

City of Winter Haven, Florida A Distinctively Different City

Dedicated to enhancing the unique lifestyle of its residents



MLK Jr. Park, Skate Park & Amphitheater Project

Fiscal Year 2020-2021 Operating Budgets and
Fiscal Year 2021-2022 Planned Operating Budgets

*Cover renditions of Martin Luther King Jr. Park,
Skate Park & Amphitheater Projects off Lake Silver by Whitehead Construction*

In continuing Winter Haven's commitment to the preservation of the environment, recyclable paper was used to produce this document.



ANNUAL OPERATING BUDGET FISCAL YEAR 2020/2021

City of Winter Haven, Florida



CITY COMMISSION



MAYOR:
Brad Dantzler

MAYOR PRO-TEM:
Nathaniel J. Birdsong

COMMISSIONERS:
Tracy Mercer
James "J.P." Powell
Brian Yates

CITY MANAGER
Mike Herr

ASSISTANT CITY MANAGER
T. Michael Stavres

CITY ATTORNEY
John Murphy

CITY CLERK
Vanessa Castillo

EXECUTIVE MANAGEMENT TEAM

Parks, Recreation & Culture
Public Safety Services
Economic Opportunity & Community Investment
Financial Services
Utility Services
Technology Services
Executive Services
Public Works

Travis Edwards
Charlie Bird
Eric Labbe
Cal Bowen
Gary Hubbard
Hiep Nguyen
Michele Baker
M.J. Carnevale

Prepared By; Financial Services Department
Cal Bowen, Finance Director
Mary Zried, Budget Analyst



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Winter Haven

Florida

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Winter Haven, Florida for its annual budget for the fiscal year beginning October 1, 2019.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

What is a Budget?

A budget is a financial and operating plan for a City for a period called a “fiscal year”. The City of Winter Haven’s fiscal year begins October 1st and ends September 30th. The fiscal year that began on October 1, 2020, and will end on September 30, 2021, is referred to as “Fiscal Year 2021”.

What is a Fund?

A fund is established to account for the receipt and use of specific revenues. Each fund is independent of all others. The General Fund is the largest and accounts for most of the traditional governmental services such as Recreation, Police, Fire and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

Special Revenue Funds are created to account for specific revenues that can only be spent for certain purposes. Currently these include Library Fund, Community Development Fund, Local Housing Fund, Airport Fund, Cemetery Fund, CRA – Downtown and Florence Villa Funds, Federal Building, Building/Permitting Fund and the Impact Fee Fund.

An Enterprise Fund is used to account for a government service that is financed totally by user charges. These funds receive no tax money and are operated in much the same manner as a private business. Included as enterprise funds are the Solid Waste Fund, Utility Fund, Willowbrook Fund (for the City’s golf course), Stormwater Fund and the Dark Fiber Enterprise Fund.

The Capital Project Funds were created for the financing sources and expenditures associated with major multi-year capital projects. They include the Transportation Fund, 2007 Construction Fund and the 2015 Construction Fund.

Last of all of the budgeted funds are the Internal Service Funds. Although similar to the Enterprise Funds, they derive all their revenue by charging departments within the City for their services. The Internal Services Fund includes Human Resources, Facility Maintenance, Technology Services and Engineering Services. The Motor Pool Fund maintains City equipment and vehicles.

Truth In Millage (TRIM)

The budget and property tax rate adoption process is governed by State Statute known as TRIM (Truth in millage). Winter Haven properties are assessed by the County Property Appraiser’s office and taxes are collected by the Tax Collector’s Office. Property owners are eligible to receive a homestead exemption of up to \$50,000 on their principal place of residence.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first hearing occurs after citizens receive a TRIM notice from the Property Appraiser. The notice includes the following information:

1. The new assessed value and the assessed value for the prior year
2. The tax bill if the current property tax rate is levied for the new year
3. The tax bill if the rolled-back rate is levied for the new year (the rolled-back rate is that property tax rate which would derive the same amount of revenue based on the new assessed values as was raised in the prior year at the old assessed values; it discounts for inflation); and
4. The property tax bill if the proposed budget is adopted

The second public hearing is advertised by means of a 1/4–page newspaper advertisement. Accompanying this advertisement is a summary of the revenues and expenditures contained within the budget tentatively approved at the first public hearing.

Guide to Using the Budget

The intent of the budget document is to present the City of Winter Haven's budget in a comprehensive yet easy to read fashion. The FY 2021 Budget book opens with our cover page listing the Mayor, Commission and Executive Staff, the GFOA Award, a summary of what a budget means, why certain funds are established and information related to Truth In Millage (TRIM).

Included in this guide are descriptions of the major sections of the document.

- **Introduction** (pages 1 - 53)

This section opens with the organizational chart followed by the budget message. The budget message discusses the major revenues and expenditures for FY 2021. It provides a brief look into the economy and how the budget is constructed. It includes various historical comparisons, details of grant related projects as well as purposes and descriptions of funds. Following the budget message, vision, mission statement, miscellaneous statistical data, a community profile, the economic outlook and demographic statistics are presented. The remaining topics covered in this category are the budget processes, budget calendar, accounting and general fiscal policies.

- **Financial Summaries** (pages 54 - 82)

Various graphs and charts detailing historical and current budget expenditures and revenues are contained in this section. A budget summary of all funds as well as a historical look at local millage rates can be found in this section. Included in this category is personnel information including a three (3) year personnel summary of full-time positions and staff changes from the previous budget year, a two (2) year itemized listing of full and part time budgeted positions with pay grade, salary range and exemption status. Completing this category is information regarding debt which includes a history of Bonds, Notes & Certificates and debt ratio's.

- **Rate & Fee Structures** (pages 83 - 97)

The rates for various City services including water, sewer and refuse can be found on these pages.

- **General Fund** (pages 99 – 146)

The General Fund accounts for most of the traditional governmental services such as Recreation, Police, Fire and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

- **Special Revenue Funds** (pages 147 - 208)

Special Revenue Funds include Library, C.D.B.G., S.H.I.P., Airport, Cemetery, Downtown CRA, Florence Villa CRA, Federal Building, Building / Permitting and Impact Fee.

- **Construction Funds** (pages 209 - 223)

Three Construction Funds are currently in use; the newly created Transportation Fund, the 2007 Construction Fund and the 2015 Construction Fund.

- **Proprietary Funds** (pages 225 - 287)

Proprietary or Enterprise Funds include the Solid Waste Fund, Utility Fund, Stormwater Fund, Willowbrook Golf Course Fund and the Dark Fiber Enterprise Fund.

- **Internal Service Funds** (pages 289 - 311)

The Internal Services Fund consists of Human Resources, Facility Maintenance, Technology Services and Engineering as well as a Motor Pool Fund. Each of these divisions provides services to other City Departments and is supported by the cost centers using their services.

- **5 Year CIP (Capital Improvement Program)** (pages 313 - 376)

This section details various proposed capital improvement projects with a minimum cost of \$10,000 and a useful life of at least 5 years. This document is primarily a planning document, the purpose of which is to alert the City of upcoming large public improvement projects. Projects are grouped and totaled by the department that oversees each project.

- **Glossary** (pages 377 - 380)

Frequently used terminology is defined in this section.

- **Acronyms** (page 381)

Frequently used acronyms are identified in this section.

- **Index** (page 382)

Listed in alphabetical order are basic topics included in the budget as well as the corresponding page number. It provides another method of maneuvering around in the budget.

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CITY OF WINTER HAVEN ORGANIZATIONAL CHART 2020/2021

CITIZENS OF WINTER HAVEN

CITY COMMISSION

*Brad Dantzler, Mayor; Nat Birdsong, Mayor Pro Tem;
Tracy Mercer, Commissioner; James "JP" Powell, Commissioner; Brian Yates, Commissioner*

CITY ATTORNEY

*John Murphy, City Attorney
(Legal Services contractually provided)*

CITY MANAGER

*Mike Herr, City Manager
T. Michael Stavres, Asst. City Manager
Christine Samuel, Dir. Of Diversity/Inclusivity*

CITY CLERK

*Vanessa Castillo, City Clerk
Joanna Abernathy, Deputy
City Clerk / Records Manager*

ASSISTANT TO THE CITY MANAGER

*Donna Sheehan, Director of Communications
Communications/ Marketing;
Public Information; Board/Agency/Community
Liaison; Legislative Affairs*

FINANCIAL SERVICES

*Calvin T. Bowen, Department Director
Budget; Accounting; Payroll;
Purchasing; Courier / Mail Service;
Risk-Contract Management;
Internal Audit*

ECONOMIC OPPORTUNITY & COMMUNITY INVESTMENT

*Eric Labbe, Department Director
Engineering; Planning; CDBG/SHIP
Building/Permitting; Airport;
Downtown & Florence Villa CRAs*

PARKS, RECREATION, & CULTURE

*Travis Edwards, Department Director
Library; Recreation;
Parks, Grounds, & Cemeteries;
Athletics;
Facility Maintenance*

EXECUTIVE SERVICES

*Michele Stayner, Department Director
Human Resources;
Organizational Effectiveness;
Safety, Health, & Wellness;
Special Assignments*

PUBLIC WORKS

*M. J. Carnevale, Department Director
Natural Resources;
Streets & Drainage;
Solid Waste;
Fleet Maintenance*

TECHNOLOGY SERVICES

*Hiep Nguyen, Department Director
Information Technology;
Dark Fiber Enterprise; GIS;
Internal/External Web Site Development*

UTILITY SERVICES

*Gary Hubbard, Department Director
Administration; Asset Management; Utility
Account Services/Payment Services; Field
Services; Water Production & Distribution;
Wastewater Operation & Maintenance*

PUBLIC SAFETY SERVICES

Charlie Bird, Public Safety Director

Fire Administration	Police Administration;
Fire Emergency Services	Police Support & Community Services
Fire Prevention & Education	Law Enforcement Operations
Fire Emergency Management	Code Compliance

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WINTER HAVEN

The Chain of Lakes City

July 21, 2020

To the Honorable Mayor,
Members of the City Commission
The City of Winter Haven, Florida

We are pleased to submit for your consideration and approval the Fiscal Year 2020-2021 City of Winter Haven Operating Budget. The \$141.8 million budget is a responsible spending plan which provides our citizens with the same level of service as in previous years.

KEY BUDGET HIGHLIGHTS:

- The current millage rate of 6.7900 mills is retained in FY 2020-2021.
- The General Fund will transfer \$1,170,000 of fund equity to the 2015 Construction Fund for renovation of the Winter Haven Recreation & Cultural Center (WHRCC).
- The WHRCC is budgeted to be renovated at a cost of \$5.2 million.
- The Lake Elbert Trail Project is advanced one year into the FY 2020-2021 Budget. Funds are advanced from the Intersection Improvements Project to begin design and right-of-way acquisition.
- An across the board COLA of 2 ½% is included for non-sworn personnel. Sworn Police Officer's salaries are adjusted for retention purposes and to relieve compression pay issue.
- The Budget includes 13 new employee positions net of 3 positions eliminated.
- Funding in the amount of \$108,000 is budgeted for Heart for Winter Haven.
- The Transportation Improvement Program (TIP) is funded at \$1.0 million.
- The projects detailed over a 5 year period to be funded with the additional 1 mill ad valorem are funded.
- The General Fund includes \$440,810, for agency support, \$40,900 more than the previous year.

ECONOMIC DEVELOPMENT:

- The Winter Haven Economic Corporation support is budgeted at \$135,000.
- As part of the Chamber allocation, \$30,000 will be earmarked for promotion of Winter Haven as a business friendly place.
- The Downtown CRA Budget has \$475,000 designated for economic development.
- The Downtown CRA District has \$45,390 budgeted for design of a sidewalk café.
- The Downtown CRA Budget includes \$47,000 support for the Ritz Theater.

ECONOMIC OUTLOOK:

The economy in which the FY 2020-2021 Budget will be executed is difficult to predict. Twenty-two million jobs were lost in March and April 2020 across the USA. In June 2020, 7.5 million of the lost jobs were regained with the reopening of the economy in many states, including Florida. With the reopening, the Corona Virus roared back with unknown economic consequences. A well-known economist said that predicting the COVID economy was like putting together a jigsaw puzzle without the picture on the box. A few economist predict a quick rebound of the economy once a COVID vaccine is developed and available to the general public with other economists predicting a two to three year recovery. Certainly interest rates and inflation should continue to be at historic lows and of no concern to the local economy. The City's FY 2020-2021 Budget assumes a relatively quick economic recovery. Sales tax revenues, gasoline taxes and commercial water and sewer rates are estimated to be negatively impacted in FY 2020-2021 but other revenues are forecast to be close to normal. The State of Florida has yet to release their revenue projections which could significantly impact the preliminary estimates made by staff.

INVESTMENT IN CAPITAL PROJECTS

General Fund:

Upgrade Lion's Park Boardwalk	\$ 25,000
Improvements to the Garden Center	<u>200,000</u>
Total General Fund	\$ 225,000

CDBG Fund:

Winter Haven Recreations & Cultural Center	\$ 447,000
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Airport Fund:

Design Taxiway B	\$ 265,709
Taxiway C Extension	1,909,997
Security System	<u>1,250,000</u>
Total Airport Fund	\$ 3,425,706

Downtown CRA:

Sidewalk Café expansion design	\$ 45,390
Unidentified Projects	<u>1,336,667</u>
Total Downtown CRA	\$ 1,382,057

Florence Villa CRA:

Contribution towards WHRCC renovations	100,000
Unidentified Projects	<u>\$ 537,000</u>
Total Florence Villa CRA	\$ 637,000

Transportation Fund:

Lake Silver Project	\$ 1,306,321
Avenue C, SW Project	1,441,866
Avenue K, NE Project	100,000
Lake Howard Sidewalk Project	<u>167,000</u>
Total Transportation Fund	\$ 3,015,187

2015 Construction Fund:

Lake Maude sidewalk	\$ 35,000
WHRCC Improvements	4,764,029
Sertoma Park renovations	2,307,000
Skate Park	1,284,662
Intersection Improvements	35,811
Pocket Park	260,933
Lake Elbert Trail	400,000
Sidewalks	75,000
Nora Mayo Hall	75,000
Market Piazza	782,719
Fire Station No. 3	<u>2,473,565</u>
Total Project Costs	\$12,493,719

Solid Waste Fund:

Downtown Solid Waste Improvements	\$ 439,014
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Stormwater Fund:

Lake Conine Project	\$1,366,772
Rain Gardens	200,000
Lake May Evaluation	<u>80,000</u>
Total Stormwater Fund	\$1,646,772

Dark Fiber Fund:

Fiber Conduit from Winterset Gardens Water Plant to Hwy 27 (completes existing gap allowing connectivity to Fire Station 3 on Thompson-Nursery Rd.	\$ 400,000
Fiber Optic Cable (28 miles) connect Fire Station #3	\$ 283,574

Water and Sewer Fund:

Forcemain Projects	\$12,882,000
Water/Sewer Plant Improvements	5,165,000
Land Acquisitions	4,100,000
Studies	2,725,000
Miscellaneous Projects	3,136,000
Lift Stations	1,250,000
Developer Agreements	<u>250,000</u>
Total Water and Sewer Fund	\$29,508,000

INVESTMENT IN WORKFORCE

- Salaries
 - 2.5% COLA.

- Health, Safety and Wellness
 - Safety Shoes \$8,500.
 - Wellness Program \$25,000.
 - Firefighter Annual Physicals \$37,500.
 - Employee Assistance Program \$33,250.
 - Health, Dental and Life Insurance \$4,688,950.
 - BayCare Partnership – Higi Station Placement \$10,000.
 - Post-Offer Physicals, Vaccinations, Health Fair Lab Work \$45,100.
 - Cost savings idea rewards program \$15,000.

- Pension
 - Executive 401(a) \$74,313.
 - General Employees' 401(a) \$479,036.
 - Firefighters' Pension \$1,496,508.
 - Police Officers' Pension \$1,079,096
 - General Employees' Pension (Closed to New Hires) \$2,575,183.

- Education
 - Education Incentive \$191,104.
 - Education Aid Utility Services \$30,000.
 - Education Assistance City-wide \$35,000.
 - First Come First Served.
 - Job or Job Promotional Related Courses
 - Employee Must Earn a "B" for Books and Tuition Reimbursement.

- Professional Development
 - Training program (I.T.) \$20,000.
 - Polk State College Leadership Development Program \$65,800.

- Employee Recognition and Appreciation
 - Cost Savings Ideas Rewards \$15,000.
 - Employee Appreciation Event \$5,000.
 - Service Recognition Awards \$7,000.
 - Holiday Gift Cards for Employees \$48,000.

COMMUNITY INVESTMENT

The General Fund Budget had \$440,810 set aside for Community Investment. Community Partners shared \$185,000 while Non-Profits had \$255,810 set aside in the General Fund. Additional funding of \$45,000 allocated to Main Street and \$47,000 allocated to Ritz Theatre are budgeted to come from the Downtown CRA Budget. Below is a list of Community Partners and Non-Profits for FY 2020-2021 funding. On July 16, 2020 the City Commission allocated funding as presented below:

Non-Profits:

Citrus Centers Boys and Girls Club	\$45,000	
Chain of Lakes Achievers	\$5,000	
Elder Point Ministries	\$17,560	
Faith Xtreme, Inc.	\$10,000	
G.C.T.E. Center, Inc.	\$15,000	
Girls Incorporated of Winter Haven	\$15,000	
Heart for Winter Haven	\$7,500	
Keep Winter Haven Clean and Beautiful, Inc.	\$15,000	
KidsPACK, Inc.	\$14,000	
Meals on Wheels of Polk County	\$15,000	
Mid-Florida Community Services, Inc. (Fellowship Dining)	\$3,000	
Neighborhood Service Center, Inc.	\$20,000	
Polk Museum of Art	\$2,500	
Polk Vision	\$5,000	
Ridge Art Association, Inc.	\$8,250	
The Haley Center	\$33,000	
The Marching Wolverine Community Band	\$5,000	
Public Education Partnership of Winter Haven, Inc.	<u>\$20,000</u>	
	\$255,810	
<i>Funding set aside for Non-Profits:</i>	<i>(\$214,910)</i>	
Funding from Contingency	<u>(\$40,900)</u>	
	\$0	

Community Partners:

Greater Winter Haven Chamber of Commerce	\$30,000	
Main Street Winter Haven	\$15,000	CRA \$45k
Main Street Winter Haven/City Works (X)po	\$5,000	
Theatre Winter Haven (Ritz Theatre Programming)	0	CRA \$47k
Winter Haven Economic Development Council	<u>\$135,000</u>	
	\$185,000	
<i>Funding set aside for Community Partners:</i>	<i>(\$185,000)</i>	
	\$0	

Grants

The FY 2020-2021 Budget contains \$11,845,566 in grant revenues and \$20,917,197 in expenditures for grant funded projects. A number of grant projects are carryovers from the FY 2019-2020 Budget; therefore, columns are included for both years to facilitate the tracking of grant revenues and expenditures.

		-----Total Project-----		-----FY 2020-----		-----FY 2021-----		
		<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	<u>CC</u>
GENERAL FUND								
1	BJA/OJP	\$8,750	\$17,500	\$8,750	\$17,500	\$8,750	\$17,500	206
2	JAG County-Wide	12,480	12,480	12,000	12,000	12,480	12,480	206
3	BYRNE DIRECT	16,800	16,800	16,800	16,800	16,800	16,800	206
4	County-SRO	282,060	368,080	249,460	332,613	282,060	376,080	206
5	Urban Forestry	20,000	40,000	<u>20,000</u>	<u>40,000</u>	<u>20,000</u>	<u>40,000</u>	401
Subtotal General Fund				\$307,010	\$418,913	\$340,090	\$462,860	
TRANSPORTATION FUND								
6	Ave. C SW Project	1,441,886	1,525,451	0	12,566	1,441,886	1,512,886	205
7	Lk. Silver Project	1,587,869	1,587,869	23,231	0	1,564,138	1,352,321	205
8	Avenue K Project	0	200,000	<u>0</u>	<u>50,000</u>	<u>0</u>	<u>150,000</u>	205
Subtotal Transportation Fund				\$23,231	\$62,566	\$3,006,024	\$3,015,207	
AIRPORT FUND								
9	Access Road	539,691	682,491	472,722	590,902	0	0	410
10	Taxiway E Design	76,000	80,000	76,000	80,000	0	0	410
11	Fuel Trucks	256,000	320,000	256,000	320,000	0	0	410
12	New T Hangar	824,064	1,031,514	891,384	1,114,230	0	0	410
13	Runway Obstruction	132,483	139,456	132,483	139,456	0	0	410
14	Taxiway B Design	358,800	358,800	0	0	254,855	265,709	410
15	Taxiway C Ext.	1,372,130	1,372,130	0	0	1,777,101	1,909,997	410
16	Security System	1,107,059	1,383,824	<u>107,059</u>	<u>133,824</u>	<u>1,000,000</u>	<u>1,250,000</u>	410
Subtotal Airport Fund				\$1,935,648	\$2,378,412	\$3,031,956	\$3,425,706	
WATER AND SEWER FUND								
17	FEMA Generator	180,000	240,000	180,000	240,000	0	0	
18	Harmony Recharge	100,000	200,000	100,000	200,000	0	0	
19	FEMA Bypass Pump	55,982	74,643	55,982	74,643	0	0	
20	SEW Software	30,000	56,631	30,000	56,631	0	0	
21	PRWC-Water line to WW #3	500,000	1,000,000	0	0	500,000	1,000,000	305
22	Nature Conservatory	40,000	1,250,000	0	0	40,000	1,250,000	310
23	SWFWMD Reclaim. Interconnect	666,974	4,550,000	0	0	666,974	4,550,000	305
24	SWFWMD Reclaim. To Drinking	50,000	100,000	0	0	50,000	100,000	310
25	SWFWMD Peace Creek Optimization	225,000	450,000	0	0	225,000	450,000	305
26	SWFWMD Harmony Phase II	63,500	125,000	0	0	63,500	125,000	305
27	One Water Land Aquisition			<u>0</u>	<u>0</u>	<u>2,000,000</u>	<u>4,000,000</u>	305
Subtotal Water and Sewer Fund				\$365,982	\$571,274	\$3,545,474	\$11,475,000	

		-----Total Project-----		-----FY 2020-----		-----FY 2021-----		
		<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	<u>CC</u>
STORMWATER FUND								
28	Lake Conine	2,225,925	3,416,929	1,335,555	2,050,157	890,370	1,366,772	300
29	Rain Gardens	100,000	240,000	100,000	240,000	100,000	240,000	300
30	Sustainability Study	50,100	85,000	<u>50,100</u>	<u>85,000</u>	<u>0</u>	<u>0</u>	300
	Subtotal Stormwater Fund			\$1,485,655	\$2,375,157	\$990,370	\$1,606,772	
31	SHIP			71,345	273,592	484,652	484,652	
32	CDBG			<u>405,255</u>	<u>405,255</u>	<u>447,000</u>	<u>447,000</u>	
	Total All Funds			\$4,594,126	\$6,485,169	\$11,845,566	\$20,917,197	

- 1) The OJP (Office of Justice Programs) Grant is a Police Department Federal 50/50% Grant passed through the Florida Department of Economic Opportunity. Grant proceeds are budgeted to purchase bulletproof vests.
- 2) The JAG County Wide Grant is a Police Department Federal 100% Grant passed through the Florida Department of Law Enforcement. In FY 2020-2021 grant proceeds will be used to purchase officer safety equipment.
- 3) The Byrne Direct Grant is a Police Department federal grant passed through the Florida Department of Community Affairs. In FY 2020-2021 grant proceeds will be used to purchase yet to be determined equipment.
- 4) The Polk County School System provides funding annually for School Resource Officers. The FY 2020-2021 Budget includes 75% funding of salary and benefits for five police officers.
- 5) The Florida/Forest Service will pay 50% of the \$40,000 cost of conducting a tree canopy inventory in the City.
- 6) FDOT will pay 100% of the Construction cost but not the design cost on Avenue C SW/2nd Street SW Complete Street Project. The project will include a walking trail and on street parking.
- 7) FDOT is anticipated to fund 100% of the design and construction of the Lake Silver Complete Street Project.
- 8) FDOT will pay 100% of the construction costs but not the CEI and design costs. Design will take place in FY 2019-2020 and FY 2020-2021 with construction to occur in FY 2021-2022. FDOT has pledged \$692,000 to the project construction.
- 9) The Access Road Project is a requirement of the FAA to reroute the road to Jack's Sea Plane Base further away from the runway. Avcon was the engineer and DB Construction the contractor. FDOT is estimated to pay \$539,691 of the \$682,491 costs.
- 10) The FAA and FDOT together will pay 95% of the design cost of Taxiway E. However, the design will be shelved for a period of time as other taxiways are deemed to be needed before Taxiway E.
- 11) FDOT will pay 80% of the estimated \$320,000 cost of purchasing to fuel trucks for the Airport.
- 12) FDOT will pay \$891,384 of the estimated \$1,114,230 cost of building a 10 Bay T- Hangar. The project is anticipated to be completed in FY 2019-2020.
- 13) The FAA and FDOT will share 95% of the costs of clearing runway obstruction with the City. The project will be completed in FY 2019-2020. Cropland Services performed the work.

- 14) The FAA has deemed this runway project more important than Taxiway E. The FAA is budgeted to pay 91.8% of the costs, the FDOT 4.1%, the City 4.1%.
- 15) The design and construction of Taxiway C is anticipated to be funded 86.7% by the FAA, 6.3% by FDOT and 7% by the City.
- 16) The FDOT is budgeted to pay 80% of the \$1,383,824 cost of the installation of cameras and other security devices at the Winter Haven Airport.
- 17) A grant application will be filed with FEMA requesting 75% funding for an additional generator for lift stations.
- 18) SWFWMD is anticipated to share 50% of the cost of a water recharge project to be constructed in the Harmony Project.
- 19) FEMA is budgeted to share 75% of the cost of a by-pass pump at Wastewater Treatment Plant #2.
- 20) SEW is Smart Energy Software that allows the City to interact with customers to promote water conservation. SWFWMD will pay 50% of the costs.
- 21) The Polk Water Cooperative is budgeted to pay 50% of a water line to be used to connect the City to water wellfields to be constructed by the Polk Water Cooperative in the southern area of Polk County.
- 22) The Nature Conservatory is budgeted to pay \$40,000 towards the \$1,250,000 estimated costs of the design cost of a stormwater pond on Avenue C and the feasibility of a Nature Center.
- 23) SWFWMD provided a grant for construction of reclaimed water connection from WW #3 to WW #2. The \$666,974 is the residual balance from that grant.
- 24) SWFWMD will pay 50% of the estimated \$100,000 cost of a study of converting reclaimed water to potable water.
- 25) SWFWMD is budgeted to pay 50% of the costs of a study of areas along Peace Creek suitable for construction of a recharge structure.
- 26) SWFWMD is budgeted to pay slightly more than 50% of the costs of the design of a recharge area south of Lake Lulu at the Harmony development.
- 27) The Florida Department of Environmental Protection is budgeted to pay 50% of the estimated \$4.0 million costs of land acquisition for water recharge storage.
- 28) The Lake Conine Project is a stormwater treatment project designed to treat stormwater runoff before it reaches Lake Conine. The Florida Department of Environmental Protection is budgeted to pay \$750,000, SWFWMD \$857,250, Polk County \$618,675 and the City \$1,191,004 of the estimated total cost of \$3,416,929.
- 29) Raingardens are constructed in the downtown area to capture rain water before it drains into the local lakes. SWFWMD will pay 50% of the costs.
- 30) The Sustainability Study will examine regional hydrology. FDEP will pay \$50,150 of the expected costs.
- 31) SHIP (State Housing Initiative Partnership) is a program dedicated to promoting safe, decent, affordable housing to very low and moderate income households.
- 32) CDBG (Community Development Block Grant) is a HUD (Housing and Urban Development) funded program to provide services to low income areas of the City.

GENERAL FUND

Revenues \$50,631,695

Ad Valorem Taxes:

The taxable value of property located in Winter Haven was \$2,821,075,562 on July 1, 2020 as certified by the Property Appraiser. This value equated to a \$220,065,973 increase over the previous year's taxable value and calculates to an 8.46% increase. After allocating \$200,070,186 of taxable value to the two CRA Districts, the General Fund has \$2,621,005,376 with which to apply the millage rate for general purposes. Utilizing the current millage rate of 6.7900 mills and a collection rate of 96 ½%, the General Fund's FY 2020-2021 ad valorem taxes is budgeted to be \$17,173,745 a \$1,573,745 increase over estimated FY 2019-2020 collections.

