498	282,002	-	218,981	525,774
State Grant Revenue						
334200-002	Grant - Misc	5,375	20,000	37,969	-	20,000
State Grant Revenue Totals		5,375	20,000	37,969	-	20,000
State Shared Revenue						
312510-114	Tax-Fire Insur. Prem Tax	405,618	365,621	365,621	449,571	449,571
312520-113	Tax-Police Insur. Prem. Tax	514,953	460,889	460,889	591,065	591,065
335125-000	Tax - State Rev. Sharing - Sales Tax/8th C Fuel Tax	2,381,829	2,237,316	2,454,275	2,640,000	1,850,000
335140-000	Tax-Mobile Home License	161,153	155,000	165,000	168,000	155,000
335150-000	Tax-Alcohol License	45,405	50,000	46,000	48,000	50,000
335180-000	Tax-Half Cent Sales	3,967,798	3,598,013	4,182,000	4,285,000	3,600,000
335200-100	Firefighter Incentive	10,026	20,000	21,036	20,000	20,000
335450-000	Tax-Refund-Municipal Fuel	26,521	26,000	26,000	26,000	26,000
State Shared Revenue Totals		7,513,303	6,912,839	7,720,821	8,227,636	6,741,636
Misc - Other Government Charges & Fees						
341900-003	Code Enforcement-Abandoned Prop Reg	4,950	5,500	4,000	4,000	5,500
341900-500	Sale of Copies	93	100	352	200	100
341902-000	FDOT Roadway Maint.	61,587	64,236	64,236	64,236	64,236
341902-100	FDOT Traffic Signal/Light Maint.	369,663	385,000	385,000	404,346	385,000
341950-000	Qualifying Fee - Elections	150	-	-	-	-
Misc - Other Government Charges & Fees Totals		436,443	454,836	453,588	472,782	454,836
Misc - Public Safety						
322920-218	Fees-Site Plan Review-Planning	74,577	75,000	74,000	78,000	80,000
342500-000	Fees-Fire Systm Test Installation	11,812	11,000	16,855	18,000	11,000
342502-108	Fees-Planning & Zoning	170,462	150,000	130,000	138,000	150,000
342502-212	Fees-Fire Plan Review	2,408	6,000	4,725	5,100	6,000
342904-000	Pol Alarm Excessive Response	(575)	-	-	-	-
Misc - Public Safety Totals		258,684	242,000	225,580	239,100	247,000
Misc - Physical Environment						
343618-050	Late Fees	100	-	-	-	-
343913-000	Lot Clearing	7,948	10,000	5,567	6,000	10,000
Misc - Physical Environment Totals		8,048	10,000	5,567	6,000	10,000

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Cultural / Recreation						
320100-705	Fieldhouse Membership	90,872	65,000	68,000	75,000	65,000
320200-705	Fieldhouse - Naming Rights	64,050	64,000	64,650	64,000	64,000
347200-312	Median/Memorial Sponsorship	-	300	-	-	300
347200-950	AF-Special Proj.- Leis. Services	-	400	-	-	400
347211-705	AF-Sponsorship Special Events	32,017	20,000	8,000	10,000	20,000
347211-715	AF-Athletic Fees/Softball	25,729	33,000	28,673	30,000	33,000
347211-716	AF-Concession Sales	100,602	90,000	105,164	106,000	95,000
347211-717	AF-Polk State College Agreement	35,000	35,000	35,000	35,000	35,000
347211-718	AF-Rentals-Diamondplex-Sertoma	45,682	40,000	45,890	45,000	40,000
347211-719	AF-Fee-Participant	1,200	2,500	1,200	1,200	2,500
347211-721	AF-Softball Souvenirs	140	100	178	190	100
347214-723	COL-Summer Activities	15,395	75,000	20,000	20,000	75,000
347216-718	Instructional Activities	-	10,000	-	-	10,000
347219-000	PR - Non-resident Fee	23,325	25,000	19,825	20,000	25,000
347220-018	PR-Employee Discount Cards	760	1,000	1,140	1,160	1,000
347230-400	COL / WB-Concessions	26,317	20,000	23,537	26,000	20,000
347241-714	Swimming- Admissions	43,177	34,000	48,598	49,000	36,000
347242-714	Swimming -Lessons	41,434	35,000	35,893	36,000	35,000
347244-714	Swimming- Pool Rental	2,950	10,000	2,000	3,000	10,000
347245-714	Swimming-Miscellaneous	2,400	2,400	2,400	2,400	2,400
347246-714	Swimming-Instructional	1,828	3,000	1,800	2,000	3,000
347250-000	Senior Adult-Instructional	4,978	7,000	5,442	6,000	7,000
347250-100	Senior Adult-Other	1,187	2,500	1,349	2,000	2,500
347261-707	Tennis-Memberships	24,866	26,000	24,191	25,000	27,000
347266-707	Tennis Fees	15,286	15,000	21,005	20,000	16,000
347267-707	Tennis-Light Fees	5	-	-	-	-
347268-707	Tennis-Group Lessons	36,413	39,000	36,018	37,000	40,000
347292-719	WHRCC Instructional Activities	1,435	-	5,730	5,500	-
347292-720	WHRCC Non-Instructional Activity	11,950	13,000	11,752	11,000	13,000
347292-735	WHRCC Summer Program	12,076	12,000	15,000	14,000	12,000
347395-720	COL-Community Theatre	-	30,000	-	-	30,000
347400-705	PR-Special Events-Fees	16,627	16,000	15,426	16,000	17,000
347500-100	School Board Facility Use Agreement	20,000	10,000	10,000	10,000	10,000
347512-726	AF-RussMatt Rent	-	25,000	-	-	-
347515-726	Concession Sales - Alcohol	5,851	10,000	10,004	12,000	10,000
347517-726	COL Stadium-Other Rentals	24,454	-	8,225	9,000	-

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Cultural / Recreation, Cont.						
347591-000	Rental-MLK Park Facilities	405	1,000	-	-	1,000
347591-722	Rental-Senior Adult Center	12,216	13,000	14,976	14,000	14,000
347594-502	Rental-Bldg - Fieldhouse	255,858	300,000	253,596	260,000	300,000
347596-000	Rental-Bldg - WHRCC	3,556	5,000	2,874	1,500	-
347597-000	Rental-Bldg - Rotary Pk	6,595	7,000	5,742	6,000	8,000
347597-100	Rental-Lions Club	9,302	10,000	6,150	6,300	10,000
347597-150	Rental-Woman's Club	-	600	-	-	600
347597-175	Rental-Nora Mayo Hall	30,993	25,000	42,016	42,000	25,000
347597-200	Rotary Park- Instruct. Activity	6,262	8,000	9,396	9,500	8,000
347597-500	Rental - Staffing	79,163	80,000	86,345	87,000	80,000
347597-711	AF-Field Rental Staff	22,175	22,000	26,413	28,000	22,000
347597-735	Rental-Garden Center	25,283	25,000	27,018	28,000	25,000
347598-000	Rental-Other Parks	5,115	5,000	6,454	6,500	5,000
Cultural / Recreation Totals		1,184,928	1,272,800	1,157,070	1,182,250	1,255,800
Misc - Violation of Local Ordinance						
354000-100	Code Enforcement Assessments	86,635	175,000	109,163	100,000	175,000
354100-110	Pol-Fines for Non-Compliance	100	-	344	200	-
354200-202	Pol-Fines & Forfeitures	74,748	90,000	76,366	75,000	95,000
354222-202	Pol-Parking Fines	14,906	20,000	24,754	25,000	22,000
Misc - Violation of Local Ordinance Totals		176,389	285,000	210,627	200,200	292,000
Judgments & Fines						
351200-000	Police-Restitutions/Confiscation	14,330	14,000	7,550	10,000	14,000
Judgments & Fines Totals		14,330	14,000	7,550	10,000	14,000
Interest Earnings						
361004-000	Interest-Other	25,048	25,000	61,330	40,000	25,000
361100-000	Interest on Investments	149,522	227,525	1,270,678	600,000	200,000
361100-200	Interest - Leased Assets	13	-	-	-	-
Interest Earnings Totals		174,583	252,525	1,332,008	640,000	225,000
Misc - Sales						
364413-000	Sale of Assets-Surplus	-	-	70	-	-
364414-000	Sale of Assets-Capital	10,087	-	30,061	5,000	-
Misc - Sales Totals		10,087	-	30,131	5,000	-

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Misc - Other Revenues						
346900-100	Hurricane Receipts - Insurance	-	-	1,378,122	-	-
366100-000	Donation	50,040	11,000	30,093	10,000	11,000
369000-000	Miscellaneous Revenue	16,449	25,000	223	200	25,000
369000-100	Misc Rev - Mayor's Prayer Breakfast/Ridge League Dinner	252	-	5,398	-	-
369000-415	NSF Fee Recoveries	74	-	4	-	-
369502-000	Commission-Sales Tax	532	500	599	600	500
369901-000	Police - Other Income	40,556	20,000	23,444	26,000	20,000
369901-005	Police Copies	5,862	5,000	7,410	7,500	5,000
369901-010	Police Fingerprints & Photos	282	1,000	254	200	1,000
369901-015	Police Reimb. from PSC-IPS	75,075	100,000	97,996	98,000	100,000
369901-020	Police-Security Detail	376,259	350,000	461,477	470,000	350,000
369909-000	Revenue-Other Misc	728	750	841	700	750
369909-100	Commission-County Impact	227,818	250,000	206,896	200,000	250,000
369950-000	P-Card Rebate	70,616	65,000	75,000	78,000	65,000
	Misc - Other Revenues Totals	864,544	828,250	2,287,757	891,200	828,250
Other Sources						
332000-000	CARES Act/ARPA - Coronavirus Relief Fund	7,776,962	-	32,952	-	-
	Other Sources Totals	7,776,962	-	32,952	-	-
Debt Proceeds						
339000-000	County Debt Proceeds	703,954	700,621	700,621	701,982	701,982
383100-000	Leases - Financial Agreements	15,162	-	-	15,000	-
	Debt Proceeds Totals	719,116	700,621	700,621	716,982	701,982
Misc - Rent and Royalty						
362100-000	Rental-Misc Other	4,289	36,000	1,040	2,000	36,000
	Misc - Rent and Royalty Totals	4,289	36,000	1,040	2,000	36,000
Other Charges for Services						
349000-000	Administrative Fees for Code Lien/Violation Response	49,528	45,000	37,582	40,000	48,000
349106-000	Administration Fee-Airport	175,715	192,605	192,605	276,318	276,318
349113-000	Administration Fee-Bldg Safety	114,620	131,168	131,168	121,377	121,377
349401-000	Administration Fee-Solid Waste	329,172	349,179	349,179	354,436	354,436
349403-000	Administration Fee-Utility	1,409,784	1,411,197	1,411,197	1,354,959	1,354,959
349404-000	Administration Fee-Cemetery	19,553	19,822	19,822	23,301	23,301
349406-000	Administration Fee-Library	72,621	80,139	80,139	65,730	65,730
349407-000	Administration Fee-CRA	85,152	78,808	78,808	92,599	92,599
349408-000	Administration Fee-Stormwater	74,244	67,197	67,197	96,170	96,170
349409-000	Administration Fee-Willowbrook	42,516	40,840	40,840	48,067	48,067
	Other Charges for Services Totals	2,372,905	2,415,955	2,408,537	2,472,957	2,480,957

GENERAL FUND - BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Interfund Transfers						
381000-107	Transfer from Cemeteries	92,792	-	-	-	-
381000-108	Transfer from Downtown CRA	871,488	880,660	880,660	973,199	972,504
381000-109	Transfer from Florence Villa CRA	142,622	114,582	114,582	-	-
381000-111	Transfer from Federal Building Fund	50,000	-	-	140,000	90,000
381000-113	Transfer from Building Safety	512,000	600,000	600,000	600,000	600,000
381000-114	Transfer from Impact Fee Fund	1,349,788	745,000	745,000	2,220,000	1,400,000
381000-402	Transfer from Utility Fund	165,000	-	-	-	-
381000-501	Transfer from Internal Service Fund	-	850,000	850,000	-	-
Interfund Transfers Totals		3,183,690	3,190,242	3,190,242	3,933,199	3,062,504
Contributions - Other Funds						
382100-401	Contribution from Solid Waste	1,228,000	1,228,000	1,228,000	1,228,000	1,228,000
382100-402	Contribution from Utility Fund	4,565,000	4,440,036	4,440,036	4,647,009	4,440,036
Contributions - Other Funds Totals		5,793,000	5,668,036	5,668,036	5,875,009	5,668,036
Donations From Citizens						
389400-000	Donations from Citizens	50	-	-	-	-
Donations From Citizens Totals		50	-	-	-	-
REVENUE TOTALS		64,455,621	59,333,305	63,155,335	65,964,544	60,946,775

BUDGET NARRATIVE

Total Revenues budgeted in the General Fund for FY 2024 are \$65,964,544, which represents an increase of 11.18% over budgeted FY 2023. The largest contributor to this increase is Ad Valorem taxes that increased \$3,192,562, or 14.60%. An increase in property values boosted this revenue source and allowed the City Commission to maintain the millage rate at 6.5900 mils. The City continues to use a conservative approach when budgeting for General Fund Revenues but did budget a modest increase for economic based revenues such as fuel taxes, franchise fees, utility service taxes for FY 2024.

GENERAL FUND - BUDGETED EXPENDITURES BY COST CENTER

Cost Center Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES					
City Commission	135,378	155,461	125,307	155,802	150,147
Legal	523,959	471,865	520,355	521,865	521,865
City Clerk	259,313	264,782	255,784	336,189	291,850
City Manager	924,462	1,580,184	1,143,262	1,668,345	1,663,345
Code Compliance	407,337	713,850	559,969	705,819	681,829
Finance	1,112,096	1,316,676	1,164,089	1,298,776	1,299,556
Police Services	12,076,557	13,664,270	12,822,079	14,857,307	14,835,407
Fire Services	9,757,519	11,066,578	9,903,319	12,687,856	12,096,218
Parks & Grounds	1,568,621	2,569,815	2,255,364	2,729,919	2,663,387
Parks & Recreation Administration	533,385	818,625	663,700	811,631	787,031
Aquatics	438,508	681,812	535,760	609,834	518,416
Senior Adult Center	255,237	314,636	210,531	275,697	276,497
Fieldhouse and Conference Center	1,250,356	1,877,435	1,620,416	1,620,430	1,644,494
Tennis	229,980	250,315	242,198	278,893	258,393
Winter Haven Recreation & Cultural Center	421,227	464,761	447,335	571,693	579,493
Leisure Park Rentals	71,924	277,997	122,512	407,759	90,799
Activity Fields	1,579,221	1,654,766	1,519,164	2,055,693	1,916,493
Nora Mayo Hall	368,491	359,718	335,377	445,039	425,039
Streets	2,306,993	3,598,636	3,035,897	4,399,121	3,411,154
Planning	769,147	1,035,812	633,981	1,035,296	1,090,296
Non-Departmental	24,312,265	21,346,458	21,509,523	23,087,848	17,888,000
EXPENSES TOTALS	59,301,977	64,484,452	59,625,922	70,560,812	63,089,709

BUDGET NARRATIVE

The \$6,076,360 increase in total General Fund expenditures, when compared to the prior year budget, is mainly attributable to Personnel Services, which increased \$2,691,630, and Non-Departmental expenditures which increased \$1,741,390. All departments throughout the City experienced a change in Personnel Services as a result of Cost of Living Adjustments (COLA) and the annual Step Plan increase for all employees. Non-Departmental expenditures increased to support capital projects (Lake Elbert, Rowdy Gaines Pool, road projects) reflected in other funds, grant and aid programs, and increased insurance costs.

MISSION STATEMENT

To prudently govern City resources, growth, development, and public service delivery ensuring the fundamental needs and interests of citizens, property owners, and businesses in Winter Haven are protected and served.

CITY OF WINTER HAVEN VALUES

- **Integrity/Respect:** Do the right thing; Work as a united team; Open and honest communication; Self-policing; Fair; Personal accountability.
- **Financial Stewardship:** Shared resources; Strong stewards of resources and time; Transparency; Clear focus on priorities; Team understanding of the budget and individual contributions; Defined procurement procedures; Interdepartmental coordination and communication; Work is completed on time; Pursue creative funding sources; Electronically accessible financial information; Financial audits are strong.
- **Inclusive:** Extensive orientation process for new employees; Training, mentoring, and coaching tools are common practice; cross functional teamwork regularly applied; Leadership-employee interaction; Citizen involvement and neighborhood engagement; Strong social media engagement; Celebrate service of the community; Support citizens and community partners; Celebrate diversity in people and cultural events; Collaborations for positive relationships.
- **Visionary:** Pursue “Best Practices”; Future-thinking while engaging employees; Actively seek employee input; Recognize and award visionary thinking; Invest time for “Outside the box thinking”; Engage with outside partners regarding trends and approaches.
- **Exceptional Service:** Timely responses – find the answer always; Respectful, honest, and genuine in all interactions; Strong citizen advocates and partners; High cooperation and engagement; Adaptable and resilient; Exceed expectations, Proactive – Get to the YES; Deliver results

GENERAL FUND - CITY COMMISSION - 001-00-101

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	47,269	47,991	44,606	50,424	50,424
2101	FICA Taxes	4,685	5,202	4,427	3,857	3,857
2301	Life, Health & Vision Insurance	17,734	19,493	1,733	19,004	19,004
2401	Workers' Compensation	56	45	45	62	62
Personnel Services Totals		69,744	72,731	50,811	73,347	73,347
Operating Services						
3103	Prof.Svc.-Legal	737	-	-	-	-
3105	Prof.Svc.-Other	360	500	28	500	-
4001	Travel-Non local	17,731	22,000	22,000	22,000	22,000
4003	Training-Required-Instructional	79	200	50	200	200
4004	Travel-Local Mileage & Comm. Exp	20,872	20,000	20,000	22,000	22,000
4201	Postage	-	25	-	-	-
4702	Printing & Binding	214	250	250	250	250
4801	Advertising	936	550	550	550	550
4802	Promotional/Marketing	-	500	-	500	-
4803	Community Involvement	5,045	12,000	12,000	10,000	10,000
4804	Sponsorships	-	1,000	-	4,000	-
4992	Special Events	645	4,000	-	700	700
5101	Office Supplies	1,068	950	250	600	600
5208	Uniform, Protect Clothing	201	400	-	400	400
5401	Memberships & Subscriptions	12,727	14,000	14,000	14,000	14,000
5404	Employee Dev-Material & Training	-	600	30	600	600
5406	Employee Dev-Food & Supplies	58	-	-	400	-
5407	Employee Dev-Recog & Apprec	-	255	-	255	-
5990	County Property Taxes	4,959	5,500	5,338	5,500	5,500
Operating Services Totals		65,633	82,730	74,496	82,455	76,800
Cost Center 101 - City Commission Totals		135,378	155,461	125,307	155,802	150,147

GENERAL FUND - LEGAL - 001-00-102

The Legal division consists of the costs associated with a private law firm under contract with the City of Winter Haven to provide general legal counsel services. These services are provided by John Murphy from the law firm Boswell & Dunlap, LLP. In addition to general counsel, the City contracts with the Thompson, Sizemore, Gonzalez and Hearing law firm to provide labor relations counsel. These legal services are budgeted in various cost centers under the line item “Professional Services – Legal”.

MISSION STATEMENT

To responsibly provide sound legal representation, counsel and service to the City Commission, City Manager, City departments, offices and agencies responsible for administering municipal resources, programs and services in Winter Haven.

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
2301	Life, Health & Vision Insurance	16,901	19,855	19,855	19,855	19,855
Personnel Services Totals		16,901	19,855	19,855	19,855	19,855
Operating Services						
3103	Prof.Svc.-Legal	506,676	450,000	500,000	500,000	500,000
3105	Prof.Svc.-Other	50	-	-	-	-
4001	Travel-Non local	7	1,400	500	1,400	1,400
4003	Training-Required-Instructional	-	275	-	275	275
5101	Office Supplies	300	300	-	300	300
5401	Memberships & Subscriptions	25	35	-	35	35
Operating Services Totals		507,058	452,010	500,500	502,010	502,010
Cost Center 102 - Legal Totals		523,959	471,865	520,355	521,865	521,865

MISSION STATEMENT

The mission of the City Clerk’s Office is to be committed to ensure a true reflection of City Commission actions in the City’s official records; ethical, impartial, professional, courteous, service to City Officials, the general public, city staff, and other agencies; and maximizing transparency and access to municipal government.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Be responsible to Citizen Concerns & Needs	Number of citizen requests received (phone, email, walk-in, mail)	Responsible Government
	Percent of citizen contacts followed-up with the same day	Responsible Government
Provide transparency and accountability	Number of subscribers to receive meeting agendas	Responsible Government
	Percent of engagement with online meeting agendas	Responsible Government
	Number of meeting minutes prepared	Responsible Government
	Percentage of meeting minutes prepared and submitted for approval within 30 days of the meeting	Responsible Government
Operate efficiently and collaboratively across all City-departments	Number of agendas processed through PEAK agenda software	Responsible Government
	Number of public record requests received	Responsible Government
	Average number of days to fulfill a public records request: City Clerk / Commission / Legal	Responsible Government
	Average number of days to fulfill a public records request: City Manager's Office	Responsible Government
	Average number of days to fulfill a public records request: Economic Opportunity & Community Investment	Responsible Government
	Average number of days to fulfill a public records request: Human Resources	Responsible Government
	Average number of days to fulfill a public records request: Technology Services	Responsible Government
	Average number of days to fulfill a public records request: Financial Services	Responsible Government
	Average number of days to fulfill a public records request: Parks, Recreation & Culture	Responsible Government
	Average number of days to fulfill a public records request: Public Safety	Responsible Government
	Average number of days to fulfill a public records request: Public Works	Responsible Government
	Average number of days to fulfill a public records request: Water	Responsible Government
Provide outreach, education, and engagement with the community	Number of public presentations given	Responsible Government
	Number of association meetings attended by the Clerk's Office	Responsible Government
Professional Development	Number of professional development opportunities utilized in the department.	Responsible Government

GENERAL FUND - CITY CLERK - 001-00-105

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	117,863	144,715	138,761	154,153	154,153
1401	Overtime	48	100	-	100	-
2101	FICA Taxes	8,811	11,079	10,086	11,800	11,800
2201	General Pension Fund Contrib	35,139	25,379	37,216	50,516	50,516
2204	401(a) Pension Contribution	1,297	3,757	-	-	-
2301	Life, Health & Vision Insurance	14,615	30,296	25,528	28,737	28,737
2303	Disability Benefit - 401(a) Participants	35	90	-	-	-
2401	Workers' Compensation	168	135	135	189	189
2501	Unemployment Compensation	481	-	-	-	-
Personnel Services Totals		178,456	215,551	211,726	245,495	245,395
Operating Services						
3105	Prof.Svc.-Other	3,550	7,000	7,000	7,000	7,000
3404	Contract Svc. - Other	4,780	-	-	-	-
4001	Travel-Non local	2,073	2,500	3,000	3,500	3,500
4003	Training-Required-Instructional	400	350	350	650	650
4201	Postage	84	100	100	175	100
4401	Rentals & Leases	12,786	13,106	13,106	13,434	13,770
4702	Printing & Binding	-	-	252	-	-
4801	Advertising	14,178	20,000	15,000	15,000	15,000
4803	Community Involvement	377	500	500	500	500
4903	Election Expense	38,126	500	500	45,000	500
5101	Office Supplies	2,568	1,600	1,600	1,600	1,600
5102	Tools,Equip under \$1,000	-	150	-	-	-
5204	Copier Use & Supplies	-	375	-	220	220
5208	Uniform, Protect Clothing	-	100	250	-	-
5401	Memberships & Subscriptions	840	1,500	1,000	1,690	1,690
5404	Employee Dev-Material & Training	50	1,300	750	1,775	1,775
5405	Empl Dev-Books,Accreditation,Assessmt	28	50	50	50	50
5406	Employee Dev-Food & Supplies	1,018	100	100	100	100
5407	Employee Dev-Recog & Apprec	-	-	500	-	-
Operating Services Totals		80,857	49,231	44,058	90,694	46,455
Cost Center 105 - City Clerk Totals		259,313	264,782	255,784	336,189	291,850

AUTHORIZED PERSONNEL

Authorized Personnel FTE has remained at 2.00 for the City Clerk department over the past several years. There are no intentions currently to expand the staff.

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Clerk	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Deputy City Clerk	29	24.86 - 31.05	1.00		1.00	1.00		1.00	1.00		1.00
Total City Clerk			2.00	0.00	2.00	2.00	0.00	2.00	2.00	0.00	2.00

MISSION STATEMENT

To strategically, professionally, proficiently and soundly administer City government finance, growth and development, utility, leisure, public safety, infrastructure systems, and staff such that, through visionary and effective leadership, Winter Haven residents, business owners, and visitors gain the most value and benefit from municipal resources, programs, and services afforded by the City Commission.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Build an inclusive and diverse workforce	Number of Diversity & Inclusivity functions	Responsible Government
Provide transparent and easy-to-access information to Citizens	Number of website pageviews	Responsible Government
	Facebook page reach	Responsible Government
	LinkedIn page views	Responsible Government
	Instagram page reach	Responsible Government
	Youtube channel subscribers	Responsible Government
	Youtube channel views	Responsible Government
	Number of meetings live-streamed	Responsible Government
	Number of email subscribers in Constant Contact	Responsible Government
	Number of emails sent via Constant Contact	Responsible Government
	Number of press releases issued.	Responsible Government
Provide easy access to citizens to have their concerns resolved	Number of Access Winter Haven Requests - Streets	Responsible Government
	Average time-to-close Access Winter Haven Requests - Streets	Responsible Government
	Number of Access Winter Haven Requests - Solid Waste	Responsible Government
	Average time-to-close Access Winter Haven Requests - Solid Waste	Responsible Government
	Number of Access Winter Haven Requests - Natural Resources	Responsible Government
	Average time-to-close Access Winter Haven Requests - Natural Resources	Responsible Government
	Number of Access Winter Haven Requests - Water	Responsible Government
	Average time-to-close Access Winter Haven Requests - Water	Responsible Government
	Number of Access Winter Haven Requests - General	Responsible Government
	Average time-to-close Access Winter Haven Requests - General	Responsible Government
Provide outreach, education, and engagement with the community	Number of public presentations given	Responsible Government
	Number of participants in CityU	Responsible Government
	Number of citizens engaged with City Government Week Activities	Responsible Government
Professional Development	Number of professional development opportunities utilized in the department	Responsible Government
Provide advocacy at the state and federal level	Number of letters sent to legislators	Responsible Government
	Number of legislative advocacy trips.	Responsible Government
	Number of meetings with legislators or their staff	Responsible Government

GENERAL FUND - CITY MANAGER - 001-01-103

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	628,389	673,216	541,277	721,775	721,775
1601	Vehicle Compensation	10,239	10,200	8,000	11,400	11,400
2101	FICA Taxes	41,632	52,282	31,241	56,088	56,088
2201	General Pension Fund Contrib	114	-	-	51,911	51,911
2204	401(a) Pension Contribution	86,992	91,946	75,441	74,562	74,562
2301	Life, Health & Vision Insurance	47,800	50,395	34,490	70,573	70,573
2302	Director's Life & Disability	22,661	23,450	7,943	20,762	20,762
2303	Disability Benefit - 401(a) Participants	94	102	91	225	225
2401	Workers' Compensation	658	643	643	899	899
2501	Unemployment Compensation	(1,064)	-	-	-	-
Personnel Services Totals		837,515	902,234	699,126	1,008,195	1,008,195
Operating Services						
3105	Prof.Svc.-Other	30,095	165,000	45,252	120,000	120,000
3404	Contract Svc. - Other	-	170,000	50,684	101,000	101,000
4001	Travel-Non local	7,267	24,000	24,000	35,000	35,000
4003	Training-Required-Instructional	1,665	-	1,000	-	-
4201	Postage	300	150	150	150	150
4702	Printing & Binding	-	-	200	20,000	20,000
4801	Advertising	-	100	-	-	-
4802	Promotional/Marketing	5,136	20,000	10,000	20,000	20,000
4803	Community Involvement	4,507	5,000	5,000	5,000	5,000
4804	Sponsorships	1,950	5,000	7,000	12,500	7,500
4992	Special Events	2,601	-	-	-	-
5101	Office Supplies	2,686	1,000	3,500	4,000	4,000
5102	Tools,Equip under \$1,000	5,950	500	800	2,500	2,500
5204	Copier Use & Supplies	4,935	2,550	5,000	5,000	5,000
5208	Uniform, Protect Clothing	346	900	900	1,700	1,700
5209	Housekeeping Supplies	-	250	-	250	250
5210	Program Related Expense	7,010	23,000	23,000	33,500	33,500
5401	Memberships & Subscriptions	8,304	8,000	10,000	12,000	12,000
5402	IT Subscriptions, Licenses, Maint. Renewals	708	-	-	-	-
5404	Employee Dev-Material & Training	-	1,000	500	1,000	1,000
5405	Empl Dev-Books,Accreditation,Assessmt	82	-	50	-	-

GENERAL FUND - CITY MANAGER - 001-01-103

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5406	Employee Dev-Food & Supplies	3,138	1,000	3,000	1,000	1,000
5407	Employee Dev-Recog & Apprec	178	500	4,000	500	500
5604	Employee Relations	88	-	100	50	50
Operating Services Totals		86,947	427,950	194,136	375,150	370,150
Grant & Aid						
8209	WH Main Street	-	20,000	20,000	20,000	20,000
8217	Polk Vision	-	5,000	5,000	5,000	5,000
8225	Economic Development	-	165,000	165,000	200,000	200,000
9602	Tourism Dev & Prom	-	60,000	60,000	60,000	60,000
Grant & Aid Totals		-	250,000	250,000	285,000	285,000
Cost Center 103 - City Manager Totals		924,462	1,580,184	1,143,262	1,668,345	1,663,345

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Manager	N/A	TBD by Commission	1.00		1.00	1.00		1.00	1.00		1.00
Deputy City Manager	45	54.29 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Diversity & Inclusivity	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Director of Public Affairs and Communications	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Assistant to the City Manager	29	24.86 - 31.05				1.00		1.00	1.00		1.00
Chief Executive Assistant	25	20.46 - 25.55	1.00		1.00						
Senior Executive Assistant	25	20.46 - 25.55									
Communications Assistant	19	15.28 - 19.07							2.00		2.00
Public Affairs and Communications Interns	13	11.40 - 14.22					2.00	1.92		2.00	1.00
Total City Manager's Office			5.00	0.00	5.00	5.00	2.00	6.92	7.00	2.00	8.00

FTE Change: Communications Assistant - 1.00 FTE; PT Communications Intern Reclassified to a FT Communications Assistant - .08 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	50,000	Lobbying Services
		30,000	Grant Work
		20,000	Consulting Services - Diversity
		20,000	Annual Retreat
4804	Sponsorships	5,000	Big Brothers / Big Sisters
8209	WH Main Street	20,000	Grant & Aid
8217	Polk Vision	5,000	Grant & Aid
8225	Economic Development	200,000	Grant & Aid
9602	Chamber of Commerce	60,000	Grant & Aid

MISSION STATEMENT

Our mission is to provide assurance to our Citizens, the Commission, and City Employees of the long-term viability of the City through the development of sound financial policies and practices, as well as accurately measuring and effectively managing the City’s financial resources and assets.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide Sound Financial Stewardship	Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA)	Responsible Government
	Audited ACFR published by March 31st of subsequent year	Responsible Government
	Rebate from use of procurement cards	Responsible Government
	Number of times the month is closed by the 15th of the subsequent month	Responsible Government
	Maintain or improve bond rating	Responsible Government
	Number of payments processed	Responsible Government
	Reverse Fraudulent/Erroneous Bank Transactions within 24 hours	Responsible Government
Provide Responsible Budgeting	Award for Distinguished Budget from the Government Finance Officers Association (GFOA)	Responsible Government
Provide Sound Procurement Services	Number of Bids/ Solicitations issued	Responsible Government
	Number of Bid Protests	Responsible Government
	Procurement Department trainings per year	Responsible Government
Provide outreach, education, and engagement with the community	Number of public presentations given	Responsible Government
	Publication of a budget-in-brief	Responsible Government
Professional Development	Number of professional development opportunities utilized in the department	Responsible Government
Amount of Federal and State Awards	Amount of grant income reported	Responsible Government

GENERAL FUND - FINANCIAL SERVICES - 001-03-111

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	761,565	849,170	780,370	852,893	852,893
1401	Overtime	147	500	150	500	500
2101	FICA Taxes	54,991	65,000	56,167	65,285	65,285
2201	General Pension Fund Contrib	64,649	52,739	51,472	72,032	72,032
2204	401(a) Pension Contribution	46,085	53,189	52,591	55,767	55,767
2301	Life, Health & Vision Insurance	122,278	193,240	115,301	183,515	183,515
2302	Director's Life & Disability	4,161	4,578	6,321	4,547	4,547
2303	Disability Benefit - 401(a) Participants	558	720	460	871	871
2401	Workers' Compensation	1,525	1,331	1,331	1,807	1,807
Personnel Services Totals		1,055,960	1,220,467	1,064,163	1,237,217	1,237,217
Operating Services						
3103	Prof.Svc.-Legal	-	-	675	-	-
3105	Prof.Svc.-Other	19,630	45,000	55,000	10,000	10,000
3404	Contract Svc. - Other	-	-	1,400	-	-
4001	Travel-Non local	550	9,150	1,200	1,000	9,150
4003	Training-Required-Instructional	2,723	6,100	7,000	8,500	6,100
4004	Travel-Local Mileage & Comm. Exp	-	200	-	-	-
4201	Postage	4,185	8,000	8,500	8,000	8,000
4401	Rentals & Leases	2,359	2,500	3,000	3,000	2,500
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	379	100	250	250	100
4608	Rep & Mtn Automotive Labor	257	100	150	250	100
4702	Printing & Binding	3,552	4,000	2,000	3,000	4,000
4801	Advertising	4,773	2,000	2,700	5,500	2,000
4803	Community Involvement	5	150	-	-	150
4960	License	4,185	4,080	-	200	4,080
5101	Office Supplies	2,773	2,000	3,500	3,500	3,500
5102	Tools,Equip under \$1,000	383	-	30	-	-
5200	Non-Capital Equip \$1,000-\$4,999	-	-	-	3,000	-
5203	Motor Fuels & Lubricants	1,730	1,500	1,350	1,500	1,500
5204	Copier Use & Supplies	1,715	2,000	1,800	2,000	2,000
5208	Uniform, Protect Clothing	-	150	102	-	150
5209	Housekeeping Supplies	28	150	50	100	150
5401	Memberships & Subscriptions	3,343	3,500	3,000	4,000	3,500

GENERAL FUND - FINANCIAL SERVICES - 001-03-111

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5402	IT Subscriptions, Licenses, Maintenance Renewals	-	-	4,080	4,200	-
5404	Employee Dev-Material & Training	30	1,000	100	200	1,000
5406	Employee Dev-Food & Supplies	-	500	-	-	500
5407	Employee Dev-Recog & Apprec	-	500	500	-	500
Operating Services Totals		53,945	94,024	97,731	59,544	60,324
Capital						
6403	Capital Depletion Reserve	2,191	2,185	2,185	2,015	2,015
Capital Totals		2,191	2,185	2,185	2,015	2,015
Cost Center 111 - Finance Totals		1,112,096	1,316,676	1,164,079	1,298,776	1,299,556

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Financial Services Department Director	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Asst. Financial Services Dept. Director	37	36.74 - 45.86	1.00		1.00	1.00		1.00	1.00		1.00
Accounting Manager	33	30.22 - 37.73				1.00		1.00			
Budget and Management Officer	37	36.74 - 45.86							1.00		1.00
Procurement Officer	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
Chief Accountant	30	26.20 - 32.89	1.00		1.00	1.00		1.00	1.00		1.00
Administrative Services Manager	30	26.20 - 32.89	1.00		1.00	1.00		1.00			
Grant/Fixed Asset Accountant	30	26.20 - 32.89				1.00		1.00	1.00		1.00
Budget Analyst	29	24.86 - 31.05	1.00		1.00						
Accounting & Payroll Specialist	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Accountant	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Procurement Specialist	23	18.57 - 23.18	1.00		1.00	1.00		1.00			
Buyer	23	18.57 - 23.18							1.00		1.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00						
Accounting Clerk II	18	14.55 - 18.16	2.00		2.00	2.00		2.00	2.00		2.00
Mail Courier	14	11.60 - 17.90	1.00		1.00	1.00		1.00	1.00		1.00
Accounting Intern	13	11.40 - 14.22						1.00	0.50		1.00
Total Financial Services			13.00	0.00	13.00	13.00	1.00	13.50	12.00	1.00	12.50

FTE Change: Administrative Services Manager - (1.00) FTE

CITY OF WINTER HAVEN'S PUBLIC SAFETY MODEL

MISSION STATEMENT

The Winter Haven Public Safety Team is committed to delivery of the most reliable, professional, and quality service to the citizens we serve through best practices, engagement, and community services.

ORGANIZATIONAL STRUCTURE

The Winter Haven Public Safety Team is comprised of three departments:

- Police Services
- Fire Services
- Code Compliance (Known as Safe Neighborhoods)

Charlie Bird, the Assistant City Manager for Public Safety works to build collaboration and consistency across these three public safety departments. Each department is led by a department head:

- Police Chief David Brannan
- Fire Chief Sonny Emery
- Safe Neighborhoods Manager Tanya Ayers



MISSION STATEMENT

The Winter Haven Public Safety Department is committed to the delivery of professional services, which enhance the health, safety and quality of life in our community.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Increase community safety	Number of Baker Acts	Community Safety
	Number of Mental Health Aid Interactions	Community Safety
	Number of parking tickets issued.	Community Safety
	Crime Rate	Community Safety
	Number of traffic crashes	Community Safety
	Number of Narcan deployments	Community Safety
	Number of environmental crimes detected and prosecuted	Community Safety
Provide outreach, education, and engagement with the community	Number of disaster / unusual occurrence / active shooter trainings provided to businesses and religious institutions	Community Safety
	Number of public engagement meetings held or attended	Responsible Government
	Number of PS leadership academy participants	Responsible Government
Bring in grant income	Amount of grant income awarded.	Responsible Government
Professional Development	Number of first aid trainings	Community Safety
	Number of disaster trainings	Community Safety
	Number of unusual occurrence trainings	Community Safety
	Number of active shooter trainings	Community Safety
	Number of other trainings	Community Safety
Develop a healthy workforce	Number of PD personnel qualifying in the Physical Readiness Program	Community Safety
Maintain accreditation	Achieve annual accreditation	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	5,627,559	6,355,347	5,779,764	6,866,208	6,866,208
1305	Police Security Detail	382,877	398,800	454,078	405,000	405,000
1401	Overtime	292,768	241,380	349,705	300,000	300,000
1501	Special Pay	69,705	180,280	86,455	195,000	195,000
2101	FICA Taxes	467,786	548,950	490,897	594,115	594,115
2201	General Pension Fund Contrib	124,925	95,674	69,667	84,138	84,138
2202	Police Pension Contrib	973,040	1,011,135	936,556	1,463,229	1,463,229
2204	401(a) Pension Contribution	39,719	52,490	80,045	70,226	70,226
2301	Life, Health & Vision Insurance	1,074,193	1,475,509	1,143,266	1,522,990	1,522,990
2302	Director's Life & Disability	2,792	2,990	2,398	3,169	3,169
2303	Disability Benefit - 401(a) Participants	649	1,004	1,632	1,406	1,406
2401	Workers' Compensation	125,189	120,412	120,412	159,791	159,791
2501	Unemployment Compensation	3,757	-	-	-	-
Personnel Services Totals		9,184,960	10,483,971	9,514,875	11,665,272	11,665,272
Operating Services						
3102	Prof.Svc.-Medical	33,600	-	-	-	-
3103	Prof.Svc.-Legal	-	1,000	-	1,000	1,000
3105	Prof.Svc.-Other	45,815	84,855	65,000	65,000	65,000
3401	Contract Svc.-Custodial	-	16,200	13,000	17,500	17,500
3402	Contract Svc.-Dry Clean	6,226	7,500	6,750	7,500	7,500
3404	Contract Svc. - Other	1,037,833	1,085,121	1,139,377	994,484	994,484
3407	Ins.-Claims Deductibles	50,884	25,000	25,047	25,000	25,000
3409	Contract Svcs - Police Overtime Parking	480	2,880	1,900	2,880	2,880
3501	Investigation Expense	5,704	13,000	13,000	23,000	23,000
4001	Travel-Non local	16,244	15,650	15,650	15,650	15,650
4002	Training-Special	751	-	3,432	-	-
4003	Training-Required-Instructional	27,153	22,330	24,000	22,330	22,330
4201	Postage	5,212	4,700	3,901	5,000	5,000
4301	Utility Svcs - Electric	90,128	97,000	92,000	97,600	103,400
4302	Utility Svcs - Water	17,519	13,200	8,600	8,800	9,100
4303	Utility Svcs - Sewer	1,608	2,050	1,600	1,700	1,700
4305	Utility Svcs - Refuse	5,530	4,800	5,600	5,800	5,900
4401	Rentals & Leases	55,211	68,000	61,500	74,000	74,000
4601	Rep & Mtn Equipment	15,950	14,000	14,000	16,000	16,000
4602	Rep & Mtn Building & Grounds	26,824	17,000	17,000	24,000	24,000
4603	Rep & Mtn Radios	129	3,500	3,000	3,500	3,500

GENERAL FUND - PUBLIC SAFETY - POLICE SERVICES - 001-05-200

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4604	Rep & Mtn Motorcycle	3,403	5,000	3,000	5,000	5,000
4606	Rep & Mtn Vehicle Base Cost	176,573	174,864	174,864	187,608	187,608
4607	Rep & Mtn Automotive Parts	81,744	74,750	74,750	85,962	85,962
4608	Rep & Mtn Automotive Labor	85,747	115,643	110,000	132,989	132,989
4620	Rep & Mtn Contracts	21,413	40,382	30,000	32,826	32,826
4702	Printing & Binding	2,696	6,500	3,000	6,500	6,500
4801	Advertising	209	-	25	-	-
4803	Community Involvement	7,408	6,500	10,517	6,500	6,500
4935	Program Related Expense	298	2,000	7,578	2,000	2,000
4940	DARE Supplies	17,227	11,944	11,944	11,944	11,944
5101	Office Supplies	25,290	20,000	20,000	20,000	20,000
5102	Tools,Equip under \$1,000	31,730	39,000	39,000	90,432	90,432
5200	Non-Capital Equip \$1,000-\$4,999	29,325	35,900	35,900	54,325	54,325
5203	Motor Fuels & Lubricants	305,280	200,000	200,000	230,000	230,000
5204	Copier Use & Supplies	8,880	16,740	14,000	10,000	10,000
5205	Motor Fuel, Non Motor Pool	3,308	2,000	2,300	2,000	2,000
5207	Ammunition	17,011	20,000	20,000	20,000	20,000
5208	Uniform, Protect Clothing	66,952	70,000	70,000	85,000	85,000
5209	Housekeeping Supplies	2,866	6,000	2,000	6,000	6,000
5211	K-9 Expenses	14,447	9,780	9,780	10,500	10,500
5213	Crime Scene Supplies	26,656	24,248	24,248	25,650	25,650
5225	Tag and Registration	484	600	450	600	600
5245	Crime Prevention	112	2,000	2,000	2,000	2,000
5401	Memberships & Subscriptions	28,679	22,000	22,000	6,885	6,885
5402	IT Subscriptions, Licenses, Maint. Renewals	19,590	-	125,000	117,854	117,854
5404	Employee Dev-Material & Training	1,573	7,730	4,000	7,730	7,730
5405	Empl Dev-Books,Accreditation,Assessmt	689	6,000	3,000	6,000	6,000
5406	Employee Dev-Food & Supplies	130	1,500	1,500	1,000	1,000
5407	Employee Dev-Recog & Apprec	1,692	2,000	2,000	2,000	2,000
5601	Pension Other	-	100	-	-	-
5985	Over / Short	(1)	-	-	-	-
Operating Services Totals		2,424,212	2,420,967	2,537,213	2,580,049	2,586,249
Capital						
6402	Machinery & Equipment	-	53,586	89,481	20,000	-
6403	Capital Depletion Reserve	426,212	652,278	652,278	530,418	530,418
Capital Totals		426,212	705,864	741,759	550,418	530,418
Cost Center 200 - Police Totals		12,035,385	13,610,802	12,793,847	14,795,739	14,781,939

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Safety Director	41	40.50 -	0.50		0.50	0.50		0.50	0.50		0.50
Chief of Police	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Deputy Police Chief	37	36.74 - 45.86							1.00		1.00
Police Captain	37	36.74 - 45.86	3.00		3.00	3.00		3.00	3.00		3.00
Police Lieutenant	34	31.73 - 39.61	6.00		6.00	6.00		6.00	6.00		6.00
Police Sergeant	31	27.41 - 34.23	10.00		10.00	10.00		10.00	10.00		10.00
Public Information & Crime Prevention Officer	28	23.69 - 29.57	1.00		1.00	1.00		1.00	1.00		1.00
Detective	28	23.69 - 29.57	12.00		12.00	10.00		10.00	10.00		10.00
Police Officer	28	23.69 - 29.57	57.00		57.00	53.00		53.00	56.00		56.00
Police Inspector	28	23.69 - 29.57	0.90		0.90	0.90		0.90	0.90		0.90
Mental Health Coordinator	27	22.56 - 28.17				1.00		1.00	1.00		1.00
Police Training	24	19.49 - 24.33	1.00		1.00	1.00		1.00			
Police Trainee	24	19.49 - 24.33				6.00		6.00	4.00		4.00
Evidence Property Supervisor	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Accreditation Administrator	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Crime Analyst	21	16.85 - 21.03	2.00		2.00	1.00		1.00	1.00		1.00
Court Liaison Officer	21	16.85 - 21.03									
Personnel Selection Coordinator	21	16.85 - 21.03	0.90		0.90	0.90		0.90	0.90		0.90
Police Records Clerk Supervisor	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic II	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Crime Scene Investigator	21	16.85 - 21.03	3.00		3.00	3.00		3.00	3.00		3.00
Technical Services Clerk	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Evidence/Property Technician	20	16.03 - 20.02	2.00		2.00	2.00		2.00	2.00		2.00
Community Service Officer	19	15.28 - 19.07	6.00		6.00	6.00		6.00	6.00		6.00
Police Support Services Clerk	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Police Records Clerk	19	15.28 - 19.07	4.00		4.00	4.00		4.00	4.00		4.00
Felony Intake Coordinator	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Total Police Services			118.30	0.00	118.30	118.30	0.00	118.30	119.30	0.00	119.30

FTE Change: Deputy Chief of Police (1 year only) - 1.00 FTE

GENERAL FUND - PUBLIC SAFETY - POLICE SERVICES

POLICE ATHLETIC LEAGUE - 001-05-204

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Operating Services						
4001	Travel-Non local	-	5,538	5,538	5,538	5,538
4803	Community Involvement	-	250	250	250	250
5401	Memberships & Subscriptions	500	900	900	9,000	900
Operating Services Totals		500	6,688	6,688	14,788	6,688
Cost Center 204 - P.A.L. Totals		500	6,688	6,688	14,788	6,688

POLICE GRANTS - 001-05-206

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Operating Services						
5001	Byrne-Direct	17,000	16,800	-	16,800	16,800
5003	JAG County Wide	12,742	12,480	14,380	12,480	12,480
5007	BJA/OJB -Bulletproof Partnership	10,930	17,500	7,174	17,500	17,500
Operating Services Totals		40,672	46,780	21,554	46,780	46,780
Cost Center 206 - Police Grants Totals		40,672	46,780	21,554	46,780	46,780

GENERAL FUND - PUBLIC SAFETY - POLICE SERVICES

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	65,000	Transcription Services; Polygraph, Psychological and Written Exams for New Hires
3404	Contract Svc - Other	860,000	PCSO Annual Dispatch Services
		65,000	Polk County - Annual Fee for Handheld and Car Radios
		12,000	Use of Burnham-McCall Training Center
		11,920	Juvenile Assessment Center
		7,667	LEADS Online - Annual Fee for Locating Stolen Property
		7,000	Power DMS - Online General Orders & Testing
		6,100	Enforcement Electronics - Laser Radar Recertification
		3,200	Stericycle - Hazardous Waste Removal
		2,625	Lexinexi - Field Training Officer Management Program
		2,600	Cell Phone Analysis Data Base
		2,500	Crown Shredding
		2,400	Lexinexis - Data Base for Crime Analyst
		2,160	3SI - GPS Limited Phone Tracking
		2,000	Transunion - Intel Data Base used by Crime Analyst
		1,700	Window Washing
		1,500	HID Global - FDLE Submission System
		1,200	Haines City Fire Extinguisher
		1,000	Covanta - Narcotics Disposal Contract
		1,000	Schlinder - Pressure Test - State Inspection
		762	Faro Zone - Crime Zone Updates
		150	Bureau of Elevator Safety
4620	Rep & Mtn Contracts	7,380	Siemens - Fire safety contract
		6,500	Elevator Maintenance
		4,500	HVAC Maintenance
		4,100	Security Door Maintenance
		2,500	OCV LLC Police App Maintenance
		2,500	Generator Maintenance
		1,614	P&E Fire Suppression Inspection and Maintenance
		1,600	Skydio Care - Two Drone Maintenance Contracts
		1,500	Radio Maintenance
		332	Scale Calibration
		300	DJI Drone - Annual Drone Maintenance Contract
5200	Non-Capital Equip \$1,000 - \$4,000	54,325	Medical Refrigerator for Crime Scene Unit; 8 Tactl Vests for Emergency Response Team
6402	Machinery & Equipment	20,000	New Vehicle for Deputy Chief of Police

MISSION STATEMENT

To protect, promote, and improve the health, safety, and welfare of the community through an effective code compliance program, safe neighborhood initiatives, and serving members of the community.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Reduce Community Maintenance Issues	Number of Neighborhood Initiatives	Community Safety
	Number of homes touched in neighborhood initiatives	Community Safety
	Number of homes that house numbers are provided to	Community Safety
Aid in recovery after disasters.	Post-Disaster Damage Assessment Team established and trained	Community Safety
Community collaboration	Number of agencies or organization partners on neighborhood initiatives or other projects	Community Safety
Promote safety through code compliance	Number of code compliance cases opened.	Community Safety
	Number of code compliance cases resolved	Community Safety
	Number of unsafe structures identified and demolished.	Community Safety
Increase the cleanliness of the community	Number of illegal signage removed	Community Safety
	Number of illegal dumping cases worked	Community Safety
	Number of abandoned vehicles removed	Community Safety
	Number of vacant lots mowed and/or debris removed from	Community Safety
Develop a healthy workforce	Number of SN personnel qualifying in the Physical Readiness Program	Community Safety
Professional Development	Number of professional development opportunities utilized in the department	Responsible Government
Bring in grant income	Amount of grant income awarded	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	197,820	329,855	233,695	348,037	348,037
1401	Overtime	37	-	-	50	-
2101	FICA Taxes	14,439	25,234	16,975	26,629	26,629
2201	General Pension Fund Contrib	59,490	46,136	45,184	62,741	62,741
2204	401(a) Pension Contribution	2,812	11,536	4,607	11,743	11,743
2301	Life, Health & Vision Insurance	45,350	131,305	55,682	110,037	110,037
2303	Disability Benefit - 401(a) Participants	67	277	103	282	282
2401	Workers' Compensation	834	5,337	5,337	6,330	6,330
Personnel Services Totals		320,849	549,680	361,583	565,849	565,799
Operating Services						
3103	Prof.Svc.-Legal	9,044	7,500	8,500	9,000	7,500
3105	Prof.Svc.-Other	-	4,000	2,000	4,000	4,000
3404	Contract Svc. - Other	5,144	15,000	10,000	15,000	15,000
3405	Demolitions	-	30,000	30,000	35,000	30,000
3406	Interdept Billing / Filing Fee	10,000	12,000	12,000	12,000	12,000
3407	Ins.-Claims Deductibles	6,787	-	-	-	-
4001	Travel-Non local	951	1,550	1,200	2,000	1,550
4003	Training-Required-Instructional	1,655	6,000	4,500	6,000	4,000
4201	Postage	15,195	15,500	15,500	16,500	14,000
4606	Rep & Mtn Vehicle Base Cost	5,376	5,376	5,376	5,376	5,376
4607	Rep & Mtn Automotive Parts	2,275	1,725	2,600	3,000	1,500
4608	Rep & Mtn Automotive Labor	3,681	1,950	4,500	4,500	1,950
4702	Printing & Binding	2,431	2,200	2,000	2,200	1,800
4801	Advertising	2,145	1,500	1,500	2,500	1,500
5101	Office Supplies	561	550	550	750	550
5102	Tools,Equip under \$1,000	1,014	1,100	1,500	1,300	1,100
5130	Commissions on Non-Ad Valorem assessments	874	650	700	700	650
5203	Motor Fuels & Lubricants	5,763	3,800	6,650	9,000	3,800
5204	Copier Use & Supplies	1,689	1,500	1,900	1,900	1,500
5208	Uniform, Protect Clothing	1,345	1,300	1,000	2,000	1,300
5401	Memberships & Subscriptions	660	500	795	860	570
5870	Bank Fees	2,548	3,000	3,000	3,000	3,000
5985	Over / Short	10	-	-	-	-
Operating Services Totals		79,149	116,701	115,771	136,586	112,646

GENERAL FUND - PUBLIC SAFETY - CODE COMPLIANCE - 001-02-217

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Capital						
6101	Land	-	-	79,146	-	-
6402	Machinery & Equipment	-	44,000	-	-	-
6403	Capital Depletion Reserve	7,339	3,469	3,469	3,384	3,384
Capital Totals		7,339	47,469	82,615	3,384	3,384
Cost Center 217 - Code Compliance Totals		407,337	713,850	559,969	705,819	681,829

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Safe Neighborhoods Manager	28	23.69 - 29.57				1.00		1.00	1.00		1.00
Code Compliance Supervisor	28	23.69 - 29.57	1.00		1.00						
Code Compliance Officer II	24	19.49 - 24.33	3.00		3.00	2.00		2.00	2.00		2.00
Code Compliance Officer I	23	18.57 - 23.18				3.00		3.00	3.00		3.00
Code Compliance Clerk	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Total Code Compliance			5.00	0.00	5.00	7.00	0.00	7.00	7.00	0.00	7.00

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	4,000	Asbestos Surveys and Title Searches
3404	Contract Svc. - Other	15,000	Mowing, Debris Removal, Secure Vacant/Unoccupied Properties

MISSION STATEMENT

The Winter Haven Public Safety Department is committed to the delivery of the most reliable, professional, and quality service to the citizens we serve through best practices, engagement, and community services.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Increase community safety	Percentage of call times within NFPA Compliance	Community Safety
	Number Certificate of Occupancy Inspections	Community Safety
	Number of fire marshal / inspector routine activities.	Community Safety
	Number of plan reviews.	Community Safety
	Number of arson investigations	Community Safety
Provide outreach, education, and engagement with the community	Number of public engagement meetings held or attended	Responsible Government
	Public Education Events Hosted (i.e. Open House)	Community Safety
	# of Users on the Public safety App	Community Safety
Maintain and Expand fire infrastructure to respond to growth	Number of fire stations	Infrastructure
Develop a healthy workforce	Number of Lifescan physicals	Community Safety
Professional Development	Number of professional development opportunities utilized in the department	Responsible Government
	Training Hours	Responsible Government
Bring in grant income	Amount of grant income awarded	Responsible Government
	Amount of grants Working towards	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	4,050,743	4,886,881	4,198,913	4,991,715	4,991,715
1305	Police Security Detail	4,112	5,160	26,046	-	5,000
1307	FIRE Incentive	20,573	22,560	21,685	24,720	25,320
1401	Overtime	633,419	325,000	698,840	600,000	600,000
1501	Special Pay	214,586	378,000	206,516	387,000	378,000
2101	FICA Taxes	359,244	429,747	375,396	459,263	459,263
2201	General Pension Fund Contrib	503	1,019	-	-	-
2202	Police Pension Contrib	2,159	564	5,835	921	921
2203	Fire Pension Contrib	1,606,827	1,633,100	1,308,738	2,144,968	2,144,968
2204	401(a) Pension Contribution	12,899	13,139	19,681	14,733	14,733
2301	Life, Health & Vision Insurance	829,464	1,260,584	864,985	1,264,482	1,264,482
2302	Director's Life & Disability	2,792	2,990	2,398	3,169	3,169
2303	Disability Benefit - 401(a) Participants	52	64	195	75	75
2401	Workers' Compensation	137,177	142,655	142,655	193,509	193,509
2501	Unemployment Compensation	275	-	-	-	-
Personnel Services Totals		7,874,825	9,101,463	7,871,883	10,084,555	10,081,155
Operating Services						
3101	Prof. Svc.-Engineering	-	-	450	-	-
3102	Prof.Svc.-Medical	34,727	43,000	49,976	58,560	58,560
3105	Prof.Svc.-Other	6,729	5,000	6,125	13,000	13,000
3401	Contract Svc.-Custodial	-	4,000	5,500	6,000	-
3402	Contract Svc.-Dry Clean	377	1,200	1,416	1,200	1,200
3404	Contract Svc. - Other	178,917	245,000	102,950	245,250	218,650
3407	Ins.-Claims Deductibles	3,847	-	132,934	-	-
3501	Investigation Expense	-	-	-	7,900	-
4001	Travel-Non local	5,831	15,800	7,977	16,000	14,500
4002	Training-Special	301	-	-	-	-
4003	Training-Required-Instructional	76,364	70,000	74,185	87,500	74,000
4201	Postage	725	1,050	250	1,050	1,000
4202	Freight & Express Charges	131	-	306	-	-
4301	Utility Svcs - Electric	67,559	73,500	66,000	70,000	74,200
4302	Utility Svcs - Water	16,597	15,750	15,400	15,700	16,100
4303	Utility Svcs - Sewer	3,910	5,250	4,100	4,200	4,300
4304	Utility Svcs - Piped Gas	4,820	3,150	3,300	3,500	3,700
4305	Utility Svcs - Refuse	8,430	10,500	6,100	6,200	6,400
4401	Rentals & Leases	15,162	15,000	18,550	43,860	15,000

GENERAL FUND - PUBLIC SAFETY - FIRE SERVICES - 001-06-213

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4601	Rep & Mtn Equipment	12,563	14,000	13,260	14,000	9,000
4602	Rep & Mtn Building & Grounds	108,268	45,000	40,385	57,321	30,000
4603	Rep & Mtn Radios	3,771	7,000	7,271	61,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	16,000	8,523	222,758	16,000
4606	Rep & Mtn Vehicle Base Cost	24,067	23,652	23,652	27,336	27,336
4607	Rep & Mtn Automotive Parts	63,504	40,000	53,192	47,169	40,000
4608	Rep & Mtn Automotive Labor	59,617	45,000	51,871	45,000	45,000
4610	Rep & Mtn Veh Mtn-non motor pool	34,697	44,500	47,948	45,000	44,500
4620	Rep & Mtn Contracts	12,138	19,000	14,736	15,000	17,825
4702	Printing & Binding	1,880	3,300	3,149	2,000	3,000
4802	Promotional/Marketing	1,054	5,500	4,770	7,500	5,000
4803	Community Involvement	11,115	5,500	6,500	5,500	5,000
4960	License	125	-	-	-	-
5101	Office Supplies	2,177	4,000	3,718	6,000	4,000
5102	Tools,Equip under \$1,000	26,665	44,000	85,000	60,000	34,500
5200	Non-Capital Equip \$1,000-\$4,999	1,530	29,000	5,000	29,000	28,200
5203	Motor Fuels & Lubricants	101,391	66,000	91,928	115,000	60,000
5204	Copier Use & Supplies	1,446	1,000	1,681	1,050	1,000
5205	Motor Fuel, Non Motor Pool	1,079	1,000	3,184	3,078	200
5206	Software & Internal Upgrades	-	12,000	12,383	12,000	12,000
5208	Uniform, Protect Clothing	86,225	88,000	133,460	120,000	80,000
5209	Housekeeping Supplies	8,740	10,000	7,649	10,000	9,400
5212	EMS Materials & Supplies	16,349	42,000	36,889	35,000	19,300
5215	Chemicals	4,173	5,000	5,000	5,000	5,000
5401	Memberships & Subscriptions	4,726	6,100	8,003	7,000	6,100
5402	IT Subscriptions, Licenses, Maintenance Renewals	19,590	-	18,000	20,000	-
5404	Employee Dev-Material & Training	9,161	35,600	13,326	45,300	33,300
5405	Empl Dev-Books,Accreditation,Assessmt	-	20,000	10,479	6,000	20,000
5406	Employee Dev-Food & Supplies	97	1,000	467	1,000	200
5407	Employee Dev-Recog & Apprec	1,741	1,500	2,930	1,650	1,500
5601	Pension Other	-	200	-	-	200
Operating Services Totals		1,042,316	1,143,052	1,209,873	1,606,582	1,064,171
Capital						
6201	Buildings	2,275	-	2,500	-	-
6402	Machinery & Equipment	46,748	80,000	77,000	45,827	-
6403	Capital Depletion Reserve	791,356	742,063	742,063	950,892	950,892
Capital Totals		840,379	822,063	821,563	996,719	950,892
Cost Center 213 - Fire Stations Totals		9,757,519	11,066,578	9,903,319	12,687,856	12,096,218

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Safety Director	41	40.50 -	0.50		0.50	0.50		0.50	0.50		0.50
Fire Chief	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Battalion Chief	34	25.39 - 31.69	3.00		3.00	3.00		3.00	4.00		4.00
Fire Marshall	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
Fire Training Safety Officer	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
EMS Coordinator	33	30.22 - 37.73	1.00		1.00	1.00		1.00	1.00		1.00
Fire Operations Chief	37	36.74 - 45.86							1.00		1.00
Administrator of Operations	37	36.74 - 45.86	1.00		1.00	1.00		1.00			
Fire Lieutenant	31	21.93 - 27.38	17.00		17.00	16.00		16.00	16.00		16.00
Fire Prevention Inspector/Investigator	31	21.93 - 27.38	6.00		6.00	6.00		6.00	6.00		6.00
Firefighter III	28	18.94 - 23.65	18.00		18.00	20.00		20.00	9.00		9.00
Police Inspector	26	21.49 - 26.82	0.10		0.10	0.10		0.10	0.10		0.10
Firefighter II	26	17.18 - 21.46	10.00		10.00	11.00		11.00	15.00		15.00
Maintenance/Logistics Officer	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Firefighter I	24	15.59 - 19.47	20.00		20.00	22.00		22.00	29.00		29.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Personnel Selection Coordinator	21	16.85 - 21.03	0.10		0.10	0.10		0.10	0.10		0.10
Total Fire Services			81.70	0.00	81.70	85.70	0.00	85.70	86.70	0.00	86.70

FTE Change: Battalion Chief - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3102	Prof. Svc. - Medical	58,560	Lifescan Annual Physicals
3105	Prof. Svc. - Other	8,000	Polygraph Testing for New Hires
		4,500	Third Party Testing for Staff Promotions
		500	National Testing Network
3404	Contract Svc. - Other	130,650	Annual Polk County Sheriff's Office Dispatch Fee
		19,000	Polk County Sheriff's Office Radio User Fee
		15,000	Target Solutions
		12,000	Maintenance Fee for the Public Safety App and the PS Mental Health App.
		11,000	US Digital Station Alerting
		9,000	Lexipol
		7,000	Extrication Tool Service Contract (TNT and Holmatro)
		7,000	Stryker/Lucus Maintenance Agreement
		5,000	Annual Hose Testing
		5,000	Annual SCBA Testing
		4,000	Self Contained Breathing Apparatus Fit Test
		4,000	Rad-57, 3 Year Warranty

GENERAL FUND - PUBLIC SAFETY - FIRE SERVICES - 001-06-213

Account #	Account Description	Amount	Detail Description
		3,000	Annual Ladder Testing
		3,000	Annual Cascade System Testing (Station 1 and Heavy 515)
		2,800	Annual Pump Testing
		2,500	Annual Fire Alarm and Sprinkler Testing
		2,000	Fitness Facilities Equipment Preventive Maintenance Services
		1,700	Fire Alarm Monitoring (Station 1, 2, and 3)
		1,600	Annual Nozzle Testing
4605	Rep & Mtn Spec -	80,000	Exterior painting of Station 1.
	Bud Detail Only	40,000	Station 1 bunkroom polish concrete
		33,000	Station 1 AC Replacement Suppression Building.
		30,000	Station 1&2 Kitchen Cabinets Refurbishment
		15,000	Addition of HVAC Filtration System for Station 1 Bunker Gear Storage Room.
		12,000	Addition of Doors to Station 1 Bunker Gear Storage Room.
		5,000	Station 1 Handicap bathroom Repair
		3,500	Station 1 Bunkroom Repolish Tile
		3,000	Station 2 Refrigerator Replacement.
		1,258	Station 1 & 2 Water Fountain Replacement.
4620	Rep & Mtn Contracts	7,000	HVAC Maintenance (All Buildings)
		2,500	Semiannual Generator Testing and Maintenance (TAW)
		1,000	Pest Control (All buildings)
		1,000	Kitchen Hood System Testing
		1,000	Annual Fire Extinguisher Testing
		900	Annual Elevator Testing
		800	Septic Tank
		600	Grease Traps
		200	Annual State Elevator Fee
5200	Non-Capital Equip	8,700	Outdoor Fitness Equipment
	\$1,000-\$4,999	6,400	V-Struts
		6,100	Search Rope Bag
		4,500	Replacement of Airbags.
		2,100	Airbag Controller Replacement.
		1,200	RIT Bag Tool Set
6402	Machinery & Equipment	38,053	Bunk Room and Kitchen Furniture All Stations
		6,000	4 Washer/Dryer Combos
		1,774	Capital Depletion Shortage #3781

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Care for the City's buildings, parks, and green spaces	Number of building inspections	Community Safety
	Number of repair / maintenance tickets completed	Community Safety
	Number of playground inspections	Community Safety
	Miles of trails	Quality of Life
	Number of athletic fields	Quality of Life
	Number of parks	Quality of Life
	Number of acres maintained	Quality of Life
	Number of facilities maintained	Quality of Life
	Miles of right-of way maintained	Quality of Life
	Acreage / shoreline cleaned up.	Quality of Life
	Irrigation audits	Infrastructure

GENERAL FUND - PARKS AND GROUNDS - 001-07-312

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	604,710	899,808	685,302	926,450	926,450
1401	Overtime	2,564	550	1,457	500	500
2101	FICA Taxes	43,737	68,878	50,548	70,912	70,912
2201	General Pension Fund Contrib	106,529	81,503	73,899	103,484	103,484
2204	401(a) Pension Contribution	21,045	42,010	28,373	42,794	42,794
2301	Life, Health & Vision Insurance	184,084	355,959	181,573	282,263	282,263
2303	Disability Benefit - 401(a) Participants	493	1,008	617	1,027	1,027
2401	Workers' Compensation	30,510	32,209	32,209	41,037	41,037
Personnel Services Totals		993,672	1,481,925	1,053,978	1,468,467	1,468,467
Operating Services						
3105	Prof.Svc.-Other	500	1,000	1,000	1,000	1,000
3404	Contract Svc. - Other	93,825	265,000	150,000	265,000	265,000
3407	Ins.-Claims Deductibles	-	5,000	-	5,000	5,000
4001	Travel-Non local	693	800	800	800	800
4003	Training-Required-Instructional	-	-	250	-	-
4301	Utility Svcs - Electric	27,159	24,000	30,200	32,000	33,900
4302	Utility Svcs - Water	58,034	80,000	58,600	60,100	61,600
4303	Utility Svcs - Sewer	5,757	6,000	4,800	4,900	5,000
4305	Utility Svcs - Refuse	33,624	30,000	42,800	43,800	44,900
4401	Rentals & Leases	12,000	300	4,000	1,200	1,200
4406	County Landfill	1,895	2,500	2,500	2,500	2,500
4601	Rep & Mtn Equipment	36,430	31,500	35,000	35,000	35,000
4602	Rep & Mtn Building & Grounds	26,494	24,660	27,000	27,000	27,000
4605	Rep & Mtn Spec-Bud Detailed Only	36,775	15,000	110,000	15,700	15,700
4606	Rep & Mtn Vehicle Base Cost	24,660	24,660	24,660	24,660	24,660
4607	Rep & Mtn Automotive Parts	6,780	13,500	9,000	10,000	10,000
4608	Rep & Mtn Automotive Labor	13,815	15,000	15,000	15,000	15,000
4609	Rep & Mtn Field Maintenance	80	-	-	-	-
4620	Rep & Mtn Contracts	369	1,740	1,180	1,180	1,180
4621	Rep & Mtn Seed & Sod	384	5,000	10,000	10,000	10,000
4622	Rep & Mtn Landscape Material	31,063	20,000	25,000	20,000	20,000
4623	Rep & Mtn Sod Treatments	5,277	12,500	8,000	12,500	12,500
4626	Repair & Mtn-Irrigation	11,747	10,000	15,000	15,000	15,000
4702	Printing & Binding	82	-	100	100	100
4803	Community Involvement	104	-	100	100	100