State Shared Revenues:

FY 2019-2020 State Shared revenues, which includes the ½ cent sales tax as the largest single revenue source in the category, are beginning to reflect the impact of the economic shut down due to the COVID 19 virus. The ½ cent sales tax collections in May 2020 were down 9.6% over the same month in the prior year with June 2020 collections down 26.6%. State Shared Revenues category is budgeted to be 14.7% less in FY 2020-2021 than in FY 2019-2020.

Fund Revenues:

Excluding the increase in ad valorem revenues in FY 2020-2021 over FY 2019-2020, the total of other General Fund revenues are budgeted to decline 3.2% in FY 2020-2021.

Equity:

In order to accumulate the \$5.2 million needed to renovate the Winter Haven Recreation and Cultural Center (WHRCC), the General Fund is budgeted to transfer \$1,170,000 of fund equity to the 2015 Construction Fund. This transfer plus \$1,170,000 from the proceeds of the WW #3 land sale, \$894,500 CDBG Funds over two years, \$300,000 from the Florence Villa CRA District, \$397,024 funds previously earmarked for Nora Mayo Hall plus the \$1,268,476 monies on hand all contribute to the accumulation of \$5.2 million for renovation of the WHRCC. At the conclusion of FY 2020-2021, the available General Fund cash balance will equal \$10,297,987 if everything in the budget proves to be accurate. This balance equates to 20.0% of FY 2020-2021 expenditures, well in excess of the 17% policy.

Water and Sewer Transfer:

The annual contribution from Water and Sewer Fund is reduced \$300,000 from the prior year. This reduction is in keeping with the City's commitment to reduce the annual transfer \$300,000 per year until such time as the transfer does not exceed 12% of the Water and Sewer Fund's revenues.

Expenditures \$51,801,695

In order to match expenditures to the available projected revenues not all departmental requests were able to be funded. Management feels that everything important to the City's mission in FY 2020-2021 is included in the proposed budget including a COLA for employees. Several General Fund expenditures highlights are as follows:

1. A 2 ½ percent COLA for employees not adjusted in the Police pay plan proposal
2. A pay plan for sworn police personnel, which elevates starting pay and relieves compression issues. In order to accomplish the \$370,574 police pay plan, requested expenditures were reduced \$282,676 in the Police Department.
3. \$1,170,000 equity for the Winter Haven Recreation and Culture Center
4. \$200,000 rehabilitation of the Garden Center
5. \$120,000 Transportation Plan
6. \$1,000,000 Transportation Improvement Program (TIP)
7. \$2,275,000 for Sertoma Park and Sidewalks

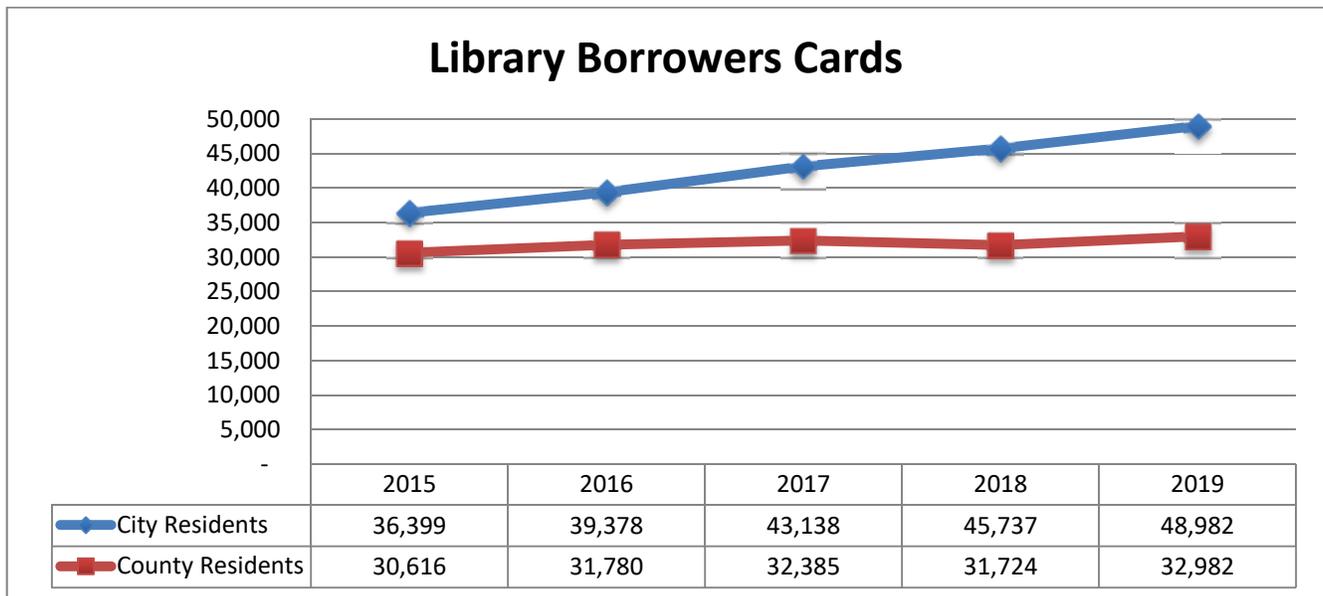
LIBRARY FUND

**Revenues
\$1,818,058**

With the closure of the Library in March 2020 due to the Corona Virus, revenues are projected to not meet budget projections in FY 2019-2020. However, as revenues generated by operation of the Library are small compared to the total funding necessary to run the Library, the reduction is marginal. Revenues are expected to return to normal in FY 2020-2021.

**Expenditures
\$2,011,458**

The Library is slated to operate with 14.15 full time and 3.0 part time employees in FY 2020-2021, the same number as FY 2019-2020. The purchase of books is also budgeted in the same amount, \$52,500, as in the previous year. Two significant projects are budgeted for FY 2020-2021. The Library is budgeted to be painted at \$42,000 and \$24,200 is set aside for upgrading security cameras.



CDBG AND SHIP

In FY2020-2021 C.D.B.G. Funds in the amount of \$447,000 are budgeted to be transferred to the 2015 Construction Fund for renovations at the Winter Haven and Recreation and Cultural Center. The FY2021-2022 Budget anticipates an additional \$228,000 for the same project.

The S.H.I.P. FY2020-2021 Budget anticipates spending \$484,652 on down payment and closing costs.

AIRPORT FUND

Revenues
\$6,076,189

The General Fund's contribution to the Airport Fund is budgeted to increase by \$340,275 in FY 2020-2021, \$245,914 of which is to fund an anticipated FY 2019-2020 cash deficit. Grant revenue is budgeted to be 50% of total Airport Fund revenue, including the \$1,496,183 transfer from the General Fund. A breakdown of the funding of each project by revenue source is as follows:

<u>Project</u>	<u>FAA</u>	<u>FDOT</u>	<u>City</u>	<u>Total</u>
Taxiway B Design	\$ 244,000	\$ 10,855	\$ 10,854	\$ 265,709
Taxiway C Extension	1,656,185	120,916	132,896	1,909,997
Security System	<u>0</u>	<u>1,000,000</u>	<u>250,000</u>	<u>1,250,000</u>
Total	\$1,900,185	\$1,131,771	\$393,750	\$3,425,706

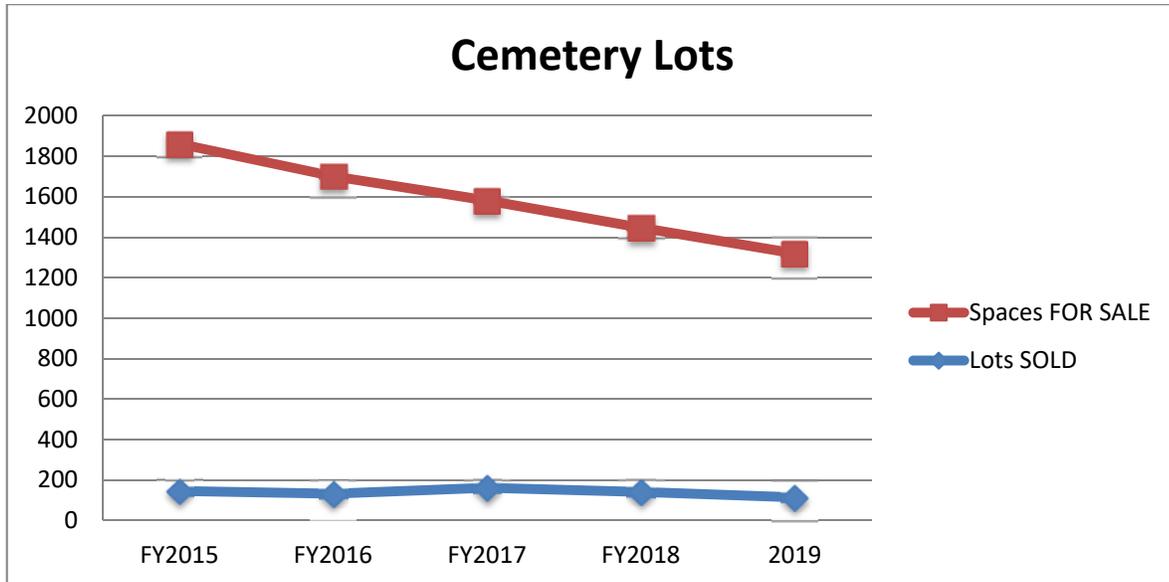
Expenditures
\$5,830,275

The Airport Fund is budgeted to operate with the same staffing level as the previous year. Four full-time employees and five part-time personnel make up the Airport staff. In addition to the grant projects listed above in the revenue section, \$12,000 is budgeted for a credit card terminal for the self-service fuel pump.

CEMETERY FUND

**Revenues
\$423,583**

The Cemetery operation sells an average of 140 cemetery lots per year. The FY 2020-2021 Budget assumes an average year with lot sales perhaps being only slightly reduced from the previous year. The General Fund will support the operation with a \$159,833 subsidy, \$90,122 less than the previous year. The FY 2020-2021 Budget utilizes \$100,000 of the Fund's \$105,188 cash balance leaving \$5,188 surplus cash for unforeseen events.



**Expenditures
\$523,583**

The Cemetery operation is scheduled to operate with the same number of employees, 5.30, in FY 2020-2021 as the previous year. There are no capital projects planned in FY 2020-2021 other than funding the equipment replacement account, but several non-capital items are funded:

Rolling Service Tent	\$4,500
Purchase new section markers @ Rolling Hills	4,000
Utility Trailer	2,000
	\$10,500

DOWNTOWN CRA FUND

Revenues
\$2,313,125

The taxable value of property located in the Downtown CRA District is increased 11.1% in FY 2020-2021 according to the Property Appraiser's July 1, 2020 forecast. Utilizing the City's millage rate of 6.7900 mills and the projected County millage rate of 6.8990 mills, the ad valorem proceeds available to the Downtown CRA District in FY 2020-2021 is calculated to be \$2,288,925. This is a \$189,383 increase over the FY 2019-2020 proceeds.

Expenditures
\$3,001,337

The Downtown CRA District is slated to pay 49% of the salary and benefits of the CRA and Neighborhood Programs Manager and 15% of the Department Directors salary.

The Fund will continue to pay 18% of the annual debt service on the 2015A Bond, 55% on the 2011 Bond and 18% on the 2016A Bond. These funds are transferred to the General Fund which in turn transfers them to the Debt Service Fund. In addition to the transfers for debt service, the Fund is budgeted to transfer \$73,778 to the General Fund for support of Community Policing in the downtown district and \$25,000 for off duty officers for special events.

The proposed FY 2020-2021 Budget contains \$475,000 for developer incentives and continues the support of Main Street at \$45,000. The budget also contains \$47,000 support for the Ritz Theater. There is \$1,336,667 earmarked for projects not yet named.

FLORENCE VILLA CRA FUND

Revenues
\$453,836

The FY 2020 taxable value of property located within the Florence Villa District increased by 16.4% according to the Property Appraiser's July 1 forecast. Utilizing the City's current millage rate of 6.79 mills and the expected county millage rate of 6.8990 mills, the ad valorem tax proceeds budgeted for FY 2020-2021 total \$449,836, an increase of \$56,074 over FY 2019-2020 budgeted revenue.

Expenditures
\$840,336

The Fund is budgeted to pay 21% of the salary of the CRA & Neighborhood Programs Manager and 5% of Growth Management Director's salary.

The proposed budget transfers \$15,000 to the Transportation Fund for the repair and construction of sidewalks in the District, and \$106,179 to the General Fund for 15% of the debt service on the 2011 Sales Tax Bond. The proposed budget also budgets \$337,000 for yet to be named capital projects.

FEDERAL BUILDING FUND

The United States General Services Administration donated the Federal Building to the City in 2003 in an effort to dispose of surplus Federal Buildings. The lone tenant in the building is the United States Department of Agriculture (USDA). The lease with the USDA expired on November 30, 2019. In March 2020 the City Commission agreed to a “stand still” agreement with the USDA. The agreement calls for the rent to remain at \$11,338.45 per month until such time as a new lease is negotiated. If a new lease is not negotiated by October 1, 2020 the monthly rent will increase to \$11,621.91.

The City has been transferring surplus rents to the General Fund for several years. In FY 2020-2021, \$115,000 is budgeted to be transferred leaving a fund balance of \$1,754.

BUILDING/PERMITTING FUND

Revenues
\$1,387,050

Building permit revenues for the first nine months of FY 2019-2020 were 22% above their expected level. The anticipated slow down of the economy due to the Corona virus has not impacted building in the local area at this point. The FY 2020-2021 revenue forecast anticipates a significant slowdown in construction activity and therefore reduced permit revenue. There are significant cash reserves in the Building Permit Fund to withstand a lull in building activity.

Expenditures
\$1,865,736

The budget includes one additional employee, a Field Inspector, bringing the total personnel to 8.50. In addition to funding Fire Inspectors in the General Fund, the Building Permit Fund will support the salary of two construction Inspectors in the Engineering Department.

IMPACT FEE FUND

The following table represents the budgeted activity anticipated in FY 2020-2021:

	<u>Balance</u> <u>FY 2019-2020</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Interest</u>	<u>Balance</u> <u>FY2020-2021</u>
Library	\$88,068	\$45,000	\$116,200	\$2,000	\$18,868
Transportation	2,662	180,000	180,000	0	2,662
Police	0	250,000	250,000	0	0
Fire	0	300,000	300,000	0	0
Parks & Recreation	<u>144,524</u>	<u>500,000</u>	<u>630,203</u>	<u>5,500</u>	<u>19,821</u>
Total	\$235,254	\$1,275,000	\$1,476,403	\$7,500	\$41,351

- **Library** - The Library Fund is budgeted to expand the book collection by \$52,500. Impact Fees will pay \$50,000 of this balance. Library Impact Fees will pay \$63,700 of the Funds' debt service requirement.
- **Transportation** – Fund Transportation Analysis \$120,000 in Economic Opportunity & Community Investment; Streets Traffic Engineer consultant \$60,000 in the Streets Department.
- **Police** – The General Fund will receive \$250,000 Police Impact Fees for debt service on the Police Building
- **Fire** - Fire Impact Fees will be transferred to the 2015 Construction Fund to assist in the construction of Fire Station No. 3.
- **Parks/Recreation** – \$130,203 will be transferred to 2015 Construction Fund to supplement funds on hand to construct a Pocket Park at Fire Station No. 3; acquire Garden Center for Leisure Services purposes \$200,000; \$300,000 for Sertoma Park.

Summary of Fund Transfers

Library Fund	\$116,200
2015 Construction Fund	\$730,203
General Fund	<u>\$630,000</u>
	<u>\$1,476,403</u>

TRANSPORTATION FUND

Revenue \$4,031,024

The Transportation Fund was created in FY 2018-2019 to account for transportation related projects. Revenue restricted for transportation purposes, such as gasoline taxes, will continue to be received in the General Fund and transferred to the Transportation Fund. The Fund was created to allow unspent Transportation monies retain their purpose as opposed to closing into fund balance and losing their identity.

In FY 2018-2019 staff provided a five year capital funding plan for the expenditure of proceeds from a one mill increase in the ad valorem tax rate. The plan designated \$1.0 million annually for transportation funding. The FY 2020-2021 Transportation Fund Budget is budgeted to receive the \$1.0 million. In addition to the \$1.0 million the Budget contains grant funds from FDOT as listed below:

	FY 2020 - 2021	FY 2021-2022
Lake Silver Project	\$1,564,138	\$0
Avenue C, SW Project	1,441,886	926,550
Lake Howard Sidewalk	0	428,525
Avenue K NE Project	0	692,000
Total Grant Funds:	\$3,006,024	\$2,047,075

Expenditures \$4,030,187

Expenditures in FY 2020-2021 and FY 2021-2022 are budgeted as follows:

	FY 2020 - 2021	FY 2021-2022
Lake Silver Project	\$1,306,321	\$0
Avenue C, SW Project	1,441,866	926,550
Lake Howard Sidewalk	167,000	500,000
Avenue K NE Project	100,000	692,000
Transportation Improvement Plan	1,000,000	1,000,000
Sidewalks	15,000	15,000
Total Grant Funds:	\$4,030,187	\$3,133,550

2015 CONSTRUCTION FUND

The Fund received a majority of its money from a \$25.0 million Bank loan for the construction of the Chain of Lakes Fieldhouse. The Fund also receives the proceeds from the one mill ad valorem assigned to capital projects, less the \$1.0 million for transportation which is deposited into the Transportation Fund. The only new projects slated for funding in FY 2020-2021 is \$2,307,000 for Sertoma Park and \$75,000 for sidewalks. A number of projects with funding provided in previous years are carried over to FY 2020-2021. A list of these projects is as follows:

Lake Maude Sidewalk	35,000
Winter Haven Recreation & Cultural Center	4,764,029
Intersection Improvements	35,811
Pocket Park	260,933
Nora Mayo Hall	75,000
Fire Station No. 3	2,473,565
Market Piazza	782,719
Sidewalks	75,000
Skate Park/MLK Park	1,284,662
Sertoma Park	2,307,000
Lake Elbert Sidewalk	400,000
TOTAL	\$12,493,719

In order to begin the acquisition of right of way for the Lake Elbert Trail one year in advance of the scheduled beginning, the Intersection Improvements Project with a balance of \$435,811 will advance \$400,000 to the Lake Elbert Project. The funds will be replaced in FY 2021-2020.

In FY 2019-2020 it is anticipated that the proceeds from the sale of Wastewater Plant #3 land will be transferred to the 2015 Construction Fund. The amount of the transfer is budgeted to be \$3,258,929. In FY 2020-2021 \$1,170,000 of this balance is budgeted to be used as part of the renovation of the Winter Haven Recreation and Cultural Center. Another \$1,170,000 is budgeted for the project using General Fund equity.

The ending FY 2020-2021 cash balance of \$5,088,929 is comprised of \$3,000,000 Building Permit monies and \$2,088,929 unbudgeted land sale proceeds.

SOLID WASTE FUND

Revenues
\$7,489,400

Revenue projections for the remainder of FY 2019-2020 are forecast to be 24.4% below budget in the Commercial revenue line due to business closures during the Corona Virus pandemic. Not knowing what FY 2020-2021 will hold, Commercial revenues are budgeted to only being slightly better than the previous year. Full recovery is anticipated in FY 2021-2022. Residential revenues are budgeted to be unaffected. During the first 6 months of FY 2019-2020, 404 new residential accounts have been added, equating to an increase of 2.4%. Annualized residential customer growth is slightly less than 5%.

Expenditures
\$8,816,065

Several large dollar expenditure items are contained in the FY 2020-2021 budget. A list of these items is as follows:

Downtown Solid Waste Improvements	\$439,014
Big Belly Annual Fee	50,000
Solid Waste Consulting	95,000
Two Additional Trucks	625,000
Total:	<u>\$1,209,014</u>

WATER AND SEWER FUND

Revenues
\$53,662,105

Revenues are budgeted to be \$16,408,483 more than revenues budgeted in FY 2019-2020. Debt proceeds from SRF loans account for a majority of the increase (\$13,008,026) with grant proceeds accounting for the remainder (\$3,184,672).

The impact of the COVID 19 virus related business closures made forecasting future revenues more difficult than normal. The number of water connections is presently increasing at a 2.8% rate which is expected to continue into FY 2020-2021. The closure of restaurants and bars had a negative impact on commercial water and sewer revenues in FY 2019-2020. The proposed budget estimates a 15% reduction in commercial water and sewer revenues from April 2020 to September 2020 and continuing into FY 2020-2021 for three months. Residential revenues are budgeted to be unaffected.

A water and wastewater rate study is currently underway as is an impact fee study. The projected FY 2020-2021 revenues are not impacted by the unknown results and implementation of these studies.

Expenditures
\$61,567,237

A list of the projects with a funding source other than operating cash for FY20-FY21 is as follows:

<u>Project</u>	<u>Operating Cash</u>	<u>Sewer Impact Fees</u>	<u>Water Impact Fees</u>	<u>Grants</u>	<u>SRF Loans</u>	<u>Total</u>
Rehab WW #3 and WW#2					3,315,000	3,315,000
Cypresswood Water Plant					1,000,000	1,000,000
Reclaimed Interconnect				666,974	3,883,026	4,550,000
WWTP # 3 Forcemain					5,750,000	5,750,000
One Water Land Acquisition	2,000,000			2,000,000		4,000,000
Lift Station Land Acquisition		100,000				100,000
Hack Wimms Software		90,000				90,000
Automated Metering Project		150,000	150,000			300,000
Dry Water Line WW #3 to Eloise Loop	500,000			500,000		1,000,000
ASR/Wellfield Feasibility Study	250,000		250,000			500,000
Peace Creek Watershed Model			225,000	225,000		450,000
Harmony PH 2 (South Basin Recharge)	62,500			63,500		126,000
Polk/Auburndale Interconnect			350,000			350,000
Dundee/Eagle Lake/HC Interconnect			150,000			150,000
Ground Storage Tank			500,000			500,000
Unknown Developer Agreement		125,000	125,000			250,000
Villamar Force Main		1,750,000				1,750,000
Villamar Reclaim Transmission		832,000				832,000
SR 540/US 17 CEI			350,000			350,000
Inwood Watermain/Lateral Repl.			150,000			150,000
SR 540/Fruitland Water Main			100,000			100,000
Firehouse #3 Water Expansion			95,000			95,000
SR 542, PH2 Buckeye CEI		100,000	50,000			150,000
Lift Station Replacements		1,250,000				1,250,000
Septic to Sewer Plan		500,000				500,000
US 17/Havendale Design		37,500	37,500			75,000
Water Treatment Plant Evaluation			100,000			100,000
Clean Water Drinking Document			25,000			25,000
WW #2 Plant Evaluation		100,000				100,000
WW #3 Plant Evaluation		150,000				150,000
Tilden Grove Restoration Feasibility		100,000				100,000
One Water Master Plan				40,000	1,210,000	1,250,000
Direct Potable Reuse (pilot design)		50,000		50,000		100,000
Total	2,812,500	5,334,500	2,657,500	3,545,474	15,158,026	29,508,000

STORMWATER FUND

Revenues
\$2,860,220

Grant revenue from capital projects and a low impact study contribute significantly to Stormwater Fund revenues. A summary of budgeted grant revenues is as follows:

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
Lake Conine Project:			
FDEP	\$450,000	\$300,000	\$0
SWFWMD	514,350	342,900	0
Polk County	<u>371,205</u>	<u>247,470</u>	<u>0</u>
Subtotal:	\$1,335,555	\$890,370	\$0
Rain Gardens - SWFWMD	100,000	100,000	100,000
Low Impact Study	<u>50,150</u>	<u>0</u>	<u>0</u>
Total Grant Revenue:	\$1,485,705	\$990,370	\$100,000

Expenditures
\$3,465,406

The Drainage Division is budgeted to operate with the same number of employees in FY 2020-2021 as in FY 2020, 8.10. The Quality Division proposes to add a Natural Resources Intern position in FY 2020-2021 which will increase the number of positions in this cost center to 4.80.

The major capital project in FY 2020-2021 is a carryover from FY 2019-2020. The Lake Conine Project is anticipated to be 60% complete in FY 2020 with the remainder carried over to FY 2021. A breakdown of the anticipated cost of the project is as follows:

<u>FY 2019-2020</u>	<u>FY 2020-2121</u>	<u>Total Project</u>
\$2,050,157	\$1,366,772	\$3,416,929

The City is funding \$1,191,004 of the project costs with \$2,225,925 coming from grant sources detailed in the revenue section. In addition to the projects listed above in the revenue section of this letter, an \$80,000 study on Lake May is budgeted. The study is to determine how best to package the project to attract the most grant funding.

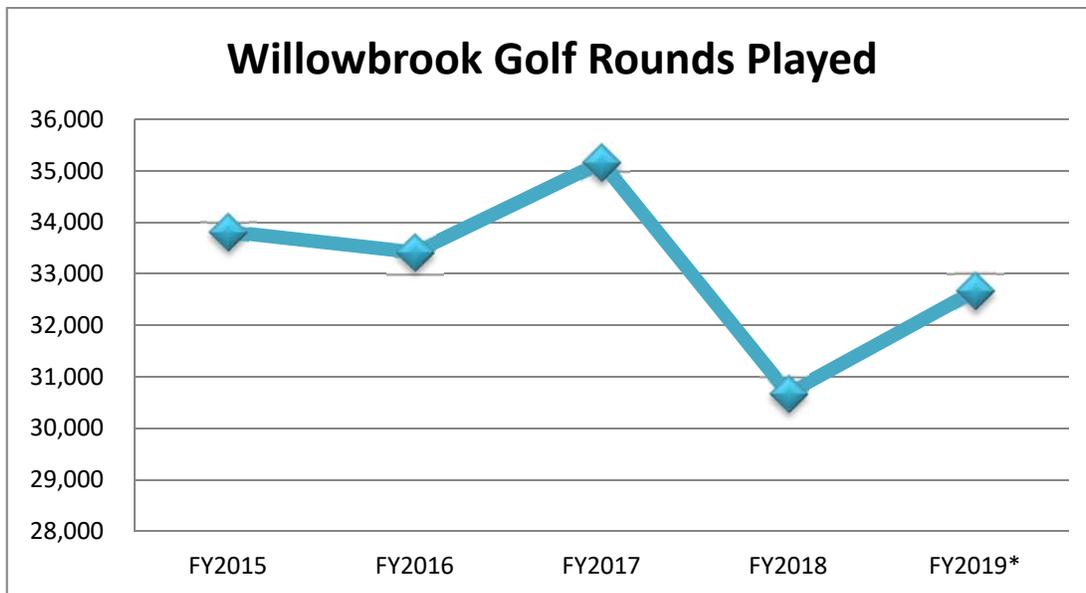
The Rain Garden Project is budgeted to be restarted in FY 2019-2020 and carried forward at a cost of \$240,000 per year. SWFWMD will provide 50% of the funding.

WILLOWBROOK GOLF COURSE FUND

**Revenues
\$1,243,775**

The City’s Golf Course is managed by Billy Casper Golf LLC. Billy Casper has provided management services since July 1, 2013. The original management fee was \$7,637 per month which has been increased each year by the CPI-U not to exceed 3%. According to the contract, the City is to maintain a minimum balance of \$30,000 in an account controlled by Casper after an initial deposit of \$50,000. The City pays all non-departmental and capital costs of the Golf Fund with Casper paying most of the operating costs from their fund guaranteed by the City to have the minimum balance. The account gets most of its funding from the revenues generated from operating the course. The fund is budgeted to receive a General Fund contribution of \$436,705, a \$217,718 increase from the previous year.

Revenues in FY2020 are anticipated to be \$100,000 below budget due to the closure of the course in April 2020 due to the Corona Virus.



*The decrease in rounds played was weather related.

**Expenditures
\$1,125,814**

Expenditures are only anticipated to decrease by \$10,843 over FY 2019-2020 anticipated operating costs. There are no capital improvements budgeted to take place on the course in FY 2020-2021.

DARK FIBER FUND

The Dark Fiber Fund is an enterprise fund with the purpose of installing dark fiber through Winter Haven and ultimately linking up with fiber from other cities. The cost of fiber installation is funded by internal loans to be repaid over 7 years at an interest rate of 2 ½%. The current balance of the internal loans is \$2,367,161. The enterprise derives its funding by charges made to internal city departments for the fiber use (\$700 per month) and wholesaling fiber connections to retailers who in turn sale to public and private entities. There are currently 16 external customers paying for a full or partial strand of fiber.