GENERAL FUND - PARKS AND GROUNDS - 001-07-312

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5101	Office Supplies	1,598	750	750	750	750
5102	Tools,Equip under \$1,000	7,372	8,855	8,855	9,430	9,430
5200	Non-Capital Equip \$1,000-\$4,999	5,557	3,500	2,000	1,500	1,500
5203	Motor Fuels & Lubricants	37,722	42,000	42,000	42,000	42,000
5204	Copier Use & Supplies	678	450	700	450	450
5206	Software & Internal Upgrades	-	-	10,450	10,450	10,450
5208	Uniform, Protect Clothing	11,014	16,000	16,000	16,000	16,000
5209	Housekeeping Supplies	32,007	23,000	23,000	23,000	23,000
5401	Memberships & Subscriptions	190	200	200	200	200
5404	Employee Dev-Material & Training	1,878	500	500	950	950
Operating Services Totals		525,562	683,415	679,445	707,270	711,870
Capital						
6301	Other Capital Improvements	-	241,000	241,000	410,000	450,000
6402	Machinery & Equipment	-	107,534	225,000	111,132	-
6403	Capital Depletion Reserve	49,387	55,941	55,941	33,050	33,050
Capital Totals		49,387	404,475	521,941	554,182	483,050
Cost Center 312 - Parks & Grounds Totals		1,568,621	2,569,815	2,255,364	2,729,919	2,663,387

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks and Grounds Superintendent	32	28.78 - 35.93	0.70		0.70	0.70		0.70		0.70	
Asst. Parks, Grounds & Cemetery Supt.	30	26.70 - 32.89	1.00		1.00	1.00		1.00		1.00	
Crew Leader II	25	20.46 - 25.55	3.00		3.00	3.00		3.00		3.00	
Crew Leader I	23	18.57 - 23.18	1.00		1.00	3.00		3.00		3.00	
Small Engine Mechanic	20	16.03 - 20.02	1.00		1.00	1.00		1.00		1.00	
Maintenance Mechanic II	21	16.85 - 21.03	1.00		1.00	1.00		1.00		1.00	
Maintenance Operator II	21	16.85 - 21.03	2.00		2.00	2.00		2.00		2.00	
Maintenance Operator I	18	14.55 - 18.16	7.00		7.00	9.00		9.00		9.00	
Customer Service Representative I	18	14.55 - 18.16	1.00		1.00	1.00		1.00		1.00	
Irrigation Specialist II	19	15.28 - 19.07	1.00		1.00	1.00		1.00		1.00	
Irrigation Specialist I	18	14.55 - 18.16	1.00		1.00	1.00		1.00		1.00	
Total Parks & Grounds			19.70	0.00	19.70	23.70	0.00	23.70	23.70	0.00	23.70

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	1,000	Bee Removal Service
3404	Contract Svc. - Other	230,000	4 Polk CorrectiOnal Institute Work Squads
		35,000	SCX Intermodal Drive Maintenance
4605	Rep & Mtn Spec - Bud Detail Only	7,500	US 17 S and City ROW Landscape Material Replacements
		3,000	City Tree Replacement Program
		4,000	Repair/Replace Park Amenities
		1,200	Christmas Poinsettias
6301	Other Capital Improvements	250,000	Lake Hartridge Playground/Shade Structure Replacement
		100,000	Chain of Lakes Trail Fill and Microsurface
		45,000	Lake Hartridge Trail Fill and Microsurface
		15,000	Inman Park Trail Fill and Microsurface
6402	Machinery & Equipment	64,500	Remote Control Mower
		7,500	Equipment Trailer
		16,514	Capital Depletion Shortage #3084
		16,514	Capital Depletion Shortage #3224
		2,902	Capital Depletion Shortage #9377
		2,902	Capital Depletion Shortage #9627
		150	Capital Depletion Shortage #4370
		150	Capital Depletion Shortage #4380

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Build strong partnerships to extend recreation, arts, and culture opportunities.	Number of partner organizations	Responsible Government
Provide outreach, education, and engagement with the community.	Number of public engagement meetings held or attended.	Responsible Government
	Number of citizens serving community boards.	Responsible Government
	Number of sports partner organizations	Responsible Government
Professional Development	Number of professional development opportunities utilized in the department.	Responsible Government
Bring in grant income.	Amount of grant income awarded.	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	267,785	365,824	321,086	365,820	365,820
1401	Overtime	104	50	-	50	50
2101	FICA Taxes	19,266	27,990	23,369	27,989	27,989
2201	General Pension Fund Contrib	49,994	58,583	44,260	60,519	60,519
2204	401(a) Pension Contribution	15,207	18,819	17,391	20,536	20,536
2301	Life, Health & Vision Insurance	40,775	48,422	40,324	48,426	48,426
2302	Director's Life & Disability	4,046	3,647	5,776	3,531	3,531
2303	Disability Benefit - 401(a) Participants	67	79	102	159	159
2401	Workers' Compensation	4,519	4,358	4,358	5,349	5,349
Personnel Services Totals		401,763	527,772	456,666	532,379	532,379
Operating Services						
3105	Prof.Svc.-Other	50	120,000	80,000	120,000	100,000
4001	Travel-Non local	4,867	3,500	5,000	5,000	5,000
4201	Postage	117	500	150	500	500
4401	Rentals & Leases	300	400	400	400	400
4601	Rep & Mtn Equipment	-	-	100	-	-
4602	Rep & Mtn Building & Grounds	104	1,000	1,000	1,000	1,000
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	516	200	200	200	200
4608	Rep & Mtn Automotive Labor	343	200	200	200	200
4620	Rep & Mtn Contracts	(15)	680	680	680	680
4702	Printing & Binding	289	1,000	1,000	1,000	1,000
4802	Promotional/Marketing	37	2,000	1,000	2,000	2,000
4803	Community Involvement	899	31,000	10,000	31,000	35,000
4804	Sponsorships	3,200	5,000	3,500	5,000	5,000
5101	Office Supplies	7,211	5,000	2,500	5,000	5,000
5102	Tools,Equip under \$1,000	3,690	5,000	11,000	2,500	5,000
5203	Motor Fuels & Lubricants	141	500	500	500	500
5204	Copier Use & Supplies	1,630	1,000	2,000	2,000	2,000
5208	Uniform, Protect Clothing	499	500	500	500	500
5210	Program Related Expense	96,599	75,000	75,000	75,000	75,000
5401	Memberships & Subscriptions	4,411	5,000	5,000	5,000	5,000
5404	Employee Dev-Material & Training	2,631	3,000	3,000	4,200	4,200

GENERAL FUND - PARKS AND RECREATION ADMINISTRATION - 001-07-700

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5406	Employee Dev-Food & Supplies	56	200	200	200	200
5985	Over / Short	-	-	68	-	-
Operating Services Totals		128,917	262,024	204,342	263,224	249,724
Capital						
6402	Machinery & Equipment	-	26,137	-	11,100	-
6403	Capital Depletion Reserve	2,704	2,692	2,692	4,928	4,928
Capital Totals		2,704	28,829	2,692	16,028	4,928
Cost Center 700 - Parks & Recreation Admin. Totals		533,385	818,625	663,700	811,631	787,031

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks, Recreation & Culture Director	41	40.50 -	0.85		0.85	0.85		0.85		0.85	
Asst. Parks, Recreation & Culture Dir.	37	36.74 - 45.86	1.00		1.00	1.00		1.00		1.00	
Parks, Plan. & Strat. Initiatives Mngr.	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	
Marketing/Partnership Dev. Coord.	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Special Events Coordinator	25	20.46 - 25.55						1.00		1.00	
Admin Support Specialist	22	17.69 - 22.07						1.00		1.00	
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00			
Total Parks & Recreation Admin.			4.85	0.00	4.85	4.85	0.00	4.85	4.85	0.00	4.85

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	100,000	Masterplan/Design for Future Projects
		20,000	Engineering Services
6402	Machinery & Equipment	3,500	Chairs for Event Trailer
		3,100	Stage Skirt, Mats, and Tent
		2,500	Trailer Paint and Wrap
		2,000	Tables for Event Trailer

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide safe and accessible aquatic opportunities	Number of open swim participants	Quality of Life
	Number of swim lessons taught	Community Safety

GENERAL FUND - AQUATICS - 001-07-703

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	220,960	348,779	193,045	344,872	344,872
1401	Overtime	1,967	1,500	439	1,500	1,500
2101	FICA Taxes	16,961	26,797	14,717	26,497	26,497
2201	General Pension Fund Contrib	15,576	12,757	12,111	17,080	17,080
2204	401(a) Pension Contribution	2,636	7,803	6,160	8,000	8,000
2301	Life, Health & Vision Insurance	9,214	50,982	8,950	10,102	10,102
2303	Disability Benefit - 401(a) Participants	63	187	131	192	192
2401	Workers' Compensation	5,526	7,704	7,704	9,574	9,574
Personnel Services Totals		272,902	456,509	243,257	417,817	417,817
Operating Services						
3404	Contract Svc. - Other	-	4,000	1,500	4,000	4,000
4001	Travel-Non local	561	200	1,500	500	500
4003	Training-Required-Instructional	-	200	745	600	600
4304	Utility Svcs - Piped Gas	6,237	3,500	3,000	3,200	3,400
4401	Rentals & Leases	-	400	-	400	400
4601	Rep & Mtn Equipment	32,740	8,000	8,000	8,000	8,000
4602	Rep & Mtn Building & Grounds	16,550	130,000	130,000	3,000	3,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	8,350	8,350	8,350	8,350
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	218	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	201	1,000	2,400	1,000	1,000
4702	Printing & Binding	41	50	50	50	50
4960	License	980	1,055	1,055	1,055	1,055
5101	Office Supplies	137	500	500	500	500
5102	Tools,Equip under \$1,000	1,457	2,000	3,000	2,000	2,000
5200	Non-Capital Equip \$1,000-\$4,999	-	-	-	40,500	-
5203	Motor Fuels & Lubricants	427	700	700	700	700
5204	Copier Use & Supplies	786	400	750	700	700
5208	Uniform, Protect Clothing	2,282	2,500	3,500	2,750	2,750
5209	Housekeeping Supplies	2,012	3,500	3,500	3,850	4,200
5210	Program Related Expense	3,339	6,000	6,000	6,000	6,000
5215	Chemicals	96,329	50,000	97,000	97,000	50,000
5404	Employee Dev-Material & Training	-	-	1,000	1,050	1,050
5870	Bank Fees	8	-	9	-	-

GENERAL FUND - AQUATICS - 001-07-703

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5985	Over / Short	(43)	-	-	-	-
Operating Services Totals		165,606	224,699	274,903	187,549	100,599
Capital						
6301	Other Capital Improvements	-	-	17,600	-	-
6402	Machinery & Equipment	-	604	-	4,468	-
Capital Totals		-	604	17,600	4,468	-
Cost Center 703 - Aquatics Totals		438,508	681,812	535,760	609,834	518,416

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recr. Supervisor II - Aquatics	25	20.46 - 25.55	1.00		1.00	1.00		1.00		1.00	
Recreation Supervisor I	23	18.57 - 23.18	1.00		1.00	1.00		1.00		1.00	
Aquatic Maintenance Mechanic	19	15.28 - 19.07				1.00		1.00		1.00	
Lifeguard	18	14.55 - 18.16				1.00		1.00		1.00	
Part Time Positions	18	14.55 - 18.16		24.00	6.36		24.00	6.07		19.00	6.07
Total Aquatics			2.00	24.00	8.36	4.00	24.00	10.07	4.00	19.00	10.07

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	4,000	Filter Equipment and Pool Vacuum Maintenance
4605	Rep & Mtn Spec - Bud Detail Only	3,350	Motor for Dive Well
		2,500	Replacement Parts for Pool Vacuum
		1,500	Stenner Pumps
		1,000	Booster Pumps
5200	Non-Capital Equip \$1,000 - \$4,999	18,000	Lounge Chairs 60 @ \$300
		10,000	Picnic Tables 4 @ \$2,500
		8,000	Lifeguard Stands 4 @ \$2,000
		4,500	Storage Shed - Pool Equipment
6402	Machinery & Equipment	4,468	Capital Depletion Shortage #3382

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide opportunities for enrichment and care for our senior population.	Number of fellowship dining participants (Senior Center)	Quality of Life
	Number of programs offered (Senior Center)	Quality of Life

GENERAL FUND - SENIOR ADULT CENTER - 001-07-704

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	114,296	139,768	90,579	119,694	119,694
1401	Overtime	-	150	-	150	150
2101	FICA Taxes	7,907	10,704	6,482	9,168	9,168
2201	General Pension Fund Contrib	41,157	37,486	21,306	28,751	28,751
2204	401(a) Pension Contribution	-	-	761	2,397	2,397
2301	Life, Health & Vision Insurance	39,288	48,591	26,326	40,030	40,030
2303	Disability Benefit - 401(a) Participants	-	-	25	58	58
2401	Workers' Compensation	3,457	3,098	3,098	3,233	3,233
2900	Education Benefit	-	2,000	-	2,000	2,000
Personnel Services Totals		206,104	241,797	148,577	205,481	205,481
Operating Services						
3404	Contract Svc. - Other	3,417	15,000	6,000	18,000	18,000
4001	Travel-Non local	621	250	250	50	50
4003	Training-Required-Instructional	-	-	85	-	-
4301	Utility Svcs - Electric	12,364	14,000	8,800	9,300	9,800
4302	Utility Svcs - Water	4,729	7,050	5,200	5,300	5,500
4303	Utility Svcs - Sewer	1,202	3,000	1,300	1,300	1,300
4305	Utility Svcs - Refuse	2,063	1,820	2,200	2,200	2,300
4601	Rep & Mtn Equipment	145	400	400	400	400
4602	Rep & Mtn Building & Grounds	10,851	6,000	12,000	8,000	8,000
4605	Rep & Mtn Spec-Bud Detailed Only	2,044	10,000	10,000	10,000	10,000
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	-	200	200	200	200
4608	Rep & Mtn Automotive Labor	-	300	300	300	300
4620	Rep & Mtn Contracts	639	1,500	1,500	1,747	1,747
4702	Printing & Binding	41	75	75	75	75
5101	Office Supplies	269	400	400	400	400
5102	Tools,Equip under \$1,000	1,721	3,000	3,000	2,000	2,000
5203	Motor Fuels & Lubricants	402	600	600	600	600
5204	Copier Use & Supplies	452	900	900	900	900
5208	Uniform, Protect Clothing	296	300	300	400	400
5209	Housekeeping Supplies	3,427	3,500	3,500	3,500	3,500
5210	Program Related Expense	3,087	3,000	3,500	4,000	4,000
5401	Memberships & Subscriptions	-	200	100	-	-

GENERAL FUND - SENIOR ADULT CENTER - 001-07-704

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5404	Employee Dev-Material & Training	20	-	-	200	200
5985	Over / Short	(2)	-	-	-	-
Operating Services Totals		49,133	72,839	61,954	70,216	71,016
Cost Center 704 - Senior Adult Center Totals		255,237	314,636	210,531	275,697	276,497

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor II	25	20.46 - 25.55	1.00		1.00	1.00		1.00		1.00	
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00		1.00	
Building Service Worker	18	14.55 - 18.16	1.00		1.00	1.00		1.00		1.00	
Total Senior Adult Center			3.00	0.00	3.00	3.00	0.00	3.00	3.00	0.00	3.00

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	5,000	Senior Dances
		5,000	Instructional Classes
		5,000	Exercise Instructors
		3,000	Other Entertainment
4605	Rep & Mtn Spec - Bud Detail Only	10,000	Interior Painting

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide spaces for special events & sports events	Number of facility rentals (Fieldhouse)	Quality of Life
	Percentage of rental customers returning	Quality of Life
	Number of athletics events hosted	Quality of Life
Provide quality youth activities when children are not in school	Number of summer camp attendees	Quality of Life
	Number of after school participants	Quality of Life
Provide recreational activity opportunities	Number of Fieldhouse memberships issued - Resident	Quality of Life
	Number of Fieldhouse memberships issued - Non-Resident	Quality of Life
	Number of leagues offered at activity fields	Quality of Life

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	391,910	516,367	375,290	551,456	551,456
1401	Overtime	7,251	6,000	3,154	6,000	6,000
2101	FICA Taxes	29,387	39,962	28,124	42,645	42,645
2201	General Pension Fund Contrib	71,032	37,120	40,614	54,875	54,875
2204	401(a) Pension Contribution	5,338	17,658	10,798	16,926	16,926
2301	Life, Health & Vision Insurance	63,037	166,837	61,101	108,704	108,704
2303	Disability Benefit - 401(a) Participants	139	424	226	406	406
2401	Workers' Compensation	11,779	11,397	11,397	15,305	15,305
2501	Unemployment Compensation	290	-	-	-	-
2900	Education Benefit	-	-	-	2,000	2,000
Personnel Services Totals		580,163	795,765	530,704	798,317	798,317
Operating Services						
3105	Prof.Svc.-Other	-	750	200	350	350
3402	Contract Svc.-Dry Clean	162	1,200	200	1,200	1,200
3404	Contract Svc. - Other	-	10,000	2,000	3,000	3,000
4001	Travel-Non local	1,766	4,804	1,500	500	500
4201	Postage	-	101	-	101	101
4202	Freight & Express Charges	-	70	-	70	70
4301	Utility Svcs - Electric	360,112	346,584	406,000	430,400	456,200
4302	Utility Svcs - Water	13,778	14,000	13,000	13,300	13,700
4303	Utility Svcs - Sewer	14,384	13,000	16,100	16,500	17,000
4304	Utility Svcs - Piped Gas	1,054	1,000	4,400	4,600	4,900
4305	Utility Svcs - Refuse	7,898	14,000	800	800	900
4401	Rentals & Leases	647	500	500	500	500
4601	Rep & Mtn Equipment	21,357	4,000	4,000	5,000	5,000
4602	Rep & Mtn Building & Grounds	45,588	354,617	354,617	60,000	60,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	-	-	5,000	5,000
4606	Rep & Mtn Vehicle Base Cost	2,688	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	726	1,200	1,200	1,200	1,200
4608	Rep & Mtn Automotive Labor	328	1,000	1,000	1,000	1,000
4620	Rep & Mtn Contracts	94,342	152,965	152,965	136,859	136,859
4622	Rep & Mtn Landscape Material	-	2,000	1,000	2,000	2,000
4702	Printing & Binding	163	2,000	250	200	200
4803	Community Involvement	-	4,800	-	1,000	1,000

GENERAL FUND - FIELDHOUSE AND CONFERENCE CENTER - 001-07-705

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4960	License	150	457	457	457	457
5101	Office Supplies	1,172	2,930	1,500	1,000	1,000
5102	Tools, Equip under \$1,000	3,918	10,000	14,000	15,500	15,500
5203	Motor Fuels & Lubricants	2,909	5,000	3,000	5,000	5,000
5204	Copier Use & Supplies	227	776	776	776	776
5208	Uniform, Protect Clothing	3,077	3,800	3,800	4,000	4,000
5209	Housekeeping Supplies	23,795	26,230	26,230	28,066	30,030
5210	Program Related Expense	5,274	8,820	8,820	5,820	5,820
5401	Memberships & Subscriptions	100	920	100	100	100
5404	Employee Dev-Material & Training	55	500	500	900	900
5720	Summer Program Activities	13,693	28,750	28,750	28,750	28,750
5805	Food & Beverage For Sale	10,741	6,500	6,500	10,000	12,000
5806	Beer & Wine For Resale	-	-	7,500	5,000	5,000
5870	Bank Fees	12,774	12,820	12,820	12,820	12,820
5985	Over / Short	(25)	-	500	-	-
Operating Services Totals		642,854	1,037,438	1,076,329	803,113	834,177
Capital						
6402	Machinery & Equipment	24,500	30,849	-	7,000	-
6403	Capital Depletion Reserve	2,839	2,883	2,883	-	-
Capital Totals		27,339	33,732	2,883	7,000	-
Grant & Aid						
8212	Ridge Art Association	-	10,500	10,500	12,000	12,000
Grant & Aid Totals		-	10,500	10,500	12,000	12,000
Cost Center 705 - Fieldhouse & Con. Center Totals		1,250,356	1,877,435	1,620,416	1,620,430	1,644,494

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Fieldhouse/Conference Facility Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Supervisor III	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	14.55 - 18.16	3.50	3.00	5.00	4.50	2.00	5.50	5.00	2.00	6.00
Maintenance Mechanic II	21	16.85 - 21.03				1.00		1.00	1.00		1.00
Recreation Attendant	18	14.55 - 18.16		1.00	0.50		1.00	0.50			
Rec. Atten. (Summer Camp COL)	18	14.55 - 18.16		12.00	1.84		12.00	1.84		12.00	1.84
Customer Service Representative (Fieldhouse)	18	14.55 - 18.16		3.00	1.50		3.00	1.50		4.00	2.00
Total Fieldhouse and Conference Center			7.50	19.00	12.84	9.50	18.00	14.34	10.00	18.00	14.84

FTE Change: Customer Service Representative - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	350	Background Screening for Youth Sport Coaches
3404	Contract Svc. - Other	3,000	Instructor/Official/Referee
4605	Rep & Mtn Spec - Bud Detail Only	5,000	Pressure Wash Fieldhouse
4620	Rep & Mtn Contracts	124,000	HVAC Maintenance Contract
		5,200	Elevator Service
		5,108	Hartline
		1,420	Fit Rev
		1,050	RJ2 Chemical
		81	Fire Extinguisher Contract
6402	Machinery & Equipment	7,000	Floor Machine
8212	Ridge Art Association	12,000	Grant & Aid

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide spaces for special events & sports events.	Number of Special Events	Quality of Life
	Number of athletics events hosted	Quality of Life
Provide recreational activity opportunities	Number of tennis participants - City Residents.	Quality of Life
	Number of tennis participants - Non-Residents	Quality of Life
	Number of tennis lessons taught - adult	Quality of Life
	Number of tennis lessons taught - kids	Quality of Life

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	112,749	123,815	113,348	129,162	129,162
1401	Overtime	2,040	1,300	1,815	1,300	1,300
2101	FICA Taxes	10,331	9,572	10,003	9,980	9,980
2201	General Pension Fund Contrib	19,786	11,014	11,832	13,733	13,733
2204	401(a) Pension Contribution	2,322	2,465	2,412	2,663	2,663
2301	Life, Health & Vision Insurance	18,201	19,465	17,295	19,466	19,466
2303	Disability Benefit - 401(a) Participants	55	59	55	64	64
2401	Workers' Compensation	3,060	2,744	2,744	3,584	3,584
Personnel Services Totals		168,543	170,434	159,504	179,952	179,952
Operating Services						
3404	Contract Svc. - Other	22,791	24,269	24,269	24,269	24,269
4001	Travel-Non local	-	200	-	200	200
4201	Postage	77	75	75	75	75
4301	Utility Svcs - Electric	8,048	6,900	10,900	11,500	12,200
4302	Utility Svcs - Water	12,215	8,700	15,800	16,200	16,600
4303	Utility Svcs - Sewer	765	720	800	900	900
4305	Utility Svcs - Refuse	721	600	800	800	900
4601	Rep & Mtn Equipment	-	200	200	200	200
4602	Rep & Mtn Building & Grounds	6,219	4,000	10,000	15,800	7,000
4609	Rep & Mtn Field Maintenance	-	2,020	500	1,000	1,000
4620	Rep & Mtn Contracts	2,229	2,500	2,500	2,500	2,500
4702	Printing & Binding	-	222	-	222	222
4960	License	-	75	-	75	75
5101	Office Supplies	89	300	300	300	300
5102	Tools, Equip under \$1,000	6,834	9,600	5,000	11,000	7,000
5203	Motor Fuels & Lubricants	-	100	-	100	100
5204	Copier Use & Supplies	137	500	250	500	500
5208	Uniform, Protect Clothing	-	400	-	400	400
5209	Housekeeping Supplies	1,320	600	600	600	600
5210	Program Related Expense	-	4,500	3,000	3,000	3,000
5401	Memberships & Subscriptions	-	400	200	400	400
5985	Over / Short	(8)	-	-	-	-
Operating Services Totals		61,437	66,881	75,194	90,041	78,441

GENERAL FUND - TENNIS - 001-07-707

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Capital						
6402	Machinery & Equipment	-	13,000	7,500	8,900	-
Capital Totals		-	13,000	7,500	8,900	-
Cost Center 707 - Tennis Totals		229,980	250,315	242,198	278,893	258,393

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Tennis Professional	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Representative	18	14.55 - 18.16		2.00	1.00		2.00	1.00			
Recreation Attendant	18	14.55 - 18.16		3.00	0.58		3.00	0.58		5.00	1.58
Total Tennis			2.00	5.00	3.58	2.00	5.00	3.58	2.00	5.00	3.58

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	24,269	Tennis Professional Contract for Group Lessons, Adult and Junior Programs, Drills and Clinics
4602	Rep & Mtn Spec - Bud Detail Only	6,000	Court 7 and Pickleball Courts Resurfacing
		3,000	Upstairs Deck Painting
		2,000	Shade Structure Cleaning
		2,000	Pallets of Clay
		1,500	Office and Players Lounge Painting
		1,300	Nets Replaced
6402	Machinery & Equipment	8,900	Golf Cart

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide quality youth activities when children are not in school	Number of summer camp attendees	Quality of Life
	Number of after school participants	Quality of Life
Provide recreational activity opportunities	Number of Recreation class participants (WHRCC)	Quality of Life
	Number of drop-in participants (WHRCC)	Quality of Life

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	233,176	256,494	230,061	313,954	313,954
1401	Overtime	2,191	2,000	1,284	2,000	2,000
2101	FICA Taxes	17,216	19,775	16,781	24,170	24,170
2201	General Pension Fund Contrib	10,523	-	11,065	15,276	15,276
2204	401(a) Pension Contribution	12,715	15,095	13,066	15,401	15,401
2301	Life, Health & Vision Insurance	45,778	48,323	54,354	68,890	68,890
2303	Disability Benefit - 401(a) Participants	310	362	297	370	370
2401	Workers' Compensation	5,135	4,976	4,976	7,798	7,798
2501	Unemployment Compensation	(132)	-	-	-	-
Personnel Services Totals		326,912	347,025	331,884	447,859	447,859
Operating Services						
3404	Contract Svc. - Other	\$1,005	\$500	\$3,000	\$3,000	\$5,000
4001	Travel-Non local	70	250	100	250	250
4201	Postage	1	25	-	25	25
4301	Utility Svcs - Electric	35,461	40,000	35,900	38,100	40,300
4302	Utility Svcs - Water	11,806	13,000	10,800	11,100	11,400
4303	Utility Svcs - Sewer	1,498	1,600	1,500	1,500	1,500
4305	Utility Svcs - Refuse	2,794	2,640	2,900	2,900	3,000
4401	Rentals & Leases	-	250	-	250	250
4601	Rep & Mtn Equipment	30	500	125	500	500
4602	Rep & Mtn Building & Grounds	5,003	8,350	8,350	6,500	6,500
4606	Rep & Mtn Vehicle Base Cost	4,944	4,944	4,944	4,944	4,944
4607	Rep & Mtn Automotive Parts	877	800	800	1,000	1,000
4608	Rep & Mtn Automotive Labor	1,184	800	800	1,000	1,200
4620	Rep & Mtn Contracts	2,100	2,835	3,500	3,500	4,000
4702	Printing & Binding	3,006	50	100	100	100
4803	Community Involvement	-	100	650	100	100
5101	Office Supplies	746	400	400	700	700
5102	Tools, Equip under \$1,000	1,065	1,500	1,500	2,500	2,000
5200	Non-Capital Equip \$1,000-\$4,999	-	-	-	1,000	3,000
5203	Motor Fuels & Lubricants	2,373	1,500	1,500	1,500	1,500
5204	Copier Use & Supplies	785	860	800	800	800
5208	Uniform, Protect Clothing	1,168	1,000	1,200	1,400	1,400
5209	Housekeeping Supplies	5,477	4,000	4,000	5,000	5,500

GENERAL FUND - WINTER HAVEN RECREATIONAL AND CULTURAL CENTER - 001-07-709

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5210	Program Related Expense	3,628	3,000	4,000	4,360	4,360
5401	Memberships & Subscriptions	52	200	500	300	300
5404	Employee Dev-Material & Training	18	800	250	800	800
5720	Summer Program Activities	5,973	4,000	4,000	5,500	6,000
5985	Over / Short	(25)	-	-	-	-
Operating Services Totals		\$91,040	\$93,904	\$91,619	\$98,629	\$106,429
Capital						
6403	Capital Depletion Reserve	3,276	3,832	3,832	5,205	5,205
Capital Totals		3,276	3,832	3,832	5,205	5,205
Grant & Aid						
8101	Marching Wolverine Band	-	20,000	20,000	20,000	20,000
Grant & Aid Totals		-	20,000	20,000	20,000	20,000
Cost Center 709 - W.H.R.C.C. Totals		421,227	464,761	447,335	571,693	579,493

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WHRCC Facility Manager	31	27.41 - 34.23				1.00		1.00	1.00		1.00
Recreation Supervisor III	27	22.56 - 28.17	1.00		1.00						
Building Service Worker	18	14.55 - 18.16	1.00		1.00	1.00		1.00			
Recreation Supervisor I	23	18.57 - 23.18	1.00		1.00	1.00		1.00	2.00		2.00
Customer Service Representative II	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	2.00		2.00
Recreation Attendant	18	14.55 - 18.16		7.00	1.40		7.00	1.40		7.00	1.40
Customer Service Representative	18	14.55 - 18.16		1.00	0.50		1.00	0.50		1.00	0.50
Staff Assistant II	19	15.28 - 19.07									
Total WH Recreation & Cultural Center			5.00	8.00	6.90	5.00	8.00	6.90	6.00	8.00	7.90

FTE Change: Recreation Leader - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	3,000	Instructors, Officials, and Referees
8101	Marching Wolverine Band	20,000	Grant & Aid

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide spaces for special events & sports events	Number of Special Events	Quality of Life
	Number of facility rentals (Nora Mayo)	Quality of Life
	Number of room uses (Florida Room)	Quality of Life
	Number of facility rentals (Rotary Park)	Quality of Life
	Number of facility rentals (Garden Center)	Quality of Life
	Number of facility rentals (Lions Park)	Quality of Life
	Percentage of rental customers returning	Quality of Life
	Number of facility rentals (Outdoor Pavilion)	Quality of Life
	Number of athletics events hosted	Quality of Life

GENERAL FUND - LEISURE PARK RENTALS - 001-07-710

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	11,418	17,434	17,434	21,215	21,215
1401	Overtime	16	-	-	-	-
2101	FICA Taxes	875	1,334	1,334	1,623	1,623
2401	Workers' Compensation	428	386	386	589	589
2501	Unemployment Compensation	(250)	-	-	-	-
Personnel Services Totals		12,488	19,154	19,154	23,427	23,427
Operating Services						
4301-710	Util Svcs-Electric-Rotary Park	4,567	5,500	5,000	5,300	5,700
4301-720	Util Svcs-Electric-Womans Club	3,727	4,000	4,000	4,300	4,500
4301-723	Util Svcs-Electric-Lions Park	2,974	2,800	2,400	2,600	2,700
4301-735	Util Svcs-Electric-Garden Center	5,492	6,000	5,500	5,900	6,200
4302-710	Util Svcs-Water-Rotary Park	5,916	6,000	6,000	6,200	6,400
4302-720	Util Svcs-Water-Womans Club	1,275	1,000	1,500	1,600	1,600
4302-723	Util Svcs-Water-Lions Park	426	500	400	500	500
4302-735	Util Svcs-Water-Garden Center	254	500	300	500	400
4303-710	Util Svcs-Sewer-Rotary Park	564	700	1,100	1,100	1,200
4303-720	Util Svcs-Sewer-Womans Club	136	250	200	200	200
4303-723	Util Svcs-Sewer-Lions Park	246	350	300	300	300
4303-735	Util Svcs-Sewer-Garden Center	193	350	300	400	400
4305-710	Util Svcs-Refuse-Rotary Park	717	650	800	800	800
4305-720	Util Svcs-Refuse-Womans Club	-	200	-	-	-
4305-723	Util Svcs-Refuse-Lions Park	350	350	400	400	400
4305-735	Util Svcs-Refuse-Garden Center	1,404	1,320	1,400	1,400	1,500
4401-710	Rentals & Leases-Rotary Park	162	-	-	-	-
4601-710	R/M Equipment-Rotary Park	-	-	-	8,000	3,000
4602-710	R/M Building-Grounds-Rotary Park	5,215	3,000	3,000	1,500	1,500
4602-720	R/M Building-Grounds-Womans Club	10,441	4,000	1,000	4,000	4,000
4602-723	R/M Building-Grounds-Lions Park	1,354	1,500	500	1,500	1,500
4602-735	R/M Building-Grounds-Garden Center	2,729	6,000	7,000	6,000	6,000
4605-720	R/M Special-Womans Club	1,000	-	-	1,000	1,000
4620-710	R/M Contracts-Rotary Park	420	1,180	1,375	1,375	1,375
4620-720	R/M Contracts-Womans Club	3,303	2,260	3,188	2,229	2,229
4620-723	R/M Contracts-Lions Park	558	1,000	1,245	1,245	1,245
4620-735	R/M Contracts-Garden Center	626	2,000	1,000	1,000	1,000

GENERAL FUND - LEISURE PARK RENTALS - 001-07-710

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4702	Printing & Binding	-	100	-	100	100
5102-710	Tools,Equip < \$1,000-Rotary Prk	2,821	100	100	100	100
5102-720	Tools,Equip < \$1,000-Womans Club	82	-	-	-	-
5102-735	Tools, Equip under \$1,000-Garden Center	286	200	200	1,000	1,000
5208	Uniform, Protect Clothing	-	33	-	33	33
5208-710	Uniform, Protect Clothing - Rotary Park	33	-	-	-	-
5209-710	Housekeeping Supplies-Rotary Prk	690	1,500	500	2,000	2,500
5209-720	Housekeeping Supplies-Womans Clu	229	200	100	220	240
5209-723	Housekeeping Supplies-Lions Park	-	300	50	330	350
5209-735	Housekeeping Supplies - Garden Center	116	2,000	1,000	2,200	2,400
5210	Program Related Expense	-	-	500	-	-
5210-710	Program Related-Rotary Park	1,032	3,000	3,000	3,000	3,000
5720	Summer Program Activities	98	-	-	2,000	2,000
Operating Services Totals		59,436	58,843	53,358	70,332	67,372
Capital						
6301-720	Other Capital Improvements - Woman's Club	-	-	-	50,000	-
6301-735	Other Capital Improvements-Garden Center	-	200,000	50,000	264,000	-
Capital Totals		-	200,000	50,000	314,000	-
Cost Center 710 - Leisure Park Rentals Totals		71,924	277,997	122,512	407,759	90,799

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Rec. Leader Summer Play	19	15.28 - 19.07		1.00	0.15		1.00	0.15		1.00	0.15
Rec. Attendant Summer Play	18	14.55 - 18.16		3.00	0.45		3.00	0.45		3.00	0.45
Total Leisure Park Rentals			0.00	4.00	0.60	0.00	4.00	0.60	0.00	4.00	0.60

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
6301-720	Other Capital Improvements	50,000	New Windows for Woman's Club
631-735	Other Capital Improvements	264,000	New Windows and Doors for the Garden Center

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide spaces for special events & sports events	Number of athletics events hosted	Quality of Life
Provide recreational activity opportunities	Number of leagues offered at activity fields	Quality of Life
Care for the City's buildings, parks, and green spaces	Number of athletic fields	Quality of Life
Build strong partnerships to extend recreation, arts, and culture opportunities	Number of partner organizations	Quality of Life
Provide outreach, education, and engagement with the community	Number of sports partner organizations	Quality of Life

GENERAL FUND - ACTIVITY FIELDS - 001-07-710

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	485,245	580,748	474,883	629,269	629,269
1401	Overtime	3,219	1,500	7,707	1,000	1,000
2101	FICA Taxes	36,237	44,542	35,897	48,216	48,216
2201	General Pension Fund Contrib	74,178	61,475	47,841	59,539	59,539
2204	401(a) Pension Contribution	14,115	13,879	16,382	24,320	24,320
2301	Life, Health & Vision Insurance	111,820	136,921	104,285	200,724	200,724
2303	Disability Benefit - 401(a) Participants	228	333	251	584	584
2401	Workers' Compensation	13,584	12,781	12,781	17,161	17,161
Personnel Services Totals		738,626	852,179	700,027	980,813	980,813
Operating Services						
3105	Prof.Svc.-Other	4,680	3,860	3,860	3,860	3,860
3404	Contract Svc. - Other	7,141	15,000	10,000	15,000	15,000
4001	Travel-Non local	-	600	-	500	500
4003	Training-Required-Instructional	-	1,000	-	1,000	1,000
4202	Freight & Express Charges	-	100	-	100	100
4301	Utility Svcs - Electric	128,358	100,000	132,400	140,300	148,700
4302	Utility Svcs - Water	221,168	240,000	214,100	219,400	224,900
4303	Utility Svcs - Sewer	47,154	48,000	39,700	46,200	47,300
4304	Utility Svcs - Piped Gas	619	1,500	14,000	8,400	8,900
4305	Utility Svcs - Refuse	18,008	17,000	18,900	19,400	19,900
4401	Rentals & Leases	14,023	16,000	16,000	33,700	33,700
4601	Rep & Mtn Equipment	20,856	22,000	22,000	22,000	22,000
4602	Rep & Mtn Building & Grounds	45,918	40,000	40,000	50,000	50,000
4605	Rep & Mtn Spec-Bud Detailed Only	2,930	3,000	1,000	75,000	3,000
4606	Rep & Mtn Vehicle Base Cost	4,488	4,488	4,488	4,488	4,488
4607	Rep & Mtn Automotive Parts	1,460	1,800	500	1,800	1,800
4608	Rep & Mtn Automotive Labor	2,442	4,000	1,500	2,500	2,500
4609	Rep & Mtn Field Maintenance	26,088	45,000	45,000	40,000	40,000
4620	Rep & Mtn Contracts	6,705	7,890	7,890	7,892	7,892
4621	Rep & Mtn Seed & Sod	39,780	32,000	25,000	25,000	25,000
4622	Rep & Mtn Landscape Material	3,290	1,500	1,500	1,500	1,500
4623	Rep & Mtn Sod Treatments	45,097	40,000	45,000	112,000	112,000
4626	Repair & Mtn-Irrigation	11,049	7,000	9,000	9,000	9,000
4803	Community Involvement	4,104	40	50	50	50
4960	License	597	647	647	647	647

GENERAL FUND - ACTIVITY FIELDS - 001-07-710

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5101	Office Supplies	979	500	600	1,000	600
5102	Tools,Equip under \$1,000	5,500	8,000	8,000	9,950	9,950
5105	Food Service/Concession Supplies	5,500	3,400	5,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	10,241	-	-	4,900	4,900
5203	Motor Fuels & Lubricants	20,515	12,000	13,000	13,000	13,000
5204	Copier Use & Supplies	168	150	150	150	150
5208	Uniform, Protect Clothing	5,696	5,000	9,000	9,000	9,000
5209	Housekeeping Supplies	11,116	9,000	9,000	9,000	9,000
5210	Program Related Expense	2,569	5,060	3,000	5,060	5,060
5401	Memberships & Subscriptions	60	300	100	300	300
5404	Employee Dev-Material & Training	-	-	-	200	200
5805	Food & Beverage For Sale	46,291	30,000	42,000	45,000	45,000
5806	Beer & Wine For Resale	3,313	5,000	5,000	5,000	5,000
5870	Bank Fees	883	750	750	750	750
5985	Over / Short	(658)	-	-	-	-
Operating Services Totals		768,129	731,585	748,135	948,047	891,647
Capital						
6402	Machinery & Equipment	5,318	15,154	15,154	82,800	-
6403	Capital Depletion Reserve	67,148	55,848	55,848	44,033	44,033
Capital Totals		72,466	71,002	71,002	126,833	44,033
Cost Center 711 - Activity Fields Totals		1,579,221	1,654,766	1,519,164	2,055,693	1,916,493

GENERAL FUND - ACTIVITY FIELDS - 001-07-710

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Asst Superintendent - Athletics & Cemetery	30	26.70 - 32.89				0.50		0.50	0.50		0.50
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I	23	18.57 - 23.18	1.00		1.00	1.00		1.00	2.00		2.00
Ground Maintenance Technician	18	14.55 - 18.16									
Maintenance Operator I	18	14.55 - 18.16	8.00		8.00	8.00		8.00	8.00		8.00
Food Service Leader	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Spray Technician	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Recreation Leader	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Building Service Worker	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Customer Service Representative	18	14.55 - 18.16		1.00	0.50		1.00	0.50		3.00	1.50
Recreation Attendant	18	14.55 - 18.16									
Food Service Worker	14	11.60 - 17.90		2.00	1.00		2.00	1.00			
Total Activity Fields			14.00	3.00	15.50	14.50	3.00	16.00	15.50	3.00	17.00

FTE Change: Crew Leader - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	3,860	Background Screening for Youth Sport Coaches
3404	Contract Svc. - Other	10,900	League Umpires
		3,600	Sports Lighting
		500	Electrical Repair Service
4605	Rep & Mtn Spec - Bud Detail Only	72,000	Sertoma Baseball Bleacher Covers
		3,000	DiamondPlex Ballfield Light Repairs
6402	Machinery & Equipment	42,000	New Vehicle for Athletics/Cemeteries Asst Superintendent
		23,000	Topdresser
		12,000	Verti-Cut Reels
		5,800	Core Aerator

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide spaces for special events & sports events	Number of facility rentals (Nora Mayo)	Quality of Life
	Number of room uses (Florida Room)	Quality of Life
	Percentage of rental customers returning	Quality of Life

GENERAL FUND - NORA MAYO HALL - 001-09-400

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	164,546	235,020	172,024	252,142	252,142
1401	Overtime	550	1,000	412	1,000	1,000
2101	FICA Taxes	12,073	18,056	12,472	19,365	19,365
2201	General Pension Fund Contrib	23,291	18,622	18,614	25,579	25,579
2204	401(a) Pension Contribution	3,960	6,931	3,049	7,261	7,261
2301	Life, Health & Vision Insurance	29,406	49,422	38,992	79,740	79,740
2303	Disability Benefit - 401(a) Participants	82	166	64	174	174
2401	Workers' Compensation	4,780	4,417	4,417	5,852	5,852
Personnel Services Totals		238,688	333,634	250,044	391,113	391,113
Operating Services						
3402	Contract Svc.-Dry Clean	1,503	1,200	2,000	2,000	2,000
3404	Contract Svc. - Other	-	500	-	500	500
3407	Ins.-Claims Deductibles	-	-	22	-	-
4301	Utility Svcs - Electric	27,157	-	-	-	-
4302	Utility Svcs - Water	2,076	-	-	-	-
4303	Utility Svcs - Sewer	2,672	-	-	-	-
4304	Utility Svcs - Piped Gas	141	-	-	-	-
4305	Utility Svcs - Refuse	1,362	-	-	-	-
4401	Rentals & Leases	-	-	-	500	500
4601	Rep & Mtn Equipment	15	-	-	250	250
4602	Rep & Mtn Building & Grounds	10,948	-	11,000	-	-
4602-100	R/M Building-Grounds-Federal Building	-	1,000	-	-	-
4602-110	R/M Building-Grounds-Neighborhood Svc Cntr	43,751	1,000	5,000	2,000	2,000
4602-120	R/M Building-Grounds-COL Achievers	406	1,000	1,000	1,000	1,000
4602-160	R/M Building-Grounds-Florence Villa CDC	3,407	1,000	12,000	2,000	2,000
4602-180	R/M Building-Grounds-PEP Bldg	1,711	-	1,488	2,000	2,000
4602-190	R/M Building-Grounds-MLK Bldg	-	-	-	500	500
4605	Rep & Mtn Spec-Bud Detailed Only	2,550	-	3,059	-	-
4606	Rep & Mtn Vehicle Base Cost	1,344	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	364	800	800	800	800
4608	Rep & Mtn Automotive Labor	370	800	800	800	800
4620	Rep & Mtn Contracts	8,398	-	350	-	-
4620-110	R/M Contracts-Neighborhood Svc Cntr	534	1,200	1,200	1,200	1,200
4620-120	R/M Contracts-COL Achievers	-	-	50	-	-
4620-160	R/M Contracts-Florence Villa CDC	1,088	-	50	-	-

GENERAL FUND - NORA MAYO HALL - 001-09-400

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4620-180	R/M Contracts-PEP Bldg	199	-	400	200	200
4702	Printing & Binding	41	400	600	400	400
4803	Community Involvement	-	1,000	-	250	250
4960	License	-	150	150	150	150
5101	Office Supplies	384	700	700	900	900
5102	Tools,Equip under \$1,000	5,427	3,000	5,000	10,000	10,000
5200	Non-Capital Equip \$1,000-\$4,999	-	2,000	500	-	-
5203	Motor Fuels & Lubricants	384	500	500	500	500
5204	Copier Use & Supplies	1,927	2,000	2,000	2,000	2,000
5208	Uniform, Protect Clothing	2,183	1,200	2,200	1,350	1,350
5209	Housekeeping Supplies	5,112	-	800	-	-
5215	Chemicals	-	500	-	-	-
5401	Memberships & Subscriptions	-	200	200	500	500
5404	Employee Dev-Material & Training	-	200	-	-	-
5870	Bank Fees	18	50	50	50	50
Operating Services Totals		125,471	21,744	53,263	31,194	31,194
Capital						
6402	Machinery & Equipment	-	-	27,730	20,000	-
6403	Capital Depletion Reserve	4,332	4,340	4,340	2,732	2,732
Capital Totals		4,332	4,340	32,070	22,732	2,732
Cost Center	400 - Public Svc Bldgs/ Nora Mayo Hall Totals	368,491	359,718	335,377	445,039	425,039

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Recreation Supervisor III	27	22.56 - 28.17	1.00		1.00	1.00		1.00			
Recreation Supervisor II	25	20.46 - 25.55							1.00		1.00
Senior Staff Assistant	25	20.46 - 25.55	1.00		1.00				1.00		1.00
Customer Service Representative III	20	16.03 - 20.02				1.00		1.00			
Building Service Worker	18	14.55 - 18.16	2.50	3.00	4.00	2.50	3.00	4.00	3.00	3.00	4.50
Recreation Attendant	18	14.55 - 18.16								1.00	0.50
Customer Service Representative	18	14.55 - 18.16		2.00	1.00		2.00	1.00		1.00	0.50
Total Nora Mayo Hall			4.50	5.00	7.00	4.50	5.00	7.00	5.00	5.00	7.50

FTE Change: Building Service Worker - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
5102	Tools, Equip under \$1,000	10,000	Replace Tables and Chairs
6402	Machinery & Equipment	20,000	Projector Screen for Nora Mayo Hall

MISSION STATEMENT

Maintain right-of-way assets while ensuring safe and efficient multimodal transportation options to facilitate a thriving community.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Build and maintain a multi-modal transportation system	Miles of pedestrian & cyclist-friendly infrastructure improvements added or made	Infrastructure
	Miles of sidewalk gaps	Infrastructure
Build and maintain quality streets	% of the total City-managed roadway network resurfaced or repaired.	Infrastructure
	Average Pavement Condition Index	Infrastructure
	% of City-owned and leased streetlights operational	Infrastructure

GENERAL FUND - STREETS - 001-09-401

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	443,915	670,067	459,800	760,567	760,567
1401	Overtime	14,317	18,000	14,165	19,600	19,600
2101	FICA Taxes	33,331	52,638	34,996	59,683	59,683
2201	General Pension Fund Contrib	74,102	43,174	59,406	77,937	77,937
2204	401(a) Pension Contribution	17,811	36,488	17,842	37,439	37,439
2301	Life, Health & Vision Insurance	107,830	239,401	108,556	236,514	236,514
2303	Disability Benefit - 401(a) Participants	400	876	417	899	899
2401	Workers' Compensation	36,467	33,817	33,817	41,945	41,945
Personnel Services Totals		728,172	1,094,461	728,999	1,234,584	1,234,584
Operating Services						
3105	Prof.Svc.-Other	159,841	637,000	250,000	600,000	557,000
3401	Contract Svc.-Custodial	-	10,000	3,500	10,000	10,000
3404	Contract Svc. - Other	26,800	376,000	330,000	636,000	51,000
3407	Ins.-Claims Deductibles	18,713	25,000	1,159	25,000	25,000
4001	Travel-Non local	-	4,000	-	4,000	4,000
4003	Training-Required-Instructional	458	4,000	4,000	4,000	4,000
4101	Telecommunication	-	2,800	-	2,800	2,800
4201	Postage	147	300	150	300	300
4202	Freight & Express Charges	947	1,500	1,000	1,500	1,500
4301	Utility Svcs - Electric	517,560	550,000	580,700	615,600	652,500
4302	Utility Svcs - Water	4,447	3,500	3,800	3,900	4,000
4303	Utility Svcs - Sewer	586	1,000	500	500	500
4305	Utility Svcs - Refuse	1,918	2,300	2,000	2,000	2,100
4401	Rentals & Leases	10,614	5,000	20,000	5,000	5,000
4406	County Landfill	9,029	20,000	10,000	20,000	20,000
4601	Rep & Mtn Equipment	14,213	5,000	15,000	12,000	12,000
4602	Rep & Mtn Building & Grounds	9,921	6,000	7,500	6,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	25,000	25,000	25,000	-
4606	Rep & Mtn Vehicle Base Cost	32,916	32,076	32,076	34,956	34,956
4607	Rep & Mtn Automotive Parts	17,711	30,000	20,000	30,000	30,000
4608	Rep & Mtn Automotive Labor	17,912	30,000	50,000	30,000	30,000
4620	Rep & Mtn Contracts	610	1,200	2,000	1,200	1,200
4621	Rep & Mtn Seed & Sod	1,252	3,000	1,000	3,000	3,000
4626	Repair & Mtn-Irrigation	28	200	50	200	200

GENERAL FUND - STREETS - 001-09-401

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4702	Printing & Binding	66	200	50	200	200
4801	Advertising	-	-	375	-	-
4803	Community Involvement	55	-	-	-	-
5101	Office Supplies	527	4,000	1,000	2,000	2,000
5102	Tools,Equip under \$1,000	8,962	7,000	7,000	7,000	7,000
5200	Non-Capital Equip \$1,000-\$4,999	10,176	12,000	14,000	12,000	-
5203	Motor Fuels & Lubricants	43,098	37,500	37,500	37,500	37,500
5204	Copier Use & Supplies	870	900	900	900	900
5205	Motor Fuel, Non Motor Pool	-	200	100	200	200
5208	Uniform, Protect Clothing	12,175	9,500	9,500	9,500	9,500
5209	Housekeeping Supplies	3,205	2,000	2,100	2,000	2,000
5210	Program Related Expense	493	20,000	300	-	-
5215	Chemicals	10,616	7,500	7,500	7,500	7,500
5220	Materials-Visual/Photo/Signage	90,339	80,000	80,000	80,000	80,000
5300	Sidewalk Materials	41,393	105,000	90,000	105,000	105,000
5301	Road Materials	46,803	40,000	40,000	50,000	50,000
5302	RR Crossing/Parking Lots	7,751	5,500	5,500	5,500	5,500
5303	Traffic Materials	90,524	205,000	180,000	200,000	135,000
5401	Memberships & Subscriptions	799	1,000	1,000	1,000	1,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	8,750	-	10,000	77,000	77,000
5404	Employee Dev-Material & Training	10	11,400	20	2,000	11,400
5405	Empl Dev-Books,Accreditation,Assessmt	-	1,300	1,300	1,300	1,300
5406	Employee Dev-Food & Supplies	75	150	150	150	150
5407	Employee Dev-Recog & Apprec	80	150	150	150	150
5870	Bank Fees	-	200	-	-	-
Operating Services Totals		1,222,389	2,325,376	1,847,880	2,673,856	1,990,356
Capital						
6201	Buildings	29,531	-	-	-	-
6312	Signals and Lighting-Capital	67,050	100,000	75,000	100,000	100,000
6402	Machinery & Equipment	220,332	37,781	343,000	304,467	-
6403	Capital Depletion Reserve	39,519	41,018	41,018	86,214	86,214
Capital Totals		356,432	178,799	459,018	490,681	186,214
Cost Center 401 - Streets Totals		2,306,993	3,598,636	3,035,897	4,399,121	3,411,154

GENERAL FUND - STREETS - 001-09-401

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	36.74 - 45.86	0.20		0.20	0.20		0.20	0.20		0.20
Streets Superintendent	32	28.78 - 35.93	0.50		0.50	0.80		0.80	0.80		0.80
Assistant Superintendent - Streets	30	26.70 - 32.89	0.50		0.50	0.50		0.50	0.50		0.50
Assistant Superintendent - Drainage	30	26.70 - 32.89							0.50		0.50
LAP Coordinator	30	26.70 - 32.89							1.00		1.00
Public Works Engineering Intern	28	23.69 - 29.57							0.50		0.50
Ecosystem and Asset Analyst	27	22.56 - 28.17	0.10		0.10	0.10		0.10	0.10		0.10
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.20		0.20
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Traffic Crew Leader	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Electrician	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Technician	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Traffic Sign Technician	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Operator III	20	16.03 - 20.02	2.00		2.00	2.00		2.00			
Maintenance Operator II	19	15.28 - 19.07							6.00		6.00
Streets Maintenance II	19	15.28 - 19.07	5.00		5.00	5.00		5.00			
Streets Maintenance I	18	14.55 - 18.16									
Public Works Apprentice	18	14.55 - 18.16	2.00		2.00	2.00		2.00			
Sr. Staff Assistant	25	20.46 - 25.55	0.50		0.50	0.50		0.50	0.50		0.50
Crew Leader I	23	18.57 - 23.18							3.00		3.00
ATMS/Fiber Systems Technician	26	21.49 - 26.82				0.50		0.50			
Total Streets			15.80	0.00	15.80	16.60	0.00	16.60	17.30	0.00	17.30

FTE Change: Public Works Engineering Intern - .50 FTE; Business and Special Initiatives Analyst - .20 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	125,000	Transportation Studies
		120,000	EV Charging Stations
		90,000	Grant Assistance
		80,000	ADA Transition Plan
		75,000	E Lake Howard Drive Design
		60,000	Urban Forestry
		50,000	Lake Shipp Design
3404	Contract Svc. - Other	500,000	Pedestrian Bridge Repairs
		75,000	Large Scale Road Repairs
		40,000	Tree Maintenance
		20,000	Bridge Inspections
		1,000	Bee Removal
4605	Rep & Mtn Spec -	25,000	Bathroom Expansion, Floor Replacement, Door Repairs
	Bud Detail Only		(Split with Stormwater)
5200	Non-Capital Equip	12,000	5 Portable Generators
	\$1,000 - \$4,999		
5303	Traffic Materials	64,000	8 Feedback Signs
		55,000	Traffic Controllers, Equipment, UPS Batteries
		46,000	Lighted Crosswalks
		20,000	Flashing Stop Signs
		15,000	Pedestrian Crosswalk Signs
6402	Machinery & Equipment	170,267	Capital Depletion Shortage #4700, #4334, #9122, #5151
		40,000	2 Full Matrix Message Boards
		36,000	3 General Light Towers
		31,000	2 Mini Matrix Message Boards
		21,000	Bump Mill
		6,200	Angle Brush

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Support diversified growth throughout the City	Number of new construction single-family permits	Economic Sustainability
	Number of new construction multi-family units permitted	Economic Sustainability
	Number of new construction commercial permits.	Economic Sustainability
Redevelopment	# of blighted structures demolished with CRA assistance	Community Safety
	% of budgeted funds expended in DT	Infrastructure
	% of budgeted funds expended in FV	Infrastructure
	Total permits issued in Florence Villa	Economic Sustainability
	Total permits issued in Downtown	Economic Sustainability
Monitor the economic health of the community	Taxable value/acre	Economic Sustainability
	Taxable value/capita	Economic Sustainability

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	332,836	506,268	392,658	502,894	502,894
1401	Overtime	19	-	-	-	-
2101	FICA Taxes	24,204	38,730	28,796	38,471	38,471
2201	General Pension Fund Contrib	78,084	61,395	57,531	78,964	78,964
2204	401(a) Pension Contribution	8,405	20,802	13,121	19,645	19,645
2301	Life, Health & Vision Insurance	62,436	110,232	68,457	97,439	97,439
2302	Director's Life & Disability	1,689	1,487	-	1,487	1,487
2303	Disability Benefit - 401(a) Participants	316	499	384	471	471
2401	Workers' Compensation	380	332	322	617	617
Personnel Services Totals		508,369	739,745	561,269	739,988	739,988
Operating Services						
3103	Prof.Svc.-Legal	1,654	3,200	2,400	3,500	3,500
3104	Prof.Svc.-Appraisal	6,800	-	1,700	2,000	2,000
3105	Prof.Svc.-Other	123,384	260,000	45,000	220,000	270,000
3404	Contract Svc. - Other	3,000	5,000	-	30,000	35,000
4001	Travel-Non local	174	2,000	2,350	3,500	3,500
4003	Training-Required-Instructional	4,458	1,000	250	1,250	1,250
4201	Postage	3,077	2,500	1,354	2,500	2,500
4202	Freight & Express Charges	-	200	-	200	200
4301	Utility Svcs - Electric	-	385	288	385	385
4606	Rep & Mtn Vehicle Base Cost	-	1,344	-	1,344	1,344
4607	Rep & Mtn Automotive Parts	-	450	-	450	450
4608	Rep & Mtn Automotive Labor	-	450	-	450	450
4702	Printing & Binding	-	150	-	150	150
4801	Advertising	8,773	4,000	2,147	4,000	4,000
4803	Community Involvement	6,039	500	-	500	500
4804	Sponsorships	-	250	-	250	250
5101	Office Supplies	449	1,000	500	1,200	1,200
5102	Tools,Equip under \$1,000	-	350	-	350	350
5203	Motor Fuels & Lubricants	-	350	-	350	350
5204	Copier Use & Supplies	866	3,000	875	2,500	2,500
5401	Memberships & Subscriptions	2,857	4,500	11,550	13,000	13,000
5404	Employee Dev-Material & Training	-	2,400	1,600	3,000	3,000

GENERAL FUND - PLANNING - 001-10-218

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5406	Employee Dev-Food & Supplies	-	100	-	100	100
5407	Employee Dev-Recog & Apprec	106	200	-	250	250
5604	Employee Relations	-	100	-	600	600
5870	Bank Fees	75	-	60	100	100
Operating Services Totals		161,712	293,429	70,074	291,929	346,929
Capital						
6403	Capital Depletion Reserve	2,632	2,638	2,638	3,379	3,379
Capital Totals		2,632	2,638	2,638	3,379	3,379
Miscellaneous						
8245	Affordable Housing	35,934	-	-	-	-
Miscellaneous Totals		35,934	-	-	-	-
Grant & Aid						
8231	Heart for Winter Haven	\$60,500	\$0	\$0	\$0	\$0
Grant & Aid Totals		\$60,500	\$0	\$0	\$0	\$0
Cost Center 218 - Planning Totals		\$769,147	\$1,035,812	\$633,981	\$1,035,296	\$1,090,296

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. Director	41	40.50 -	0.80		0.80	0.80		0.80		0.80	
CRA & Neighborhood Programs Manager	33	30.22 - 37.73	0.30		0.30	0.30		0.30		0.30	
EO&CI Assistant Director	37	36.74 - 45.86				1.00		1.00		1.00	
Planning Manager	33	30.22 - 37.73	1.00		1.00	1.00		1.00		1.00	
Senior Planner	30	26.70 - 32.89	2.00		2.00	2.00		2.00		2.00	
Planner II	27	22.56 - 28.17									
Planning Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00		1.00	
Affordable Housing Coordinator	31	27.41 - 34.23				1.00		1.00	0.75	0.75	
Total Planning			7.10	0.00	7.10	6.85	0.00	6.85		6.85	

FTE Change: Affordable Housing Coordinator Allocation Changed to Move .25 FTE to SHIP Fund - (.25) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	75,000	Update Transportation Element of Comp Plan
		50,000	First Street North Study
		50,000	Strategic Annexation Plan
		25,000	Miscellaneous Projects/Studies
		20,000	FDOT Grant Applications

GENERAL FUND - NON-DEPARTMENTAL - 001-80-928

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	15,960	11,232	11,232	12,999	12,999
4607	Rep & Mtn Automotive Parts	2,539	1,518	1,518	769	769
4608	Rep & Mtn Automotive Labor	4,836	1,952	1,952	1,023	1,023
4624	Rep & Mtn Outside Svc	-	339	339	4,400	4,400
5203	Motor Fuels & Lubricants	5,941	4,193	4,193	4,087	4,087
5248	Hurricane Expense	10,521	-	300,000	-	-
5870	Bank Fees	26,833	33,000	32,000	33,000	33,000
Operating Services Totals		66,631	52,234	351,234	56,278	56,278
Capital						
6403	Capital Depletion Reserve	993	3,269	3,269	3,269	3,269
Capital Totals		993	3,269	3,269	3,269	3,269
Miscellaneous						
8213	Bus Service	261,658	293,825	293,825	293,825	293,825
8227	Qualified Target Industry Incentive	-	13,750	6,250	13,750	13,750
9700	Audit Fees	44,936	43,807	45,601	48,237	48,237
Miscellaneous Totals		306,594	351,382	345,676	355,812	355,812
Transfers						
9109	Transfer to Self Insurance	153,100	200,000	200,000	-	-
9112	Transfer to Willowbrook	244,447	-	-	-	-
9113	Transfer to Debt Service Fund	4,581,091	4,515,356	4,515,356	4,845,721	4,844,303
9115	Transfer to Library	1,114,622	1,289,001	1,289,001	1,300,000	1,440,000
9116	Transfer to Airport	1,041,755	792,993	792,993	2,125,000	530,000
9118	Transfer to 2021 Capital Projects Fund	1,000,000	-	-	-	-
9119	Transfer to Cemetery	-	286,387	286,387	300,000	-
9159	Transfer to Transportation Fund	2,975,000	1,975,000	1,975,000	2,075,600	3,071,000
9196	Transfer to 2015 Construction Fund	6,473,957	5,845,916	5,845,916	5,208,600	1,124,770
9200	Transfer to Dark Fiber Fund	155,400	155,400	155,400	276,503	276,503
9202	Transfer to WH Affordable Housing Fund	1,691,000	250,000	250,000	250,000	250,000
Transfers Totals		19,430,372	15,310,053	15,310,053	16,381,424	11,536,576
Debt Service						
7102	Principal on Debt	11,365	-	-	-	-
7202	Interest on Debt	35	-	-	-	-
Debt Service Totals		11,400	-	-	-	-
Insurance						
4501	Ins.-Property	286,166	301,247	301,247	507,964	507,964
4502	Ins.-Liability & Umbrella	128,255	127,911	127,911	122,761	122,761

GENERAL FUND - NON-DEPARTMENTAL - 001-80-928

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4505	Ins.-Surety & Fidelity	375	413	413	375	375
4506	Ins.-Other	26,046	31,650	31,650	32,915	32,915
4508	Ins.-Underground Storage Tank	486	532	532	489	489
4509	Ins.-Police Prof Liability	7,562	8,318	8,318	7,955	7,955
4510	Ins.-Public Official's Liability	22,974	24,631	24,631	25,565	25,565
Insurance Totals		471,865	494,702	494,702	698,024	698,024
Internal Svc Charges						
9102	Facility Maintenance	29,512	238,400	238,400	269,656	269,656
9104	Engineering Services	421,745	494,572	494,572	512,993	512,993
9105	Human Resources	638,558	900,522	900,522	837,048	837,048
9107	Technology Services	2,213,321	2,925,064	2,925,064	3,085,480	3,085,480
9108	City Hall	39,842	32,420	32,420	33,427	33,427
9185	City Hall Annex	36,088	19,345	19,345	33,616	33,616
9186	Nora Mayo Building	106,340	85,050	85,050	165,821	165,821
Internal Svc Charges Totals		3,485,406	4,695,373	4,695,373	4,938,041	4,938,041
Grant & Aid						
8200	Grant and Aid	539,004	300,000	300,000	655,000	300,000
Grant & Aid Totals		539,004	300,000	300,000	655,000	300,000
Reserves						
9500	Reserve for Contingencies	-	139,445	9,216	-	-
Reserves Totals		-	139,445	9,216	-	-
Cost Center 928 - General Totals		24,312,265	21,346,458	21,509,523	23,087,848	17,888,000

GENERAL FUND - NON-DEPARTMENTAL - 001-80-928

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9113	Transfer to Debt Service Fund	454,295	P & I 2015 A Refunding Revenue Bond (GF Portion)
		278,772	P & I 2015 A Refunding Revenue Bond (DT CRA Portion)
		1,737,118	P & I 2017 Non Ad Valorem Bond
		668,791	P & I 2021 Non Ad Valorem Refunding Bond (GF Portion)
		286,625	P & I 2021 Non Ad Valorem Refunding Bond (DT CRA Portion)
		1,136,096	P & I 2021 Non-AdValorem Revenue Bond Series B & C (GF Portion)
		284,024	P & I 2021 Non-AdValorem Revenue Bond Series B & C (DT CRA Portion)
9115	Transfer to Library	1,300,000	General Fund Support
9116	Transfer to Airport	2,125,000	General Fund Support
9119	Transfer to Cemetery	300,000	General Fund Support
9159	Transfer to Transportation Fund	2,000,000	Transportation Improvement Plan (TIP)
		75,600	Sidewalks
9196	Transfer to 2015 Construction Fund	2,000,000	Rowdy Gaines Olympic Pool Renovations
		1,675,000	Lake Elbert Trail
		1,500,000	Nora Mayo Hall HVAC Renovations
		33,600	Lake Maude
9200	Transfer to Dark Fiber Fund	276,503	General Fund Support
9202	Transfer to WH Affordable Housing Fund	250,000	Transfer per City Ordinance O-21-59
8200	Grant and Aid	305,000	Grant and Aid Committee Recommendations
		350,000	Denison Stadium Renovation Contribution

LIBRARY FUND - 101-07-728

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Rentals	23,976	26,917	26,917	26,813	26,813
Fees	14,897	10,000	14,500	12,000	10,000
Fines	3,229	2,000	3,300	3,200	2,000
Private Contributions	5,449	-	-	600	-
Transfer from General Fund	1,114,622	1,289,001	1,289,001	1,300,000	1,440,000
Transfer from Impact Fee Fund	52,000	56,700	56,700	89,600	90,000
Polk County	554,975	501,941	604,324	535,000	506,102
Interest Earned	4,545	175	9,000	3,200	3,200
Miscellaneous Revenues	-	-	11,340	-	-
Grants	6,661	-	-	-	-
TOTAL	1,780,354	1,886,734	2,015,082	1,970,413	2,078,115
EXPENDITURES					
Personnel Expenditures	800,126	968,048	802,462	1,032,279	1,032,279
Operating Expenditures	223,910	288,535	415,948	238,537	191,789
Book Purchases	46,701	56,700	56,700	89,535	62,520
Capital Expenditures	-	-	-	-	-
Administration Fees	72,621	80,136	80,139	65,730	65,730
Transfer to Debt Service	-	-	-	-	-
Transfer to Dark Fiber	8,400	8,400	8,400	13,825	13,825
Non-Departmental	567,640	709,627	708,539	676,739	676,739
TOTAL	1,719,398	2,111,446	2,072,188	2,116,645	2,042,882
EXCESS OF REVENUES					
Over <Under> Expenditures:	60,956	(224,712)	(57,106)	(146,232)	35,233
BEGINNING UNASSIGNED					
Beginning Cash Balance:	233,242	294,198	294,198	237,092	90,860
ENDING UNASSIGNED					
Ending Cash Balance:	294,198	69,486	237,092	90,860	126,093

MISSION STATEMENT

Create collections, spaces, and experiences to invite citizens to explore and discover information and ideas to entertain, inspire, enrich, and strengthen our community.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide quality library resources for our community	Library program attendance	Quality of Life
	Number of active library card users	Quality of Life
	Library visitation	Quality of Life
	Total cications (library)	Quality of Life

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	527,048	642,113	545,349	685,211	685,211
1401	Overtime	374	450	445	450	450
2101	FICA Taxes	38,523	49,157	39,785	52,453	52,453
2201	General Pension Fund Contrib	86,156	68,765	53,413	79,504	79,504
2204	401(a) Pension Contribution	18,965	23,787	24,567	30,692	30,692
2301	Life, Health & Vision Insurance	125,743	180,326	135,280	179,628	179,628
2302	Director's Life & Disability	-	644	-	624	624
2303	Disability Benefit - 401(a) Participants	389	515	507	678	678
2401	Workers' Compensation	2,491	2,291	2,291	3,039	3,039
2501	Unemployment Compensation	437	-	825	-	-
Personnel Services Totals		800,126	968,048	802,462	1,032,279	1,032,279
Operating Services						
3404	Contract Svc. - Other	733	1,365	1,365	1,259	1,259
4001	Travel-Non local	-	200	123	200	200
4201	Postage	107	250	250	250	250
4301	Utility Svcs - Electric	61,845	50,400	61,300	65,000	68,900
4302	Utility Svcs - Water	4,865	5,940	5,200	5,400	5,500
4303	Utility Svcs - Sewer	2,587	2,800	3,400	3,500	3,600
4305	Utility Svcs - Refuse	7,617	7,650	7,700	7,900	8,100
4601	Rep & Mtn Equipment	510	750	750	750	750
4602	Rep & Mtn Building & Grounds	20,610	25,000	160,000	25,000	25,000
4605	Rep & Mtn Spec-Bud Detailed Only	58,573	103,000	103,000	55,000	-
4620	Rep & Mtn Contracts	6,646	29,060	6,560	6,560	6,560
4702	Printing & Binding	741	750	750	750	750
4802	Promotional/Marketing	1,691	2,000	3,000	2,000	2,000
5101	Office Supplies	4,404	7,200	7,200	7,200	7,200
5102	Tools,Equip under \$1,000	983	1,000	1,000	1,000	1,000
5204	Copier Use & Supplies	5,426	9,700	9,700	9,700	9,700
5208	Uniform, Protect Clothing	709	700	700	700	700
5209	Housekeeping Supplies	6,292	7,350	7,350	7,718	8,110
5210	Program Related Expense	3,704	4,950	4,950	5,200	5,460
5220	Materials-Visual/Photo/Signage	35,686	27,720	31,000	32,600	35,900
5401	Memberships & Subscriptions	179	650	650	650	650
5404	Employee Dev-Material & Training	-	-	-	100	100

LIBRARY FUND - 101-07-728

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5407	Employee Dev-Recog & Apprec	-	100	-	100	100
Operating Services Totals		223,910	288,535	415,948	238,537	191,789
Capital						
6601	Books, Publications	46,701	56,700	56,700	89,535	62,520
Capital Totals		46,701	56,700	56,700	89,535	62,520
Cost Center 728 - Library Totals		1,070,737	1,313,283	1,275,110	1,360,351	1,286,588

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks, Recreation & Culture Director	41	40.50 -	0.15		0.15	0.15		0.15	0.15		0.15
City Librarian	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Librarian II	24	19.49 - 24.33	4.00		4.00	4.00		4.00	4.00		4.00
Librarian I	22	17.69 - 22.07	2.00		2.00	2.00		2.00	2.00		2.00
Library Assistant II	19	15.28 - 19.07	5.00		5.00						
Customer Service Rep II	19	15.28 - 19.07				5.00		5.00	5.00		5.00
Building Service Worker	18	14.55 - 18.16	2.00		2.00	2.00		2.00	2.00		2.00
Librarian Assistant I	18	14.55 - 18.16		2.00	1.00						
Customer Service Rep I	18	14.55 - 18.16					3.00	1.50		3.00	1.50
Library Page	13	11.40 - 14.22		1.00	0.50						
Total Library Services			14.15	3.00	15.65	14.15	3.00	15.65	14.15	3.00	15.65

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detail Only	30,000	Replace Carpet in Multipurpose Room and Work Room
		25,000	Interior Painting
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

LIBRARY FUND - 101-07-728

**NON-DEPARTMENTAL
BUDGETED REVENUE AND EXPENDITURES**

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
NON-DEPARTMENTAL EXPENDITURES						
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	-	444	-	444	444
4607	Rep & Mtn Automotive Parts	-	16	-	-	-
4608	Rep & Mtn Automotive Labor	-	20	-	-	-
5203	Motor Fuels & Lubricants	-	9	-	-	-
5870	Bank Fees	57	500	100	500	500
Operating Services Totals		57	989	100	944	944
Miscellaneous						
9700	Audit Fees	1,613	1,685	1,689	1,398	1,398
Miscellaneous Totals		1,613	1,685	1,689	1,398	1,398
Transfers						
9200	Transfer to Dark Fiber Fund	8,400	8,400	8,400	13,825	13,825
Transfers Totals		8,400	8,400	8,400	13,825	13,825
Admin Allocation Expenditures						
9503	Admin-General Govt.	72,621	80,139	80,139	65,730	65,730
Admin Allocation Expenses Totals		72,621	80,139	80,139	65,730	65,730
Insurance						
4501	Ins.-Property	9,900	10,446	10,446	16,473	16,473
4502	Ins.-Liability & Umbrella	4,487	4,482	4,282	4,240	4,240
4506	Ins.-Other	688	795	795	777	777
4510	Ins.-Public Official's Liability	1,073	1,070	1,070	1,090	1,090
Insurance Totals		16,148	16,793	16,593	22,580	22,580
Internal Svc Charges						
9102	Facility Maintenance	10,082	46,758	46,758	18,085	18,085
9105	Human Resources	20,694	27,912	27,912	36,513	36,513
9107	Technology Services	519,046	615,487	615,487	597,219	597,219
Internal Svc Charges Totals		549,822	690,157	690,157	651,817	651,817
Cost Center 935 - Library Totals		648,661	798,163	797,078	756,294	756,294

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

THIS PAGE IS INTENTIONALLY LEFT BLANK

S.H.I.P. FUND - 105-10-508

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Loan Repayments	100,220	30,000	50,000	30,000	30,000
Interest Earnings	5,945	800	45,000	1,000	1,000
Miscellaneous Revenues	-	-	-	-	-
State Grants	538,729	490,042	490,042	613,073	613,073
CARES Act - Coronavirus Relief Fund	-	-	-	-	-
TOTAL	644,894	520,842	585,042	644,073	644,073

EXPENDITURES					
Personnel Expenditures	-	-	-	26,777	26,777
Project Expenditures	75,000	1,040,604	108,600	1,681,693	551,766
Operating Expenditures	-	-	2,388	-	-
Transfer to Affordable Housing Fund	49,118	-	-	-	-
Administration Fees	1,000	1,000	161	30,653	30,653
TOTAL	125,118	1,041,604	111,149	1,739,123	609,196

EXCESS OF REVENUES					
Over <Under> Expenditures:	519,776	(520,762)	473,893	(1,095,050)	34,877

BEGINNING UNASSIGNED					
Beginning Cash Balance:	292,303	812,079	812,079	1,285,972	190,922

ENDING UNASSIGNED					
Ending Cash Balance:	812,079	291,317	1,285,972	190,922	225,799

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Interest Earnings						
361100-000	Interest on Investments	5,944	800	45,000	1,000	1,000
	Interest Earnings Totals	5,944	800	45,000	1,000	1,000
Misc - Other Revenues						
334690-100	SHIP-State Hous. Init. Partners	538,729	490,042	490,042	613,073	613,073
389900-100	SHIP Loan Repayments	100,221	30,000	50,000	30,000	30,000
	Misc - Other Revenues Totals	638,950	520,042	540,042	643,073	643,073
	REVENUE TOTALS	644,894	520,842	585,042	644,073	644,073

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	-	-	-	21,108	21,108
2101	FICA Taxes	-	-	-	1,615	1,615
2204	401(a) Pension Contribution	-	-	-	1,583	1,583
2301	Life, Health & Vision Insurance	-	-	-	2,433	2,433
2303	Disability Benefit - 401(a) Participants	-	-	-	38	38
Personnel Services Totals		-	-	-	26,777	26,777
Operating Services						
4001	Travel-Non local	-	-	1,288	-	-
5101	Office Supplies	-	-	100	-	-
5401	Memberships & Subscriptions	-	-	1,000	-	-
Operating Services Totals		-	-	2,388	-	-
Transfers						
9202	Transfer to WH Affordable Housing Fund	49,118	-	-	-	-
Transfers Totals		49,118	-	-	-	-
Internal Svc Charges						
9103	Administration	1,000	1,000	161	30,653	30,653
Internal Svc Charges Totals		1,000	1,000	161	30,653	30,653
Project Expenditures						
9960	Housing Rehab	-	-	-	550,000	25,000
9964	Down Payment & Closing Cost	75,000	1,040,604	47,000	440,000	486,766
9968	Minor Repair	-	-	-	527,500	40,000
9969	Disaster Assistance	-	-	61,600	164,193	-
Project Expenditures Totals		75,000	1,040,604	108,600	1,681,693	551,766
Cost Center 508 - Local Housing Totals		125,118	1,041,604	111,149	1,739,123	609,196

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Affordable Housing Coordinator	31	27.41 - 34.23							0.25		0.25
Total S.H.I.P. - Local Housing			0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.00	0.25

FTE Change: Affordable Housing Coordinator Allocation From Planning - .25 FTE

AIRPORT FUND - 106-10-410

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Rents /Royalties /Fuel Sales	1,930,970	2,037,767	2,026,950	2,137,965	2,137,965
Miscellaneous Revenues	71,798	75,858	235,197	60,247	66,674
Grant Revenues	3,489,293	1,577,158	1,686,841	6,292,620	306,000
Debt Proceeds	-	-	-	-	-
Transfer from General Fund	1,041,755	792,993	792,993	2,125,000	530,000
Transfer from 2021 Construction Fund	126,833	-	-	-	-
TOTAL	6,719,649	4,483,776	4,741,981	10,615,832	3,040,639
EXPENDITURES					
Operating Expenditures	1,427,115	1,328,986	1,599,822	1,471,080	1,030,905
Capital Expenditures	4,501,402	2,431,644	2,358,780	7,368,886	340,872
Admin. Allocation	175,715	192,605	192,605	276,318	276,318
Non-Departmental	281,677	349,763	549,773	494,188	496,916
Transfer to Debt Service Fund	458,270	456,862	456,862	299,422	298,661
Transfer to Dark Fiber	8,400	8,400	8,400	13,825	13,825
TOTAL	7,228,074	5,245,159	5,511,425	10,501,269	3,035,047
EXCESS OF REVENUES					
Over <Under> Expenditures:	(508,425)	(761,383)	(769,444)	114,563	5,592
BEGINNING UNASSIGNED					
Beginning Cash Balance:	1,173,677	665,252	665,252	(104,192)	10,371
ENDING UNASSIGNED					
Ending Cash Balance:	665,252	(96,131)	(104,192)	10,371	15,963

MISSION STATEMENT

Creating a high quality aviation and non-aviation business climate that is sustainable and self-sufficient while providing exceptional customer service to tenants, stakeholders, and visitors of the airport.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide outreach, education, and engagement with the community	Number of public presentations given	Responsible Government
	Number of school-aged field trips	Responsible Government
	Number of open houses, outreach campaigns, etc (general public and tenants)	Responsible Government
	Number of advisory council meetings	Responsible Government
Maintain a safe airport	Number of safety plans created	Community Safety
	Number of safety plan briefings	Community Safety
	Number of safety rehearsals	Community Safety
	Number of safety committee meetings held	Community Safety
	# of fuel / chemical spill responses	Community Safety
	# of fuel quality control program inspections	Community Safety
	FAA Runway pavement index	Community Safety
Grow the airport to meet demand	Hanger capacity	Economic Sustainability
	Number of potential tenants on a wait list	Economic Sustainability
	New facilities constructed	Economic Sustainability
Thriving activity at the airport	Gallons of fuel purchased	Responsible Government
	Number of operations	Responsible Government
	Rental income received	Responsible Government
	Number of lease agreements in place	Responsible Government
Professional Development	Number of professional development opportunities utilized in the department	Responsible Government
Bring in grant income	Amount of grant income awarded	Responsible Government

AIRPORT FUND - 106-10-410

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Federal Grant Revenue						
331411-000	Grant - FAA /Improv	3,189,080	314,024	430,731	3,878,740	-
Federal Grant Revenue Totals		3,189,080	314,024	430,731	3,878,740	-
State Grant Revenue						
334414-000	Grant - FDOT	300,213	1,263,134	1,256,110	2,413,880	306,000
State Grant Revenue Totals		300,213	1,263,134	1,256,110	2,413,880	306,000
Misc - Physical Environment						
343618-050	Late Fees	4,503	3,000	2,300	3,000	3,000
Misc - Physical Environment Totals		4,503	3,000	2,300	3,000	3,000
Assessments						
325100-000	Special Assessment - Capital Improvement	1,202	-	-	-	-
Assessments Totals		1,202	-	-	-	-
Interest Earnings						
361100-000	Interest on Investments	2,363	-	-	-	-
361100-200	Interest - Leased Assets	2,865	-	-	-	-
Interest Earnings Totals		5,228	-	-	-	-
Misc - Sales						
364414-000	Sale of Assets-Capital	-	-	1,700	-	-
Misc - Sales Totals		-	-	1,700	-	-
Misc - Other Revenues						
346900-100	Hurricane Receipts - Insurance	-	-	149,737	-	-
369000-000	Miscellaneous Revenue	59,291	71,498	80,000	55,887	62,314
369502-000	Commission-Sales Tax	360	360	360	360	360
369900-100	Concession Sales	1,214	1,000	1,100	1,000	1,000
Misc - Other Revenues Totals		60,865	72,858	231,197	57,247	63,674
Other Sources						
332000-000	CARES Act/ARPA - Coronavirus Relief Fund	59,000	-	-	-	-
Other Sources Totals		59,000	-	-	-	-
Misc - Rent and Royalty						
362100-000	Rental-Misc Other	54,212	55,417	55,000	56,653	56,653
362100-101	Rental-Coffee Shop	7,290	2,000	6,800	2,000	2,000
362500-000	Rental-Hangar/Land/Building	881,504	929,250	940,000	975,712	975,712
362600-000	Commission-Fuel	7,080	1,100	150	1,100	1,100
362600-100	Fuel Sales	980,883	1,050,000	1,025,000	1,102,500	1,102,500
Misc - Rent and Royalty Totals		1,930,970	2,037,767	2,026,950	2,137,965	2,137,965

AIRPORT FUND - 106-10-410

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Interfund Transfers						
381000-001	Transfer from General Fund	1,041,755	792,993	792,993	2,125,000	530,000
381000-305	Transfer - 2021 Bond - Cap. Project Fund	126,832	-	-	-	-
Interfund Transfers Totals		1,168,588	792,993	792,993	2,125,000	530,000
REVENUE TOTALS		6,719,649	4,483,776	4,741,981	10,615,832	3,040,639

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	\$279,515	\$336,328	\$255,036	\$428,539	\$428,539
1401	Overtime	11,220	4,000	14,416	3,800	3,800
2101	FICA Taxes	21,046	26,036	19,835	33,074	33,074
2201	General Pension Fund Contrib	17,887	13,857	14,074	17,879	17,879
2204	401(a) Pension Contribution	18,779	19,892	14,285	26,545	26,545
2301	Life, Health & Vision Insurance	26,192	70,958	22,413	60,131	60,131
2302	Director's Life & Disability	2,345	2,731	2,032	2,235	2,235
2303	Disability Benefit - 401(a) Participants	122	130	125	271	271
2401	Workers' Compensation	337	2,967	2,967	5,076	5,076
2501	Unemployment Compensation	-1,949	-	-	-	-
Personnel Services Totals		\$375,495	\$476,899	\$345,183	\$577,550	\$577,550
Operating Services						
3101	Prof. Svc.-Engineering	\$1,480	\$4,000	\$9,500	\$35,000	\$0
3104	Prof.Svc.-Appraisal	-	-	-	3,000	-
3105	Prof.Svc.-Other	17,004	21,000	115,000	28,000	3,000
3401	Contract Svc.-Custodial	14,325	14,000	14,300	14,000	-
3404	Contract Svc. - Other	24,479	18,000	30,000	25,000	19,000
3407	Ins.-Claims Deductibles	-	500	-	2,500	500
4001	Travel-Non local	1,745	2,000	500	3,000	2,000
4003	Training-Required-Instructional	745	1,000	300	1,000	1,000
4101	Telecommunication	956	500	945	1,500	-
4201	Postage	194	300	150	200	300
4202	Freight & Express Charges	1,599	1,000	200	1,000	1,000
4301	Utility Svcs - Electric	61,005	45,000	65,500	69,400	73,500
4302	Utility Svcs - Water	19,420	24,000	21,000	21,600	22,100

AIRPORT FUND - 106-10-410

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4303	Utility Svcs - Sewer	1,466	1,500	1,500	1,500	1,500
4305	Utility Svcs - Refuse	7,106	5,500	9,000	9,300	9,500
4401	Rentals & Leases	11,095	8,000	8,000	8,000	8,000
4406	County Landfill	38	50	50	50	-
4601	Rep & Mtn Equipment	27,962	30,000	27,000	30,000	30,000
4602	Rep & Mtn Building & Grounds	227,505	300,000	300,000	275,000	150,000
4606	Rep & Mtn Vehicle Base Cost	5,848	5,736	5,736	7,080	7,080
4607	Rep & Mtn Automotive Parts	4,986	1,500	4,000	3,000	500
4608	Rep & Mtn Automotive Labor	4,762	1,500	4,000	3,500	500
4613	Oil & Lubricants-For Issue	225	-	-	-	-
4620	Rep & Mtn Contracts	92,623	85,000	90,000	100,000	80,000
4622	Rep & Mtn Landscape Material	1,862	1,500	500	1,500	1,500
4623	Rep & Mtn Sod Treatments	2,899	500	250	500	500
4702	Printing & Binding	233	100	100	100	150
4801	Advertising	458	500	400	500	500
4802	Promotional/Marketing	1,425	3,000	1,600	3,000	4,000
4803	Community Involvement	1,093	6,750	11,250	7,000	750
4804	Sponsorships	2,900	3,000	2,400	3,000	3,000
4910	Goods Purchased For Sale	10,555	10,000	12,000	13,000	7,500
5101	Office Supplies	2,233	1,500	1,000	1,250	800
5102	Tools,Equip under \$1,000	21,775	12,000	16,000	15,000	10,000
5200	Non-Capital Equip \$1,000-\$4,999	-	2,000	1,000	3,000	3,000
5201	Aviation Fuels & Lubricants	752,469	650,000	750,000	700,000	525,000
5203	Motor Fuels & Lubricants	27,833	14,000	22,000	18,000	14,000
5204	Copier Use & Supplies	1,202	1,000	1,200	1,000	600
5206	Software & Internal Upgrades	6,504	9,000	9,400	6,000	6,000
5208	Uniform, Protect Clothing	3,047	1,500	5,500	4,000	1,500
5209	Housekeeping Supplies	8,080	5,000	6,000	5,000	4,500
5215	Chemicals	11	100	-	100	350
5220	Materials-Visual/Photo/Signage	2,431	500	1,000	2,000	500
5401	Memberships & Subscriptions	4,769	5,000	3,500	5,000	5,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	-	-	291	3,500	-
5404	Employee Dev-Material & Training	23	400	100	400	500
5406	Employee Dev-Food & Supplies	684	400	-	200	350
5407	Employee Dev-Recog & Apprec	26	200	-	200	225
5604	Employee Relations	264	250	350	500	200
5805	Food & Beverage For Sale	1,083	700	1,300	700	1,000

AIRPORT FUND - 106-10-410

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5870	Bank Fees	46,689	30,000	46,000	34,000	30,000
5985	Over / Short	1	-	-	-	-
Operating Services Totals		\$1,427,115	\$1,328,986	\$1,599,822	\$1,471,080	\$1,030,905
Capital						
6301	Other Capital Improvements	\$4,340,425	\$2,375,042	\$2,183,481	\$7,211,014	\$306,000
6311	Professional Service-Capitalized	48,409	-	150,000	100,000	-
6402	Machinery & Equipment	87,279	31,303	-	23,000	-
6403	Capital Depletion Reserve	25,289	25,299	25,299	34,872	34,872
Capital Totals		\$4,501,402	\$2,431,644	\$2,358,780	\$7,368,886	\$340,872
Cost Center 410 - Airport Operations Totals		\$6,304,012	\$4,237,529	\$4,303,785	\$9,417,516	\$1,949,327

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Airport Department Director	41	40.50 -	1.00		1.00	1.00		1.00		1.00	
Airport Operations Supervisor	27	22.56 - 28.17							1.00		1.00
Airport Contract & Fiscal Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00		1.00	
Operations Tech II	20	16.03 - 20.02	2.00		2.00	2.00		2.00		2.00	
Operations Tech I	18	14.55 - 18.16									
Operations Tech	18	14.55 - 18.16		4.00	3.00		5.00	3.75		5.00	3.50
Customer Service Representative	18	14.55 - 18.16							1.00		1.00
Building Service Worker	18	14.55 - 18.16		1.00	0.50						
Total Airport			4.00	5.00	7.50	4.00	5.00	7.75	6.00	5.00	9.50

FTE Change: Customer Service Representative - 1.00 FTE; Airport Operations Supervisor - 1.00 FTE; Operations Tech - (.25) FTE

AIRPORT FUND - 106-10-410

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	30,000	Creation of Emergency Plan
		5,000	Continuing Projects
3105	Prof. Svc. - Other	25,000	FBO Operations Manual
		3,000	Wildlife Mitigation
3404	Contract Svc. - Other	22,000	Sun 'n Fun Air Traffic Control Contract
		3,000	Alarm Monitoring
4620	Rep & Mtn Contracts	100,000	Cropland Services Mowing & Tree Trimming
6301	Other Capital Improvements	4,157,615	South Apron Rehabilitation Construction
		918,000	Digital Tower
		1,020,826	Airport Commerce Park
		700,000	Generator Project
6402	Machinery & Equipment	23,000	SouthSide Monument Sign
7102	Principal on Debt	41,564	Airport Hangar #270 Loan
7202	Interest on Debt	2,637	Airport Hangar #270 Loan
9113	Transfer to Debt Service Fund	299,422	P & I 2015 A Refunding Revenue Bond
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

AIRPORT FUND - 106-80-950

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
NON-DEPARTMENTAL EXPENDITURES						
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	-	-	-	1,332	1,332
4607	Rep & Mtn Automotive Parts	-	-	-	23	23
4608	Rep & Mtn Automotive Labor	-	-	-	69	69
4624	Rep & Mtn Outside Svc	-	-	-	146	146
5203	Motor Fuels & Lubricants	-	-	-	290	290
5248	Hurricane Expense	-	-	200,000	-	-
5870	Bank Fees	160	-	-	-	-
Operating Services Totals		160	-	200,000	1,860	1,860
Miscellaneous						
9700	Audit Fees	3,902	4,050	4,060	5,879	5,879
Miscellaneous Totals		3,902	4,050	4,060	5,879	5,879
Transfers						
9113	Transfer to Debt Service Fund	458,270	456,862	456,862	299,422	298,661
9200	Transfer to Dark Fiber Fund	8,400	8,400	8,400	13,825	13,825
Transfers Totals		466,670	465,262	465,262	313,247	312,486
Admin Allocation Expenditures						
9503	Admin-General Govt.	175,715	192,605	192,605	276,318	276,318
Admin Allocation Expenses Totals		175,715	192,605	192,605	276,318	276,318
Debt Service						
7102	Principal on Debt	-	39,937	39,937	41,564	43,257
7202	Interest on Debt	5,827	4,264	4,264	2,637	3,672
Debt Service Totals		5,827	44,201	44,201	44,201	46,929
Insurance						
4501	Ins.-Property	65,668	75,707	75,707	141,499	141,499
4502	Ins.-Liability & Umbrella	6,443	5,337	5,337	4,820	4,820
4506	Ins.-Other	8,592	10,529	10,529	20,771	20,771
4508	Ins.-Underground Storage Tank	1,460	1,595	1,595	1,467	1,467
4510	Ins.-Public Official's Liability	303	378	378	385	385
Insurance Totals		82,466	93,546	93,546	168,942	168,942
Internal Svc Charges						
9102	Facility Maintenance	74,196	71,748	71,748	131,407	131,407
9104	Engineering Services	15,620	19,022	19,022	20,117	20,117
9105	Human Resources	23,650	27,177	27,177	34,446	34,446
9107	Technology Services	75,856	90,019	90,019	87,336	87,336
Internal Svc Charges Totals		189,322	207,966	207,966	273,306	273,306
Cost Center 950 - Airport Totals		924,062	1,007,630	1,207,640	1,083,753	1,085,720

CEMETERY FUND - 107-09-311

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Lot Sales	141,309	132,000	107,367	104,500	135,000
Grave Preparation	139,729	155,500	124,168	132,300	159,250
Marker Sales	47,876	54,500	43,000	42,000	56,000
Niche Sales	8,959	9,700	7,900	9,300	9,800
Interest Earnings	3,868	7,840	18,000	9,000	7,830
Miscellaneous Revenues	3,652	3,500	76,640	2,800	3,500
Sale of Assets	-	-	600	-	-
Transfer from General Fund	-	286,387	286,387	300,000	-
Transfer from Impact Fee Fund	-	200,000	200,000	200,000	400,000
TOTAL	345,393	849,427	864,062	799,900	771,380
EXPENDITURES					
Personnel Expenditures	299,010	432,686	339,959	452,271	452,271
Operating Expenditures	114,077	124,445	114,564	119,247	120,004
Capital Expenditures	28,600	248,048	271,207	27,690	277,690
Administration Fees	19,553	19,822	19,822	23,301	23,301
Transfer to General Fund	92,792	-	-	-	-
Non-Departmental	55,488	52,162	52,665	69,220	69,220
TOTAL	609,520	877,163	798,217	691,729	942,486
EXCESS OF REVENUES					
Over <Under> Expenditures:	(264,127)	(27,736)	65,845	108,171	(171,106)
BEGINNING UNASSIGNED					
Beginning Cash Balance:	288,811	24,684	24,684	90,529	198,700
ENDING UNASSIGNED					
Ending Cash Balance:	24,684	(3,052)	90,529	198,700	27,594

MISSION STATEMENT

Parks, Recreation & Culture is committed to building the community by promoting inclusive opportunities that foster social health and wellness through innovation, professionalism, exceptional customer service, integrity and diversity for all.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide quality cemetery services	Number of burials / ceremonies	Quality of Life
	Number of open lots	Quality of Life

CEMETERY FUND - 107-09-311

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Misc - Physical Environment						
343800-311	Cem-Rolling Hills Grave Prep.	87,336	95,000	83,000	85,000	97,400
343801-311	Cem-Lakeside Grave Prep.	26,614	26,650	20,000	22,000	27,300
343802-311	Cem-Oaklawn Grave Prep.	711	5,000	1,414	2,000	5,000
343803-311	Cem-Chris Brown Grave Prep.	1,172	1,750	1,554	1,500	1,750
343803-400	Cem-Cremations-Grave Prep.	19,078	22,000	13,000	17,000	22,600
343805-000	Cem-Marker Installation	3,436	4,100	3,200	3,500	4,200
343806-000	Cem-Niche Open/Close	1,382	1,000	2,000	1,300	1,000
Misc - Physical Environment Totals		139,729	155,500	124,168	132,300	159,250
Interest Earnings						
361100-000	Interest on Investments	3,868	7,840	18,000	9,000	7,830
Interest Earnings Totals		3,868	7,840	18,000	9,000	7,830
Misc - Sales						
343804-311	Cem-Marker Sales	47,876	54,500	43,000	42,000	56,000
343807-000	Cemetery - Flower Sales	892	1,000	700	800	1,000
343808-000	Cem-Niche Marker	1,344	1,700	1,400	1,300	1,800
343810-000	Cem-Niche Sales	7,615	8,000	6,500	8,000	8,000
364100-311	Cem-Rolling Hills Lot Sales	136,638	128,000	103,000	100,000	131,000
364101-311	Cem-Lakeside Lot Sales	2,153	3,500	4,535	4,000	3,500
364105-311	Cem-Chris Brown Lot Sales	-	-	(1,100)	-	-
364107-311	Cem-R H- Infant Space Sales	2,518	500	932	500	500
364221-311	Sale of Surplus Assets	-	-	600	-	-
Misc - Sales Totals		199,036	197,200	159,567	156,600	201,800
Misc - Other Revenues						
346900-100	Hurricane Receipts - Insurance	-	-	74,140	-	-
369000-000	Miscellaneous Revenue	2,760	2,500	1,800	2,000	2,500
Misc - Other Revenues Totals		2,760	2,500	75,940	2,000	2,500
Interfund Transfers						
381000-001	Transfer from General Fund	-	286,387	286,387	300,000	-
381000-114	Transfer from Impact Fee Fund	-	200,000	200,000	200,000	400,000
Interfund Transfers Totals		-	486,387	486,387	500,000	400,000
REVENUE TOTALS		345,393	849,427	864,062	799,900	771,380

CEMETERY FUND - 107-09-311

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	184,945	265,102	221,169	279,866	279,866
1401	Overtime	1,543	2,500	1,165	2,500	2,500
2101	FICA Taxes	13,481	20,472	16,294	21,601	21,601
2201	General Pension Fund Contrib	36,097	28,380	27,118	39,182	39,182
2204	401(a) Pension Contribution	6,162	11,946	7,776	12,023	12,023
2301	Life, Health & Vision Insurance	49,864	96,168	58,392	86,291	86,291
2303	Disability Benefit - 401(a) Participants	160	287	214	289	289
2401	Workers' Compensation	6,758	7,831	7,831	10,519	10,519
Personnel Services Totals		299,010	432,686	339,959	452,271	452,271
Operating Services						
3105	Prof.Svc.-Other	320	-	400	400	400
3404	Contract Svc.-Other	-	-	6,875	-	-
3407	Ins.-Claims Deductibles	3,102	200	2,045	200	200
4201	Postage	118	200	200	200	200
4202	Freight & Express Charges	1,392	1,800	1,800	1,800	1,800
4301	Utility Svcs - Electric	5,669	5,300	6,200	6,500	6,900
4302	Utility Svcs - Water	16,214	12,000	8,500	6,200	6,400
4305	Utility Svcs - Refuse	1,477	3,500	1,500	1,600	1,600
4601	Rep & Mtn Equipment	5,590	5,500	5,500	5,500	5,500
4602	Rep & Mtn Building & Grounds	2,660	6,000	3,000	6,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	5,000	-	3,000	3,000
4606	Rep & Mtn Vehicle Base Cost	7,424	7,200	8,544	8,544	8,544
4607	Rep & Mtn Automotive Parts	1,190	4,000	2,000	4,000	4,000
4608	Rep & Mtn Automotive Labor	1,187	3,100	3,100	3,100	3,100
4620	Rep & Mtn Contracts	607	3,595	3,000	4,103	4,260
4621	Rep & Mtn Seed & Sod	1,490	5,000	2,000	5,000	5,000
4622	Rep & Mtn Landscape Material	565	2,500	1,000	2,500	2,500
4623	Rep & Mtn Sod Treatments	5,442	4,000	4,500	5,000	5,000
4626	Repair & Mtn-Irrigation	4,024	3,000	4,000	4,000	4,000
4702	Printing & Binding	76	-	-	-	-
4803	Community Involvement	414	350	450	450	450
4910	Goods Purchased For Sale	714	400	400	400	400
5101	Office Supplies	286	300	300	300	300
5102	Tools,Equip under \$1,000	6,260	2,000	2,000	2,700	2,700
5200	Non-Capital Equip \$1,000-\$4,999	4,999	9,000	4,000	4,500	4,500

CEMETERY FUND - 107-09-311

5203	Motor Fuels & Lubricants	8,765	9,000	9,000	10,300	10,300
5204	Copier Use & Supplies	55	100	100	100	100
5205	Motor Fuel, Non Motor Pool	-	100	-	100	100
5208	Uniform, Protect Clothing	2,411	3,000	3,800	4,000	4,000
5209	Housekeeping Supplies	350	500	300	500	500
5401	Memberships & Subscriptions	103	300	100	300	300
5801	Cemetery Lots Repurchases	3,563	3,000	5,000	3,000	3,000
5802	Cost of Lots Sold	6,314	4,500	4,500	4,500	4,500
5803	Markers	21,221	20,000	20,000	20,000	20,000
5870	Bank Fees	75	-	450	450	450
Operating Services Totals		114,077	124,445	114,564	119,247	120,004
Capital						
6301	Other Capital Improvements	-	200,000	220,000	-	250,000
6402	Machinery & Equipment	9,543	30,000	33,159	-	-
6403	Capital Depletion Reserve	19,057	18,048	18,048	27,690	27,690
Capital Totals		28,600	248,048	271,207	27,690	277,690
Cost Center 311 - Cemetery Totals		441,686	805,179	725,730	599,208	849,965

CEMETERY FUND - 107-09-311

NON-DEPARTMENTAL EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
NON-DEPARTMENTAL EXPENDITURES						
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	115	-	116	1,344	1,344
4607	Rep & Mtn Automotive Parts	39	-	67	281	281
4608	Rep & Mtn Automotive Labor	45	-	53	155	155
4624	Rep & Mtn Outside Svc	-	-	-	64	64
5203	Motor Fuels & Lubricants	45	-	66	527	527
5870	Bank Fees	3,119	2,000	2,200	2,200	2,200
Operating Services Totals		3,362	2,000	2,502	4,571	4,571
Capital						
6403	Capital Depletion Reserve	142	-	-	-	-
Capital Totals		142	-	-	-	-
Miscellaneous						
9700	Audit Fees	434	417	418	496	496
Miscellaneous Totals		434	417	418	496	496
Transfers						
9161	Transfer to General Fund	92,792	-	-	-	-
Transfers Totals		92,792	-	-	-	-
Admin Allocation Expenditures						
9503	Admin-General Govt.	19,553	19,822	19,822	23,301	23,301
Admin Allocation Expenses Totals		19,553	19,822	19,822	23,301	23,301
Insurance						
4501	Ins.-Property	2,441	2,606	2,606	4,689	4,689
4502	Ins.-Liability & Umbrella	1,840	1,772	1,772	1,472	1,472
4506	Ins.-Other	258	382	382	373	373
4510	Ins.-Public Official's Liability	402	514	514	524	524
Insurance Totals		4,942	5,274	5,274	7,058	7,058
Internal Svc Charges						
9102	Facility Maintenance	6,722	551	551	1,500	1,500
9105	Human Resources	11,825	12,487	12,487	24,801	24,801
9107	Technology Services	28,061	31,433	31,433	30,794	30,794
Internal Svc Charges Totals		46,608	44,471	44,471	57,095	57,095
Cost Center 955 - Cemetery Totals		167,833	71,984	72,487	92,521	92,521

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Parks and Grounds Superintendent	32	28.78 - 35.93	0.30		0.30	0.30		0.30		0.30	
Asst Superintendent - Athletics & Cemetery	30	26.70 - 32.89				0.50		0.50		0.50	
Cemetery Supervisor	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Cemetery Operations Coordinator	25	20.46 - 25.55							1.00	1.00	
Crew Leader II	25	20.46 - 25.55	1.00		1.00						
Crew Leader I	23	18.57 - 23.18				1.00		1.00	2.00	2.00	
Maintenance Operator I	18	14.55 - 18.16	3.00		3.00	4.00		4.00	3.00	3.00	
Cemetery Operator I	18	14.55 - 18.16									
Total Cemetery			5.30	0.00	5.30	6.80	0.00	6.80	6.80	6.80	

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detailed Only	3,000	Sectional Markers for Rolling Hills Cemetery
5200	Non-Capital Equip \$1,000 - \$4,999	4,500	Shed for Chemical Storage

THIS PAGE IS INTENTIONALLY LEFT BLANK

CRA FUNDS

**DOWNTOWN CRA FUND - 108-10-215
SUMMARY**

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Taxes / Ad Valorem	2,351,820	2,911,316	2,856,318	3,209,855	3,100,000
Interest Earnings	20,054	5,000	125,000	60,000	5,500
Parking Lot Rentals	7,500	7,500	4,200	4,200	7,500
Miscellaneous Revenue	-	-	-	-	-
Grant Proceeds	40,000	-	-	-	-
TOTAL	2,419,374	2,923,816	2,985,518	3,274,055	3,113,000
EXPENDITURES					
Operating Expenditures	195,814	93,550	136,979	481,200	98,700
Capital	107,955	2,618,331	216,000	3,213,543	1,188,825
Economic Development	80,730	578,900	520,000	1,090,567	464,996
Transfer to General Fund (Debt Service)	871,488	880,660	880,660	973,199	972,504
Transfer to 2015 Construction Fund	379,723	-	-	-	-
Transfer to Transportation Fund	-	-	-	-	-
Transfer to Dark Fiber Fund	12,600	12,600	12,600	27,650	27,650
Grant and Aid	157,929	85,000	135,000	385,000	85,000
Non-Departmental	109,978	102,513	105,162	126,981	126,981
TOTAL	2,004,251	4,540,133	2,139,717	6,446,484	3,113,000
EXCESS OF REVENUES					
Over <Under> Expenditures:	415,123	(1,616,317)	845,801	(3,172,429)	-
BEGINNING UNASSIGNED					
Beginning Cash Balance:	1,911,505	2,326,628	2,326,628	3,172,429	-
ENDING UNASSIGNED					
Ending Cash Balance:	2,326,628	710,311	3,172,429	-	-

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Redevelopment	# of blighted structures demolished with CRA assistance	Community Safety
	% of budgeted funds expended in DT	Infrastructure
	% of budgeted funds expended in FV	Infrastructure
	Total permits issued in Florence Villa	Economic Sustainability
	Total permits issued in Downtown	Economic Sustainability
Provide open and accessible governance	Number of DT CRA Meetings.	Responsible Government
	Number of FV CRA Meetings	Responsible Government

CRA FUNDS

**FLORENCE VILLA CRA FUND - 108-10-214
SUMMARY**

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Taxes / Ad Valorem	531,737	829,634	817,804	1,107,287	900,000
Miscellaneous Revenue	-	-	-	-	-
Interest Earnings	4,035	500	23,000	15,000	500
TOTAL	535,772	830,134	840,804	1,122,287	900,500
EXPENDITURES					
Personnel Expenditures	35,245	103,359	26,708	104,659	104,652
Operating Expenditures	22,741	20,750	1,877	407,400	18,450
Capital	-	1,062,904	30,000	974,396	724,597
Transfer to General Fund (Debt Service)	142,622	114,582	114,582	-	-
Transfer to Dark Fiber Fund	4,200	4,200	4,200	8,295	8,295
Transfer to Transportation Fund	15,000	-	-	-	-
Transfer to 2015 Construction Fund	-	-	-	150,000	-
Grant and Aid	170,489	-	85,000	510,764	-
Non-Departmental	27,690	42,831	44,596	44,506	44,506
TOTAL	417,987	1,348,626	306,963	2,200,020	900,500
EXCESS OF REVENUES					
Over <Under> Expenditures:	117,785	(518,492)	533,841	(1,077,733)	-
BEGINNING UNASSIGNED					
Beginning Cash Balance:	426,107	543,892	543,892	1,077,733	-
ENDING UNASSIGNED					
Ending Cash Balance:	543,892	25,400	1,077,733	-	-

CRA FUNDS

**DOWNTOWN CRA FUND - 108-10-215
BUDGETED REVENUES**

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Ad Valorem Taxes						
311100-000	Taxes-Real Estate & Personal	2,351,820	2,911,316	2,856,318	3,209,855	3,100,000
	Ad Valorem Taxes Totals	2,351,820	2,911,316	2,856,318	3,209,855	3,100,000
State Grant Revenue						
334200-002	Grant - Misc	40,000	-	-	-	-
	State Grant Revenue Totals	40,000	-	-	-	-
Interest Earnings						
361100-000	Interest on Investments	20,055	5,000	125,000	60,000	5,500
	Interest Earnings Totals	20,055	5,000	125,000	60,000	5,500
Misc - Rent and Royalty						
362200-000	Rental-Parking Space	7,500	7,500	4,200	4,200	7,500
	Misc - Rent and Royalty Totals	7,500	7,500	4,200	4,200	7,500
	REVENUE TOTALS	2,419,375	2,923,816	2,985,518	3,274,055	3,113,000

CRA FUNDS

**DOWNTOWN CRA FUND - 108-10-215
BUDGETED EXPENDITURES**

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	63,065	119,144	98,625	104,699	104,699
2101	FICA Taxes	4,526	9,115	7,241	8,009	8,009
2201	General Pension Fund Contrib	5,841	4,475	4,223	5,914	5,914
2204	401(a) Pension Contribution	3,493	7,684	6,171	6,499	6,499
2301	Life, Health & Vision Insurance	11,036	27,586	16,866	22,660	22,660
2302	Director's Life & Disability	-	279	-	279	279
2303	Disability Benefit - 401(a) Participants	-	184	78	156	156
2401	Workers' Compensation	73	112	112	128	128
Personnel Services Totals		88,034	168,579	133,316	148,344	148,344
Operating Services						
3101	Prof. Svc.-Engineering	2,484	-	90,000	300,000	-
3103	Prof.Svc.-Legal	37,730	-	-	-	-
3105	Prof.Svc.-Other	40,000	50,000	20,000	50,000	-
3404	Contract Svc. - Other	-	-	-	1,000	1,000
3404-170	Contract Svc. - Other - Parking Garage	420	-	-	20,000	-
4001	Travel-Non local	1,693	5,000	-	5,000	5,000
4003	Training-Required-Instructional	628	-	-	-	-
4201	Postage	7	50	25	50	50
4301-170	Util Svcs-Electric-Parking Garage	9,828	9,000	11,700	12,300	13,100
4302-170	Util Svcs-Water-Parking Garage	526	600	500	500	500
4602	Rep & Mtn Building & Grounds	19,156	-	800	-	-
4602-170	R/M Building-Grounds-Parking Garage	16,154	-	4,500	50,000	50,000
4620-170	R/M Contracts-Parking Garage	4,942	-	5,800	5,500	5,500
4702	Printing & Binding	-	200	-	200	200
4801	Advertising	-	-	-	700	700
4803	Community Involvement	50,620	-	-	-	-
4804	Sponsorships	-	2,000	-	2,000	2,000
4960	License	125	-	-	200	200
5101	Office Supplies	286	200	200	1,000	200
5102	Tools,Equip under \$1,000	-	500	-	12,500	-
5200	Non-Capital Equip \$1,000-\$4,999	-	5,000	-	-	-
5300	Sidewalk Materials	7,852	15,000	-	15,000	15,000
5401	Memberships & Subscriptions	3,364	6,000	-	1,750	1,750
5402	IT Subscript, Licenses, Maint Renewals	-	-	3,454	3,500	3,500

CRA FUNDS

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Operating Services Totals		195,814	93,550	136,979	481,200	98,700
Capital						
6301	Other Capital Improvements	107,955	2,618,331	195,000	3,213,543	1,188,825
6402	Machinery & Equipment	-	-	21,000	-	-
Capital Totals		107,955	2,618,331	216,000	3,213,543	1,188,825
Grant & Aid						
8225	Economic Development	80,730	578,900	520,000	1,090,567	464,996
Grant & Aid Totals		80,730	578,900	520,000	1,090,567	464,996
Cost Center 215 - CRA-Downtown Fund Totals		472,533	3,459,360	1,006,295	4,933,654	1,900,865

CRA FUNDS

DOWNTOWN CRA FUND - 108-10-215 AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. (Growth Management) Dept. Director	41	40.50 -	0.15		0.15	0.15		0.15		0.15	
CRA & Neighborhood Programs Manager	33	30.22 - 37.73	0.49		0.49	0.49		0.49		0.49	
Project Manager	33	30.22 - 37.73	1.00		1.00	1.00		1.00		1.00	
Total CRA - Downtown			1.64	0.00	1.64	1.64	0.00	1.64		1.64	

DOWNTOWN CRA FUND - 108-10-215 ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof Svc - Engineering	100,000	Ave C SW / 5th St Pedestrian Study and Design
		100,000	3rd St / Magnolia / Ave B / 2nd St Design
		100,000	Bowen Yard Pond Design
6301	Other Capital Improvements	2,240,000	Sidewalk Café/Joyce B Davis Park Construction
		200,000	Sidewalk Café Expansion
		200,000	Avenue C Lighting
		180,000	Bowen Yard Pond Improvements
		100,000	3rd St/Magnolia and Ave B/2nd St Construction
		100,000	Wayfinding Signage Installation
		75,000	TECO Substation Improvements
		68,543	Gateway Signage Installation
		50,000	Various Park and ROW Renovations
9161	Transfer to General Fund	278,772	P & I 2015 A Refunding Revenue Bond
		286,625	P & I 2021 Non Ad Valorem Refunding Bond
		284,024	P&I 2021 Non Ad Valorem Revenue Bond Series B & C
		73,778	Community Policing
		50,000	Off Duty CRA Police Officer
9200	Transfer to Dark Fiber	27,650	Cost of Fiber to Facilities
8208	Ritz Theatre	40,000	Grant & Aid
8209	WH Main Street	45,000	Grant & Aid
8220	Grant Programs	70,000	Sidewalk Café Furniture
		60,000	Commercial Façade
		60,000	Residential Improvement
		60,000	Alleyway Improvement
		50,000	Camera and Security Program

CRA FUNDS

**DOWNTOWN CRA FUND - NON-DEPARTMENTAL
BUDGETED EXPENDITURES**

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
NON-DEPARTMENTAL EXPENDITURES						
Miscellaneous						
9700	Audit Fees	5,000	1,280	3,929	4,330	4,330
Miscellaneous Totals		5,000	1,280	3,929	4,330	4,330
Transfers						
9161	Transfer to General Fund	871,488	880,660	880,660	973,199	972,504
9196	Transfer to 2015 Construction Fund	379,723	-	-	-	-
9200	Transfer to Dark Fiber Fund	12,600	12,600	12,600	27,650	27,650
Transfers Totals		1,263,811	893,260	893,260	1,000,849	1,000,154
Admin Allocation Expenditure						
9503	Admin-General Govt.	76,613	60,889	60,889	76,620	76,620
Admin Allocation Expenses Totals		76,613	60,889	60,889	76,620	76,620
Insurance						
4501	Ins.-Property	11,087	10,958	10,958	17,268	17,268
4502	Ins.-Liability & Umbrella	863	855	855	1,009	1,009
4506	Ins.-Other	7,321	10,209	10,209	10,661	10,661
4510	Ins.-Public Official's Liability	49	124	124	126	126
Insurance Totals		19,320	22,146	22,146	29,064	29,064
Internal Svc Charges						
9102	Facility Maintenance	2,068	8,916	8,916	5,593	5,593
9104	Engineering Services	5,467	6,344	6,344	6,709	6,709
9105	Human Resources	-	-	-	2,067	2,067
9108	City Hall	1,510	2,938	2,938	2,598	2,598
Internal Svc Charges Totals		9,045	18,198	18,198	16,967	16,967
Grant & Aid						
8208	Ritz Theatre	40,000	40,000	40,000	40,000	40,000
8209	WH Main Street	45,000	45,000	45,000	45,000	45,000
8220	Facade/Sidewalk Cafe Furniture Grant Program	72,929	-	50,000	300,000	-
Grant & Aid Totals		157,929	85,000	135,000	385,000	85,000
Cost Center 957 - CRA - Downtown Totals		1,531,718	1,080,773	1,133,422	1,512,830	1,212,135

CRA FUNDS

**DOWNTOWN CRA FUND - NON-DEPARTMENTAL
ACCOUNT DETAILS**

Account #	Account Description	Amount	Detail Description
9161	Transfer to General Fund	185,848	P & I 2015 A Refunding Revenue Bond
		95,542	P & I 2021 Non Ad Valorem Refunding Bond
		468,639	P&I 2021 Non Ad Valorem Revenue Bond Series B & C
		73,778	Community Policing
		50,000	Off Duty CRA Police Officer
9200	Transfer to Dark Fiber	27,650	Cost of Fiber to Facilities
8208	Ritz Theatre	40,000	Grant & Aid
8209	WH Main Street	45,000	Grant & Aid
8220	Grant Programs	70,000	Sidewalk Café Furniture
		60,000	Commercial Façade
		60,000	Residential Improvement
		60,000	Alleyway Improvement
		50,000	Camera and Security Program

CRA FUNDS

FLORENCE VILLA CRA FUND - 108-10-214
BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Ad Valorem Taxes						
311100-000	Taxes-Real Estate & Personal	531,737	829,634	817,804	1,107,287	900,000
	Ad Valorem Taxes Totals	531,737	829,634	817,804	1,107,287	900,000
Interest Earnings						
361100-000	Interest on Investments	4,036	500	23,000	15,000	500
	Interest Earnings Totals	4,036	500	23,000	15,000	500
	REVENUE TOTALS	535,772	830,134	840,804	1,122,287	900,500

CRA FUNDS

**FLORENCE VILLA CRA FUND - 108-10-214
BUDGETED EXPENDITURES**

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	25,458	70,901	19,493	66,882	66,882
2101	FICA Taxes	1,826	5,424	1,406	5,116	5,116
2201	General Pension Fund Contrib	1,952	1,492	1,408	1,971	1,971
2204	401(a) Pension Contribution	1,497	4,900	1,053	4,565	4,565
2301	Life, Health & Vision Insurance	4,483	20,364	3,281	25,833	25,833
2302	Director's Life & Disability	-	93	-	100	93
2303	Disability Benefit - 401(a) Participants	-	118	-	110	110
2401	Workers' Compensation	29	67	67	82	82
Personnel Services Totals		35,245	103,359	26,708	104,659	104,652
Operating Services						
3104	Prof.Svc.-Appraisal	-	500	-	-	-
3105	Prof.Svc.-Other	-	-	-	150,000	-
3404	Contract Svc. - Other	-	1,800	-	200,000	-
3405	Demolitions	21,550	-	-	-	-
4001	Travel-Non local	-	-	-	5,000	-
4003	Training-Required-Instructional	324	-	282	-	-
4201	Postage	-	-	-	200	-
4702	Printing & Binding	-	-	-	200	-
4801	Advertising	50	1,200	-	1,200	1,200
4803	Community Involvement	-	500	-	1,500	500
4804	Sponsorships	-	-	-	2,000	-
5101	Office Supplies	51	-	50	1,300	-
5200	Non-Capital Equip \$1,000-\$4,999	-	-	-	4,000	-
5300	Sidewalk Materials	-	15,000	-	40,000	15,000
5401	Memberships & Subscriptions	766	1,750	1,545	2,000	1,750
Operating Services Totals		22,742	20,750	1,877	407,400	18,450
Capital						
6301	Other Capital Improvements	-	1,062,904	30,000	974,396	724,597
Capital Totals		-	1,062,904	30,000	974,396	724,597
Cost Center 214 - CRA-Florence Villa Fund Totals		57,987	1,187,013	58,585	1,486,455	847,699

CRA FUNDS

**FLORENCE VILLA CRA FUND - 108-10-214
AUTHORIZED PERSONNEL**

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
E.O. & C.I. (Growth Management) Dept. Director	41	40.50 -	0.05		0.05	0.05		0.05	0.05		0.05
CRA & Neighborhood Programs Manager	33	30.22 - 37.73	0.21		0.21	0.21		0.21	0.21		0.21
Neighborhood Planner	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
Total CRA - Florence Villa			1.26	0.00	1.26	1.26	0.00	1.26			1.26

CRA FUNDS

**FLORENCE VILLA CRA FUND - NON-DEPARTMENTAL
BUDGETED EXPENDITURES**

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
NON-DEPARTMENTAL EXPENDITURES						
Miscellaneous						
9700	Audit Fees	3,000	377	2,142	2,240	2,240
Miscellaneous Totals		3,000	377	2,142	2,240	2,240
Transfers						
9159	Transfer to Transportation Fund	15,000	-	-	-	-
9161	Transfer to General Fund	142,622	114,582	114,582	-	-
9196	Transfer to 2015 Construction Fund	-	-	-	150,000	-
9200	Transfer to Dark Fiber Fund	4,200	4,200	4,200	8,295	8,295
Transfers Totals		161,822	118,782	118,782	158,295	8,295
Admin Allocation Expenditure						
9503	Admin-General Govt.	8,539	17,919	17,919	15,979	15,979
Admin Allocation Expenses Totals		8,539	17,919	17,919	15,979	15,979
Insurance						
4501	Ins.-Property	5,280	5,175	5,175	8,096	8,096
4502	Ins.-Liability & Umbrella	288	198	198	369	369
4506	Ins.-Other	6,599	9,192	9,192	9,587	9,587
4510	Ins.-Public Official's Liability	19	95	95	97	97
Insurance Totals		12,186	14,660	14,660	18,149	18,149
Internal Svc Charges						
9102	Facility Maintenance	1,034	4,451	4,451	2,792	2,792
9104	Engineering Services	2,343	3,167	3,167	3,350	3,350
9108	City Hall	587	2,257	2,257	1,996	1,996
Internal Svc Charges Totals		3,964	9,875	9,875	8,138	8,138
Grant & Aid						
8220	Facade/Sidewalk Cafe Furniture Grant Program	170,490	-	85,000	510,764	-
Grant & Aid Totals		170,490	-	85,000	510,764	-
Cost Center 958 - CRA - Florence Villa Totals		360,001	161,613	248,378	713,565	52,801

CRA FUNDS

**FLORENCE VILLA CRA FUND - NON-DEPARTMENTAL
ACCOUNT DETAILS**

Account #	Account Description	Amount	Detail Description
6301	Other Capital Improvements	500,000	Property Acquisition
		220,000	Residential Infill New Construction
		150,000	Lake Maude / Ave O NE Traffic and Pedestrian Improvements
		104,396	Future Projects
8220	Facade/Sidewalk Cafe Furniture Grant Program	250,000	Residential Improvement Grants
		200,000	Commercial Facade Grants
		60,674	Demolitions
9196	Transfer to 2015 Construction Fund	150,000	Lake Maude
9200	Transfer to Dark Fiber Fund	8,295	Cost of Fiber to Facilities

FEDERAL BUILDING FUND

The Federal Building Fund was created in 2003 when the United States General Services Administration donated a surplus federal building located at 98 Third Street in Winter Haven. The building is leased to the United States Department of Agriculture, with the current lease period expiring November 30, 2024. The lease has a 2.50% annual rent escalation clause.

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Rent	143,257	146,524	146,524	150,187	153,942
Interest	5,769	25	45	25	25
TOTAL	149,026	146,549	146,569	150,212	153,967

EXPENDITURES					
Operating	55,743	119,450	105,076	72,600	45,830
Capital	-	-	-	-	-
Transfer to General Fund	50,000	-	-	140,000	90,000
Miscellaneous	2,393	8,983	8,983	16,075	16,050
TOTAL	108,136	128,433	114,059	228,675	151,880

EXCESS OF REVENUES					
Over <Under> Expenditures:	40,890	18,116	32,510	(78,463)	2,087

BEGINNING UNASSIGNED					
Beginning Cash Balance:	13,159	54,049	54,049	86,559	8,096

ENDING UNASSIGNED					
Ending Cash Balance:	54,049	72,165	86,559	8,096	10,183

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Interest Earnings						
361004-000	Interest-Other	-	-	45	-	-
361100-000	Interest on Investments	-	25	-	25	25
361100-200	Interest - Leased Assets	5,769	-	-	-	-
	Interest Earnings Totals	5,769	25	45	25	25
Misc - Rent and Royalty						
362100-802	Rental-Federal Building	143,257	146,524	146,524	150,187	153,942
	Misc - Rent and Royalty Totals	143,257	146,524	146,524	150,187	153,942
	REVENUE TOTALS	149,026	146,549	146,569	150,212	153,967

FEDERAL BUILDING FUND

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Operating Services						
3401	Contract Svc.-Custodial	15,351	11,200	11,200	12,000	13,400
4301	Utility Svcs - Electric	16,387	19,000	14,255	19,000	18,900
4302	Utility Svcs - Water	1,708	1,500	1,212	1,600	1,700
4303	Utility Svcs - Sewer	1,910	1,700	1,383	1,500	1,900
4305	Utility Svcs - Refuse	965	850	872	900	1,100
4602	Rep & Mtn Building & Grounds	14,765	80,000	70,000	30,000	3,000
4618	Rep/Mtn Parts/MP/Facility/Fire	-	100	-	100	100
4620	Rep & Mtn Contracts	3,026	3,400	4,064	5,000	3,730
5209	Housekeeping Supplies	1,631	1,700	2,090	2,500	2,000
Operating Services Totals		55,743	119,450	105,076	72,600	45,830
Transfers						
9161	Transfer to General Fund	50,000	-	-	140,000	90,000
Transfers Totals		50,000	-	-	140,000	90,000
Insurance						
4501	Ins.-Property	66	162	162	260	235
Insurance Totals		66	162	162	260	235
Internal Svc Charges						
9102	Facility Maintenance	2,327	8,821	8,821	15,815	15,815
Internal Svc Charges Totals		2,327	8,821	8,821	15,815	15,815
Cost Center 924 - Federal Building Totals		108,136	128,433	114,059	228,675	151,880

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9161	Transfer to General Fund	140,000	Support of General Fund

BUILDING / PERMITTING FUND

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Permits & Fees	3,329,276	2,278,500	3,766,548	2,458,700	2,103,500
Miscellaneous Revenues	8,262	3,550	8,412	8,050	3,550
Interest Earnings	24,976	22,000	160,000	40,000	22,000
TOTAL	3,362,514	2,304,050	3,934,960	2,506,750	2,129,050
EXPENDITURES					
Personnel Expenditures	660,903	948,161	680,934	1,071,660	1,071,660
Operating Expenditures	177,331	204,583	345,220	272,808	278,508
Capital Expenditures	8,880	69,811	64,396	70,929	25,929
Non-Departmental	2,327,924	996,109	1,046,701	1,147,448	1,147,458
TOTAL	3,175,038	2,218,664	2,137,251	2,562,845	2,523,555
EXCESS OF REVENUES					
Over <Under> Expenditures:	187,476	85,386	1,797,709	(56,095)	(394,505)
BEGINNING UNASSIGNED					
Beginning Cash Balance:	1,236,811	1,424,284	1,424,284	3,221,993	3,165,898
ENDING UNASSIGNED					
Ending Cash Balance:	1,424,284	1,509,670	3,221,993	3,165,898	2,771,393

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit [MyWinterHaven.com/Transparency](https://www.winterhaven.com/Transparency) to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide quick and efficient service	Turn-around time of site plan reviews	Responsible Government
	Turn-around time of building permit	Responsible Government

BUILDING / PERMITTING FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Building Permits						
322100-000	Permits-Building	2,270,128	1,625,000	2,500,000	1,500,000	1,500,000
322200-000	Permits-Electrical	8,544	10,000	9,000	6,000	10,000
322300-000	Permits-Plumbing	5,885	4,000	6,500	3,750	4,000
322400-000	Permits-Sign	7,650	4,000	7,500	4,500	4,000
322500-000	Permits-Mechanical	37,493	20,000	22,000	11,250	20,000
322800-000	Permits-Pool	29,044	6,500	24,000	15,000	6,500
322920-000	Fees-Plan Review -Building	944,560	600,000	1,175,180	900,000	550,000
322940-000	Fees-Technology Enhancements	254	-	168	-	-
329100-000	Fee-Construction Reinspection	25,042	8,000	22,000	18,000	8,000
329250-000	Fee-Driveway Inspect/Review	675	1,000	200	200	1,000
	Building Permits Totals	3,329,276	2,278,500	3,766,548	2,458,700	2,103,500
Misc - Other Government Charges & Fees						
341900-500	Sale of Copies	245	50	30	50	50
	Misc - Other Government Charges & Fees Totals	245	50	30	50	50
Interest Earnings						
361100-000	Interest on Investments	24,976	22,000	160,000	40,000	22,000
	Interest Earnings Totals	24,976	22,000	160,000	40,000	22,000
Misc - Other Revenues						
369000-000	Miscellaneous Revenue	8,017	3,500	8,382	8,000	3,500
	Misc - Other Revenues Totals	8,017	3,500	8,382	8,000	3,500
	REVENUE TOTALS	3,362,514	2,304,050	3,934,960	2,506,750	2,129,050

BUILDING / PERMITTING FUND

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Personnel Services						
1201	Salaries & Wages-Regular	444,445	616,268	491,856	711,810	711,810
1401	Overtime	10,890	15,000	8,574	15,000	15,000
2101	FICA Taxes	32,885	48,292	36,797	55,601	55,601
2201	General Pension Fund Contrib	48,209	37,550	36,010	47,983	47,983
2204	401(a) Pension Contribution	17,388	27,037	16,514	36,698	36,698
2301	Life, Health & Vision Insurance	101,719	197,268	84,722	193,211	193,211
2303	Disability Benefit - 401(a) Participants	415	649	364	850	850
2401	Workers' Compensation	5,777	6,097	6,097	10,507	10,507
2501	Unemployment Compensation	(825)	-	-	-	-
Personnel Services Totals		660,903	948,161	680,934	1,071,660	1,071,660
Operating Services						
3401	Contract Svc.-Custodial	4,173	5,500	3,800	11,000	11,000
3404	Contract Svc. - Other	10,652	-	3,800	10,000	10,000
4001	Travel-Non local	6,853	4,000	4,000	5,000	6,000
4003	Training-Required-Instructional	6,461	13,500	8,500	15,000	15,000
4201	Postage	1,476	1,400	500	1,400	1,400
4301	Utility Svcs - Electric	6,567	4,500	6,700	7,000	7,400
4302	Utility Svcs - Water	1,006	1,420	1,100	1,100	1,200
4303	Utility Svcs - Sewer	412	400	500	500	500
4305	Utility Svcs - Refuse	1,070	1,300	1,100	1,100	1,100
4601	Rep & Mtn Equipment	-	300	300	1,000	1,000
4602	Rep & Mtn Building & Grounds	959	3,000	16,000	5,000	5,000
4606	Rep & Mtn Vehicle Base Cost	8,064	6,720	6,720	9,408	9,408
4607	Rep & Mtn Automotive Parts	491	2,500	500	3,500	3,500
4608	Rep & Mtn Automotive Labor	751	2,000	1,500	2,000	3,000
4620	Rep & Mtn Contracts	827	850	1,500	1,000	1,000
4702	Printing & Binding	1,381	5,000	2,000	6,000	7,000
4907	Records Management	-	5,000	-	5,000	5,000
5101	Office Supplies	4,098	10,000	5,000	15,000	15,000
5102	Tools,Equip under \$1,000	2,784	3,000	3,500	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	-	4,800	-	4,800	4,800
5203	Motor Fuels & Lubricants	7,727	6,000	5,000	8,000	8,000
5204	Copier Use & Supplies	715	500	900	1,000	1,000
5206	Software & Internal Upgrades	85,393	108,193	150,000	-	-
5208	Uniform, Protect Clothing	776	3,500	3,500	4,000	4,500

BUILDING / PERMITTING FUND

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5209	Housekeeping Supplies	509	600	600	1,500	1,700
5218	Inventory-Central Stores Other	24	-	-	-	-
5401	Memberships & Subscriptions	6,372	4,500	3,000	4,500	5,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	14,440	-	108,000	135,000	135,000
5404	Employee Dev-Material & Training	2,630	3,100	3,000	3,500	4,500
5405	Empl Dev-Books,Accreditation,Assessmt	716	3,000	3,000	4,000	4,000
5406	Employee Dev-Food & Supplies	-	-	1,200	1,500	1,500
5985	Over / Short	3	-	-	-	-
Operating Services Totals		177,331	204,583	345,220	272,808	278,508
Capital						
6402	Machinery & Equipment	-	57,786	52,371	45,000	-
6403	Capital Depletion Reserve	8,880	12,025	12,025	25,929	25,929
Capital Totals		8,880	69,811	64,396	70,929	25,929
Cost Center 216 - Building / Permitting Totals		847,113	1,222,555	1,090,550	1,415,397	1,376,097

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Building Official	37	36.74 - 45.86	1.00		1.00			1.00			1.00
Floodplain Manager	34	31.73 - 39.61							1.00		1.00
Plans Examiner	31	27.41 - 34.23		1.00	0.63	1.00	1.00	1.50	1.00	1.00	1.50
Building Inspector	28	23.69 - 29.57	3.00	1.00	3.63	2.00	1.00	2.50	1.00	2.00	2.00
Field Inspector/Fire Plans Examiner	31	27.41 - 34.23	1.00		1.00	1.00		1.00	1.00		1.00
Permit Specialist	20	16.03 - 20.02	2.00		2.00	2.00		2.00	2.00		2.00
Building Division Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00		1.00	0.50
Business Tax Receipt Field Inspector	21	16.85 - 21.03							1.00		1.00
Business Tax Specialist	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Senior Staff Assistant	25	20.46 - 25.55	0.50		0.50	0.50		0.50	0.50		0.50
Total Building & Permitting			9.50	2.00	10.50	9.50	4.00	11.50			11.50

FTE Change: Floodplain Manager - 1.00 FTE; Business Tax Receipt Field Inspector - 1.00 FTE; Building Inspector - (.50) FTE; Building Division Assistant - (.50) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	10,000	Raftelis Studies
6402	Machinery & Equipment	45,000	Vehicle for BTR Field Inspector
9161	Transfer to General Fund	600,000	Transfer to Fund Fire Inspectors
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

BUILDING / PERMITTING FUND

NON-DEPARTMENTAL BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	228	121	29	1,551	1,551
4607	Rep & Mtn Automotive Parts	107	7	241	515	515
4608	Rep & Mtn Automotive Labor	93	12	189	386	386
4624	Rep & Mtn Outside Svc	-	-	-	73	83
5203	Motor Fuels & Lubricants	158	13	279	553	553
5870	Bank Fees	170,696	125,000	175,000	170,000	170,000
	Operating Services Totals	171,283	125,153	175,738	173,078	173,088
Miscellaneous						
9700	Audit Fees	2,545	2,758	2,765	2,582	2,582
	Miscellaneous Totals	2,545	2,758	2,765	2,582	2,582
Transfers						
9109	Transfer to Self Insurance	4,400	-	-	-	-
9161	Transfer to General Fund	512,000	600,000	600,000	600,000	600,000
9196	Transfer to 2015 Construction Fund	1,400,000	-	-	-	-
9200	Transfer to Dark Fiber Fund	8,400	8,400	8,400	13,825	13,825
	Transfers Totals	1,924,800	608,400	608,400	613,825	613,825
Admin Allocation Expenditures						
9503	Admin-General Govt.	114,620	131,168	131,168	121,377	121,377
	Admin Allocation Expenses Totals	114,620	131,168	131,168	121,377	121,377
Insurance						
4501	Ins.-Property	1,518	1,775	1,775	2,411	2,411
4502	Ins.-Liability & Umbrella	3,193	3,507	3,507	3,965	3,965
4506	Ins.-Other	414	1,531	1,531	2,248	2,248
4510	Ins.-Public Official's Liability	644	870	870	886	886
	Insurance Totals	5,769	7,683	7,683	9,510	9,510
Internal Svc Charges						
9102	Facility Maintenance	13,960	1,830	1,830	2,407	2,407
9104	Engineering Services	31,240	38,044	38,044	50,293	50,293
9105	Human Resources	5,913	12,487	12,487	16,534	16,534
9107	Technology Services	57,795	68,586	68,586	157,842	157,842
	Internal Svc Charges Totals	108,908	120,947	120,947	227,076	227,076
	Cost Center 933 - Building / Permitting Totals	2,327,925	996,109	1,046,701	1,147,448	1,147,458

BUILDING / PERMITTING FUND

NON-DEPARTMENTAL ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9161	Transfer to General Fund	600,000	Transfer to fund Fire Inspectors
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

IMPACT FEE FUND

The Impact Fee Fund collects fees from residential and commercial new construction to support current City infrastructure as it relates to Police Services, Fire Services, Transportation, Library, and Parks and Recreation. Fees are transferred to the appropriate fund and can be used to offset various costs as established by the Florida General Statutes.