In keeping with the “dig once policy”, the fund has \$683,574 budgeted for fiber installation in FY2020-2021. \$400,000 is set aside for fiber conduit from Winterset Gardens Water Plant to US Hwy 27 to complete the fiber gap that exists, allowing connectivity for the new Fire Station #3 on Thompson Nursery Road. Another \$283,574 is for 28 miles of fiber optic cable to connect Fire Station #3.

INTERNAL SERVICE FUND

\$5,439,214 Revenues / \$6,374,211 Expenditures

The Internal Service Fund consists of the following services:

- Human Resources
- Technology Services
- Engineering
- Facility Maintenance
- City Hall and Grounds
- City Hall Annex

The above services derive funding by allocating their costs to other City departments; cost allocations are based on an estimated percentage of services to be rendered to the user departments in the upcoming fiscal year.

There are two reportable changes to the Internal Service Budget in FY 2020-2021. First, the Human Resources Division is slated to add two new positions and eliminate one position. The Human Resources Manager position is eliminated with the current Manager expected to move up to the Department Director’s position with the retirement of the current Director. Second, the fund is budgeting to transfer \$800,000 of surplus cash to the General Fund.

MOTOR POOL FUND

**Revenues
\$2,772,361**

The Motor Pool provides the City’s vehicle and equipment fleet with fuel and repair services. The Motor Pool derives its funding by charging user Departments for these services.

**Expenditures
\$2,777,876**

In FY 2020-2021 a Fleet Maintenance Apprentice position is added for a six months period. The Apprentice program will facilitate promoting new hires into the workforce as older employees retire.

UNBUDGETED FUNDS

The City has various accounting Funds which are not included in the budget. The reasons are as follows:

1. Trust Funds whose assets do not belong to the City are not included in the budget. The three pension funds fall into this category.
2. Several of the unbudgeted Funds account for activities which are budgeted in other funds. An example of this is Debt Service and the Capital Depletion Reserve Funds. All contributing Funds budget moneys for transfer to these unbudgeted Funds.
3. The City utilizes several funds which exist for a specific purpose with special legal requirements. Several Special Revenue Funds fall into this category.

A list of unbudgeted Funds with a brief description of each is as follows:

Capital Depletion Reserve

The Capital Depletion Reserve Fund accumulates moneys to replace the City's vehicular rolling stock and roofs not belonging to Proprietary Funds. Each asset is assigned a replacement date, replacement cost and an assumed interest earnings rate. A special program is then used to calculate the annual contribution to fund its replacement. The balance in this Fund at the end of FY 2018-2019 was \$5,011,122; another \$7,868,945 was held by Proprietary Funds for this purpose.

Self-Insurance Fund

The City self-insures its health program through a minimum premium plan. The plan is administered by an Administrative Services Organization (ASO) Plus contract with Blue Cross Blue Shield of Florida. This Fund accounts for all the activity relative to the City's health plan. At the end of FY 2018-2019 this Fund had ending net assets of a negative \$173,895.

Pension Trust Funds

The City has three (3) pension trust funds; a General Plan for the general employees, a Police Plan for sworn police personnel and a Firefighter Plan for firefighters. These Funds account for the receipt and distribution of all pension plan moneys. At FY 2018-2019 year-end, the asset balances were:

General Employees	\$73,139,622
Firefighters	\$33,853,569
Police Officers	\$35,070,940

In addition to the three defined benefit plans, the City offers all employees two Internal Revenue Code (IRC) Section 457 plans. The City also offers a 401(a) profit sharing plan to Directors and the City Manager in lieu of participating in the general employees' pension. Employees that participate in the executive 401(a) plan are required to contribute ten percent of their salary. The City contributes 15% of their gross pay. The September 30, 2019 asset balance in the executive 401(a) plan was \$2,944,567. The non-executive 401(a) plan value at September 30, 2019 was \$287,718.

Sales Tax Bond Debt Service Fund

This Fund accumulates transfers to pay principal and interest on the \$6.405 million Sales Tax Bond issued in September 2011.

2007 Bond Debt Service Fund

This Fund accumulates transfers to pay principal and interest on the following debt issues:

- 2015A Non-Ad Valorem Bonds
- 2016A Non-Ad Valorem Bonds
- 2016B Non-Ad Valorem Bonds
- 2017 Non-Ad Valorem Bonds

Special Revenue Fund

Confiscations

Moneys received by Police Department for special purposes are recorded in this fund. These include: moneys derived from the forfeiture of contraband properties, police training fees and abandoned property. The forfeiture of moneys derived from contraband property used in connection with violations of the law is governed by Florida Statute 932. The balance at September 30, 2018-2019, was \$68,202.

Police Training

Police training moneys are received monthly from the office of the Polk County Tax Collector. The source of these funds is a \$2 per conviction fee for violation of municipal or county ordinances under Florida Statute 943.25. These fees averaged \$629 per month during FY 2018-2019. They are used to pay the expenses of programs and courses meeting the provisions of Florida Statute 943.17 for the training of police officers. Any balance remaining at the end of a fiscal year is used for training in the following year. The balance at September 30, 2019, was \$21,663.

Unclaimed Evidence

Under F.S. 705, unclaimed evidence moneys may be used by the Police Department 60 days after conclusion of a criminal proceeding. The balance of unclaimed evidence moneys at September 30, 2019, was \$1,249.

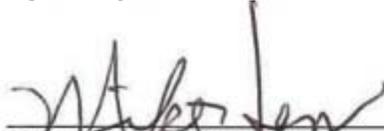
Seized Funds

This account contains funds seized as a result of criminal activities pending disposition by the court. If the court forfeits the funds to the City they are transferred to the Confiscation Account. The balance at September 30, 2019, was \$4,081.

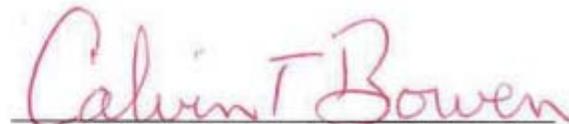
DEA Confiscations

This account records funds received from Federal agencies as a result of Winter Haven Police cooperation in Federal investigations. These funds must be spent in accordance with Federal Regulations and do not require specific City Commission approval. The balance at September 30, 2019, was \$17,174.

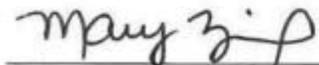
Respectfully submitted,



Mike Herr - City Manager



Calvin T. Bowen - Financial Svcs. Director



Mary Zried - Budget Analyst

POSTSCRIPT

Subsequent to submittal of the Transmittal Letter and Proposed Budget to the City Commission on July 21, 2020 and prior to the approval of the final budget the following changes were made:

- Adjustments were made to General Fund revenue after receiving State estimates:

(\$41,451)	Decrease Local Option Fuel Tax
\$299,329	Increase Municipal Revenue Sharing
(\$114,503)	Decrease Communications Tax
\$27,212	Increase Half Cent Sales Tax
\$85,054	Increase First Local Option Gas Tax
<u>(\$8,593)</u>	Decrease Ninth Cent Gas Tax
\$ 247,048	

- The additional revenue from State Sharing estimates, as totaled above at \$247,048, was added to the Contingency Reserve account balance (001-80-928-9500).
- Monies previously set aside in contingency (General & supported funds) will be allocated to each cost center in those funds for the 2.5% COLA benefit.

General & Supported Funds:

General	\$337,586
Library Fund	\$ 18,977
Cemetery Fund	\$ 6,200
Airport Fund	<u>\$ 8,317</u>
	\$371,080
Downtown CRA	\$ 1,865
Florence Villa CRA	\$ 745
Building/Permitting Fund	\$ 14,016
Solid Waste Fund	\$ 40,715
Utility Fund	\$155,262
Stormwater Fund	\$ 16,802
Dark Fiber Fund	\$ 1,439
Internal Services Fund	\$ 49,113
Motor Pool Fund	<u>\$ 16,901</u>
	\$296,858

TOTAL ALL FUNDS: \$667,938

- The General Fund use of equity for additional funding for non-profits (\$40,900) will be taken from contingency instead of equity.
- Adjustments were made as recommended by H.R. to adjust (2) employees into a more appropriate pay category. The salary and benefit cost for both employees totaled \$9,574.
- The \$9,500 Fire expense previously cut for a Policy Training Platform was reinstated at the request of the Public Safety Director.
- Revenue for Airport Taxiway C Extension project was adjusted. Prior FDOT funding was reduced \$5,990. The additional funding required from the City was achieved by reduction in other line items within the Airport budget.

8. Solid Waste Fund expenditures were increased \$89,014 for the Downtown Solid Waste Project after receiving a revised estimate of the costs.
9. Building/Safety Fund expenditures were increased \$85,393 to accommodate the purchase of the AVOLVE software as described in the Budget Presentation.
10. Florence Villa CRA expenditures were increased \$187,000 for additional capital projects.
11. Subsequent to the July presentation of the Proposed Budget the City received two grants in the amount of \$400,000 for the MLK Park Improvements. This amount was added to the revenues and expenditures in the 2015 Construction Fund.
12. A Transportation Analysis Plan in the amount of \$120,000 as discussed in the City Manager's budget presentation was added to the Planning Department budget.
13. The General Fund "Reserve for Contingency" 001-80-928-9500 line item was reduced \$259,127, leaving a total of \$144,818 in Contingency as detailed below:

Balance as reflected in Proposed Budget:	\$403,945
Effect of changes made:	
Postscript item #2	\$247,048
Postscript item #3 (General & Supported Funds)	(\$371,080)
Postscript item #4	(\$40,900)
Postscript item #5	(\$9,574)
Postscript item #6	(\$9,500)
Postscript item #12	(\$120,000)
Postscript item #15	<u>\$44,879</u>
Net changes:	(\$259,127)
 Revised Contingency balance:	 \$144,818

14. The Florence Villa CRA revenue transfer to the 2015 Construction Fund for the WHRCC renovations has been reduced from \$300,000 to \$100,000 per the Advisory Board recommendation.
15. Moving the Staff Assistant I position from City Manager's Office in the General Fund to the Utility Fund (Customer Account Services) as a Customer Service Rep. I.

VISION PLAN

In February 2018 a team of City Leaders and City employees came together to discuss new ways to strengthen and improve our City. A City that establishes the Greater Winter Haven as a beautiful and harmonious community that embraces diversity while nurturing and promoting growth, economic development and quality of life for residents and visitors.

The group was divided into KRA (Key Result Area) Teams. Each team concentrated on Key issues of the City and its employees. Primarily these employees came together to revisit the City's Mission Statement and Values that were in place. The initial result was the formation of new Visions, Mission Statement and Core Values that better guide the City to success. The teams continue to meet and discuss new ways to accomplish the hopes, dreams, goals and objectives in order to continue to improve and move the City in a forward motion

Let's Move *FORWARD* 10 Point Plan to Progress

1. Strategic doing session to develop a Mission, Vision and Organizational Values. Develop Key Result Areas with bold ideas.
2. Implement a formal and legal succession planning process.
3. Develop and implement five best practices for improved customer service in all Departments.
4. Focus on processes to improve efficiencies and benefit customers directly.
5. Create an internal "Idea Collaboration Center." Our City Government must be recognized as a "Best Places to Work" from a recruitment perspective.
6. Create a "One Stop Call Center" to better service all customers in our City. **LESS BUREAUCRACY IS BETTER!**
7. Recruitment and Talent Management.
8. More neighborhood discussions.
9. "City Stuff Matters"
 - Mission, vision and values
 - Best practices - Discuss importance of doing this in our Departments
 - Budget Overview - outcomes, costs and revenue
 - Topics of importance to our employees
 - Continue Opportunity Days
10. Continued legislative discussions and engagement about the importance of protecting Local Control from Tallahassee!

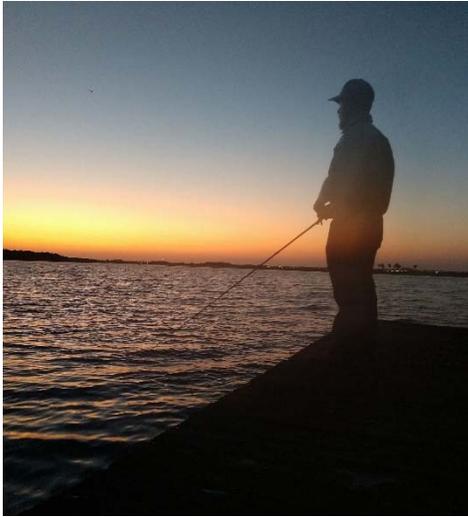


Our Community...Our Lifestyle

Winter Haven is home to Legoland Florida, a 150-acre theme park. The park includes more than 50 rides, entertainment and many fun-filled activities. It also has a water park complete with slides, splash area, wave pool, lazy river and beautiful lush gardens. Overnight guests can choose to remain on the property at the Legoland Hotel, Pirate Island Hotel or the Legoland Beach Retreat or choose from an array of familiar larger chain hotels to smaller more intimate inns and resorts located around the City.



Our lakes provide so many water activities including paddle boarding, kayaking, fishing, boating, waterfront dining, entertainment or just quiet reflection.



Winter Haven is also home of the Cypress Gardens Water Ski Team which provides entertainment for the community with free monthly water ski shows on Lake Silver!

Of course the COVID pandemic changed life as we knew it for the summer of 2020. The site is also set to complete a huge renovation with the addition of a new skate park on the west side of the MLK Jr. Park as well as a new amphitheater and seating grounds. We welcome the return of the treasured ski show on the renovated grounds hopefully in the very near future!



Artist rendering of the new skate park construction

2019
Southern
Regional Show Ski
Champions

FREE Ski Shows

**3RD SATURDAY
OF EVERY MONTH**

2020 WINTER / SUMMER		
JAN. 18	3:30 p.m.	Ski Show
FEB. 15	3:30 p.m.	Ski Show
MAR. 21	5:00 p.m.	Ski Show
APRIL 18	5:00 p.m.	Ski Show
APRIL 25	8:00 a.m. ALL DAY	2020 All American Tournament*
MAY 16	5:00 p.m.	Ski Show
MAY 25	5:00 p.m.	Memorial Day Show
JUNE 20	5:00 p.m.	Ski Show
JUNE 27-28	8:00 a.m. ALL DAY	Hosting the 2020 Southern Region Show Ski Tournament*
JULY 3	6:00 p.m.	Rock'n Freedom Fest Ski Show & Fireworks
JULY 18	5:00 p.m.	Ski Show
AUG. 15	5:00 p.m.	Ski Show







Bring your own lawn chairs for seating • Concessions Available

Central Florida
 WINTER HAVEN
 The Queen of Palm City
 Check our website for Special Events throughout the year!
www.cypressgardenswaterski.com
 *www.facebook.com/cypressgardenswaterski/team/events



CYPRESS GARDENS
WATER SKI TEAM

Lake Silver Drive South • Winter Haven, FL 33880 **LAKE SILVER**

The Winter Haven community is a beautiful place to live, work and play; providing a vibrant downtown and beautiful landscape of opportunities for family fun, a quiet walk down the street or relaxing in parks.



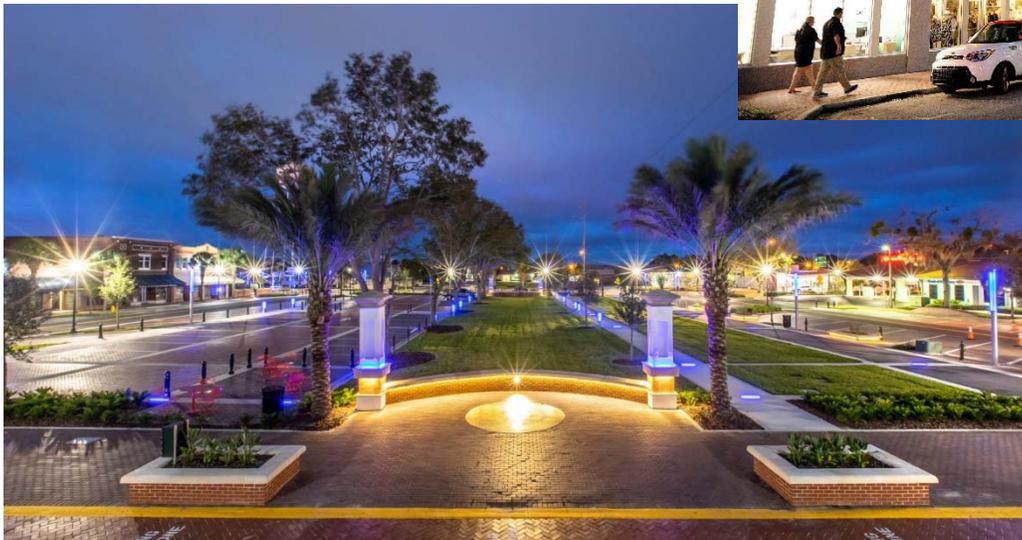
South Park - Downtown



Central Avenue - Downtown



South Park - Downtown



Of course the COVID epidemic put the brakes on many activities and events in the City including those to be held in the recently completed AdventHealth Fieldhouse & Conference Center. The Fieldhouse is set to provide training grounds for the professional basketball team the Lakeland Magic as well as provide community access to a wide range of recreational activities including use of fitness center, walking mezzanine, basketball gym, volleyball courts and meeting rooms. Citizens of Winter Haven are offered discounted membership for use of the Fieldhouse, Rowdy Gaines Olympic Pool and the Tennis Center.



Rowdy Gaines Olympic Pool



Tennis & Pickle Ball Courts

Recently completed field and playground at Lake Maude Park Avenue O NE



Winter Haven Airport



**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

MISCELLANEOUS STATISTICAL DATA

Date of Incorporation: November 1923

Form of Government: Winter Haven’s city government comprises an appointed city manager who works with a five-member commission chaired by a mayor: the mayor is elected by the commissioners. Commissioners have a four-year term of office.

Location: Winter Haven is located in the center of Polk County in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. Many area attractions in Tampa and Orlando are all within an hour’s drive. The beaches of either the east or west coast are less than 75 miles away.

Area: 40.8 square miles

Topography: Flat to gently rolling

Climate: Subtropical

Average Annual Temperature: 84° (high), 63° (low)

Average Annual Precipitation: 50.8 inches

Source: www.weatherbase.com

Number of Lakes: 50

Area of Lakes: 8.2 square miles

Water Supply Source: Floridian aquifer

Water District: Southwest Florida Water Management District

Standard Metropolitan Statistical Area: Lakeland/Winter Haven

Industry/Commerce: Tourism, agribusiness, healthcare, distribution industries and a growing technology sector

Area Attractions: Legoland Florida theme park, Bok Tower Gardens, Florida Air Museum at Sun ‘n Fun, American Water Ski Hall of Fame, Florida Natural Growers Grove House, Frank Lloyd Wright Architecture at Florida Southern College

City Web Site: www.mywinterhaven.com

Special Distinction: In 1930 George W. Jenkins opened the first Publix supermarket in Winter Haven. Six years later Dick Pope Sr. opened Cypress Gardens, America’s first theme park. In 2011, the botanical garden portion of the park was preserved and now exists inside the Legoland Florida attraction. The popularity of the Cypress Gardens Ski Team continues today with free ski show performances held on Winter Haven’s Lake Silver each third Saturday of the month.



COMMUNITY PROFILE

Cypress Gardens Water Ski Team

Winter Haven, known as the “Chain of Lakes City” is Polk County’s second largest city. Widely recognized as the water skiing capital of the world, the “Chain of Lakes” is a boater’s paradise with beautiful waters and world-class fishing. In Winter Haven you are always just steps away from casting for large-mouth bass, bream, speckled perch, red-finned pike, bluegill and sunshine bass.

It is centrally located with an ideal tropical climate, year-round natural Beauty and a source of a variety of activities for entertainment.

Winter Haven is 146 feet above sea level. There are fifty fresh-water lakes located inside the City limits, with two chains connected by a renovated system of navigable canals. There are 22 boat ramps, 14 public docks and 30 waterfront parks within the City limits.



Winter Haven is home to the newest and the World’s largest Legoland theme park which includes the historic Cypress Gardens and most recently the second Legoland Resort Hotel on the property.

The main campus of the four-year Polk State College is also located in Winter Haven; and an exciting new program, the Business Accelerator, developed by the Polk County Commission and Central Florida Development Council. The Business Incubator, the hub for the program located downtown, will benefit new companies by offering resources; a national research university (USF Polytechnic in nearby Lakeland) with access to faculty experts; operational infrastructure like office space, equipment and technology; technology consultants; and training programs.



FLORIDA POLYTECHNIC
UNIVERSITY



Winter Haven is proud to be a popular destination, whether for a visit or permanent relocation. Our area has benefited from tourism, the growth of nearby metropolitan area, economic growth bolstered by ecologically friendly businesses and redevelopment.

Nearby, visitors enjoy Historic Bok Sanctuary (Bok Tower Gardens) and Florida Air Museum, both just minutes away. Winter Haven is an excellent location to raise a family or to retire and enjoy a wonderful climate. With Legoland Florida in our front yard and Disney World, Sea World and Universal Studios all within an hour's drive, it is a perfect "home base" for vacations, as well.



THE FIRST SETTLERS

Many veterans of the Indian War, impressed with the local climate and beauty of our area, went home to tell family and friends of the possibilities of homesteading in central Florida. The first known family to do just that was the Thornhills, who arrived in the 1860s. Soon after, the Boyd, Inman, Jackson, Sykes and Eycleshimer families established themselves in the area and began to grow strawberries, eggplant, guavas, tomatoes, peaches and peppers. The area that would become Winter Haven was platted by Blount and Whitledge in 1884.

In 1885, F.A.K. Harris and his wife Adele built the first mercantile in Winter Haven, Hovey and Harris. Harris and his wife, Adele, lived above the store. With the next few years the railroad came. The railroad construction workers dubbed the town "Harris Corners" after learning Adele would cook for them.

Around the turn of the century, the population had grown to 400. Winter Haven now housed churches, hotels, floral nurseries, a post office, a school, a real estate office, a canning factory as well as a Social Club. Citrus groves were also being established and the headquarters of the Florida Growers Association began.

By 1911, Winter Haven and its residents had acquired banks, a band, a newspaper, a movie theater and 15 automobiles. The canals that connect Winter Haven's Chain of Lakes began with the organization of the Twenty Lakes Boat Course Club in 1915.

The 1920s and Florida Boom brought land speculation and a great influx of newcomers to the area. As a tribute to the citrus business the Florida Citrus Festival was first held in 1924. In 1930, the very first Publix supermarket, founded by George W. Jenkins was opened in Winter Haven. Publix, now a Fortune 500 company with over 1,200 stores across seven states, 9 distribution centers and 11 manufacturing facilities and a fleet of trucks is one of the fastest growing employee-owned companies in the United States. Soon, tourists and the world would discover the grandeur of Winter Haven with the opening of Cypress Gardens by Dick Pope in 1936. Tourism would become an economic foundation for Winter Haven. In 2010, Cypress Gardens was acquired by Legoland and continues to attract tourism to the area.

ECONOMIC CONDITION AND OUTLOOK

Winter Haven is located in central Polk County which lies in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. The County, which encompasses the Lakeland-Winter Haven Metropolitan Statistical Area, is the ninth most populous county in the state with an estimated population of 690,606 in 2019. Polk County's population grew 2.6 percent from 2018, which matched Florida's growth rate as a whole.

General economic conditions in Polk County have mirrored the national trend of economic growth over the last few years. Between 2017 and 2018, the unemployment rate for Winter Haven remained unchanged at 4.7%. The preliminary rate of 4.1% for 2019 reflects continued improvement in the area's unemployment rate. Polk County exhibits a diversified economy with service, retail trade, construction, healthcare, business and financial services, and manufacturing being the major employment sectors in the county. Significant employment also comes from the mining, tourism and citrus industries.

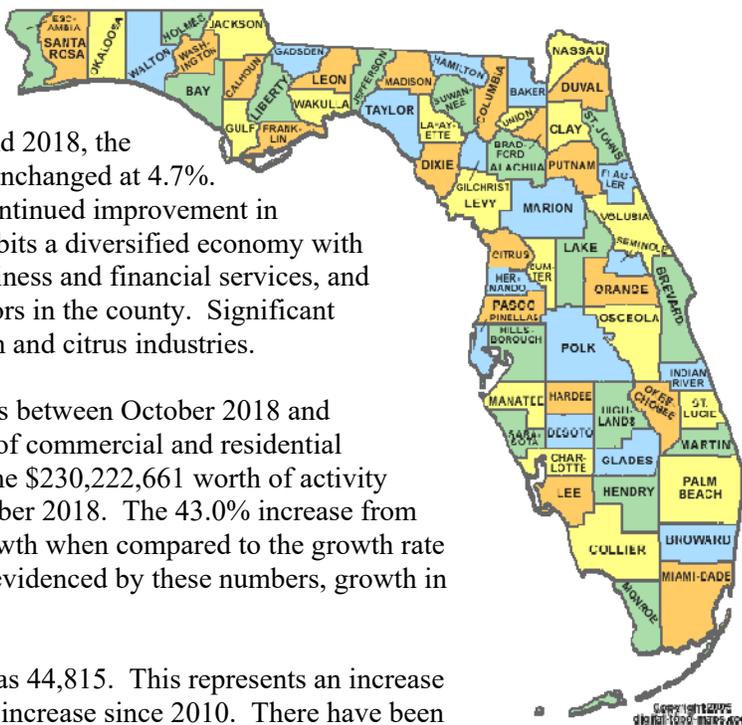
City building permits issued during the 12 months between October 2018 and September 2019 authorized \$329,272,154 worth of commercial and residential activity. This represents a 43.0% increase over the \$230,222,661 worth of activity for the period between October 2017 and September 2018. The 43.0% increase from 2018 to 2019, represents continued moderate growth when compared to the growth rate of 35.0% observed between 2017 and 2018. As evidenced by these numbers, growth in construction activity remains strong.

Winter Haven's estimated population for 2019 was 44,815. This represents an increase of 1,987 persons or 4.6% over 2018 and a 32.3% increase since 2010. There have been 4,660 new housing units built in the City since 2010, including a mix of single-family homes, mobile homes and multiple family units.

The outlook for Winter Haven remains positive for the remainder of the decade, for both physical and economic growth. The Southeast and Lucerne Park areas contain a significant amount of platted residential lots, serviceable by City water and sewer utilities. In the last ten years, the City has annexed 1.0 square miles into the city limits of Winter Haven. This represents an increase in the City's area by 2.7%. Additionally, developers continue to show interest in the City's downtown. Within the past two years several new commercial and multi-family projects have been permitted within the downtown and surrounding areas. In total, 79 new housing units have been completed in or near downtown since 2014.

The economy is expected to experience moderate growth in 2020, as many of the large economic developments initiated in the last few years continue to grow. New growth is expected in the multi-family housing, service, wholesale/retail trade, hospitality and warehousing and distribution sectors. With the continued success of Legoland Florida, and expansion of the CSX Rail Terminal, the area will likely see increased growth for the remainder of the decade. Locational factors and active local economic development efforts are the basis of the outlook.

While having a positive impact, this growth also presents significant challenges for the City government. With the loss of some federal grants, if the present high level of services is to be maintained, the City will need to explore new methods of obtaining financial resources for the future.



MAJOR INITIATIVES

South Lake Silver Street Project

The South Lake Silver Drive complete street project extends approximately 1,750 feet from First Street, north to Fifth Street, NW. This project reduces the travel lane width to allow for construction of an 8 foot multiuse path, upgrades sidewalks and on-street parking. As part of the South Lake Silver Drive/Third Street, NW intersection will be reconstructed as a 3 way stop configuration. The FY21 Budget includes \$1,306,321 in the Transportation Fund for this project, financed 100% with FDOT grant proceeds.

Fire Station #3

A new fire station is being constructed in the southeast section of Winter Haven off Thompson-Nursery Road replacing the dilapidated mobile home that is located nearby off Cypress Gardens Blvd. The 2015 Construction Fund includes \$2,473,565 in FY21 for the construction of this project with an additional \$260,933 for a pocket park at the facility. The estimated cost of for the project is \$3.5 million. It is scheduled to be open April of 2021.

WHRCC Renovations

Complete renovation to existing building including ADA upgrades, building addition, expanded fitness center and community room, updated life safety and mechanical systems, gym renovation. Upgrades also include a new splash pad, aquatic area, parking lot improvements, new playground, exterior court improvements and ground landscaping upgrades. The FY21 Budget includes \$4,764,029 in the 2015 Construction Fund for this project. Additional funding is anticipated in FY22 to complete the estimated \$5.2 million project.