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Impact Fees	2,895,020	1,620,000	5,081,521	2,700,000	2,300,000
Interest Earnings	11,031	5,100	61,892	20,000	5,000
TOTAL	2,906,051	1,625,100	5,143,413	2,720,000	2,305,000
EXPENDITURES					
Transfer to 2015 Construction Fund	947,222	250,000	250,000	1,209,075	-
Transfer to Cemetery Fund	-	200,000	200,000	200,000	400,000
Transfer to Transportation Fund	508,000	800,000	800,000	200,000	400,000
Transfer to General Fund	1,349,788	745,000	745,000	2,220,000	1,400,000
Transfer to Library Fund	52,000	56,700	56,700	89,600	90,000
TOTAL	2,857,010	2,051,700	2,051,700	3,918,675	2,290,000
EXCESS OF REVENUES					
Over <Under> Expenditures:	49,041	(426,600)	3,091,713	(1,198,675)	15,000
BEGINNING UNASSIGNED					
Beginning Cash Balance:	1,369,154	1,418,195	1,418,195	4,509,908	3,311,233
ENDING UNASSIGNED					
Ending Cash Balance:	1,418,195	991,595	4,509,908	3,311,233	3,326,233

IMPACT FEE FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Misc - Impact Fees						
363220-500	Impact Fees - Police	849,073	200,000	806,298	400,000	400,000
363220-600	Impact Fees - Fire	671,445	400,000	1,169,666	600,000	600,000
363240-000	Impact Fees - Transportation	449,647	270,000	624,470	300,000	400,000
363270-101	Impact Fees - Library	78,089	50,000	209,541	100,000	100,000
363270-700	Impact Fees - Parks & Recreation	846,766	700,000	2,271,546	1,300,000	800,000
Misc - Impact Fees Totals		2,895,020	1,620,000	5,081,521	2,700,000	2,300,000
Interest Earnings						
361100-000	Interest on Investments	11,031	5,100	61,892	20,000	5,000
Interest Earnings Totals		11,031	5,100	61,892	20,000	5,000
REVENUE TOTALS		2,906,051	1,625,100	5,143,413	2,720,000	2,305,000

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Transfers						
9115	Transfer to Library	52,000	56,700	56,700	89,600	90,000
9119	Transfer to Cemetery	-	200,000	200,000	200,000	400,000
9159	Transfer to Transportation Fund	508,000	800,000	800,000	200,000	400,000
9191	Transfer to General Fund	1,349,788	745,000	745,000	2,220,000	1,400,000
9196	Transfer to 2015 Construction Fund	947,222	250,000	250,000	1,209,075	-
Transfers Totals		2,857,010	2,051,700	2,051,700	3,918,675	2,290,000
Cost Center 960 - Impact Fees Totals		2,857,010	2,051,700	2,051,700	3,918,675	2,290,000

IMPACT FEE FUND

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9115	Transfer to Library Fund	89,600	Book Inventory
9119	Transfer to Cemetery Fund	200,000	Rolling Hills Cemetery Expansion
9159	Transfer to Transportation Fund	200,000	Motor Pool Road Project
9191	Transfer to General Fund	2,220,000	Police/Fire Vehicles
9196	Transfer to 2015 Construction Fund	1,209,075	Lake Maude Project

THIS PAGE IS INTENTIONALLY LEFT BLANK

AFFORDABLE HOUSING FUND

This fund was established by City Ordinance O-21-59 in FY 2021 to accommodate the City's allocation of monies to affordable housing. The initial transfer of funds per the Ordinance of \$1,500,000 was made in FY 2022 with an annual appropriation of \$250,000 from the General Fund each year thereafter.

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Transfer from General Fund	1,691,000	250,000	250,000	250,000	250,000
Transfer from SHIP Fund	49,118	-	-	-	-
Interest Earnings	6,330	5,000	65,000	30,000	30,000
TOTAL	1,746,448	255,000	315,000	280,000	280,000
EXPENDITURES					
Affordable Housing	31,872	1,680,000	682,265	220,000	220,000
TOTAL	31,872	1,680,000	682,265	220,000	220,000
EXCESS OF REVENUES					
Over <Under> Expenditures:	1,714,576	(1,425,000)	(367,265)	60,000	60,000
BEGINNING UNASSIGNED					
Beginning Cash Balance:	-	1,714,576	1,714,576	1,347,311	1,407,311
ENDING UNASSIGNED					
Ending Cash Balance:	1,714,576	289,576	1,347,311	1,407,311	1,467,311

AFFORDABLE HOUSING FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Interest Earnings						
361100-000	Interest on Investments	6,330	5,000	65,000	30,000	30,000
	Interest Earnings Totals	6,330	5,000	65,000	30,000	30,000
Interfund Transfers						
381000-001	Transfer from General Fund	1,691,000	250,000	250,000	250,000	250,000
381000-105	Transfer from SHIP	49,118	-	-	-	-
	Interfund Transfers Totals	1,740,118	250,000	250,000	250,000	250,000
	REVENUE TOTALS	1,746,448	255,000	315,000	280,000	280,000

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Miscellaneous						
8245	Affordable Housing	31,872	1,460,000	462,265	-	-
	Miscellaneous Totals	31,872	1,460,000	462,265	-	-
Grant & Aid						
8231	Heart for Winter Haven	-	220,000	220,000	220,000	220,000
	Grant & Aid Totals	-	220,000	220,000	220,000	220,000
	Cost Center 964 - WH Affordable Housing Totals	31,872	1,680,000	682,265	220,000	220,000

TRANSPORTATION FUND

The Transportation Fund accounts for all transportation projects not related to the Airport. The main funding source for these projects is grant proceeds. Other funding sources include gasoline taxes collected in the General Fund, and impact fees, which are transferred to the Transportation Fund.

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Grants	1,008,979	11,371,590	867,296	7,902,417	4,705,806
Transfer from General Fund	2,975,000	1,975,000	1,975,000	2,075,600	3,071,000
Transfer from Downtown CRA Fund	15,000	-	-	-	-
Transfer from Impact Fee Fund	508,000	800,000	800,000	200,000	400,000
Debt Proceeds	-	-	-	8,034,000	-
Interest Earnings	25,708	500	140,000	60,000	50,000
TOTAL	4,532,687	14,147,090	3,782,296	18,272,017	8,226,806
Pollard Road CSX Extension	290,648	9,411,612	1,600,000	7,900,000	7,900,000
East Lake Howard Sidewalk Project	-	500,000	-	500,000	-
Motor Pool Road Project	-	900,000	-	900,000	300,000
Lake Silver Project	349,862	-	-	-	-
Design Ave C SE, 3rd St NW, 6th St SW	-	-	-	495,000	-
Avenue K Project	14,615	1,301,000	-	2,236,157	500,000
Lake Howard Sidewalk Project	50,947	428,528	-	1,000,000	-
Quiet Zone	1,627	359,378	-	359,378	-
S Lake Howard West	-	100,000	-	1,500,000	-
6th, 8th, 9th & CGB Intersection Improvements	-	1,900,000	-	1,900,000	500,000
1st Street & CBG	-	306,250	-	-	-
Lake Elbert Connections Trail	-	-	-	662,023	-
TIP	-	1,250,000	1,250,000	2,000,000	2,000,000
CGB/Highway 17 Project	-	306,250	-	-	-
Sidewalks	-	75,000	-	75,000	-
CEI Services for Projects	-	-	-	250,000	-
Debt Cost of Issuance	-	-	-	33,335	-
Principal and Interest	-	-	-	100,537	595,920
TOTAL	1,597,538	16,878,018	3,630,000	19,911,430	11,795,920
EXCESS OF REVENUES					
Over <Under> Expenditures:	2,935,149	(2,730,928)	152,296	(1,639,413)	(3,569,114)
BEGINNING UNASSIGNED					
Beginning Cash Balance:	2,274,219	5,209,368	5,209,368	5,361,664	3,722,251
ENDING UNASSIGNED					
Ending Cash Balance:	5,209,368	2,478,440	5,361,664	3,722,251	153,137

TRANSPORTATION FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
State Grant Revenue						
334200-002	Grant - Misc	-	-	-	4,152,211	3,205,806
334414-000	Grant - FDOT	1,008,979	11,371,590	867,296	3,750,206	1,500,000
State Grant Revenue Totals		1,008,979	11,371,590	867,296	7,902,417	4,705,806
Interest Earnings						
361100-000	Interest on Investments	25,708	500	140,000	60,000	50,000
Interest Earnings Totals		25,708	500	140,000	60,000	50,000
Debt Proceeds						
384000-000	Debt Proceeds	-	-	-	8,034,000	-
Debt Proceeds Totals		-	-	-	8,034,000	-
Interfund Transfers						
381000-001	Transfer from General Fund	2,975,000	1,975,000	1,975,000	2,075,600	3,071,000
381000-109	Transfer from Florence Villa CRA	15,000	-	-	-	-
381000-114	Transfer from Impact Fee Fund	508,000	800,000	800,000	200,000	400,000
Interfund Transfers Totals		3,498,000	2,775,000	2,775,000	2,275,600	3,471,000
REVENUE TOTALS		4,532,687	14,147,090	3,782,296	18,272,017	8,226,806

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	165,000	Ave C SE Complete Street Design
		165,000	3rd St NW Complete Street Design
		165,000	6th St NW Complete Street Design
4605	Rep & Mtn Spec - Bud Detailed Only	2,000,000	Transportation Improvement Plan
6301	Other Capital Improvements	2,236,157	Ave K Complete Street
		1,900,000	Intersection Improvements 6th, 8th, and 9th at CGB
		1,500,000	S Lake Howard West
		1,000,000	S Lake Howard East
		900,000	Motor Pool Rd Reconstruction
		500,000	E Lake Howard Sidewalk Project
		662,023	Lake Elbert Trail
		359,378	Quiet Zone Construction
6311	Professional Services - Capitalized	75,000	Sidewalks
		250,000	CEI Services for Transportation Projects

TRANSPORTATION FUND

**NON-DEPARTMENTAL
BUDGETED EXPENDITURES**

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Operating Services						
3101	Prof. Svc.-Engineering	1,627	-	-	495,000	-
3105	Prof.Svc.-Other	78,902	-	80,000	-	-
4605	Rep & Mtn Spec-Bud Detailed Only	-	1,250,000	1,250,000	2,000,000	2,000,000
Operating Services Totals		80,530	1,250,000	1,330,000	2,495,000	2,000,000
Capital						
6218	Pollard Road CSX Extension	290,648	9,411,612	1,600,000	7,900,000	7,900,000
6301	Other Capital Improvements	1,195,114	6,216,406	650,000	9,132,558	1,300,000
6311	Professional Service-Capitalized	31,246	-	50,000	250,000	-
Capital Totals		1,517,009	15,628,018	2,300,000	17,282,558	9,200,000
Debt Service						
7202	Interest on Debt	-	-	-	100,537	595,920
7302	Bond Issue Costs	-	-	-	33,335	-
Debt Service Totals		-	-	-	133,872	595,920
Department 80 - Non-Departmental Totals		1,597,538	16,878,018	3,630,000	19,911,430	11,795,920

THIS PAGE IS INTENTIONALLY LEFT BLANK

2021 CONSTRUCTION FUND

This construction fund was the result of the issuance of two bonds by the City in 2021, which provided \$22,500,000 for the construction of capital projects. In FY 2022, \$8,063,288 of the bond proceeds were transferred to the 2015 Construction Fund for existing projects that have previously been reported in that fund in an effort to keep all project costs in the same construction fund.

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Grants	-	500,000	300,000	483,559	-
Interest Earnings	112,006	125,000	480,000	200,000	200,000
Misc Revenu	3,122	-	-	-	-
Debt Proceeds	23,247,642	-	-	-	-
Transfer from General Fund	1,000,000	-	-	-	-
Transfer from Internal Service Fund	-	-	-	25,000	25,000
TOTAL	24,362,770	625,000	780,000	708,559	225,000
EXPENDITURES					
Lake Conine Recreation	45,300	1,900,000	500,000	1,400,000	-
Parking Garage	-	4,500,000	-	-	4,500,000
Fire Station #4, #5	-	9,000,000	160,000	4,340,000	4,500,000
Bond Issue Costs	230,742	-	-	-	-
Transfer to Airport Fund	126,832	-	-	-	-
Transfer to 2015 Construction Fund	8,063,288	-	-	-	-
TOTAL	8,466,162	15,400,000	660,000	5,740,000	9,000,000
EXCESS OF REVENUES					
Over <Under> Expenditures:	15,896,608	(14,775,000)	120,000	(5,031,441)	(8,775,000)
BEGINNING UNASSIGNED					
Beginning Cash Balance:	30,819	15,927,427	15,927,427	16,047,427	11,015,986
ENDING UNASSIGNED					
Ending Cash Balance:	15,927,427	1,152,427	16,047,427	11,015,986	2,240,986

2021 CONSTRUCTION FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Federal Grant Revenue						
331700-100	Grant - CDBG	-	300,000	300,000	283,559	-
Federal Grant Revenue Totals		-	300,000	300,000	283,559	-
State Grant Revenue						
334700-300	Grant - FRDAP	-	200,000	-	200,000	-
State Grant Revenue Totals		-	200,000	-	200,000	-
Interest Earnings						
361100-000	Interest on Investments	112,006	125,000	480,000	200,000	200,000
Interest Earnings Totals		112,006	125,000	480,000	200,000	200,000
Misc - Other Revenues						
369000-000	Miscellaneous Revenue	3,122	-	-	-	-
Misc - Other Revenues Totals		3,122	-	-	-	-
Debt Proceeds						
384000-000	Debt Proceeds	23,247,642	-	-	-	-
Debt Proceeds Totals		23,247,642	-	-	-	-
Interfund Transfers						
381000-001	Transfer from General Fund	1,000,000	-	-	-	-
381000-501	Transfer from Internal ServiceFund	-	-	-	25,000	25,000
Interfund Transfers Totals		1,000,000	-	-	25,000	25,000
REVENUE TOTALS		24,362,770	625,000	780,000	708,559	225,000

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Capital						
6240	Lake Conine Recreation	45,300	1,900,000	500,000	1,400,000	-
6241	Parking Garage	-	4,500,000	-	-	4,500,000
6807	Fire Station - #3, #4, #5	-	9,000,000	160,000	4,340,000	4,500,000
Capital Totals		45,300	15,400,000	660,000	5,740,000	9,000,000
Transfers						
9116	Transfer to Airport	126,832	-	-	-	-
9196	Transfer to 2015 Construction Fund	8,063,288	-	-	-	-
Transfers Totals		8,190,120	-	-	-	-
Debt Service						
7302	Bond Issue Costs	230,742	-	-	-	-
Debt Service Totals		230,742	-	-	-	-
Cost Center 412 - Capital Projects Totals		8,466,163	15,400,000	660,000	5,740,000	9,000,000

2015 CONSTRUCTION FUND

This fund, together with the 2021 Bond – Capital Project Fund, is the principal construction fund for the City. Revenues in FY 2023 budgeted to be received to fund capital projects includes grant funding, CDBG Fund, and transfers from the General Fund and Impact Fee Fund. Expenditures are budgeted to exceed revenue by \$19,492,212, which will be offset by fund balance. At the end of FY 2023 the projected fund balance of \$5,628,050, represent funds set aside for the construction of a new building to accommodate employees of the Building Fund.

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Polk County CDBG	-	630,568	415,509	448,465	-
Tourism Development Council	-	4,200,000	-	4,200,000	-
Grants	276,211	-	-	250,000	-
Interest Earnings	203,024	200,000	1,006,000	400,000	20,000
County Debt Proceeds	-	-	-	83,666	372,929
Debt Proceeds - COL	-	-	-	10,042,000	-
Transfer from General Fund	6,473,957	5,845,916	5,845,916	5,208,600	1,124,770
Transfer from Downtown CRA Fund	379,723	-	-	-	-
Transfer from Florence Villa CRA Fund	-	-	-	150,000	-
Transfer from Impact Fee Fund	947,222	250,000	250,000	1,209,075	-
Transfer from Building/Permitting Fund	1,400,000	-	-	-	-
Transfer from 2021 Capital Project Fund	8,063,288	-	-	-	-
Transfer from Solid Waste Fund	14,796	-	-	-	-
Transfer from Utility Fund	1,211,936	-	-	27,240	-
Transfer from Stormwater Fund	241,901	-	-	-	-
Transfer from Dark Fiber Fund	86,517	-	-	58,240	-
Transfer from Internal Service Fund	-	-	-	250,000	250,000
TOTAL	19,298,575	11,126,484	7,517,425	22,327,286	1,767,699
EXPENDITURES					
Capital Expenditures	5,993,483	24,612,193	1,238,315	53,482,837	1,000,000
Operating Expenditures	-	-	-	-	-
Transfer to General Fund	-	-	-	-	-
Principal and Interest	33,537	144,770	144,770	270,435	890,628
Debt Cost of Issuance	-	-	-	41,666	-
Reserve for Contingency	-	710,586	-	264,258	-
TOTAL	6,027,020	25,467,549	1,383,085	54,059,196	1,890,628
EXCESS OF REVENUES					
Over <Under> Expenditures:	13,271,555	(14,341,065)	6,134,340	(31,731,910)	(122,929)
BEGINNING UNASSIGNED					
Beginning Cash Balance:	14,656,722	27,029,644	27,029,644	33,163,984	1,432,074
ENDING UNASSIGNED					
Ending Cash Balance:	27,029,644	12,688,579	33,163,984	1,432,074	1,309,145

2015 CONSTRUCTION FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
County Revenue						
337700-100	Grant - County Tourist Development	-	-	-	4,200,000	-
County Revenue Totals		-	-	-	4,200,000	-
Federal Grant Revenue						
331554-505	CDBG - Current Year	-	630,568	415,509	448,465	-
Federal Grant Revenue Totals		-	630,568	415,509	448,465	-
Other Grant Revenue						
337200-400	Grant - Misc	276,211	4,200,000	-	250,000	-
Other Grant Revenue Totals		276,211	4,200,000	-	250,000	-
Interest Earnings						
361100-000	Interest on Investments	203,025	200,000	1,006,000	400,000	20,000
Interest Earnings Totals		203,025	200,000	1,006,000	400,000	20,000
Debt Proceeds						
339000-000	County Debt Proceeds	-	-	-	83,666	372,929
384000-000	Debt Proceeds	-	-	-	10,042,000	-
Debt Proceeds Totals		-	-	-	10,125,666	372,929
Interfund Transfers						
381000-001	Transfer from General Fund	6,473,957	5,845,916	5,845,916	5,208,600	1,124,770
381000-108	Transfer from Downtown CRA	379,723	-	-	-	-
381000-109	Transfer from Florence Villa CRA	-	-	-	150,000	-
381000-113	Transfer from Building Safety	1,400,000	-	-	-	-
381000-114	Transfer from Impact Fee Fund	947,222	250,000	250,000	1,209,075	-
381000-305	Transfer from 2021 Bond - Cap. Project Fund	8,063,288	-	-	-	-
381000-401	Transfer from Solid Waste	14,796	-	-	-	-
381000-402	Transfer from Utility Fund	1,211,936	-	-	27,240	-
381000-404	Transfer from Stormwater	241,901	-	-	-	-
381000-406	Transfer from Dark Fiber Fund	86,517	-	-	58,240	-
381000-501	Transfer from Internal Service Fund	-	-	-	250,000	250,000
Interfund Transfers Totals		18,819,340	6,095,916	6,095,916	6,903,155	1,374,770
REVENUE TOTALS		19,298,575	11,126,484	7,517,425	22,327,286	1,767,699

2015 CONSTRUCTION FUND

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Capital						
6209	Lake Maude Rec Complex	36,405	900,000	100,000	3,286,190	-
6225	WHRCC Improvements	88,778	13,616,356	260,000	18,497,680	-
6232	Sertoma Park Renovations	2,668,298	-	-	-	-
6235	Skate Park / MLK Park	953,348	-	77,115	-	-
6238	Pocket Park	186,995	-	-	-	-
6239	Lake Elbert Connections - Trail	326,731	1,390,498	260,000	3,628,767	-
6301	Other Capital Improvements	-	-	-	10,250,000	-
6301-730	Other Capital Improvements - Nora Mayo Hall	-	21,671	-	-	-
6306	Market Piazza - 4th St Surface Lot - Dog Park	1,621,728	502,268	180,000	-	-
6320	Ballfields	111,200	8,181,400	361,200	17,820,200	1,000,000
Capital Totals		5,993,483	24,612,193	1,238,315	53,482,837	1,000,000
Debt Service						
7102	Principal on Debt	-	115,188	115,188	119,285	449,528
7202	Interest on Debt	33,537	29,582	29,582	151,150	441,100
7302	Bond Issue Costs	-	-	-	41,666	-
Debt Service Totals		33,537	144,770	144,770	312,101	890,628
Reserves						
9500	Reserve for Contingencies	-	710,586	-	264,258	-
Reserves Totals		-	710,586	-	264,258	-
Cost Center 413 - 2015 Construction Fund Totals		6,027,020	25,467,549	1,383,085	54,059,196	1,890,628

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
6301	Other Capital Improvements	6,000,000	Building/Permitting Facility
		2,000,000	Rowdy Gaines Olympic Pool Renovations
		1,500,000	Nora Mayo Hall HVAC Renovations
		750,000	Lake Silver Abatement
7102	Principal on Debt	119,285	COL Energy Efficient Project (Utility Fund)
7202	Interest on Debt	25,485	COL Energy Efficient Project (Utility Fund)
		125,665	2024 Borrowing - Chain of Lakes
7302	Bond Issuance Costs	41,666	Chain of Lakes

THIS PAGE IS INTENTIONALLY LEFT BLANK

SOLID WASTE FUND

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Franchise Fee	34,891	28,000	28,000	29,000	29,000
Trash Pickup Charges	12,094	119,000	13,000	15,000	15,000
Residential	4,623,744	4,650,000	4,630,000	4,745,000	4,850,000
Commercial	3,564,373	3,555,000	3,470,000	3,557,000	3,640,000
Municipal	114,335	116,000	105,000	115,000	117,875
Private Hauler Roll Off Fees	123,633	120,000	100,000	120,000	120,000
Recycling	735,125	728,000	738,000	750,000	770,000
Roll-Off Pull Revenue	148,279	175,000	160,000	170,000	180,000
Miscellaneous Revenues	3,517	10,400	21,895	4,000	1,000
Interest Earnings	34,242	10,000	165,000	80,000	80,000
Sales of Assets	-	-	5,853	-	-
TOTAL	9,394,233	9,511,400	9,436,748	9,585,000	9,802,875
EXPENDITURES					
Commercial Collection	2,147,284	3,013,370	3,204,027	2,618,393	2,457,793
Residential Collection	4,238,306	6,262,599	5,047,349	6,232,940	5,630,700
Transfer to Self Insurance Fund	27,800	29,598	29,598	-	-
Non-Departmental	1,769,285	569,269	570,569	663,016	663,016
TOTAL	9,410,675	11,102,836	10,079,543	10,742,349	9,979,509
EXCESS OF REVENUES					
Over <Under> Expenditures:	(16,442)	(1,591,436)	(642,795)	(1,157,349)	(176,634)
BEGINNING UNASSIGNED					
Beginning Unrestricted Cash:	2,974,828	2,958,386	2,958,386	2,315,591	1,158,242
ENDING UNASSIGNED					
Ending Unrestricted Cash:	2,958,386	1,366,950	2,315,591	1,158,242	981,608

MISSION STATEMENT

To provide the citizens of Winter Haven with an efficient waste reduction, recycling, and disposal system, which protects the public health, safety, and human environment of Winter Haven.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Maintain public health through quality solid waste services.	# of customer interactions (i.e. cans emptied)	Quality of Life
	Total # of customers	Quality of Life
	Tonnage collected.	Quality of Life
	% of solid waste collection routes completed on time.	Quality of Life
	Tonnage of litter collected through roadside crews & collection events.	Quality of Life
	Number of events for special disposals	Quality of Life

SOLID WASTE FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Franchise Fees						
313700-000	Franchise Fee-Solid Waste	34,891	28,000	28,000	29,000	29,000
Franchise Fees Totals		34,891	28,000	28,000	29,000	29,000
Misc - Physical Environment						
343411-000	SW-Trash Pickup Charges	12,094	119,000	13,000	15,000	15,000
343412-000	SW-Residential	4,623,744	4,650,000	4,630,000	4,745,000	4,850,000
343413-000	SW-Commercial	3,564,373	3,555,000	3,470,000	3,557,000	3,640,000
343414-000	SW-Municipal	114,335	116,000	105,000	115,000	117,875
343452-000	SW-Other Revenue	354	1,000	-	1,000	1,000
343453-000	SW-Private Hauler Roll Off Fees	123,633	120,000	100,000	120,000	120,000
343618-050	Late Fees	3,164	5,000	-	3,000	-
343700-000	SW-Recycling Fee Residential	547,170	538,000	550,000	560,000	580,000
343700-050	SW Recycling Fee Commercial	187,957	190,000	188,000	190,000	190,000
343900-500	Misc Sales - Recycling material	-	4,000	-	-	-
343900-600	SW-Pull Rate Recycle (Other)	(1)	400	-	-	-
343900-650	SW-Roll-Off Pull Revenue	148,279	175,000	160,000	170,000	180,000
Misc - Physical Environment Totals		9,325,101	9,473,400	9,216,000	9,476,000	9,693,875
Interest Earnings						
361100-000	Interest on Investments	34,242	10,000	165,000	80,000	80,000
361102-000	Interest-Meter Deposit	(1)	-	-	-	-
Interest Earnings Totals		34,242	10,000	165,000	80,000	80,000
Misc - Sales						
364414-000	Sale of Assets-Capital	-	-	5,853	-	-
Misc - Sales Totals		-	-	5,853	-	-
Misc - Other Revenues						
346900-100	Hurricane Receipts - Insurance	-	-	21,895	-	-
Misc - Other Revenues Totals		-	-	21,895	-	-
REVENUE TOTALS		9,394,233	9,511,400	9,436,748	9,585,000	9,802,875

SOLID WASTE FUND - COMMERCIAL COLLECTION - 401-09-306

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	500,467	547,181	440,950	534,323	534,323
1401	Overtime	13,686	8,200	26,530	13,000	13,000
2101	FICA Taxes	37,492	42,487	34,442	41,870	41,870
2201	General Pension Fund Contrib	87,935	66,553	60,716	35,498	35,498
2204	401(a) Pension Contribution	13,922	17,951	17,842	37,566	37,566
2301	Life, Health & Vision Insurance	113,881	143,610	80,179	150,744	150,744
2302	Director's Life & Disability	404	888	-	888	888
2303	Disability Benefit - 401(a) Participants	251	431	355	632	632
2401	Workers' Compensation	13,628	12,075	12,075	17,094	17,094
2900	Education Benefit	-	3,400	-	3,400	3,400
Personnel Services Totals		781,664	842,776	673,089	835,015	835,015
Operating Services						
3105	Prof.Svc.-Other	32,706	41,000	25,000	41,000	41,000
3401	Contract Svc.-Custodial	2,224	7,600	4,000	7,600	7,600
3404	Contract Svc. - Other	16,672	-	2,500	-	-
3406	Interdept Billing / Filing Fee	32,209	30,000	35,000	35,000	35,000
3407	Ins.-Claims Deductibles	3,537	-	1,101	-	-
4001	Travel-Non local	1,427	3,000	3,000	3,000	3,000
4003	Training-Required-Instructional	-	2,000	1,000	4,000	2,000
4004	Travel-Local Mileage & Comm. Exp	9	100	-	100	100
4101	Telecommunication	-	-	-	15,000	-
4201	Postage	215	300	50	300	300
4301	Utility Svcs - Electric	9,176	10,500	9,000	9,500	10,100
4302	Utility Svcs - Water	7,564	6,000	8,000	8,200	8,400
4303	Utility Svcs - Sewer	1,301	1,350	1,300	1,300	1,300
4305	Utility Svcs - Refuse	981	900	1,000	1,000	1,100
4406	County Landfill	693,962	720,000	700,000	740,000	740,000
4601	Rep & Mtn Equipment	-	1,000	-	1,000	1,000
4602	Rep & Mtn Building & Grounds	14,361	10,000	7,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	120,000	40,000	60,000	30,000
4606	Rep & Mtn Vehicle Base Cost	73,264	67,800	67,800	82,848	82,848
4607	Rep & Mtn Automotive Parts	129,890	118,000	118,000	118,000	118,000
4608	Rep & Mtn Automotive Labor	108,566	100,000	140,000	120,000	100,000
4620	Rep & Mtn Contracts	1,622	2,900	2,900	2,900	2,900
4631	Rep & Mtn Container & Hobo Repl	64,425	73,000	70,000	75,000	48,000

SOLID WASTE FUND - COMMERCIAL COLLECTION - 401-09-306

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4702	Printing & Binding	370	600	600	600	600
4802	Promotional/Marketing	-	100	4,755	100	100
4803	Community Involvement	33	-	-	-	-
5101	Office Supplies	1,796	1,300	1,300	1,000	1,000
5102	Tools,Equip under \$1,000	17,479	48,000	48,000	48,000	30,000
5203	Motor Fuels & Lubricants	139,716	150,000	150,000	160,000	160,000
5204	Copier Use & Supplies	1,736	1,600	1,600	1,600	1,600
5208	Uniform, Protect Clothing	2,214	3,200	3,200	3,200	3,200
5209	Housekeeping Supplies	1,340	1,850	1,850	1,850	1,850
5401	Memberships & Subscriptions	2,389	1,800	1,800	1,800	1,800
5402	IT Subscriptions, Licenses, Maintenance Renewals	277	-	375	34,500	34,500
5404	Employee Dev-Material & Training	1,892	3,100	1,000	2,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	-	1,500	1,500	500	500
5406	Employee Dev-Food & Supplies	91	200	200	200	200
5407	Employee Dev-Recog & Apprec	2,176	200	200	200	200
Operating Services Totals		1,365,620	1,528,900	1,453,031	1,591,298	1,480,198
Capital						
6301	Other Capital Improvements	-	-	839,973	-	-
6402	Machinery & Equipment	-	463,760	60,000	49,500	-
6403	Capital Depletion Reserve	-	170,434	170,434	135,080	135,080
Capital Totals		-	634,194	1,070,407	184,580	135,080
Grant & Aid						
8203	Keep Winter Haven Beautiful	-	7,500	7,500	7,500	7,500
Grant & Aid Totals		-	7,500	7,500	7,500	7,500
Cost Center 306 - Commercial Collection Totals		2,147,284	3,013,370	3,204,027	2,618,393	2,457,793

SOLID WASTE FUND - COMMERCIAL COLLECTION - 401-09-306

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	40.50 -	0.80		0.80	0.80		0.80	0.80		0.80
Assistant Public Works Director	37	36.74 - 45.86	0.20		0.20	0.20		0.20	0.20		0.20
Solid Waste Superintendent	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Commercial Collection Crew Leader	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Ecosystem and Asset Analyst	27	22.56 - 28.17	0.10		0.10	0.10		0.10	0.10		0.10
Admin Support Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.20		0.20
Commercial Refuse Operator	21	16.85 - 21.03	4.00		4.00	4.00		4.00	5.00		5.00
Diversified Operator	21	16.85 - 21.03	1.00		1.00	2.00		2.00	1.00		1.00
Container Technician	21	16.85 - 21.03				0.50		0.50	0.50		0.50
Total Commercial Collection			9.10	0.00	9.10	10.60	0.00	10.60	10.80	0.00	10.80

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	41,000	Solid Waste Consulting
4605	Rep & Mtn Spec - Bud Detailed Only	60,000	Solid Waste Facility Improvements
6402	Machinery & Equipment	37,500	Container Technician Vehicle (50/50 split)
		12,000	Key Safe Locker
8203	Keep Winter Haven Beautiful	7,500	Grant & Aid

SOLID WASTE FUND - RESIDENTIAL COLLECTION - 104-09-307

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	798,281	1,264,690	988,676	1,381,093	1,381,093
1401	Overtime	109,778	83,000	150,964	83,000	83,000
2101	FICA Taxes	64,558	103,099	81,915	112,003	112,003
2201	General Pension Fund Contrib	51,237	34,354	38,347	43,677	43,677
2204	401(a) Pension Contribution	43,968	76,047	58,719	82,063	82,063
2301	Life, Health & Vision Insurance	266,810	488,492	290,077	521,586	521,586
2302	Director's Life & Disability	404	-	-	-	-
2303	Disability Benefit - 401(a) Participants	1,197	1,825	1,397	1,970	1,970
2401	Workers' Compensation	34,116	36,381	36,381	55,526	55,526
Personnel Services Totals		1,370,348	2,087,888	1,646,476	2,280,918	2,280,918
Operating Services						
3105	Prof.Svc.-Other	19,027	80,000	45,000	50,000	30,000
3401	Contract Svc.-Custodial	-	-	-	7,500	-
3404	Contract Svc. - Other	439,814	100,000	315,000	50,000	-
3406	Interdept Billing / Filing Fee	42,099	36,000	42,000	36,000	36,000
3407	Ins.-Claims Deductibles	18,742	-	28,080	-	-
4001	Travel-Non local	1,368	4,000	4,000	2,000	2,000
4003	Training-Required-Instructional	-	5,000	1,400	3,500	3,500
4004	Travel-Local Mileage & Comm. Exp	-	100	-	100	100
4101	Telecommunication	-	2,880	-	15,000	2,880
4401	Rentals & Leases	543	-	-	37,820	37,820
4406	County Landfill	897,996	1,400,000	960,000	1,000,000	1,000,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	120,000	40,000	60,000	30,000
4606	Rep & Mtn Vehicle Base Cost	214,033	214,716	214,716	189,132	189,312
4607	Rep & Mtn Automotive Parts	254,731	257,000	257,000	257,000	257,000
4608	Rep & Mtn Automotive Labor	248,621	165,000	165,000	165,000	165,000
4631	Rep & Mtn Container & Hobo Repl	-	3,000	1,000	8,000	8,000
4702	Printing & Binding	4,357	7,000	5,000	7,000	7,000
4801	Advertising	-	-	8,845	-	-
4802	Promotional/Marketing	-	-	22,465	-	-
4803	Community Involvement	57	-	-	-	-
5101	Office Supplies	1,245	1,600	1,600	1,600	300
5102	Tools,Equip under \$1,000	2,678	-	28,000	7,000	-
5203	Motor Fuels & Lubricants	348,976	350,000	350,000	350,000	350,000
5208	Uniform, Protect Clothing	7,029	13,000	13,000	13,000	13,000

SOLID WASTE FUND - RESIDENTIAL COLLECTION - 104-09-307

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5209	Housekeeping Supplies	587	700	700	700	700
5230	Residential/Commercial Containers	365,426	500,500	400,000	350,500	350,500
5401	Memberships & Subscriptions	320	800	800	800	800
5402	IT Subscriptions, Licenses, Maintenance Renewals	-	-	3,852	34,500	34,500
5404	Employee Dev-Material & Training	5	9,100	100	7,100	7,100
5405	Empl Dev-Books,Accreditation,Assessmt	-	1,500	1,500	500	500
5406	Employee Dev-Food & Supplies	76	250	250	250	250
5407	Employee Dev-Recog & Apprec	229	450	450	450	450
Operating Services Totals		2,867,958	3,272,596	2,909,758	2,654,452	2,526,712
Capital						
6402	Machinery & Equipment	-	411,000	-	474,500	-
6403	Capital Depletion Reserve	-	483,615	483,615	815,570	815,570
Capital Totals		-	894,615	483,615	1,290,070	815,570
Grant & Aid						
8203	Keep Winter Haven Beautiful	-	7,500	7,500	7,500	7,500
Grant & Aid Totals		-	7,500	7,500	7,500	7,500
Cost Center 307 - Residential Collection Totals		4,238,306	6,262,599	5,047,349	6,232,940	5,630,700

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	36.74 - 45.86	0.30		0.30	0.30		0.30	0.30		0.30
Residential Collection Crew Leader	23	18.57 - 23.18	3.00		3.00	3.00		3.00	3.00		3.00
Assistant Solid Waste Superintendent	30	26.70 - 32.89				1.00		1.00			1.00
Business and Special Initiatives Analyst	26	21.49 - 26.82						0.20			0.20
Litter Control Coordinator	22	17.69 - 22.07						1.00			1.00
Solid Waste Customer Services Coordinator	21	16.85 - 21.03	2.00		2.00	1.00		1.00	1.00	1.00	1.50
Recycling Driver/Operator	21	16.85 - 21.03	1.00		1.00						
Driver Collector	20	16.03 - 20.02	13.00		13.00	14.00		14.00	14.00		14.00
Diversified Operator	21	16.85 - 21.03	3.00	1.00	3.50	3.00	1.00	3.50	3.00	1.00	3.50
Trashmaster Operator	19	15.28 - 19.07	7.00		7.00	7.00		7.00	7.00		7.00
SW Customer Service Representative III	20	16.03 - 20.02	1.00		1.00	1.00		1.00	1.00		1.00
Container Technician	21	16.85 - 21.03				0.50		0.50	0.50		0.50
Total Residential Collection			30.30	1.00	30.80	30.80	1.00	31.30	32.00	2.00	33.00

FTE Change: Litter Control Coordinator - 1.00 FTE

SOLID WASTE FUND - RESIDENTIAL COLLECTION - 104-09-307

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	50,000	Solid Waste Consulting
3404	Contract Svc. - Other	50,000	Temporary Solid Waste Workers
4605	Rep & Mtn Spec - Bud Detailed Only	60,000	Solid Waste Facility Improvements
6402	Machinery & Equipment	350,000	Automatic Sideload Garbage Truck
		45,000	Crew Truck
		37,500	Container Technician Vehicle (50/50 split)
		30,000	2 Kubota RTVX900 Utility Vehicles
		12,000	Key Safe Locker
8203	Keep Winter Haven Beautiful	7,500	Grant & Aid

SOLID WASTE FUND - NON-DEPARTMENTAL - 401-80-965

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
2301	Life, Health & Vision Insurance	(191,626)	-	-	-	-
Personnel Services Totals		(191,626)	-	-	-	-
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	-	1,277	-	2,030	2,030
4607	Rep & Mtn Automotive Parts	-	667	-	395	395
4608	Rep & Mtn Automotive Labor	-	572	-	656	656
4624	Rep & Mtn Outside Svc	-	-	-	1,157	1,157
4905	Refunds & Interest	-	-	-	2,614	2,614
5203	Motor Fuels & Lubricants	-	952	-	-	-
5248	Hurricane Expense	-	-	4,750	-	-
Operating Services Totals		-	3,468	4,750	6,852	6,852
Miscellaneous						
9400	Depreciation	1,001,699	-	-	-	-
9700	Audit Fees	7,310	7,342	7,360	7,541	7,541
Miscellaneous Totals		1,009,009	7,342	7,360	7,541	7,541
Transfers						
9109	Transfer to Self Insurance	27,800	29,598	29,598	-	-
9196	Transfer to 2015 Construction Fund	14,796	-	-	-	-
9200	Transfer to Dark Fiber Fund	8,400	8,400	8,400	13,825	13,825
Transfers Totals		50,996	37,998	37,998	13,825	13,825
Admin Allocation Expenses						
9503	Admin-General Govt.	329,172	349,179	349,179	354,436	354,436
9900	General Fund Support	1,228,000	1,228,000	1,228,000	1,228,000	1,228,000
Admin Allocation Expenses Totals		1,557,172	1,577,179	1,577,179	1,582,436	1,582,436
Insurance						
4501	Ins.-Property	462	561	561	880	880
4502	Ins.-Liability & Umbrella	18,524	21,191	21,191	24,047	24,047
4506	Ins.-Other	1,674	2,382	2,382	2,406	2,406
4510	Ins.-Public Official's Liability	2,609	3,206	3,206	3,373	3,373
4590	Insurance - OPEB Expense Allocation	178,588	-	-	-	-
Insurance Totals		201,857	27,340	27,340	30,706	30,706
Internal Svc Charges						
9102	Facility Maintenance	5,688	5,169	5,169	27,928	27,928
9105	Human Resources	42,373	69,779	69,779	126,074	126,074
9107	Technology Services	83,081	98,592	98,592	95,654	95,654
Internal Svc Charges Totals		131,142	173,540	173,540	249,656	249,656

SOLID WASTE FUND - NON-DEPARTMENTAL - 401-80-965

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Pension Expenses						
3600	Pension Expense - GASB 68 Allocation	266,535	-	-	-	-
	Pension Expenditures Totals	266,535	-	-	-	-
	Cost Center 965 - Solid Waste Totals	3,025,085	1,826,867	1,828,167	1,891,016	1,891,016

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9200	Transfer to Dark Fiber Fund	13,825	Cost of Fiber to Facilities

THIS PAGE IS INTENTIONALLY LEFT BLANK

UTILITY FUND

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Water Sales	15,638,253	15,810,350	15,875,000	16,174,300	16,576,850
Sewer Charges	13,427,764	13,474,000	13,095,000	13,468,000	13,803,000
Hydrants / Fire Sprinklers	13,117	13,125	11,930	12,580	12,580
Service Charges / Set	1,397,492	1,472,800	1,371,200	1,416,200	1,416,200
Interest Earnings	558,986	218,700	2,059,650	796,000	398,000
Water / Sewer Connection Fees	5,962,467	3,800,000	5,200,000	5,400,000	5,400,000
Fees-Admin Acct Svc/Eng Inspection	1,295,913	1,200,000	1,340,000	1,360,000	1,360,000
Refuse Billing Fee	74,308	78,000	78,000	78,000	78,000
Miscellaneous Revenues	538,760	837,000	1,575,184	3,419,987	1,077,403
Contributions-Developers	6,040,840	-	-	-	-
Grants	786,490	2,690,000	2,762,280	4,205,233	-
Sale of Assets	420,000	1,505,000	-	483,000	10,000
Debt Proceeds	-	18,254,400	1,179,187	23,435,000	26,353,650
TOTAL	46,154,390	59,353,375	44,547,431	70,248,300	66,485,683
EXPENDITURES					
Customer Account Services	1,275,701	1,487,042	1,214,350	1,550,395	1,573,145
Water Plants	3,155,189	12,527,083	6,449,024	12,802,708	15,607,607
Wastewater Plant # 2	1,340,644	1,662,890	1,709,778	2,843,097	2,180,797
Utility Engineering	1,297,035	11,192,085	5,539,913	14,283,285	19,567,310
Administration	1,827,453	2,514,520	2,165,238	2,801,657	3,290,113
Wastewater Plant # 3	4,195,819	6,460,086	5,374,012	9,708,777	27,797,427
Utility Services Maintenance	3,119,048	5,634,512	3,018,340	8,002,973	11,273,973
Lift Stations/ WW Maintenance	2,320,470	17,056,318	4,727,800	16,879,515	12,132,215
Reuse Distribution	17,788	2,075,000	675,000	4,013,820	5,993,820
Meter Services	1,119,071	1,493,940	1,457,836	1,441,206	1,441,206
Non-Departmental	16,489,852	12,173,043	12,189,550	12,479,966	12,696,220
TOTAL	36,158,070	74,276,519	44,520,841	86,807,399	113,553,833
EXCESS OF REVENUES					
Over <Under> Expenditures:	9,996,320	(14,923,144)	26,590	(16,559,099)	(47,068,150)
BEGINNING UNASSIGNED					
Beginning Available Cash:	29,316,922	39,313,242	39,313,242	39,339,832	22,780,733
ENDING UNASSIGNED					
Ending Available Cash:	39,313,242	24,390,098	39,339,832	22,780,733	(24,287,417)

UTILITY FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Federal Grant Revenue						
331200-600	Grant - FEMA (Fed Emerg Mgmt)	-	-	-	400,000	-
Federal Grant Revenue Totals		-	-	-	400,000	-
Other Grant Revenue						
337200-400	Grant - Misc	84,400	2,490,000	2,140,000	-	-
337300-100	Grant - SWFWMD	166,937	200,000	-	675,000	-
338300-000	Grant - DEP	535,153	-	622,280	3,130,233	-
Other Grant Revenue Totals		786,490	2,690,000	2,762,280	3,805,233	-
Misc - Physical Environment						
343343-900	Fees-Admin Acct Svc/Eng Inspect.	1,295,913	1,200,000	1,340,000	1,360,000	1,360,000
343618-050	Late Fees	504,513	550,000	640,000	620,000	620,000
343900-500	Misc Sales - Recycling material	2,067	-	3,199	1,000	1,000
Misc - Physical Environment Totals		1,802,493	1,750,000	1,983,199	1,981,000	1,981,000
Interest Earnings						
361100-000	Interest on Investments	274,229	100,000	1,100,000	400,000	200,000
361100-200	Interest - Leased Assets	33,460	-	-	-	-
361102-000	Interest-Meter Deposit	40,152	20,000	127,650	-	-
361103-000	Interest-Bond Investment	49,744	20,000	160,000	60,000	30,000
361103-500	Interest on Reuse Investment Account - In Lieu of Installation	3,862	1,700	32,000	16,000	8,000
361104-000	Interest on Wastewater Exp. Fee	109,587	50,000	400,000	200,000	100,000
361105-000	Interest on Water Exp.	17,289	7,000	80,000	40,000	20,000
361106-000	Interest on Renewal & Repl.	30,664	20,000	160,000	80,000	40,000
Interest Earnings Totals		558,986	218,700	2,059,650	796,000	398,000
Misc - Sales						
364413-000	Sale of Assets-Surplus	42,000	5,000	-	5,000	5,000
364414-000	Sale of Assets-Capital	-	1,500,000	-	478,000	5,000
Misc - Sales Totals		42,000	1,505,000	-	483,000	10,000
Misc - Other Revenues						
346900-100	Hurricane Receipts - Insurance	-	-	111,190	-	-
363100-000	Contributions- Developers	6,040,840	-	-	-	-
366100-000	Donation	1,000	-	-	-	-
369000-000	Miscellaneous Revenue	22,218	15,000	6,128	2,492,584	6,000
369000-414	Utility Repair to Lines/Equipment	1,796	-	-	-	-
369000-415	NSF Fee Recoveries	20,029	15,000	20,000	20,000	20,000
369000-416	Recovery-Accounts No Longer Current	31,655	30,000	16,525	16,000	160,000
369000-417	Service Line Warranty Royalty	4,922	-	5,361	5,000	5,000

UTILITY FUND

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
369006-000	Other Revenue	40,384	50,000	3,500	50,000	50,000
369900-000	Lien Search Fee	26,865	20,000	20,000	20,000	20,000
369908-000	SW-Refuse Billing	74,308	78,000	78,000	78,000	78,000
389800-000	Payment in Lieu of Reuse Line Installation	202,876	125,000	606,146	125,000	125,000
Misc - Other Revenues Totals		6,466,894	333,000	866,850	2,806,584	464,000
Debt Proceeds						
384000-000	Debt Proceeds	-	18,254,400	1,179,187	23,435,000	26,353,650
Debt Proceeds Totals		-	18,254,400	1,179,187	23,435,000	26,353,650
Misc - Rent and Royalty						
362100-000	Rental-Misc Other	58,434	32,000	68,509	70,403	70,403
Misc - Rent and Royalty Totals		58,434	32,000	68,509	70,403	70,403
Water Revenues						
343611-000	Water/Resid/Inside City	5,828,267	5,857,800	6,000,000	6,180,000	6,334,500
343611-500	Water/Reuse/Res/Inside	411,139	347,450	400,000	410,000	420,250
343612-000	Water/Resid/Outside City	4,396,171	4,531,000	4,550,000	4,620,000	4,735,500
343613-000	Water Comm/Inside City	3,563,186	3,550,000	3,560,000	3,565,000	3,654,000
343613-500	Water/Reuse/Com/Inside	66,712	65,500	45,000	53,300	54,600
343614-000	Water/Comm/Outside City	843,228	962,400	900,000	915,000	937,000
343615-000	Water/Munic./Inside City	528,308	494,200	420,000	430,000	440,000
343615-500	Water/Reuse/Muni/Inside	1,243	2,000	-	1,000	1,000
343617-000	UT Service Charges - Inside City	372,882	134,500	310,000	320,000	320,000
343617-050	Reconnect Fee - Inside	207,597	259,000	260,000	265,000	265,000
343617-100	Reconnect Fee - Outside	94,184	134,200	110,000	125,000	125,000
343617-500	UT Service Charges - Reuse Water	1,200	1,200	1,200	1,200	1,200
343618-000	UT Service Charges - Outside City	169,048	156,000	160,000	165,000	165,000
343619-000	Water-Fees-Tap and Meter Set	552,581	787,900	530,000	540,000	540,000
343619-050	Water-Fee-Water System Expansion	1,213,425	800,000	1,200,000	1,300,000	1,300,000
343620-000	Water-Fee-Water Line Extension	-	-	74,626	-	-
343621-000	Water-Fee-Prvt Hydrants-IS	7,989	8,000	8,000	8,000	8,000
343622-000	Water-Fee-Prvt Hydrants-OS	225	145	150	180	180
343623-000	Water-Fee-Fire Sprinklers-IS	4,697	4,800	3,600	4,200	4,200
343624-000	Water-Fee-Fire Sprinklers-OS	205	180	180	200	200
Water Revenues Totals		18,262,288	18,096,275	18,532,756	18,903,080	19,305,630
Sewer Revenues						
343619-150	Sewer-Fee-Sewer Tap Inspection	4,499	20,000	20,000	24,000	24,000
343631-000	Sewer/Resid./Inside	6,613,817	6,640,000	6,400,000	6,660,000	6,826,000
343632-000	Sewer/Resid./Outside	2,171,407	2,290,000	2,100,000	2,120,000	2,173,000
343633-000	Sewer/Comm./Inside	3,616,198	3,525,000	3,525,000	3,600,000	3,690,000

UTILITY FUND

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
343634-000	Sewer/Comm./Outside City	919,729	900,000	950,000	960,000	984,000
343635-000	Sewer/Munic./Inside	102,113	99,000	100,000	104,000	106,000
343636-000	Sewer-Fee-Wastewater Sys. Expan	4,749,042	3,000,000	4,000,000	4,100,000	4,100,000
	Sewer Revenues Totals	18,176,806	16,474,000	17,095,000	17,568,000	17,903,000
	REVENUE TOTALS	46,154,390	59,353,375	44,547,431	70,248,300	66,485,683

MISSION STATEMENT

To provide accurate, courteous and timely billing and responses to all customers, both internal and external.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide quality customer service.	Average call times.	Responsible Government
	Number of meters installed	Infrastructure
	# of after-hours calls answered	Responsible Government
	# of Same Day Turn Ons	Quality of Life

UTILITY FUND - CUSTOMER SERVICE - 402-03-918

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	619,758	690,448	613,693	740,336	740,336
1401	Overtime	18,719	12,000	19,327	18,000	20,000
2101	FICA Taxes	47,107	53,738	46,709	58,013	58,013
2201	General Pension Fund Contrib	80,341	63,682	63,017	82,954	82,954
2204	401(a) Pension Contribution	29,773	33,975	29,854	36,540	36,540
2301	Life, Health & Vision Insurance	139,725	121,021	136,744	187,419	187,419
2303	Disability Benefit - 401(a) Participants	704	815	665	877	877
2401	Workers' Compensation	696	649	649	908	908
2501	Unemployment Compensation	(1,449)	-	-	-	-
Personnel Services Totals		935,375	976,328	910,658	1,125,047	1,127,047
Operating Services						
3105	Prof.Svc.-Other	-	-	-	30,000	30,000
3404	Contract Svc. - Other	17,577	80,092	50,000	65,200	75,700
4001	Travel-Non local	5,476	9,500	6,500	9,500	9,500
4003	Training-Required-Instructional	3,492	8,000	5,000	8,000	8,000
4101	Telecommunication	4,074	4,200	4,200	4,500	4,750
4201	Postage	171,420	155,000	175,000	180,000	190,000
4401	Rentals & Leases	596	680	700	700	700
4601	Rep & Mtn Equipment	60	100	100	100	100
4602	Rep & Mtn Building & Grounds	263	1,000	300	500	500
4606	Rep & Mtn Vehicle Base Cost	2,592	2,592	2,592	3,936	3,936
4607	Rep & Mtn Automotive Parts	-	1,000	750	1,000	1,000
4608	Rep & Mtn Automotive Labor	-	1,000	800	1,000	1,000
4702	Printing & Binding	43,010	49,000	45,000	49,000	49,000
5101	Office Supplies	2,174	3,100	2,000	3,100	3,100
5102	Tools,Equip under \$1,000	3,053	5,500	2,000	6,000	6,000
5203	Motor Fuels & Lubricants	401	500	350	500	500
5204	Copier Use & Supplies	2,568	2,000	2,000	2,000	2,000
5206	Software & Internal Upgrades	79,710	100,000	-	50,000	50,000
5208	Uniform, Protect Clothing	1,398	2,250	2,250	2,250	2,250
5209	Housekeeping Supplies	393	800	500	800	800
5218	Inventory-Central Stores Other	7	-	-	-	-
5401	Memberships & Subscriptions	179	350	350	350	350
5407	Employee Dev-Recog & Apprec	1,733	1,500	1,000	2,000	2,000
5985	Over / Short	149	500	250	-	-
Operating Services Totals		340,326	428,664	301,642	420,436	441,186

UTILITY FUND - CUSTOMER SERVICE - 402-03-918

Capital						
6402	Machinery & Equipment	-	82,050	2,050	-	-
6403	Capital Depletion Reserve	-	-	-	4,912	4,912
Capital Totals		-	82,050	2,050	4,912	4,912
Cost Center 918 - Customer / Account Services Totals		1,275,701	1,487,042	1,214,350	1,550,395	1,573,145

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Utility Customer Services Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00		1.00	
Assistant Utility Customer Services Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	
Utility Billing Coordinator	23	18.57 - 23.18	1.00		1.00	1.00		1.00		1.00	
Utility Customer Service Supervisor	25	20.46 - 25.55	1.00		1.00	1.00		1.00		1.00	
Utility Payment Services Supervisor	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Administrative Systems Coordinator	25	20.46 - 25.55							1.00		1.00
New Build Coordinator	20	16.03 - 20.02	1.00		1.00	1.00		1.00		1.00	
Utility Billing Clerk	20	16.03 - 20.02	1.00		1.00	1.00		1.00		1.00	
US Customer Service Rep. II	19	15.28 - 19.07	2.00		2.00	2.00		2.00		2.00	
Billing Assistant Clerk	18	14.55 - 18.16							1.00		1.00
Utility Billing Supervisor	25	20.46 - 25.55									
Total Customer Account Services			17.00	0.00	17.00	17.00	0.00	17.00	18.00	0.00	18.00

FTE Change: Billing Assistant Clerk - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	30,000	Processing Services with Polk County Tax Collector

MISSION STATEMENT

Efficiently provide the citizens of the greater Winter Haven area with a safe, high quality and affordable drinking water supply with a strong customer focus and in compliance with regulatory mandates.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide access to clean, potable water	Consumer Confidence Report	Responsible Government
	# of Water Quality Complaints	Quality of Life
	# of customers - water	Infrastructure
	# of Precautionary BWN	Community Safety
	Number of water sampling tests completed	Community Safety
Emergency Responses	# of emergency responses conducted	Infrastructure
Availability of Water Resources	Capacity utilized	Responsible Government
	% of permitted capacity utilized (calculated from above metric)	Responsible Government

UTILITY FUND - WATER TREATMENT PLANTS - 402-08-301

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	582,323	651,941	537,656	672,617	672,617
1401	Overtime	17,893	27,000	26,399	30,000	30,000
2101	FICA Taxes	43,393	51,939	41,113	53,750	53,750
2201	General Pension Fund Contrib	98,494	61,168	64,683	84,208	84,208
2204	401(a) Pension Contribution	19,348	25,187	16,885	24,310	24,310
2301	Life, Health & Vision Insurance	140,444	118,499	130,017	200,712	200,712
2303	Disability Benefit - 401(a) Participants	453	604	390	583	583
2401	Workers' Compensation	15,969	13,531	13,531	14,558	14,558
Personnel Services Totals		918,317	949,869	830,674	1,080,738	1,080,738
Operating Services						
3105	Prof.Svc.-Other	58,894	150,000	100,000	145,000	120,000
3404	Contract Svc. - Other	66,778	85,758	100,000	337,758	337,758
3407	Ins.-Claims Deductibles	-	5,000	-	5,000	5,000
4001	Travel-Non local	1,652	750	750	2,000	2,000
4003	Training-Required-Instructional	14,116	11,000	2,000	10,000	10,000
4201	Postage	105	100	100	150	150
4202	Freight & Express Charges	164	400	400	600	600
4301	Utility Svcs - Electric	607,258	525,000	630,000	667,600	707,600
4302	Utility Svcs - Water	135,414	54,000	29,800	51,200	52,600
4303	Utility Svcs - Sewer	1,169	2,500	1,400	1,400	1,500
4305	Utility Svcs - Refuse	23,269	35,000	23,000	25,600	26,300
4601	Rep & Mtn Equipment	193,004	150,000	150,000	200,000	200,000
4602	Rep & Mtn Building & Grounds	73,554	100,000	100,000	100,000	150,000
4605	Rep & Mtn Spec-Bud Detailed Only	530,593	1,075,000	600,000	1,200,000	485,000
4606	Rep & Mtn Vehicle Base Cost	11,480	10,320	10,320	10,320	10,320
4607	Rep & Mtn Automotive Parts	3,024	5,000	5,000	5,000	6,000
4608	Rep & Mtn Automotive Labor	2,742	6,000	5,000	5,000	6,000
4620	Rep & Mtn Contracts	1,415	3,500	3,500	3,500	3,500
4621	Rep & Mtn Seed & Sod	-	100	-	100	100
4622	Rep & Mtn Landscape Material	-	100	-	100	100
4624	Rep & Mtn Outside Svc	390	-	-	500	500
4702	Printing & Binding	5,420	6,500	6,500	6,500	7,000
4960	License	100	1,125	1,000	500	1,200
5101	Office Supplies	1,850	1,000	2,000	2,000	2,000
5102	Tools,Equip under \$1,000	3,741	4,000	4,000	5,000	5,000

UTILITY FUND - WATER TREATMENT PLANTS - 402-08-301

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5200	Non-Capital Equip \$1,000-\$4,999	1,364	4,000	6,000	4,000	4,000
5203	Motor Fuels & Lubricants	17,867	16,000	15,000	18,000	20,000
5204	Copier Use & Supplies	81	100	100	100	200
5205	Motor Fuel, Non Motor Pool	9,280	8,000	8,000	10,000	15,000
5206	Software & Internal Upgrades	-	65,000	65,000	65,000	65,000
5208	Uniform, Protect Clothing	6,487	6,500	7,000	8,000	8,000
5209	Housekeeping Supplies	1,972	1,500	1,500	2,000	3,000
5215	Chemicals	426,025	518,681	525,000	750,000	750,000
5216	Laboratory Supplies	24,039	18,000	12,000	15,000	15,000
5218	Inventory-Central Stores Other	2,434	7,000	3,000	5,000	5,000
5401	Memberships & Subscriptions	79	700	400	700	1,000
5404	Employee Dev-Material & Training	11,109	1,300	1,300	1,300	2,000
Operating Services Totals		2,236,872	2,878,934	2,419,070	3,663,928	3,028,428
Capital						
6101	Land	-	-	1,000	-	-
6301	Other Capital Improvements	-	8,655,000	3,000,000	7,950,000	11,450,000
6311	Professional Service-Capitalized	-	-	155,000	-	-
6402	Machinery & Equipment	-	-	-	59,601	-
6403	Capital Depletion Reserve	-	43,280	43,280	48,441	48,441
Capital Totals		-	8,698,280	3,199,280	8,058,042	11,498,441
Cost Center 301 - Water Plants Totals		3,155,189	12,527,083	6,449,024	12,802,708	15,607,607

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Water Plant Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00		1.00	
Water Plant Chief Operator	32	28.78 - 35.93	2.00		2.00	2.00		2.00		2.00	
Water Plant Operator A	26	21.49 - 26.82	1.00		1.00	1.00		1.00		1.00	
Water Plant Operator B	24	19.49 - 24.33	5.00		5.00	3.00		3.00	2.00	2.00	
Water Plant Operator C	22	17.69 - 22.07	4.00		4.00	5.00		5.00	5.00	5.00	
Water Plant Operator Trainee	18	14.55 - 18.16				1.00		1.00	2.00	2.00	
Maintenance Mechanic II	21	16.85 - 21.03	1.00		1.00	1.00		1.00	1.00	1.00	
Total Water Plants			14.00	0.00	14.00	14.00	0.00	14.00	14.00	14.00	

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	80,000	Outside Lab Analysis
		40,000	University Research Project
		25,000	UCMR Testing
4605	Rep & Mtn Spec - Bud Detailed Only	500,000	Inwood GST Repairs
		200,000	Camera at Plants
		100,000	Rebuild Parts Room at Fairfax
		100,000	Eloisewood & Winterset GST Repairs
		100,000	Inspect/Repair Well Pumps
		100,000	Risk & Resilience Projects
		75,000	Inspect GST
		25,000	Replace Flow Meters
6301	Other Capital Improvements	4,000,000	Pollard Rd WTP
		2,000,000	Cypresswood WTP
		600,000	Dundee/Haines City Interconnect
		500,000	Replacement HSP #1 - Inwood
		300,000	Eagle Lake Interconnect
		250,000	Fairfax WTP Antenna Replacement
		200,000	Haines City Interconnect
6402	Machinery & Equipment	36,949	Capital Depletion Shortage #3244
		22,652	Capital Depletion Shortage #3953

MISSION STATEMENT

Protect the public health, welfare and safety by properly maintaining the City’s Wastewater Plant #2 facility in an efficient manner, while protecting our natural environment.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Maintain community safety through sewer infrastructure	# of Sanitary Sewer Backups	Infrastructure
	# of Reported Sanitary Sewer Overflows	Infrastructure
	# of homes converted from septic to sewer	Infrastructure
Proactive, innovative system maintenance	# of smart covers deployed	Infrastructure
	# of overflows prevented by smart covers	Infrastructure
Availability of Water Resources	Wastewater Capacity utilized	Responsible Government
	% of permitted wastewater capacity utilized (calculated from above metric)	Responsible Government
	Gallons of reuse water utilized	Responsible Government
	Gallons of irrigation water saved	Environmental Stewardship

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	326,225	334,349	277,657	338,383	338,383
1401	Overtime	26,655	19,500	52,668	30,000	30,000
2101	FICA Taxes	26,195	28,092	24,772	28,181	28,181
2201	General Pension Fund Contrib	77,712	58,317	48,063	31,977	31,977
2204	401(a) Pension Contribution	8,960	9,320	10,135	17,610	17,610
2301	Life, Health & Vision Insurance	64,344	69,346	51,587	80,183	80,183
2303	Disability Benefit - 401(a) Participants	210	224	228	423	423
2401	Workers' Compensation	5,216	4,968	4,968	6,069	6,069
Personnel Services Totals		535,517	524,116	470,078	532,826	532,826
Operating Services						
3101	Prof. Svc.-Engineering	-	85,000	40,000	30,000	30,000
3105	Prof.Svc.-Other	20,121	30,000	20,000	35,000	35,000
3404	Contract Svc. - Other	103,895	173,850	150,000	265,454	265,454
3407	Ins.-Claims Deductibles	-	-	172,026	-	-
4001	Travel-Non local	1,153	1,500	1,500	1,500	1,500
4003	Training-Required-Instructional	1,034	1,500	1,500	1,500	1,500
4201	Postage	775	900	450	450	450
4202	Freight & Express Charges	-	250	-	450	450
4301	Utility Svcs - Electric	176,651	176,000	199,200	211,100	223,800
4305	Utility Svcs - Refuse	-	-	400	-	-
4401	Rentals & Leases	67	4,000	18,000	15,000	15,000
4601	Rep & Mtn Equipment	68,026	100,000	120,000	175,000	175,000
4602	Rep & Mtn Building & Grounds	3,610	10,000	5,000	5,000	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	242,207	298,000	200,000	675,000	600,000
4606	Rep & Mtn Vehicle Base Cost	3,288	3,288	3,288	3,288	3,288
4607	Rep & Mtn Automotive Parts	211	2,000	200	2,000	2,000
4608	Rep & Mtn Automotive Labor	459	1,500	200	1,500	1,500
4620	Rep & Mtn Contracts	2,231	4,000	4,000	4,000	4,000
4624	Rep & Mtn Outside Svc	420	-	-	-	-
4960	License	300	1,000	500	1,000	1,000
5101	Office Supplies	1,111	1,200	500	1,200	1,200
5102	Tools,Equip under \$1,000	6,004	5,000	5,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	-	4,000	2,000	2,000	2,000
5203	Motor Fuels & Lubricants	1,650	2,000	2,000	2,000	2,000

UTILITY FUND - WASTEWATER TREATMENT PLANT #2 - 402-08-304

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5204	Copier Use & Supplies	30	100	100	100	100
5205	Motor Fuel, Non Motor Pool	8,532	1,800	20,000	4,000	4,000
5206	Software & Internal Upgrades	9,216	30,000	15,000	15,000	15,000
5208	Uniform, Protect Clothing	2,938	4,000	4,000	4,000	4,000
5209	Housekeeping Supplies	1,758	2,000	2,000	2,000	2,000
5215	Chemicals	144,702	145,000	200,000	200,000	200,000
5216	Laboratory Supplies	2,417	3,500	3,500	4,000	4,000
5218	Inventory-Central Stores Other	2,033	2,500	1,500	2,500	2,500
5401	Memberships & Subscriptions	288	50	300	300	300
5404	Employee Dev-Material & Training	-	-	2,700	-	-
Operating Services Totals		805,127	1,093,938	1,194,864	1,669,342	1,607,042
Capital						
6301	Other Capital Improvements	-	-	-	600,000	-
6403	Capital Depletion Reserve	-	44,836	44,836	40,929	40,929
Capital Totals		-	44,836	44,836	640,929	40,929
Cost Center	304 - Wastewater Treatment Plant 2 Totals	1,340,644	1,662,890	1,709,778	2,843,097	2,180,797

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WWTP Chief Operator	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	
WWTP Operator A	26	21.49 - 26.82	3.00		3.00	2.00		2.00	3.00	3.00	
WWTP Operator B	24	19.49 - 24.33	2.00		2.00	1.00		1.00	1.00	1.00	
WWTP Operator C	22	17.69 - 22.07	1.00		1.00	3.00		3.00	2.00	2.00	
Total WW TREATMENT PLANT #2			7.00	0.00	7.00	7.00	0.00	7.00	7.00	0.00	7.00

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	30,000	Engineering Expenses as Needed
3404	Contract Svc. - Other	205,104	Sludge Hauling
		27,500	Pond Service
		15,000	Lawn Service
		6,000	Generator/Backflow Inspections
		3,850	SCADA Maintenance Contract
		3,000	Instrument Calibrations
		3,000	HACH Wimms Software Contract
		2,000	Carbon Deionizer Exchange
4605	Rep & Mtn Spec - Bud Detailed Only	300,000	Reuse System, Inspection & Repairs
		100,000	On-Line Grit Removal
		100,000	Aeration Basin Repairs
		100,000	Consent Order Remediation
		75,000	GST Repairs
6301	Other Capital Improvements	600,000	Disk Filter

MISSION STATEMENT

Use a data driven approach to evaluate and maintain the City’s extensive utility network and inform a Capital Improvement Planning process that implements the best projects and funding sources for the future.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Maintain community safety through sewer infrastructure	# of Sanitary Sewer Backups	Infrastructure
	# of Reported Sanitary Sewer Overflows	Infrastructure
	# of homes converted from septic to sewer	Infrastructure
Emergency Responses	# of emergency responses conducted	Infrastructure
Maintain and Develop infrastructure to serve the community	System reliability: # of outages	Infrastructure
	System reliability: average duration of outages	Infrastructure
	AC Pipe Replacement - miles of pipes replaced & remaining	Infrastructure
	Galv. Pipe Replacement - miles of pipes replaced & remaining	Infrastructure
	Slip-lining of pipes	Infrastructure
Proactive, innovative system maintenance	# of smart covers deployed	Infrastructure
	# of overflows prevented by smart covers	Infrastructure

UTILITY FUND - UTILITY ENGINEERING - 402-08-305

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	398,916	517,759	483,514	565,231	565,231
1401	Overtime	1,378	2,000	3,006	2,000	2,000
2101	FICA Taxes	28,942	39,762	35,466	43,393	43,393
2201	General Pension Fund Contrib	43,105	34,233	32,164	43,418	43,418
2204	401(a) Pension Contribution	17,623	27,026	24,299	29,973	29,973
2301	Life, Health & Vision Insurance	90,989	45,501	104,828	139,606	139,606
2303	Disability Benefit - 401(a) Participants	416	649	543	719	719
2401	Workers' Compensation	2,278	5,941	5,941	9,308	9,308
Personnel Services Totals		583,647	672,871	689,761	833,648	833,648
Operating Services						
3101	Prof. Svc.-Engineering	544,374	1,875,000	1,875,000	670,000	320,000
3105	Prof.Svc.-Other	26,273	204,000	204,000	208,000	208,000
3404	Contract Svc. - Other	76,075	112,209	75,000	50,000	50,000
4001	Travel-Non local	3,650	2,000	2,000	2,500	2,500
4003	Training-Required-Instructional	3,299	3,000	3,000	3,000	3,000
4201	Postage	-	100	100	150	150
4601	Rep & Mtn Equipment	76	5,000	1,000	2,500	2,500
4605	Rep & Mtn Spec-Bud Detailed Only	35,216	-	2,428	-	-
4606	Rep & Mtn Vehicle Base Cost	5,376	5,376	5,376	6,720	6,720
4607	Rep & Mtn Automotive Parts	4,235	1,500	1,500	1,875	2,000
4608	Rep & Mtn Automotive Labor	2,934	1,500	1,710	1,875	2,000
4624	Rep & Mtn Outside Svc	210	-	500	500	500
4702	Printing & Binding	315	100	350	500	500
4960	License	-	500	500	100	500
5101	Office Supplies	456	250	250	275	300
5102	Tools,Equip under \$1,000	507	5,000	5,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	-	7,500	5,000	3,000	3,000
5203	Motor Fuels & Lubricants	7,134	6,000	6,000	8,000	8,000
5204	Copier Use & Supplies	831	1,000	900	1,000	1,000
5206	Software & Internal Upgrades	-	-	-	2,000	2,000
5208	Uniform, Protect Clothing	1,422	2,000	4,000	3,200	3,200
5218	Inventory-Central Stores Other	211	250	1,300	250	250
5401	Memberships & Subscriptions	76	250	350	350	350
5402	IT Subscriptions, Licenses, Maintenance Renewals	718	-	62,209	62,209	62,209
5404	Employee Dev-Material & Training	-	-	31,000	1,000	1,000
Operating Services Totals		713,388	2,232,535	2,288,473	1,034,004	684,679