Skate Park/Martin Luther King Park Project

The FY21 Budget includes \$1,284,662 in the 2015 Construction Fund to complete this project. Components of the project include new restroom & concession stand building, ADA accessibility to viewing deck, walkways/trails, boat ramp dock/fishing pier, adaptive water ski transition areas, shaded picnic areas, landscaping and site amenities. It is scheduled to be completed early fall of 2021.

Sertoma Park Project

The FY21 Budget includes \$2,307,000 in the 2015 Construction Fund to complete this project. In FY20 the baseball concession building was completed. Proposed improvements include reconfiguration of field dimensions to allow expanded play, new perimeter fencing and backstops, removal of concrete dugouts to be replaced with modern fenced dugouts, new LED lighting with new concrete poles and new grass turf on all fields. It is anticipated that the project will be completed early fall of 2021.

Stormwater Lake Conine Project

Lake Conine Park is an unimproved 34 acre site. This project will allow the property to function as a stormwater treatment nature park once completed. This will help address stormwater runoff and nutrient contribution to Lake Conine. The FY21 Budget includes \$1,366,772 for the project with funding as follows: FDEP \$300,000, SWFWMD \$342,900, Polk County \$247,470 and City stormwater fee revenue of \$476,402.

Airport Taxiway C Extension Project

Design and Construct Taxiway C/D to run parallel to Runway 11-29 to connect Taxiways C and D. Currently, there is a parallel taxiway segment constructed on the RW 11 End (TW C) and a parallel taxiway segment constructed on the RW 29 End (TW D). These existing taxiway segments are in alignment with one another, parallel to RW 11-29, offset 150' from the RW 11-29 centerline. This project would fill the gap to complete a full parallel taxiway. The FY21 Budget project cost is \$1,909,997 with \$1,656,185 in FAA and \$120,916 in FDOT funding.

Airport Security Improvement Project

This project involves the design and construction of fencing, gates, access control, and cameras at the Winter Haven Regional Airport in order to follow TSA guidelines for Airport Security. The FY21 Budget is set at \$1,250,000 with \$1,000,000 coming from FDOT.

One Water Master Plan

The ultimate goal of the One Water Master Plan is to construct a series of natural water storage facilities throughout the local watershed that would create water supply, prevent flooding, improve water quality, protect lakes and provide recreation and scenic beauty. The City's mission is to align resources, policies and funding to achieve the One water Vision working cooperatively with local and regional partners.

Rehab of WW #3 and WW #2

The FY21 Budget includes \$3,315,000 in the Utility Fund for this project, funded with an SRF loan.

Reclaimed Interconnect

The reclaimed interconnect will provide a looped reuse water system connecting WWTP #2 to WWTP #3. The FY21 Budget includes \$4,550,000 in the Utility Fund for this project, funded with a \$3,883,026 SRF loan and \$666,974 in grant funding.

WWTP #3 Forcemain

Replacement of the Master Forcemain is necessary as the existing forcemain is beyond its useful life. The main handles the majority of the wastewater flow from the City to WWTP #3. The FY21 Budget includes \$5,750,000 in the Utility Fund for this project, funded with an SRF loan.

Avenue C SW Street Project

Improvements include installing an 8 foot multi-use trail, on street parking, widening of sidewalks on the south side of the street, landscaping and bicycling facilities. The existing 20 foot travel lanes will be reduced to a maximum of 11 feet to accommodate the pedestrian components, marked parking spaces and new green space. (Avenue C, SW from Fifth Street, SW on the west to First Street, South on the east) Second St, SW includes completion of 5-foot sidewalks along both sides of the street between Ave C, SW and Ave G, SW and drainage improvements necessary for installation of sidewalks and crosswalks. (Second St., SW extending from Ave G, SW on the south to Ave C, SW on the north) The FY21 Budget includes \$1,441,866 in the Transportation Fund for this project, financed 100% with FDOT grant proceeds. The project will continue into FY22.

DEMOGRAPHIC STATISTICS

<u>Land Use</u>	<u>Land Area in square miles</u>	<u>Percent of Total</u>
Residential	9.0	22.18%
Commercial	2.1	5.20%
Industrial	1.1	2.69%
Institutional	2.1	5.13%
Recreational	1.3	3.18%
Agricultural	3.1	7.58%
Conservation	9.3	22.74%
Vacant or Undeveloped	<u>12.8</u>	<u>31.30%</u>
TOTALS	40.8	100.00%

Number of schools: 9 Public; 4 Private; 1 Technical; 1 four-year State College

	<u>Population¹</u>	<u>Numeric Change from Previous Year</u>	<u>Percent Change from Previous Year</u>	<u>FY Budgeted FT Positions</u>
2020 est	47,044	2,229	4.97%	520
2019	44,815	1,987	4.63%	504
2018	42,828	1,685	4.10%	502
2017	41,143	1,619	4.10%	494
2016	39,524	1,439	3.78%	470
2015	38,080	1,064	2.87%	450
2014	37,016	736	2.03%	446
2013	36,280	1,892	5.50%	457
2012	34,388	276	0.81%	462
2011	34,112	238	0.70%	466
2010	33,874	-590	-1.71%	475

¹ Source: BEBR estimates – note, BEBR may make adjusting estimates based on 10 year Census data for population estimate (see 2010)

DEMOGRAPHICS – POLK COUNTY EMPLOYMENT

Several major corporations have selected Polk County as their headquarters, or as sites of major manufacturing or distribution centers, such as Publix Super Markets, Wal-Mart, Amazon, Florida's Natural Growers, Ben Hill Griffin Corporation, Fed Ex, Colorado Boxed Beef, MOSAIC, Comcar Industries, W.S. Badcock Corporation, Gator Freightways, Sherwin Williams and Saddle Creek Logistics.

THE TOP EMPLOYERS IN POLK COUNTY ARE:

<u>Employer:</u>	<u>Employees:</u>
1. Polk County School Board	13,235
2. Publix Super Markets	12,500
3. Lakeland Regional Health	5,575
2. Wal-Mart	4,250
3. GEICO	3,700
4. City of Lakeland	2,800
5. Winter Haven Hospital	2,200
6. Polk County Board of County Commissioners	1,864
7. Watson Clinic	1,857
8. Polk County Sheriff's Office	1,751
9. Advent Health	1,550
10. Legoland	1,500

Source: Central Florida Development Council (updated November 1, 2019)

DEMOGRAPHICS – WINTER HAVEN Population, Employment, Households, Education (cfdc.org)

Education: 21% Bachelor’s/Grad Degree, 33% Some College, 32% High School Diploma, 14% No High School Diploma

Employment: 60% White Collar, 20% Blue Collar, 19% Services, Unemployment Rate 5.4%

Income: \$45,889 Median Household Income, \$27,575 Per Capita Income, \$86,922 Median Net Worth

Key Facts: Median Age is 46.2
 Median Disposable Income is \$39,492

**WINTER HAVEN
 CDC Census QuickFacts 2019**

Population	Population estimates, July 1, 2019		44,955	
		Male	46.8%	21,039
		Female	53.2%	23,916
	Under age 18		22.1%	9,935
	Ages 18 through 64		54.1%	24,321
	Ages 65 and over		23.8%	10,699

Race	White Alone	67.9%	30,524
	Black or African-American Alone	26.5%	11,913
	Other	5.6%	2,518

Occupational Composition	Median household income (in 2018 dollars, 2014-2018)	\$44,397
	Per capita income (in 2018 dollars, 2014-2018)	\$24,098
	In civilian labor force, total % of population age 16+ (2014-2018)	50.5%
	In civilian labor force, female, % of pop. age 16+ (2014-2018)	46.7%
	Businesses, All firms (2012)	3,727
	Men-owned firms (2012)	1,985
	Women-owned firms (2012)	1,316
	Minority-owned firms (2012)	1,528
	Non-minority-owned firms (2012)	1,974
	Veteran-owned firms (2012)	391
	Non-veteran-owned firms (2012)	3,084

Households/Education	Owner-occupied housing unit rate, 2014-2018	56.4%
	Median Value of owner-occupied housing units, 2014-2018	\$140,200
	Median Gross Rent, 2014-2018	\$939
	Households, 2014-2018	14,631
	Persons per household, 2014-2018	2.66
	Living in same house 1 yr. ago, percent of persons age 1 yr.+, 2014-2018	82.9%
	Language other than English spoken at home, persons age 5 yrs+ 2014-2018	17.4%
	High school graduate or higher, percent of persons age 25yrs.+, 2014-2018	85.7%
	Bachelor’s degree or higher, percent of persons age 25yrs.+, 2014-2018	19.0%

**CITY OF WINTER HAVEN
PRINCIPAL TAXPAYERS 2020**

Taxpayers	Taxable Value	% of Total Values
Legoland / Merlin Entertainments	\$81,148,484	3.12
Walmart	\$62,560,442	2.41
Tampa Electric	42,915,666	1.65
Carlton Arms	38,419,918	1.48
SFFL001Owner LLC	26,319,907	1.01
GAHC4 Spring Haven FL FH LLC	22,657,748	0.87
Sunstone Winter Haven Florida LLC	22,461,155	0.86
WHII 4100 Logistics Parkway Owner LLC	18,051,060	0.69
PVP Winter Haven LLC	17,231,015	0.66
Metro Six Ten LLC	17,064,532	0.66
	348,829,927	13.41
All other taxpayers	2,252,179,662	86.59
Total (Preliminary)	\$2,601,009,589	100.00

**PROPERTY TAX RATES AND TAX LEVIES
ALL DIRECT AND OVERLAPPING GOVERNMENTS**

Budget Year	Winter Haven	Polk County	School Board	Lake Region Lakes Mgmt. District	Peace River Basin	SW Fl. Water Mgmt. District	Total
Tax Rates							
2010	5.790	6.867	7.586	0.383	0.183	0.377	21.186
2011	5.790	6.867	7.792	0.448	0.00 ¹	0.3928	21.290
2012	5.790	6.867	7.670	0.483	0.00 ¹	0.3928	21.208
2013	5.790	6.867	7.492	0.4996	0.00 ¹	0.3928	21.041
2014	5.790	6.867	7.547	0.4996	0.00 ¹	0.3818	21.085
2015	5.790	6.867	7.208	0.4924	0.00 ¹	0.3658	20.723
2016	5.790	6.782	7.149	0.4715	0.00 ¹	0.3488	20.541
2017	5.790	6.782	6.797	0.4512	0.00 ¹	0.3317	20.152
2018	5.790	6.782	6.514	0.4214	0.00 ¹	0.3131	19.820
2019	6.790	7.156	6.251	0.4214	0.00 ¹	0.2955	20.914
2020	6.790	7.156	6.086	0.4214	0.00 ¹	0.2801	20.734
2021*	6.790	6.899	5.935	0.4214	0.00 ¹	0.2669	20.312

* proposed rates

¹ no longer a levy on ad valorem tax

**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

BUDGET PROCESS

BUDGET ADOPTION

The City of Winter Haven budget is adopted by ordinance in accordance with the City's Charter. The ordinance requires two public hearings and very specific advertising criteria in accordance with a State of Florida Statute known as the TRIM law. State Statute requires the City Commission to make annual appropriations that shall not exceed the amount to be received from taxation or other revenue sources. The budget the accrual basis for Propriety Funds with the exception that the depreciation expense is not budgeted, principle payments on debt are expensed and capital assets are expensed in Proprietary Funds. The appropriation ordinance includes all the City's funds with the exception of the City's Trust Funds, Debt Service Fund, funds that account for activities which are budgeted elsewhere in the budget and several special purpose funds, which have very strict legal requirements. A list and description of the City's unbudgeted funds are included in the City Manager's transmittal letter. The City's fiscal year begins on October 1 and ends on September 30.

BUDGET AMENDMENTS

The City Commission is permitted by City Charter to amend the budget appropriation ordinance or to transfer funds between departments during the fiscal year. Amendments to the budget ordinance must adhere to the balanced budget statutory requirements and must have two readings with a public hearing held during the second reading. Budgetary transfers of appropriated funds between departments and intra-departmental transfers in excess of \$3,000 require City Commission approval. The City Manager can authorize intra-departmental transfers in amounts of less than \$3,000. The budget is prepared on a line item basis but budgetary compliance is maintained on the departmental level.

Budget Adoption Schedule for FY 2021 - City of Winter Haven

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

3 Distribute Budget Instruction Booklet to include:
Personnel Worksheets & Vehicle Replacement Schedules

10 Provide staff Budget Worksheets & access to NWS

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

2 Departments turn in revised Personnel Worksheets

3 Finance will calculate Personnel benefit costs and work on budget for non-departmental expenses

9 Deadline for Departments to enter budgets into NWS
Begin estimating departmental revenues

16-31 Finance budget meetings with staff.

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

Continue with budget meetings, as needed

May

21-28 Dept. Budget (ZOOM) presentations to City Manager
Continue budget meetings with staff, as needed

September 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June

1* Estimate of taxable value from Property Appraiser
Complete revenue estimates, balance expenses to revenues.
Continue budget meetings with staff, as needed

October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July

1* Property Appraiser certify tax roll

15 Budget Overview Workshop with City Commission

16 Community Partners Presentations to Commission

27 City Commission establish millage rate, set workshop dates and set date / time for budget 1st public hearing

29 Potential Budget Workshop with City Commission

August

3* Latest possible date we can notify County Property Appraiser of proposed millage rate; rolled back rate; date, time and place of required public hearing on proposed millage rate and tentative budget (35 days after Certification of Value)

5 Potential Budget Workshop with City Commission

6-14 City Manager and staff make budgetary revisions resulting from budget work sessions, update budget estimates.

19 Preliminary Water & Sewer Rate Recommendation

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September

15^ City Commission hold required public hearing & adopt tentative budget on first reading; announce percentage, if any, that proposed millage rate exceeds the rolled back rate

23* Finance must publish required TRIM advertisement 5 days before last public hearing.

28* Hold public hearing on ordinance; adopt budget ord.; on second reading; set final millage rate (City Clerk must publish usual legal ad for second reading of ordinance and Post final budget document on website.

* Actions/dates required by Fl. Statutes & conform to time restrictions set forth by statute. Advertising and hearing dates may be adjusted to avoid statute-prohibited conflicts w/School Board & County Commission hearing.

^ Moved regularly scheduled Commission meeting due to conflict with County's first public hearing.

**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Winter Haven, Florida conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. This summary of significant accounting policies is presented to assist the reader in more fully understanding the overall budget report and the financial activities of the City.

REPORTING ENTITY

Winter Haven, Florida is a political subdivision of the State of Florida, governed by an elected Board of City Commissioners.

The reporting entity for the City includes all functions of government in which the City Commission exercises oversight responsibility. Oversight responsibility includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

FUND ACCOUNTING

The City of Winter Haven organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped, in the financial statements in this report, into seven generic fund types and three broad fund categories, as follows:

GOVERNMENTAL FUND TYPES -

General Fund - accounts for all unrestricted resources, except those that are required to be accounted for in another fund. Includes 001; General Fund.

Special Revenue Funds - account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes. Includes 101; Library Fund, 103; C.D.B.G Fund, 105; S.H.I.P. Fund, 106; Airport Fund, 107; Cemetery Fund, 108; CRA-Downtown Fund, 109; CRA-Florence Villa Fund, 111; Federal Building Fund, 113; Building Safety Fund and 114; Impact Fee Fund.

Debt Service Funds - account for the accumulation of resources for, and the payment of interest and principal on general long-term debt. Includes 203; Improvement Revenue Bond Fund, 204; Stadium Bond Fund and 205; Sales Tax Bond Fund all of which are non budgeted funds.

Capital Projects Funds - account for financial resources segregated for the acquisition of major capital facilities. It includes 301; Transportation Fund, 304; 2007 Construction Fund and 306; 2015 Construction Fund.

PROPRIETARY FUND TYPES -

Enterprise Funds - account for operations that are financed and operated in a manner similar to private business enterprises. Includes 401; Solid Waste Fund, 402; Water and Sewer Fund, 404; Stormwater Fund, 405; Willowbrook Fund and 406; Dark Fiber Enterprise Fund.

Internal Service Funds - account for the financing of goods and services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Includes 501; Internal Services Fund, 502; Motor Pool Fund and 503; Self Insurance Fund. The Self Insurance Fund is not budgeted.

FIDUCIARY FUND TYPES -

Trust and Agency Funds - account for the assets held by the City as a trustee for individuals, private organizations and/or other governmental units. Includes the 601; Police Pension Fund, 602; Fire Pension Fund, 603; General Pension Fund and 604; Defined Contribution Plan 401a, all of which are non budgeted funds.

ACCOUNT GROUPS -

General Fixed Assets - accounts for all fixed assets of the City, except fixed assets of Proprietary Funds and certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.

General Long-Term Debt - accounts for the outstanding principal balances on any general or special obligation debt of the City, except long-term debt of proprietary funds.

Measurement Focus:

Governmental Fund Types - General, Special Revenue, Debt Service and Capital Projects Funds are accounted for on a “spending” or “financial flow” measurement focus. Accordingly, the reported undesignated fund balances provide an indication of available, spendable or appropriable resources.

Proprietary Fund Types - Enterprise Funds and Internal Service Funds are accounted for on an “income determination” measurement focus. Accordingly, all assets and liabilities are included on their balance sheets, and the reported fund equity (total reported assets less total reported liabilities) provides an indication of the economic net worth of the fund. Operating statements for Proprietary Fund Types (on an income determination measurement focus) report changes in total economic net worth.

Fiduciary Fund Types - Pension Trust Funds are accounted for like Proprietary Fund Types. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The modified accrual basis of accounting is followed by all Governmental Fund Types and Agency Funds. Under the modified accrual basis, expenditures other than un-matured interest on general long-term debt are recognized at the time fund liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues that are susceptible to accrual are as follows:

- Federal and State Shared Revenues
- Federal and State Grants
- Interest income
- Rental of Assets and charges for services
- Franchise fees and utility taxes

Proprietary and Pension Trust Funds are maintained on an accrual basis with revenues being recognized when earned and expenses recognized when incurred.

Basis of Budgeting and Budgeting Procedures

- A. The City Manager submits to the City Commission a proposed operating budget for the ensuing fiscal year. The operating budget includes proposed expenditures and the sources of revenues to finance those expenditures.
- B. Public hearings are conducted to obtain taxpayer comments.
- C. The budget is approved by the Commission and becomes the basis for the millage levied by the Commission.
- D. The City Manager may approve any transfer of budgeted funds within a department not exceeding \$3,000. The City Commission must approve transfers between departments or intradepartmental transfers in excess of \$3,000.
- E. Formal budgetary integration is employed as a management control device during the year for the General Fund and the Budgeted Special Revenue Funds (Library, Community Development and Stadium). Formal budgetary integration is not employed for Debt Service Funds because effective budgetary control is alternatively achieved through debt repayment provisions.
- F. Budgets for the General and Budgeted Special Revenue are adopted on a basis consistent with generally accepted accounting principles. Budgets for Capital Projects are on a project basis rather than a fiscal year basis.
- G. Budgeted amounts are as originally adopted, or as amended, in accordance with City ordinance. Appropriations not expended at the end of each fiscal year lapse and become subject to future appropriation.
- H. Section 40 of the City's Charter makes it unlawful to expend or contract for the expenditure, in any fiscal year, more than the amount appropriated by the City Commission for a fund or a department within a fund.

- I. The city budgets for governmental funds, which include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund, based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Sales and use taxes are considered to be revenue when received rather than when earned.
- Project length (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated.
 - Overspending of project length (continuing appropriation or projects that span more than one year) budgets is considered to reduce funds available.
 - The closeout of unspent project length (continuing appropriation or projects that span more than one year) budgets is considered to increase funds available.

The budgets for all proprietary funds, which include Enterprise Funds and Internal Service Funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as an expense in the year purchased.
- Depreciation is not budgeted.
- Interest capitalized on construction projects is budgeted as interest expense.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of the liability.
- Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
- Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- Purchases of inventory are considered to be expenditures when purchased, not when sold or used.
- Debt issue and discount cost, are considered to be expended when paid, not capitalized and amortized over the life of the bonds.
- Gains or losses on the early retirement of debt are considered to increase or decrease the funds available in the year in which they occur and are not capitalized and amortized over the life of the bonds.
- Accrued compensated absences are not considered to be expenditures until paid.

Fixed Assets

Fixed assets purchased in the Governmental Fund Types are recorded as expenditures at the time of purchase. Such assets are capitalized at cost in the General Fixed Assets Account Group, except for certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. Gifts or contributions are recorded in the general fixed assets at fair market value at the time received. No depreciation has been provided on general fixed assets.

The fixed assets purchased in the Proprietary Fund Types are capitalized at cost when purchased. Donated fixed assets are stated at fair market value as of the date donated. Depreciation is provided using the straight-line method over the estimated useful lives of the various classes of depreciable assets as follows:

<u>Assets</u>	<u>Years</u>
Buildings	30-50
Improvements other than buildings	10-33
Equipment	3-44

Interest is capitalized on proprietary fund assets acquired with tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period.

Unamortized Bond Issue Costs and Bond Discount

Bond issue costs and discounts in the Water and Sewer Fund are being amortized over the life of the bonds using the effective interest method.

Accumulated Unused Compensated Absences

The City records the “vested” portion of accumulated unused compensated absences at each year-end based on each employee’s accumulated unused hours and rate of pay. Generally, employees use their compensated absences as they are earned. For this reason, the accumulated unused portion as of September 30 is treated as a long-term liability. The balances are recorded in the General Long-Term Debt Account Group for employees of governmental fund types and as other liabilities on the classified balance sheets of proprietary fund types. An exception to this rule is that amounts actually paid to governmental fund type employees within 90 days of year end are reported as liabilities in the governmental funds to which they relate, as these amounts are payable from available spendable resources at September 30.

Reserves

Governmental Funds - Reserves are used to indicate that a portion of the fund balance is not appropriate for expenditure or is legally segregated for a specific future use. Usage of reserves has been limited to the following items –

Reserve for Encumbrances - indicates a portion of the fund balance that has been segregated for expenditure upon vendor performance. This reflects items that have been ordered or committed for at yearend, which have not been received nor paid for.

Reserve for Advances to Other Funds - indicates a portion of the fund balance that does not constitute an “available spendable resource.” This reflects items that have been ordered or committed for at yearend, which have not been received nor paid for.

Reserve for Police Education - indicates a portion of the fund balance that is legally restricted for police education expenditures in accordance with Florida Statute 943.25.

Reserve for Police Seizures - indicates a portion of the fund balance that is restricted for contraband forfeitures under Chapter 932 Florida Statutes.

Reserve for Debt Service - indicates a portion of the fund balance that is legally restricted for the payment of principal and interest on long-term debt.

Proprietary Funds and Certain Fiduciary Funds - Reserves are used to indicate a segregation of a portion of retained earnings equal to the current assets that are restricted for meeting various covenants as may be specified and defined in a revenue bond indenture or other law or regulation. Usage of reserves has been limited to the following items -

Reserve for Revenue Bond Retirement - restricted for payment of principal and interest on revenue bonds.

Reserve for Bond Asset Replacement - restricted for meeting of various contingencies as may be so specified and defined in the indenture (frequently referred to as renewal, replacement and improvement).

Reserve for Perpetual Care - restricted for future maintenance of cemetery grounds.

Reserve for Employees' Retirement - restricted for payment of employee retirement benefits.

Encumbrances

Encumbrances represent contractual commitments in the form of purchase orders and contracts. Such encumbrances are not recorded as expenditures, but rather as reservations of fund balance for subsequent years' appropriation.

**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

GENERAL FISCAL POLICY

1. The Annual Operating Budget of the City of Winter Haven, Florida shall balance the public service needs of the community with the fiscal capabilities of the City. It is intended to achieve those goals and objectives established by the commission for following fiscal year. Service programs will represent a balance of services, but with special emphasis on the City's public safety, quality of life, and compliance with various state and federal mandates including the state mandatory comprehensive plan. Services shall be provided on a most cost effective basis. A balance between personnel and other classes of expenditures will also be achieved.
2. The City recognizes that its citizens deserve a commitment from the City to fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures (personal services, contracts, commodities and supplies, and capital outlay) will be fiscally balanced with revenues or income estimates that can reasonably and normally be projected as being received during the fiscal year. New programs or changes in policies, which would require the expenditure of additional operating fund's will either be funded through reductions in existing programs of lower priority or through adjustments to fee rates, service charges, or taxes. Requests for new programs or changes to programs or policies will be accompanied by an analysis of the short and long-term impact on the operational budget caused by such changed or new program or policy. A standard format using this procedure shall be routinely provided to the commission when requesting approval of each new or changed program or policy.
3. New programs, services, or facilities shall be based on general citizen demand or need.
4. The City shall maintain its accounting records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
5. The City shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the base of race, sex, color, religion, national origin, or physical handicap.
6. Budgets for all City departments and all other City expenditures, shall be under commission appropriation control.
7. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment.
8. Preparation of the City's budget shall be in such a format as to allow correlation with the costs reported in the City's comprehensive Annual Financial Report.
9. The City will maintain a system to ensure departments adhere to the budget. Monthly financial status reports comparing budget to actual revenue and expenditures will be provided to the City Commission with significant deviations explained.
10. The level of budgetary control shall not be exceeded. Departments shall reduce their expenditures to offset unpredictable revenue shortfalls.
11. The City will maintain and update a five year capital improvement budget. Annually the City will inventory and assess the condition of its physical assets. The five year capital improvements plan will be adjusted according to the assessment.

FISCAL POLICY FOR ANNUAL OPERATING BUDGETS

1. GOVERNMENTAL FUND TYPES

- a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions. Continue to maintain a diversified revenue structure in order to provide a secure foundation to fund continuing operations and protect the City by reducing the danger of unforeseen fluctuations during periods of unstable economic conditions.
- b. Revenue estimates will be made on a reasonably conservative basis to ensure that estimates are realized.
- c. The operating budget will be prepared based on no more than 98% of the certified taxable value of the property tax roll and other anticipated revenues.
- d. The City will not use long-term debt or unpredictable revenues to finance expenditures required for operations.
- e. The operating budget for all funds will be balanced using current year revenues to finance current year expenditures. Anticipated revenues from all sources shall equal estimated expenditures for all purposes. Fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. Fund balances may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis.
- f. As early as practical in each annual budgeting cycle, the commission shall give direction to the administration as to the circumstances under which an ad valorem tax millage increase would be considered. Normally, such direction should be given in February of each year in conjunction with the setting of a tentative budget calendar.
- g. The City's General Fund's fund balance should not be less than 17% of General Fund operating expenditures.
- h. Service charges, rent and fee structure will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit. A review of cost of service and rate structures will be performed on a routine basis.

2. PROPRIETARY FUNDS

- a. Each proprietary fund will pay the appropriate general fund operation for a portion of the cost of general administrative departments and payment-in-lieu-of taxes that will be computed in a fashion that will be determined by the City Commission.
- b. Service charges, rent and fee structure will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit.
- c. The requirements of the enterprise operating funds will include all expenses of the operations including allocation of general and administrative costs.
- d. A review of cost of service and rate structures for public utilities (water and sewer) and solid waste charges will be performed by staff on a routine basis. The recommended budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of the services provided. The impact of such cost of services on rate schedules charged for such services shall be presented to City Commission in a timely manner.

DEPARTMENTAL ORGANIZATION STRUCTURE

General Government / City Manager

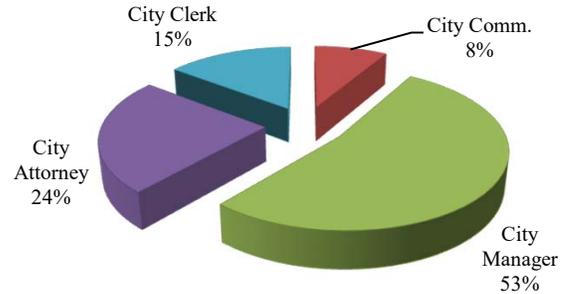
Mike Herr, City Manager

T. Michael Stavres, Assistant City Manager

Vanessa Castillo, City Clerk

	FY21 Budget:	FTE:	PTE:
City Commission	\$ 143,817	5.00	0.00
City Manager	\$ 892,117	5.00	0.00
City Attorney	\$ 404,815	0.00	0.00
City Clerk	\$ 247,476	2.00	0.00
	\$ 1,688,225	12.00	0.00

General Government / City Manager



Executive Services

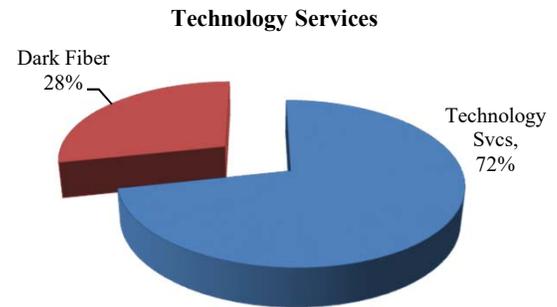
Michele Stayner, Department Director

	FY21 Budget:	FTE:	PTE:
Human Resources	\$ 956,599	6.00	0.00

Technology Services

Hiep Nguyen, Department Director

	FY21 Budget:	FTE:	PTE:
Technology Services	\$ 3,276,467	9.00	2.00
Dark Fiber	\$ 1,296,974	1.00	0.00
	\$ 4,573,441	10.00	2.00



Financial Services

Calvin T. Bowen, Department Director

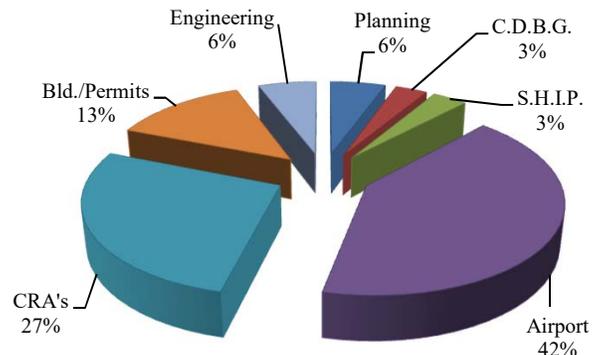
	FY21 Budget:	FTE:	PTE:
Finance	\$ 1,316,676	13.00	0.00

Economic Opportunity & Community Investment

Eric Labbe, Department Director

	FY21 Budget:	FTE:	PTE:
Planning	\$ 772,083	5.10	0.00
*C.D.B.G.	\$ 447,000	0.00	0.00
*S.H.I.P.	\$ 484,652	0.00	0.00
*Airport	\$ 5,830,275	4.00	5.00
*CRA's	\$ 3,841,673	0.90	0.00
*Building/Permitting	\$ 1,865,736	8.50	0.00
Engineering	\$ 810,302	9.50	0.00
	\$ 14,051,721	28.00	5.00

Growth Management Dept.



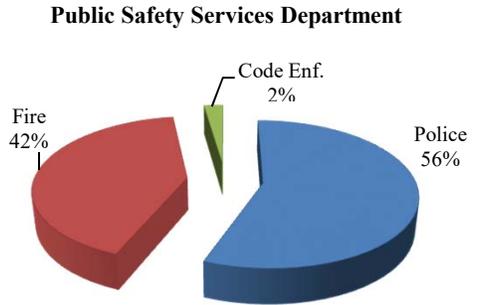
*Includes Non-Departmental costs for Insurance, Internal Service Charges, Transfers, etc. for the Fund.

DEPARTMENTAL ORGANIZATION STRUCTURE

Public Safety Services Department

Charlie Bird, Public Safety Director

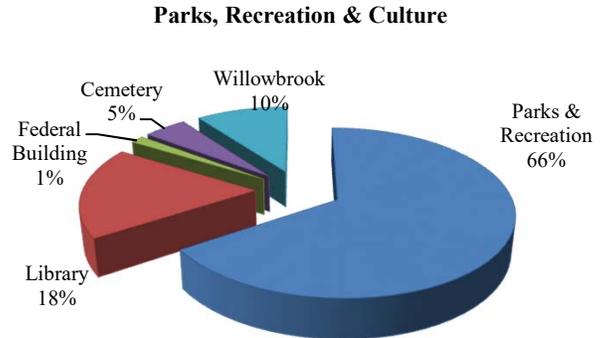
	FY21 Budget:	FTE:	PTE:
Police Department	\$ 11,865,258	117.30	0.00
Fire Department	\$ 8,853,160	71.70	0.00
Code Enforcement	\$ 492,300	5.00	0.00
	\$ 21,210,718	194.00	0.00



Parks, Recreation & Culture Department

Travis Edwards, Department Director

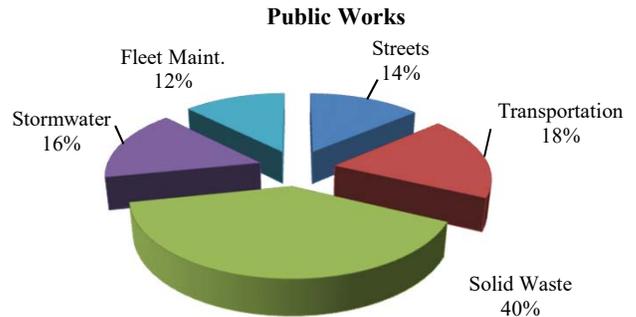
	FY21 Budget:	FTE:	PTE:
Parks & Recreation	\$ 7,331,372	62.55	68.00
*Library	\$ 2,011,458	14.15	3.00
Federal Building	\$ 164,939	0.00	0.00
*Cemetery	\$ 523,583	5.30	0.00
*Willowbrook	\$ 1,125,814	0.00	0.00
Facility Maintenance	\$ 365,747	3.00	0.00
	\$ 11,522,913	85.00	71.00



Public Works

M.J. Carnevale, Department Director

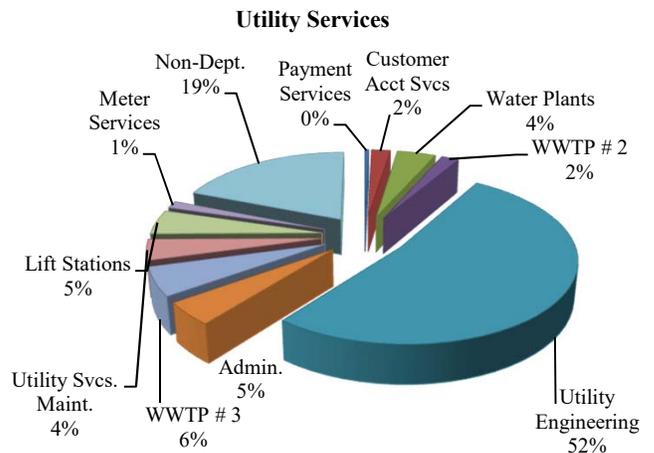
	FY21 Budget:	FTE:	PTE:
Streets	\$ 3,064,307	15.60	0.00
Transportation	\$ 4,030,187	0.00	0.00
*Solid Waste	\$ 8,816,065	34.40	0.00
*Stormwater	\$ 3,465,406	11.90	1.00
*Fleet Maintenance	\$ 2,777,876	10.10	1.00
	\$ 22,153,841	72.00	2.00



Utility Services

Gary Hubbard, Department Director

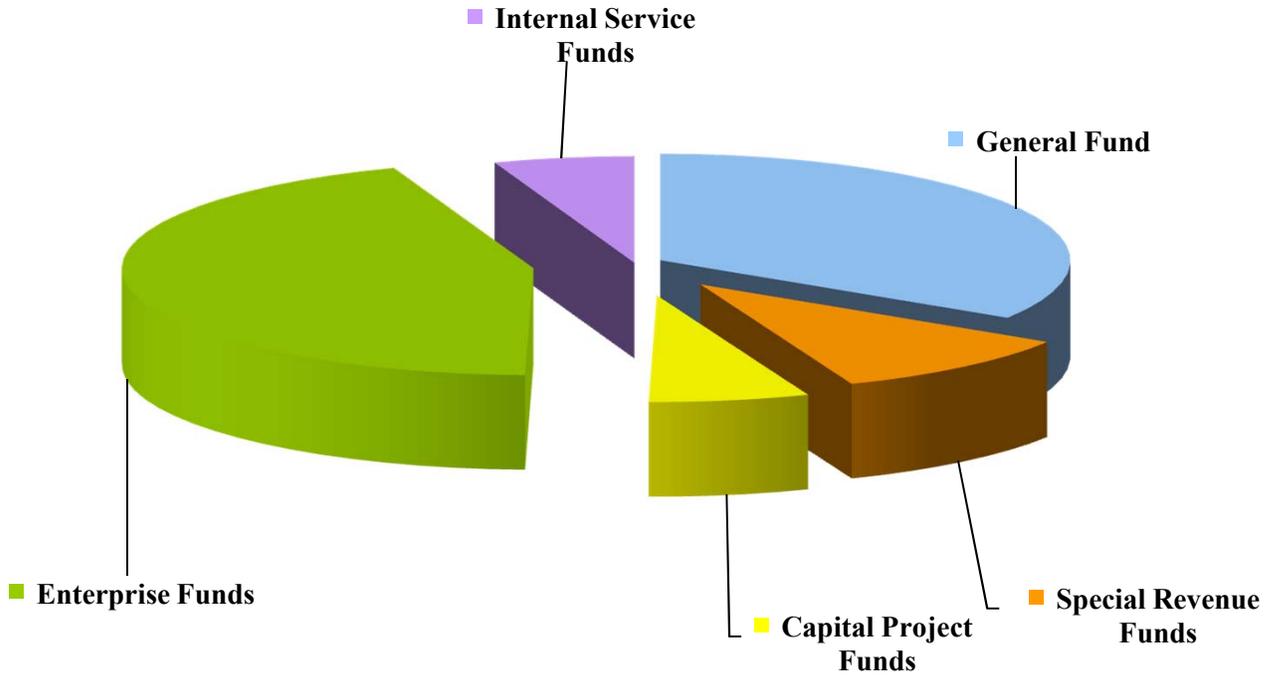
	FY21 Budget:	FTE:	PTE:
Payment Services	\$ 250,949	4.00	0.00
Customer Acct Svcs.	\$ 1,256,245	12.00	0.00
Water Plants	\$ 2,583,593	14.00	0.00
WWTP # 2	\$ 1,160,698	7.00	0.00
Utility Engineering	\$ 32,143,113	7.00	1.00
Administration	\$ 2,747,875	6.00	2.00
WWTP # 3	\$ 3,459,356	17.00	0.00
Utility Services Maint.	\$ 2,505,313	17.00	0.00
Lift Stations/WW Mnt.	\$ 2,937,814	18.00	0.00
Meter Services	\$ 857,730	11.00	0.00
*Non-Departmental	\$ 11,709,430	na	na
	\$ 61,612,116	113.00	3.00



*Includes Non-Departmental costs for Insurance, Internal Service Charges, Transfers, etc. for the Fund.

**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

REVENUES

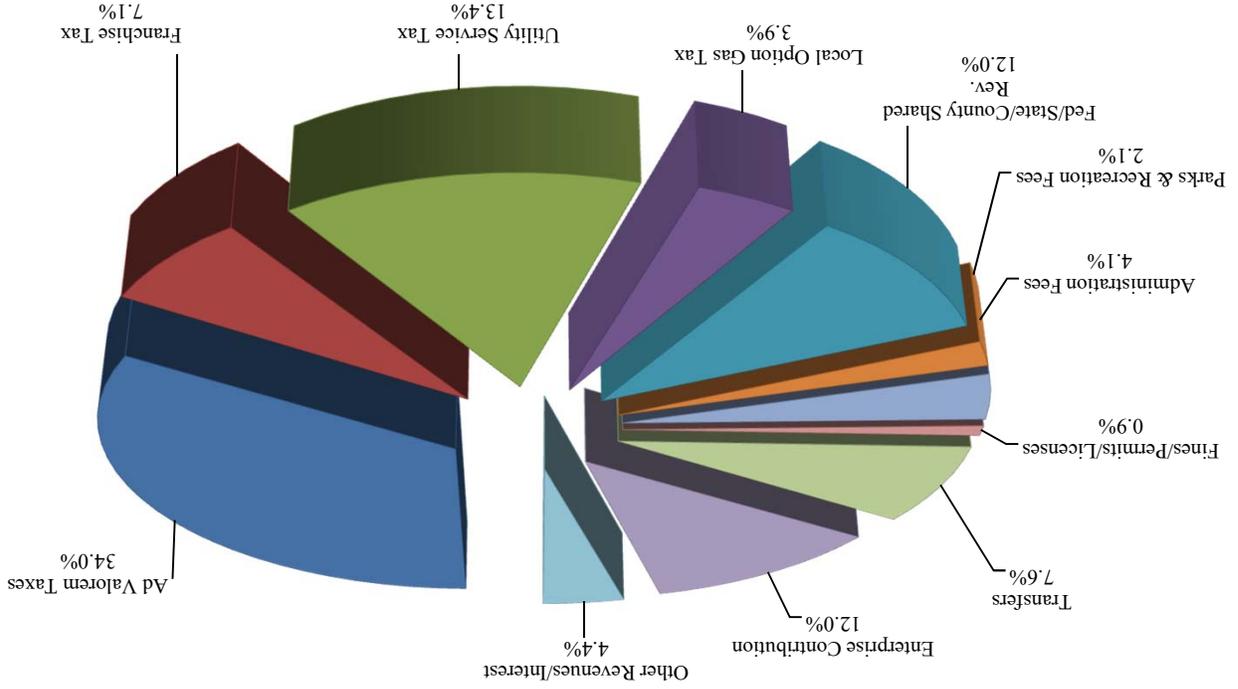


FUND	BUDGETED	PERCENT
General Fund	50,631,695	34.1%
Special Revenue Funds:		
Library	1,818,058	1.2%
C.D.B.G.	447,000	0.3%
S.H.I.P.	484,652	0.3%
Airport	6,076,189	4.1%
Cemetery	423,583	0.3%
CRA-Downtown	2,313,125	1.6%
CRA-Florence Villa	453,836	0.3%
Federal Building	136,667	0.1%
Building / Permitting	1,387,050	0.9%
Impact Fee	1,282,500	0.9%
Capital Project Funds:		
Transportation	4,031,024	2.7%
07 Construction	1,500	0.0%
15 Construction	5,322,203	3.6%
Enterprise Funds:		
Solid Waste	7,489,400	5.0%
Utility	53,662,105	36.0%
Stormwater	2,860,220	1.9%
Willowbrook	1,243,775	0.8%
Dark Fiber Enterprise	396,952	0.3%
Internal Service Funds:		
Internal Services	5,439,214	3.7%
Fleet Maintenance	2,772,361	1.9%

Breakdown General Fund Revenues

Taxes	58.38%
License	0.40%
Shared Revenue	10.02%
Fines/Fees	4.73%
Admin. Fees	4.07%
Misc.	2.24%
Transfers	20.16%

**Proposed Fiscal Year 2021
General Fund Revenue Sources**

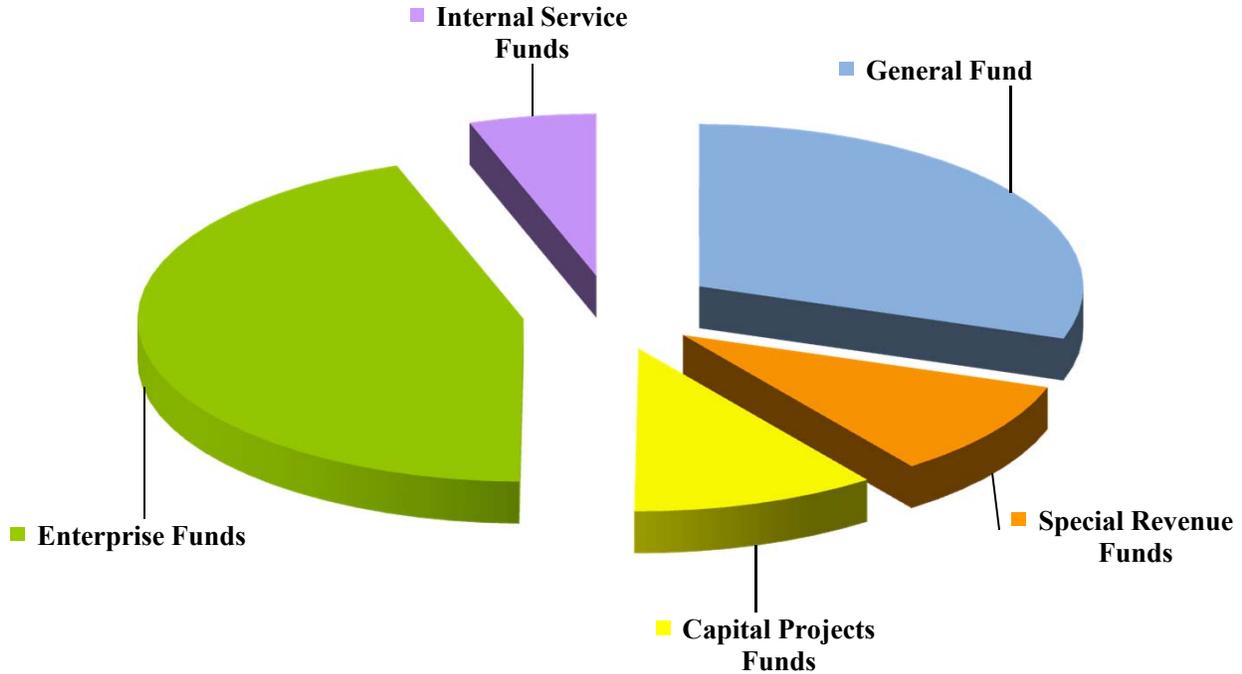


REVENUE TYPE	FY 2017	FY 2018	FY 2019	FY 2020	Estimated	2019 / 2020	Proposed Budget	2020 / 2021
Ad Valorem Taxes	10,160,157	11,050,615	14,533,669	15,633,000	15,633,000	7.6%	17,206,745	10.1%
Franchise Tax	3,329,371	3,403,431	3,508,260	3,517,000	3,517,000	0.2%	3,588,500	2.0%
Utility Service Tax	6,434,214	6,714,868	6,779,197	6,779,000	6,779,000	-0.2%	6,799,497	0.3%
Local Option Gas Tax	1,834,548	1,929,720	2,029,500	1,889,300	1,889,300	-6.9%	1,962,010	3.8%
Permits & Licenses	236,612	201,569	160,075	200,000	200,000	24.9%	200,000	0.0%
Federal Grant Rev.	41,126	28,678	39,916	35,750	35,750	-10.4%	38,030	6.4%
State Shared Rev.	4,630,837	4,977,354	5,344,805	4,591,183	4,591,183	-14.1%	4,731,496	3.1%
County Shared Rev.	294,992	233,448	350,728	271,460	271,460	-22.6%	304,060	12.0%
Parks and Recreation Fees	702,647	740,969	689,027	634,010	634,010	-8.0%	1,067,370	68.4%
Administration Fees	1,786,764	1,996,414	1,917,873	2,129,969	2,129,969	11.1%	2,090,462	-1.9%
Fines and Forfeitures	250,356	265,599	269,183	222,020	222,020	-17.5%	265,100	19.4%
Other Revenues	1,230,611	1,535,383	2,019,586	2,198,145	2,198,145	8.8%	1,964,953	-10.6%
Interest	98,008	196,186	289,559	185,000	185,000	-36.1%	190,000	2.7%
Sale of Assets	84,656	37,445	25,955	15,100	15,100	-41.8%	15,100	0.0%
Transfers	2,385,330	1,646,939	2,001,563	3,813,461	3,813,461	90.5%	4,115,372	7.9%
Enterprise Contribution	7,293,472	6,993,000	6,693,000	6,993,000	6,993,000	-4.5%	6,093,000	-4.7%
TOTAL	40,793,701	41,951,618	46,661,896	48,507,398	48,507,398	4.0%	50,631,695	4.4%

GENERAL FUND REVENUES BY SOURCE

**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

EXPENSES



FUND	BUDGETED	PERCENT
General	51,801,695	30.2%
Special Revenue Funds:		
Library	2,011,458	1.2%
Comm. Development	447,000	0.3%
S.H.I.P.	484,652	0.3%
Airport	5,830,275	3.4%
Cemetery	523,583	0.3%
CRA-Downtown	3,001,337	1.8%
CRA-Florence Villa	840,336	0.5%
Federal Building	164,939	0.1%
Building / Permitting	1,865,736	1.1%
Impact Fee	1,476,403	0.9%
Capital Projects Funds:		
Transportation	4,030,187	2.4%
07 Construction	316,974	0.2%
15 Construction	13,220,750	7.7%
Enterprise Funds:		
Solid Waste	8,816,065	5.1%
Utility	61,567,237	35.7%
Stormwater	3,465,406	2.0%
Willowbrook	1,125,814	0.7%
Dark Fiber Enterprise	1,296,974	0.8%
Internal Service Funds:		
Internal Services	6,374,211	3.7%
Fleet Maintenance	2,777,876	1.6%

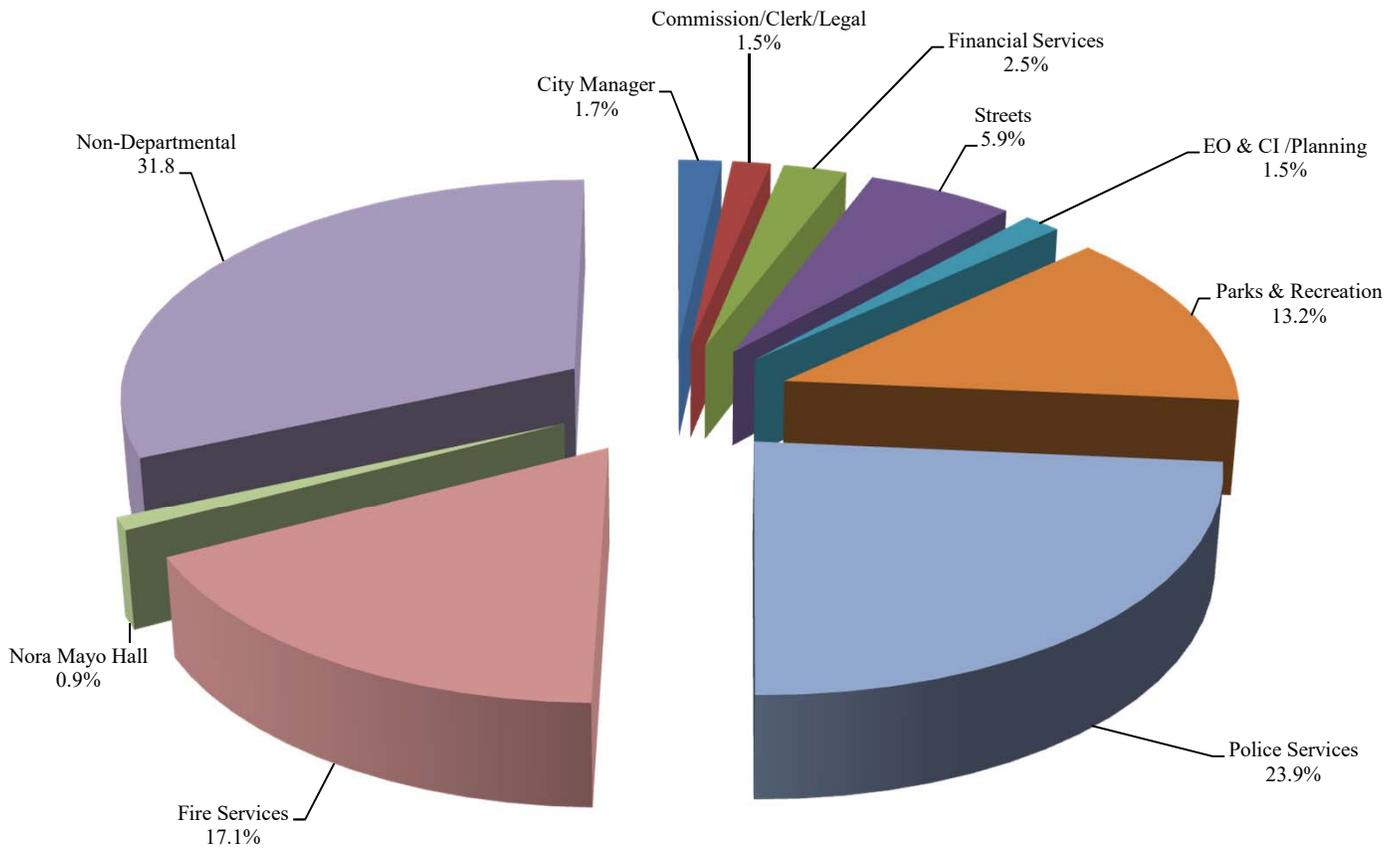
Breakdown General Fund Expenses

City Manager	1.81%
General Government	1.54%
Financial Services	2.54%
Streets	5.92%
Parks and Recreation	14.15%
Police /Code Compliance	23.86%
Fire Services	17.09%
E. D. & C. I. /Planning	1.49%
Non-Dept.	31.60%

GENERAL FUND EXPENDITURES AND TRANSFERS BY FUNCTION

EXPENDITURE TYPE	FY 2017	FY 2018	FY 2019	FY 2020	% Change	FY 2021	% Change
	Actual	Actual	Actual	Estimated	2019/2020	Budget	2020 / 2021
City Manager	754,964	787,943	694,294	784,034	-12.93%	892,117	13.79%
Commission/Clerk/Legal	788,872	817,658	790,665	907,623	-14.79%	796,108	-12.29%
Financial Services	994,510	1,111,296	1,125,616	1,169,543	-3.90%	1,316,676	12.58%
Streets	1,408,104	1,877,788	1,562,812	2,523,460	-61.47%	3,064,307	21.43%
EO & CI / Planning	475,412	428,681	486,363	589,569	-21.22%	772,083	30.96%
Parks and Recreation	5,354,728	5,730,320	5,400,058	7,221,834	-33.74%	6,845,649	-5.21%
Police /Code Compliance	11,116,805	12,215,939	11,903,252	12,361,265	-3.85%	12,357,558	-0.03%
Fire Services	8,378,657	7,888,572	8,232,942	8,558,349	-3.95%	8,853,160	3.44%
Public Svc/Nora Mayo	-	-	202,362	257,495	-27.24%	485,723	0.00%
Non-Departmental	9,550,961	8,645,799	16,234,822	15,220,228	6.25%	16,418,314	7.87%
TOTAL	38,823,013	39,503,996	46,633,186	49,593,400	-6.35%	51,801,695	4.45%

**Proposed Fiscal Year 2021
General Fund Expenditures by Dept. \$51,801,695**



**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

EXPENDITURE DETAIL-ALL FUNDS

	ADOPTED BUDGET FY 2019		ADOPTED BUDGET 2020		ADOPTED BUDGET 2021
PERSONAL SERVICES					
Salary	\$ 24,794,265	\$	26,729,514	\$	27,857,860
FICA	1,896,760		2,014,931		2,083,002
Pension	6,490,515		6,004,257		5,722,990
Life & Health Insurance	4,697,977		4,720,823		5,277,185
Worker's Compensation	539,249		521,087		546,586
TOTAL PERSONAL SERVICES	\$ 38,418,766	\$	39,990,612	\$	41,487,623
OPERATING EXPENSES					
Professional Services	\$ 1,604,583	\$	2,999,174	\$	6,144,475
Contract Services	4,394,727		4,113,593		3,941,627
Travel and Training	301,459		362,598		442,494
Utilities	3,903,719		4,186,943		4,416,625
Postage	183,685		226,335		229,569
Rentals and Leases	286,231		291,888		272,981
Landfill Charges	1,162,500		1,347,000		1,638,050
Insurance	1,298,034		1,426,604		1,951,879
Repair/Maintenance/Fuel	12,037,979		14,831,926		13,740,458
Other Charges & Obligations	790,350		822,216		900,000
Materials and Supplies	2,115,793		2,650,229		4,446,260
Cost of Goods for Sale	37,600		40,300		46,500
Memberships	66,930		97,414		91,208
Non Capital Equipment	280,298		317,390		371,200
Miscellaneous Acct	1,561,450		1,638,485		984,328
TOTAL OPERATING EXPENSES	\$ 30,025,338	\$	35,352,095	\$	39,617,654
CAPITAL EXPENSES	\$ 57,315,057	\$	46,969,411	\$	52,701,260
DEBT SERVICE	\$ 7,714,744	\$	8,600,138	\$	8,793,841
NON-OPERATING EXPENDITURES					
Internal Service Allocation	\$ 4,603,122	\$	5,241,222	\$	5,224,187
Transfers	12,374,497		13,129,618		13,229,560
Grant & Aid	766,056		878,672		1,239,468
Reserve for Contingencies	357,702		714,362		507,201
General Government Administration	1,910,645		2,123,561		2,060,462
General Fund Support	6,693,000		6,393,000		6,093,000
Community Development Grant	488,585		441,640		484,652
TOTAL NON OPERATING EXPENSES	\$ 27,193,607	\$	28,922,075	\$	28,838,530
TOTAL EXPENDITURES	\$ 160,667,512	\$	159,834,331	\$	171,438,908
LESS: INTRA FUND ELIMINATIONS	23,891,902		28,942,114		29,675,797
NET EXPENDITURES	\$ 136,775,610	\$	130,892,217	\$	141,763,111