UTILITY FUND - UTILITY ENGINEERING - 402-08-305

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Capital						
6101	Land	-	2,000,000	-	10,000,000	2,500,000
6301	Other Capital Improvements	-	4,900,000	2,000,000	500,000	13,050,000
6311	Professional Service-Capitalized	-	1,325,000	500,000	1,850,000	2,475,000
6402	Machinery & Equipment	-	50,891	50,891	41,650	-
6403	Capital Depletion Reserve	-	10,788	10,788	23,983	23,983
Capital Totals		-	8,286,679	2,561,679	12,415,633	18,048,983
Cost Center 305 - Utility Engineering Totals		1,297,035	11,192,085	5,539,913	14,283,285	19,567,310

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Construction Proj./Inspection Manager	27	22.56 - 28.17	3.00		3.00	2.00		2.00			
Utility Construction Project Manager	27	22.56 - 28.17							3.00		3.00
Construction Proj./Inspection Manager Appr	25	20.46 - 25.55				2.00		2.00			
CIP Administrator	34	31.73 - 39.61									
CIP Administrator - Apprentice	32	28.78 - 35.93				1.00		1.00	1.00		1.00
GIS Technician	26	21.49 - 26.82	1.00	1.00	1.50	1.00	1.00	1.50	1.00	1.00	1.50
Utility Construction Inspector	25	20.46 - 25.55	1.00		1.00	1.00		1.00	2.00		2.00
Asset Manager	27	22.56 - 28.17	1.00		1.00	1.00		1.00	1.00		1.00
GPS Locator	24	19.49 - 24.33	1.00		1.00	1.00		1.00	1.00		1.00
Utility Asset Coordinator	22	17.69 - 22.07							1.00		1.00
Asset Coordinator	22	17.69 - 22.07	1.00		1.00						
I&C Administrator	25	20.46 - 25.55	1.00		1.00						
Total Utility Engineering			9.00	1.00	9.50	9.00	1.00	9.50	10.00	1.00	10.50

FTE Change: Utility Construction Inspector - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	200,000	Peace Creek Optimization Plan
		200,000	Sapphire Necklace Project Design
		100,000	E Peace Creek Flood Mitigation
		75,000	Public/Private Partnership Opp. Evaluation
		75,000	Ground Water Monitoring Wells
		20,000	WWTP #3 Logistics Parkway Wetland Restoration
		100,000	Regional Stormwater Initiative
3105	Prof. Svc. - Other	50,000	Nature Conservancy Project
		50,000	Survey Fees
		8,000	Permitting Fees
		50,000	Appraisals
3404	Contract Svc. - Other	50,000	Appraisals
6101	Land	10,000,000	Bradco Property
6301	Other Capital Improvements	250,000	WH Water Admin/Maint Facility Design/Build
		250,000	Developer's Agreements
6311	Professional Service - Capitalized	700,000	WWTP #3 Plant Expansion
		450,000	Master FM WWTP #2 to Fieldhouse
		250,000	Old Bartow/LW Rd Water Main
		125,000	Inwood WTP Upgrades
		100,000	Water Resource Center
		100,000	RIB Design
		50,000	Water Exp to Cypresswood WTP
		50,000	Utility Exp to Cypresswood WTP - CGB to Dundee
		25,000	Sewer Exp to Cypresswood WTP
6402	Machinery & Equipment	41,650	Vehicle for New Utility Construction Inspector

MISSION STATEMENT

Create an environment of employee involvement and enrichment which inspires a sense of acceptance and personal accountability; and the ability to work together to continuously improve systems and processes, resulting in services that meet or exceed our customer’s needs and expectations.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Professional Development	Number of professional development opportunities utilized in the department	Responsible Government
	Hours of safety training	Responsible Government
Bring in grant income	Amount of grant income awarded	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	440,571	441,198	441,864	544,970	544,970
1401	Overtime	1,420	1,000	1,409	1,000	1,000
2101	FICA Taxes	31,411	38,238	31,922	41,767	41,767
2201	General Pension Fund Contrib	22,093	15,188	14,143	20,867	20,867
2204	401(a) Pension Contribution	14,934	17,003	15,927	21,945	21,945
2301	Life, Health & Vision Insurance	119,501	141,676	103,143	110,407	130,971
2302	Director's Life & Disability	4,201	4,388	6,597	4,745	4,745
2303	Disability Benefit - 401(a) Participants	359	408	354	527	527
2401	Workers' Compensation	2,564	2,285	2,285	3,421	3,421
2900	Education Benefit	6,834	20,000	20,000	20,000	20,000
Personnel Services Totals		643,888	681,384	637,644	769,649	790,213
Operating Services						
3101	Prof. Svc.-Engineering	22,425	375,000	200,000	375,000	375,000
3103	Prof.Svc.-Legal	98,100	100,000	100,000	100,000	100,000
3105	Prof.Svc.-Other	933,311	1,140,000	1,000,000	1,045,000	1,045,000
3401	Contract Svc.-Custodial	14,123	16,000	16,000	16,000	16,000
3404	Contract Svc. - Other	-	5,000	2,500	304,992	772,784
4001	Travel-Non local	5,979	10,000	10,000	12,000	12,000
4003	Training-Required-Instructional	2,848	7,500	10,000	10,000	10,000
4201	Postage	263	250	250	300	300
4301	Utility Svcs - Electric	18,072	17,600	18,200	19,300	20,400
4602	Rep & Mtn Building & Grounds	34,030	20,000	65,000	20,000	20,000
4606	Rep & Mtn Vehicle Base Cost	2,592	2,592	2,592	2,592	2,592
4607	Rep & Mtn Automotive Parts	87	2,000	500	2,500	2,000
4608	Rep & Mtn Automotive Labor	217	1,500	500	2,000	1,500
4620	Rep & Mtn Contracts	1,217	5,000	5,000	5,000	5,000
4624	Rep & Mtn Outside Svc	475	-	-	-	-
4702	Printing & Binding	1,656	2,000	2,000	2,000	2,000
4801	Advertising	598	2,000	500	1,500	1,500
4803	Community Involvement	3,753	35,000	10,000	35,000	35,000
4804	Sponsorships	-	10,000	-	5,000	5,000
4935	Program Related Expense	8,989	25,000	15,000	15,000	15,000
4960	License	145	200	200	200	200
5101	Office Supplies	1,381	3,000	3,000	3,000	3,000
5102	Tools,Equip under \$1,000	1,640	2,000	3,000	2,000	2,000

UTILITY FUND - UTILITY ADMINISTRATION - 402-08-310

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5200	Non-Capital Equip \$1,000-\$4,999	-	1,000	-	-	-
5203	Motor Fuels & Lubricants	540	1,500	1,000	1,000	1,000
5204	Copier Use & Supplies	1,469	3,000	3,000	3,000	3,000
5208	Uniform, Protect Clothing	362	1,000	750	1,000	1,000
5209	Housekeeping Supplies	882	500	1,000	1,000	1,000
5218	Inventory-Central Stores Other	184	150	600	200	200
5220	Materials-Visual/Photo/Signage	-	1,000	-	100	100
5401	Memberships & Subscriptions	13,203	10,885	14,000	15,000	15,000
5404	Employee Dev-Material & Training	10,010	14,000	14,000	14,000	14,000
5407	Employee Dev-Recog & Apprec	5,013	6,000	7,000	6,000	6,000
Operating Services Totals		1,183,564	1,820,677	1,505,592	2,019,684	2,487,576
Capital						
6402	Machinery & Equipment	-	-	9,543	-	-
6403	Capital Depletion Reserve	-	12,459	12,459	12,324	12,324
Capital Totals		-	12,459	22,002	12,324	12,324
Cost Center 310 - Utility Services Administration Totals		1,827,453	2,514,520	2,165,238	2,801,657	3,290,113

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Utility Services Dept. Director	41	40.50 -	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Dept. Asst. Director	37	36.74 - 45.86	1.00		1.00	1.00		1.00	1.00		1.00
Budget Data Analyst	29	24.86 - 31.05	1.00		1.00						
Utility Financial Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Water Conservation Specialist	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Executive Assistant	22	17.69 - 22.07	1.00		1.00	1.00		1.00	1.00		1.00
Staff Assistant II	19	15.28 - 19.07	1.00		1.00			1.00			1.00
Customer Service Rep II	19	15.28 - 19.07				1.00		1.00			
Special Projects Manager	32	28.78 - 35.93		1.00	0.50		1.00	0.50			
Water Programs Administrator	29	24.86 - 31.05							1.00		1.00
Utility Info Systems Intern	13	11.40 - 14.22		2.00	1.00		2.00	1.25		3.00	1.75
Total Utility Services Administration			7.00	3.00	8.50	6.00	3.00	7.75	7.00	3.00	8.75

FTE Change: Water Programs Administrator - 1.00 FTE; Utility Info Systems Intern - .50 FTE; Special Projects Manager - (.50) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	175,000	EMP/Ground Water Monitoring
		100,000	Land Use Planning Document
		100,000	Southerly Wellfield Evaluations
3105	Prof. Svc. - Other	300,000	ONE Water Master Plan Phase 3
		120,000	Federal Advocacy (Ballard)
		100,000	Direct Potable Recharge Feasibility
		50,000	Grant Administration (Brewer)
		50,000	Hydraulic Modeling (KMAC)
		50,000	Central FL Water Initiative
		50,000	Groundwater Availability (McIntire)
		50,000	Consulting (Raftelis)
		50,000	ONE Water Consulting (Rathke)
		50,000	Integrated Water Supply
		50,000	Consulting (Draper)
		50,000	Outreach (Carollo)
		45,000	Consulting (Water Advisor)
3404	Contract Svc. - Other	30,000	Grant Assistance (Hale)
		279,992	Contribution to PRWC
		25,000	Miscellaneous Contractual Services

MISSION STATEMENT

Protect the public health, welfare and safety by properly operating and maintaining the City's Wastewater Plant #3 facility in an efficient manner, while protecting our natural environment.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Maintain community safety through sewer infrastructure	# of Sanitary Sewer Backups	Infrastructure
	# of Reported Sanitary Sewer Overflows	Infrastructure
	# of homes converted from septic to sewer.	Infrastructure
Proactive, innovative system maintenance	# of smart covers deployed	Infrastructure
	# of overflows prevented by smart covers	Infrastructure
Availability of Water Resources	Wastewater Capacity utilized	Responsible Government
	% of permitted wastewater capacity utilized (calculated from above metric)	Responsible Government
	Gallons of reuse water utilized	Responsible Government
	Gallons of irrigation water saved	Environmental Stewardship

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Finance	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	681,563	817,637	769,377	947,553	947,553
1401	Overtime	39,394	55,000	64,803	55,000	55,000
2101	FICA Taxes	53,002	66,757	61,613	76,695	76,695
2201	General Pension Fund Contrib	134,915	97,617	117,765	173,364	173,364
2204	401(a) Pension Contribution	14,980	23,032	20,482	27,186	27,186
2301	Life, Health & Vision Insurance	136,089	88,710	149,557	227,573	227,573
2303	Disability Benefit - 401(a) Participants	352	553	460	652	652
2401	Workers' Compensation	13,288	11,642	11,642	16,994	16,994
Personnel Services Totals		1,073,582	1,160,948	1,195,699	1,525,017	1,525,017
Operating Services						
3101	Prof. Svc.-Engineering	268	325,000	350,000	25,000	25,000
3105	Prof.Svc.-Other	75,001	130,000	80,000	113,000	113,000
3404	Contract Svc. - Other	503,055	626,000	550,000	676,000	676,000
3407	Ins.-Claims Deductibles	-	2,500	-	2,500	2,500
4001	Travel-Non local	783	1,500	1,500	1,500	1,500
4003	Training-Required-Instructional	6,031	15,000	15,000	18,000	18,000
4201	Postage	131	200	200	200	200
4202	Freight & Express Charges	-	500	-	500	500
4301	Utility Svcs - Electric	482,754	500,000	550,500	583,500	618,500
4401	Rentals & Leases	7,245	15,000	15,000	15,000	15,000
4601	Rep & Mtn Equipment	402,628	250,000	250,000	250,000	250,000
4602	Rep & Mtn Building & Grounds	21,588	30,000	30,000	30,000	30,000
4605	Rep & Mtn Spec-Bud Detailed Only	706,421	1,395,000	800,000	1,750,000	300,000
4606	Rep & Mtn Vehicle Base Cost	9,480	9,480	9,480	9,480	9,480
4607	Rep & Mtn Automotive Parts	1,178	5,000	1,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	5,849	5,000	1,000	5,000	5,000
4620	Rep & Mtn Contracts	3,623	6,000	6,000	6,000	6,000
4624	Rep & Mtn Outside Svc	845	-	-	250	-
4702	Printing & Binding	-	25	25	25	25
4801	Advertising	195	400	-	-	-
4960	License	-	2,100	2,100	1,000	2,100
5101	Office Supplies	1,405	4,000	2,500	4,000	4,000
5102	Tools,Equip under \$1,000	4,591	15,500	8,000	15,500	15,500
5200	Non-Capital Equip \$1,000-\$4,999	-	10,000	1,000	1,000	1,000
5203	Motor Fuels & Lubricants	7,493	10,000	7,000	10,000	10,000

UTILITY FUND - WASTEWATER TREATMENT PLANT #3 - 402-08-316

5204	Copier Use & Supplies	536	1,000	1,000	1,000	1,000
5205	Motor Fuel, Non Motor Pool	47,059	12,000	12,000	20,000	20,000
5206	Software & Internal Upgrades	54,601	60,000	60,000	20,000	10,000
5208	Uniform, Protect Clothing	2,187	10,500	10,500	12,000	12,000
5209	Housekeeping Supplies	3,423	5,000	3,000	5,000	5,000
5215	Chemicals	736,864	850,000	850,000	1,000,000	1,100,000
5216	Laboratory Supplies	5,145	25,000	25,000	27,000	27,000
5217	Industrial Pretreatment	30,284	20,000	20,000	25,000	30,000
5218	Inventory-Central Stores Other	1,025	500	1,500	500	500
5220	Materials-Visual/Photo/Signage	-	-	75	-	-
5401	Memberships & Subscriptions	549	1,500	1,500	1,500	1,500
5404	Employee Dev-Material & Training	-	-	8,000	6,000	6,000
Operating Services Totals		3,122,237	4,343,705	3,672,880	4,640,455	3,321,305
Capital						
6301	Other Capital Improvements	-	900,000	450,000	3,450,000	22,900,000
6402	Machinery & Equipment	-	-	-	42,200	-
6403	Capital Depletion Reserve	-	55,433	55,433	51,105	51,105
Capital Totals		-	955,433	505,433	3,543,305	22,951,105
Cost Center 316 - Wastewater Treatment Plant 3 Totals		4,195,819	6,460,086	5,374,012	9,708,777	27,797,427

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
WWTP Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00		1.00	
WWTP Chief Operator - WWTP 3	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	
Pretreatment/FOG Coordinator	25	20.46 - 25.55						1.00		1.00	
Pretreatment/FOG Specialist	25	20.46 - 25.55	1.00		1.00	1.00		1.00		1.00	
Crew Leader Plant Maint	25	20.46 - 25.55	1.00		1.00	1.00		1.00		1.00	
WWTP Operator A - WWTP 3	26	21.49 - 26.82	1.00		1.00	1.00		1.00	2.00	2.00	
WWTP Operator B - WWTP 3	24	19.49 - 24.33	4.00		4.00	5.00		5.00	4.00	4.00	
WWTP Operator C - WWTP 3	22	17.69 - 22.07	3.00		3.00	2.00		2.00	2.00	2.00	
WWTP Operator Trainee - WWTP 3	18	14.55 - 18.16	3.00		3.00	3.00		3.00	4.00	4.00	
Maintenance Mechanic II	21	16.85 - 21.03	2.00		2.00	2.00		2.00	1.00	1.00	
Maintenance Mechanic III	22	17.69 - 22.07						1.00		1.00	
Total WW Treatment Plant #3			17.00	0.00	17.00	17.00	0.00	17.00	19.00	0.00	19.00

FTE Change: Pretreatment/FOG Coordinator - 1.00 FTE; WWTP Operator Trainee - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	25,000	Engineering Services as Needed
3105	Prof. Svc. - Other	50,000	Nutrient testing
		50,000	Outside Lab Analysis
		8,000	BioAssay Testing
		5,000	TCLP Testing
3404	Contract Svc. - Other	500,000	Sludge Removal
		56,000	Generator Upgrades & Inspections
		41,000	Lawn Care
		20,500	SCADA Licensing
		15,500	HACH Instrument Maintenance
		10,000	FDEP Permitting
		10,000	ASCO Power Services
		6,500	Aquatic Weed Maintenance
		6,000	HACH Wimms Software Contract
		4,200	Instrument Calibrations
		4,000	Carbon Deionizer Exchange
		1,000	OSHA Hoist Inspections
		800	Bottled Water
		500	Fuel Tank Inspections
4605	Rep & Mtn Spec - Bud Detailed Only	500,000	Rehab Air Basin #2, Complete Air Basin #1
		450,000	Rehab Clarifier #1
		300,000	Reuse System Inspection, Repairs, Upgrades
		250,000	Reaeration Basin Valves and West Hydro Tank Relocation
		200,000	Bypass Line Replacement
		50,000	Resurface East Hydro Tank
6301	Other Capital Improvements	2,550,000	Logistics Parkway Extension
		400,000	Clarifier Covers
		300,000	Sand Filter #4
		200,000	Process Aeration Improvements
6402	Machinery & Equipment	42,200	Vehicle for Pretreatment/FOG Coordinator

MISSION STATEMENT

To provide safe, reliable and cost effective water supply to the customers of Winter Haven Water by replacing, maintaining and constructing water distribution systems in accordance with City, State and Federal Codes.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Maintain community safety through sewer infrastructure	# of Sanitary Sewer Backups	Infrastructure
	# of Reported Sanitary Sewer Overflows	Infrastructure
	# of homes converted from septic to sewer	Infrastructure
Emergency Responses	# of emergency responses conducted	Infrastructure
Maintain and Develop infrastructure to serve the community	System reliability: # of outages	Infrastructure
	System reliability: average duration of outage	Infrastructure
	AC Pipe Replacement - miles of pipes replaced & remaining	Infrastructure
	Galv. Pipe Replacement - miles of pipes replaced & remaining	Infrastructure
	Slip-lining of pipes	Infrastructure

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Finance	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	539,339	790,784	619,227	811,433	811,433
1401	Overtime	50,880	75,000	74,290	90,000	90,000
2101	FICA Taxes	42,743	66,233	51,039	68,960	68,960
2201	General Pension Fund Contrib	91,476	61,289	67,515	75,802	75,802
2204	401(a) Pension Contribution	17,562	33,722	22,401	29,183	29,183
2301	Life, Health & Vision Insurance	134,976	120,669	142,969	240,939	240,939
2303	Disability Benefit - 401(a) Participants	408	809	523	700	700
2401	Workers' Compensation	33,194	28,233	28,233	34,455	34,455
2900	Education Benefit	(1,305)	-	-	-	-
Personnel Services Totals		909,273	1,176,739	1,006,197	1,351,472	1,351,472
Operating Services						
3105	Prof.Svc.-Other	950	-	-	-	-
3404	Contract Svc. - Other	50,824	45,000	40,000	45,600	45,600
3407	Ins.-Claims Deductibles	(165)	15,000	2,045	10,000	1,000
4003	Training-Required-Instructional	1,665	10,000	5,000	15,000	15,000
4201	Postage	7	50	50	50	50
4202	Freight & Express Charges	-	100	2,000	500	500
4401	Rentals & Leases	-	2,000	-	2,000	2,000
4601	Rep & Mtn Equipment	634,758	200,000	190,000	200,000	200,000
4602	Rep & Mtn Building & Grounds	-	-	25	-	-
4605	Rep & Mtn Spec-Bud Detailed Only	803,346	340,000	200,000	965,000	1,360,000
4606	Rep & Mtn Vehicle Base Cost	34,800	34,800	34,800	36,600	36,600
4607	Rep & Mtn Automotive Parts	9,262	15,000	12,000	15,000	15,000
4608	Rep & Mtn Automotive Labor	10,942	20,000	12,000	15,000	15,000
4621	Rep & Mtn Seed & Sod	1,604	3,000	3,000	3,000	3,000
4622	Rep & Mtn Landscape Material	475	500	-	-	-
4624	Rep & Mtn Outside Svc	1,980	-	500	750	750
4702	Printing & Binding	-	1,000	-	-	-
4960	License	1,627	8,750	10,000	8,500	8,500
5102	Tools,Equip under \$1,000	14,279	15,000	15,000	15,000	15,000
5200	Non-Capital Equip \$1,000-\$4,999	4,599	7,500	7,500	7,500	7,500
5203	Motor Fuels & Lubricants	63,953	45,000	60,000	65,000	65,000
5205	Motor Fuel, Non Motor Pool	-	800	-	-	-
5208	Uniform, Protect Clothing	2,985	20,000	12,000	20,000	20,000
5209	Housekeeping Supplies	-	1,000	25	-	-

UTILITY FUND - UTILITY SERVICES MAINTENANCE - 402-08-322

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Finance	2025 Forecast
5215	Chemicals	-	375	-	-	-
5218	Inventory-Central Stores Other	566,109	650,000	650,000	700,000	700,000
5220	Materials-Visual/Photo/Signage	-	-	300	-	-
5300	Sidewalk Materials	166	5,000	1,500	3,000	3,000
5301	Road Materials	5,608	25,000	15,000	25,000	25,000
5401	Memberships & Subscriptions	-	500	-	500	500
5404	Employee Dev-Material & Training	-	5,000	2,000	2,500	2,500
Operating Services Totals		2,209,775	1,470,375	1,274,745	2,155,500	2,541,500
Capital						
6301	Other Capital Improvements	-	2,650,000	400,000	4,385,000	7,270,000
6402	Machinery & Equipment	-	252,459	252,459	-	-
6403	Capital Depletion Reserve	-	84,939	84,939	111,001	111,001
Capital Totals		-	2,987,398	737,398	4,496,001	7,381,001
Cost Center 322 - Utility Services Maintenance Totals		3,119,048	5,634,512	3,018,340	8,002,973	11,273,973

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
US Field Operations Manager	34	31.73 - 39.61	1.00		1.00	1.00		1.00	1.00		1.00
Utility Services Super/Water Dist	32	28.78 - 35.93	2.00		2.00	2.00		2.00	2.00		2.00
Lead Locator	26	21.49 - 26.82	1.00		1.00	1.00		1.00	1.00		1.00
Utility Locator Trainee	22	17.69 - 22.07				1.00		1.00	1.00		1.00
Utility Locator	24	19.49 - 24.33	2.00		2.00	1.00		1.00	1.00		1.00
Crew Leader I	23	18.57 - 23.18	2.00		2.00	2.00		2.00	2.00		2.00
Utilities Servicer I	18	14.55 - 18.16	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer II	20	16.03 - 20.02	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer III	21	16.85 - 21.03	3.00		3.00	3.00		3.00	3.00		3.00
Total Utility Services Maintenance			17.00	0.00	17.00	17.00	0.00	17.00	17.00	0.00	17.00

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	40,000	Pipe Boring
		4,400	Locates
		700	Field Density Tests
		500	Asbestos Disposal
4605	Rep & Mtn Spec - Bud Detailed Only	250,000	Replace AC WM - 35th St NW
		150,000	Reuse Dual Check Valve Conversions
		150,000	Replace Water Services Based on Lead/Copper Survey
		150,000	Insert 10" Valves - 7th St NE
		100,000	Ave O & Fairfax Dr NE Water Main
		100,000	Replace AC WM No Identified
		65,000	Valencia Woods Phase II AC WM
6301	Other Capital Improvements	2,500,000	Lake Elbert Dr Water Main
		500,000	Septic/Sewer AC WM Relocations
		300,000	AMI Program
		250,000	SR544 Havendale - US 17 FDOT Project
		250,000	CGB - US 17 - 1st St FDOT Project
		200,000	SR544 - US27 - MLK FDOT Project
		150,000	N Lake Shipp Dr Construction
		75,000	SR544 - 5th St - 1st St FDOT Project
		75,000	6th St - Ave G - US 17 FDOT Project
		50,000	SR544 - US17 - 11th St FDOT Project
35,000	SR544 - 42nd St - 26th St FDOT Project		

MISSION STATEMENT

To provide safe, reliable and cost effective wastewater collection services to the customers of Winter Haven Water by replacing, maintaining and constructing wastewater systems in accordance with City, State and Federal Codes.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Maintain community safety through sewer infrastructure	# of Sanitary Sewer Backups	Infrastructure
	# of Reported Sanitary Sewer Overflows	Infrastructure
	# of homes converted from septic to sewer	Infrastructure
Emergency Responses	# of emergency responses conducted	Infrastructure
Proactive, innovative system maintenance	# of smart covers deployed	Infrastructure
	# of overflows prevented by smart covers	Infrastructure

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	\$581,907	\$777,546	\$519,310	\$798,446	\$798,446
1401	Overtime	116,427	85,000	127,591	100,000	110,000
2101	FICA Taxes	51,008	65,985	47,758	68,731	68,731
2201	General Pension Fund Contrib	75,661	51,720	49,920	49,293	49,293
2204	401(a) Pension Contribution	34,778	42,353	33,727	47,102	47,102
2301	Life, Health & Vision Insurance	148,974	195,197	124,547	261,768	261,768
2303	Disability Benefit - 401(a) Participants	821	1,016	746	1,130	1,130
2401	Workers' Compensation	28,789	29,876	29,876	33,903	33,903
2501	Unemployment Compensation	(723)	-	-	-	-
Personnel Services Totals		\$1,037,642	\$1,248,693	\$933,475	\$1,360,373	\$1,370,373
Operating Services						
3105	Prof.Svc.-Other	25	-	-	-	-
3404	Contract Svc. - Other	7,181	14,800	5,000	15,600	15,600
3407	Ins.-Claims Deductibles	1,318	20,000	1,734	15,000	15,000
4001	Travel-Non local	364	3,000	500	2,000	2,000
4003	Training-Required-Instructional	3,482	10,000	575	10,000	10,000
4201	Postage	-	25	-	-	-
4202	Freight & Express Charges	1,045	2,000	500	1,000	1,000
4301	Utility Svcs - Electric	332,736	325,000	421,000	446,300	473,000
4302	Utility Svcs - Water	76	250	-	-	-
4303	Utility Svcs - Sewer	74	250	-	-	-
4401	Rentals & Leases	-	3,000	-	1,500	1,500
4601	Rep & Mtn Equipment	41,510	60,000	55,000	60,000	60,000
4605	Rep & Mtn Spec-Bud Detailed Only	212,245	2,085,000	900,000	3,475,000	1,800,000
4606	Rep & Mtn Vehicle Base Cost	34,158	30,528	30,528	51,720	51,720
4607	Rep & Mtn Automotive Parts	14,904	25,000	18,000	25,000	25,000
4608	Rep & Mtn Automotive Labor	16,796	20,000	35,000	30,000	35,000
4620	Rep & Mtn Contracts	40	3,000	1,500	2,000	3,000
4621	Rep & Mtn Seed & Sod	927	3,000	10,000	2,000	2,000
4622	Rep & Mtn Landscape Material	-	500	-	1,000	1,000
4624	Rep & Mtn Outside Svc	1,900	-	500	500	500
4640	Rep & Mtn Lift Stations	402,259	400,000	450,000	420,000	450,000
4641	Rep & Mtn Sewer	44,947	45,000	60,000	60,000	60,000
4702	Printing & Binding	-	250	427	250	250

UTILITY FUND - LIFT STATION / WASTEWATER MAINTENANCE - 402-08-323

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4801	Advertising	-	600	250	250	250
4960	License	-	8,250	5,439	8,250	8,250
5101	Office Supplies	67	25	25	25	25
5102	Tools, Equip under \$1,000	14,041	15,000	12,000	15,000	15,000
5200	Non-Capital Equip \$1,000-\$4,999	5,340	7,500	7,000	7,500	7,500
5203	Motor Fuels & Lubricants	79,717	70,000	85,000	85,000	85,000
5205	Motor Fuel, Non Motor Pool	-	500	500	500	500
5208	Uniform, Protect Clothing	3,866	10,000	10,000	10,000	10,000
5209	Housekeeping Supplies	120	125	125	125	125
5215	Chemicals	-	5,000	1,000	2,500	2,500
5218	Inventory-Central Stores Other	56,569	35,000	60,000	60,000	60,000
5220	Materials-Visual/Photo/Signage	-	-	4,200	-	-
5300	Sidewalk Materials	156	5,000	3,000	2,500	2,500
5301	Road Materials	6,966	6,000	22,000	6,000	6,000
5404	Employee Dev-Material & Training	-	1,000	500	2,500	2,500
Operating Services Totals		1,282,828	3,214,603	2,201,303	4,819,020	3,206,720
Capital						
6301	Other Capital Improvements	-	12,250,000	1,250,000	10,410,000	7,265,000
6402	Machinery & Equipment	-	150,462	150,462	-	-
6403	Capital Depletion Reserve	-	192,560	192,560	290,122	290,122
Capital Totals		-	12,593,022	1,593,022	10,700,122	7,555,122
Cost Center 323 - Lift Stations / WW Maint. Totals		2,320,470	17,056,318	4,727,800	16,879,515	12,132,215

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Utility Services Sup/Lift Stations	32	28.78 - 35.93	1.00		1.00	2.00		2.00	2.00		2.00
Wastewater Collections Superintendent	26	21.49 - 26.82	1.00		1.00						
Crew Leader II - Lift Stations	25	20.46 - 25.55	1.00		1.00	1.00		1.00	1.00		1.00
Crew Leader I - Lift Stations	23	18.57 - 23.18	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic III	22	17.69 - 22.07	2.00		2.00	1.00		1.00	3.00		3.00
Maintenance Mechanic II	21	16.85 - 21.03				1.00		1.00			
Maintenance Mechanic I	19	15.28 - 19.07	1.00		1.00	1.00		1.00	1.00		1.00
Utilities Servicer I	18	14.55 - 18.16	5.00		5.00	5.00		5.00	3.00		3.00
Utilities Servicer II	20	16.03 - 20.02	3.00		3.00	3.00		3.00	3.00		3.00
Utilities Servicer III	21	16.85 - 21.03	4.00		4.00	4.00		4.00	5.00		5.00
Total Lift Stations/WW Maintenance			19.00	0.00	19.00	19.00	0.00	19.00	19.00	0.00	19.00

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	7,500	Sewer Cleanup
		4,400	Locates
		2,500	Wet Taps
		1,000	Pipe Boring
		200	Calibrations
4605	Rep & Mtn Spec - Bud Detailed Only	2,000,000	S Lake Howard Sewer Replacement
		550,000	Sewer Sliplining
		400,000	Lift Stations Rehabilitation
		175,000	Gravity Manhole Rehabilitation
		150,000	Force Main Replacements
		100,000	Smart Covers
		100,000	Consent Order Remediation
6301	Other Capital Improvements	6,000,000	Harmony Master Lift Station
		1,750,000	Lake Elbert Dr Sewer
		1,200,000	Lift Station Replacements
		1,000,000	Septic to Sewer
		200,000	SR600 - Jersey Rd - US17 FDOT Project
		150,000	N Lake Shipp Dr
		75,000	6th St - Ave G - US 17 FDOT Project
35,000	SR544 - 42nd St - 26th St FDOT Project		

MISSION STATEMENT

Construct, maintain and expand the reuse water treatment and distribution system to provide the most cost effective, safe and beneficial use of water supply to Winter Haven Water customers.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Availability of Water Resources	Gallons of reuse water utilized.	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Operating Services						
3105	Prof.Svc.-Other	17,788	175,000	175,000	43,820	43,820
4605	Rep & Mtn Spec-Bud Detailed Only	-	-	-	650,000	50,000
Operating Services Totals		17,788	175,000	175,000	693,820	93,820
Capital						
6301	Other Capital Improvements	-	1,900,000	500,000	3,320,000	5,900,000
Capital Totals		-	1,900,000	500,000	3,320,000	5,900,000
Cost Center 324 - Reuse Distribution Totals		17,788	2,075,000	675,000	4,013,820	5,993,820

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof. Svc. - Other	43,820	WWTP #3 ASR/AR Study
4605	Rep & Mtn Spec - Bud Detailed Only	600,000	Gate Valve Installation
		50,000	System Flushing Points
6301	Other Capital Improvements	1,320,000	Lake Ashton - County Rd 653 Phase II
		1,000,000	ASR Wellfield - CEI Services and Construction
		1,000,000	Reclaim Transmission Main Extension/Connections

MISSION STATEMENT

To safely and effectively record water meter readings and complete billing calculations in a timely manner.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide access to clean, potable water	# of customers - water	Infrastructure
Provide quality customer service	Number of meters installed	Infrastructure
	# of Same Day Turn Ons	Quality of Life

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	394,775	456,845	371,349	469,251	469,251
1401	Overtime	13,608	22,000	15,615	25,000	25,000
2101	FICA Taxes	29,096	36,632	27,641	37,810	37,810
2201	General Pension Fund Contrib	90,590	68,109	68,053	87,225	87,225
2204	401(a) Pension Contribution	10,822	15,217	9,929	15,231	15,231
2301	Life, Health & Vision Insurance	115,806	167,485	112,921	167,492	167,492
2303	Disability Benefit - 401(a) Participants	234	365	219	366	366
2401	Workers' Compensation	11,138	9,778	9,778	11,619	11,619
Personnel Services Totals		666,069	776,431	615,505	813,994	813,994
Operating Services						
3404	Contract Svc. - Other	7,124	22,500	10,000	67,500	67,500
3407	Ins.-Claims Deductibles	3,935	1,500	2,597	1,500	1,500
4001	Travel-Non local	1,691	4,500	1,000	4,500	4,500
4003	Training-Required-Instructional	1,262	2,500	1,000	2,500	2,500
4201	Postage	-	250	100	100	100
4202	Freight & Express Charges	-	50	50	50	50
4601	Rep & Mtn Equipment	34,188	40,000	40,000	40,000	40,000
4606	Rep & Mtn Vehicle Base Cost	14,568	15,768	15,768	17,268	17,268
4607	Rep & Mtn Automotive Parts	3,433	3,000	3,500	3,500	3,500
4608	Rep & Mtn Automotive Labor	2,789	4,000	4,000	4,000	4,000
4624	Rep & Mtn Outside Svc	1,560	-	450	250	-
4702	Printing & Binding	-	250	1,500	250	250
4960	License	-	500	500	250	500

UTILITY FUND - METER SERVICES - 402-08-919

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5101	Office Supplies	394	500	100	500	500
5102	Tools,Equip under \$1,000	3,143	7,500	7,500	7,500	7,500
5200	Non-Capital Equip \$1,000-\$4,999	-	7,000	2,000	7,000	7,000
5203	Motor Fuels & Lubricants	33,077	30,000	30,000	35,000	35,000
5204	Copier Use & Supplies	865	350	1,000	1,000	1,000
5206	Software & Internal Upgrades	44,791	67,000	-	-	-
5208	Uniform, Protect Clothing	1,567	6,000	5,000	7,500	7,500
5209	Housekeeping Supplies	277	125	125	125	125
5215	Chemicals	-	75	-	-	-
5218	Inventory-Central Stores Other	298,338	388,000	600,000	400,000	400,000
5401	Memberships & Subscriptions	-	-	-	100	100
Operating Services Totals		453,001	601,368	726,190	600,393	600,393
Capital						
6402	Machinery & Equipment	-	92,534	92,534	-	-
6403	Capital Depletion Reserve	-	23,607	23,607	26,819	26,819
Capital Totals		-	116,141	116,141	26,819	26,819
Cost Center 919 - Meter Services Totals		1,119,071	1,493,940	1,457,836	1,441,206	1,441,206

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Superintendent	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	
Backflow Program Coordinator	24	19.49 - 24.33	1.00		1.00	1.00		1.00			
Backflow Technician	22	17.69 - 22.07	1.00		1.00	1.00		1.00		1.00	
Meter Auditor	18	14.55 - 18.16	1.00		1.00	1.00		1.00		1.00	
Meter Auditor II	19	15.28 - 19.07	1.00		1.00	1.00		1.00		1.00	
Meter Repair Tech I	18	14.55 - 18.16				6.00		6.00		6.00	
Maintenance Operator I	18	14.55 - 18.16	5.00		5.00						
Meter Auditor I	18	14.55 - 18.16									
Crew Leader I	23	18.57 - 23.18				1.00		1.00		1.00	
Total Meter Services			11.00	0.00	11.00	12.00	0.00	12.00	12.00	0.00	12.00

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	59,000	Neptune AMI Annual Maintenance Contract
		6,000	XC2 Annual Maintenance Contract
		2,500	Bee Removal

UTILITY FUND - NON-DEPARTMENTAL - 402-80-968

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
2301	Life, Health & Vision Insurance	(542,587)	-	-	-	-
Personnel Services Totals		(542,587)	-	-	-	-
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	13,656	9,904	13,899	6,476	6,476
4607	Rep & Mtn Automotive Parts	1,386	664	2,199	988	988
4608	Rep & Mtn Automotive Labor	2,325	881	2,219	1,006	1,006
4624	Rep & Mtn Outside Svc	-	294	-	955	955
5203	Motor Fuels & Lubricants	5,538	3,858	2,749	3,603	3,603
5248	Hurricane Expense	-	-	40,000	-	-
5870	Bank Fees	317,806	330,000	300,000	330,000	330,000
Operating Services Totals		340,711	345,601	361,066	343,028	343,028
Capital						
6403	Capital Depletion Reserve	-	2,209	2,209	-	-
Capital Totals		-	2,209	2,209	-	-
Miscellaneous						
4970	Loss on Assets	82	-	-	-	-
5980	Bad Debt Expense	152,230	-	-	-	-
9400	Depreciation	4,114,954	-	-	-	-
9550	Amortization of Bond Issue Cost	101,666	-	-	-	-
9700	Audit Fees	31,305	29,672	29,744	28,828	28,828
Miscellaneous Totals		4,400,237	29,672	29,744	28,828	28,828
Transfers						
9109	Transfer to Self Insurance	166,600	107,574	107,574	-	-
9161	Transfer to General Fund	165,000	-	-	-	-
9196	Transfer to 2015 Construction Fund	1,211,936	-	-	27,240	-
9200	Transfer to Dark Fiber Fund	33,600	33,600	33,600	82,951	82,951
Transfers Totals		1,577,136	141,174	141,174	110,191	82,951
Admin Allocation Expenses						
9503	Admin-General Govt.	1,409,784	1,411,197	1,411,197	1,354,959	1,354,959
9900	General Fund Support	4,565,000	4,265,000	4,265,000	4,647,009	4,647,009
Admin Allocation Expenses Totals		5,974,784	5,676,197	5,676,197	6,001,968	6,001,968
Debt Service						
7102	Principal on Debt	-	2,973,993	2,973,993	2,476,505	2,952,635
7202	Interest on Debt	1,383,803	1,302,937	1,302,937	1,358,211	1,485,575
7301	Debt Service Fees	808	-	970	-	-

UTILITY FUND - NON-DEPARTMENTAL - 402-80-968

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
7302	Bond Issuance Costs	-	-	-	60,000	-
	Debt Service Totals	1,384,611	4,276,930	4,277,900	3,894,716	4,438,210
Insurance						
4501	Ins.-Property	250,197	286,970	286,970	501,181	501,181
4502	Ins.-Liability & Umbrella	85,254	93,570	93,570	96,829	96,829
4506	Ins.-Other	5,499	7,033	7,033	6,965	6,965
4508	Ins.-Underground Storage Tank	6,326	6,910	6,910	6,357	6,357
4510	Ins.-Public Official's Liability	8,569	9,149	9,149	9,165	9,165
4590	Insurance - OPEB Expense Allocation	511,733	-	-	-	-
	Insurance Totals	867,579	403,632	403,632	620,497	620,497
Internal Svc Charges						
9102	Facility Maintenance	20,165	35,197	35,197	127,837	127,837
9104	Engineering Services	281,164	361,418	361,418	372,171	372,171
9105	Human Resources	188,217	196,117	196,117	270,060	270,060
9107	Technology Services	565,719	666,206	666,206	647,173	347,173
9185	City Hall Annex	52,844	38,690	38,690	63,497	63,497
	Internal Svc Charges Totals	1,108,109	1,297,628	1,297,628	1,480,738	1,180,738
Pension Expenditures						
3600	Pension Expense - GASB 68 Allocation	1,379,272	-	-	-	-
	Pension Expenditures Totals	1,379,272	-	-	-	-
	Cost Center 968 - Utility Totals	16,489,852	12,173,043	12,189,550	12,479,966	12,696,220

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9196	Transfer to 2015 Construction Fund	27,240	Lake Maude
9200	Transfer to Dark Fiber Fund	82,951	Cost of Fiber to Facilities
7102	Principal on Debt	2,280,000	2010 Water/Sewer Bond Series
		98,322	SRF Loan DW531340
		51,000	SRF Loan SW531350
		47,183	SRF Loan WW531320
7202	Interest on Debt	715,013	2015 Utility Refunding Bond
		537,232	2010 Water/Sewer Bond Series
		94,929	2023 Bond Bradco Property
		10,813	SRF Loan DW531340
		224	SRF Loan WW531320
7302	Bond Issuance Cost	60,000	2023 Bond Bradco Property

STORMWATER FUND

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Grants	-	570,000	857,250	450,000	-
Interest Earnings	27,524	8,000	165,000	80,000	9,000
Donations	2,175	4,500	-	-	4,500
Fees	2,089,133	2,116,400	2,139,000	2,190,000	2,261,000
Miscellaneous	3,940	5,000	3,000	5,000	5,000
TOTAL	2,122,772	2,703,900	3,164,250	2,725,000	2,279,500
EXPENDITURES					
Drainage	632,982	1,224,533	1,013,973	1,481,517	904,801
Stormwater Quality	507,316	2,203,633	797,454	2,746,424	1,218,308
Non-Departmental	1,456,649	226,232	225,470	302,903	302,903
TOTAL	2,596,947	3,654,398	2,036,897	4,530,844	2,426,012
EXCESS OF REVENUES					
Over <Under> Expenditures:	(474,175)	(950,498)	1,127,353	(1,805,844)	(146,512)
BEGINNING UNASSIGNED					
Beginning Unrestricted Cash:	4,542,478	4,068,303	4,068,303	5,195,656	3,389,812
ENDING UNASSIGNED					
Ending Unrestricted Cash:	4,068,303	3,117,805	5,195,656	3,389,812	3,243,300

STORMWATER FUND

BUDGETED REVENUE

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Other Grant Revenue						
337200-400	Grant - Misc	-	450,000	-	450,000	-
337300-100	Grant - SWFWMD	-	120,000	857,250	-	-
	Other Grant Revenue Totals	-	570,000	857,250	450,000	-
Misc - Physical Environment						
343618-050	Late Fees	3,940	5,000	3,000	5,000	5,000
	Misc - Physical Environment Totals	3,940	5,000	3,000	5,000	5,000
Interest Earnings						
361100-000	Interest on Investments	27,524	8,000	165,000	80,000	9,000
	Interest Earnings Totals	27,524	8,000	165,000	80,000	9,000
Donations From Citizens						
389400-000	Donations from Citizens	2,175	4,500	-	-	4,500
	Donations From Citizens Totals	2,175	4,500	-	-	4,500
Stormwater Fees						
343700-100	Fees - Stormwater Quality	1,080,625	1,086,000	1,130,000	1,160,000	1,180,000
343700-200	Fees - Stormwater Maintenance	993,101	1,000,000	1,009,000	1,030,000	1,050,000
343700-300	Fees - Stormwater MUNICIPAL	15,407	30,400	-	-	31,000
	Stormwater Fees Totals	2,089,133	2,116,400	2,139,000	2,190,000	2,261,000
	REVENUE TOTALS	2,122,772	2,703,900	3,164,250	2,725,000	2,279,500

MISSION STATEMENT

Provide excellent customer service by proactively maintaining the local stormwater system to prevent flooding and erosion while reducing negative water quality impacts to lakes and encouraging hydrologic restoration through active stormwater management.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Build and maintain drainage infrastructure	% of drainage infrastructure inspected	Infrastructure
	# of drainage infrastructure improvements	Infrastructure

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	295,774	367,106	286,276	346,083	346,083
1401	Overtime	11,168	8,000	11,998	8,000	8,000
2101	FICA Taxes	22,767	28,696	22,215	27,087	27,087
2201	General Pension Fund Contrib	32,675	30,328	17,642	15,473	15,473
2204	401(a) Pension Contribution	14,706	19,052	16,102	22,391	22,391
2301	Life, Health & Vision Insurance	66,002	105,506	57,712	102,793	102,793
2302	Director's Life & Disability	101	222	-	222	222
2303	Disability Benefit - 401(a) Participants	306	457	308	470	470
2401	Workers' Compensation	16,799	17,303	17,303	19,632	19,632
Personnel Services Totals		460,299	576,670	429,556	542,151	542,151
Operating Services						
3101	Prof. Svc.-Engineering	-	10,000	5,000	10,000	10,000
3105	Prof.Svc.-Other	-	20,000	13,000	20,000	20,000
3401	Contract Svc.-Custodial	-	10,000	2,000	10,000	-
3404	Contract Svc. - Other	14,617	87,000	50,000	67,000	87,000
3407	Ins.-Claims Deductibles	2,688	-	-	-	-
4001	Travel-Non local	-	2,500	1,000	2,500	2,500
4003	Training-Required-Instructional	569	1,500	1,500	1,500	1,500
4101	Telecommunication	-	2,800	-	2,800	2,800
4201	Postage	9	-	-	-	-
4301	Utility Svcs - Electric	351	415	400	400	400

STORMWATER FUND - DRAINAGE - 404-08-299

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4401	Rentals & Leases	-	3,500	12,000	10,000	3,500
4406	County Landfill	19,597	21,750	20,000	21,750	21,750
4601	Rep & Mtn Equipment	6,546	12,000	12,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	34,717	65,000	40,000	65,000	40,000
4606	Rep & Mtn Vehicle Base Cost	18,564	18,564	18,564	18,564	18,564
4607	Rep & Mtn Automotive Parts	15,167	10,000	10,000	10,000	10,000
4608	Rep & Mtn Automotive Labor	9,220	10,000	10,000	10,000	10,000
4620	Rep & Mtn Contracts	-	300	-	300	300
4621	Rep & Mtn Seed & Sod	2,428	12,000	1,000	12,000	12,000
4626	Repair & Mtn-Irrigation	6	200	-	200	-
4702	Printing & Binding	66	-	-	-	-
4803	Community Involvement	41	-	-	-	-
5101	Office Supplies	128	925	925	925	925
5102	Tools,Equip under \$1,000	3,925	5,000	5,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	1,726	-	1,199	-	-
5203	Motor Fuels & Lubricants	31,206	18,750	31,000	18,750	18,750
5208	Uniform, Protect Clothing	4,315	4,250	4,250	4,250	4,250
5209	Housekeeping Supplies	3,416	475	2,000	475	475
5215	Chemicals	2,365	5,000	2,500	3,000	3,000
5401	Memberships & Subscriptions	24	800	200	400	400
5404	Employee Dev-Material & Training	848	3,400	3,400	2,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	-	1,500	1,500	500	500
5406	Employee Dev-Food & Supplies	75	100	100	100	100
5407	Employee Dev-Recog & Apprec	17	-	-	-	-
5870	Bank Fees	52	-	-	-	-
Operating Services Totals		172,683	327,729	248,538	307,414	285,714
Capital						
6313	Stormwater Drainage-Capital	-	-	-	555,016	-
6402	Machinery & Equipment	-	246,838	262,583	-	-
6403	Capital Depletion Reserve	-	73,296	73,296	76,936	76,936
Capital Totals		-	320,134	335,879	631,952	76,936
Cost Center 299 - Drainage Totals		632,982	1,224,533	1,013,973	1,481,517	904,801

STORMWATER FUND - DRAINAGE - 404-08-299

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Public Works Department Director	41	40.50 -	0.20		0.20	0.20		0.20		0.20	
Assistant Public Works Director	37	36.74 - 45.86	0.20		0.20	0.20		0.20		0.20	
Streets Superintendent	32	28.78 - 35.93	0.50		0.50	0.20		0.20		0.20	
Assistant Superintendent	30	26.70 - 32.89	0.50		0.50	0.50					
Assistant Superintendent - Drainage	30	26.70 - 32.89						0.50		0.50	
Assistant Superintendent - Streets	30	26.70 - 32.89						0.50		0.50	
Business and Special Initiatives Analyst	26	21.49 - 26.82						0.20		0.20	
Crew Leader II	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Crew Leader I	23	18.57 - 23.18						1.00		1.00	
Debris Control Maintenance Operator III	20	16.03 - 20.02	1.00		1.00	1.00		1.00		1.00	
Stormwater Inspector	24	19.49 - 24.33	1.00		1.00	1.00		1.00		1.00	
Public Works Apprentice	18	14.55 - 18.16	1.00		1.00	3.00		3.00		1.00	
Drainage Maintenance III	20	16.03 - 20.02	1.00		1.00	1.00		1.00			
Drainage Maintenance II	19	15.28 - 19.07	2.00		2.00			2.00		2.00	
Sr. Staff Assistant	25	20.46 - 25.55	0.50		0.50	0.50		0.50		0.50	
Total Drainage			8.90	0.00	8.90	8.60	0.00	8.60	8.30	0.00	8.30

FTE Change: Business and Special Initiatives Analyst - .20 FTE; Assistant Superintendent - (.50) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	40,000	Menzi Services
		20,000	Storm Drain and Line Maintenance
		7,000	Manual and Chemical Clearing Work
4605	Rep & Mtn Spec - Bud Detailed Only	35,000	Stormwater Maintenance and Repairs
		25,000	Bathroom Expansion, Floor Repair, Door Replacement
		5,000	Stormwater Inspections
6313	Stormwater Drainage - Capital	555,016	Lake Elbert Trail

STORMWATER FUND - STORMWATER QUALITY - 404-8-300

MISSION STATEMENT

Maintain and improve local natural resources through management based on a sound understanding of social, economic, and ecological systems.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Build and maintain drainage infrastructure.	% of drainage infrastructure inspected.	Infrastructure
	# of drainage infrastructure improvements.	Infrastructure
Provide outreach, education, and engagement with the community.	Number of public engagement meetings held or attended.	Responsible Government
	Number of citizens serving community boards.	Responsible Government
	Number of Lakes Advisory Council meetings.	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	248,095	273,209	266,223	306,435	306,435
2101	FICA Taxes	17,974	20,901	19,386	23,442	23,442
2201	General Pension Fund Contrib	48,605	40,315	39,040	54,259	54,259
2204	401(a) Pension Contribution	6,984	8,250	8,280	9,572	9,572
2301	Life, Health & Vision Insurance	56,584	74,564	59,361	66,833	66,833
2302	Director's Life & Disability	101	-	-	-	-
2303	Disability Benefit - 401(a) Participants	164	198	185	230	230
2401	Workers' Compensation	957	962	962	1,530	1,530
2900	Education Benefit	-	3,400	-	6,800	6,800
Personnel Services Totals		379,463	421,799	393,437	469,101	469,101
Operating Services						
3101	Prof. Svc.-Engineering	4,899	-	-	170,000	170,000
3105	Prof.Svc.-Other	47,686	348,800	150,000	346,000	346,000
3404	Contract Svc. - Other	23,628	95,300	50,000	95,300	95,300
4001	Travel-Non local	806	7,000	3,500	7,000	7,000
4003	Training-Required-Instructional	-	250	250	250	250
4004	Travel-Local Mileage & Comm. Exp	-	50	256	50	50
4201	Postage	46	500	-	250	250
4301	Utility Svcs - Electric	3,152	3,000	3,300	3,500	3,700
4302	Utility Svcs - Water	1,636	1,200	1,600	1,600	1,700
4303	Utility Svcs - Sewer	321	150	200	200	200
4305	Utility Svcs - Refuse	351	300	400	400	400

STORMWATER FUND - STORMWATER QUALITY - 404-8-300

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
4401	Rentals & Leases	-	500	-	500	500
4406	County Landfill	-	3,000	3,000	3,000	3,000
4601	Rep & Mtn Equipment	268	3,000	3,000	3,000	3,000
4602	Rep & Mtn Building & Grounds	356	500	500	500	500
4605	Rep & Mtn Spec-Bud Detailed Only	240	-	-	-	-
4606	Rep & Mtn Vehicle Base Cost	2,688	2,688	2,688	4,032	4,032
4607	Rep & Mtn Automotive Parts	412	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	388	500	1,476	500	500
4620	Rep & Mtn Contracts	4,550	30,000	30,000	30,000	30,000
4622	Rep & Mtn Landscape Material	-	10,000	7,000	10,000	10,000
4702	Printing & Binding	534	1,000	1,000	1,000	1,000
4802	Promotional/Marketing	20	4,000	4,000	2,000	2,000
4803	Community Involvement	383	-	100	-	-
4804	Sponsorships	1,500	7,500	7,500	7,500	7,500
5101	Office Supplies	1,110	600	1,000	10,000	600
5102	Tools,Equip under \$1,000	10,480	4,000	4,000	4,000	4,000
5200	Non-Capital Equip \$1,000-\$4,999	2,500	16,000	10,000	16,000	16,000
5203	Motor Fuels & Lubricants	2,467	1,875	1,875	1,875	1,875
5204	Copier Use & Supplies	351	100	350	100	100
5205	Motor Fuel, Non Motor Pool	165	150	150	150	150
5208	Uniform, Protect Clothing	29	700	700	1,325	1,325
5209	Housekeeping Supplies	13	300	300	300	300
5210	Program Related Expense	5,565	240,000	25,000	-	-
5215	Chemicals	3,533	15,000	5,000	15,000	15,000
5220	Materials-Visual/Photo/Signage	-	5,500	5,500	5,500	5,500
5401	Memberships & Subscriptions	542	9,500	3,500	9,500	9,500
5402	IT Subscriptions, Licenses, Maintenance Renewals	4,554	-	8,000	13,000	-
5404	Employee Dev-Material & Training	2,109	2,900	2,900	2,900	2,900
5405	Empl Dev-Books,Accreditation,Assessmt	238	1,000	1,000	1,000	1,000
5406	Employee Dev-Food & Supplies	138	50	51	50	50
5407	Employee Dev-Recog & Apprec	197	100	100	100	100
Operating Services Totals		127,853	818,013	340,196	768,382	746,282
Capital						
6301	Other Capital Improvements	-	900,000	-	-	-
6313	Stormwater Drainage-Capital	-	-	-	1,455,016	-
6402	Machinery & Equipment	-	60,000	60,000	51,000	-
6403	Capital Depletion Reserve	-	3,821	3,821	2,925	2,925
Capital Totals		-	963,821	63,821	1,508,941	2,925
Cost Center 300 - Stormwater Quality Totals		507,316	2,203,633	797,454	2,746,424	1,218,308

STORMWATER FUND - STORMWATER QUALITY - 404-8-300

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Natural Resources Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	
Ecosystem and Asset Analyst	27	22.56 - 28.17	0.80		0.80	0.80		0.80		0.80	
Senior Environmental Scientist	27	22.56 - 28.17						1.00		1.00	
Business and Special Initiatives Analyst	26	21.49 - 26.82						0.10		0.10	
Natural Resources Specialist	24	19.49 - 24.33	2.00		2.00	2.00		2.00		2.00	
Environmental Scientist I	25	20.46 - 25.55	1.00		1.00	1.00		1.00			
Natural Resources Intern (Scientific Aide)	13	11.40 - 14.22		1.00	0.50		1.00	0.50		1.00	
Total Stormwater Quality			4.80	1.00	5.30	4.80	1.00	5.30	4.90	1.00	

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3101	Prof. Svc. - Engineering	90,000	South Lake Howard Nature Park Design
		80,000	Stormwater Design (HB53)
3105	Prof. Svc. - Other	65,000	Gray to Green
		50,000	Potential Grant Match Funding
		50,000	Grant Writing Professional Services
		45,000	Sustainability Plan Implementation
		30,000	Stormwater Utility Fee Work
		20,000	Water Data/GIS Services
		20,000	TMDL-BMAP
		15,000	Alum Systems
		10,000	Monitoring LCNP Water Treatment
		10,000	CEI Rain Gardens Project
		6,000	NPDES - PC
		5,000	NPDES - FDEP
		5,000	NPDES - Support
		5,000	NPDES - Stormwater Sampling
		5,000	University South Florida Water Atlas
		5,000	SAIP Support
3404	Contract Svc. - Other	95,300	Lakeshore Management; Maintenance of Conine, Elbert, and May
6313	Stormwater Drainage - Capital	900,000	S Lake Howard Nature Park Improvements
		555,016	Lake Elbert Trail
6301	Other Capital Improvements	30,000	Electric Vehicle
		21,000	Capital Depletion Shortage #3461

STORMWATER FUND - NON-DEPARTMENTAL - 404-80-969

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
2301	Life, Health & Vision Insurance	86,440	-	-	-	-
Personnel Services Totals		86,440	-	-	-	-
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	672	1,724	288	-	-
4607	Rep & Mtn Automotive Parts	381	-	-	-	-
4608	Rep & Mtn Automotive Labor	323	-	42	-	-
5203	Motor Fuels & Lubricants	110	208	83	-	-
5248	Hurricane Expense	-	-	755	-	-
Operating Services Totals		1,486	1,932	1,168	-	-
Capital						
6403	Capital Depletion Reserve	-	3,358	3,358	-	-
Capital Totals		-	3,358	3,358	-	-
Miscellaneous						
9400	Depreciation	620,442	-	-	-	-
9700	Audit Fees	1,649	1,413	1,415	2,046	2,046
Miscellaneous Totals		622,091	1,413	1,415	2,046	2,046
Transfers						
9109	Transfer to Self Insurance	13,500	-	-	-	-
9196	Transfer to 2015 Construction Fund	241,901	-	-	-	-
Transfers Totals		255,401	-	-	-	-
Admin Allocation Expenses						
9503	Admin-General Govt.	74,244	67,197	67,197	96,170	96,170
Admin Allocation Expenses Totals		74,244	67,197	67,197	96,170	96,170
Insurance						
4501	Ins.-Property	9,900	25,627	25,627	38,894	38,894
4502	Ins.-Liability & Umbrella	6,443	6,902	6,902	7,376	7,376
4506	Ins.-Other	594	753	753	725	725
4508	Ins.-Underground Storage Tank	486	532	532	489	489
4510	Ins.-Public Official's Liability	925	1,013	1,013	1,017	1,017
4590	Insurance - OPEB Expense Allocation	57,507	-	-	-	-
Insurance Totals		75,855	34,827	34,827	48,501	48,501
Internal Svc Charges						
9102	Facility Maintenance	8,531	1,949	1,949	-	-
9104	Engineering Services	23,430	28,533	28,533	40,235	40,235
9105	Human Resources	18,723	16,894	16,894	16,534	16,534

STORMWATER FUND - NON-DEPARTMENTAL - 404-80-969

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
9107	Technology Services	46,959	55,726	55,726	54,065	54,065
9186	Nora Mayo Building	24,730	14,403	14,403	45,352	45,352
Internal Svc Charges Totals		122,373	117,505	117,505	156,186	156,186
Pension Expenditures						
3600	Pension Expense - GASB 68 Allocation	218,760	-	-	-	-
Pension Expenditures Totals		218,760	-	-	-	-
Cost Center 969 - Stormwater Totals		1,456,649	226,232	225,470	302,903	302,903

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Transfer from General Fund	244,447	-	-	-	-
Golf Management	1,071,261	1,010,242	1,070,000	1,084,000	1,070,000
Miscellaneous Revenues	2,682,904	28,966	65,793	30,000	31,000
Interest Earnings	21,578	500	85,000	40,000	20,500
Sale of Assets	-	165,000	-	-	-
Debt Proceeds	-	370,025	-	-	-
TOTAL	4,020,190	1,574,733	1,220,793	1,154,000	1,121,500
Capital Expenditures					
Operating Expenditures	1,137,873	969,888	1,253,884	1,026,157	1,028,957
Capital Expenditures	-	3,236,250	172,231	1,016,223	1,016,223
Non-Departmental	119,480	124,142	124,144	161,099	161,099
TOTAL	1,257,353	4,330,280	1,550,259	2,203,479	2,206,279
EXCESS OF REVENUES					
Over <Under> Expenditures:	2,762,837	(2,755,547)	(329,466)	(1,049,479)	(1,084,779)
BEGINNING UNASSIGNED					
Beginning Unrestricted Cash:	180,333	2,794,751	2,794,751	2,465,285	1,415,806
ENDING UNASSIGNED					
Ending Unrestricted Cash:	2,794,751	39,204	2,465,285	1,415,806	331,027

MISSION STATEMENT

To enhance the physical, social and economic health of the community and become the premier municipal golf facility in Central Florida by providing exceptional service, quality playing conditions and an affordable golf experience.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Serve as a premier golf location for both individual golfers and large-scale community events	Rounds of golf played	Quality of Life
	Paid green fee rounds played - public.	Quality of Life

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Cultural / Recreation						
347230-100	WB-Greens Fees	526,983	493,470	530,000	535,000	520,000
347230-125	WB-Summer Memberships	44,021	38,792	50,000	50,000	44,000
347230-150	WB-Annual Green Fees Card	55,314	55,433	55,000	58,000	60,000
347230-300	WB-Pro Shop Sales	88,892	73,754	75,000	75,000	80,000
347230-400	COL / WB-Concessions	121,076	110,945	120,000	120,000	120,000
347230-600	WB-Cart Rentals	212,236	213,657	215,000	220,000	220,000
347230-700	WB-Rental of Range Balls	22,739	24,191	25,000	26,000	26,000
Cultural / Recreation Totals		1,071,261	1,010,242	1,070,000	1,084,000	1,070,000
Interest Earnings						
361100-000	Interest on Investments	21,578	500	85,000	40,000	20,500
Interest Earnings Totals		21,578	500	85,000	40,000	20,500
Misc - Sales						
364414-000	Sale of Assets-Capital	-	165,000	-	-	-
Misc - Sales Totals		-	165,000	-	-	-
Misc - Other Revenues						
346900-101	Hurricane Receipts FEMA	-	-	65,793	-	-
369000-000	Miscellaneous Revenue	2,682,904	28,966	-	30,000	31,000
Misc - Other Revenues Totals		2,682,904	28,966	65,793	30,000	31,000
Debt Proceeds						
384000-000	Debt Proceeds	-	370,025	-	-	-
Debt Proceeds Totals		-	370,025	-	-	-
Interfund Transfers						
381000-001	Transfer from General Fund	244,447	-	-	-	-
Interfund Transfers Totals		244,447	-	-	-	-
REVENUE TOTALS		4,020,190	1,574,733	1,220,793	1,154,000	1,121,500

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Operating Services						
3404	Contract Svc. - Other	4,372	4,350	8,964	4,700	4,700
4301	Utility Svcs - Electric	35,638	34,440	37,800	40,000	42,400
4302	Utility Svcs - Water	3,914	8,500	4,500	4,600	4,700
4303	Utility Svcs - Sewer	4,557	14,000	5,700	5,800	6,000
4305	Utility Svcs - Refuse	2,314	3,728	400	400	500
4401	Rentals & Leases	2,700	-	5,000	-	-
4601	Rep & Mtn Equipment	1,159	-	-	-	-
4602	Rep & Mtn Building & Grounds	12,800	10,000	30,000	10,000	10,000
4606	Rep & Mtn Vehicle Base Cost	-	-	240	-	-
4607	Rep & Mtn Automotive Parts	10	500	100	250	250
4608	Rep & Mtn Automotive Labor	2,679	2,000	1,000	1,000	1,000
4620	Rep & Mtn Contracts	3,328	4,211	4,211	5,000	5,000
4900	Other Charges & Obligations	1,040,876	869,000	1,140,569	937,507	937,507
4960	License	400	500	400	400	400
5200	Non-Capital Equip \$1,000-\$4,999	6,462	4,000	-	1,500	1,500
5203	Motor Fuels & Lubricants	16,665	14,659	15,000	15,000	15,000
Operating Services Totals		1,137,873	969,888	1,253,884	1,026,157	1,028,957
Capital						
6301	Other Capital Improvements	-	2,650,000	50,000	973,943	973,943
6402	Machinery & Equipment	-	535,025	71,006	-	-
6403	Capital Depletion Reserve	-	51,225	51,225	42,280	42,280
Capital Totals		-	3,236,250	172,231	1,016,223	1,016,223
Cost Center 712 - Willowbrook Totals		1,137,873	4,206,138	1,426,115	2,042,380	2,045,180

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENDITURES						
Miscellaneous						
9400	Depreciation	61,343	-	-	-	-
9700	Audit Fees	944	859	861	1,023	1,023
Miscellaneous Totals		62,287	859	861	1,023	1,023
Admin Allocation Expenses						
9503	Admin-General Govt.	42,516	40,840	40,840	48,067	48,067
Admin Allocation Expenses Totals		42,516	40,840	40,840	48,067	48,067
Debt Service						
7102	Principal on Debt	-	53,428	53,428	69,592	72,427
7202	Interest on Debt	1,618	7,352	7,352	12,184	9,349
Debt Service Totals		1,618	60,780	60,780	81,776	81,776
Insurance						
4501	Ins.-Property	5,346	5,542	5,542	8,888	8,888
4502	Ins.-Liability & Umbrella	3,710	3,821	3,821	3,816	3,816
4506	Ins.-Other	901	1,210	1,210	4,110	4,110
Insurance Totals		9,957	10,573	10,573	16,814	16,814
Internal Svc Charges						
9102	Facility Maintenance	3,102	11,090	11,090	13,419	13,419
Internal Svc Charges Totals		3,102	11,090	11,090	13,419	13,419
Cost Center 967 - Willowbrook Totals		119,480	124,142	124,144	161,099	161,099

THIS PAGE IS INTENTIONALLY LEFT BLANK.