**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

BUDGET SUMMARY-ALL FUNDS

	GENERAL FUND	SPECIAL REVENUE FUND	PROPRIETARY FUNDS	CAPITAL PROJECT FUND	INTERNAL SERVICES FUND	TOTAL FUND
CASH BALANCES BROUGHT FORWARD	\$ 11,508,887	\$ 2,891,244	\$ 40,927,740	\$ 13,220,996	\$ 1,087,953	\$ 69,636,820
ESTIMATED REVENUES:						
Taxes: Millage 6.79						
Ad Valorem Taxes	\$ 17,206,745	\$ 2,738,761	\$ -	\$ -	\$ -	\$ 19,945,506
Utility Service Taxes	6,799,497					\$ 6,799,497
Local Option Gas Taxes	1,962,010					\$ 1,962,010
Franchise Taxes	3,588,500		24,000			\$ 3,612,500
Licenses & Permit	200,000	1,353,500				\$ 1,553,500
Intergovernmental Revenue	5,073,586	7,344,462	20,404,555	9,243,227	20,800	\$ 42,086,630
Charges for Services	1,067,370	3,223,207	43,290,397		50,000	\$ 47,630,974
Fines & Forfeitures	265,100	27,000				\$ 292,100
Other Financing Sources	<u>14,468,887</u>	<u>135,730</u>	<u>1,933,500</u>	<u>111,500</u>	<u>8,140,775</u>	<u>\$ 24,790,392</u>
TOTAL REVENUES	\$ 50,631,695	\$ 14,822,660	\$ 65,652,452	\$ 9,354,727	\$ 8,211,575	\$ 148,673,109
Total Estimated Revenues and Balances	\$ 62,140,582	\$ 17,713,904	\$ 106,580,192	\$ 22,575,723	\$ 9,299,528	\$ 218,309,929
EXPENDITURES/EXPENSES						
General Government	\$ 3,656,984	\$ -	\$ -	\$ -	\$ -	\$ 3,656,984
Public Safety	20,902,343	1,120,306		2,873,565		\$ 24,896,214
Physical Environment	649,823	164,939	70,327,099	257,262		\$ 71,399,123
Transportation	5,635,490	5,515,753		4,465,998		\$ 15,617,241
Economic Environment	2,560,205	5,137,103	781,282			\$ 8,478,590
Human Services	323,933	1,008,235				\$ 1,332,168
Cultural and Recreation	9,992,384	2,992,504	1,125,814	9,751,317		\$ 23,862,019
Debt Services	3,835,786	706,879	4,037,301	144,769		\$ 8,724,735
Internal Services/Other	<u>4,244,747</u>	<u>-</u>	<u>-</u>	<u>75,000</u>	<u>9,152,087</u>	<u>\$ 13,471,834</u>
TOTAL EXPENDITURES	\$ 51,801,695	\$ 16,645,719	\$ 76,271,496	\$ 17,567,911	\$ 9,152,087	\$ 171,438,908
Reserves	\$ 10,338,887	\$ 1,068,185	\$ 30,308,696	\$ 5,007,812	\$ 147,441	\$ 46,871,021
Total Appropriated Expenditures	\$ 62,140,582	\$ 17,713,904	\$ 106,580,192	\$ 22,575,723	\$ 9,299,528	\$ 218,309,929
INTRA FUND ELIMINATIONS						\$ 29,675,797
TOTAL TO BE APPROPRIATED						\$ 141,763,111

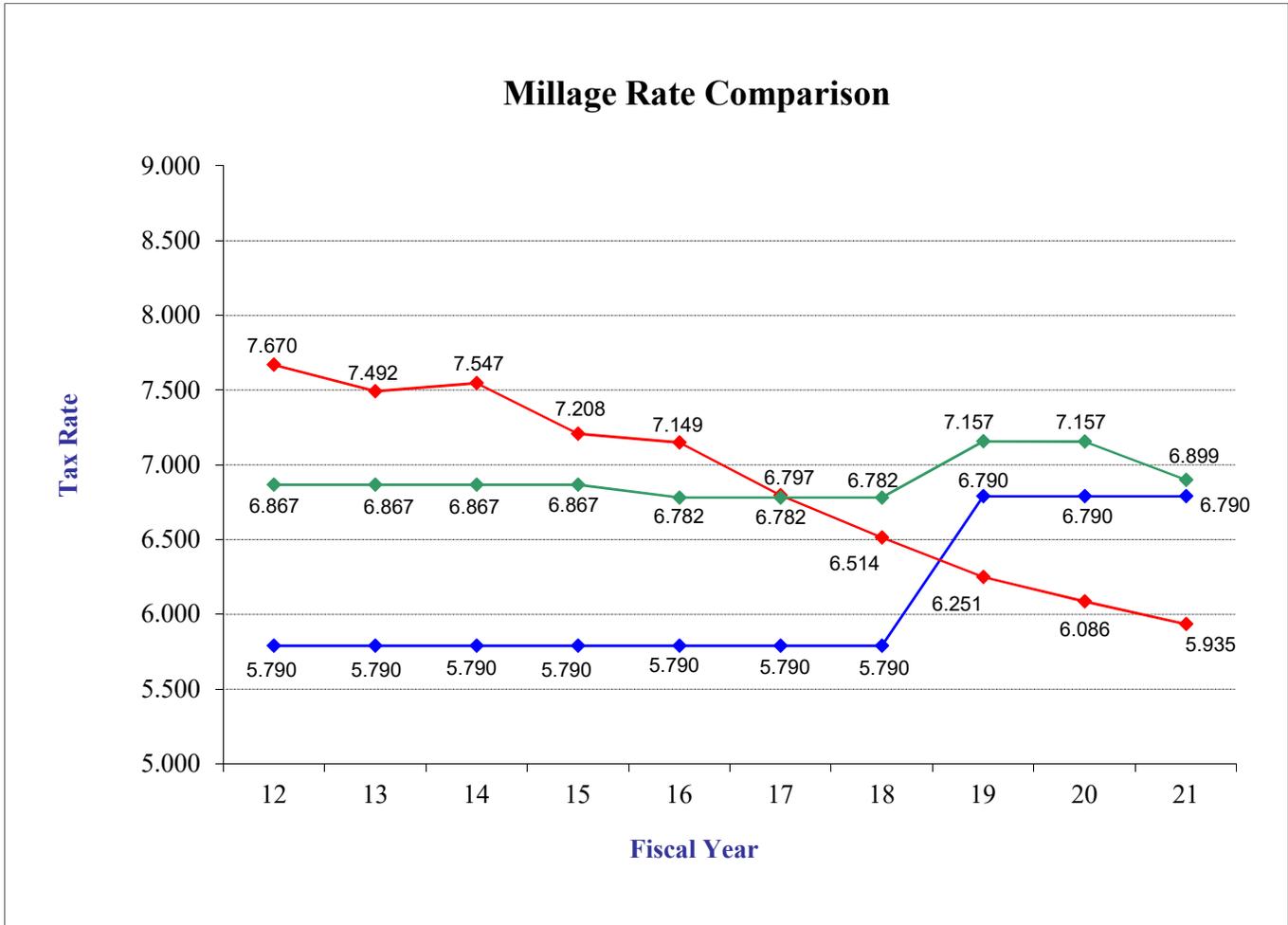
CITY OF WINTER HAVEN
SUMMARY OF FUND BALANCES

		<u>FY 2019</u> <u>Actual</u>	<u>FY 2020</u> <u>Estimate</u>	<u>FY 202</u> <u>Budget</u>	<u>FY 2021</u> <u>Percent Chg.</u> <u>Begin. to</u> <u>Ending Bal.</u>
GENERAL FUND	Beginning Balance:	12,566,179	12,594,889	11,508,887	
	Ending Balance:	12,594,889	11,508,887	10,338,887	-10.2%
SPECIAL REVENUE FUNDS	Beginning Balance:	4,050,572	3,051,786	2,891,244	
	Ending Balance:	3,051,786	2,891,244	1,068,185	-63.1%
CAPITAL PROJECTS FUNDS	Beginning Balance:	4,962,732	18,726,052	13,220,996	
	Ending Balance:	18,726,052	13,220,996	5,007,812	-62.1%
ENTERPRISE FUNDS	Beginning Balance:	47,227,691	56,488,337	40,927,740	
	Ending Balance:	56,488,337	40,927,740	30,308,696	-25.9%
INTERNAL SERVICES FUNDS	Beginning Balance:	1,666,796	1,713,259	1,087,953	
	Ending Balance:	1,713,259	1,087,953	147,441	-86.4%
TOTAL ALL FUNDS	Beginning Balance:	70,473,970	92,574,323	69,636,820	
	Ending Balance:	92,574,323	69,636,820	46,871,021	-32.7%

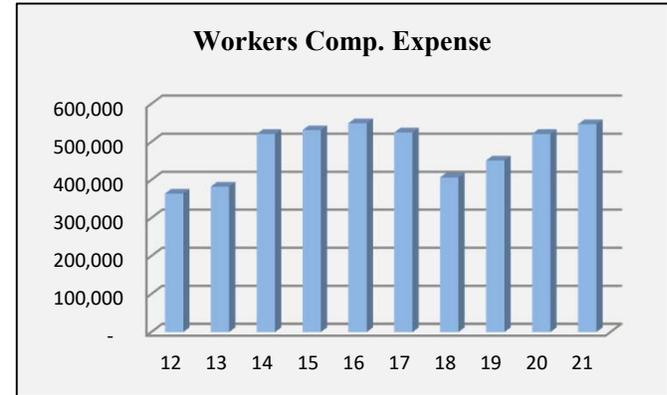
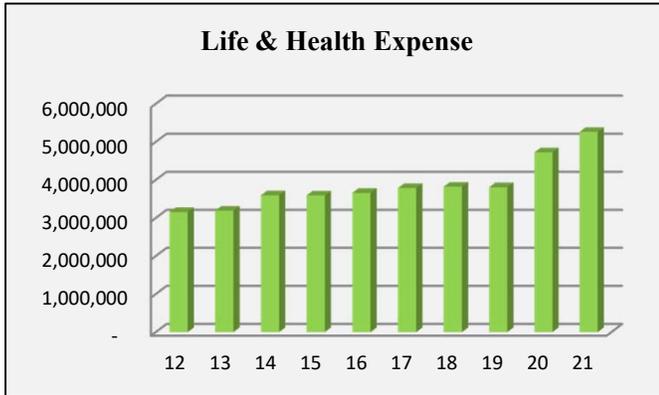
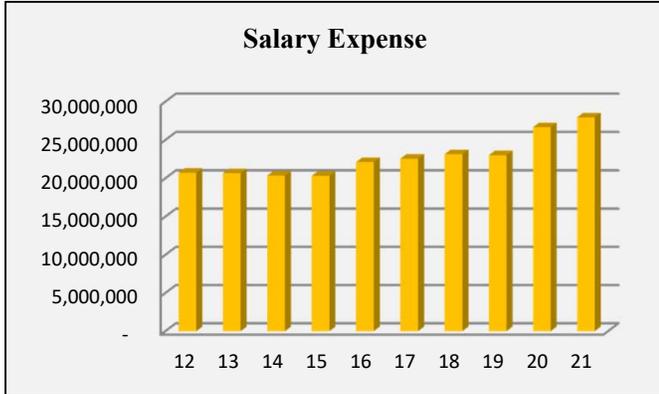
CITY OF WINTER HAVEN
FISCAL YEARS 2019, 2020 & 2021
BUDGET SUMMARY-ALL FUNDS- MULTIPLE YEARS

	FY 2019		FY 2020		FY 2021
	ACTUAL		ESTIMATE		BUDGET
CASH BALANCES BROUGHT FORWARD					
General Fund	\$ 12,566,179	\$	12,594,889	\$	11,508,887
Special Revenue Funds	4,050,572		3,051,786		2,891,244
Capital Project Funds	4,962,732		18,726,052		13,220,996
Enterprise Funds	47,227,691		56,488,337		40,927,740
Internal Service Funds	<u>1,666,796</u>		<u>1,713,259</u>		<u>1,087,953</u>
TOTAL CASH BALANCES	<u>70,473,970</u>		<u>92,574,323</u>		<u>69,636,820</u>
REVENUES:					
Ad Valorem Taxes	\$ 16,820,550		18,126,304		19,945,506
Utility Service Taxes	6,789,197		6,779,000		6,799,497
Local Option Gas Taxes	2,029,500		1,889,300		1,962,010
Franchise Taxes	3,555,393		3,541,000		3,612,500
Licenses & Permit	2,653,970		2,177,500		1,553,500
Intergovernmental Revenue	40,076,570		41,899,978		46,874,342
Charges for Services	52,975,271		48,067,817		49,829,421
Fines & Forfeitures	294,395		234,020		292,100
Other Financing Sources	<u>29,118,024</u>		<u>6,949,029</u>		<u>17,804,233</u>
TOTAL REVENUES	<u>154,312,870</u>		<u>129,663,948</u>		<u>148,673,109</u>
TOTAL REVENUES & CASH BALANCES	\$ 224,786,840	\$	222,238,271	\$	218,309,929
EXPENDITURES:					
General Government	\$ 3,096,938		3,450,769		3,701,863
Public Safety	23,518,443		24,410,200		24,896,214
Physical Environment	37,435,038		60,448,962		71,399,123
Transportation	10,249,208		11,825,208		15,617,241
Economic Environment	6,551,626		5,225,332		8,478,590
Human Services	1,917,957		1,801,240		1,332,168
Cultural and Recreation	31,440,906		23,323,783		23,862,019
Debt Services	6,830,213		9,786,955		8,724,735
Other Financing	<u>11,172,191</u>		<u>12,805,232</u>		<u>13,426,955</u>
TOTAL EXPENDITURES	<u>132,212,520</u>		<u>153,077,681</u>		<u>171,438,908</u>
ENDING CASH BALANCES:					
General Fund	\$ 12,594,889		11,508,887		10,338,887
Special Revenue Funds	3,051,786		2,891,244		1,068,185
Capital Project Funds	18,726,052		13,220,996		5,007,812
Enterprise Funds	56,488,337		40,927,740		30,308,696
Internal Service Funds	<u>1,713,259</u>		<u>1,087,953</u>		<u>147,441</u>
RESERVES	<u>92,574,323</u>		<u>69,636,820</u>		<u>46,871,021</u>
TOTAL EXPENDITURES	\$ 224,786,843	\$	222,714,501	\$	218,309,929
			INTRA FUND ELIMINATIONS:		29,675,797
			TOTAL TO BE APPROPRIATED:	\$	141,763,111

CITY OF WINTER HAVEN
Fiscal Year 2021
10 Year Comparison of Millage Rate

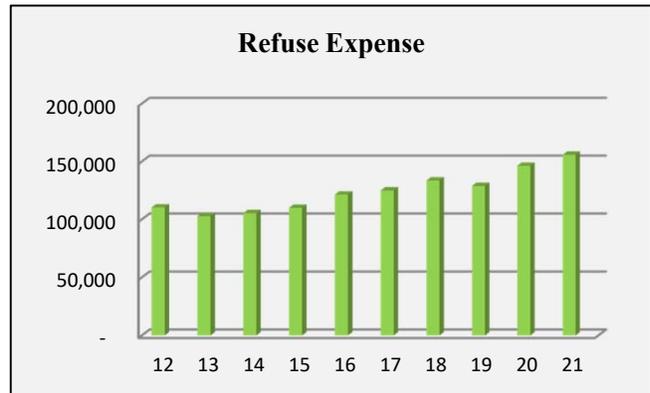
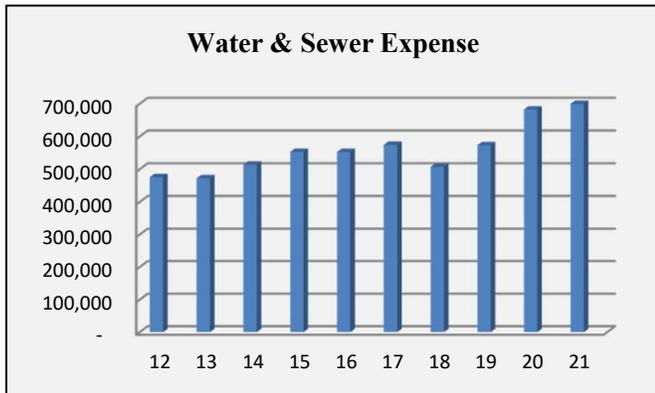
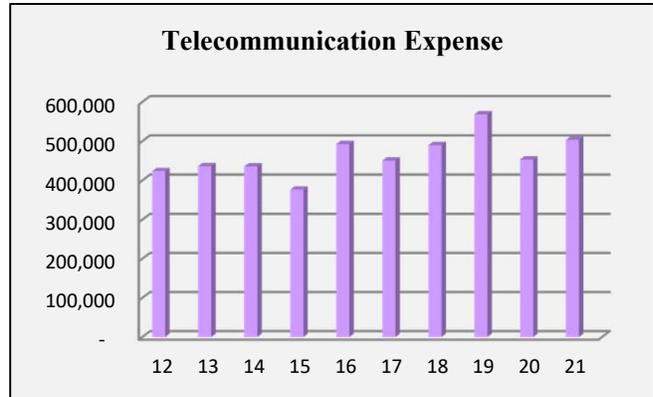
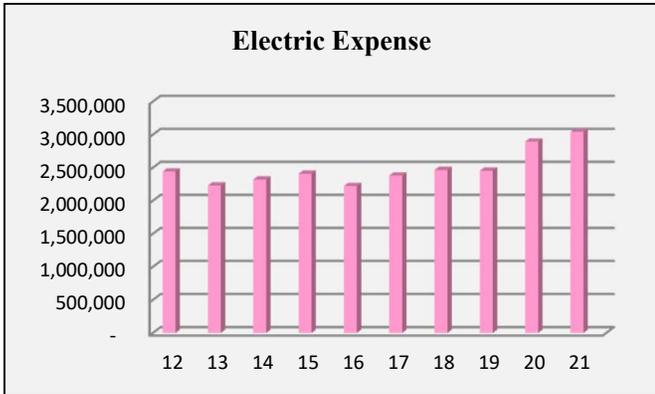


CITY OF WINTER HAVEN
FISCAL YEAR 2021
Budget Summary - All Funds
Selected Personal Services Expense Trends



Expenses	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21
Salary Exp.	20,739,347	20,677,455	20,357,119	20,327,301	22,114,197	22,568,091	23,152,144	23,019,589	26,674,114	27,953,947
Pension	5,960,713	7,205,652	7,308,377	6,433,957	7,087,519	4,749,718	5,895,027	5,675,682	6,005,720	5,705,762
Life/Health Expense	3,154,694	3,193,318	3,595,306	3,593,207	3,659,042	3,787,812	3,821,935	3,807,327	4,724,961	5,264,520
Workers Comp. Exp.	364,182	382,712	520,865	531,047	549,225	524,955	406,776	451,130	521,087	546,586

CITY OF WINTER HAVEN
FISCAL YEAR 2021
Budget Summary - All Funds
Selected Utility Service Expense Trends



Expenses	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Actual FY19	Budget FY20	Budget FY21
Electric Exp.	2,443,363	2,231,282	2,319,930	2,409,132	2,223,581	2,380,990	2,464,719	2,455,115	2,895,020	3,043,075
Telecomm. Exp.	423,813	436,499	435,678	376,883	492,814	450,674	489,975	568,646	453,560	503,500
Water & Sewer Exp.	475,607	472,284	514,033	553,053	552,720	574,690	507,559	573,300	682,566	699,641
Refuse Exp.	110,394	102,748	105,370	109,988	121,478	124,964	133,575	128,938	146,347	155,834

CITY OF WINTER HAVEN
FISCAL YEAR 2021
5 Year Allocation History of General Fund
Resources to Departments

	Actual FY 17	Actual FY 18	Actual FY 19	Estimated FY 20	Budget FY 21
General Govt. (City Clerk, City Commission, Legal)	2.0%	2.1%	1.7%	1.8%	1.5%
City Manager	1.9%	2.0%	1.5%	1.6%	1.7%
Finance	2.6%	2.8%	2.4%	2.4%	2.5%
Police Services / Code Compliance	28.6%	30.9%	25.5%	24.9%	23.9%
Fire Services	21.6%	20.0%	17.7%	17.3%	17.1%
Parks & Grounds / Parks & Recreation	13.4%	14.1%	11.6%	14.6%	13.2%
Streets	3.6%	4.8%	3.4%	5.1%	5.9%
E.O. & C. I. / Planning	1.2%	1.1%	1.0%	1.2%	1.5%
Nora Mayo Hall	0.4%	0.4%	0.4%	0.5%	0.9%
Non- Dept.	24.7%	21.8%	34.8%	30.6%	31.8%

FULL-TIME BUDGET POSITION SUMMARY BY FUND

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	
GENERAL FUNDS:	City Commission*	5.00	5.00	5.00
	City Clerk	2.00	2.00	2.00
	City Manager	5.00	6.00	5.00
	Financial Services	13.00	13.00	13.00
	Code Compliance	5.00	5.00	5.00
	Police Services**	116.50	117.30	117.30
	Fire Services	71.50	71.70	71.70
	Parks & Grounds	18.70	18.70	19.70
	Parks and Recreation Admin	2.85	2.85	4.85
	Aquatics	3.00	2.00	2.00
	Senior Adult Center	3.00	3.00	3.00
	C.O.L. Complex/Fieldhouse & Conference	8.00	13.00	7.50
	Tennis	2.00	2.00	2.00
	WH Recreational & Cultural Center	5.00	5.00	5.00
	Activity Fields	15.00	16.00	14.00
	Public Svc Bldg/Nora Mayo Hall	0.00	0.00	4.50
	Streets	11.30	12.60	15.60
	E. O. & C. I. / Planning	5.30	5.30	5.10
TOTAL GENERAL FUND	292.15	300.45	302.25	
SPECIAL REVENUE FUNDS:	Library	14.15	14.15	14.15
	Airport	4.00	4.00	4.00
	Cemetery	5.30	5.30	5.30
	Downtown CRA	0.45	1.15	0.64
	Florence Villa CRA	0.25	0.55	0.26
	Building / Permitting	7.50	7.50	8.50
	TOTAL SPECIAL REVENUE FUNDS	31.65	32.65	32.85
PROPRIETARY FUNDS:	Commercial Collection	7.80	8.10	9.10
	Residential Collection	22.00	25.30	25.30
	Recycling	1.00	0.00	0.00
	Payment Services	4.00	4.00	4.00
	Customer Account Services	12.00	11.00	12.00
	Water Plants	13.00	14.00	14.00
	Wastewater Plant # 2	7.00	7.00	7.00
	Utility Engineering	0.00	6.00	7.00
	Utility Services Administration	12.00	5.00	6.00
	Wastewater Plant # 3	16.00	17.00	17.00
	Utility Services Maintenance	18.00	17.00	17.00
	Lift Station/WW Maintenance	15.00	16.00	18.00
	Meter Services	7.00	9.00	11.00
Stormwater	10.90	11.90	11.90	
Dark Fiber	0.00	0.00	1.00	
TOTAL PROPRIETARY FUNDS	145.70	151.30	160.30	
INTERNAL SERVICE FUNDS:	Human Resources	4.00	5.00	6.00
	Facility Maintenance	3.00	3.00	3.00
	Technology Services	9.00	9.00	9.00
	Engineering	9.50	9.50	9.50
	Motor Pool	9.00	9.10	10.10
TOTAL INTERNAL SERVICE FUND	34.50	35.60	37.60	
TOTAL ALL BUDGETED POSITIONS	504.00	520.00	533.00	

*Not actually full-time employees

**Police Officer (CRA) was hired in FY 2018 with Commission Approval after the Adopted Budget was passed

CITY OF WINTER HAVEN
FISCAL YEAR 2021
PERSONNEL SUMMARY BY DIVISION-ALL FUNDS- FULL TIME

DEPARTMENT/DIVISION	FY 2019 BUDGETED	FY 2020 BUDGETED	FY 2021 BUDGETED
Activity Fields	15.00	16.00	14.00
Airport	4.00	4.00	4.00
Aquatics	3.00	2.00	2.00
Building / Permitting	7.50	7.50	8.50
Cemetery	5.30	5.30	5.30
City Clerk	2.00	2.00	2.00
City Commission*	5.00	5.00	5.00
City Manager	5.00	6.00	5.00
Code Compliance	5.00	5.00	5.00
COL Complex/Fieldhouse & Conference	8.00	13.00	7.50
CRA's	0.70	1.70	0.90
Dark Fiber	0.00	0.00	1.00
Engineering	9.50	9.50	9.50
Facility Maintenance	3.00	3.00	3.00
Financial Services	13.00	13.00	13.00
Fire Department	71.50	71.70	71.70
E. O. & C. I. / Planning	5.30	5.30	5.10
Human Resources	4.00	5.00	6.00
Library	14.15	14.15	14.15
Motor Pool	9.00	9.10	10.10
Parks & Grounds	18.70	18.70	19.70
Parks & Recreation Administration	2.85	2.85	4.85
Police Department**	116.50	117.30	117.30
Public Svc Bldg / Nora Mayo Hall	0.00	0.00	4.50
Senior Adult Center	3.00	3.00	3.00
Solid Waste	30.80	33.40	34.40
Stormwater	10.90	11.90	11.90
Streets	11.30	12.60	15.60
Technology Services	9.00	9.00	9.00
Tennis	2.00	2.00	2.00
Utilities	104.00	106.00	113.00
WH Recreational & Cultural Center	5.00	5.00	5.00
TOTAL STAFF	504.00	520.00	533.00

*Not actually full-time employees

CITY OF WINTER HAVEN
PERSONNEL STAFFING LEVEL CHANGES - FISCAL YEAR 2021

The following positions were eliminated from the budget:

Full-Time:

- (1) Tech Svcs. Coordinator (Police)
 - (1) Sr. Planner (Planning)
 - (1) Manager (Human Resources)
-

3

Part-Time:

- (1) Account Clerk I (Customer Account Services)
 - (3) Interns (Technology Services)
 - (1) Dark Fiber Manager (Dark Fiber)
 - (1) Dark Fiber Asset Manager (Dark Fiber)
-

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The following positions were added to the budget:

Full-Time:

- (1) Police Community Service Officers (Police)
 - (1) Maintenance Operator III - Sidewalk crew (Streets)
 - (2) Maintenance Operator II - Sidewalk crew (Streets)
 - (1) Field Inspector/Fire Plans Examiner (Building/Permitting)
 - (1) Commercial Refuse Operator (Solid Waste Commercial Collection)
 - (1) Operator (Water Plants)
 - (1) Maintenance Mechanic II (Water Plants)
 - (1) Utility Inspector (Utility Engineering)
 - (1) Budget/Data Analyst (Utility Administration)
 - (1) Maintenance Mechanic III (Utility Maintenance)
 - (1) Maintenance Mechanic I (Utility Maintenance)
 - (1) Fiber & Telecommunications Enterprise Manager (Dark Fiber)
 - (1) Organization Development Specialist (Human Resources)
 - (1) H.R. Assistant (Human Resources)
 - (1) Fleet Maintenance Apprentice (Motor Pool)
-

16

Part-Time:

- (1) Natural Resources Intern (Stormwater)
-

1

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY21 Budget	
					FT	PT	FT	PT
GENERAL FUND								
CITY COMMISSION / City Clerk								
Mayor	N/A	N/A	8810	TBD by Ordinance	1.00		1.00	
Commissioners	N/A	N/A	8810	TBD by Ordinance	4.00		4.00	
City Clerk	N/A	E	8810	TBD by Commission	1.00		1.00	
Records Administrator/Deputy City Clerk	29	E	8810	22.99 - 37.23	1.00		1.00	
Total City Commission / City Clerk					7.00	0.00	7.00	0.00
CITY MANAGER'S OFFICE								
City Manager	N/A	E	8810	TBD by Commission	1.00		1.00	
Assistant City Manager	44	E	8810	47.81 - 77.37	1.00		1.00	
Director of Diversity & Inclusivity	37	E	8810	37.45 - 60.63	1.00		1.00	
Assistant to the City Manager	35	E	8810	30.80 - 49.88	1.00		1.00	
Senior Executive Assistant	25	NE	8810	18.92 - 30.63	1.00		1.00	
Staff Assistant I	15	NE	8810	11.62 - 18.80	1.00			
Total City Manager's Office					6.00	0.00	5.00	0.00
CODE COMPLIANCE								
Code Compliance Supervisor	28	E	9410	21.90 - 35.46	1.00		1.00	
Code Compliance Officer II	24	NE	9410	18.02 - 29.17	3.00		3.00	
Code Compliance Clerk	20	NE	8810	14.83 - 24.00	1.00		1.00	
Total Code Compliance					5.00	0.00	5.00	0.00
FINANCIAL SERVICES								
Financial Services Department Director	42	E	8810	43.36 - 70.18	1.00		1.00	
Asst. Financial Services Dept. Director	36	E	8810	32.34 - 52.37	1.00		1.00	
Procurement Officer	33	E	8810	27.94 - 45.24	1.00		1.00	
Chief Accountant	30	E	8810	24.14 - 39.09	1.00		1.00	
Administrative Services' Manager	30	E	8810	24.14 - 39.09	1.00		1.00	
Budget Analyst	29	E	8810	22.99 - 37.23	1.00		1.00	
Accounting & Payroll Specialist	27	E	8810	20.86 - 33.77	1.00		1.00	
Accountant	27	E	8810	20.86 - 33.77	1.00		1.00	
Buyer	23	NE	8810	17.17 - 27.78	1.00		1.00	
Executive Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
Accounting Clerk II	18	NE	8810	13.45 - 21.77	2.00		2.00	
Mail Courier	14	NE	8810	11.07 - 17.90	1.00		1.00	
Total Financial Services					13.00	0.00	13.00	0.00
POLICE SERVICES								
Public Safety Director	42	E	7720	43.36 - 70.18	0.50		0.50	
Deputy Police Chief	39	E	7720	37.45 - 60.63	1.00		1.00	
Police Captain	37	E	7720	33.97 - 54.99	3.00		3.00	
Police Lieutenant	34	NE	7720	29.34 - 47.50	6.00		6.00	
Police Sergeant	31	NE	7720	25.35 - 41.04	10.00		10.00	
Technical Services Coordinator	28	E	8810	21.90 - 35.46	1.00			
Public Information & Crime Prevention Officer	28	NE	7720	21.90 - 35.46	1.00		1.00	
Police Training	26	NE	7720	19.87 - 32.16			1.00	
Detective	26	NE	7720	19.87 - 32.16	13.00		10.00	
Police Officer	26	NE	7720	19.87 - 32.16	57.00		59.00	
Police Inspector	26	NE	7720	19.87 - 32.16	0.90		0.90	
Evidence Property Supervisor	24	NE	8810	18.02 - 29.17	1.00		1.00	
Executive Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
Accreditation Administrator	21	NE	8810	15.58 - 25.20	1.00		1.00	
Crime Analyst	21	NE	8810	15.58 - 25.20	2.00		2.00	
Personnel Selection Coordinator	21	NE	8810	15.58 - 25.20	0.90		0.90	
Police Records Clerk Supervisor	21	NE	8810	15.58 - 25.20	1.00		1.00	
Maintenance Mechanic II	21	NE	9015	15.58 - 25.20	1.00		1.00	
Crime Scene Investigator	21	NE	7720	15.58 - 25.20	2.00		2.00	
Court Liaison Officer	20	NE	8810	14.83 - 24.00	1.00		1.00	
Evidence/Property Technician	20	NE	8810	14.83 - 24.00	2.00		2.00	
Community Service Officer	19	NE	7720	14.13 - 22.86	5.00		6.00	
Police Support Services Clerk	18	NE	8810	13.45 - 21.77	1.00		1.00	
Police Records Clerk	17	NE	8810	12.81 - 20.73	4.00		4.00	
Felony Intake Coordinator	16	NE	8810	12.20 - 19.74	1.00		1.00	
Total Police Services					117.30	0.00	117.30	0.00

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY21 Budget	
					FT	PT	FT	PT
FIRE SERVICES								
Public Safety Director	42	E	7720	43.36 - 70.18	0.50		0.50	
Battalion Chief	37	E	7704	27.17 - 44.00	3.00		3.00	
Deputy Fire Chief	35	E	7704	30.80 - 49.88	1.00		1.00	
Fire Marshall	34	E	7704	29.34 - 47.50	1.00		1.00	
Fire Training Safety Officer	33	NE	7704	27.94 - 45.24	1.00		1.00	
EMS Coordinator	33	NE	7704	27.94 - 45.24	1.00		1.00	
Fire Lieutenant	31	NE	7704	20.28 - 32.83	15.00		15.00	
Fire Prevention Inspector/Investigator	31	NE	7704	20.28 - 32.83	5.00		5.00	
Firefighter III	28	NE	7704	17.51 - 28.37	16.00		16.00	
Police Inspector	26	NE	7720	19.87 - 32.16	0.10		0.10	
Firefighter II	26	NE	7704	15.89 - 25.73	13.00		10.00	
Maintenance/Logistics Officer	24	NE	7704	18.02 - 29.17	1.00		1.00	
Firefighter I	24	NE	7704	14.42 - 23.34	13.00		16.00	
Executive Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
Personnel Selection Coordinator	21	NE	8810	15.58 - 25.20	0.10		0.10	
Total Fire Services					71.70	0.00	71.70	0.00
PARKS & RECREATION								
Parks, Recr. & Cultural Svcs. Dir. (Parks/Rec)	39	E	9102	37.45 - 60.63	0.85		0.85	
Asst. Parks, Recreation & Culture Dir. (Parks/Rec)	35	E	8810	30.80 - 49.88			1.00	
Fieldhouse/Conference Facility Manager (FH)	34	E	9102	29.34 - 47.50	1.00		1.00	
Parks, Grounds, Cemetery Supt. (Parks/Grnds)	32	E	9102	26.61 - 41.04			0.70	
Parks, Plan. & Strategic Initiat. Mngr. (Parks/Rec)	32	E	9102	26.61 - 43.09			1.00	
Athletics Superintendent (Activity Fields)	32	E	9102	26.61 - 43.09	1.00			
Landscape Svcs. Superintendent (Parks/Grounds)	32	E	9102	26.61 - 43.09	0.70			
Recreation Superintendent (COL)	32	E	9102	26.61 - 43.09	1.00			
Asst. Parks, Grounds, Cemetery Supt. (Parks/Grnds)	30	E	9102	24.14 - 39.09			1.00	
Recreation Supervisor III (FH)	27	E	9102	20.86 - 33.77	1.00		1.00	
Recreation Supervisor III (WHRCC)	27	E	9102	20.86 - 33.77	1.00		1.00	
Recreation Supervisor III (Activity Fields)	27	E	9102	20.86 - 33.77	1.00			
Recreation Supervisor III (Nora Mayo Hall)	27	E	9102	20.86 - 33.77			1.00	
Recreation Supervisor II (Aquatics)	25	E	9102	18.92 - 30.63	1.00		1.00	
Recreation Supervisor II (COL)	25	E	9102	18.92 - 30.63	1.00			
Recreation Supervisor II (Sr. Adult)	25	E	9102	18.92 - 30.63	1.00		1.00	
Crew Leader II (FH)	25	NE	9102	18.92 - 30.63	1.00		1.00	
Crew Leader II (Parks/Grounds)	25	NE	0042	18.92 - 30.63	3.00		3.00	
Crew Leader II (Activity Fields)	25	NE	0042	18.92 - 30.63	1.00		1.00	
Marketing/Partnership Dev. Coord. (Parks Admin)	25	E	8810	18.92 - 30.63	1.00		1.00	
Recreation Supervisor I (Aquatics)	23	E	9102	17.17 - 27.78	1.00		1.00	
Recreation Supervisor I (WHRCC)	23	E	9102	17.17 - 27.78	1.00		1.00	
Crew Leader I (Activity Fields)	23	NE	9102	17.17 - 27.78	1.00		1.00	
Crew Leader I (Parks/Grounds)	23	NE	9102	17.17 - 27.78	1.00		1.00	
Tennis Professional (Tennis)	22	E	9102	16.35 - 26.46	1.00		1.00	
Executive Assistant (Admin.)	22	NE	8810	16.35 - 26.46	1.00		1.00	
Maintenance Mechanic II (Parks/Grounds)	21	NE	9102	15.58 - 25.20	1.00			
Small Engine Mechanic (Parks/Grounds)	20	NE	9102	14.83 - 24.00	1.00		1.00	
Sr. Staff Assistant (COL)	19	NE	8810	14.13 - 22.86	1.00			
Sr. Staff Assistant (Nora Mayo Hall)	19	NE	8810	14.13 - 22.86			1.00	
Irrigation Specialist II (Parks/Grounds)	18	NE	0042	13.45 - 21.77	2.00			
Spray Technician (Activity Fields)	18	NE	0042	13.45 - 21.77	1.00		1.00	
Recreation Leader (WHRCC)	17	NE	9102	12.81 - 20.73	1.00		1.00	
Recreation Leader (FH)	17	NE	9102	12.81 - 20.73	1.00		1.00	
Recreation Leader (Sr. Adult)	17	NE	9102	12.81 - 20.73	1.00		1.00	
Recreation Leader (Leisure Park Rentals)	17	NE	9102	12.81 - 20.73		1.00		1.00
Recreation Leader (Tennis)	17	NE	9102	12.81 - 20.73	1.00	1.00	1.00	1.00
Recreation Leader (Activity Fields)	17	NE	9102	12.81 - 20.73	1.00		1.00	
Food Service Leader (Activity Fields)	17	NE	9060	12.81 - 20.73	1.00		1.00	
Maintenance Operator II (Parks/Grounds)	17	NE	0042	12.81 - 20.73	2.00		3.00	
Staff Assistant II (WHRCC)	17	NE	8810	12.81 - 20.73	1.00		1.00	
Irrigation Specialist I (Parks/Grounds)	16	NE	0042	12.20 - 19.74			2.00	
Maintenance Operator I (Parks/Grounds)	16	NE	0042	12.20 - 19.74	7.00		7.00	

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY21 Budget	
					FT	PT	FT	PT
PARKS & RECREATION (cont.)								
Grounds Maintenance Technician (Activity Fields)	16	NE	9102	12.20 - 19.74	8.00		8.00	
Staff Assistant I (Parks/Grounds)	15	NE	8810	11.62 - 18.80	1.00		1.00	
Recreation Attendant (Activity Fields)	15	NE	9102	11.62 - 18.80		1.00		1.00
Recreation Attendant (FH)	15	NE	9102	11.62 - 18.80		18.00		16.00
Recreation Attendant (Tennis)	15	NE	9102	11.62 - 18.80		4.00		4.00
Recreation Attendant (Leisure Park Rentals)	15	NE	9102	11.62 - 18.80		3.00		3.00
Recreation Attendant (WHRCC)	15	NE	9102	11.62 - 18.80		8.00		8.00
Recreation Attendant (Nora Mayo Hall)	15	NE	9102	11.62 - 18.80				2.00
Recreation Pool Cashier (Aquatics)	15	NE	9102	11.62 - 18.80		1.00		1.00
Food Service Worker (Activity Fields)	14	NE	8810	11.07 - 17.90		2.00		2.00
Water Safety Instructors (Aquatics)	14	NE	9102	11.07 - 17.90		8.00		8.00
Building Service Worker (Activity Fields)	14	NE	9102	11.07 - 17.90	1.00		1.00	
Building Service Worker (FH)	14	NE	9102	11.07 - 17.90	6.00	4.00	3.50	3.00
Building Service Worker (Sr. Adult)	14	NE	9102	11.07 - 17.90	1.00		1.00	
Building Service Worker (WHRCC)	14	NE	9102	11.07 - 17.90	1.00		1.00	
Building Service Worker (Nora Mayo Hall)	14	NE	9102	11.07 - 17.90		2.00	2.50	3.00
Lifeguard (Aquatics)	13	NE	9102	10.54 - 17.05		15.00		15.00
Total Parks & Recreation					62.55	68.00	62.55	68.00
STREETS								
Assistant Public Works Director	35	E	8810	30.80 - 49.88	0.20		0.20	
Streets Superintendent	32	E	5509	26.61 - 43.09	0.80		0.80	
Ecosystem and Asset Analyst	27	E	8810	20.86 - 33.77	0.10		0.10	
Traffic Operations Crew Leader	25	NE	5509	18.92 - 30.63	1.00		1.00	
Crew Leader II	25	NE	5509	18.92 - 30.63	1.00		1.00	
Signal Electrician	24	NE	5509	18.02 - 29.17	1.00		1.00	
Traffic Signal Technician	21	NE	5509	15.58 - 25.20	1.00		1.00	
Transportation Sign Technician	21	NE	5509	15.58 - 25.20	1.00		1.00	
Maintenance Operator III	20	NE	5509	14.83 - 24.00			1.00	1.00
Maintenance Operator II	19	NE	5509	14.13 - 22.86	3.00		5.00	
Sr. Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
Maintenance Operator I	18	NE	5509	13.45 - 21.77			1.00	
Public Works Apprentice	18	NE	5509	13.45 - 21.77	3.00		2.00	
Total Streets					12.60	0.00	15.60	0.00
PLANNING								
E.O. & C.I. (Growth Management) Dept. Director	39	E	8810	37.45 - 60.63	0.80		0.80	
Planning Manager	33	E	8810	27.94 - 45.24	0.50		1.00	
CRA & Neighborhood Programs Manager	33	E	8810	27.94 - 45.24			0.30	
Principal Planner	32	E	8810	26.61 - 43.09	1.00			
Senior Planner	30	E	8810	24.14 - 39.09	1.00			
Planner II	27	E	8810	20.86 - 33.77	1.00		2.00	
Planning Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
Total Planning					5.30	0.00	5.10	0.00
TOTAL GENERAL FUND					300.45	68.00	302.25	68.00
SPECIAL REVENUE FUNDS								
LIBRARY SERVICES								
Parks, Recreation & Cultural Svcs Director	39	E	8810	37.45 - 60.63	0.15		0.15	
City Librarian	32	E	8810	26.61 - 43.09	1.00		1.00	
Librarian II	24	E	8810	18.02 - 29.17	4.00		4.00	
Librarian I	22	NE	8810	16.35 - 26.46	2.00		2.00	
Library Assistant II	17	NE	8810	12.81 - 20.73	5.00		5.00	
Library Assistant I	15	NE	8810	11.62 - 18.80		2.00		2.00
Building Service Worker	14	NE	9102	11.07 - 17.90	2.00		2.00	
Library Page	13	NE	8810	10.54 - 17.05		1.00		1.00
Total Library Services					14.15	3.00	14.15	3.00
AIRPORT								
Airport General Manager	34	E	8810	29.34 - 47.50	1.00		1.00	
Airport Contract & Fiscal Specialist	26	E	8810	19.87 - 32.16	1.00		1.00	
Operations Tech II	20	NE	9410	14.83 - 24.00	1.00		1.00	
Operations Tech I	18	NE	9410	13.45 - 21.77	1.00	4.00	1.00	4.00
Building Service Worker	14	NE	9102	11.07 - 17.90		1.00		1.00
Total Airport					4.00	5.00	4.00	5.00

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY21 Budget	
					FT	PT	FT	PT
CEMETERY								
Parks, Grounds, Cemetery Superintendent	32	E	9102	26.61 - 43.09			0.30	
Landscape Services Superintendent	32	E	9102	26.61 - 43.09	0.30			
Cemetery Supervisor	25	NE	8810	18.92 - 30.63	1.00		1.00	
Crew Leader II	25	NE	9220	18.92 - 30.63			1.00	
Crew Leader I	23	NE	9220	17.17 - 27.78	1.00			
Cemetery Operator I	16	NE	9220	12.20 - 19.74	3.00		3.00	
Total Cemetery					5.30	0.00	5.30	0.00
CRA - DOWNTOWN								
E.O. & C.I. (Growth Management) Dept. Director	39	E	8810	37.45 - 60.63	0.15		0.15	
Planning Manager	33	E	8810	27.94 - 45.24	0.30			
CRA & Neighborhood Programs Manager	33	E	8810	27.94 - 45.24			0.49	
CRA Manager	33	E	8810	27.94 - 45.24	0.70			
Total CRA - Downtown					1.15	0.00	0.64	0.00
CRA - FLORENCE VILLA								
E.O. & C.I. (Growth Management) Dept. Director	39	E	8810	37.45 - 60.63	0.05		0.05	
Planning Manager	33	E	8810	27.94 - 45.24	0.20			
CRA & Neighborhood Programs Manager	33	E	8810	27.94 - 45.24			0.21	
CRA Manager	33	E	8810	27.94 - 45.24	0.30			
Total CRA - Florence Villa					0.55	0.00	0.26	0.00
BUILDING & PERMITTING								
Building Official	35	E	9410	30.80 - 49.88	1.00		1.00	
Plans Examiner	31	NE	8810	25.35 - 41.04	1.00		1.00	
Field Inspector/Fire Plans Examiner	31	NE	8810	25.34 - 41.04			1.00	
Building Inspector	28	NE	9410	21.90 - 35.46	3.00		3.00	
Permit Specialist	20	NE	8810	14.83 - 24.00	2.00		2.00	
Senior Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
Total Building & Permitting					7.50	0.00	8.50	0.00
TOTAL SPECIAL REVENUE FUNDS					32.65	8.00	32.85	8.00
PROPRIETARY FUNDS								
SOLID WASTE								
Public Works Department Director	39	E	8810	37.45 - 60.63	0.80		0.80	
Assistant Public Works Director	35	E	8810	30.50 - 49.88	0.50		0.50	
Solid Waste Superintendent	32	E	9403	26.61 - 43.09	1.00		1.00	
Ecosystem and Asset Analyst	27	E	8810	20.86 - 33.77	0.10		0.10	
Admin Support Specialist	26	NE	8810	19.87 - 32.16	1.00		1.00	
Commercial Collection Crew Leader	25	NE	9403	18.92 - 30.63	1.00		1.00	
Residential Collection Crew Leader	23	NE	9403	17.17 - 27.78	3.00		3.00	
Solid Waste Services Coordinator	21	NE	8810	15.58 - 25.20	2.00		2.00	
Commercial Refuse Operator	21	NE	9403	15.58 - 25.20	4.00		5.00	
Recycling Driver/Operator	21	NE	9403	15.58 - 25.20	2.00		2.00	
Driver Collector	20	NE	9403	14.83 - 24.00	10.00		10.00	
SW Customer Service Representative	20	NE	8810	14.83 - 24.00	1.00		1.00	
Trashmaster Operator	19	NE	9403	14.13 - 22.86	7.00		7.00	
Total Solid Waste					33.40	0.00	34.40	0.00
UTILITY SERVICES								
Utility Services Department Director (Admin)	39	E	8810	37.45 - 60.63	1.00		1.00	
Assistant Utility Services Dept. Director (Admin)	35	E	8810	30.80 - 49.88	1.00		1.00	
US Capital Improvements Administrator (Eng)	35	E	8810	30.80 - 49.88	1.00		1.00	
WWTP Manager (WW #3)	34	E	7580	29.34 - 47.50	1.00		1.00	
Water Plant Manager (Water)	34	E	7580	29.34 - 47.50	1.00		1.00	
US Field Operations Manager (US Maint)	34	E	7580	29.34 - 47.50	1.00		1.00	
Utility Customer Service Manager (Acct Svcs)	34	E	8810	29.34 - 47.50	1.00		1.00	
Water Plant Chief Operator (Water)	32	E	7520	26.61 - 43.09			2.00	
WWTP Chief Operator (WW #2)	32	E	7580	26.61 - 43.09	1.00		1.00	
WWTP Chief Operator (WW #3)	32	E	7580	26.61 - 43.09	1.00		1.00	
Utility Svcs. Super/Water Dist. (US Maint.)	32	E	6306	26.61 - 43.09	2.00		2.00	
Superintendent (Meter Services)	32	E	6306	26.61 - 43.09	1.00		1.00	
Utility Svcs. Super/Lift Stations (Lift Stations)	32	E	6306	26.61 - 43.09	1.00		1.00	
Asst. Utility Customer Svcs. Manager (Acct Svcs)	32	E	8810	26.61 - 43.09	1.00		1.00	
Budget/Data Analyst (Admin)	29	E	8810	22.99 - 37.23			1.00	

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY21 Budget	
					FT	PT	FT	PT
UTILITY SERVICES (cont.)								
Construction/Inspection Manager (Eng)	27	E	9410	20.86 - 33.77	2.00		2.00	
Water Plant Operator A (Water)	26	NE	7520	19.87 - 32.16	3.00		1.00	
WWTP Operator A (WW #2)	26	NE	7580	19.87 - 32.16	2.00		2.00	
WWTP Operator A (WW #3)	26	NE	7580	19.87 - 32.16	4.00		5.00	
GIS Technician (Eng)	26	NE	8810	19.87 - 32.16	1.00	1.00		1.00
Water Conservation Specialist (Admin)	26	NE	8810	19.87 - 32.16	1.00		1.00	
Administrative System Coordinator (Acct Svcs)	26	NE	8810	19.87 - 32.16	1.00			
Lead Locator (US Maint.)	26	NE	6306	19.87 - 32.16	1.00		1.00	
Utility Financial Specialist (Admin)	26	E	8810	19.87 - 32.16			1.00	
Asset Manager (Eng)	26	E	8810	19.87 - 32.16			1.00	
Utility Inspector (Eng)	25	E	6306	18.92 - 30.63			1.00	
Crew Leader II (WW #3)	25	NE	7580	18.92 - 30.63	1.00			
Crew Leader Plant Maint. (WW #3)	25	NE	7580	18.92 - 30.63			1.00	
Crew Leader II (Lift Stations)	25	NE	7580	18.92 - 30.63	1.00		1.00	
Pretreatment/FOG Specialist (WWTP #3)	25	NE	7580	18.92 - 30.63	1.00		1.00	
Utility Billing Supervisor (Acct Svcs)	25	NE	8810	18.92 - 30.63			1.00	
Utility Customer Service Supervisor (Acct Svcs)	25	NE	8810	18.92 - 30.63			1.00	
Payment Services Supervisor (Pymt Svcs)	25	NE	8810	18.92 - 30.63			1.00	
Sr. Executive Assistant (Admin)	25	NE	8810	18.92 - 30.63			1.00	
Backflow Program Coordinator (Water)	24	NE	6306	18.02 - 29.17	1.00			
Backflow Program Coordinator (Meter Services)	24	NE	6306	18.02 - 29.17			1.00	
Water Plant Operator B (Water)	24	NE	7520	18.02 - 29.17	5.00		5.00	
WWTP Operator B (WW #2)	24	NE	7580	18.02 - 29.17	2.00		3.00	
WWTP Operator B (WW #3)	24	NE	7580	18.02 - 29.17	4.00		3.00	
Utility Locator (US Maint)	24	NE	6306	18.02 - 29.17	2.00		2.00	
GPS Locator (Eng)	24	NE	6306	18.02 - 29.17	1.00		1.00	
Payment Services Coordinator (Pymt Svcs)	23	NE	8810	17.17 - 27.78	1.00			
Fiscal Coordinator (Admin)	23	E	8810	17.17 - 27.78	1.00			
Utility Billing Coordinator (Acct Svcs)	23	NE	8810	17.17 - 27.78	1.00			
Crew Leader I (US Maint.)	23	NE	6306	17.17 - 27.78	2.00		2.00	
Crew Leader I (Lift Stations)	23	NE	6306	17.17 - 27.78	1.00		1.00	
Backflow Technician (Water)	22	NE	6306	16.35 - 26.46	1.00			
Backflow Technician (Meter Services)	22	NE	6306	16.35 - 26.46			1.00	
Executive Assistant (Admin)	22	NE	8810	16.35 - 26.46	1.00			
Water Plant Operator C (Water)	22	NE	7520	16.35 - 26.46	3.00		3.00	
WWTP Operator C (WW #2)	22	NE	7580	16.35 - 26.46	2.00		1.00	
WWTP Operator C (WW #3)	22	NE	7580	16.35 - 26.46	3.00		3.00	
Maintenance Mechanic III (WW #3)	22	NE	6306	16.35 - 26.46			1.00	
Maintenance Mechanic III (Lift Stations)	22	NE	6306	16.35 - 26.46			2.00	
Asset Coordinator (Eng)	22	NE	8810	16.35 - 26.46	1.00		1.00	
Utilities Servicer III (US Maint)	21	NE	6306	15.58 -25.20	3.00		3.00	
Utilities Servicer III (Lift Stations)	21	NE	6306	15.58 -25.20	5.00		4.00	
Maintenance Mechanic II (Water)	21	NE	6306	15.58 -25.20			1.00	
Maintenance Mechanic II (WW #3)	21	NE	6306	15.58 -25.20	2.00		1.00	
Utilities Servicer II (US Maint.)	20	NE	6306	14.83 - 24.00	3.00		3.00	
Utilities Servicer II (Lift Stations)	20	NE	6306	14.83 - 24.00	4.00		3.00	
Utility Billing Clerk (Acct Svcs)	20	NE	8810	14.83 - 24.00			1.00	
US Customer Service Rep III (Acct Svcs)	20	NE	8810	14.83 - 24.00	1.00			
Meter Auditor II (Meter Services)	19	NE	8810	14.13 - 22.86			1.00	
Meter Repair Tech II (Meter Svcs)	19	NE	8810	14.13 - 22.86	2.00		1.00	
Maintenance Mechanic I (Lift Stations)	19	NE	6306	14.13 - 22.86			1.00	
US Customer Service Rep II (Acct Svcs)	18	NE	8810	13.45 - 21.77	2.00		2.00	
US Customer Service Rep II (Pymt Svcs)	18	NE	8810	13.45 - 21.77			1.00	
Utilities Servicer I (US Maint.)	18	NE	6306	13.45 - 21.77	3.00		3.00	
Utilities Servicer I (Lift Stations)	18	NE	6306	13.45 - 21.77	4.00		5.00	
US Customer Service Rep I (Acct Svcs)	18	NE	8810	13.45 - 21.77	4.00	1.00	5.00	
US Customer Service Rep I (Pymt Svcs)	18	NE	8810	13.45 - 21.77			2.00	
Meter Auditor I (Meter Services)	17	NE	6306	12.81 - 20.73			1.00	
Meter Repair Tech I (Meter Services)	17	NE	7520	12.81 - 20.73	6.00		5.00	
Water Plant Operator Trainee (Water)	16	NE	7520	12.20 - 19.74			1.00	

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY21 Budget	
					FT	PT	FT	PT
UTILITY SERVICES (cont.)								
Cashier II (Pymt Svcs)	16	NE	8810	12.20 - 19.74	1.00			
Cashier I (Pymt Svcs)	15	NE	8810	11.62 - 18.80	2.00			
Intern (Admin)	13	NE	8810	10.54 - 17.05		2.00		2.00
Total Utility Services					106.00	4.00	113.00	3.00
STORMWATER								
Public Works Department Director	39	E	8810	37.45 - 60.63	0.20		0.20	
Assistant Public Works Director	35	E	8810	30.80 - 49.88	0.20		0.20	
Streets Superintendent	32	E	5509	26.61 - 43.09	0.20		0.20	
Natural Resources Manager	32	E	8810	26.61 - 43.09	1.00		1.00	
Ecosystem and Asset Analyst	27	E	8810	20.86 - 33.77	0.80		0.80	
Environmental Scientist I	25	E	9410	18.92 - 30.63	1.00		1.00	
Crew Leader II	25	NE	5509	18.92 - 30.63	1.00		1.00	
Natural Resources Specialist	24	NE	8810	18.02 - 29.17	1.00		1.00	
GPS Locator/Inspector	24	NE	8810	18.02 - 29.17	1.00			
Stormwater Inspector	24	NE	8810	18.02 - 29.17			1.00	
Drainage Maintenance Operator III	20	NE	5509	14.83 - 24.00	1.00		1.00	
Debris Control Maintenance Operator III	20	NE	5509	14.83 - 24.00	1.00		1.00	
Sr. Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
Drainage Maintenance Operator II	19	NE	5509	14.13 - 22.86	2.00		2.00	
Drainage Maintenance Operator I	18	NE	5509	13.45 - 21.77	1.00		1.00	
Natural Resources Intern (Scientific Aide)	13	NE	8810	10.54 - 17.05				1.00
Total Stormwater					11.90	0.00	11.90	1.00
Dark Fiber Enterprise Fund								
Fiber Enterprise Manager	29	NE	9410	22.99 - 37.23		1.00		
Fiber & Telecommunications Enterprise Manager	29	NE	9410	22.99 - 37.23			1.00	
Fiber Enterprise Asset Coordinator	22	NE	9410	16.35 - 26.46		1.00		
Total Dark Fiber Enterprise					0.00	2.00	1.00	0.00
TOTAL PROPRIETARY FUNDS					151.30	6.00	160.30	4.00
INTERNAL SERVICE FUND								
Human Resources								
Executive Services Director	40	E	8810	39.33 - 63.66	1.00		1.00	
Human Resources Manager	35	E	8810	30.80 - 49.88	1.00			
Organization Development Specialist	29	E	8810	22.99 - 37.23			1.00	
Human Resources Assistant	22	NE	8810	16.35 - 26.46	2.00		3.00	
Staff Assistant I	15	NE	8810	11.62 - 18.80	1.00		1.00	
Total Human Resources					5.00	0.00	6.00	0.00
Facility Maintenance								
Facility Maint. Superintendent	29	E	8810	22.99 - 37.23	1.00		1.00	
Maintenance Mechanic II	21	NE	9015	15.58 - 25.20	2.00		2.00	
Total Facility Maintenance					3.00	0.00	3.00	0.00
Technology Services								
Smart City Officer	39	E	8810	37.45 - 60.63	1.00		1.00	
Network System Manager	32	E	8810	26.61 - 43.09	1.00		1.00	
Business Technology Support Manager	32	E	8810	26.61 - 43.09	1.00		1.00	
Information Security Administrator	29	E	8810	22.99 - 37.23	1.00		1.00	
Business Analyst	27	NE	8810	20.86 - 33.77	1.00			
GIS Analyst	27	NE	8810	20.86 - 33.77			1.00	
Business Technology Support Coordinator	25	NE	8810	18.92 - 30.63	1.00		1.00	
Business Technology Support Specialist	23	NE	8810	17.17 - 27.78	3.00		3.00	
Student Intern	13	NE	8810	10.54 - 17.05		5.00		2.00
Total Technology Services					9.00	5.00	9.00	2.00
Engineering								
City Engineer	36	E	8810	32.34 - 52.37	1.00		1.00	
Assistant City Engineer	34	E	8810	29.34 - 47.50	1.00		1.00	
Construction Project/Inspection Manager	27	E	9410	20.86 - 33.77	1.00		1.00	
Engineering Technician V	26	E	8810	19.87 - 32.16	1.00		1.00	
Construction Inspector	25	NE	9410	18.92 - 30.63	2.00		2.00	
Engineering Technician IV	24	E	8810	18.02 - 29.17	2.00		2.00	
Survey Party Chief	24	NE	9410	18.02 - 29.17	1.00		1.00	
Sr. Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
Total Engineering					9.50	0.00	9.50	0.00