DARK FIBER ENTERPRISE FUND - 406-80-971

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Grant Revenue	-	500,000	-	166,500	166,500
Dark Fiber Lease	107,252	128,200	120,328	124,740	124,740
Interest Earnings	7,254	2,000	22,000	12,000	2,700
Transfer from General Fund	155,400	155,400	155,400	276,503	276,503
Transfer from Library Fund	8,400	8,400	8,400	13,825	13,825
Transfer from Airport Fund	8,400	8,400	8,400	13,825	13,825
Transfer from Downtown CRA Fund	12,600	12,600	12,600	27,650	27,650
Transfer from Building Safety	8,400	8,400	8,400	13,825	13,825
Transfer from Utility Fnd	33,600	33,600	33,600	82,951	82,951
Transfer From Internal Service Fund	16,800	16,800	16,800	27,650	27,650
Transfer from Motor Pool Fund	12,600	12,600	12,600	27,650	27,650
TOTAL	383,306	899,000	411,128	809,239	799,939
EXPENDITURES					
Personal Services	-	113,639	261	142,316	142,316
Operating Expenditures	-	10,500	1,000	5,000	5,000
Capital Expenditures	-	1,018,781	210,000	336,667	336,667
Transfer to Transportation Fund	-	-	-	58,240	-
Transfer to 2015 Construction Fund	86,517	-	-	-	-
Debt Service	53,924	515,694	515,694	515,694	515,692
Non-Departmental	153,954	14,445	14,445	23,324	23,324
TOTAL	294,395	1,673,059	741,400	1,081,241	1,022,999
EXCESS OF REVENUES					
Over <Under> Expenditures:	88,911	(774,059)	(330,272)	(272,002)	(223,060)
BEGINNING UNASSIGNED					
Beginning Unrestricted Cash:	722,939	811,850	811,850	481,578	209,576
ENDING UNASSIGNED					
Ending Unrestricted Cash:	811,850	37,791	481,578	209,576	(13,484)

MISSION STATEMENT

By leveraging opportunities through dig once and fiber asset swaps, the Dark Fiber Enterprise strives to offer cost effective, high-bandwidth, scalable, and secure dark fiber connectivity solutions to public organizations and private carriers.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Leverage technological innovation with fiber infrastructure	Dark fiber miles	Infrastructure
	Dark fiber leases	Economic Sustainability
	Dark fiber lease revenue	Economic Sustainability
	Dark fiber intergovernmental revenue	Economic Sustainability

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
State Grant Revenue						
334410-000	Grant - State DOT	-	500,000	-	166,500	166,500
State Grant Revenue Totals		-	500,000	-	166,500	166,500
Interest Earnings						
361100-000	Interest on Investments	7,067	2,000	22,000	12,000	2,700
361100-200	Interest - Leased Assets	187	-	-	-	-
Interest Earnings Totals		7,254	2,000	22,000	12,000	2,700
Misc - Rent and Royalty						
362000-100	Dark Fiber Lease	107,252	128,200	120,328	124,740	124,740
Misc - Rent and Royalty Totals		107,252	128,200	120,328	124,740	124,740
Interfund Transfers						
381000-001	Transfer from General Fund	155,400	155,400	155,400	276,503	276,503
381000-101	Transfer from Library Fund	8,400	8,400	8,400	13,825	13,825
381000-106	Transfer from Airport Fund	8,400	8,400	8,400	13,825	13,825
381000-108	Transfer from Downtown CRA	12,600	12,600	12,600	27,650	27,650
381000-109	Transfer from Florence Villa CRA	4,200	4,200	4,200	8,295	8,295
381000-113	Transfer from Building Safety	8,400	8,400	8,400	13,825	13,825
381000-401	Transfer from Solid Waste	8,400	8,400	8,400	13,825	13,825
381000-402	Transfer from Utility Fund	33,600	33,600	33,600	82,951	82,951
381000-501	Transfer from Internal Service Fund	16,800	16,800	16,800	27,650	27,650
381000-502	Transfer from Motor Pool Fund	12,600	12,600	12,600	27,650	27,650
Interfund Transfers Totals		268,800	268,800	268,800	505,999	505,999
REVENUE TOTALS		383,306	899,000	411,128	809,239	799,939

DARK FIBER ENTERPRISE FUND - 406-80-971

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	-	71,730	169	87,645	87,645
1401	Overtime	933	-	-	-	-
2101	FICA Taxes	67	5,488	13	6,705	6,705
2201	General Pension Fund Contrib	213	-	-	-	-
2204	401(a) Pension Contribution	-	5,380	13	6,573	6,573
2301	Life, Health & Vision Insurance	293	30,846	-	41,128	41,128
2303	Disability Benefit - 401(a) Participants	-	129	-	158	158
2401	Workers' Compensation	56	66	66	107	107
Personnel Services Totals		1,561	113,639	261	142,316	142,316
Operating Services						
4001	Travel-Non local	-	9,500	-	4,500	4,500
5102	Tools, Equip under \$1,000	-	1,000	1,000	500	500
Operating Services Totals		-	10,500	1,000	5,000	5,000
Capital						
6301	Other Capital Improvements	-	1,000,000	200,000	326,667	336,667
6402	Machinery & Equipment	-	18,781	10,000	10,000	-
Capital Totals		-	1,018,781	210,000	336,667	336,667
Miscellaneous						
9400	Depreciation	139,550	-	-	-	-
Miscellaneous Totals		139,550	-	-	-	-
Transfers						
9196	Transfer to 2015 Construction Fund	86,517	-	-	58,240	-
Transfers Totals		86,517	-	-	58,240	-
Debt Service						
7102	Principal on Debt	-	473,446	473,446	485,419	497,693
7202	Interest on Debt	53,924	42,248	42,248	30,275	17,999
Debt Service Totals		53,924	515,694	515,694	515,694	515,692
Insurance						
4501	Ins.-Property	8,975	9,084	9,084	15,364	15,364
4502	Ins.-Liability & Umbrella	-	328	328	292	292
4506	Ins.-Other	-	84	84	82	82
4510	Ins.-Public Official's Liability	-	113	113	116	116
Insurance Totals		8,975	9,609	9,609	15,854	15,854
Internal Svc Charges						
9185	City Hall Annex	3,867	4,836	4,836	7,470	7,470
Internal Svc Charges Totals		3,867	4,836	4,836	7,470	7,470
Cost Center 971 - Dark Fiber Totals		294,395	1,673,059	741,400	1,081,241	1,022,999

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Fiber and Telecom .Enterprise Mngr.	29	24.86 - 31.05	1.00		1.00	1.00		1.00	1.00		1.00
ATMS/Fiber Systems Technician	26	21.49 - 26.82				0.50		0.50	1.00		1.00
Total Dark Fiber Fund			1.50	0.00	1.50	2.00	0.00	2.00			2.00

FTE Change: ATMS/Fiber Systems Technician - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
6301	Other Capital Improvements	326,667	Fiber Cable and Installation
7102	Principal on Debt	485,419	Principal on Internal Loan
7202	Interest on Debt	30,275	Interest on Internal Loan
9196	Transfer to 2015 Construction Fund	58,240	Lake Maude

INTERNAL SERVICES FUND

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Charges to Departments	6,076,562	7,706,150	7,695,550	8,275,036	8,275,036
Miscellaneous Revenues	36,229	-	106,759	-	-
Interest Earnings	16,543	2,500	70,000	40,000	30,000
Engineering Inspection Fees	164,078	60,000	150,000	125,000	125,000
ICMA 401a Forfeiture Account	137,714	20,000	26,062	20,000	20,000
Transfer from Utility Fund	-	-	-	-	-
TOTAL	6,431,126	7,788,650	8,048,371	8,460,036	8,450,036
EXPENDITURES					
Human Resources	951,913	1,289,386	1,086,576	1,443,515	1,287,415
City Hall Annex	117,471	65,350	85,891	104,250	75,650
Facility Maintenance	262,954	579,931	583,946	735,355	679,355
Nora Mayo Building	133,088	189,400	198,498	210,500	219,300
Technology Services	3,308,193	4,327,036	3,811,479	4,824,443	4,622,743
Engineering	751,576	1,078,153	801,782	1,127,268	1,127,668
City Hall & Grounds	42,891	37,800	32,872	37,900	39,300
Non-Departmental	1,493,490	925,714	978,741	352,659	352,659
TOTAL	7,061,576	8,492,770	7,579,785	8,835,890	8,404,090
EXCESS OF REVENUES					
Over <Under> Expenditures:	(630,450)	(704,120)	468,586	(375,854)	45,946
BEGINNING UNASSIGNED					
Beginning Unrestricted Cash:	1,818,092	1,187,642	1,187,642	1,656,228	1,280,374
ENDING UNASSIGNED					
Ending Unrestricted Cash:	1,187,642	483,522	1,656,228	1,280,374	1,326,320

INTERNAL SERVICES FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Misc - Physical Environment						
343343-900	Fees-Admin Acct Svc/Eng Inspect.	164,078	60,000	150,000	125,000	125,000
Misc - Physical Environment Totals		164,078	60,000	150,000	125,000	125,000
Interest Earnings						
361100-000	Interest on Investments	16,543	2,500	70,000	40,000	30,000
Interest Earnings Totals		16,543	2,500	70,000	40,000	30,000
Misc - Sales						
364413-000	Sale of Assets-Surplus	3,451	-	461	-	-
Misc - Sales Totals		3,451	-	461	-	-
Misc - Other Revenues						
346900-100	Hurricane Receipts - Insurance	-	-	103,798	-	-
368100-000	ICMA 401a City Contributions - Forfeiture Account	137,714	20,000	26,062	20,000	20,000
369000-000	Miscellaneous Revenue	7,778	-	2,500	-	-
369006-000	Other Revenue	25,000	-	-	-	-
Misc - Other Revenues Totals		170,492	20,000	132,360	20,000	20,000
Other Charges for Services						
341208-001	Labor-General Fund	50,700	60,000	51,000	60,000	60,000
341208-101	Labor-Library	2,713	5,000	2,200	4,000	4,000
341208-106	Labor-Airport	7,988	10,000	14,500	10,000	10,000
341208-107	Labor-Cemeteries	375	1,000	650	1,000	1,000
341208-108	Labor-CRA Downtown	1,738	2,000	500	1,500	1,500
341208-109	Labor-CRA Florence Villa	-	500	-	-	-
341208-111	Labor-Federal Building	3,075	5,000	2,200	3,000	3,000
341208-113	Labor-Building Safety	463	3,000	1,600	2,000	2,000
341208-401	Labor-Solid Waste	863	500	1,000	1,000	1,000
341208-402	Labor-Utility Fund	5,375	10,000	7,400	8,000	8,000
341208-404	Labor-Stormwater	-	500	250	500	500
341208-405	Labor-Willowbrook	3,025	3,000	3,000	3,000	3,000
341208-501	Labor-Internal Service	16,863	15,000	21,000	20,000	20,000
341208-502	Labor-Central Garage	2,175	3,000	2,600	3,000	3,000
Other Charges for Services Totals		95,350	118,500	107,900	117,000	117,000
Technology Services Allocation						
341201-001	Technology Svcs Alloc-Gen. Fund	2,213,321	2,925,064	2,925,064	3,085,480	3,085,480
341201-101	Technology Svcs Alloc-Library	519,046	615,487	615,487	597,219	597,219
341201-106	Technology Svcs Alloc-Airport	75,856	90,019	90,019	87,336	87,336
341201-107	Technology Svcs Alloc-Cemetery	28,061	31,433	31,433	30,794	30,794

INTERNAL SERVICES FUND

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
341201-113	Technology Svcs Alloc-Building	57,795	68,586	68,586	157,842	157,842
341201-401	Technology Svc Alloc-Solid Waste	83,081	98,592	98,592	95,654	95,654
341201-402	Technology Svcs Alloc-Utility	565,719	666,206	666,206	647,173	647,173
341201-404	Technology Svcs Alloc-Stormwater	46,959	55,726	55,726	54,065	54,065
341201-502	Technology Svc Alloc-Central Gar	25,285	30,006	30,006	29,112	29,112
Technology Services Allocation Totals		3,615,123	4,581,119	4,581,119	4,784,675	4,784,675
Human Resources Allocation						
341204-001	H.R. Svcs Alloc-General Fund	638,558	900,522	900,522	837,048	837,048
341204-101	H.R. Svcs Alloc-Library	20,694	27,912	27,912	36,513	36,513
341204-106	H.R. Svcs Alloc-Airport	23,650	27,177	27,177	34,446	34,446
341204-107	H.R. Svcs Alloc-Cemetery	11,825	12,487	12,487	24,801	24,801
341204-108	H.R. Svcs Alloc-CRA DWTN	-	-	-	2,067	2,067
341204-113	H.R. Svcs Alloc-Build Safety	5,913	12,487	12,487	16,534	16,534
341204-401	H.R. Svcs Alloc-Solid Waste	42,373	69,779	69,779	126,074	126,074
341204-402	H.R. Svcs Alloc-Utility	188,217	196,117	196,117	270,060	270,060
341204-404	H.R. Svcs Alloc-Stormwater	18,723	16,894	16,894	16,534	16,534
341204-501	H.R. Svcs Alloc-Int Svc	24,636	28,646	28,646	-	-
341204-502	HR Svc Alloc Cen Garage	10,840	18,363	18,363	28,935	28,935
Human Resources Allocation Totals		985,429	1,310,384	1,310,384	1,393,012	1,393,012
Facilities Support Allocation						
341205-001	Fac Supp Svcs Alloc-General Fund	29,512	238,400	238,400	269,656	269,656
341205-101	Fac Supp Svcs Alloc-Library	10,082	46,758	46,758	18,085	18,085
341205-106	Fac Supp Svcs Alloc-Airport	74,196	71,748	71,748	131,407	131,407
341205-107	Fac Supp Svcs Alloc-Cemetery	6,722	551	551	1,500	1,500
341205-108	Fac Supp Svcs Alloc-CRA DWTN	2,068	8,916	8,916	5,593	5,593
341205-109	Fac Supp Svcs Alloc-CRA FV	1,034	4,451	4,451	2,792	2,792
341205-111	Fac Supp Svcs Alloc-Fed Bldg	2,327	8,821	8,821	15,815	15,815
341205-113	Fac Supp Svcs Alloc-Build Safety	13,960	1,830	1,830	2,407	2,407
341205-401	Fac Supp Svcs Alloc-Solid Waste	5,688	5,169	5,169	27,928	27,928
341205-402	Fac Supp Svcs Alloc-Utility	20,165	35,197	35,197	127,837	127,837
341205-404	Fac Supp Svcs Alloc-Stormwater	8,531	1,949	1,949	-	-
341205-405	Fac Supp Svcs Alloc-Willowbrook	3,102	11,090	11,090	13,419	13,419
341205-501	Fac Supp Svcs Alloc-Int Svc	-	14,337	14,337	-	-
341205-502	Fac Supp Svcs Alloc-Central Gar	4,136	3,022	3,022	4,265	4,265
Facilities Support Allocation Totals		181,523	452,239	452,239	620,704	620,704
Engineering Allocation						
341209-001	Engineering Alloc-General Fund	421,745	494,572	494,572	512,993	512,993
341209-106	Engineering Alloc-Airport	15,620	19,022	19,022	20,117	20,117

INTERNAL SERVICES FUND

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
341209-108	Engineering Alloc-CRA DWTN	5,467	6,344	6,344	6,709	6,709
341209-109	Engineering Alloc-CRA FV	2,343	3,167	3,167	3,350	3,350
341209-113	Engineering Alloc-Build Safety	31,240	38,044	38,044	50,293	50,293
341209-402	Engineering Alloc-Utility	281,164	361,418	361,418	372,171	372,171
341209-404	Engineering Alloc-Stormwater	23,430	28,533	28,533	40,235	40,235
Engineering Allocation Totals		781,009	951,100	951,100	1,005,868	1,005,868
City Hall & Grounds						
341210-001	City Hall Alloc-General Fund	39,842	32,420	32,420	33,427	33,427
341210-108	City Hall Alloc-CRA DWTN	1,510	2,938	2,938	2,598	2,598
341210-109	City Hall Alloc-CRA FV	587	2,257	2,257	1,996	1,996
City Hall & Grounds Totals		41,939	37,615	37,615	38,021	38,021
City Hall Annex						
341214-001	City Hall Annex-General Fund	36,088	19,345	19,345	33,616	33,616
341214-402	City Hall Annex-Utility	52,844	38,690	38,690	63,497	63,497
341214-406	City Hall Annex-Dark Fiber	3,867	4,836	4,836	7,470	7,470
341214-501	City Hall Annex-Int Services	36,088	2,418	2,418	-	-
City Hall Annex Totals		128,887	65,289	65,289	104,583	104,583
Nora Mayo Building						
341216-001	Nora Mayo Building Alloc-General Fund	106,340	85,050	85,050	165,821	165,821
341216-404	Nora Mayo Building Alloc-Stormwater Fund	24,730	14,403	14,403	45,352	45,352
341216-501	Nora Mayo Building Alloc-Internal Service Fund	116,232	90,451	90,451	-	-
Nora Mayo Building Totals		247,302	189,904	189,904	211,173	211,173
REVENUE TOTALS		6,431,126	7,788,650	8,048,371	8,460,036	8,450,036

MISSION STATEMENT

To attract, develop, and retain a well-qualified and engaged diverse City workforce through the development of and by consistently administering purposeful policies, procedures, and programs that promote equal employment opportunities, personal and professional growth, and an elevated commitment to sustainable public service.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Recruit a qualified workforce.	# of requisitions processed to begin recruitment of a vacant or soon-to-be vacant position.	Responsible Government
	# of positions advertised	Responsible Government
	# of applications received for advertised positions.	Responsible Government
	# of positions filled - new hires	Responsible Government
	# of positions filled - promotion	Responsible Government
	# of positions filled - transfer	Responsible Government
	# of departures - retirement	Responsible Government
	# of departures - resignation	Responsible Government
	# of departures - termination	Responsible Government
	# of job fairs / events attended or hosted	Responsible Government
Provide employee training and development opportunities	Number of (external) professional development opportunities utilized in the department. (Will sum City-wide reported opportunities - this would only be HR team's opportunities.)	Responsible Government
	\$ of Education Assistance Benefit Processed	Responsible Government
	# of students through PSC's LDPA	Responsible Government
	# of students in FSU FCPM	Responsible Government
	# of students in the Evergreen program	Responsible Government
	Internal Organization Development Opportunities - NEO	Responsible Government
	Internal Organization Development Opportunities - DEIB	Responsible Government
	Internal Organization Development Opportunities - Internal Training (book club, EE dev, etc.)	Responsible Government
Create a culture of safety and wellbeing for employees.	# of Reported accidents / incidents	Responsible Government
	# of reported accidents / incidents - employee-related with employee injury	Responsible Government
	# of reported accidents / incidents - employee-related with property damage	Responsible Government
	# of reported accidents / incidents - citizen-related with injury or property damage	Responsible Government
	# of reported accidents / incidents - citizen-related with injury or property damage - due to hurricane / natural disaster	Responsible Government
	Number of benefit enrollments - health	Responsible Government

INTERNAL SERVICES FUND - HUMAN RESOURCES - 501-02-910

Objective	Measure	Primary Pillar
Create a culture of safety and wellbeing for employees.	Number of benefit enrollments - dental	Responsible Government
	Number of benefit enrollments - vision	Responsible Government
	Number of benefit enrollments - life insurance	Responsible Government
	Post-offer physicals	Responsible Government
	post-offer drug screenings	Responsible Government
	post-offer immunizations	Responsible Government
Maintain good relationships with unions. (Internal Use)	# of contract negotiations / bargaining sessions	Responsible Government
	FOPE Contract ratified & approved	Responsible Government
	IAFF Contract ratified & approved	Responsible Government
	PBA Contract ratified & approved	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	322,399	419,186	329,244	555,185	555,185
1401	Overtime	16	-	133	-	-
2101	FICA Taxes	24,225	32,068	24,742	42,472	42,472
2201	General Pension Fund Contrib	52,712	42,664	40,876	56,418	56,418
2204	401(a) Pension Contribution	11,722	19,508	13,012	27,580	27,580
2301	Life, Health & Vision Insurance	45,591	89,910	43,353	88,356	88,356
2302	Director's Life & Disability	1,328	1,461	2,031	1,461	1,461
2303	Disability Benefit - 401(a) Participants	277	468	294	662	662
2401	Workers' Compensation	344	427	427	681	681
2501	Unemployment Compensation	22	-	-	-	-
2900	Education Benefit	36,102	40,000	30,000	40,000	40,000
Personnel Services Totals		494,738	645,692	484,112	812,815	812,815
Operating Services						
3102	Prof.Svc.-Medical	51,453	60,000	60,000	65,000	45,100
3103	Prof.Svc.-Legal	66,593	65,000	70,000	65,000	50,000
3105	Prof.Svc.-Other	10,426	40,000	20,000	75,000	75,000
3108	Prof Svc-Investment	20,000	20,000	20,000	20,000	20,000
3404	Contract Svc. - Other	39,954	82,000	65,000	68,850	80,600
4001	Travel-Non local	-	500	250	500	500
4003	Training-Required-Instructional	149	1,000	500	1,000	-
4201	Postage	1,932	6,000	5,000	4,000	4,000
4401	Rentals & Leases	-	-	11,070	-	-
4702	Printing & Binding	898	500	1,200	1,500	500
4801	Advertising	10,937	10,000	50,000	9,500	9,500
4802	Promotional/Marketing	1,097	-	250	-	-
4803	Community Involvement	9	200	-	200	200
4810	Health & Wellness Promotion	625	1,500	1,500	1,500	1,500
5101	Office Supplies	4,491	5,000	4,000	7,500	5,000
5102	Tools,Equip under \$1,000	1,375	7,500	-	10,000	2,500
5200	Non-Capital Equip \$1,000-\$4,999	-	1,000	-	500	500
5204	Copier Use & Supplies	9,542	10,000	12,000	13,000	6,000
5209	Housekeeping Supplies	-	200	-	200	200
5401	Memberships & Subscriptions	2,911	3,000	4,000	5,100	2,500
5404	Employee Dev-Material & Training	26,851	93,100	105,000	148,850	80,000
5406	Employee Dev-Food & Supplies	2,858	2,000	2,000	8,500	8,500

INTERNAL SERVICES FUND - HUMAN RESOURCES - 501-02-910

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5407	Employee Dev-Recog & Apprec	78,758	72,500	65,000	80,000	62,500
5408	Organization Effect - Misc.	603	65,000	10,000	15,000	15,000
5604	Employee Relations	9,481	30,000	28,000	30,000	5,000
Operating Services Totals		340,944	576,000	534,770	630,700	474,600
Internal Svc Charges						
9186	Nora Mayo Building	116,232	67,694	67,694	-	-
Internal Svc Charges Totals		116,232	67,694	67,694	-	-
Cost Center 910 - Human Resources Totals		951,913	1,289,386	1,086,576	1,443,515	1,287,415

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Human Resources Director	39	39.33 - 63.66	1.00		1.00	1.00		1.00		1.00	
Organization Development Specialist	29	24.86 - 31.05	1.00		1.00						
Benefits & Risk Management Manager	34	31.73 - 39.61							1.00		1.00
Organization Development Manager	34	31.73 - 39.61				1.00		1.00	1.00		1.00
Human Resources Assistant	22	17.69 - 22.07	3.00		3.00	3.00		3.00	3.00		3.00
Customer Service Rep I	18	14.55 - 18.16	1.00		1.00	1.00		1.00	1.00		1.00
Staff Assistant I	18	14.55 - 18.16									
Organization Development Intern	18	14.55 - 18.16								1.00	0.50
Human Resources Manager	37	36.74 - 45.86				1.00		1.00	1.00		1.00
Total Human Resources			6.00	0.00	6.00	7.00	0.00	7.00	8.00	1.00	8.50

FTE Change: Benefits & Risk Management Manager - 1.00 FTE; Organization Development Intern - .50 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3102	Prof. Svc. - Medical	65,000	New Hire Physicals, Post Accident Drug Screening and Treatment, Annual Asbestos Physicals
3103	Prof. Svc - Legal	65,000	Labor Attorney Fees
3105	Prof. Svc. - Other	40,000	Consultants - J Daly, M Hunt
		35,000	Siver Insurance Consultants
3404	Contract Svc. - Other	25,000	Wellness Program
		17,850	Annual EAP
		12,000	Security Background Screening for New Hires and Volunteers
		11,000	HIGI Bay Care Partnership
		3,000	PCORI Fees
5404	Employee Dev - Material & Training	80,000	Diversity, Equity, Inclusion, and Belonging Training
		32,900	Polk State College Leadership Program
		20,000	Evergreen Leadership Program
		9,200	Certified Public Manager Classes
		5,250	Bi-Monthly New Employee Orientation
		1,500	Crucial Conversation Training

The Facilities Maintenance Division repairs and maintains all or in part, a total of 386 buildings, airport hangars, pump houses and pavilions. The City of Winter Haven possesses a large inventory of public facilities, parks and recreation areas, which constitutes a large investment on the part of the community served. The Facilities Maintenance Division performs electrical, plumbing, roofing, painting, flooring, carpentry, renovations and construction work. Facility Maintenance manages contracts for HVAC, Fire Extinguisher, Alarm Monitoring, General Contracting and Pest Control Services.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Care for the City's buildings, parks, and green spaces	Number of building inspections	Community Safety
	Number of repair / maintenance tickets completed	Responsible Government
	Number of playground inspections	Community Safety
	Miles of trails	Quality of Life
	Number of athletic fields	Quality of Life
	Number of parks	Quality of Life
	Number of acres maintained	Quality of Life
	Number of facilities maintained	Responsible Government
	Miles of right-of way maintained	Quality of Life
	Acreage / shoreline cleaned up.	Environmental Stewardship
	Irrigation audits	Infrastructure

INTERNAL SERVICES FUND - FACILITY MAINTENANCE - 501-03-906

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	131,281	151,081	144,000	228,225	228,225
1401	Overtime	271	200	118	200	200
2101	FICA Taxes	9,483	11,573	10,821	17,475	17,475
2201	General Pension Fund Contrib	43,070	40,520	31,044	42,321	42,321
2204	401(a) Pension Contribution	553	-	1,997	7,431	7,431
2301	Life, Health & Vision Insurance	34,023	50,151	17,595	51,107	51,107
2303	Disability Benefit - 401(a) Participants	13	-	41	178	178
2401	Workers' Compensation	3,627	3,384	3,384	6,367	6,367
Personnel Services Totals		222,321	256,909	209,000	353,304	353,304
Operating Services						
3407	Ins.-Claims Deductibles	-	-	4,489	-	-
4003	Training-Required-Instructional	-	500	-	1,500	1,500
4301	Utility Svcs - Electric	6,925	6,000	7,100	7,600	8,000
4302	Utility Svcs - Water	1,544	1,765	1,600	1,600	1,700
4303	Utility Svcs - Sewer	1,175	1,050	1,300	1,300	1,300
4305	Utility Svcs - Refuse	2,937	3,000	1,900	2,000	2,000
4401	Rentals & Leases	-	300	-	500	500
4601	Rep & Mtn Equipment	-	500	500	750	750
4602	Rep & Mtn Building & Grounds	1,036	4,000	4,000	4,000	4,000
4605	Rep & Mtn Spec-Bud Detailed Only	18,682	260,000	260,000	325,000	270,000
4606	Rep & Mtn Vehicle Base Cost	4,032	4,032	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	514	1,500	1,000	1,500	1,500
4608	Rep & Mtn Automotive Labor	950	2,500	2,500	2,500	2,500
4618	Rep/Mtn Parts/MP/Facility/Fire	(8,929)	5,200	45,000	5,200	5,200
4620	Rep & Mtn Contracts	1,172	1,820	1,820	1,380	1,380
4702	Printing & Binding	408	600	-	600	600
5101	Office Supplies	14	200	-	200	200
5102	Tools,Equip under \$1,000	742	2,000	1,500	4,000	2,500
5203	Motor Fuels & Lubricants	6,336	6,000	6,000	8,000	8,000
5204	Copier Use & Supplies	18	25	25	50	50
5206	Software & Internal Upgrades	-	-	10,450	-	-
5208	Uniform, Protect Clothing	934	1,200	1,500	1,600	1,600
5209	Housekeeping Supplies	173	650	250	700	700
5404	Employee Dev-Material & Training	-	200	-	200	200
Operating Services Totals		38,662	303,042	354,966	374,212	318,212

INTERNAL SERVICES FUND - FACILITY MAINTENANCE - 501-03-906

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
Capital						
6402	Machinery & Equipment	-	8,326	8,326	-	-
6403	Capital Depletion Reserve	-	7,981	7,981	7,839	7,839
Capital Totals		-	16,307	16,307	7,839	7,839
Internal Svc Charges						
9105	Human Resources	1,971	3,673	3,673	-	-
Internal Svc Charges Totals		1,971	3,673	3,673	-	-
Cost Center 906 - Facility Maintenance Totals		262,954	579,931	583,946	735,355	679,355

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Facility Maint. Superintendent	32	28.78 - 35.93	1.00		1.00	1.00		1.00	1.00		1.00
Maintenance Mechanic I	19	15.28 - 19.07							1.00		1.00
CSR I - Staff Assistant I	18	14.55 - 18.16							1.00		1.00
Maintenance Mechanic II	21	16.85 - 21.03	2.00		2.00	2.00		2.00	2.00		2.00
Total Facility Maintenance			3.00	0.00	3.00	3.00	0.00	3.00	5.00	0.00	5.00

FTE Change: Maintenance Mechanic I - 1.00 FTE; CSR I-Staff Assistant I - 1.00 FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4605	Rep & Mtn Spec - Bud Detailed Only	150,000	Non-Specific Repairs, Pressure Washing, Painting
		75,000	COLA Building Roof
		60,000	Minor Roof Repairs on City Facilities
		40,000	CDC Building HVAC
4605	Rep & Mtn Spec - Bud Detailed Only	6,000	Annual Carpet Cleaning
		4,000	Annual Pressure Washing
4620	Rep & Mtn Contracts	15,544	HVAC Maintenance Contract
		2,627	Elevator Maintenance Contract
		960	Alarm Contract
		869	Pest Control

MISSION STATEMENT

Through its partnerships with other City departments, the Technology Services Department strives to be leaders in effectively utilizing technology as an essential tool to empower employees, to innovate, to achieve strategic business objectives, and to be a responsive city government.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Leverage technological innovation with fiber infrastructure	Dark fiber miles	Infrastructure
	Dark fiber leases	Infrastructure
	Dark fiber lease revenue	Infrastructure
	Dark fiber intergovernmental revenue	Infrastructure
	City facilities connected by fiber	Infrastructure
Embrace innovation to continuously improve community services	Number of Smart City Initiatives	Economic Sustainability
	Smart City: number of smart cameras	Community Safety
	Smart City: number of facilities with smart cameras	Community Safety
	Smart City: number of smart environmental sensors	Responsible Government
	Smart City: number of facilities with smart environmental sensors	Responsible Government
	Smart City: number smart waste bins	Quality of Life
	Smart City: number of parks/recreational areas with smart waste bins	Quality of Life
	Smart City: number of Wifi access points	Quality of Life
	Smart City: number of facilities with Wifi access	Quality of Life
	Smart City: number of mobile apps	Responsible Government
Provide quality customer service	Help Desk tickets initiated	Responsible Government
	Help Desk tickets completed	Responsible Government
	User survey rating	Responsible Government
	User survey response rate	Responsible Government
	One-touch tickets	Responsible Government
Professional Development	Number of professional development opportunities utilized in the department.	Responsible Government
Provide financial stewardship	IT Budget as a percentage of overall City budget	Responsible Government
Bring in grant income	Amount of grant income awarded.	Responsible Government
Provide outreach, education, and engagement with the community	Number of public engagement meetings held or attended.	Responsible Government

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	599,941	715,652	561,294	743,342	743,342
1401	Overtime	4,087	-	1,510	-	-
2101	FICA Taxes	45,045	54,748	41,922	56,866	56,866
2201	General Pension Fund Contrib	113,613	91,029	84,755	118,269	118,269
2204	401(a) Pension Contribution	14,640	21,695	13,297	21,465	21,465
2301	Life, Health & Vision Insurance	90,344	137,988	82,819	148,827	148,827
2302	Director's Life & Disability	798	888	-	888	888
2303	Disability Benefit - 401(a) Participants	304	521	312	515	515
2401	Workers' Compensation	676	675	675	912	912
Personnel Services Totals		869,447	1,023,196	786,584	1,091,084	1,091,084
Operating Services						
3103	Prof.Svc.-Legal	12,750	-	-	-	-
3105	Prof.Svc.-Other	50	-	-	-	-
3404	Contract Svc. - Other	195,427	237,400	120,000	319,000	237,400
3407	Ins.-Claims Deductibles	38	-	-	-	-
4001	Travel-Non local	594	10,000	10,000	15,000	15,000
4004	Travel-Local Mileage & Comm. Exp	291	5,000	1,000	4,000	4,000
4101	Telecommunication	675,207	550,000	550,000	550,000	550,000
4201	Postage	1	150	150	150	150
4202	Freight & Express Charges	29	25	80	25	25
4301	Utility Svcs - Electric	8,682	250	9,100	9,700	10,300
4401	Rentals & Leases	(22,319)	150,000	150,000	150,000	150,000
4601	Rep & Mtn Equipment	2,043	-	4,000	-	-
4602	Rep & Mtn Building & Grounds	8,646	800	100	800	800
4605	Rep & Mtn Spec-Bud Detailed Only	13,505	-	-	-	-
4606	Rep & Mtn Vehicle Base Cost	2,688	2,688	2,688	2,688	2,688
4607	Rep & Mtn Automotive Parts	90	150	150	150	150
4608	Rep & Mtn Automotive Labor	120	150	150	150	150
4702	Printing & Binding	-	150	-	-	-
4803	Community Involvement	-	1,000	1,000	1,000	1,000
5101	Office Supplies	7,197	4,500	2,500	4,500	4,500
5102	Tools,Equip under \$1,000	283,226	125,000	225,000	180,000	180,000
5200	Non-Capital Equip \$1,000-\$4,999	176,697	125,000	150,000	135,000	135,000
5203	Motor Fuels & Lubricants	1,760	800	1,500	1,500	800

INTERNAL SERVICES FUND - TECHNOLOGY SERVICES - 501-04-923

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5204	Copier Use & Supplies	1,964	1,000	5,000	1,000	1,000
5206	Software & Internal Upgrades	17,650	190,000	95,000	190,000	190,000
5208	Uniform, Protect Clothing	-	1,000	1,000	500	500
5209	Housekeeping Supplies	42	-	-	-	-
5401	Memberships & Subscriptions	14,533	5,400	5,400	5,400	5,400
5402	IT Subscriptions, Licenses, Maintenance Renewals	984,608	1,384,500	1,310,200	1,651,200	1,651,200
5404	Employee Dev-Material & Training	2,517	20,000	12,000	100,000	20,000
5406	Employee Dev-Food & Supplies	114	-	-	-	-
5408	Organization Effect - Misc.	603	-	-	-	-
5604	Employee Relations	109	-	-	-	-
Operating Services Totals		2,388,862	2,814,963	2,656,018	3,321,763	3,160,063
Capital						
6301	Other Capital Improvements	-	350,000	230,000	305,000	265,000
6402	Machinery & Equipment	-	100,000	100,000	100,000	100,000
6403	Capital Depletion Reserve	-	4,888	4,888	6,596	6,596
Capital Totals		-	454,888	334,888	411,596	371,596
Internal Svc Charges						
9105	Human Resources	13,796	8,814	8,814	-	-
9185	City Hall Annex	36,088	2,418	2,418	-	-
9186	Nora Mayo Building	-	22,757	22,757	-	-
Internal Svc Charges Totals		49,884	33,989	33,989	-	-
Cost Center 923 - Technology Services Totals		3,308,193	4,327,036	3,811,479	4,824,443	4,622,743

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Smart City Officer	41	40.50 -	1.00		1.00	1.00		1.00		1.00	1.00
Network System Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	1.00
Business Technology Support Manager	32	28.78 - 35.93	1.00		1.00	1.00		1.00		1.00	1.00
Information Security Administrator	29	24.86 - 31.05	1.00		1.00	1.00		1.00		1.00	1.00
GIS Analyst	27	22.56 - 28.17	1.00		1.00	1.00		1.00		1.00	1.00
Business Technology Support Coordinator	25	20.46 - 25.55	1.00		1.00	1.00		1.00		1.00	1.00
Business Technology Support Specialist	23	18.57 - 23.18	4.00		4.00	4.00		4.00		4.00	4.00
Data Analyst	29	24.86 - 31.05				1.00		1.00		1.00	1.00
Technology Services Student Intern	13	11.40 - 14.22		2.00	1.00		2.00	1.00		2.00	1.00
Total Technology Services			10.00	2.00	11.00	11.00	2.00	12.00	11.00	2.00	12.00

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3404	Contract Svc. - Other	180,000	Broadband Planning Consultant
		38,000	Microwave Links to Remote Sites
		35,000	Server Data Center Co-Location
		30,000	Support for VOIP Phone System
		15,000	CJIS Audit and Compliance
		10,000	Server Support
		5,000	Drone Contract Services
		1,400	Credit Card Transactions Providers
		2,000	Citywide Cable Box Rental
		1,200	On Hold Message Maintenance
		1,000	Municipal Code on Internet Maintenance
		400	Fire Extinguisher
		5102	Tools, Equip Under \$1,000
5200	Non-Capital Equip \$1,000 - \$4,999	135,000	Laptops, Switches and Router Replacement
5206	Software & Internal Upgrades	120,000	Microsoft Office 365 Subscription
		70,000	Server Licensing
5402	IT Subscriptions, Licenses, Mtn Renewals	250,000	Tyler Technologies Cyber Security Suite
		165,000	Enterprise Public Administration Software Maintenance
		120,000	Asset Management Software + CRM Enterprise Subscription
		91,300	Avolve ProjecDox Electronic Plan Review Software
		80,000	Digital Budgeting Software
		70,000	Automated Enterprise Email and Text Archiving
		60,000	Data Backup Appliance Maintenance and Service
		60,000	Tyler Business Continuity Services
		50,000	Security Assessment, Licensing, Training
		45,000	Social Media Artificial Intelligence Software
		40,000	Police Evidence Data Hosting
		40,000	ESRI GIS Enterprise License Agreement
		37,500	Code Enforcement Software Maintenance and Hosting
		30,000	Enterprise Document System Subscription
		30,000	Zoning Visualization Software
		30,000	Telecommunications Optimization and Reporting Software
27,000	Agenda and Committee Management Software		
25,000	Water Smart Software		
25,000	Enterprise Password Management		
25,000	Network and Systems Vulnerability Scanning		

INTERNAL SERVICES FUND - TECHNOLOGY SERVICES - 501-04-923

Account #	Account Description	Amount	Detail Description
		22,000	Jostle Intranet Software
		20,000	Server Hardware Maintenance
		20,000	Intrusion Prevention System
		20,000	Text Bot Software
		20,000	Anti-Phishing Training Platform
		20,000	Smart Ideas Management Software Platform Subscription
		19,200	Achievit Performance Metric Software
		17,000	Paperless Forms and Electronic Signature
		15,000	Name Resolution Filtering Security Service
		14,000	City Website Hosting and Maintenance
		12,000	Email Spam/Antivirus Filtering Service
		10,000	VPN Remote Access Software Maintenance
		10,000	Recreation Software Maintenance
		10,000	Security Incident and Event Management Software
		10,000	IT Asset Management and Monitoring Software
		10,000	Cemetery Asset Management Software Subscription
		9,000	Fire Department Equipment Check Software
		8,500	Patch Management Software
		8,000	Training Module for Cartegraph
		7,000	Website Accessibility and Quality Assurance Software
		7,000	Enterprise Videoconferencing
		6,500	AutoDesk Auto CAD License Maintenance
		5,000	Municipal Code Electronic Database Code Supplement
		5,000	Secure File Sharing Subscription
		5,000	Help Desk and Collaboration Subscription Services
		5,000	Public Records - FOIA Tracking Software
		5,000	Business Analytics and Reporting Software Maintenance
		5,000	Privileged Remote Access Software
		5,000	Communication and Marketing Software Subscriptions
		4,200	Web E-gov Software Maintenance
		3,000	Fire Records Management Software Maintenance
		2,500	Social Media Archival Service
		2,500	Backflow Software Maintenance Fee
		2,000	Enterprise Desktop Control Software
		2,000	Cloud Fax Service
		1,500	Library Print Request and PC Reservation Software Maintenance
		1,500	Polk County GIS Basemap Update
		1,000	Library Wireless Printing License

INTERNAL SERVICES FUND - TECHNOLOGY SERVICES - 501-04-923

Account #	Account Description	Amount	Detail Description
6301	Other Capital Improvements	50,000	Human Resources Information Systems Implementation
		50,000	Talent Acquisition and Management Software Subscription
		75,000	Telephone System Expansion
		20,000	City Facilities Wi-Fi Expansion and Upgrade
		50,000	New City Facilities Network, Security and Access Control
		50,000	Fire Department Web-Based Record Management System
		10,000	Irrigation Technology Expansion and Improvements
6402	Machinery & Equipment	100,000	Core Server Replacements

MISSION STATEMENT

Facilitating opportunities and encouraging community investment that improves quality of life and creates a resilient and sustainable cycle of economic strength.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Provide quick and efficient service	Turn-around time of site plan reviews	Responsible Government
	Turn-around time of building permits	Responsible Government

INTERNAL SERVICES FUND -ENGINEERING SERVICES - 501-08-901

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	487,204	644,660	497,555	702,975	702,975
1401	Overtime	650	500	434	-	-
2101	FICA Taxes	35,796	49,355	36,552	53,778	53,778
2201	General Pension Fund Contrib	55,198	45,440	41,762	57,309	57,309
2204	401(a) Pension Contribution	17,418	28,700	20,269	33,858	33,858
2301	Life, Health & Vision Insurance	91,494	173,104	97,057	184,101	184,101
2303	Disability Benefit - 401(a) Participants	418	689	441	813	813
2401	Workers' Compensation	6,296	6,388	6,388	9,292	9,292
Personnel Services Totals		694,474	948,836	700,458	1,042,126	1,042,126
Operating Services						
3401	Contract Svc.-Custodial	4,173	5,248	5,248	5,248	5,248
3404	Contract Svc. - Other	-	50	-	-	-
3407	Ins.-Claims Deductibles	-	1,700	-	1,700	1,700
4001	Travel-Non local	263	400	1,513	400	400
4003	Training-Required-Instructional	1,496	1,500	1,500	1,750	1,750
4004	Travel-Local Mileage & Comm. Exp	-	100	100	100	100
4201	Postage	3	150	50	150	150
4202	Freight & Express Charges	58	-	-	-	-
4301	Utility Svcs - Electric	6,567	4,500	6,700	7,100	7,500
4601	Rep & Mtn Equipment	440	5,600	5,600	5,600	5,600
4602	Rep & Mtn Building & Grounds	-	500	500	500	500
4606	Rep & Mtn Vehicle Base Cost	6,624	6,624	6,624	9,312	9,312
4607	Rep & Mtn Automotive Parts	820	1,500	3,000	3,000	3,000
4608	Rep & Mtn Automotive Labor	2,193	1,500	8,000	6,000	6,000
4620	Rep & Mtn Contracts	538	1,000	1,000	1,000	1,000
4960	License	-	500	500	600	600
5101	Office Supplies	905	1,000	500	1,000	1,000
5102	Tools,Equip under \$1,000	1,355	1,300	500	1,300	1,300
5203	Motor Fuels & Lubricants	9,725	6,500	6,500	6,500	6,500
5204	Copier Use & Supplies	3,605	1,700	1,700	1,700	1,700
5208	Uniform, Protect Clothing	1,792	1,500	2,100	2,500	2,500
5209	Housekeeping Supplies	419	500	500	500	500
5218	Inventory-Central Stores Other	24	150	150	150	150
5401	Memberships & Subscriptions	6,173	6,500	6,500	6,500	6,500
5402	IT Subscriptions, Licenses, Maintenance Renewals	-	-	3,000	3,000	3,000

INTERNAL SERVICES FUND -ENGINEERING SERVICES - 501-08-901

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5404	Employee Dev-Material & Training	1,060	1,000	1,000	750	750
5406	Employee Dev-Food & Supplies	-	-	350	-	-
Operating Services Totals		48,233	51,022	63,135	66,360	66,760
Capital						
6402	Machinery & Equipment	-	40,106	-	-	-
6403	Capital Depletion Reserve	-	7,693	7,693	18,782	18,782
Capital Totals		-	47,799	7,693	18,782	18,782
Internal Svc Charges						
9102	Facility Maintenance	-	14,337	14,337	-	-
9105	Human Resources	8,869	16,159	16,159	-	-
Internal Svc Charges Totals		8,869	30,496	30,496	-	-
Cost Center 901 - Engineering Totals		751,576	1,078,153	801,782	1,127,268	1,127,668

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
City Engineer	37	36.74 - 45.86	1.00		1.00	1.00		1.00		1.00	
Assistant City Engineer	34	31.73 - 39.61	1.00		1.00	1.00		1.00		1.00	
Public Works Engineering Intern	28	23.69 - 29.57						0.50		0.50	
Construction Project/Inspection Manager	27	22.56 - 28.17	1.00		1.00	1.00		1.00		1.00	
Engineering Technician V	26	21.49 - 26.82	1.00		1.00	1.00		1.00		1.00	
Lead Construction Inspector	27	22.56 - 28.17				1.00		1.00		1.00	
Construction Inspector	25	20.46 - 25.55	2.00		2.00	2.00		2.00		2.00	
Engineering Technician IV	24	19.49 - 24.33	2.00		2.00						
Engineering Designer I	24	19.49 - 24.33				2.00		2.00		2.00	
Survey Party Chief	24	19.49 - 24.33	1.00		1.00						
Surveying and Mapping Specialist	24	19.49 - 24.33				1.00		1.00		1.00	
Sr. Staff Assistant	19	15.28 - 19.07	0.50		0.50	0.50		0.50		0.50	
Total Engineering			9.50	0.00	9.50	10.50	0.00	10.50	11.00	0.00	11.00

FTE Change: Public Works Engineering Intern - .50 FTE

INTERNAL SERVICES FUND -CITY HALL - 501-03-905

The City Hall is the department that accounts for all the costs to operate and maintain the City Hall. This department is allocated to the General Fund, Utility Fund, and both CRA funds for the departments that occupy this City facility.

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Operating Services						
4301	Utility Svcs - Electric	17,311	17,000	16,600	17,600	18,700
4302	Utility Svcs - Water	1,872	1,100	1,000	1,000	1,100
4303	Utility Svcs - Sewer	2,643	1,200	1,100	1,100	1,200
4305	Utility Svcs - Refuse	3,908	3,500	4,100	4,200	4,300
4601	Rep & Mtn Equipment	-	-	1,072	-	-
4602	Rep & Mtn Building & Grounds	12,706	10,000	5,000	10,000	10,000
4620	Rep & Mtn Contracts	2,696	3,000	3,000	3,000	3,000
5102	Tools, Equip under \$1,000	27	-	-	-	-
5209	Housekeeping Supplies	1,727	2,000	1,000	1,000	1,000
Operating Services Totals		42,891	37,800	32,872	37,900	39,300
Cost Center 905 - City Hall Totals		42,891	37,800	32,872	37,900	39,300

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
4602	Rep & Mtn Building & Grounds	30,000	Replace Carpet in Finance Area
		25,000	Miscellaneous Maintenance Work

INTERNAL SERVICES FUND - NORA MAYO BUILDING - 501-03-908

The Nora Mayo Building is the department that accounts for all the costs to operate and maintain Nora Mayo Hall. This department is allocated to the General Fund, and Stormwater Fund for the departments that occupy this City facility.

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Operating Services						
3105	Prof.Svc.-Other	9,218	-	-	-	-
4301	Utility Svcs - Electric	86,042	105,000	132,900	140,900	149,400
4302	Utility Svcs - Water	-	2,500	3,000	3,100	3,100
4303	Utility Svcs - Sewer	-	3,300	4,300	4,400	4,500
4304	Utility Svcs - Piped Gas	101	400	1,300	1,400	1,500
4305	Utility Svcs - Refuse	-	400	2,800	2,900	3,000
4401	Rentals & Leases	-	300	198	300	300
4601	Rep & Mtn Equipment	13	500	500	500	500
4602	Rep & Mtn Building & Grounds	23,057	40,000	20,000	20,000	20,000
4605	Rep & Mtn Spec-Bud Detailed Only	-	9,000	9,000	10,000	10,000
4620	Rep & Mtn Contracts	10,169	20,000	20,000	20,000	20,000
5209	Housekeeping Supplies	4,487	8,000	4,500	7,000	7,000
Operating Services Totals		133,088	189,400	198,498	210,500	219,300
Cost Center 908 - Nora Mayo Building Totals		133,088	189,400	198,498	210,500	219,300

INTERNAL SERVICES FUND - CITY HALL ANNEX - 501-10-902

The City Hall Annex Building is the department that accounts for all the costs to operate and maintain City Hall Annex. This department is allocated to the General Fund, Utility Fund, and Dark Fiber Fund for the departments that occupy this City facility

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Operating Services						
3401	Contract Svc.-Custodial	9,625	12,000	12,000	12,000	12,000
4301	Utility Svcs - Electric	17,811	18,000	17,500	18,500	19,600
4302	Utility Svcs - Water	3,188	4,000	2,500	2,600	2,700
4303	Utility Svcs - Sewer	4,393	5,000	3,300	3,400	3,500
4305	Utility Svcs - Refuse	5,069	5,000	5,200	5,400	5,500
4602	Rep & Mtn Building & Grounds	71,379	15,000	15,000	55,000	25,000
4608	Rep & Mtn Automotive Labor	585	650	500	650	650
4620	Rep & Mtn Contracts	2,951	3,000	5,000	3,000	3,000
5203	Motor Fuels & Lubricants	95	200	-	200	200
5209	Housekeeping Supplies	2,374	2,500	2,000	3,500	3,500
Operating Services Totals		117,471	65,350	63,000	104,250	75,650
Capital						
6402	Machinery & Equipment	-	-	22,891	-	-
Capital Totals		-	-	22,891	-	-
Cost Center 902 - City Hall Annex Totals		117,471	65,350	85,891	104,250	75,650

INTERNAL SERVICES FUND - NON-DEPARTMENTAL - 501-80-970

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
2301	Life, Health & Vision Insurance	297,536	-	-	-	-
Personnel Services Totals		297,536	-	-	-	-
Operating Services						
4606	Rep & Mtn Vehicle Base Cost	188	3,080	216	155	155
4607	Rep & Mtn Automotive Parts	33	231	97	36	36
4608	Rep & Mtn Automotive Labor	115	369	89	23	23
4624	Rep & Mtn Outside Svc	-	67	-	-	-
5203	Motor Fuels & Lubricants	195	379	110	89	89
5248	Hurricane Expense	-	-	56,641	-	-
Operating Services Totals		532	4,126	57,153	303	303
Miscellaneous						
5980	Bad Debt Expense	4,319	-	-	-	-
9400	Depreciation	297,352	-	-	-	-
Miscellaneous Totals		301,672	-	-	-	-
Transfers						
9109	Transfer to Self Insurance	-	23,679	23,679	-	-
9109	Transfer to 2021 Capital Projects Fund	-	-	-	25,000	25,000
9161	Transfer to General Fund	-	850,000	850,000	-	-
9109	Transfer to 2015 Construction Fund	-	-	-	250,000	250,000
9200	Transfer to Dark Fiber Fund	16,800	16,800	16,800	27,650	27,650
Transfers Totals		16,800	890,479	890,479	302,650	302,650
Debt Service						
7202	Interest on Debt	2,190	-	-	-	-
Debt Service Totals		2,190	-	-	-	-
Insurance						
4501	Ins.-Property	2,838	2,991	2,991	5,459	5,459
4502	Ins.-Liability & Umbrella	19,674	18,711	18,711	20,838	20,838
4506	Ins.-Other	1,338	6,950	6,950	20,752	20,752
4510	Ins.-Public Official's Liability	2,085	2,457	2,457	2,657	2,657
4590	Insurance - OPEB Expense Allocation	122,651	-	-	-	-
Insurance Totals		148,586	31,109	31,109	49,706	49,706
Pension Expenses						
3600	Pension Expense - GASB 68 Allocation	726,174	-	-	-	-
Pension Expenditures Totals		726,174	-	-	-	-
Cost Center 970 - Internal Services Totals		1,493,490	925,714	978,741	352,659	352,659

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
9118	Transfer to 2021 Capital Projects Fund	25,000	IT Support Lake Conine Project
9196	Transfer to 2015 Construction Fund	250,000	IT Support WHRCC
9200	Transfer to Dark Fiber Fund	27,650	Cost of Fiber to Facilities

THIS PAGE IS INTENTIONALLY LEFT BLANK

MOTOR POOL FUND

SUMMARY

	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUES					
Interest Earnings	6,941	800	20,500	16,000	16,000
Miscellaneous	-	-	13,948	-	-
Sale of Assets - Surplus	-	-	735	-	-
Charges to Departments	3,379,774	3,307,524	3,942,500	3,684,500	3,684,500
TOTAL	3,386,715	3,308,324	3,977,683	3,700,500	3,700,500
EXPENDITURES					
Personnel Expenditures	588,755	870,998	637,951	918,207	918,207
Operating Expenditures	164,552	223,548	240,588	420,592	180,692
Capital Expenditures	-	140,432	145,160	178,009	97,509
Parts / Tires Issued	611,506	580,000	600,000	610,000	610,000
Outside Repairs	232,318	180,000	250,000	220,000	220,000
Cost of Fuel Sold	1,275,107	1,206,875	1,206,875	1,306,875	1,306,875
Auto Insurance	230,303	210,485	210,485	279,947	279,947
Non-Departmental	307,429	81,574	81,574	102,316	102,316
TOTAL	3,409,970	3,493,912	3,372,633	4,035,946	3,715,546
EXCESS OF REVENUES					
Over <Under> Expenditures:	(23,255)	(185,588)	605,050	(335,446)	(15,046)
BEGINNING UNASSIGNED					
Beginning Cash Balance:	233,048	209,793	209,793	814,843	479,397
ENDING UNASSIGNED					
Cash Balance:	209,793	24,205	814,843	479,397	464,351

MOTOR POOL FUND

BUDGETED REVENUES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
REVENUE						
Interest Earnings						
361004-000	Interest-Other	2,311	-	4,000	3,000	3,000
361100-000	Interest on Investments	4,630	800	16,500	13,000	13,000
Interest Earnings Totals		6,941	800	20,500	16,000	16,000
Misc - Sales						
364413-000	Sale of Assets-Surplus	-	-	735	-	-
Misc - Sales Totals		-	-	735	-	-
Misc - Other Revenues						
369000-000	Miscellaneous Revenue	-	-	13,948	-	-
Misc - Other Revenues Totals		-	-	13,948	-	-
Other Charges for Services						
341203-001	Fuel-General Fund	505,970	525,000	468,000	525,000	525,000
341203-106	Fuel-Airport	2,869	6,000	5,200	4,500	4,500
341203-107	Fuel-Cemeteries	8,810	11,000	8,700	9,500	9,500
341203-113	Fuel-Building Safety	7,885	8,500	8,400	8,500	8,500
341203-401	Fuel-Solid Waste	488,692	500,000	545,000	525,000	525,000
341203-402	Fuel-Utility Fund	217,370	225,000	235,000	225,000	225,000
341203-404	Fuel-Stormwater	33,782	35,000	43,000	40,000	40,000
341203-405	Fuel-Willowbrook	16,665	14,659	17,000	16,000	16,000
341203-501	Fuel-Internal Service	18,111	12,495	16,500	16,000	16,000
341203-502	Fuel-Central Garage	4,366	3,125	5,500	4,500	4,500
341206-001	Vehicle Base-General Fund	298,392	297,951	350,000	320,000	320,000
341206-106	Vehicle Base-Airport	5,848	5,736	8,500	6,000	6,000
341206-107	Vehicle Base-Cemeteries	7,539	10,349	9,500	9,000	9,000
341206-113	Vehicle Base-Building Safety	8,292	9,536	12,000	9,500	9,500
341206-401	Vehicle Base-Solid Waste	287,297	248,736	350,000	300,000	300,000
341206-402	Vehicle Base-Utility Fund	131,990	150,862	159,000	150,000	150,000
341206-404	Vehicle Base-Stormwater	21,924	21,924	25,000	22,000	22,000
341206-405	Vehicle Base-Willowbrook	-	-	400	-	-
341206-501	Vehicle Base-Internal Service	13,532	13,452	17,500	16,000	16,000
341206-502	Vehicle Base-Central Garage	6,450	5,388	10,500	7,500	7,500
341207-001	Auto Parts-General Fund	145,154	157,139	175,000	160,000	160,000
341207-106	Auto Parts-Airport	4,986	500	3,900	2,500	2,500
341207-107	Auto Parts-Cemeteries	1,142	4,058	1,950	2,500	2,500
341207-113	Auto Parts-Building Safety	568	2,540	1,000	1,000	1,000
341207-401	Auto Parts-Solid Waste	384,620	375,000	505,000	450,000	450,000

MOTOR POOL FUND

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
341207-402	Auto Parts-Utility Fund	37,719	63,938	45,000	40,000	40,000
341207-404	Auto Parts-Stormwater	15,544	11,202	5,500	8,000	8,000
341207-405	Auto Parts-Willowbrook	10	500	50	-	-
341207-501	Auto Parts-Internal Service	1,457	2,458	5,000	2,000	2,000
341207-502	Auto Parts-Central Garage	5,049	3,000	2,300	2,000	2,000
341208-001	Labor-General Fund	239,833	218,269	320,000	275,000	275,000
341208-106	Labor-Airport	4,762	500	5,000	3,000	3,000
341208-107	Labor-Cemeteries	3,182	3,303	2,300	2,500	2,500
341208-113	Labor-Building Safety	844	2,089	5,500	2,000	2,000
341208-401	Labor-Solid Waste	368,403	265,022	450,000	425,000	425,000
341208-402	Labor-Utility Fund	53,190	74,760	75,000	65,000	65,000
341208-404	Labor-Stormwater	12,618	10,898	5,600	8,000	8,000
341208-405	Labor-Willowbrook	2,679	2,000	1,200	2,000	2,000
341208-501	Labor-Internal Service	3,962	4,435	12,500	8,000	8,000
341208-502	Labor-Central Garage	8,268	1,200	26,000	12,000	12,000
Other Charges for Services Totals		3,379,774	3,307,524	3,942,500	3,684,500	3,684,500
REVENUE TOTALS		3,386,715	3,308,324	3,977,683	3,700,500	3,700,500

MISSION STATEMENT

Provide a thorough and consistent professional level of service in maintaining all City vehicles and equipment, which enables all departments to properly perform their duties and effectively serve the City residents.

PERFORMANCE METRICS

Visit MyWinterHaven.com/Transparency to see up-to-date data on each performance metric listed below.

Objective	Measure	Primary Pillar
Manage the City's fleet.	Vehicle up-time	Responsible Government
	% of vehicles up-to-date on routine maintenance.	Responsible Government
	# of accidents involving fleet vehicles.	Responsible Government
	% of maintenance that is unplanned vs schedules / routine	Responsible Government

MOTOR POOL FUND - FLEET MANAGEMENT- 502-03-907

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Personnel Services						
1201	Salaries & Wages-Regular	458,804	603,071	447,709	612,801	612,801
1401	Overtime	3,390	6,400	6,854	6,400	6,400
2101	FICA Taxes	34,821	46,625	34,863	47,369	47,369
2201	General Pension Fund Contrib	(1)	70,607	69,415	89,976	89,976
2204	401(a) Pension Contribution	8,706	18,252	9,721	19,810	19,810
2301	Life, Health & Vision Insurance	75,365	118,768	62,359	132,456	132,456
2303	Disability Benefit - 401(a) Participants	194	438	193	475	475
2401	Workers' Compensation	7,476	6,837	6,837	8,920	8,920
Personnel Services Totals		588,755	870,998	637,951	918,207	918,207
Operating Services						
3105	Prof.Svc.-Other	50	10,000	15,000	50,000	10,000
3401	Contract Svc.-Custodial	953	5,000	4,000	5,000	5,000
4001	Travel-Non local	-	3,000	-	3,000	3,000
4003	Training-Required-Instructional	331	3,000	2,000	3,000	3,000
4004	Travel-Local Mileage & Comm. Exp	-	50	-	50	50
4201	Postage	3	10	-	10	10
4301	Utility Svcs - Electric	9,334	6,500	9,200	9,700	10,300
4304	Utility Svcs - Piped Gas	700	2,500	1,200	1,300	1,400
4305	Utility Svcs - Refuse	-	500	-	-	-
4601	Rep & Mtn Equipment	-	15,000	15,000	15,000	15,000
4602	Rep & Mtn Building & Grounds	21,017	19,000	19,000	25,000	25,000
4605	Rep & Mtn Spec-Bud Detailed Only	51,811	55,000	55,000	200,000	20,000
4606	Rep & Mtn Vehicle Base Cost	6,338	5,988	5,988	9,432	9,432
4607	Rep & Mtn Automotive Parts	15,090	3,500	7,000	15,000	5,000
4608	Rep & Mtn Automotive Labor	4,060	1,200	20,000	1,200	1,200
4613	Oil & Lubricants-For Issue	42,743	46,875	46,875	46,875	46,875
4614	Tires & Tubes	170,632	150,000	170,000	180,000	180,000
4616	Diesel Fuel-For Issue	627,563	550,000	550,000	650,000	650,000
4617	Gasoline-For Issue	604,801	610,000	610,000	610,000	610,000
4618	Rep/Mtn Parts/MP/Facility/Fire	440,874	430,000	430,000	430,000	430,000
4620	Rep & Mtn Contracts	7,626	10,000	10,000	10,000	10,000
4624	Rep & Mtn Outside Svc	232,318	180,000	250,000	220,000	220,000
4702	Printing & Binding	1,175	1,500	1,700	500	500
4803	Community Involvement	8	-	-	-	-
5101	Office Supplies	725	1,000	1,000	1,000	1,000

MOTOR POOL FUND - FLEET MANAGEMENT- 502-03-907

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
5102	Tools,Equip under \$1,000	7,579	11,000	11,000	10,000	10,000
5200	Non-Capital Equip \$1,000-\$4,999	-	8,500	8,500	5,000	5,000
5203	Motor Fuels & Lubricants	4,386	4,500	4,500	4,500	4,500
5204	Copier Use & Supplies	811	1,000	1,000	1,000	1,000
5208	Uniform, Protect Clothing	2,254	4,500	4,500	5,000	5,000
5209	Housekeeping Supplies	1,602	2,000	2,000	2,000	2,000
5215	Chemicals	11,519	25,000	15,000	12,500	12,500
5225	Tag and Registration	2,211	6,000	6,000	6,000	6,000
5401	Memberships & Subscriptions	9,248	12,000	10,000	12,000	12,000
5402	IT Subscriptions, Licenses, Maintenance Renewals	402	-	9,000	10,600	-
5404	Employee Dev-Material & Training	949	4,500	1,200	2,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	-	1,500	1,500	500	500
5406	Employee Dev-Food & Supplies	-	100	100	100	100
5407	Employee Dev-Recog & Apprec	50	200	200	200	200
Operating Services Totals		2,279,164	2,190,423	2,297,463	2,557,467	2,317,567
Capital						
6201	Buildings	-	-	25,000	-	-
6402	Machinery & Equipment	-	135,272	115,000	155,500	75,000
6403	Capital Depletion Reserve	-	5,160	5,160	22,509	22,509
Capital Totals		-	140,432	145,160	178,009	97,509
Insurance						
4507	Ins.-Auto & Motor Pool	230,303	210,485	210,485	279,947	279,947
Insurance Totals		230,303	210,485	210,485	279,947	279,947
Cost Center 907 - Fleet Maintenance Totals		3,098,222	3,412,338	3,291,059	3,933,630	3,613,230

MOTOR POOL FUND - FLEET MANAGEMENT- 502-03-907

AUTHORIZED PERSONNEL

	Pay Grade	Min / Max Hourly or Annual	FY22 Budget			FY23 Budget			FY24 Budget		
			FT	PT	FTE	FT	PT	FTE	FT	PT	FTE
Assistant Public Works Director	37	36.74 - 45.86	0.10		0.10	0.10		0.10		0.10	
Fleet Manager	32	28.78 - 35.93				1.00		1.00		1.00	
Fleet Maintenance Superintendent	30	26.70 - 32.89	1.00		1.00	1.00		1.00		1.00	
Fleet Maint. Inv/Shop Supervisor	30	26.70 - 32.89	1.00		1.00						
Business and Special Initiatives Analyst	26	21.49 - 26.82							0.10	0.10	
Mechanic III	26	21.49 - 26.82	3.00		3.00	3.00		3.00		3.00	
Mechanic II	24	19.49 - 24.33	2.00		2.00	2.00		2.00		2.00	
Resource & Service Specialist	23	18.57 - 23.18	1.00		1.00	1.00		1.00		1.00	
Mechanic I	22	17.69 - 22.07	1.00		1.00	1.00		1.00		1.00	
Maintenance Coordinator	22	17.69 - 22.07	1.00		1.00						
Fleet/Facility Maintenance Coordinator	22	17.69 - 22.07				1.00		1.00		1.00	
Fleet Maintenance Intern	13	11.40 - 14.22		1.00	0.50		1.00	0.50			
Fleet Maintenance Apprentice	13	11.40 - 14.22	1.00		1.00	1.00		1.00		1.00	
Total Fleet Maintenance			11.10	1.00	11.60	11.10	1.00	11.60	11.20	0.00	11.20

FTE Change: Business and Special Initiatives Analyst - .10 FTE; Fleet Maintenance Intern - (.50) FTE

ACCOUNT DETAILS

Account #	Account Description	Amount	Detail Description
3105	Prof Svc - Other	50,000	Fleet Consultant
4605	Rep & Mtn Spec - Bud Detailed Only	200,000	Removal of North Bay Walls
6402	Machinery & Equipment	70,000	Four Column Lift
		40,000	Secure Key Locker
		25,000	Capital Depletion Shortage on Shop Truck
		15,000	Replacement Lift
		5,500	Automotive Scanner
9200	Transfer to Dark Fiber Fund	27,650	Cost of Fiber to Facilities

MOTOR POOL FUND - NON-DEPARTMENTAL - 502-03-907

BUDGETED EXPENDITURES

Account Number	Account Description	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Final Budget	2025 Forecast
EXPENSE						
Miscellaneous						
9400	Depreciation	26,104	-	-	-	-
	Miscellaneous Totals	26,104	-	-	-	-
Transfers						
9109	Transfer to Self Insurance	-	5,920	5,920	-	-
9200	Transfer to Dark Fiber Fund	12,600	12,600	12,600	27,650	27,650
	Transfers Totals	12,600	18,520	18,520	27,650	27,650
Insurance						
4501	Ins.-Property	132	255	255	702	702
4502	Ins.-Liability & Umbrella	8,399	8,882	8,882	9,196	9,196
4506	Ins.-Other	492	624	624	615	615
4508	Ins.-Underground Storage Tank	974	1,063	1,063	978	978
4510	Ins.-Public Official's Liability	766	839	839	863	863
4590	Insurance - OPEB Expense Allocation	34,616	-	-	-	-
	Insurance Totals	45,378	11,663	11,663	12,354	12,354
Internal Svc Charges						
9102	Facility Maintenance	4,136	3,022	3,022	4,265	4,265
9105	Human Resources	10,840	18,363	18,363	28,935	28,935
9107	Technology Services	25,285	30,006	30,006	29,112	29,112
	Internal Svc Charges Totals	40,261	51,391	51,391	62,312	62,312
Pension Expenses						
3600	Pension Expense - GASB 68 Allocation	183,086	-	-	-	-
	Pension Expenditures Totals	183,086	-	-	-	-
	Cost Center 972 - Motor Pool Totals	307,429	81,574	81,574	102,316	102,316

Presented on the following pages is the proposed Five-Year Capital Improvement Program (CIP) for the fiscal years 2024 through 2028. The Five-Year CIP presents various budgeted funding sources for capital improvement projects and certain capital equipment acquisitions for the budget year and proposed funding sources for subsequent years. To meet the requirements for inclusion in the CIP, a project must cost at least \$10,000 and have a useful life of at least five years.

The Five-Year Capital Improvement Program is a systematically developed plan for the identification of the financing and acquisition of various public improvements over a period of five years. It is predicated on an in-depth understanding of community needs and financial resources available. The basic source data used in the development of the CIP, in terms of selecting projects and establishing priorities, is the Comprehensive Plan and other identified departmental requirements. In this regard, the CIP must complement and support the capital improvement element of the Comprehensive Plan.

The purpose of the CIP is primarily as a planning document to alert the City of upcoming large financing requirements in accomplishing needed public improvements and to develop financing strategies for their accomplishment.

The City's current plans are to fund the Governmental Funds capital needs of the city over the next five (5) years without issuing debt. The funding sources will be expansion fees, gasoline taxes, donations and operating revenues.

The impact upon operations is also an important factor in that any increases to operating costs must be covered by current year anticipated operating revenues.

Capital expenditures and the Capital Improvement Programs are approved based on the project/program priority, fund availability and time constraints affecting City Operations.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY24	FY25	FY26	FY27	FY28
REVENUE					
Ad Valorem Tax Funding					
Rotary Park Renovations	75,000	40,000	80,000	-	-
Playground Replacements	480,000	500,000	500,000	500,000	-
Rowdy Gaines Olympic Pool Renovations	2,000,000	300,000	100,000	-	-
Winter Haven Recreational and Cultural Center	-	50,000	50,000	50,000	50,000
Women's Club	50,000	200,000			
Lion's Park	-	-	2,000,000	-	-
Diamondplex	-	1,000,000	1,152,447	-	-
Winter Haven Public Library	55,000	32,000	20,000	-	-
Nora Mayo Building Renovations	1,500,000	-	-	-	-
Garden Center	264,000	-	-	-	-
Trails Resurfacing Program	160,000	-	-	-	-
Sertoma Park	-	-	-	1,335,069	665,000
Lake Maude Recreation Complex	33,600	-	-	-	-
South Apron Rehabilitation	267,981	-	-	-	-
Airport Emergency Generators	140,000	-	-	-	-
Airport Commerce Park Phase I	510,413	-	-	-	-
Airport Obstruction Clearing	-	368,800	-	-	-
Airport Rotating Beacon and PAPIs on Runway 5/23	-	-	107,000	-	-
Design and Construct Taxiway E Extension	-	-	10,500	105,000	-
Airport Master Plan Update	-	-	15,850	11,250	-
Airport T-Hangars Taxilanes Rehabilitation	-	-	-	7,500	111,050
Install REO:S and PAPIs on Runway 11/29	-	-	-	45,000	-
Signalize Intersection Improvements	14,000	14,000	14,000	14,000	14,000
Chain of Lakes Trail Pedestrian Bridge Maintenance	500,000	-	-	-	-
East Lake Howard Trail and Trailhead	100,000	575,000	-	-	-
6th Street SW Complete Street	50,000	-	-	300,371	-
North Lake Shipp Drive Reconstruction	150,000	-	-	-	-
Cypress Gardens Blvd Congestion Improvements	2,400,000	-	-	-	-
Neighborhood Sidewalks	145,000	145,000	90,000	90,000	90,000
3rd Street NW from Ave D NW to S Lake Silver Dr	165,000	733,402	-	-	-
Total Ad Valorem Tax Funding	9,059,994	3,958,202	4,139,797	2,458,190	930,050
Downtown CRA (Ad Valorem Taxes)					
Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
Total Downtown CRA (Ad Valorem Taxes)	15,000	15,000	15,000	15,000	15,000
Florence Villa CRA (Ad Valorem Taxes)					
Lake Maude Recreation Complex	150,000	-	-	-	-
Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY24	FY25	FY26	FY27	FY28
Total Florence Villa CRA (Ad Valorem Taxes)	165,000	15,000	15,000	15,000	15,000
Transportation Fund (Ad Valorem Taxes)					
Transportation Improvement Program	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
MotorPool Rd Complete Street Project	900,000	-	-	-	-
Avenue K NE Complete Street Project	935,157	-	-	-	-
Lake Elbert Trail	442,023	-	-	-	-
Neighborhood Sidewalks	75,000	75,000	-	-	-
Avenue C SE Pedestrian Enhancement	-	80,794	-	-	-
Total Transportation Fund (Ad Valorem Taxes)	4,352,180	2,155,794	2,000,000	2,000,000	2,000,000
Parks & Recreation Fee Revenue					
Senior Adult Center	13,000	15,000	15,000	150,000	-
Lion's Park	-	200,000	-	-	-
Total Parks & Recreation Fee Revenue	13,000	215,000	15,000	150,000	-
Construction Funds					
Winter Haven Recreational and Cultural Center	18,497,680	-	-	-	-
Chain of Lakes Park	7,820,200	-	-	-	-
Lake Maude Recreation Complex	1,808,035	-	-	-	-
Lake Elbert Trail	3,618,281	-	-	-	-
Total Construction Funds Funding	31,744,196	-	-	-	-
Governmental Grants					
Women's Club	-	100,000	-	-	-
Avenue K NE Complete Street Project	1,301,000	-	-	-	-
Lake Howard Trail (South and West)	428,525	-	-	-	-
6th Street SW Complete Street	115,000	-	-	677,483	-
Avenue C SE Pedestrian Enhancement	-	84,206	-	-	-
3rd Street NW from Ave D NW to S Lake Silver Dr	-	766,598	-	-	-
Total Governmental Grants	1,844,525	950,804	-	677,483	-
Impact Fees					
MLK / Skate Park	-	200,000	-	-	-
Lake Maude Recreation Complex	1,209,075	-	-	-	-
Cypress Gardens Blvd Congestion Improvements	200,000	-	-	-	-
Total Impact Fees	1,409,075	200,000	-	-	-
Legislative Appropriation					
Lake Howard Trail (South and West)	750,000	-	-	-	-
Total Legislative Appropriation	750,000	-	-	-	-
Donated Funding					
Women's Club	-	50,000	-	-	-
Total Donated Funding	-	50,000	-	-	-
TDC Contribution					
Chain of Lakes Park	5,000,000	-	-	-	-

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY24	FY25	FY26	FY27	FY28
Total TDC Contribution	5,000,000	-	-	-	-
Airport Grant Revenue					
South Apron Rehabilitation	4,304,207	-	-	-	-
Airport Emergency Generators	560,000	-	-	-	-
Digital Remote Air Traffic Control Tower	918,000	312,000	-	-	-
Airport Commerce Park Phase I	510,413	-	-	-	-
Airport Obstruction Clearing	-	1,475,200	-	-	-
Airport Rotating Beacon and PAPIs on Runway 5/23	-	-	428,000	-	-
Design and Construct Taxiway E Extension	-	-	199,500	1,995,000	-
Airport Master Plan Update	-	-	301,150	213,750	-
Airport T-Hangars Taxilanes Rehabilitation	-	-	-	142,500	2,109,950
Install REO:S and PAPIs on Runway 11/29	-	-	-	180,000	-
Total Airport Grant Revenue	6,292,620	1,787,200	928,650	2,531,250	2,109,950
Bond Issuance / Bond Proceeds					
Public Safety Complex #4	4,340,000	-	-	-	-
Public Safety Complex #5	-	4,500,000	-	-	-
Chain of Lakes Park	5,000,000	-	-	-	-
Total Bond Issuance / Bond Proceeds	9,340,000	4,500,000	-	-	-
Utility Operating Cash					
Lake Maude Recreation Complex	27,240	-	-	-	-
HSP #1 Replacement - Inwood WTP	500,000	500,000	-	-	-
Fairfax WTP Antenna Replacement	250,000	500,000	-	-	-
Auburndale/Winter Haven Interconnect	-	150,000	75,000	-	-
Fairfax WTP Improvements	100,000	-	-	-	-
Winterset WTP Decommissioning	-	500,000	-	-	-
Winterset Gardens WTP Decommissioning	-	500,000	-	-	-
Fairfax WTP Control Building/Offices	-	500,000	-	-	-
WWTP #2 Upgrades Design/Construction	-	100,000	-	-	-
Process Aeration Improvements	200,000	-	-	-	-
Clarifier Covers	400,000	-	-	-	-
CGB - US 17 to 1st St FDOT Project	250,000	-	-	-	-
Old Bartow/Lake Wales Rd Water Main	250,000	250,000	-	-	-
SR544 - US27 MLK Blvd Design/Construction	200,000	1,300,000	-	-	-
Cypresswood Blvd Utility Expansion to WTP	125,000	2,125,000	-	-	-
SR544 Havendale - US17 Design Construction	250,000	1,250,000	-	-	-
SR544 - 5th Street to 1st Street	75,000	-	-	-	-
SR544 - US17 to 11th Street	50,000	100,000	-	-	-
SR544 - 42nd Street to 26th Street	70,000	70,000	-	-	-
6th Street - Ave G to US17	150,000	-	-	-	-

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY24	FY25	FY26	FY27	FY28
Water Main Transmission Expansion	-	3,000,000	1,000,000	1,500,000	1,500,000
N Lake Shipp Dr Utility Improvements	300,000	950,000	-	-	-
SR600 - Jersey Rd to US17	200,000	-	-	-	-
7th Street SW/S Lake Shipp Dr	-	-	500,000	-	-
One Water Demonstration Project	-	900,000	-	-	-
Direct Potable Recharge	-	100,000	10,000	30,000	15,000
Total Utility Operating Cash	5,181,481	5,232,416	3,450,000	3,500,000	1,000,000
Water Expansion Fees					
Dundee Interconnect	300,000	-	-	-	-
Eagle Lake Interconnect	300,000	100,000	-	-	-
Lake Alfred Interconnect	-	150,000	150,000	-	-
Fairfax WTP Antenna Replacement	-	700,000	-	-	-
Haines City Interconnect	100,000	1,400,000	-	-	-
Fairfax WTP Improvements	-	750,000	-	-	-
Inwood WTP Improvements	125,000	925,000	-	-	-
Garden Grove WTP Pumping Station	-	100,000	300,000	-	-
Developers Agreements	100,000	700,000	400,000	400,000	400,000
Logistics Parkway Extension	200,000	207,416	-	-	-
Automated Meter Infrastructure (AMI)	300,000	200,000	100,000	100,000	100,000
Lake Elbert Trail	3,031,481	-	-	-	-
Old Bartow/Lake Walews Rd Water Main	-	-	500,000	1,000,000	-
Cypresswood Blvd Utility Expansion to WTP	-	-	1,500,000	1,500,000	-
Septic to Sewer	725,000	-	500,000	500,000	500,000
Total Water Expansion Fees	5,181,481	5,232,416	3,450,000	3,500,000	1,000,000
Sewer Expansion Fees					
Disk Filter - WWTP #2	600,000	-	-	-	-
Developers Agreements	150,000	850,000	500,000	500,000	500,000
Utility Admin/Maint Facility Design Build	250,000	750,000	-	-	-
Logistics Parkway Extension	257,416	500,000	-	-	-
WWTP #3 Expansion	700,000	-	-	-	-
Sand Filter #4	300,000	1,400,000	-	-	-
Lake Elbert Trail	2,195,010	-	-	-	-
Cypresswood Blvd Utility Expansion to WTP	-	-	1,375,000	875,000	-
Septic to Sewer	-	-	500,000	500,000	500,000
Lift Station Replacement	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Master Lift Station WWTP #2 with Force Main	450,000	-	-	-	-
7th Street SW/S Lake Shipp Dr	-	-	500,000	2,000,000	2,000,000
Reclaim Transmission Main Extensions/Connections	-	400,000	400,000	440,000	-
RIB Construction	100,000	180,000	180,000	180,000	-
ASR Wellfield - CEI Services/Construction	492,781	1,625,000	-	-	-

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY24	FY25	FY26	FY27	FY28
Total Sewer Expansion Fees	6,695,207	6,905,000	4,655,000	5,695,000	4,200,000

PWRC Contribution

Reuse (Payment in Lieu of Fee)	-	200,000	100,000	100,000	-
Total PWRC Contribution	-	200,000	100,000	100,000	100,000

SRF Loan

Cypresswood WTP Improvements	2,000,000	2,500,000	2,800,000	-	-
Pollard Road WTP	4,000,000	4,000,000	3,500,000	-	-
Fairfax WTP Improvements	-	-	2,000,000	2,000,000	-
Inwood WTP Improvements	-	-	3,000,000	-	-
WWTP #3 Expansion	-	3,750,000	10,000,000	6,250,000	-
Harmony Master Lift Station	6,000,000	1,000,000	-	-	-
Total SRF Loan	12,000,000	11,250,000	21,300,000	8,250,000	-

Grant Revenue - Utility

WWTP #2 Upgrades Design/Construction	-	-	750,000	1,750,000	-
ONE Water Peace Creek Projects Development	-	1,530,000	4,590,000	1,020,000	1,020,000
Water Resource Center	98,014	100,000	-	-	-
Nature Center Construction	-	40,000	-	-	-
WWTP #3 Expansion	-	7,875,000	20,000,000	12,500,000	-
Cypresswood Blvd Utility Expansion to WTP	-	150,000	375,000	375,000	-
Septic to Sewer	775,000	2,000,000	500,000	500,000	500,000
N Lake Shipp Dr Utility Improvements	-	1,350,000	1,500,000	-	-
Master Lift Station WWTP #2 with Force Main	-	2,500,000	2,000,000	-	-
Reclaim Transmission Main Extensions/Connections	1,000,000	600,000	600,000	560,000	-
RIB Construction	-	330,000	330,000	330,000	-
ASR Wellfield - CEI Services/Construction	507,219	1,375,000	-	-	-
Direct Potable Recharge	100,000	100,000	500,000	1,500,000	750,000
Lake Ashton/CR653 Phase II	1,320,000	-	-	-	-
Total Grant Revenue - Utility	3,800,233	17,950,000	31,145,000	18,535,000	2,270,000

Interlocal Agreement

Dundee Interconnect	300,000	-	-	-	-
Auburndale/Polk/Winter Haven Interconnect	-	1,750,000	-	-	-
Lake Alfred Interconnect	-	150,000	150,000	-	-
Haines City Interconnect	100,000	1,400,000	-	-	-
Auburndale/Winter Haven Interconnect	-	400,000	225,000	-	-
Logistics Parkway Extension	2,092,584	792,584	-	-	-
Total Interlocal Agreement	2,492,584	4,492,584	375,000	-	-

WIFIA Loan

WWTP #2 Upgrades Design/Construction	-	-	1,470,000	3,430,000	-
ONE Water Peace Creek Projects Development	-	1,470,000	4,410,000	980,000	980,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - SUMMARY OF FUNDING SOURCES (CAPITAL EXPENSES ONLY)

Funding Sources:	FY24	FY25	FY26	FY27	FY28
Utility Admin/Maint Facility Design Build	-	2,940,000	2,695,000	-	-
Water Resource Center	-	-	735,000	735,000	-
Nature Center Construction	-	1,107,400	-	-	-
WWTP #3 Expansion	-	15,435,000	39,200,000	19,600,000	-
Master Lift Station WWTP #2 with Force Main	-	4,900,000	3,920,000	-	-
RIB Construction	-	490,000	490,000	490,000	-
Direct Potable Recharge	-	-	490,000	1,470,000	735,000
Total WIFIA Loan	-	26,342,400	53,410,000	26,705,000	1,715,000
Revenue Bond					
WWTP #2 Upgrades Design/Construction	-	-	780,000	1,820,000	-
Utility Admin/Maint Facility Design Build	-	3,060,000	2,805,000	-	-
Water Resource Center	-	-	765,000	765,000	-
Nature Center Construction	-	1,152,600	-	-	-
WWTP #3 Expansion	-	3,940,000	10,800,000	11,650,000	-
Master Lift Station WWTP #2 with Force Main	-	2,600,000	2,080,000	-	-
Total Revenue Bond Revenue	-	10,752,600	17,230,000	14,235,000	-
Developer Contributions					
Old Bartow/Lake Wales Rd Water Main	-	-	500,000	1,000,000	-
Total Developer Contributions Revenue	-	-	500,000	1,000,000	-
Stormwater Fee Revenue					
Lake Elbert Trail	1,110,031	-	-	-	-
Rain Garden Watershed Improvements	500,000	40,000	-	-	-
Lake Howard Watershed Enhancements	810,000	-	-	-	-
Stormwater Assessment and Improvements	-	-	3,225,189	1,741,426	1,318,016
Total Stormwater Grant Revenue	2,420,031	40,000	3,225,189	1,741,426	1,318,016
Stormwater Grant Revenue					
Rain Garden Watershed Improvements	120,000	-	-	-	-
Lake Howard Watershed Enhancements	650,000	-	-	-	-
Stormwater Assessment and Improvements	-	-	3,225,189	1,741,426	1,318,016
Total Stormwater Grant Revenue	770,000	-	3,225,189	1,741,426	1,318,016
Fund Equity Dark Fiber Fund					
Lake Maude Recreation Complex	58,240	-	-	-	-
Lake Elbert Trail	222,200	-	-	-	-
Total Fund Equity Dark Fiber Fund	280,440	-	-	-	-
Internal Service Funds					
Nora Mayo Hall Building Renovations	-	-	250,000	-	-
Total Internal Service Funds	-	-	250,000	-	-
TOTAL ALL FUNDING SOURCES:	107,022,806	109,807,000	147,563,825	90,879,775	18,506,032

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: FS-PS - 1

Project Code:

Project Name:	Public Safety Complex #4	
Location:	Fairfax Ave. N.E. Water Treatment Property	TOTAL Project Cost: \$5,000,000
Department:	Fire Department	Any GRANT Revenue: NO
Project Lead:	Charlie Bird	If yes, Total GRANT:
Start Date:	1/1/2023	ADD to Fixed Assets: YES
Complete Date:	5/30/2024	ADD to Insurance: YES
Account Code(s):	306-80-413-6807	
Comprehensive Plan Element Category:	Future Land Use Objective 1.4	

PROJECT OVERVIEW:

Public Safety Station #4 - The City currently owns this property (+/- 6.37 acres) beside the wastewater treatment plant facing Fairfax Ave. N.E. and is to be used as a future fire station, police substation (Public Safety facility). The City currently owns the property.

Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the northeast section of the city. This will be a new build on vacant land and will be an additional/new public safety building.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The facility will be a new addition to city facilities. It will increase response times and public safety services in the northeast section of the city that does not have a facility in the immediate area. This facility will provide a safe and secure station that will also serve as a multi use public service facility. The facility will house a new fire engine and personnel to staff 3 shifts on the engine.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Public Safety Station Construction	4,340,000					4,340,000
Total:	4,340,000	-	-	-	-	4,340,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Debt Bond Proceeds	4,000,000					4,000,000
Construction Funds	340,000					340,000
Total:	4,340,000	-	-	-	-	4,340,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs		27,640	30,500	33,500	33,500	125,140
Maintenance Costs		11,000	12,000	13,500	13,500	50,000
Other Operating Costs						-
Total:	-	38,640	42,500	47,000	47,000	175,140

FIVE-YEAR PROJECTION OF FUTURE COSTS:	4,340,000	38,640	42,500	47,000	47,000	4,515,140
----------------------------------------------	-----------	--------	--------	--------	--------	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: FS-PS - 2

Project Code:

Project Name:	Public Safety Complex #5	
Location:	2220 20th St. N.W.	TOTAL Project Cost: \$4,500,000
Department:	Fire/Police Department	Any GRANT Revenue: NO
Project Lead:	Charlie Bird	If yes, Total GRANT:
Start Date:	1/1/2024	ADD to Fixed Assets: YES
Complete Date:	5/30/2026	ADD to Insurance: YES
Account Code(s):	306-80-413-6807	
Comprehensive Plan Element Category:	Future Land Use Objective 1.4	

PROJECT OVERVIEW:

Public Safety Complex #5 - The City currently owns the property at 2220 20th St. N.W. (+/- .58 acres) on the corner of 20th St. N.W. and the Lake Hartridge Boat ramp to be used as a future fire station, police substation. (Public Safety Station)

Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the northwest section of the city. This will be a new build on vacant land and will be an additional/new public safety building.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This new facility will replace a modular unit that is a temporary solution to get a fire presence in that area. The new facility will provide a safe and more secured station that will also serve as a multi-use public service facility. This will replace a modular building currently being used.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Public Safety Station Construction		4,500,000				4,500,000
(while reflected in the FY22 Budget - it is not planned to begin construction until FY24)						-
Total:	-	4,500,000	-	-	-	4,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Debt Bond Proceeds		4,500,000				4,500,000
Total:	-	4,500,000	-	-	-	4,500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs			27,640	30,500	33,500	91,640
Maintenance Costs			11,000	12,000	13,500	36,500
Other Operating Costs						-
Total:	-	-	38,640	42,500	47,000	128,140

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	4,500,000	38,640	42,500	47,000	4,628,140
----------------------------------------------	----------	------------------	---------------	---------------	---------------	------------------

TOTAL Capital Expenses only:	4,340,000	4,500,000	-	-	-	8,840,000
TOTAL Additional Operating Impact:	-	38,640	81,140	89,500	94,000	303,280
TOTAL ALL FIRE DEPARTMENT:	4,340,000	4,538,640	81,140	89,500	94,000	9,143,280

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 1

Project Code:

Project Name:	Rotary Park Horseshoe Renovation and General Park Upgrades	
Location:	Rotary Park	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Andy Palmer / Steve Pruitt	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: YES
Complete Date:	On-going	ADD to Insurance: YES
Account Code(s):	001-07-312-4605, 6301, 001-07-710-6301-710	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: ±6.34 acres

Original Construction Date: TBD / Renovated 2006/2010

Facility Description: Rotary Park contains a recreation center, group picnic pavillion, tournament horseshoe complex, skate park, small pond with dock, a ball diamond and open turf field, and a large playground installed in 2006 with mulch surfacing. In 2010, renovations to include an additional group pavilions playground safety surfacing, relocation/rebuild of 1/2 basketball court, new site amenities, exterior fencing and internal and external sidewalk improvements.

Anticipated Projects:

FY24: Rotary Park Improvements: Horseshoe Courts (\$75,000)

FY25: Building Renovations (\$40,000)

FY26: Skate Park & Site Repurpose (\$80,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Building renovations and asphalt improvements will enhance the existing amenities for patron use and building rentals. Horseshoe court renovations will enable club to host multi-day sanction tournament events. Playground replacement will provide upgraded playground equipment and safe play.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Construction	75,000	40,000	80,000			195,000
Total:	75,000	40,000	80,000	-	-	195,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes	75,000	40,000	80,000			195,000
Total:	75,000	40,000	80,000	-	-	195,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	75,000	40,000	80,000	-	-	195,000
----------------------------------------------	--------	--------	--------	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 2
Project Code:

Project Name:	MLK / Skate Park		
Location:	Lake Silver - West side	TOTAL Project Cost:	On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue:	NO
Project Lead:	Steve Pruitt/Andy Palmer	If yes, Total GRANT:	
Start Date:	10/1/2025	ADD to Fixed Assets:	YES
Complete Date:	NA	ADD to Insurance:	YES
Account Code(s):	001-07-312-4605		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: ±1 acre

Original Construction Date: N/A

Facility Description: The new skate park was constructed in 2020 and is located on the west side of MLK Jr. Park. Improvements include a new amphitheater, new restrooms and regrading of the property for a more cohesive and user friendly appearance.

Anticipated Projects:

FY25: It is anticipated that within 2-4 years of operation, the skate park will need upgrades for obstacles and infrastructure due to use. These funds will help ensure the continued safety and enjoyment of the facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Expands level of service through a larger skate and modernized skate facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Skate Park Enhancements/Updates		200,000				200,000
Total:	-	200,000	-	-	-	200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Bond Proceeds						-
Parks & Recreation Impact Fees		200,000				200,000
Total:	-	200,000	-	-	-	200,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	200,000	-	-	-	200,000
----------------------------------------------	---	---------	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 3

Project Code:

Project Name:	Annual Playground Replacement Program & Neighborhood Park Enhancements	
Location:	Various Playgrounds & Parks	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Steve Pruitt/Andy Palmer	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-312-6301	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: Parks Vary

Original Construction Date: Varies by park

Facility Description: . Playgrounds generally have a lifespan of 10-15 years depending on the amount of use. Our 15 playgrounds have been evaluated for replacement over the next ten years based on age, use and safety issues. The requested funding amounts will include equipment, site work needed and safety surfacing. Neighborhood Park Enhancements focus on park amenity replacement, renewal and expansion.

Anticipated Projects:

This schedule may be adjusted yearly based on increased/decreased usage or unexpected wear and tear. The following is a schedule of replacement Playgrounds over the next five years: Lake Hartridge (installed 2006) Replacement 2024 ; WHRCC (last renovated 2009) - Replacement 2024; Kiwanis Park Toddler (installed 2010) & Youth (installed 2004) Playgrounds 2025; Girl Scout Park (last renovated 2009) - Replacement 2026; Lake Maude Nature Park (installed 2009) - Replacement 2027; Neighborhood Park Enhancements - Varies

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Playground replacement ensures continued safety for park users and new features over time. All playgrounds will be ADA accessible.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Playground replacement / Surfacing	300,000	300,000	300,000	300,000		1,200,000
Neighborhood Park Enhancements	180,000	200,000	200,000	200,000		780,000
Total:	480,000	500,000	500,000	500,000	-	1,980,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes	480,000	500,000	500,000	500,000		1,980,000
Total:	480,000	500,000	500,000	500,000	-	1,980,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	480,000	500,000	500,000	500,000	-	1,980,000
----------------------------------------------	---------	---------	---------	---------	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 4

Project Code:

Project Name:	"Rowdy" Gaines Olympic Pool	
Location:	"Rowdy" Gaines Pool - 210 Cypress Gardens Blvd.	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Scott Eilers	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-703-4605, 4602, 6301, 6402	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: 25Y X 50M Lap Pool / 40' X 60' Diving Well
Original Construction Date: 1976; Renovated 2002
Facility Description: Olympic size competitive pool which is 4 ft deep on each end and 6 1/2 ft deep in the middle. The pool has competitive starting blocks and is used for competitive swimming, swim instruction and recreational use. There is a separate diving well with two (2) one-meter and two (2) three-meter springboard. A concession / patio area is located on the west end of the deck. The site also includes a playground and sand volleyball court.

Anticipated Projects:

- FY24: Renovation to Pumps \$2,000,000
- FY25: Pool Deck & Gutter Upgrades - \$300,000
- FY26: Additional shade sails

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Pool repairs/improvements	2,000,000	300,000	100,000			2,400,000
Total:	2,000,000	300,000	100,000	-	-	2,400,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes	2,000,000	300,000	100,000			2,400,000
Impact Fees						-
Total:	2,000,000	300,000	100,000	-	-	2,400,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,000,000	300,000	100,000	-	-	2,400,000
----------------------------------------------	-----------	---------	---------	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 5

Project Code:

Project Name:	Winter Haven Senior Adult Center	
Location:	250 S. Lake Silver Dr. NW	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Andy Palmer/Jennifer Burke	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-704-4602, 4605, 6301, 501-03-906-4605	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: 12,921 sf / ±2.25 acres
Original Construction Date: 1965
Facility Description: Recreation center with designated auditorium, exercise room, kitchen, conference room, 24 shuffleboard courts, cue shack and parking facilities for 37 vehicles.
Anticipated Projects:
 FY 24: Exterior Painting (\$10,000) & Resurface Stage (\$3,000)
 FY 25: Shuffle Board Upgrades (\$15,000)
 FY 26: Shuffle Board Court Upgrades (\$15,000)
 FY 27: Building Upgrades (\$150,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our senior citizens and visitors to the Winter Haven area. Establishes a place where seniors can gather together and enjoy a variety of fun activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Building Maintenance	13,000					13,000
Renovation / Rehab		15,000	15,000	150,000		180,000
Construction						-
Total:	13,000	15,000	15,000	150,000	-	193,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Parks & Recreation Fees	13,000	15,000	15,000	150,000		193,000
Total:	13,000	15,000	15,000	150,000	-	193,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	13,000	15,000	15,000	150,000	-	193,000
----------------------------------------------	--------	--------	--------	---------	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 6

Project Code:

Project Name:	Winter Haven Recreational and Cultural Center	
Location:	801 Martin Luther King Jr. Blvd NE	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Andy Palmer	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-709-6301, 001-07-703-6301 (pool), 501-03-906-4605, 306-80-413-6225	

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: 25,125 sf / ±11.64 acres

Original Construction Date: 1975

Facility Description: Multi-purpose use facility with a gymnasium, 25-meter "L" shaped swimming pool, kitchen facility, gameroom, conference room, computer lab, fitness / weight room, and two youth diamonds with lighting. Parking area for 55 vehicles, with unpaved overflow parking at the rear of the building.

Anticipated Projects:

FY25-28: Library Collection & Technology (\$50,000 each year)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Library Collection & Technology		50,000	50,000	50,000	50,000	200,000
Redevelopment	18,497,680					18,497,680
Total:	18,497,680	50,000	50,000	50,000	50,000	18,697,680

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes		50,000	50,000	50,000	50,000	200,000
Construction Fund	18,497,680					18,497,680
Total:	18,497,680	50,000	50,000	50,000	50,000	18,697,680

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	18,497,680	50,000	50,000	50,000	50,000	18,697,680
----------------------------------------------	-------------------	---------------	---------------	---------------	---------------	-------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 7
Project Code:

Project Name:	Woman's Club / Heritage Park		
Location:	660 Pope Avenue NW	TOTAL Project Cost:	On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue:	YES
Project Lead:	Andy Palmer	If yes, Total GRANT:	\$100,000
Start Date:	1/1/2024	ADD to Fixed Assets:	UPDATE
Complete Date:	On-going	ADD to Insurance:	UPDATE
Account Code(s):	001-07-710-6301-720, 4602-720		
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1		

PROJECT OVERVIEW:

Size/Acreage: 6,682 sf / ±.49 acres
Original Construction Date: 1923
Facility Description: 6,682 s.f. historical facility with rental area, caterer's kitchen and parking facilities for 12 vehicles.

Anticipated Projects:

FY 24: Windows; (\$50,000) FY25: Climate control system, insulation, restoration, weather proofing, roof repairs (\$200,000); Historic Preservation Grant Rehab Project (\$100,000 pending award); Heritage Park Renovation - Beautification (\$50,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Building Maint./ Rehab	50,000	300,000				350,000
Beautification		50,000				50,000
Total:	50,000	350,000	-	-	-	400,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes	50,000	200,000				250,000
Grant		100,000				100,000
Donation		50,000				50,000
Total:	50,000	350,000	-	-	-	400,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	50,000	350,000	-	-	-	400,000
----------------------------------------------	--------	---------	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 8

Project Code:

Project Name:	Lion's Park	
Location:	Lion's Park	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Steve Pruitt/Andy Palmer	If yes, Total GRANT:
Start Date:	1/1/2025	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-711-4605, 6301-723	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size / Acreage: ±3.75

Original Construction Date:

Facility Description: Lions Park was purchased by the City in 2007 from the Lions Club. The park is located on the south side of Lake May and contains a rental hall, parking areas, boardwalks, fishing pier, playground, picnic pavilions, and open space.

Anticipated Projects:

FY 25: Redesign of Park Focusing on Modernization & Access (\$200,000)

FY26: Construction (\$2,000,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Design/Engineering		200,000				200,000
Park Enhancements			2,000,000			2,000,000
Total:	-	200,000	2,000,000	-	-	2,200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Parks and Recreation Fees		200,000				200,000
Ad Valorem Taxes			2,000,000			2,000,000
Total:	-	200,000	2,000,000	-	-	2,200,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	200,000	2,000,000	-	-	2,200,000
----------------------------------------------	----------	----------------	------------------	----------	----------	------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 9

Project Code:

Project Name:	C.O.L. Park	
Location:	210 Cypress Gardens Blvd. SW	TOTAL Project Cost: \$20,000,000
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Julie Adams	If yes, Total GRANT:
Start Date:	1/1/2023	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-711-4605, 306-80-413-6320	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: ±53.55 acres

Original Construction Date: 1966 (Stadium) 1993 (Maintenance Bldg.)

Facility Description: C.O.L. Park is a seven field baseball complex consisting of a 7,000 seat capacity stadium as well as six lower fields. The site also houses the operations of the Parks & Grounds unit.

Anticipated Projects:

Four lighted artificial turf baseball fields, new multipurpose field/event lawn, activated lakeshore with pedestrian facilities and docks, interior pedestrian loop, completion of access road/parking facilities

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Construction	17,820,200					17,820,200
Total:	17,820,200	-	-	-	-	17,820,200

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Construction Fund	7,820,200	-				7,820,200
TDC contribution	5,000,000					5,000,000
Bond Proceeds	5,000,000					5,000,000
Total:	17,820,200	-	-	-	-	17,820,200

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	17,820,200	-	-	-	-	17,820,200
----------------------------------------------	------------	---	---	---	---	------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 10

Project Code:

Project Name:	DiamondPlex	
Location:	900 Polk State College Access Rd.	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Steve Pruitt	If yes, Total GRANT:
Start Date:	1/1/2025	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-711-4605, 6402	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: ±21.12 acres

Original Construction Date: 1998

Facility Description: DiamondPlex is a five field complex consisting of four 300 ft. softball fields and one 220 ft. field that serves as the home field for the PSC Girls Softball Team. The site includes a playground, two large group pavilions, and a two-story concession/score keeper building with locker rooms.

Anticipated Projects:

FY 25 & 26 - Field, Lighting, Fencing & Other Renovations (\$2,152,447)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Construction		1,000,000	1,152,447			2,152,447
Total:	-	1,000,000	1,152,447	-	-	2,152,447
FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes		1,000,000	1,152,447			2,152,447
Parks & Recreation Fees						-
Total:	-	1,000,000	1,152,447	-	-	2,152,447
FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	1,000,000	1,152,447	-	-	2,152,447

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 11

Project Code:

Project Name:	Winter Haven Public Library	
Location:	325 Avenue A, NW, Winter Haven 33880	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Jane Martin	If yes, Total GRANT:
Start Date:	1/1/2015	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	101-07-728-4605, 6301, 6402, 6601	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: 31,500 sf

Original Construction Date: 2004

Facility Description: 31,500 square foot library with designated children's, young adult, technology areas, multi-purpose room, computer lab, coffee shop and bookstore. Parking facilities for 85 vehicles.

Anticipated Projects:

FY 24: Update carpet throughout building and complete painting of interior

FY 25: New furniture

FY 25: Install a glassed in quiet area

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Furniture Replacement		32,000				32,000
Building Maintenance	55,000		20,000			75,000
Total:	55,000	32,000	20,000	-	-	107,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes	55,000	32,000	20,000			107,000
Total:	55,000	32,000	20,000	-	-	107,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	55,000	32,000	20,000	-	-	107,000
----------------------------------------------	--------	--------	--------	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 12

Project Code:

Project Name:	Nora Mayo Hall Building Renovations	
Location:	500 3rd Street NW	TOTAL Project Cost: on-going
Department:	City Manager's Office	Any GRANT Revenue: NO
Project Lead:	T. Michael Stavres	If yes, Total GRANT:
Start Date:	10/1/2018	ADD to Fixed Assets: UPDATE
Complete Date:	on-going	ADD to Insurance: UPDATE
Account Code(s):	501-03-908-3105	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Renovation of the FI Citrus Building (Nora Mayo Hall) to consolidate municipal services and staff into a central location. This would create a "one-stop shop" experience for customers and allow for greater efficiency in many areas and departments in the City. It would foster greater collaboration and coordination amongst departments which in turn would provide a more effective experience for our citizens.

FY 24 - Building Mechanical Upgrades

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

One-Stop Shopping / Coordinated Customer Care / Internal Collaboration / Cross Training and Cross Functionality / Financial Savings

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Capital Renovations			250,000			250,000
HVAC	1,500,000					1,500,000
Total:	1,500,000	-	250,000	-	-	1,750,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Internal Service Funds			250,000			250,000
Ad Valorem Taxes	1,500,000					1,500,000
Total:	1,500,000	-	250,000	-	-	1,750,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,500,000	-	250,000	-	-	1,750,000
----------------------------------------------	-----------	---	---------	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 13

Project Code:

Project Name:	Garden Center	
Location:	715 Third Street NW	TOTAL Project Cost: on-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Andy Palmer	If yes, Total GRANT:
Start Date:	1/1/2023	ADD to Fixed Assets: UPDATE
Complete Date:	on-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-710-6301-735	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

FY 24 - \$264,000 - New Windows & Sliding Doors

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing facility. It is anticipated with acquisition that the City would be able to provide a new venue for citizens to use.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Capital Renovations	264,000					264,000
Total:	264,000	-	-	-	-	264,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes	264,000					264,000
Total:	264,000	-	-	-	-	264,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	264,000	-	-	-	-	264,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 14

Project Code:

Project Name:	Trails Resurfacing Program	
Location:	Various Trails	TOTAL Project Cost: on-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Steve Pruitt/Andy Palmer/MJ Carnevale	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	001-07-312-6301	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: Trails Vary

Original Construction Date: Varies by Trail

Facility Description: . The City has developed 13 + miles of trails over the past 20 years. Over that time based on age, usage and site specific conditions, the need to resurface these trails has arisen.

Anticipated Projects:

FY 2024: Lake Hartridge Trail (\$45,000); Chain of Lakes Trail (\$100,000); Inman Park Trail (\$15,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Trail connections are utilized for transportation and recreation. These facilities must be maintained and resurfaced over time to ensure proper safety.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Crack Fill and Microsurface	160,000					160,000
Total:	160,000	-	-	-	-	160,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Ad Valorem Taxes	160,000					160,000
Total:	160,000	-	-	-	-	160,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	160,000	-	-	-	-	160,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 15

Project Code:

Project Name:	Sertoma Park	
Location:	Sertoma Park - W. Lake Shipp Drive	TOTAL Project Cost: On-going
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Steve Pruitt/Andy Palmer	If yes, Total GRANT:
Start Date:	1/1/2027	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	306-80-413-6232	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

Size/Acreage: ±20.75 ac
Original Construction Date: 1950; (leased property from Daniels / Brantley family; City took over lease in 2004)
Facility Description: Sertoma Park is the primary location for youth football and baseball. The facility includes 4 baseball / 1 T-ball field, 2 youth football fields and two concession facilities.. Improvements to the on-site parking facilities are scheduled to commence in FY15 with funding allocated through O-14-25.

Anticipated Projects:

FY27-28: Football Renovation Project -Including Field, lighting, fencing, press box, ADA restroom and other renovations.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Expands the level of service related to athletic facilities by increasing the number of fields; enhances functionality of the facility and modernizes existing amenities; expected to recoup operational expenses through a more efficient design and modern systems (i.e. field lighting, irrigation, etc.)

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Renovations				1,335,069	665,000	2,000,069
Total:	-	-	-	1,335,069	665,000	2,000,069

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Bond Proceeds					-	-
Ad Valorem				1,335,069	665,000	2,000,069
Total:	-	-	-	1,335,069	665,000	2,000,069

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY24	FY25	FY26	FY27	FY28	Total
	-	-	-	1,335,069	665,000	2,000,069

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: LS - 16
Project Code: GEN 2023 01

Project Name:	Lake Maude Recreation Complex	
Location:	Northeast Winter Haven	TOTAL Project Cost: \$3,286,190
Department:	Parks, Recreation and Culture Department	Any GRANT Revenue: NO
Project Lead:	Steve Pruitt/Andy Palmer	If yes, Total GRANT:
Start Date:	10/1/2022	ADD to Fixed Assets: UPDATE
Complete Date:	9/30/2023	ADD to Insurance: UPDATE
Account Code(s):	306-80-413-6209	
Comprehensive Plan Element Category:	Recreation Objective 1.1, Objective 2.1	

PROJECT OVERVIEW:

FY23: Phase 2 - Construction of two baseball diamonds (shared space with multi-purpose fields), Completion of on-site parking improvements.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Completion of the Lake Maude Park will result in expanded outdoor recreation amenities for residents in the Northeast Winter Haven (Florence Villa) area. Additionally, the construction of the baseball fields will allow for the Winter Haven Wolverines to host their youth football and baseball programs at the same park, resulting in greater efficiency in the program delivery. An indirect benefit of the ballfield construction is the opportunity to eliminate one of the two existing ballfields at WHRCC, thereby allowing for an expanded renovation of that facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Design	136,350					136,350
Construction	3,073,015					3,073,015
Contingency	76,825					76,825
Total:	3,286,190	-	-	-	-	3,286,190

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24	FY25	FY26	FY27	FY28	
Bond Proceeds - 2015 Construction Fund	1,800,000					1,800,000
Impact Fees	1,209,075					1,209,075
Florence Villa CRA	150,000					150,000
Dark Fiber	58,240					58,240
Utilities (AMI)	27,240					27,240
Public Works - Streets	33,600					33,600
2015 Construction Fund	8,035					8,035
Total:	3,286,190	-	-	-	-	3,286,190

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	3,286,190	-	-	-	-	3,286,190
----------------------------------------------	-----------	---	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

TOTAL Capital Expenses only:	44,201,070	2,687,000	4,167,447	2,035,069	715,000	53,805,586
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL PARKS & RECREATION DEPARTMENT:	44,201,070	2,687,000	4,167,447	2,035,069	715,000	53,805,586

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-1

Project Code:

Project Name:	South Apron Rehabilitation Project	
Location:	Winter Haven Regional Airport	TOTAL Project Cost: \$4,572,188
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon/Ericson Menger	If yes, Total GRANT: \$4,304,207
Start Date:	10/23/2023	ADD to Fixed Assets: YES
Complete Date:	5/24/2023	ADD to Insurance: Yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

The project can be generally described as the Rehabilitation of the South Apron at Winter Haven Regional Airport (GIF). Due to the age, condition, and thickness of existing asphalt, all of the existing asphalt is proposed to be removed to the top of the aggregate base course. The base course will be reworked and graded to meet grading and drainage requirements. A prime coat will be applied to the prepared base course and then two lifts, each of 2-inches in thickness, of asphalt will be paved to grade. A tack coat will be applied between lifts. The project excludes the 50' of apron closest to tenant hangars from FAA funding eligibility

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The Statewide Airfield Pavement Management Program, developed by FDOT in June of 2021 stated that the South Apron had PCIs ranging from 35 to 48 predominantly, with a single small section having a PCI of 63. The pavement is extremely aged and oxidized and is experiencing cracking and raveling of the surface course. The pavement distresses are leading to an accelerated creation of FOD.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
South Apron Rehabilitation	4,572,188					4,572,188
Total:	4,572,188	-	-	-	-	4,572,188

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FAA	3,878,740					3,878,740
FDOT	425,467					425,467
City	267,981					267,981
Total:	4,572,188	-	-	-	-	4,572,188

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	4,572,188	-	-	-	-	4,572,188
----------------------------------------------	-----------	---	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-2

Project Code:

Project Name:	Purchase and Installation of Emergency Generators	
Location:	Gilbert Field off U.S. Hwy 92	TOTAL Project Cost: \$700,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon & Ericson Menger	If yes, Total GRANT: \$560,000
Start Date:	10/1/2024	ADD to Fixed Assets: YES
Complete Date:	5/31/2024	ADD to Insurance: Yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

The project will install three generators: one for the terminal complex, one for the airfield lighting and one for the fuel farm. The engineer's estimate for the project is \$700,000 which would equate to 560,000 FDOT share and 140,000 City match. As it stands today if power is lost at the airport for any reason, hurricane, severe weather, etc. the airport loses the ability for night landings, to operate the FBO, or to refuel aircraft beyond the amount of fuel remaining in the fuel trucks at the time.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will ensure that the airport is able to continue to operate in times of power outages and be able to accept relife flights and refuel emergency aircraft.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Install Emergency Generators	700,000					700,000
Total:	700,000	-	-	-	-	700,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FDOT	560,000					560,000
City	140,000					140,000
Total:	700,000	-	-	-	-	700,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	700,000	-	-	-	-	700,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-9

Project Code:

Project Name:	Digital Remote Air Traffic Control Tower	
Location:	Winter Haven Regional Airport	TOTAL Project Cost: \$1,230,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon/Ericson Menger	If yes, Total GRANT: \$1,230,000
Start Date:	5/30/2023	ADD to Fixed Assets: yes
Complete Date:	9/30/2025	ADD to Insurance: yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

Air Traffic operations have steadily increased over the past 10 years at Winter Haven Regional Airport. Additionally, the mix of traffic has become more diverse. The scope of this project includes the design and construction of a digital remote air traffic control tower at GIF which will be operated from a remote control center located at Bartow Executive Airport.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The proposed Digital Remote Air Traffic Control Tower project will increase both the safety and efficiency of aircraft arriving and departing at GIF.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Digital Remote Air Traffic Control Tower	918,000	312,000				1,230,000
Total:	918,000	312,000	-	-	-	1,230,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FDOT	918,000	312,000				1,230,000
Total:	918,000	312,000	-	-	-	1,230,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	918,000	312,000	-	-	-	1,230,000
----------------------------------------------	---------	---------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-10

Project Code:

Project Name:	Airport Commerce Park Phase 1	
Location:	Winter Haven Regional Airport	TOTAL Project Cost: \$1,020,826
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon/Ericson Menger	If yes, Total GRANT: \$510,413
Start Date:	6/24/2022	ADD to Fixed Assets: yes
Complete Date:	8/30/2024	ADD to Insurance: yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

Construction of the infrastructure necessary to support development in the northwest quadrant of the airport adjacent to the airport terminal. Development will include an entrance roadway, parking lots and aircraft parking aprons.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Development of this quadrant of the airport will support needed aircraft hangar development and increase the airport's annual revenue.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Construction	1,020,826					1,020,826
Total:	1,020,826	-	-	-	-	1,020,826

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FDOT	510,413					510,413
City	510,413					510,413
Total:	1,020,826	-	-	-	-	1,020,826

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,020,826	-	-	-	-	1,020,826
----------------------------------------------	-----------	---	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: Air-8

Project Code:

Project Name:	GIF Obstruction Clearing	
Location:	Gilbert Field off U.S. Hwy 92	TOTAL Project Cost: \$1,844,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon & Ericson Menger	If yes, Total GRANT: \$1,475,200
Start Date:	10/1/2025	ADD to Fixed Assets: no
Complete Date:	9/30/2025	ADD to Insurance: no
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

During our 2020, 2021, 2022 and 2023 airport FDOT Inspections, many obstructions (Trees) were noted in the approach end of Runway 05. This project would remove the obstructions and bring our Runway 5 approach end back into compliance with the FDOT. There is a NOTAM in place until the trees can be removed. The trees are estimated at 34 feet tall. They are 170 feet west of centerline and 535 feet before the approach end of Runway 05. During the 2023 inspection the inspector

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will bring our airport back into compliance with FDOT and re-establish the approach minimums for the runways.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Environmental and clearing		1,844,000				1,844,000
Total:	-	1,844,000	-	-	-	1,844,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FDOT		1,475,200				1,475,200
City		368,800				368,800
Total:	-	1,844,000	-	-	-	1,844,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	1,844,000	-	-	-	1,844,000
----------------------------------------------	---	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-3

Project Code:

Project Name:	Airport Rotating Beacon and PAPIs on Runway 5/23	
Location:	Gilbert Field off U.S. Hwy 92	TOTAL Project Cost: \$535,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon and Ericson Menger	If yes, Total GRANT: \$428,000
Start Date:	10/1/2026	ADD to Fixed Assets: YES
Complete Date:	6/30/2026	ADD to Insurance: Yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

This project will serve to replace the airport Beacon and PAPIs on Runway 5/23. In May of 2022 the airport commissioned and evaluation of the Beacon and PAPIs completed by AVCON, Inc. The report stated that the PAPI for Runway 23 is beyond its useful life and the PAPI for runway 5 is approaching the end of its useful life. The airport rotating beacon is estimated to be 10 years beyond its expected life expectancy.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Installation of a new Beacon and PAPIs, will help to ensure continued reliability and thus increased safety for the users of the airport

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Install New Airport Rotating Beacon and Rwy 5/23 PAPIs			535,000			535,000
Total:	-	-	535,000	-	-	535,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FDOT			428,000			428,000
City			107,000			107,000
Total:	-	-	535,000	-	-	535,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	535,000	-	-	535,000
----------------------------------------------	---	---	---------	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-4

Project Code:

Project Name:	Design and Construct Taxiway E extension	
Location:	Gilbert Field off U.S. Hwy 92	TOTAL Project Cost: \$2,310,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon & Ericson Menger	If yes, Total GRANT: \$2,194,500
Start Date:	10/1/2023	ADD to Fixed Assets: YES
Complete Date:	5/30/2028	ADD to Insurance: Yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

This project will construct and extension of the existing taxiway E from approximately mid-field to the approach end of Runway 29

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Completion of this project will enhance safety by allowing aircraft departing from the terminal ramp or the commerce park development to taxi to runway 29 without crossing the runway on taxi. This extension will also assist with the development of the eastern quadrant of the airport

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Taxiway E Extension Design			210,000			210,000
Taxiway B extension - Construction				2,100,000		2,100,000
Total:	-	-	210,000	2,100,000	-	2,310,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FAA			189,000	1,890,000		2,079,000
FDOT			10,500	105,000		115,500
CITY			10,500	105,000		115,500
Total:	-	-	210,000	2,100,000	-	2,310,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	210,000	2,100,000	-	2,310,000
----------------------------------------------	---	---	---------	-----------	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-6

Project Code:

Project Name:	Master Plan Update	
Location:	Gilbert Field off U.S. Hwy 92	TOTAL Project Cost: \$542,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon & Ericson Menger	If yes, Total GRANT: \$514,900
Start Date:	10/1/2023	ADD to Fixed Assets: YES
Complete Date:	3/30/2027	ADD to Insurance: Yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

The most recent master plan was completed in 2016. The FAA and FDOT recommend updating the airport's master plan every 7-10 years. When this project is completed the existing master plan will be 11 years old.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Completing this project will allow the airport to bring current the airport layout plan including all the development that has taken place since the last MPU and will also define future projects needed by the airport based on the forecasts that will be conducted as part of the new update.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
GIF Master Plan Update			317,000	225,000		542,000
Total:	-	-	317,000	225,000	-	542,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FAA			285,300	202,500		487,800
FDOT			15,850	11,250		27,100
CITY			15,850	11,250		27,100
Total:	-	-	317,000	225,000	-	542,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	-	-	317,000	225,000	-	542,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-5

Project Code:

Project Name:	Airport T-Hangar Taxilanes Rehabilitation	
Location:	Gilbert Field off U.S. Hwy 92	TOTAL Project Cost: \$2,371,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon & Ericson Menger	If yes, Total GRANT: \$2,252,450
Start Date:	10/1/2027	ADD to Fixed Assets: YES
Complete Date:	8/30/2027	ADD to Insurance: Yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

Rehabilitate existing taxilanes between t-hangar buildings located in the south quadrant of the airport. The proposed approach includes a mill and overlay of the asphalt pavement and replacement of markings. No geometric changes are proposed. Those taxilanes are graded as poor on the FDOT PCI Index

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project will extend the useful life of those pavements by an estimated 20 years and will reduce the presence of FOD in the T-Hangar areas..

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
T-Hangar Taxilane Rehab Design				150,000		150,000
T-Hangar Taxilane Rehab - Construction					2,221,000	2,221,000
Total:	-	-	-	150,000	2,221,000	2,371,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FAA				135,000	1,998,900	2,133,900
FDOT				7,500	111,050	118,550
CITY				7,500	111,050	118,550
Total:	-	-	-	150,000	2,221,000	2,371,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	150,000	2,221,000	2,371,000
----------------------------------------------	---	---	---	---------	-----------	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: AIR-7

Project Code:

Project Name:	Install PAPIs and REILS on Runway 11/29	
Location:	Gilbert Field off U.S. Hwy 92	TOTAL Project Cost: \$225,000
Department:	Airport	Any GRANT Revenue: Yes
Project Lead:	Michael Moon & Ericson Menger	If yes, Total GRANT: \$180,000
Start Date:	10/1/2027	ADD to Fixed Assets: YES
Complete Date:	7/1/2027	ADD to Insurance: Yes
Account Code(s):	106-10-410-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.11	

PROJECT OVERVIEW:

Precision Approach Path Indicators (PAPIs) and Runway End Identifier Lights (REILs) are not currently installed on Runway 11/29. This project will install these navigational aids to that runway.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Addition of these navigational aids will enhance safety at Winter Haven Regional Airport.(GIF)

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Install REILS & PAPIs on Runway 11/29				225,000		225,000
Total:	-	-	-	225,000	-	225,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FDOT				180,000		180,000
CITY				45,000		45,000
Total:	-	-	-	225,000	-	225,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	225,000	-	225,000
----------------------------------------------	----------	----------	----------	----------------	----------	----------------

TOTAL Capital Expenses only:	7,211,014	2,156,000	1,062,000	2,700,000	2,221,000	15,350,014
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL AIRPORT DEPARTMENT:	7,211,014	2,156,000	1,062,000	2,700,000	2,221,000	15,350,014

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-1

Project Code:

Project Name:	Cypresswood WTP Improvements	
Location:	Parcel ID 27290600000000011020/TBD	TOTAL Project Cost: \$7,300,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	Active	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Cypresswood WTP Improvements project will provide a new, replacement, water treatment facility on the easterly portion of Winter Haven water service area and allow for the decommissioning of the existing plant which has reached the end of its useful life.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, upgrade, operation and maintenance of the water treatment facilities continues to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Cypresswood WTP Improvements	2,000,000	2,500,000	2,800,000		-	7,300,000
Total:	2,000,000	2,500,000	2,800,000	-	-	7,300,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
SRF Loan	2,000,000	2,500,000	2,800,000		-	7,300,000
Total:	2,000,000	2,500,000	2,800,000	-	-	7,300,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,000,000	2,500,000	2,800,000	-	-	7,300,000
----------------------------------------------	-----------	-----------	-----------	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-2

Project Code:

Project Name:	Pollard Road WTP	
Location:	Parcel ID - 262921690500020703/TBD	TOTAL Project Cost: \$11,500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	Active	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

The new Pollard RD WTF will provide a new water treatment facility on the southerly portion of Winter Haven water service area and support the ILC and future development. The design will include staffing accommodations and adequate sizing and functionality to serve the City well into the future.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, upgrade, operation and maintenance of the water treatment facilities continues to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Pollard Road WTP	4,000,000	4,000,000	3,500,000			11,500,000
Total:	4,000,000	4,000,000	3,500,000	-	-	11,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
SRF Loan	4,000,000	4,000,000	3,500,000			11,500,000
Total:	4,000,000	4,000,000	3,500,000	-	-	11,500,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	4,000,000	4,000,000	3,500,000	-	-	11,500,000
----------------------------------------------	-----------	-----------	-----------	---	---	------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-3

Project Code:

Project Name:	Dundee Interconnect	
Location:	1023 Dundee Rd.	TOTAL Project Cost: \$600,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	2021 (active)	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Dundee Interconnect project creates a potable water connection to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operation and maintenance of various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Dundee Interconnect	600,000					600,000
Total:	600,000	-	-	-	-	600,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees	300,000					300,000
Interlocal Agreement	300,000					300,000
Total:	600,000	-	-	-	-	600,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	600,000	-	-	-	-	600,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-4

Project Code:

Project Name:	Eagle Lake Interconnect	
Location:	Cooley Rd./540	TOTAL Project Cost: \$400,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	2021 (active)	ADD to Fixed Assets:
Complete Date:	10.31.25	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Eagle Lake Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operate and maintain various interconnects thoroughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Eagle Lake Interconnect	300,000	100,000				400,000
Total:	300,000	100,000	-	-	-	400,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees	300,000	100,000				400,000
Total:	300,000	100,000	-	-	-	400,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	300,000	100,000	-	-	-	400,000
----------------------------------------------	---------	---------	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-5

Project Code:

Project Name:	(PRWC) Auburndale/Polk/WH Interconnect	
Location:	TBD	TOTAL Project Cost: \$1,750,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	Active	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Polk/Auburndale/WH Interconnect project creates a potable water connection to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions. As a part of the design booster pumps and some underground piping installation will be required for this interconnect. This interconnect is part of the cooperative plan with PRWC.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operation and maintenance of various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Polk/Auburndale Interconnect		1,750,000				1,750,000
Total:	-	1,750,000	-	-	-	1,750,000
FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Interlocal Agreement (PRWC)		1,750,000				1,750,000
Total:	-	1,750,000	-	-	-	1,750,000
FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	1,750,000	-	-	-	1,750,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-6

Project Code:

Project Name:	Lake Alfred Interconnect (PRWC)		
Location:	TBD	TOTAL Project Cost:	\$600,000
Department:	Winter Haven Water	Any GRANT Revenue:	
Project Lead:	Todd Gooding	If yes, Total GRANT:	
Start Date:	active	ADD to Fixed Assets:	
Complete Date:	10.31.2024	ADD to Insurance:	
Account Code(s):	402-08-301-6301		
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1		

PROJECT OVERVIEW:

Lake Alfred Interconnect project creates a potable water connection to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operation and maintenance of various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Lake Alfred Interconnect (PRWC)	-	300,000	300,000			600,000
	-	300,000	300,000	-	-	600,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees		150,000	150,000			300,000
Interlocal Agreement (City of Lake Alfred)		150,000	150,000			300,000
Total:	-	300,000	300,000	-	-	600,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	300,000	300,000	-	-	600,000
----------------------------------------------	---	---------	---------	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-7

Project Code:

Project Name:	HSP #1 Replacement - Inwood WTP	
Location:	3401 Ave T NW	TOTAL Project Cost: \$1,000,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	X.X.2023	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

The existing High Speed Pump has reached the end of its useful life. With consideration to planned growth and capacity, the replacement will include an upgrade from a 300 gallon per minute(GPM) pump to a 1500GPM pump.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
HSP #1 Replacement -Inwood WTP	500,000	500,000				1,000,000
Total:	500,000	500,000	-	-	-	1,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	500,000	500,000				1,000,000
Total:	500,000	500,000	-	-	-	1,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	500,000	500,000	-	-	-	1,000,000
----------------------------------------------	---------	---------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-8

Project Code:

Project Name:	Fairfax WTP Antenna Replacement	
Location:	1344 Fairfax Dr.	TOTAL Project Cost: \$1,450,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	X.X.2023	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

The existing telemetry antenna for the facility has reached the end of its useful life and is a concern during major weather events. The planned replacement will eliminate concerns and provide reliable communication as needed to effectively operate.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Fairfax WTP Antenna Replacement	250,000	1,200,000	-			1,450,000
Total:	250,000	1,200,000	-	-	-	1,450,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees		700,000				700,000
Operating Revenues	250,000	500,000				750,000
Total:	250,000	1,200,000	-	-	-	1,450,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	250,000	1,200,000	-	-	-	1,450,000
----------------------------------------------	---------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-9

Project Code: UT 2023 01

Project Name:	Haines City Interconnect	
Location:	US 27/Lucerne Park Rd.	TOTAL Project Cost: \$3,000,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	2021 (active)	ADD to Fixed Assets:
Complete Date:	10.31.25	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Haines City Interconnect project creates a potable water connection to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operation and maintenance of various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Haines City Interconnect (301-6301)	200,000	200,000				400,000
Haines City Interconnect		2,600,000				2,600,000
Total:	200,000	2,800,000	-	-	-	3,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees	100,000	1,400,000				1,500,000
Interlocal Agreement (Haines City)	100,000	1,400,000				1,500,000
Total:	200,000	2,800,000	-	-	-	3,000,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	200,000	2,800,000	-	-	-	3,000,000
----------------------------------------------	---------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-10

Project Code:

Project Name:	Aurburndale / WH Interconnect	
Location:	TBD	TOTAL Project Cost: \$850,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	10/31/2023	ADD to Fixed Assets:
Complete Date:	11.1.2025	ADD to Insurance:
Account Code(s):		
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Aurburndale / WH Interconnect project creates a potable water connection to neighboring utilities for sharing future water supply, potential wheeling and emergency conditions. As a part of the design booster pumps and some underground piping installation will be required for this interconnect.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the construction, operation and maintenance of various interconnects throughout the service area is required to continue to produce a reliable and quality potable water supply to the residents of Winter Haven. A continuing effort to upgrade and expand the facilities to provide quality service to the City and our neighbors is a priority of the Capital Improvement Program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Aurburndale Interconnect (301-6311)	-	100,000	-			100,000
Aurburndale Interconnect		450,000	300,000			750,000
Total:	-	550,000	300,000	-	-	850,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues		150,000	75,000			225,000
Interlocal Agreement (Aurburndale)		150,000	75,000			225,000
Interlocal Agreement (PRWC)		250,000	150,000			400,000
Total:	-	550,000	300,000	-	-	850,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	550,000	300,000	-	-	850,000
----------------------------------------------	---	---------	---------	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-11

Project Code:

Project Name:	FairFax WTP Improvements	
Location:	1344 Fairfax St. NE	TOTAL Project Cost: \$4,850,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Improvements include: replacement of high speed pump #4, upgrades to the existing 400K gallon above ground-storage tank. Improvements are required to replace attributes as the reach or have reached end of useful life. This a phased approach to the fairfax facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
FairFax WTP Improvements	100,000	750,000	2,000,000	2,000,000		4,850,000
Total:	100,000	750,000	2,000,000	2,000,000	-	4,850,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees		750,000				750,000
SRF Loan			2,000,000	2,000,000		4,000,000
Operating Revenues	100,000					100,000
Total:	100,000	750,000	2,000,000	2,000,000	-	4,850,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	100,000	750,000	2,000,000	2,000,000	-	4,850,000
----------------------------------------------	---------	---------	-----------	-----------	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-12

Project Code:

Project Name:	Inwood WTP Improvements	
Location:	3401 Ave T NW	TOTAL Project Cost: \$4,050,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Planned improvements include: Service pump replacements, Motor control room, upgrades to existing electrical systems. Improvements are required to replace attributes as the reach or have reached end of useful life. This a phased approach to the fairfax facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Inwood WTP Improvements (305-6311)	125,000	125,000				250,000
Inwood WTP Improvements (301-6301)		800,000	3,000,000			3,800,000
Total:	125,000	925,000	3,000,000	-	-	4,050,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees	125,000	925,000				1,050,000
SRF Loan			3,000,000			3,000,000
Total:	125,000	925,000	3,000,000	-	-	4,050,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	125,000	925,000	3,000,000	-	-	4,050,000
----------------------------------------------	---------	---------	-----------	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-13

Project Code:

Project Name:	Garden Grove WTP Pumping Station	
Location:	115 Byron St	TOTAL Project Cost: \$400,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2025	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

The Project consists of planned construction to convert the existing WTP from a production facility or a booster facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Garden Grove pump station conversion		100,000	300,000			400,000
Total:	-	100,000	300,000	-	-	400,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees		100,000	300,000			400,000
Total:	-	100,000	300,000	-	-	400,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	100,000	300,000	-	-	400,000
----------------------------------------------	----------	----------------	----------------	----------	----------	----------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-14

Project Code:

Project Name:	Winterset WTP Decommissioning	
Location:	6600 Cypress Gardens Bl. SE	TOTAL Project Cost: \$500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.1.2024	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Planned decommissioning of the existing plant as the new Pollard Rd. Water Treatment facility comes on-line. Project will include planning, and designed destruction of the plant attributes.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Winterset WTP Decommissioning		500,000				500,000
Total:	-	500,000	-	-	-	500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues		500,000				500,000
Total:	-	500,000	-	-	-	500,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	500,000	-	-	-	500,000
----------------------------------------------	---	---------	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-15

Project Code:

Project Name:	Winterset Gardens WTP Decommissioning	
Location:	6501 Eloise Loop Rd.	TOTAL Project Cost: \$500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2024	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Planned decommissioning of the existing plant as the new Pollard Rd. Water Treatment facility comes on-line. Project will include planning, and designed destruction of the plant attributes.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Winterset Gardens WTP Decommissioning		500,000				500,000
Total:	-	500,000	-	-	-	500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues		500,000				500,000
Total:	-	500,000	-	-	-	500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	500,000	-	-	-	500,000
----------------------------------------------	----------	----------------	----------	----------	----------	----------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-16

Project Code:

Project Name:	Fairfax WTP Control Building/Offices	
Location:	1334 Fairfax St. NE	TOTAL Project Cost: \$500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2024	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-301-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

The existing operating control building/offices are antiquated and sub-efficient for the required 24/7 operation aspect of the facility. The proposed upgrade would include a new building with 24 hour facilities (bathrooms/showers) and a new adjoining operator control building to best serve staff operational needs.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Fairfax WTP Control Building/Offices		500,000				500,000
Total:	-	500,000	-	-	-	500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues		500,000				500,000
Total:	-	500,000	-	-	-	500,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	500,000	-	-	-	500,000
----------------------------------------------	----------	----------------	----------	----------	----------	----------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-17

Project Code:

Project Name:	Disk Filter - WWTP #2	
Location:	3190 Lake Conine Dr. W	TOTAL Project Cost: \$600,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2024	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-304-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

WWTP #2 is reaching the end of its useful life expectancy, with plans of decommissioning. Some elements of the plant will require replacement prior to a planned new plant being on-line. To make best use of the diskfilter being replaced in the plant planned for decommissioning, the Disk Filter will be repurposed within the WWTP #3 planned expansion.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Wastewater Treatment Plant #2 receives 2 Million Gallons per Day of sewage. A progressive schedule for the decommissioning of the facility and upgrade/upsized WWTP #3 to continue to produce the required effluent discharge and reclaim water standards is ongoing. The replacement of the disk filter will offset maintenance cost and labor hours consumed with repeated failures and reduce cost of the planned WWTP #3 through repurposing the element.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Disk Filter	600,000					600,000
Total:	600,000	-	-	-	-	600,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sewer Expansion Fees	600,000					600,000
Total:	600,000	-	-	-	-	600,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	600,000	-	-	-	-	600,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-18

Project Code:

Project Name:	WWTP #2 Upgrades Design/Construction	
Location:	3190 Lake Conine Dr. W	TOTAL Project Cost: \$10,100,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$2,500,000
Start Date:	11.01.2024	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-304-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

WWTP #2 is reaching the end of its useful life expectancy, with plans of decommissioning. Prior to the decommissioning and planned WWTP #3 expansion completion various upgrades to the plant will be required to continue the successful functionality of the plant.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Wastewater Treatment Plant #2 receives 2 Million Gallons per Day of sewage. A progressive schedule for the decommissioning of the facility and upgrade/upsized WWTP #3 to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality reclaim water service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
WWTP #2 Upgrades Design/Construction		100,000	3,000,000	7,000,000		10,100,000
Total:	-	100,000	3,000,000	7,000,000	-	10,100,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
WIFIA Loan			1,470,000	3,430,000		4,900,000
Revenue Bonds			780,000	1,820,000		2,600,000
Operating Revenues		100,000				100,000
Grants (FDEP-Proposed 25%)			750,000	1,750,000		2,500,000
Total:	-	100,000	3,000,000	7,000,000	-	10,100,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	100,000	3,000,000	7,000,000	-	10,100,000
----------------------------------------------	----------	----------------	------------------	------------------	----------	-------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-19

Project Code:

Project Name:	ONE Water Peace Creek Projects Development (Bradco Farms)	
Location:	Parcel ID 262823000000011000/TBD	TOTAL Project Cost: \$16,000,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$8,160,000
Start Date:	X.X. 2023	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-305-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Bradco parcel project will consist of a wetland recharge area, an ASR well, a trail system with connectivity to future planned trails, upland area for residential development and a planned admin./utility facility (Admin facility - separate project 2023-305C-003).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The One Water approach to specific projects provides benefits to the community and area resources. The community will benefit from the use of nature/trail areas and the natural process education that will be provided. The area resources will benefit through aquifer recharge and restoration of wetland area protecting and contributing to the overall conservation of the resource. The organization benefit includes a new facility from which to provide services to our residents.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
ONE Water Peace Creek Projects Development (Bradco Farms)	-	3,000,000	9,000,000	2,000,000	2,000,000	16,000,000
Total:	-	3,000,000	9,000,000	2,000,000	2,000,000	16,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
WIFIA Loan		1,470,000	4,410,000	980,000	980,000	7,840,000
Grants (ASR-Pepsi)		1,100,000				1,100,000
Grants (Proposed)		430,000	4,590,000	1,020,000	1,020,000	7,060,000
Total:	-	3,000,000	9,000,000	2,000,000	2,000,000	16,000,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	3,000,000	9,000,000	2,000,000	2,000,000	16,000,000
----------------------------------------------	---	-----------	-----------	-----------	-----------	------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-20

Project Code:

Project Name:	Developers Agreements (DA)	
Location:	N/A	TOTAL Project Cost: \$5,000,000
Department:	Winter Haven Water	Any GRANT Revenue: N/A
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	Continual	ADD to Fixed Assets:
Complete Date:	Continual	ADD to Insurance:
Account Code(s):	402-08-305-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

DA provides construction processes and costs to be negotiated and agreed to best serve the interest of the utility and City as a whole. Agreements include: planning, cost sharing and construction details agreed on by both the City and developers once executed.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

DA provide opportunity to offset the cost of upgrades and expansion to the utility and an opportunity to coordinate project specifics early on in the construction process expediting project progress. Planning aspects include terms detailing on how a property will be developed in the interest of the City and stakeholders.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Developers Agreements	250,000	1,750,000	1,000,000	1,000,000	1,000,000	5,000,000
Total:	250,000	1,750,000	1,000,000	1,000,000	1,000,000	5,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees	100,000	700,000	400,000	400,000	400,000	2,000,000
Sewer Expansion Fees	150,000	850,000	500,000	500,000	500,000	2,500,000
Reuse (Payment in Lieu of fee)		200,000	100,000	100,000	100,000	500,000
Total:	250,000	1,750,000	1,000,000	1,000,000	1,000,000	5,000,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	250,000	1,750,000	1,000,000	1,000,000	1,000,000	5,000,000
----------------------------------------------	---------	-----------	-----------	-----------	-----------	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-21

Project Code:

Project Name:	Winter Haven Water Admin./Maint. Facility Design Build	
Location:	TBD	TOTAL Project Cost: \$12,500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	X.X.2023	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-305-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

The department has outgrown the current facility location in equipment storage, staffing and materials storage use. Project consists of the design and construction of a new combined admin and utility facility. Facility location is planned on the Bradco Project (ref. 2023-305C-001).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The facility will benefit the department by providing adequate space to perform operational functions and provide a modern and updated facility such that residents can be served in an efficient manner.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Winter Haven Water Admin./Maint. Facility Design Build	250,000	6,750,000	5,500,000			12,500,000
Total:	250,000	6,750,000	5,500,000	-	-	12,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Sewer Expansion Fees	250,000	750,000				1,000,000
WIFIA Loan		2,940,000	2,695,000			5,635,000
Revenue Bonds		3,060,000	2,805,000			5,865,000
Total:	250,000	6,750,000	5,500,000	-	-	12,500,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	250,000	6,750,000	5,500,000	-	-	12,500,000
----------------------------------------------	---------	-----------	-----------	---	---	-------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-21

Project Code:

Project Name:	Winter Haven Water Admin./Maint. Facility Design Build	
Location:	TBD	TOTAL Project Cost: \$12,500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	X.X.2023	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-305-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

The department has outgrown the current facility location in equipment storage, staffing and materials storage use. Project consists of the design and construction of a new combined admin and utility facility. Facility location is planned on the Bradco Project (ref. 2023-305C-001).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The facility will benefit the department by providing adequate space to perform operational functions and provide a modern and updated facility such that residents can be served in an efficient manner.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Winter Haven Water Admin./Maint. Facility Design Build	250,000	6,750,000	5,500,000			12,500,000
Total:	250,000	6,750,000	5,500,000	-	-	12,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Sewer Expansion Fees	250,000	750,000				1,000,000
WIFIA Loan		2,940,000	2,695,000			5,635,000
Revenue Bonds		3,060,000	2,805,000			5,865,000
Total:	250,000	6,750,000	5,500,000	-	-	12,500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	250,000	6,750,000	5,500,000	-	-	12,500,000
----------------------------------------------	---------	-----------	-----------	---	---	-------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-22

Project Code:

Project Name:	Water Resource Center	
Location:	WWTP #3 - 4400 Pollard Rd.	TOTAL Project Cost: \$3,198,014
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$198,014
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-305-6311	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The Water Resource Center is a planned facility to provide educational opportunities to the public detailing both the natural and mechanical water cycle (Natural being the natural water cycle process and mechanical being the water cycle process by which a utility operates).

Project Benefits

The proposed facility will provide educational opportunity and outreach to residents, specifically younger generations. The outreach is planned through tours of water facilities and presentations that provide process and conservation information. City residents will have the opportunity to view water processes and attend presentations and tours to educate on the value of the resource and efforts required to be good stewards of the resource.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Resource Center	98,014	100,000	1,500,000	1,500,000		3,198,014
Total:	98,014	100,000	1,500,000	1,500,000	-	3,198,014

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
WIFIA Loan			735,000	735,000		1,470,000
Revenue Bonds			765,000	765,000		1,530,000
Grant - SWFWMD DPR, Q200	98,014	100,000				198,014
Total:	98,014	100,000	1,500,000	1,500,000	-	3,198,014

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	98,014	100,000	1,500,000	1,500,000	-	3,198,014
----------------------------------------------	--------	---------	-----------	-----------	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-23

Project Code:

Project Name:	Nature Center Construction	
Location:	WWTP #3 - 4400 Pollard Rd.	TOTAL Project Cost: \$2,300,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$40,000
Start Date:	11.1.2024	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-305-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Over the past two years, City staff has researched and evaluated the potential development of a "Nature Center." This has been a multi-departmental coordinated endeavor of Utility Services, Public Works and Parks, Recreation and Culture, with direct benefits tied to their respective missions and service delivery goals. A major overarching theme is One Water, as the facility will allow for structured and self-guided experiences associated with natural lands, lakes, wildlife, water conservation, hydrology and physical science, and general passive recreation. The facility is also anticipated to house permanent staff including the existing Natural Resources Division, and be appropriate for their scientific study of Winter Haven's lakes and natural areas.

Project Benefits

The proposed facility will provide educational opportunity and outreach to residents, specifically younger generations. The outreach is planned through tours of water facilities, and conservation areas, trails, wetlands and lakes. The facility is planned to host presentations that provide information on coordination through various departments to achieve conservation. City residents will have the opportunity to view the process and attend presentations and tours to educate on the value of resources and efforts required to be good stewards of resources.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Nature Center Construction		2,300,000				2,300,000
Total:	-	2,300,000	-	-	-	2,300,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
WIFIA Loan		1,107,400				1,107,400
Revenue Bonds		1,152,600				1,152,600
Grants		40,000				40,000
Total:	-	2,300,000	-	-	-	2,300,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	2,300,000	-	-	-	2,300,000
----------------------------------------------	---	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-24

Project Code:

Project Name:	Logistics Parkway Extension	
Location:	Pollard Rd. south connecting to Logistics Parkway	TOTAL Project Cost: \$4,050,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	Active design	ADD to Fixed Assets:
Complete Date:	6.2024	ADD to Insurance:
Account Code(s):	402-08-305-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The proposed roadway extension will connect the existing Pollard Rd. to the existing Logistics Parkway. Project will include a multi-modal trail, sidewalk, and lighting to support the roadway and associated infrastructure.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Connectivity of the corridor is a primary benefit. The proposed roadway will enhance the commercial appeal of adjacent parcels while separating heavy traffic from traversing north into the more residential portion of the corridor. The project will also complement the proposed County Thompson Nursery Rd project.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Logistics Parkway Extension (316-6301)	2,550,000	1,500,000				4,050,000
Total:	2,550,000	1,500,000	-	-	-	4,050,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Water Expansion Fees	200,000	207,416				407,416
Sewer Expansion Fees	257,416	500,000				757,416
Interlocal Agreement (PRWC)	2,092,584	792,584				2,885,168
Total:	2,550,000	1,500,000	-	-	-	4,050,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,550,000	1,500,000	-	-	-	4,050,000
----------------------------------------------	-----------	-----------	---	---	---	------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-25

Project Code:

Project Name:	Process Aeration Improvements	
Location:	WWTP #3 - 4400 Pollard Rd.	TOTAL Project Cost: \$200,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	Active	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-316-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

WWTP#3 has five (5) Centrifugal Aeration Blowers that supply oxygen to the Aeration basins that treat the mixed liquor. This system is vital to the operation of the Wastewater Plant. Improvements need to be made to the header pipe, seals and gaskets and expansion joints that supply the D.O to the microorganisms.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This addresses the air loss in the system. This will also improve blower efficiency and reduce downtime for repairs to the Aeration blowers being overused. Due to previous failures the header system has a temporary support system in place eliminating the temporary support benefits of efficient normal operations.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Process Aeration Improvements	200,000					200,000
Total:	200,000	-	-	-	-	200,000
FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	200,000					200,000
Total:	200,000	-	-	-	-	200,000
FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	200,000	-	-	-	-	200,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-26

Project Code:

Project Name:	WWTP #3 Plant Expansion	
Location:	WWTP #3 - 4400 Pollard Rd.	TOTAL Project Cost: \$161,700,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$40,375,000
Start Date:	Active (prelim.design)	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-316-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The existing WWTP # 3 has reached the end of its useful life and needs extensive upgrade and renovation. The proposed project will provide the needed upgrades and utilize parts of the existing plant to offset overall cost and application. There is also the opportunity to provide more modern applications of effluent discharge.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The proposed expansion will provide the ability to efficiently treat the current capacity and planned growth capacity for the City. This is a high priority for the department as much of the existing plant has reached the end of its useful life and requires upgrade and replacement.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
WWTP #3 Plant Expansion (305-6311)	700,000	1,000,000				1,700,000
WWTP #3 Plant Expansion (316-6301)		30,000,000	80,000,000	50,000,000		160,000,000
Total:	700,000	31,000,000	80,000,000	50,000,000	-	161,700,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sewer Expansion Fees	700,000					700,000
SRF Loan		3,750,000	10,000,000	6,250,000		20,000,000
WIFIA Loan		15,435,000	39,200,000	19,600,000		74,235,000
Revenue Bonds		3,940,000	10,800,000	11,650,000		26,390,000
Grants (FDEP-proposed 25%)		7,875,000	20,000,000	12,500,000		40,375,000
Total:	700,000	31,000,000	80,000,000	50,000,000	-	161,700,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	700,000	31,000,000	80,000,000	50,000,000	-	161,700,000
----------------------------------------------	----------------	-------------------	-------------------	-------------------	----------	--------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-27

Project Code:

Project Name:	Sand Filter #4 (Engineer/Construct)	
Location:	WWTP # 3 - 4400 Pollard Rd.	TOTAL Project Cost: \$1,700,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:		ADD to Fixed Assets:
Complete Date:		ADD to Insurance:
Account Code(s):	402-08-305-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Wastewater Treatment Plant #3 currently operates with 3 sand filters online. These Sandfilters are vital to remove the fine solids and particles for Advanced Wastewater Treatment (AWT) to produce quality effluent. This effluent is used to supply the City's reuse water. A fourth filter needs to be added to comfortably handle the extra wastewater flow which will come from the decommissioning of WWTP#2 and continued growth of the City.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The benefits of this project are that it will address the increasing Wastewater flow to WWTP#3 from both the growth within the City limits, and the decommissioning of WWTP#2. WWTP#3 will be required to continue to produce quality effluent within the FLDEP permit requirements for reuse and surface water discharge into Peace Creek.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sand Filter #4 Engineer/Construct (316-6301)	300,000	1,400,000				1,700,000
Total:	300,000	1,400,000	-	-	-	1,700,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sewer Expansion Fees	300,000	1,400,000				1,700,000
Total:	300,000	1,400,000	-	-	-	1,700,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	300,000	1,400,000	-	-	-	1,700,000
----------------------------------------------	---------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-28

Project Code:

Project Name:	Clarifier Covers	
Location:	WWTP # 3 - 4400 Pollard Rd.	TOTAL Project Cost: \$400,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-305-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Wastewater Treatment Plant 3 uses three (3) clarifiers to remove solids from the mixed Liquor prior to the effluent being sent to the Sand filters. Covering the effluent weirs in all 3 clarifiers will reduce algae build up in the nutrient rich effluent by reducing the UV rays from the sun, keeping the troughs clean and free of debris.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Benefits of this project are cost reductions in chlorine, a reduction in stress levels on the sand filters, reducing breakdowns and the possibility of filtering systems being offline causing a reduction in the quality of the effluent produced by the Plant.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Clarifier Covers (316-6301)	400,000					400,000
Total:	400,000	-	-	-	-	400,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Operating Revenues	400,000					400,000
Total:	400,000	-	-	-	-	400,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	400,000	-	-	-	-	400,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT- 29

Project Code:

Project Name:	Automated Meter Infrastructure (AMI)	
Location:	City wide service area	TOTAL Project Cost: \$800,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	X.X.2023	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-322-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Automated Meter Infrastructure (AMI) will automate the City's water meter data collection. This program allows live reporting for customers to review for consumption/billing analysis. The program requires the installation of antennas and collectors to be added existing meter reading grid and infrastructure with an end goal of having all meters in the service area included in the program.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

One of Winter Haven Water's Smart City Initiative is to automate the data collection from water meters .As an integral part of providing a modern water distribution system for residents,the program provides a proactive approach to usage monitoring and water conservation. The AMI program through providing electronic data collection allows for the reallocation of manpower and increases water conservation efforts by better monitoring of leaks.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Automated Meter Infrastructure (AMI)	300,000	200,000	100,000	100,000	100,000	800,000
Total:	300,000	200,000	100,000	100,000	100,000	800,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Water Expansion Fees	300,000	200,000	100,000	100,000	100,000	800,000
Total:	300,000	200,000	100,000	100,000	100,000	800,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	300,000	200,000	100,000	100,000	100,000	800,000
----------------------------------------------	---------	---------	---------	---------	---------	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-31

Project Code:

Project Name:	(FDOT) CGB - US17 to 1st St.	
Location:	CGB - US17 to 1st St.	TOTAL Project Cost: \$250,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	Active	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-322-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

(FDOT) Design/Construction for replacement of system distribution mains and services within the reconstructed roadway. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement/relocation of existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
(FDOT) CGB - US17 to 1st St.	250,000					250,000
Total:	250,000	-	-	-	-	250,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Operating Revenues	250,000					250,000
Total:	250,000	-	-	-	-	250,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	250,000	-	-	-	-	250,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-32

Project Code:

Project Name:	Old Bartow/Lake Wales Rd Water Main	
Location:	Old Bartow/Lake Wales Rd.	TOTAL Project Cost: \$3,500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-322-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Part of Water Main Expansion Planning. Loop water form Logistics Parkway to connect to SR 653 for water quality and emergency services.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement of deteriorated existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient effective benefit to the City in whole.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Old Bartow/Lake Wales Rd Water Main (305-6311)	250,000	250,000	1,000,000	2,000,000		3,500,000
Total:	250,000	250,000	1,000,000	2,000,000	-	3,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Water Expansion Fees			500,000	1,000,000		1,500,000
Operating Revenues	250,000	250,000				500,000
Developer Contributions			500,000	1,000,000		1,500,000
Total:	250,000	250,000	1,000,000	2,000,000	-	3,500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	250,000	250,000	1,000,000	2,000,000	-	3,500,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-33

Project Code:

Project Name:	(FDOT) SR544 - US27 MLK Design/Construction	
Location:	Phases along SR 544 (Lucerne Park Rd.)	TOTAL Project Cost: \$1,500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-322-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

SR544 (FDOT) Design/Construction for replacement of system distribution mains and services within the reconstructed roadway - multiple phases. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement/relocation of existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
(FDOT) SR544 - US27 MLK Design/Construction	200,000	1,300,000				1,500,000
Total:	200,000	1,300,000	-	-	-	1,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Operating Revenues	200,000	1,300,000				1,500,000
Total:	200,000	1,300,000	-	-	-	1,500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	200,000	1,300,000	-	-	-	1,500,000
----------------------------------------------	---------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-34

Project Code:

Project Name:	Cypresswood Blvd Utility Expansion to WTP	
Location:	Cypresswood Bl.	TOTAL Project Cost: \$8,400,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$900,000
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-322/323/324-6301/402-08-305-6311	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The existing Cypresswood Water Treatment plant has reached the end of its useful life and through acquisition of a parcel in close vicinity for a replacement project detailing a new plant. The design will include a well plan for the existing and proposed wells to serve the plant.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement of deteriorated existing systems and preparing for future expansion is a priority of the Capital Improvements program. The new plant will provide benefit by a design that takes in consideration the growth in the City and the capacities to serve that growth.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Cypresswood Blvd Utility Expan. to WTP (322-6301)	-	300,000	1,500,000	1,500,000		3,300,000
Cypresswood Blvd Utility Expan. to WTP (323-6301)	-	200,000	1,000,000	500,000		1,700,000
Cypresswood Blvd Utility Expan. to WTP (324-6301)	-	300,000	750,000	750,000		1,800,000
Cypresswood Blvd Utility Expan. to WTP (305-6311)	125,000	1,475,000				1,600,000
Total:	125,000	2,275,000	3,250,000	2,750,000	-	8,400,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Water Expansion Fees			1,500,000	1,500,000		3,000,000
Sewer Expansion Fees			1,375,000	875,000		2,250,000
Operating Revenues	125,000	2,125,000				2,250,000
Grants (SWFWMD- 50% of 324)		150,000	375,000	375,000		900,000
Total:	125,000	2,275,000	3,250,000	2,750,000	-	8,400,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	125,000	2,275,000	3,250,000	2,750,000	-	8,400,000
----------------------------------------------	---------	-----------	-----------	-----------	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-35

Project Code:

Project Name:	(FDOT) SR544 Havendale- US17 Design/Construction	
Location:	Along SR544 - Havendale to US17	TOTAL Project Cost: \$1,500,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:		ADD to Fixed Assets:
Complete Date:		ADD to Insurance:
Account Code(s):	402-08-322-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

(FDOT) Design/Construction for replacement of system distribution mains and services within the reconstructed roadway - multiple phases. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement/relocation of existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
(FDOT) SR544 Havendale- US17 Design/Construction	250,000	1,250,000				1,500,000
Total:	250,000	1,250,000	-	-	-	1,500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Operating Revenues	250,000	1,250,000				1,500,000
Total:	250,000	1,250,000	-	-	-	1,500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	250,000	1,250,000	-	-	-	1,500,000
----------------------------------------------	---------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-36

Project Code:

Project Name:	(FDOT) SR 544-5th Street to 1st Street	
Location:	Along SR544 - 5th Street to 1st Street	TOTAL Project Cost: \$75,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-322-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

(FDOT) Design/Construction for replacement of system distribution mains and services within the reconstructed roadway - multiple phases. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement/relocation of existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
(FDOT) SR 544-5th Street to 1st Street	75,000					75,000
Total:	75,000	-	-	-	-	75,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	75,000					75,000
Total:	75,000	-	-	-	-	75,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	75,000	-	-	-	-	75,000
----------------------------------------------	--------	---	---	---	---	--------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-37

Project Code:

Project Name:	(FDOT) SR 544-US 17 to 11th Street	
Location:	SR 544-US 17 to 11th Street	TOTAL Project Cost: \$150,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-322-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

(FDOT) Design/Construction for replacement of system distribution mains and services within the reconstructed roadway - multiple phases. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement/relocation of existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
(FDOT) SR 544-US 17 to 11th Street	50,000	100,000				150,000
Total:	50,000	100,000	-	-	-	150,000
FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	50,000	100,000				150,000
Total:	50,000	100,000	-	-	-	150,000
FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	50,000	100,000	-	-	-	150,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-38

Project Code:

Project Name:	(FDOT) SR 544-42nd Street to 26th Street	
Location:	SR 544-42nd Street to 26th Street	TOTAL Project Cost: \$140,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-322/323-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

(FDOT) Design/Construction for replacement of system distribution mains and services within the reconstructed roadway - multiple phases. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement/relocation of existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
(FDOT) SR 544-42nd Street to 26th Street (322)	35,000	35,000				70,000
(FDOT) SR 544-42nd Street to 26th Street (323)	35,000	35,000				70,000
Total:	70,000	70,000	-	-	-	140,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	70,000	70,000				140,000
Total:	70,000	70,000	-	-	-	140,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	70,000	70,000	-	-	-	140,000
----------------------------------------------	--------	--------	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-39

Project Code:

Project Name:	(FDOT) 6th Street, Ave G to US 17	
Location:	6th St. - Ave G to US 17	TOTAL Project Cost: \$150,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-322/323-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

(FDOT) Design/Construction for replacement of system distribution mains and services within the reconstructed roadway. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement/relocation of existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
(FDOT) 6th Street, Ave G to US 17 (322)	75,000					75,000
(FDOT) 6th Street, Ave G to US 17 (323)	75,000					75,000
Total:	150,000	-	-	-	-	150,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	150,000					150,000
Total:	150,000	-	-	-	-	150,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	150,000	-	-	-	-	150,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-41

Project Code:

Project Name:	Water Main Transmission Expansions	
Location:	Various locations throughout distribution system	TOTAL Project Cost: \$7,000,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2024	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-322-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Main expansion consists of infrastructure constructed and upgraded in and to areas not presently served by City services. This includes infrastructure to new areas of growth, existing communities and areas that allow for looping and connection to meet residential/operational need.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

As the Winter Haven area continues to lead as a high-growth region among the nation, system expansion is required to continue to provide safe, reliable and aesthetically pleasing water services to our service area now and into the future. The benefits include a modern, reliable system that can meet and continue to meet the needs long into the future.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Water Main Transmission Expansions		3,000,000	1,000,000	1,500,000	1,500,000	7,000,000
Total:	-	3,000,000	1,000,000	1,500,000	1,500,000	7,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Operating Revenues		3,000,000	1,000,000	1,500,000	1,500,000	7,000,000
Total:	-	3,000,000	1,000,000	1,500,000	1,500,000	7,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	3,000,000	1,000,000	1,500,000	1,500,000	7,000,000
----------------------------------------------	----------	------------------	------------------	------------------	------------------	------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-42

Project Code:

Project Name:	Harmony Master LS	
Location:	Eloise Loop Rd.(TBD)	TOTAL Project Cost: \$7,000,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	2022	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-323-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

A master LS is required in this area to continue to meet the wastewater demands as there is planned growth in the area. The proposed LS is an integral part of the current overall expansion plan for the collection system and treatment facilities.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program. Harmony Master LS will benefit the planned growth and existing community in the area with adequate means to capture and deliver effluent wastewater to the treatment facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Harmony Master LS	6,000,000	1,000,000				7,000,000
Total:	6,000,000	1,000,000	-	-	-	7,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
SRF Loan	6,000,000	1,000,000				7,000,000
Total:	6,000,000	1,000,000	-	-	-	7,000,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	6,000,000	1,000,000	-	-	-	7,000,000
----------------------------------------------	-----------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-43

Project Code:

Project Name:	Septic to Sewer	
Location:	Various locations based on heat map data	TOTAL Project Cost: \$8,000,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$4,275,000
Start Date:	11.01.2022	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-323-6301 /402-08-322-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Program eliminates existing private septic systems by providing a means of connection to City sewer services. The program includes the design and construction of lateral connection to gravity/force mains along ROW such that the existing septic system can be abandoned/abated, as per regulation, allowing services to be then provided through City collection and treatment services.

Project Benefits

Providing reliable connection for sewage collection for the residents, proactively working on reducing leaching from existing septic systems and preparing for future expansion is a priority of the Capital Improvements Program. Protecting Winter Haven's lakes by facilitating a Septic to Sewer Program to provide sewer connections to unserved lots surrounding the lakes and near shore parcels to reduce nutrient loading and improve water quality.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Septic to Sewer (323)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
S2S WM replacement (322)	500,000	1,000,000	500,000	500,000	500,000	3,000,000
Total:	1,500,000	2,000,000	1,500,000	1,500,000	1,500,000	8,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Water Expansion Fees	725,000		500,000	500,000	500,000	2,225,000
Sewer Expansion Fees			500,000	500,000	500,000	1,500,000
Grants (Heartland/PRWC)	275,000	1,000,000				1,275,000
Grants (Heartland/FDEP)	500,000	1,000,000	500,000	500,000	500,000	3,000,000
Total:	1,500,000	2,000,000	1,500,000	1,500,000	1,500,000	8,000,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,500,000	2,000,000	1,500,000	1,500,000	1,500,000	8,000,000
----------------------------------------------	------------------	------------------	------------------	------------------	------------------	------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-44

Project Code:

Project Name:	Lift Station Replacement	
Location:	Various locations within collection system	TOTAL Project Cost: \$6,000,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	ongoing	ADD to Fixed Assets:
Complete Date:	ongoing	ADD to Insurance:
Account Code(s):	402-08-323-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Replacement of aging lift stations as they reach the end of their useful life or become counter cost effective from a maintenance perspective.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program. The replacement program benefits the City through improving safety, functionality and reducing long term or repeated maintenance.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Lift Station Replacement	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Total:	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Sewer Expansion Fees	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Total:	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-46

Project Code:

Project Name:	N. Lake Shipp Dr. Utility Improvements (Design/Construction)	
Location:	N Lake Shpp Dr.	TOTAL Project Cost: \$4,100,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$2,850,000
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.3.1.2026	ADD to Insurance:
Account Code(s):	402-08-323-6301/402-08-322-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

N. Lake Shipp Dr, replacement of undersized and deteriorated gravity and force main in conjunction with roadway and stormwater improvements.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution/wastewater collection system for the residents, proactively working on replacement of deteriorated existing system infrastructure, AC replacement and preparing for future expansion is a priority of the Capital Improvements program.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
N. Lake Shipp Dr. (322)	150,000	550,000				700,000
N. Lake Shipp Dr. (323)	150,000	1,750,000	1,500,000			3,400,000
Total:	300,000	2,300,000	1,500,000	-	-	4,100,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Operating Revenues	300,000	950,000				1,250,000
Grants (Proposed - Federal)		1,350,000	1,500,000			2,850,000
Total:	300,000	2,300,000	1,500,000	-	-	4,100,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	300,000	2,300,000	1,500,000	-	-	4,100,000
----------------------------------------------	----------------	------------------	------------------	----------	----------	------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-47

Project Code:

Project Name:	Master LS WWTP #2 with FM				
Location:	WWTP # 2	TOTAL Project Cost:	\$18,450,000		
Department:	Winter Haven Water	Any GRANT Revenue:	Yes		
Project Lead:	Todd Gooding	If yes, Total GRANT:	\$4,500,000		
Start Date:	11.01.2023	ADD to Fixed Assets:			
Complete Date:	10.31.2026	ADD to Insurance:			
Account Code(s):	402-08-323-6301/402-08-305-6311				

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The master lift station at WWTP #2 has become counter cost effective to the R&M budget and has reached the end of its useful life; thereby, the proposed project replaces the existing station to meet the demands of the facility and continue to serve the City as a whole.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system and treatment facility for the residents, proactively working on reducing infiltration and intrusion on the existing system is a priority of the Capital Improvements Program. The Master Lift Station is a key component of the treatment facility, its replacement will benefit the city with reliable treatment operations now and into the future.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Master LS WWTP #2 with FM (305-6311)	450,000					450,000
Master LS WWTP #2 with FM (323-6301)		10,000,000	8,000,000			18,000,000
Total:	450,000	10,000,000	8,000,000	-	-	18,450,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sewer Expansion Fees	450,000					450,000
WIFIA Loan		4,900,000	3,920,000			8,820,000
Revenue Bonds		2,600,000	2,080,000			4,680,000
Grants (FDEP-proposed 25%)		2,500,000	2,000,000			4,500,000
Total:	450,000	10,000,000	8,000,000	-	-	18,450,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	450,000	10,000,000	8,000,000	-	-	18,450,000
----------------------------------------------	---------	------------	-----------	---	---	------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-48

Project Code:

Project Name:	(FDOT) SR600 - Jersey Rd to US17	
Location:	SR600 - Jersey Rd to US17	TOTAL Project Cost: \$200,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-323-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

(FDOT) Design/Construction for replacement of collection system mains (gravity/force) and services within the reconstructed roadway. Project addresses any conflict within the FDOT design to accommodate construction within the roadway and adjacent ROW.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable collection system for the residents, proactively working on replacement/relocation of the existing system and preparing for future expansion is a priority of the Capital Improvements program and ensures that infrastructure has an efficient, effective benefit to the City in whole. Collaboration with multiple departments to accomplish goals is an effort to be good stewards with funding and resources.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
(FDOT) SR600 - Jersey Rd to US17	200,000					200,000
Total:	200,000	-	-	-	-	200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	200,000					200,000
Total:	200,000	-	-	-	-	200,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	200,000	-	-	-	-	200,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-49

Project Code:

Project Name:	7th St. SW /S. Lake Shipp Dr.	
Location:	7th St. SW /S. Lake Shipp Dr.	TOTAL Project Cost: \$5,000,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	11.01.2025	ADD to Fixed Assets:
Complete Date:	10.31.2026	ADD to Insurance:
Account Code(s):	402-08-323-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Extension of gravity sewer along 7th St. SW. Project will include installation of gravity sewer, lift station and forece main.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
7th St. SW /S. Lake Shipp Dr.			1,000,000	2,000,000	2,000,000	5,000,000
Total:	-	-	1,000,000	2,000,000	2,000,000	5,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sewer Expansion Fees			500,000	2,000,000	2,000,000	4,500,000
Operating Revenues			500,000			500,000
Total:	-	-	1,000,000	2,000,000	2,000,000	5,000,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	-	-	1,000,000	2,000,000	2,000,000	5,000,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-50

Project Code:

Project Name:	Reclaim Transmission Main Extensions/Connections	
Location:	Various locations within reclaim service boundary	TOTAL Project Cost: \$4,000,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$2,760,000
Start Date:	ongoing	ADD to Fixed Assets:
Complete Date:	ongoing	ADD to Insurance:
Account Code(s):	402-08-324-6301 & 6311	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Main expansion consists of infrastructure constructed and upgraded in and to areas not presently served by City reclaim services. This includes infrastructure to areas for system use of reclaim, new areas of growth, existing communities and areas that allow for looping and connection to meet residential/operational needs. Project is outlined in the Water Resources Sustainability Plan.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

As the Winter Haven area continues to lead as a high-growth region among the nation, system expansion is required to continue to provide reliable reclaim services to our service area now and into the future. The benefits include a modern, reliable system that can meet and continue to meet the needs long into the future. The reclaim system benefits the City from a conservation perspective and being good stewards with the resource continuing to build the system applicability will benefit by expanding this effort.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Reclaim Transmission Main Extensions/Connections (6301)	1,000,000	1,000,000	1,000,000	1,000,000		4,000,000
Total:	1,000,000	1,000,000	1,000,000	1,000,000	-	4,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sewer Expansion Fees		400,000	400,000	440,000		1,240,000
Grants (SWFWMD)	1,000,000					1,000,000
Grants (Proposed - SWFWMD)		600,000	600,000	560,000		1,760,000
Total:	1,000,000	1,000,000	1,000,000	1,000,000	-	4,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,000,000	1,000,000	1,000,000	1,000,000	-	4,000,000
----------------------------------------------	-----------	-----------	-----------	-----------	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-51

Project Code:

Project Name:	One Water Demonstration Project - Reuse Water Recharge	
Location:	BRADCO	TOTAL Project Cost: \$900,000
Department:	Winter Haven Water	Any GRANT Revenue:
Project Lead:	Todd Gooding	If yes, Total GRANT:
Start Date:	2023	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-324-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Project consists of a 370+ acre tract of land that will house a planned wetland reclaim recharge area, admin./maint. facility and upland development area. The project is part of the One Water Master Plan initiative and will be the kickoff project for the Sapphire Necklace.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge the regional aquifer and provide one means to protect lake levels. Additional benefit is the admin/maint. facility that will provide a departmental operational center, the existing facility is outgrown and has limits on the effectiveness of providing services projections based on the current and future needs of the populous and utility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
One Water Demonstration Project - Reuse Water Recharge	-	900,000				900,000
Total:	-	900,000	-	-	-	900,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Operating Revenues	-	900,000				900,000
Total:	-	900,000	-	-	-	900,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	900,000	-	-	-	900,000
----------------------------------------------	----------	----------------	----------	----------	----------	----------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-52

Project Code:

Project Name:	RIB Construction	
Location:	TBD	TOTAL Project Cost: \$3,100,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$990,000
Start Date:	2023	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-324-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Planned project for design/construction a series of rapid infiltration basins to treat and disperse wastewater. The effluent can then be used for surface/ground water recharge.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
RIB Construction 324/6301		1,000,000	1,000,000	1,000,000		3,000,000
RIB Design 305/6311	100,000					100,000
Total:	100,000	1,000,000	1,000,000	1,000,000	-	3,100,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Sewer Expansion Fees	100,000	180,000	180,000	180,000		640,000
WIFIA Loan		490,000	490,000	490,000		1,470,000
Grants (SWFWMD-proposed)		330,000	330,000	330,000		990,000
Total:	100,000	1,000,000	1,000,000	1,000,000	-	3,100,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	100,000	1,000,000	1,000,000	1,000,000	-	3,100,000
----------------------------------------------	----------------	------------------	------------------	------------------	----------	------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-53

Project Code:

Project Name:	ASR Wellfield - CEI Services/Construction	
Location:	TBD	TOTAL Project Cost: \$4,000,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$1,882,219
Start Date:	2023	ADD to Fixed Assets:
Complete Date:	10.31.2025	ADD to Insurance:
Account Code(s):	402-08-324-6301	
Comprehensive Plan Element Category:	Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1	

PROJECT OVERVIEW:

Project to design/construct an aquifer storage and recovery wellfield. The proposed wells would recharge the Floridian Aquifer with a determined amount of gallons per day top allow for later withdrawal of determined capacity for use within the City distribution system.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
ASR Wellfield - CEI Services/Construction	1,000,000	3,000,000				4,000,000
Total:	1,000,000	3,000,000	-	-	-	4,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Sewer Expansion Fees	492,781	1,625,000				2,117,781
Grants (PRWC/Heartland)	507,219					507,219
Grants (Proposed FDEP/Heartland)		1,375,000				1,375,000
Total:	1,000,000	3,000,000	-	-	-	4,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,000,000	3,000,000	-	-	-	4,000,000
----------------------------------------------	-----------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-54

Project Code:

Project Name:	Direct Potable Recharge	
Location:	TBD	TOTAL Project Cost: \$5,800,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$2,950,000
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2027	ADD to Insurance:
Account Code(s):	402-08-324-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Project to design/construct an aquifer recharge injection well to recharge the Floridan aquifer with advanced treated wastewater in an effort to provide sustainable water resources into the future. The project plan includes coordination with DEP to allow for capacity considerations with the amounts injected for later use as capacity.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Direct Potable Recharge (305-6311)	100,000	200,000				300,000
Direct Potable Recharge (Pilot)			1,000,000	3,000,000	1,500,000	5,500,000
Total:	100,000	200,000	1,000,000	3,000,000	1,500,000	5,800,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
WIFIA Loan			490,000	1,470,000	735,000	2,695,000
Revenue Bonds						-
Operating Revenues		100,000	10,000	30,000	15,000	155,000
Grants (SWFWMD)	100,000					100,000
Grants (proposed - SWFWMD)		100,000	500,000	1,500,000	750,000	2,850,000
Total:	100,000	200,000	1,000,000	3,000,000	1,500,000	5,800,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	100,000	200,000	1,000,000	3,000,000	1,500,000	5,800,000
----------------------------------------------	---------	---------	-----------	-----------	-----------	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: UT-55

Project Code:

Project Name:	Lake Ashton/CR 653 PH II	
Location:	Lake Ashton/CR 653	TOTAL Project Cost: \$1,320,000
Department:	Winter Haven Water	Any GRANT Revenue: Yes
Project Lead:	Todd Gooding	If yes, Total GRANT: \$1,320,000
Start Date:	11.01.2023	ADD to Fixed Assets:
Complete Date:	10.31.2024	ADD to Insurance:
Account Code(s):	402-08-324-6301	

Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

Planned extension the reuse service boundary to provide reuse irrigation services along the 653 corridor and further the build out of a looped reclaim distribution system .

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifers and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Lake Ashton/CR 653 PH II	1,320,000					1,320,000
Total:	1,320,000	-	-	-	-	1,320,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Grants (FDEP/Heartland)	910,000					910,000
Grants (SWFMD)	410,000					410,000
Total:	1,320,000	-	-	-	-	1,320,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,320,000	-	-	-	-	1,320,000
----------------------------------------------	-----------	---	---	---	---	-----------

TOTAL Capital Expenses only:	28,313,014	95,920,000	133,750,000	79,550,000	10,800,000	348,333,014
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL UTILITY DEPARTMENT:	28,313,014	95,920,000	133,750,000	79,550,000	10,800,000	348,333,014

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 1

Project Code:

Project Name:	Transportation Improvement Program	
Location:	Various	TOTAL Project Cost: On-going
Department:	Public Works	Any GRANT Revenue: NO
Project Lead:	M.J. Carnevale	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: UPDATE
Complete Date:	On-going	ADD to Insurance: UPDATE
Account Code(s):	301-80-205-4605	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

Size/Acreage: N/A

Original Construction Date: N/A ongoing

Facility Description: Project involves Pavement Improvement on locally controlled roads and transportation infrastructure throughout the City.

Anticipated Projects:

FY24: Pavement Improvement / Striping (\$2,000,000)

FY25: Pavement Improvement / Striping (\$2,000,000)

FY26: Pavement Improvement / Striping (\$2,000,000)

FY27: Pavement Improvement / Striping (\$2,000,000)

FY28: Pavement Improvement / Striping (\$2,000,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets to improve the level of service of the transportation system.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Pavement Improvement	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Total:	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Ad Valorem Taxes	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Total:	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs	-	-	-	-	-	-
Utility Costs	-	-	-	-	-	-
Maintenance Costs	-	-	-	-	-	-
Other Operating Costs	-	-	-	-	-	-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
----------------------------------------------	-----------	-----------	-----------	-----------	-----------	------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 2

Project Code:

Project Name:	Signalize Intersection Improvements	
Location:	Various	TOTAL Project Cost: On-going
Department:	Public Works	Any GRANT Revenue: NO
Project Lead:	M.J. Carnevale	If yes, Total GRANT:
Start Date:	On-going	ADD to Fixed Assets: NO
Complete Date:	On-going	ADD to Insurance: NO
Account Code(s):	001-09-401-6312	
Comprehensive Plan Element Category:	Transportation Objective 1.1	

PROJECT OVERVIEW:

Size/ Acreage: N/A
Original Construction Date:
Facility Description: This effort strives to improve signalized intersections through the City.

- Anticipated Projects:**
FY 24: Intersection upgrades (\$14,000) - 3rd Street and Avenue C SW
FY 25: Intersection upgrades (\$14,000) - Traffic Timing Study on First Street
FY 26: Intersection upgrades (\$14,000) - TBD
FY 27: Intersection upgrades (\$14,000) - TBD
FY 28: Intersection upgrades (\$14,000) - TBD

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets, increase safety of intersections and will increase level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Intersection Upgrades	14,000	14,000	14,000	14,000	14,000	70,000
Total:	14,000	14,000	14,000	14,000	14,000	70,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Ad Valorem Taxes	14,000	14,000	14,000	14,000	14,000	70,000
Total:	14,000	14,000	14,000	14,000	14,000	70,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	14,000	14,000	14,000	14,000	14,000	70,000
----------------------------------------------	--------	--------	--------	--------	--------	--------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 3

Project Code:

Project Name: Motorpool Rd. Complete Street Project
Location: Motorpool Rd. from Hwy 17 to Ave. Y
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 12/15/2021
Complete Date: 12/31/2024
Account Code(s): 301-80-205-4605, 6301

TOTAL Project Cost: \$900,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Size/Acreage: Approximately 3,000 linear feet

Original Construction Date:

Facility Description: The Motorpool project will convert a two lane street into a multi-modal corridor connecting the Chain of Lakes Trail, Highway 17, Ave Y. NE, and Lake Conine Nature Park. A Major focus of this effort is accommodating safer pedestrian movement. Additional improvements include bicycle facilities, drainage improvements, sidewalks, crosswalks and landscaping.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Create sidewalks , improve drainage, add pedestrian crosswalks and landscaping to improve overall multimodal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Construction	900,000					900,000
Total:	900,000	-	-	-	-	900,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Local Funds	900,000					900,000
Total:	900,000	-	-	-	-	900,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	900,000	-	-	-	-	900,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 4

Project Code: GEN 2023 03

Project Name:	Avenue K NE Complete Street Project	
Location:	East Lake Martha Drive to East Lake Silver Drive	TOTAL Project Cost: \$2,236,157
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: \$1,301,000
Start Date:	10/1/2019	ADD to Fixed Assets: UPDATE
Complete Date:	9/30/2023	ADD to Insurance: UPDATE
Account Code(s):	301-80-205-4605, 6301	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

Design and construct 2,000 feet of multi-modal improvements such as enhanced sidewalks, enhanced crosswalks, and improved drainage, intersections and lighting.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The project adds sidewalks to improve multimodal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Construction	2,236,157					2,236,157
Total:	2,236,157	-	-	-	-	2,236,157

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Local Funds	935,157					935,157
FDOT Grant	1,301,000					1,301,000
Total:	2,236,157	-	-	-	-	2,236,157

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,236,157	-	-	-	-	2,236,157
----------------------------------------------	-----------	---	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 5

Project Code:

Project Name:	Chain of Lakes Trail Pedestrian Bridge Maintenance	
Location:	Chain of Lakes Trail	TOTAL Project Cost: \$500,000
Department:	Public Works	Any GRANT Revenue: NO
Project Lead:	M.J. Carnevale	If yes, Total GRANT:
Start Date:	10/1/2018	ADD to Fixed Assets: UPDATE
Complete Date:	12/31/2024	ADD to Insurance: UPDATE
Account Code(s):	001-09-401-3404	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

Size/Acreage: two 150ft bridge spans
Original Construction Date: Early 2000's
Facility Description: Two pedestrian bridges located along the Chain of Lakes Trail. One over the Hartridge to Conine Canal and the other over a flow way into Lake Rochelle.

Anticipated Projects:

FY24: Rehabilitation

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Would rehabilitate both bridges to ensure safety and protect the community investment long term.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Construction	500,000					500,000
Total:	500,000	-	-	-	-	500,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Local Funds	500,000					500,000
Total:	500,000	-	-	-	-	500,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	500,000	-	-	-	-	500,000
----------------------------------------------	---------	---	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 8

Project Code: GEN 2023 02

Project Name:	Lake Elbert Trail Project (East & West)	
Location:	Lake Elbert (NE Winter Haven)	TOTAL Project Cost: \$10,619,026
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	Andy Palmer	If yes, Total GRANT: TBD
Start Date:	10/1/2019	ADD to Fixed Assets: UPDATE
Complete Date:	9/30/2024	ADD to Insurance: UPDATE
Account Code(s):	306-80-413-6239	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

Design and construct a 4,000 +/- foot multi-use trail along the eastern and western side of Lake Elbert. This project is identified in the Sidewalk Pedestrian Multimodal Infrastructure Access Plan as a priority sidewalk connection.

Anticipated Projects:

ROW acquisition, engineering/design and construction to extend the FDOT portion of trail and create a link around Lake Elbert

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Construction	10,619,026					10,619,026
Total:	10,619,026	-	-	-	-	10,619,026

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Construction Fund	3,618,281					3,618,281
Stormwater	1,110,031					1,110,031
Transportation	442,023					442,023
Utilities	5,226,491					5,226,491
Dark Fiber	222,200					222,200
Total:	10,619,026	-	-	-	-	10,619,026

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	10,619,026	-	-	-	-	10,619,026
----------------------------------------------	------------	---	---	---	---	------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 9

Project Code:

Project Name:	East Lake Howard Trail & Trailhead	
Location:	Avenue B, NW to Lake Howard/Lake May Canal	TOTAL Project Cost: \$675,000
Department:	Public Works	Any GRANT Revenue: NO
Project Lead:	M.J. Carnevale	If yes, Total GRANT:
Start Date:	10/1/2023	ADD to Fixed Assets: UPDATE
Complete Date:	9/30/2026	ADD to Insurance: UPDATE
Account Code(s):	301-80-205-6301, 001-09-401-3105	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

Design and construction of a 3,500 foot multi-use trail and sidewalks along the eastern side of Lake Howard from Avenue B, NW to Avenue D, SW. This trail will provide a connection to neighborhoods in southwest Winter Haven from the Chain of Lakes Trail network. This project is identified in the Sidewalk Pedestrian Multi-modal infrastructure Access Plan as a priority multi-use trail.

Note: Design will come into place only after ROW land acquisition.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
E. Lake Howard Pedestrian Enhancement Design	50,000					50,000
Construction and Contingency		575,000				575,000
Land Acquisition for ROW	50,000					50,000
Total:	100,000	575,000	-	-	-	675,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Ad Valorem Taxes	100,000	575,000				675,000
Total:	100,000	575,000	-	-	-	675,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	100,000	575,000	-	-	-	675,000
----------------------------------------------	---------	---------	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 10

Project Code:

Project Name:	Lake Howard Trail (South and West)	
Location:	Lake Howard/Lake May Canal to Avenue G, NW	TOTAL Project Cost: \$1,178,525
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: \$428,525
Start Date:	10/1/2022	ADD to Fixed Assets: UPDATE
Complete Date:	9/30/2026	ADD to Insurance: UPDATE
Account Code(s):	301-80-205-6301, 4605	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

South (Lake Howard/Lake May Canal to 15th Street SW): Design and construct a 1,900-foot multi-use trail along the shore of Lake Howard from the Lake Howard/Lake May Canal to 15th Street SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. 500,000

South (15th Street SW to Avenue C, SW): Design and construct a 3,200-foot multi-use trail along the shore of Lake Howard from 15th Street, SW to Avenue C, SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$4,000,000 - project date TBD.

West (Avenue C, SW to Avenue G, NW): Corridor analysis for a trail connection along the western side of Lake Howard between Avenue C, SW and Avenue G, NW. The specific route for this trail has not been finalized. This project is identified in the Sidewalk Pedestrian Multimodal Infrastructure Access Plan as a priority multi-use trail. \$150,000 - project date TBD.

Anticipated Cost - \$4,275,000; currently has partial committed funding from FDOT, Construction date TBD.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
South (Howard/May Canal to 15th St. SW) Design/Construction	428,525					428,525
South (15th St SW to Ave. C SW) Design/Construction	750,000					750,000
Total:	1,178,525	-	-	-	-	1,178,525
FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Gas Tax Funding						-
FDOT Grants	428,525					428,525
Congressional Appropriation	750,000					750,000
Total:	1,178,525	-	-	-	-	1,178,525
FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,178,525	-	-	-	-	1,178,525

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 11

Project Code:

Project Name:	Sixth Street SW Complete Street Project	
Location:	Sixth Street, SW	TOTAL Project Cost: \$1,142,854
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: \$792,982
Start Date:	10/1/2019	ADD to Fixed Assets: NO
Complete Date:	9/30/2027	ADD to Insurance: NO
Account Code(s):	301-80-205-6301, 4605	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

The Sixth Street, SW Complete Street improvements will convert the existing former 4-lane roadway between Avenue C, SW and Avenue G, SW into a corridor with two, 10 to 11-foot travel lanes (existing), and median/center turn lane, landscaping , rain gardens, and an 8-foot sidewalk along the eastern side of the roadway. The project will also provide 5 to 6-foot wide infill sidewalks along Avenue G, SW between Fifth Street, SW and Seventh Street, SW. This project was identified by the 2015 Winter Haven Downtown Transportation Plan.

The City submitted a construction cost of \$811,000 and applied for complete street funding in FY19 - at this time we have not received word on funding. The City would be responsible for design costs needing to occur in FY23 or FY24. Construction costs would likely be no earlier than FY25/26.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Design	165,000					165,000
Construction				977,854		977,854
Total:	165,000	-	-	977,854	-	1,142,854
FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Ad Valorem	50,000			300,371		350,371
FDOT Grant	115,000			677,483		792,483
Total:	165,000	-	-	977,854	-	1,142,854
FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	165,000	-	-	977,854	-	1,142,854

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 12

Project Code:

Project Name:	North Lake Shipp Drive Reconstruction Project (Street portion of project only)	
Location:	Avenue Q, SW to CSX RR Tracks	TOTAL Project Cost: \$150,000
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: TBD
Start Date:	10/1/2021	ADD to Fixed Assets: UPDATE
Complete Date:	9/30/2026	ADD to Insurance: UPDATE
Account Code(s):	301-80-205-6301, 001-09-401-3105	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

Project will resurface/reconstruct a 2,800-foot segment of N. Lake Shipp Drive, add curbs to the median, improve drainage, improve lighting, add a multi-use trail and sidewalks. The multi-use trail has been a long identified need along this corridor and will aid in connecting to Sertoma Park.

Anticipated Cost - \$4,000,000; currently without a funding source in a date yet to be determined.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Street and Drainage Design	150,000					150,000
Total:	150,000	-	-	-	-	150,000
FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Ad Valorem	150,000					150,000
Total:	150,000	-	-	-	-	150,000
FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	150,000	-	-	-	-	150,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 13

Project Code:

Project Name:	Cypress Gardens Boulevard Congestion Improvements	
Location:	Between First Street and Overlook Drive	TOTAL Project Cost: \$2,600,000
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: TBD
Start Date:	10/1/2021	ADD to Fixed Assets: NO
Complete Date:	9/30/2029	ADD to Insurance: NO
Account Code(s):	301-80-205-6301, 301-80-205-4605	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

This project addresses the congestion in the Cypress Gardens corridor with the increasing volume in this area. This will likely be a partnership with the FDOT. Opportunities for this are currently being explored.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in the Cypress Gardens corridor increasing the level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
1st Street / Cypress Gardens Blvd Improvements	700,000					700,000
6th, 8th & 9th Street SE	1,900,000					1,900,000
Total:	2,600,000	-	-	-	-	2,600,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Ad Valorem Taxes	2,400,000					2,400,000
Impact Fees	200,000					200,000
Total:	2,600,000	-	-	-	-	2,600,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,600,000	-	-	-	-	2,600,000
----------------------------------------------	-----------	---	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 14

Project Code:

Project Name:	Neighborhood Sidewalks	
Location:	City-wide	TOTAL Project Cost: Ongoing
Department:	Public Works	Any GRANT Revenue: NO
Project Lead:	M.J. Carnevale	If yes, Total GRANT:
Start Date:	on-going	ADD to Fixed Assets: UPDATE
Complete Date:	on-going	ADD to Insurance: UPDATE
Account Code(s):	301-80-205-6301,001-09-401-5300,-5301,108-10-215-5300,109-10-214-5300	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

This project addresses the on-going general sidewalk improvements within the City limits.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in the Cypress Gardens corridor increasing the level of service. It also is a safety issue.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Construction/Repair	250,000	250,000	120,000	120,000	120,000	860,000
Total:	250,000	250,000	120,000	120,000	120,000	860,000
FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Ad Valorem Taxes - General Fund	145,000	145,000	90,000	90,000	90,000	560,000
Ad Valorem Taxes - DT CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - FV CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - Transportation Fund	75,000	75,000				150,000
Total:	250,000	250,000	120,000	120,000	120,000	860,000
FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:	250,000	250,000	120,000	120,000	120,000	860,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 15

Project Code:

Project Name:	Ave. C SE Pedestrian Enhancement	
Location:	Ave. C SE Pedestrian Enhancement	TOTAL Project Cost: TBD
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: \$84,206
Start Date:	10/1/2022	ADD to Fixed Assets: NO
Complete Date:	9/30/2029	ADD to Insurance: NO
Account Code(s):	301-80-205-6301	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

Project constructs pedestrian enhancements between Ave. C SE from First Street to Second Street

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Design		165,000				165,000
Total:	-	165,000	-	-	-	165,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Local Funds		80,794				80,794
FDOT Grant		84,206				84,206
Total:	-	165,000	-	-	-	165,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	165,000	-	-	-	165,000
----------------------------------------------	---	---------	---	---	---	---------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: ST - 18

Project Code:

Project Name:	3rd Street NW From Ave. D NW to South Lake Silver Drive	
Location:	3rd Street NW	TOTAL Project Cost: \$1,665,000
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: \$766,598
Start Date:	10/1/2020	ADD to Fixed Assets: NO
Complete Date:	9/30/2026	ADD to Insurance: NO
Account Code(s):	301-80-205-6301, 4605	
Comprehensive Plan Element Category:	Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6	

PROJECT OVERVIEW:

The 3rd Street NW Complete Street improvements will convert the existing roadway between Avenue D, NW and South Lake Silver Drive into a corridor with two, 10 to 11-foot travel lanes, landscaping , rain gardens, and a roundabout, and improved pedestrian safety amenities.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multimodal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Design	165,000					165,000
Construction		1,500,000				1,500,000
Total:	165,000	1,500,000	-	-	-	1,665,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Local Funds	165,000	733,402				898,402
FDOT Grant		766,598				766,598
Total:	165,000	1,500,000	-	-	-	1,665,000

FUTURE OPERATING IMPACT:	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	165,000	1,500,000	-	-	-	1,665,000
----------------------------------------------	---------	-----------	---	---	---	-----------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: STM - 2

Project Code:

Project Name:	Rain Garden Watershed Improvement - Aquifer Recharge Project				
Location:	Various	TOTAL Project Cost:	On-going		
Department:	Public Works	Any GRANT Revenue:	YES		
Project Lead:	M.J. Carnevale	If yes, Total GRANT:	On-going		
Start Date:	4/1/2014	ADD to Fixed Assets:	UPDATE		
Complete Date:	On-going	ADD to Insurance:	UPDATE		
Account Code(s):	404-08-300-3101, 5210				

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3

PROJECT OVERVIEW:

Size/Acreage: NA

Original Construction Date: 2012 (Start of initiative and original rain gardens)

Facility Description: Initiative is for the construction of rain gardens and related recharge projects in high percolation areas throughout Winter Haven.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Design		40,000				40,000
Construction	620,000					620,000
Total:	620,000	40,000	-	-	-	660,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Stormwater Quality Fees	500,000	40,000				540,000
SWFWMD Grant funding	120,000					120,000
Total:	620,000	40,000	-	-	-	660,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	620,000	40,000	-	-	-	660,000
----------------------------------------------	----------------	---------------	----------	----------	----------	----------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: STM - 4

Project Code:

Project Name:	Lake Howard Watershed Enhancement	
Location:	South Lake Howard Nature Park area	TOTAL Project Cost: \$1,460,000
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: \$1,260,000
Start Date:	10/1/2020	ADD to Fixed Assets: YES
Complete Date:	12/31/2023	ADD to Insurance: YES
Account Code(s):	404-08-300-6311, 6301, 3105, 6101	
Comprehensive Plan Element Category:	Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2	

PROJECT OVERVIEW:

Size/Acreage: 8

Original Construction Date: N/A

Facility Description: The Lake Howard Nature Park is on the South side of Lake Howard and treats stormwater in a park like setting.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Lake Howard Nature Park has an overflow pipe in need of replacement. There is an opportunity to expand the nature park, create pre-treatment for stormwater entering Lake Howard, and make the system more resilient to flooding by rerouting the stormwater from this pipe.

CAPITAL EXPENSE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Park Design	160,000					160,000
Construction - Wetland Restoration	900,000					900,000
Construction - Park Expansion	400,000					400,000
Total:	1,460,000	-	-	-	-	1,460,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
Local Funds	200,000					200,000
FRDAP	200,000					200,000
Heartland Headwaters	450,000					450,000
Stormwater Quality Fees	610,000					610,000
Total:	1,460,000	-	-	-	-	1,460,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					
	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,460,000	-	-	-	-	1,460,000
----------------------------------------------	------------------	----------	----------	----------	----------	------------------

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

CIP Number: STM - 5

Project Code:

Project Name:	Stormwater Assessment and Improvement Project Improvements	
Location:	Various	TOTAL Project Cost: \$12,569,262
Department:	Public Works	Any GRANT Revenue: YES
Project Lead:	M.J. Carnevale	If yes, Total GRANT: \$6,284,631
Start Date:	10/1/2021	ADD to Fixed Assets: NO
Complete Date:	10/1/2030	ADD to Insurance: NO
Account Code(s):	404-08-300-3101	

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3

PROJECT OVERVIEW:

Uses the data driven outcomes from the Stormwater Assessment and Improvement Project (SAIP) to improve drainage in priority areas throughout the City where flooding and pollutant loading can be addressed simultaneously.

Area 1 - 24 acre neighborhood near Ware Ave. NE, improves flooding and runoff to Lake Idyl

Area 2 - 17 acre neighborhood near Mirror Terrace NW, reduces pollutant loading to lakes

Area 3 - 166 acre neighborhood near Ave. C SE, reduces pollutant loading to lakes

Area 4 - 72 acre neighborhood near Ave. K SE, expands drainage systems and reduces pollutant loading to lakes

Area 5 - 19 acre neighborhood near High Point Ave., addresses flooding potential and reduces pollutant loading

Area 6 - 17 acre neighborhood near South Lake Howard Drive, reduces flooding potential

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Area 1			1,518,946			1,518,946
Area 2						-
Area 3			4,931,432			4,931,432
Area 4				3,482,852		3,482,852
Area 5						-
Area 6					2,636,032	2,636,032
Total:	-	-	6,450,378	3,482,852	2,636,032	12,569,262

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
Stormwater Fees			3,225,189	1,741,426	1,318,016	6,284,631
Grants			3,225,189	1,741,426	1,318,016	6,284,631
Total:	-	-	6,450,378	3,482,852	2,636,032	12,569,262

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY24:	FY25:	FY26:	FY27:	FY28:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-

FIVE-YEAR CAPITAL IMPROVEMENT PLAN - DETAIL - FY 2024 - 2028

Utility Costs						-
Maintenance Costs						-
Other Operating Costs	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	6,450,378	3,482,852	2,636,032	12,569,262
----------------------------------------------	---	---	-----------	-----------	-----------	------------

TOTAL Capital Expenses only:	22,957,708	4,544,000	8,584,378	6,594,706	4,770,032	47,450,824
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL PUBLIC WORKS DEPARTMENT:	22,957,708	4,544,000	8,584,378	6,594,706	4,770,032	47,450,824

	FY24:	FY25:	FY26:	FY27:	FY28:	Total:
TOTAL Capital Expenses only:	107,022,806	109,807,000	147,563,825	90,879,775	18,506,032	473,779,438
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL CITY:	107,022,806	109,807,000	147,563,825	90,879,775	18,506,032	473,779,438

GLOSSARY

Account Number – In accordance with the State Chart of Accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.

Accrual Basis of Accounting – The basis of accounting refers to when a transaction is recognized. In the accrual basis of accounting revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Actual – Reflects the actual financial activity for the fiscal year.

Ad Valorem (Property Tax) – A tax levied on the assessed value of real and personal property located within the City, a major revenue category reflecting the value of both real and personal property. Property taxes are determined by multiplying the rate of taxation, expressed in mills times the non-exempt value of property.

Amortization – The payment of debt through a series of installment loan payments over a period of time. This is frequently referring to that repayment schedule.

Appropriation – The legal authorization granted by the City Commission to spend public funds.

Assessed Value – The value set by the County Property Appraiser on real and personal taxable property as a basis for levying taxes.

Audit – A formal examination of an organization's or individual's accounts or financial situation, a methodical examination and review.

Available (Undesignated) Fund Balance – This refers to the funds remaining from the prior year which are available for appropriation and expenditures in the current year.

Balanced Budget – According to Florida Statute, the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriation for expenditures and reserves.

Basis of Accounting and Basis of Budgeting – The system under which revenues, expenditures, expenses, and transfers – and the related assets and liabilities – are recognized in accounts and reported in financial statements. Basis of Accounting and Basis of Budgeting specifically relates to the timing of the measurements made.

Bond – A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. Bond payments are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for the fiscal year and the proposed means of financing such expenditures. The term also denotes the officially approved expenditure ceiling under which the City and its departments operate.

Budget Calendar – Refers to a schedule of key dates or milestones that the City follows in preparation and adoption of the budget.

Budget Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law, such as a statute or constitutional provision, it has full force and effect of law within the boundaries of the municipality to which it applies.

BYRNE – This refers to a grant that was set up as a memorial to Edward Byrne.

Capital Expenditures – Expenditures over \$5,000, which result in the acquisition of or addition to fixed assets. Includes the cost of land, buildings, improvement other than buildings, machinery, furniture, and equipment.

GLOSSARY

Capital Improvement Plan (CIP) – A financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Capital Projects Funds – Accounts for financial resources segregated for the acquisition and construction of major capital projects.

Cash Forward – Reflects the balance of cash brought forward from the previous fiscal year. In the terms of the budget, this balance together with current year budgeted revenues and other financing sources equals the total available financial resources for the budget year.

Cash Working Capital – Funds that allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.

Charges for Services – Revenues generated from user fees for current services. These charges reflect revenue only from the users of particular services such as leisure services, utility, solid waste and others.

Contingency – A special amount set aside for necessary unforeseen and unplanned expenses. Contingencies may not be spent without City Commission approval via a transfer.

Cost of Living (COLA) – A fixed adjustment to each range/step of the classification and pay plan tied to an increase in the cost of living.

CRA – An acronym for Community Redevelopment Agency, a special taxing district. The City has designated two areas: Downtown and Florence Villa.

Debt Service – Payment of interest and repayment of principal to holders of the City's debt instruments. This includes charges paid to the fiscal agents.

Debt Service Funds – Accounts for the accumulation of resources for and the payment of, interest and principal on general long-term debt.

Deficit – The amount by which outlays exceed receipts in a given fiscal period.

Department – A separate organizational unit whose line of authority is under the City Manager. The City has operational departments consisting of Executive Services, Technical Services, Strategic Initiatives, Community Development, Support Services, Community Services, Technology Services, Financial Services, Police Services, Fire Services and Utility Services.

Depreciation – Expiration in the service life of fixed assets, other than the wasting of assets attributable to wear and tear, deterioration, inadequacy, and obsolescence.

Division – A separate organizational activity whose line of authority is under one of the City's departments.

ELLI – Acronym for Environmental Lands and Lakefronts Initiative. Funds are set aside to acquire environmental sensitive lands and those lands serve a public purpose such as recreation, stormwater retention, etc.

Encumbrance – A financial commitment for a contract not yet performed. An encumbrance is charged against an appropriation, and a portion of the appropriation is reserved for the purpose of satisfying the encumbrance.

Enterprise Funds – Accounts for the activities that are financed and operated in a manner similar to private business enterprises. These funds are most appropriate for activities that charge the public for goods or services, such as municipal golf courses or utilities

Enterprise Revenues – Monies received as a result of charges made whole undertaking and providing a proprietary delivery of goods or services.

GLOSSARY

Excise Tax – A tax assessed on the consumer of a service, usually a utility service that is based upon the level of consumption.

Expenditures – Decreases in the new financial resources of the fund including current operating expenses, which require the current or future use of net current assets, debt service and capital outlays.

Fiduciary Fund – A type of fund in which the government acts as a trustee or agent on behalf of another party. An example is pension funds.

Fines and Forfeitures – Revenues received from fines and penalties imposed for the commission of statutory offenses, and City ordinances. Forfeitures include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year – The twelve months between October 1 and September 30 of the following year.

Fixed Assets – Refers to long-lived tangible assets obtained or controlled as a result of past transactions, including buildings, equipment, improvements other than buildings, and land.

Franchise Fees – A major revenue category reflecting the fees levied on a corporation or individual by the local government in return for granting a privilege, sanctioning a monopoly, or permitting the use of public property.

Full-Time Employees – A City employee hired to work forty (40) hours per week on a continuing basis and eligible to participate in the City's health insurance, dental insurance, life insurance, and retirement programs.

Function – Any one of several major purposes addressed by City government, including general government, public safety, physical environment, transportation, economic environment, human services, culture and recreation, internal services, and non-expenditure disbursement.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The difference between assets and liabilities accounted for in a governmental unit. A positive ending fund balance from one fiscal year can be utilized as a resource for the following year's activities.

Generally Accepted Accounting Principles (GAAP) – Accounting principles that are commonly used in preparing financial statements and generally accepted by the readers of those statements. The authoritative source of GAAP for state and local governments is the Governmental Accounting Standards Board (GASB).

General Fund – Accounts for all unrestricted resources except those that are required to be accounted for in another fund. This fund accounts for most of the current operating activities of the governmental unit (administration, police, and fire for example)

General Purpose Funds – Includes all sources of funds including ad valorem taxes when no specific source is designated for funding. For activities having charges for services or other identifiable sources, the general-purpose funds are the difference between the total budgetary requirement and the other identifiable sources of funds.

Goal – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Governmental Fund – Funds in which most governmental functions of the City are financed. The funds are fiscal and accounting entities with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes.

Grants – All revenues of federal, state or local origin, which are remitted to City of Winter Haven. An actual grant is a contribution of cash or other assets from another governmental agency to be used for a specific purpose.

Grants & Aid – Includes all grants, subsidies, and contributions made by the City to other governmental units, and private organizations.

Intergovernmental Revenue – All revenues from federal, state and other local government sources in the form of grants and shared revenues.

Internal Service Charges – Revenue for charges generated from the goods and services furnished by central service department of the City, which are accounted for as Internal Service Funds, to other City departments.

Internal Services Funds – Accounts for the financing of goods and services provided by one department or agency of a governmental unit to other departments or agencies of the City on a cost reimbursement basis.

Licenses & Permits – Revenue derived from the issuance of local licenses and permits such as building permits and occupational licenses.

Miscellaneous – All revenues generated not accounted for in other accounts. This primarily includes interest earnings on City investments.

Millage – The tax rate levied on real property. One mill equals \$1 per \$1,000 of assessed property value.

Mission – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Modified Accrual Basis of Accounting – The basis of budgeting and accounting where revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Non-Departmental – Expenditures that are not under the jurisdiction of any of the City's seven departments.

Non-Operating Expenses – Includes the movement of monies from one fund into another in the form of transfers and the payment of monies into reserves and contingencies.

Non-Revenues – Revenue category described to account for unoriginal revenue, which is either carried forward from another year or transferred in from another fund or account without regard to the conduct of any operations.

Objectives – A descriptive list of those things that are accomplished in order to fulfill an organization's goal or mission.

Operating Expenses – Expenditures for goods and services which primarily benefit the current period such as professional fees, travel, utility and communication service, maintenance of equipment, office supplies and motor fuels.

Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures – Specific quantitative and qualitative measures of work performed.

Personal Services – Expenditures for salaries and wages, overtime, social security matching, retirement contribution, life and health insurance, workman's compensation and unemployment compensation.

Property Tax (Ad Valorem tax) – Refers to a tax levied on the assessed value of real and personal property located within the City.

Proprietary Fund – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. Examples include enterprise funds and internal service funds.

Reserves – An account used to indicate that a portion of fund equity is restricted for a specific purpose.

Retained Earnings – An equity account reflecting the accumulated earnings of the Enterprise Operating Funds.

Revenues – Increases in a fund's net current assets from other than expenditures, refunds, residual equity transfers, operating transfers in, and other financing sources.

Rolled-Back Rate – The millage necessary to raise the same amount of ad valorem tax revenue as the previous year, excluding taxes from new construction. Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

Shared Revenue – Revenue levied by federal or state governments but shared on a predetermined basis, often in proportion to the amount collected at the local level, with the local governments.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

Surplus – The amount by which receipts exceed outlays in a given fiscal period.

Taxes – Charges levied by the City Commission for the purpose of financing services performed for the common benefit of all citizens. This term does not include charges for services rendered only to those paying such user fees, for example, utility charges.

TIF (Tax Increment Financing) – A mechanism for using property taxes to stimulate investment in economically depressed areas. This involves identifying the depressed areas then reinvesting property taxes generated as a result of new construction in projects designated to further enhance the area's economic vitality.

Transfers – Monies shifted from one fund into another. It is listed as expenditure in the former and revenue in the latter.

Trim – Truth in millage (section 200.065 F.S.) State Law governing the Ad Valorem Tax process.

Total Operating Revenues – All revenues except for other financing sources and cash balance forward.

Unappropriated Fund Balance – An amount set aside and to be used as cash carryover for the next fiscal year's budget.

Utility Franchise Tax – Tax levied by the City on power utilities for the sale of electricity in the City.

Working Capital – The amount of a company's current assets minus the amount of its current liabilities.

Working Capital Reserve – The working capital reserve represents reserves that are for purposes of providing liquidity in the event of future adverse financial conditions.

ACRONYMS

ACFR	Annual Comprehensive Financial Report	ICMA	International City/County Mgmt. Association
ADA	Americans with Disabilities Act	JAG	Justice Assistant Grant
AMI	Automated Meter Infrastructure	JPA	Joint Participation Agreement
ASO	Administrative Services Organization	LAP	Local Agency Program
ASR	Aquifer Storage and Recovery	LEED	Leadership in Energy & Environmental Design
ATMS	Advanced Traffic Management System	LLEBG	Local Law Enforcement Block Grant
AWS	Alternate Water Source	LS	Lift Station
AWT	Advanced Wastewater Treatment	MSTU	Municipal Services Taxing Unit
BJA	Bureau of Justice Administration	OJP	Office of Justice Programs
BTR	Business Tax Receipts	PAL	Police Athletic League
CGB	Cypress Garden Boulevard	PAPI	Precision Approach Path Indicator
CDBG	Community Development Block grant program	PCNR	Polk County Natural Resources
CEI	Construction, Engineering, and Inspection	PLC	Programmable Logic Controllers
CIP	Capital Improvement Plan	PRWC	Polk Regional Water Cooperative
COL	Chain of Lakes	PSC	Polk State College
COLA	Cost of Living Adjustment	RGOP	Rowdy Gaines Olympic Pool
CPI	Consumer Price Index	RIB	Rapid Infiltration Basin
CR	Polk County Road	ROW	Right of Way
CRA	Community Redevelopment Agency	SAFER	Staffing Adequate Fire & Emergency Response
DA	Developers Agreement	SBA	State Board of Administration
DARE	Drug Abuse Resistance Education	SCADA	Supervisory Control And Data Acquisition
DEP	Department of Environmental Protection	SHIP	State Housing Initiatives Partnership
DPR	Direct Potable Recharge	SR	Florida State Road
EDI	Economic Development Initiative	SRF	State Revolving Fund
EDTF	Economic Development Transportation Fund	SRO	School Resource Officer
ERT	Emergency Response Team	SWFWMD	Southwest Florida Water Management District
FAA	Florida Aviation Authority	TIF	Tax Increment Financing
FASB	Financial Accounting Standards Board	TIP	Transportation Improvement Program
FDEO	Florida Department of Economic Opportunity	TRIM	Truth in Millage
FDEP	Florida Department of Environmental Protection	USDA	United States Department of Agriculture
FDOT	Florida Department of Transportation	WHRCC	Winter Haven Recreational and Cultural Center
FEMA	Federal Emergency Management Agency	WIFIA	Water Infrastructure Finance and Innovation Act
FRDAP	FL Recreation Development Assistance Program	WTF	Water Treatment Facility
FTE	Full Time Equivalent	WTP	Water Treatment Plant
GAAP	Generally Accepted Accounting Principles	WWTP	WasteWater Treatment Plant
GIF	Gilbert Airfield		
GASB	Governmental Accounting Standards Board		
GFOA	Government Finance Officers Association		
HUD	Dept. of Housing and Urban Development		