FULL AND PART-TIME BUDGETED POSITIONS

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY20 Budget		FY21 Budget	
					FT	PT	FT	PT
Fleet Maintenance								
Assistant Public Works Director	35	E	8810	30.80 - 49.88	0.10		0.10	
Fleet Maintenance Superintendent	32	E	8380	26.61 - 43.09	1.00		1.00	
Fleet Maint. Inv/Shop Supervisor	30	NE	8380	24.14 - 39.09	1.00		1.00	
Mechanic III	26	NE	8380	19.87 - 32.16	3.00		3.00	
Mechanic II	24	NE	8380	18.02 - 29.17	2.00		2.00	
Resource & Service Specialist	23	NE	8810	17.17 - 27.78			1.00	
Buyer	23	NE	8810	17.17 - 27.78	1.00			
Maintenance Coordinator	22	NE	8810	16.35 - 26.46	1.00		1.00	
Fleet Maintenance Intern	13	NE	8380	10.54 - 17.05		1.00		1.00
Fleet Maintenance Apprentice	13	NE	8380	10.54 - 17.05			1.00	
Total Fleet Maintenance					9.10	1.00	10.10	1.00
TOTAL INTERNAL SERVICE FUND					35.60	6.00	37.60	3.00
TOTAL ALL FUNDS					520.00	88.00	533.00	83.00

History of Bonds, Notes and Certificates

Issue	Date	Amount of Issue	Interest Rates	Purpose
RETIRED:				
Water/Sewer Revenue Certificates- Series A	7/1/1953	\$1,239,000	3.50%	Water/Sewer Projects
Water/Sewer Revenue Certificates- Series B	7/1/1953	750,000	4.50%	Water/Sewer Projects
Water/Sewer Revenue Certificates- Series 1958	1/1/1958	1,200,000	3.25 to 3.75%	Water/Sewer Projects
Utility Service Taxes Revenue Certificates	7/1/1962	1,100,000	3.25 to 3.50%	Build City Hall
W/S Rev. Refunding Certificates-Series 1964	7/1/1964	1,515,000	3.50%	Refunded 1953 Series A and B
W/S Specially Secured Certificates- Series B	7/1/1964	230,000	3.00%	Refunded 1953 Issue
Revenue Certificates- Series 1966	4/1/1966	125,000	5.50%	uncertain
Improvement Revenue Certificates- Series 1967	7/1/1967	1,100,000	4.10 to 4.35%	Build WW Plant No 2
W/S Revenue Certificates- Series 1967	7/1/1967	2,625,000	4.90 to 5.15%	Build WW Plant No 2
Improvement Revenue Certificates- Series 1970	7/1/1970	4,000,000	4.00 to 5.40%	W/S Imp and Streets Imp
Improvement Revenue Certificates- Series 1972	7/1/1972	3,485,000	4.75 to 5.75%	Build WW Plant No 3
W/S Revenue Certificates- Series 1972	7/1/1972	2,625,000	4.90 to 5.15%	Build WW Plant No 3
Improvement Revenue Certificates- Series 1975	7/1/1975	2,600,000	7.70%	SW Complex/Motor Pool
Public Improvement Revenue Note- Series 1979	5/9/1979	1,980,000	6.25%	Widen First Street North
Capital Improvement Revenue Notes- Series 2001 A & B	2/13/2001	2,000,000	variable	CRA Lines of Credit
Capital Improvement Revenue Note- Series 2001C	12/11/2001	1,600,000	4.62%	Energy Equip. at SW Complex
Special Obligation Revenue Bonds- Series 1993	12/23/1993	2,000,000	5.95%	Stadium Improvements
Public Improvement Revenue Bonds- Series 1996	12/20/1996	4,000,000	4.82%	Diamond Plex/Other Cap. Imp.
Capital Impr. Rev. Note- Series 2004 (matured 10/1/14)	10/12/2004	1,021,750	3.77%	Avenue T NW Improvements
REFUNDED:				
Public Improvement Revenue Bonds- Series 1978	1/1/1978	7,285,000	5.00 to 6.00%	Refund 67-70-72 Bonds
Special Obligation Revenue Bonds- Series 1978B	1/1/1978	3,710,000	5.00 to 6.00%	Refund 67-70-72 Bonds
Water/Sewer Revenue Bonds- Series 1978	1/1/1978	8,465,000	5.00 to 6.00%	Refund 58-64-67-72 Debt
Water/Sewer Revenue Bonds- Series 1978A	1/1/1978	9,190,000	5.00 to 6.00%	Refund 58-64-67-72 Debt
Water and Sewer Refunding Revenue Bonds- Series 1984	5/1/1984	7,110,000	6.00 to 10.75%	Refund 78 Bonds/Capital Project
Public Improvement Refunding Rev. Bonds- Series 1984	5/1/1984	5,760,000	6.00 to 10.75%	Refund 78 Pub. Improv. Rev. Bond
Water and Sewer Revenue Bonds- Series 1989	10/1/1989	6,435,000	5.90 to 7.00%	Refund 1984 Bonds
Water and Sewer Revenue Bonds- Series 1990	12/1/1990	4,600,000	6.00 to 6.95%	WW #2 Improvements
Water and Sewer Revenue Bonds- Series 1991	3/1/1991	2,150,000	6.40 to 6.85%	WW #2 Improvements
Public Improvement Revenue Bonds- Series 1999	6/1/1999	6,965,000	5.20 to 5.25%	Police Station/Downtown Imp.
Utility System Improvement/Refunding Bonds- Series 1998	7/1/1998	45,015,000	3.85 to 5.18%	Purchase GG Utility/Refund Debt
Sales Tax Revenue Bonds- Series 2002	2/1/2002	9,645,000	3.00 to 4.96%	Library and Other Cap. Improve.
Utility System Imp. And Refunding Bonds- Series 2005	7/12/2005	38,355,000	3.50 to 5.00%	\$25m Cap. Imp./ \$13m refunding
Public Improv. Refunding Revenue Bonds- Series 2007	1/30/2007	23,100,000	4.0 to 5.0%	Refund 99/Airport Terminal/Trail
OUTSTANDING:				
Utility System Refunding Revenue Bond- Series 2010	10/6/2010	20,925,000	3.23%	Refund 1998 Utility Bonds
Sales Tax Refunding Bonds- Series 2011	9/20/2011	6,405,000	1.85%	Refunded 2002 Sales Tax Bonds
2015 Bonds Refunding Utility Bonds	4/1/2015	26,070,000	2.0 to 3.125%	Refund 2005 W/S Bonds
2015A Non Ad Valorem Refunding Revenue Bonds	4/1/2015	13,205,000	2% to 3%	Partially Refund 2007 PIRBs
2015B Water/Sewer Refunding Revenue Bonds	4/1/2015	7,910,000	1.20%	Refund 2005 W/S Bonds
2016A Non Ad Valorem Refunding Bonds	12/15/2016	5,570,000	2.32%	Complete Refund 2007 Bonds
2016B Non Ad Valorem Public Improvement Bonds	12/15/2016	7,435,000	2.52%	Tennis courts, Lk. Maude, S Central Park
2017 Non Ad Valorem Bonds	10/1/2017	25,000,000	2.01 to 4.03%	Chain of Lakes Complex
State Revolving Fund Loan	2019	969,085	0.015%	WW #3 Bar Screen

**CITY OF WINTER HAVEN
FISCAL YEAR 2021**

DEBT RATIOS

Neither the State of Florida nor the City of Winter Haven has statutes or ordinances placing limitations on municipal debt. The City of Winter Haven also has no formal policy regarding debt limitations. The City’s only debt limitations are imposed in the “issuance of additional parity obligations section” of the current outstanding bond resolutions. The Public Improvement Bonds and the Sales Tax Revenue Bonds require “that the aggregate proceeds of the Pledged Revenues for such preceding fiscal year or for the 12 consecutive months during the 18 months immediately preceding the date of issuance of the Additional Parity Obligations equal at least 135% of the Maximum Bond Service Requirement computed on a basis which includes both (i) all Bonds then outstanding and (ii) the Additional Parity Obligations with respect to which such certificate is made”. The Utility System Revenue Bonds and the Water and Sewer Bonds require that during any twelve consecutive month period in the twenty-four month period preceding the issuance of additional parity bonds that the pledged revenues equal to not less than 120% of the maximum bond service requirement on all parity bonds.

Outstanding Debt *	Matures	Outstanding Principal @ 10/01/20	2021 Principal	2021 Interest
2011 Sales Tax Refunding Bonds #	2021	695,000	695,000	12,858
2010 Water/Sewer Bonds #	2028	1,917,000	2,140,000	619,191
2015A Refunding Revenue Bonds +	2032	10,375,000	715,000	327,713
2015 Refunding Utility Bonds +	2035	23,680,000	-	715,013
2017 Non Ad Valorem Bonds #	2037	22,990,000	1,050,000	704,644
2016A Non Ad Valorem Refunding Bonds #	2029	4,100,000	415,000	95,120
2016B Non Ad Valorem Public Improvement #	2036	6,275,000	325,000	158,130
State Revolving Fund loan \$62,000**	2038	850,000	47,147	258
		70,882,000	5,387,147	2,632,927

* The Outstanding Principal @ 10/01/20 INCLUDES deduction for principal payment due 10/1/20, budgeted in FY20.

+ Bonds are publicly held and subject to rating. The most recent Ratings are as follows :

	<u>Fitch</u>	<u>S & P</u>
2015A Refunding Revenue Bonds	A +	AA-
2015 Refunding Utility Bonds	AA	AA

Non-Rated Bonds privately placed.

**On October 9, 2019 proceeds from a second SRF loan were received. The loan amount will total \$969,085. Additional proceeds on this loan are expected in FY 2020.

CITY OF WINTER HAVEN

**Ratio of Outstanding Debt By Type
Last Ten Fiscal Years**

Fiscal Year	Government Activities				Business Type			
	Special Obligation Bonds	Public Improvement Rev. Bonds	Sales Tax Revenue Bonds	Notes Payable	Water/Sewer Revenue Bonds	Total Primary Government	Percentage of Personal Income	Per Capita
2010	363,498	23,427,501	7,015,000	944,393	60,455,000	92,205,392	11.8%	2,722
2011	203,807	22,688,453	6,405,000	650,638	58,945,000	88,892,898	12.1%	2,606
2012	34,493	21,913,524	6,405,000	347,972	57,860,000	86,560,989	13.8%	2,517
2013	-	21,214,166	5,558,182	236,246	55,777,738	82,786,332	11.2%	2,282
2014	-	21,175,921	5,220,000	119,308	55,968,807	82,484,036	10.4%	2,228
2015	-	21,214,149	4,610,000	-	53,409,884	79,234,033	9.2%	2,081
2016	-	20,365,499	3,985,000	-	53,083,141	77,433,640	8.1%	1,959
2017	-	26,678,360	3,350,000	-	51,081,397	81,109,757	8.0%	1,971
2018	-	25,486,803	2,705,000	-	49,116,653	77,308,456	5.3%	1,805
2019	-	49,000,246	2,045,000	-	47,059,909	98,105,155	5.2%	2,189

CITY OF WINTER HAVEN

**Pledged-Revenue Coverage
Last Ten Fiscal Years**

<u>FY</u>	<u>Gross W/S Fund Revenue</u>	<u>Less: Operating Revenue</u>	<u>Net Revenues</u>	<u>Bond Svc Requirements</u>	<u>W/S System Devel. Charges</u>	<u>Debt Svc Coverage Test 1</u>	<u>Required Debt Svc Coverage Test 1</u>	<u>Debt Svc Coverage Test 2</u>	<u>Required Debt Svc Coverage Test 2</u>
2010	21,144,056	13,048,445	8,095,611	4,032,210	462,479	201%	115%	212%	120%
2011	22,983,498	13,028,794	9,954,704	3,706,825	421,362	269%	115%	280%	120%
2012	24,063,228	13,179,690	10,883,538	3,840,726	462,288	283%	115%	295%	120%
2013	27,436,452	13,003,297	14,433,155	3,832,352	673,448	377%	115%	394%	120%
2014	31,701,970	14,738,168	16,963,802	3,776,418	830,120	449%	115%	471%	120%
2015	27,397,846	14,067,335	13,330,511	3,489,471	861,062	382%	115%	407%	120%
2016	32,575,899	19,249,338	13,326,561	1,819,029	790,282	733%	115%	776%	120%
2017	29,840,767	14,307,126	15,533,641	3,466,238	1,377,917	448%	115%	488%	120%
2018	30,000,937	15,809,782	14,191,155	3,554,438	1,391,495	399%	115%	438%	120%
2019	31,070,586	16,167,286	14,903,300	3,597,776	1,347,569	414%	115%	452%	120%

1.) Gross Revenues includes all income and earnings, including connection fees but does not include proceeds from the sale of the system, contributions in aid of construction or water and sewer system development fees.

2.) Operating expenses include all costs of operating the system but does not include depreciation expense, bond amortization, renewal and replacement reserve payments, the annual bond service requirement or transfers to other funds.

3.) Bond service requirement is the amount required to be deposited in the bond service fund during each bond year (Oct . 1). The amount is reduced by the amount to be transferred from the construction fund to pay interest.

4.) Allowable water and sewer development charges based on water and sewer expansion percentage provision of the bond resolution. 18.65% water development charges, 36.7% wastewater development charges.

5.) Net revenues divided by bond service requirements.

6.) Test 2 is net revenues plus legally available water and sewer development charges divided by the bond service requirements.

OUTSTANDING DEBT / BUDGET ESTIMATES FOR FY21

Date	Maturity	Description	Principal & Interest Pymt.	Lender Int. Rate	Original Amount	Budget FY20		*Balance 10/01/20	Budget FY21	
						Prin.	Int.		Prin.	Int.
07/12/05	10/01/20	2015B Utility System Impr. & Refunding Bonds - Refunding \$7,910,000 of 2005	Semi-Annual 4/1, 10/1	TD Bank 1.20%	7,910,000	1,560,000	18,720	-	-	-
04/01/15	10/01/35	2015 Bonds Refunding Utility Bonds	Semi-Annual 4/1, 10/1	US Bank 2% to 3.125%	26,070,000	495,000	724,913	23,680,000	-	715,013
10/06/10	10/01/28	Water/Sewer Bonds Series 2010 (refunding 1998 Series)	Semi-Annual 4/1, 10/1	J.P. Morgan Bank 3.23%	20,925,000	60,000	621,129	1,917,000	2,140,000	619,191
04/01/15	10/01/32	2015A Refunding Revenue Bonds (GF 53%, Airport 29%, DT CRA 18%)	Semi-Annual 4/1, 10/1	TD Bank 2% to 3%	13,205,000	725,000	342,213	10,375,000	715,000	327,713
09/20/11	10/01/21	Sales Tax Refunding Bonds Series 2011 (DT CRA 55%, Libr 30%, FV CRA 15%)	Semi-Annual 4/1, 10/1	Sun Trust Bank 1.85%	6,405,000	680,000	25,438	695,000	695,000	12,858
10/01/17	10/01/37	2017 Non Ad Valorem Bonds (County to pay 40% of debt, City share 60%)	Semi-Annual 4/1, 10/1	Public Offerings 2.01 to 4.03%	25,000,000	1,020,000	735,907	22,990,000	1,050,000	704,644
12/15/16	10/01/36	Series 2016 B Non Ad Valorem Public Improvement	Semi-Annual 4/1, 10/1	CenterState Bank	7,435,000	315,000	166,068	6,275,000	325,000	158,130
12/15/16	10/01/29	Non Ad Valorem Refunding Bond Series 2016A. (refunding remaining Series 2007 refunding Series 1999 Public Improvement) (GF 53%, Airport 29%, DT CRA 18%)	Semi-Annual 4/1, 10/1	CenterState Bank	5,570,000	405,000	104,516	4,100,000	415,000	95,120
						5,260,000	2,738,904	70,032,000	5,340,000	2,632,669

04/01/18	03/01/23	Willowbrook Golf Cart Purchase	Monthly 3,314.97	Depl. Res. 4.00%	180,000	35,232	4,548	94,489	36,668	3,113
10/01/20	09/01/25	Airport Hangar #270	Monthly 3,683.30	Depl. Res. 4.00%	200,000	-	-	200,000	36,871	7,329
10/01/18	09/01/25	FIBER	Monthly 7,903.58	Depl. Res. 2.50%	608,475	82,587	12,256	445,337	84,675	10,168
11/01/19	10/01/26	FIBER	Monthly 35,070.73	Depl. Res. 2.50%	2,700,000	327,298	58,480	2,372,702	365,703	55,146
10/01/19	09/01/29	COL Energy Efficiency Project (borrow from Utility Fund)	Monthly \$12,064.08	Utility Fund 3.50%	1,220,000	103,722	41,047	1,116,278	107,411	37,358
05/15/20	11/15/38	SRF Loan \$969,085 Bar Screen	Semi-Annual 5/15 & 11/15	SRF 0.92%	969,085	67,435	1,467	850,932	47,147	258
10/01/19	09/30/24	Police TASERS			154,265	45,369	-	108,895	26,013	3,312
						\$ 661,643	\$ 117,798	\$ 5,188,633	\$ 704,488	\$ 116,684

* The 9/30/20 balance includes deductions for principle payments due 10/1/20 that were budgeted in FY20.

Grand Total:

\$ 5,921,643 \$ 2,856,702 \$ 75,220,633 \$ 6,044,488 \$ 2,749,353

**SCHEDULE OF STANDARD RATES FOR WATER AND SEWER SERVICE
INSIDE CITY RATES EFFECTIVE 10/01/20**

<u>Administration Charge per Bill</u>	2.85									
<u>Single Family Residential (SFR)</u>		Meter Size 3/4"	Meter Size 1"	Meter Size 1 1/2"	Meter Size 2"	Meter Size 3"	Meter Size 4"	Meter Size 6"	Meter Size 8"	Meter Size 10"
SFR Water Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
SFR Water Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
SFR Sewer Base Charge		8.91	22.21	44.40	71.00	141.98	221.83	523.33	709.77	1,020.29
SFR Usage Charge Per 1,000 gallons	4.93									
SFR Irrigation Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
SFR Irrigation Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
<u>Multi-Family & Commercial (M-F/C)</u>										
M-F/C Water Base Charge		6.94	17.34	34.67	55.45	110.89	173.24	415.75	554.33	796.84
M-F/C Water Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
M-F/C Sewer Base Charge		9.78	24.43	48.84	78.11	156.21	244.07	585.71	780.93	1,122.61
M-F/C Usage Chg. (Caps @ 14,000 gal.)	4.93									
M-F/C Irrigation Base Charge		6.94	17.34	34.67	55.45	110.89	173.24	415.75	554.33	796.84
M-F/C Irrigation Usage Charge										
0 - 5,000 gallons	2.10									
5,001 - 10,000 gallons	3.53									
10,001 - 15,000 gallons	3.91									
Above 15,000 gallons	4.45									
<u>Municipal / Enterprise (M/ENT)</u>										
M/ENT Water Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
M/ENT Water Usage Charge (per 1,000 gals)	2.93									
M/ENT Sewer Base Charge		8.91	22.21	44.40	71.00	141.98	221.83	523.33	709.77	1,020.29
M/ENT Sewer Usage Charge (per 1,000 gals)	4.93									
M/ENT Irrigation Base Charge		6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
M/ENT Irrigation Usage Chrg. (per 1,000 gals)	2.93									
<u>Circumstantial Wastewater Customers</u>										
Sewer Base Charge per EMC	N/A									
Sewer Usage per 1,000 gal.	4.96									

**SCHEDULE OF STANDARD RATES FOR WATER AND SEWER SERVICE
OUTSIDE CITY RATES EFFECTIVE 10/01/20**

Administration Charge per Bill	3.56									
		Meter Size 3/4"	Meter Size 1"	Meter Size 1 1/2"	Meter Size 2"	Meter Size 3"	Meter Size 4"	Meter Size 6"	Meter Size 8"	Meter Size 10"
<u>Single Family Residential (SFR)</u>										
SFR Water Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
SFR Water Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
SFR Sewer Base Charge		11.13	27.75	55.49	88.74	177.46	277.28	665.41	887.21	1275.36
SFR Usage Charge Per 1,000 gallons	6.16									
SFR Irrigation Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
SFR Irrigation Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<u>Multi-Family & Commercial (M-F/C)</u>										
M-F/C Water Base Charge		8.67	21.67	43.33	69.31	138.61	216.55	519.69	692.91	996.05
M-F/C Water Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
M-F/C Sewer Base Charge		12.23	30.54	61.04	97.63	195.26	305.08	732.13	976.16	1403.26
M-F/C Sewer Usage Charge	6.16									
M-F/C Irrigation Base Charge		8.67	21.67	43.33	69.31	138.61	216.55	519.69	692.91	996.05
M-F/C Irrigation Usage Charge										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<u>Municipal / Enterprise (M/ENT)</u>										
M/ENT Water Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
M/ENT Water Usage Charge (per 1,000 gals)	3.66									
M/ENT Sewer Base Charge		11.13	27.75	55.49	88.74	177.46	277.28	665.41	887.21	1275.36
M/ENT Sewer Usage Charge (per 1,000 gals)	6.16									
M/ENT Irrigation Base Charge		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
M/ENT Irrigation Usage Chrg. (per 1,000 gals)	3.66									
<u>Circumstantial Wastewater Customers</u>										
Sewer Base Charge per EMC	N/A									
Sewer Usage per 1,000 gal.	6.20									

**SCHEDULE OF STANDARD RATES FOR GENERAL REUSE SERVICE
INSIDE/OUTSIDE CITY RATES EFFECTIVE 10/01/20**

Single Family, Multi-Family & Commercial

INSIDE CITY LIMITS

Reuse Water usage per 1,000	1.30
Reuse Water Base Charge per EIC* (price equals 1 EIC)	5.99

* One EIC is defined as the **Greater** of:

- A. One Single Family Lot of 15,000 Square Feet or Less;
- B. 500 Gallons per Day of Required Reuse Service; or
- C. 5,600 Square Feet of Area to be irrigated.

To calculate the number of IECs to charge per property, determine the **Greater** of A, B, or C from above. Then multiply the number of EICs determined by the Base Charge per EIC.

A:		B:		C:	
<u>Lot size per sf:</u>	<u># of EICs</u>	<u>Monthly Usage</u>	<u># of EICs</u>	<u>SQ FT Irrigated</u>	<u># of EICs</u>
0 - 15,000	1	0 - 15,000	1	0 - 5,600	1
15,001 - 30,000	2	15,001 - 30,000	2	5,601 - 11,200	2
30,000 - 45,000	3	30,000 - 45,000	3	11,201 - 16,800	3
45,001 - 60,000	4	45,001 - 60,000	4	16,801 - 22,400	4
60,001 - 75,000	5	60,001 - 75,000	5	22,401 - 28,000	5
75,001 - 90,000	6	75,001 - 90,000	6	28,001 - 33,600	6
90,001 - 105,000	7	90,001 - 105,000	7	33,601 - 39,200	7
105,001 - 120,000	8	105,001 - 120,000	8	39,201 - 44,800	8

*One Acre = 43,560 sq ft

Lot size ÷ 15,000 = # of EICs

Daily Usage ÷ 500 = # of EICs

SQ FT IRR ÷ 5,600 = # of EICs

Single Family, Multi-Family & Commercial

OUTSIDE CITY LIMITS

Reuse Water usage per 1,000	1.62
Reuse Water Base Charge per EIC* (price equals 1 EIC)	7.48

* One EIC is defined as the **Greater** of:

- A. One Single Family Lot of 15,000 Square Feet or Less;
- B. 500 Gallons per Day of Required Reuse Service; or
- C. 5,600 Square Feet of Area to be irrigated.

To calculate the number of IECs to charge per property, determine the **Greater** of A, B, or C from above. Then multiply the number of EICs determined by the Base Charge per EIC.

A:		B:		C:	
<u>Lot size per sf:</u>	<u># of EICs</u>	<u>Monthly Usage</u>	<u># of EICs</u>	<u>SQ FT Irrigated</u>	<u># of EICs</u>
0 - 15,000	1	0 - 15,000	1	0 - 5,600	1
15,001 - 30,000	2	15,001 - 30,000	2	5,601 - 11,200	2
30,000 - 45,000	3	30,000 - 45,000	3	11,201 - 16,800	3
45,001 - 60,000	4	45,001 - 60,000	4	16,801 - 22,400	4
60,001 - 75,000	5	60,001 - 75,000	5	22,401 - 28,000	5
75,001 - 90,000	6	75,001 - 90,000	6	28,001 - 33,600	6
90,001 - 105,000	7	90,001 - 105,000	7	33,601 - 39,200	7
105,001 - 120,000	8	105,001 - 120,000	8	39,201 - 44,800	8

*One Acre = 43,560 sq ft

Lot size ÷ 15,000 = # of EICs

Daily Usage ÷ 500 = # of EICs

SQ FT IRR ÷ 5,600 = # of EICs

MISCELLANEOUS CHARGES (Rates effective 10/01/2020 - 9/30/2021)

	<u>Inside</u>	<u>Outside</u>
Water Meter Installation		
3/4" Meter	429.81	537.26
1.0" Meter	498.73	623.41
1.5" Meter	670.98	838.72
2.0" Meter	920.16	1,150.20
Larger than 2.0" Meter (cost as determined by Utility Director & Must be approved by City Manager.)	Cost plus 25%	Cost plus 25%
Irrigation/Domestic Meter (installed at the same time)		
3/4" Meter	351.08	438.85
1.0" Meter	407.35	509.18
1.5" Meter	548.05	685.06
2.0" Meter	751.58	939.47
Temporary/Construction/Hydrant Meter		
Administrative and Hook-Up Fee	137.82	172.27
Deposits: Meter & Consumption	1,619.67	2,024.58
Total Cost	1,757.49	2,196.85
Utility Impact Fees:		
Water (ERU = 350 gallons per day)	1,135.92	1,419.90
Sewer (ERU = 275 gallons per day)	3,685.05	4,606.32
Water Service Extension:	Cost determined by Utility Director + 25%	
Sewer Service Extension:	Cost determined by Utility Director + 25%	
Water Line Sampling	220.55	275.68
Line/Lateral Location (Water or Wastewater)	96.48	120.60
Meter Testing (Bench Test)	96.48	120.60
Meter Box Upgrade (Traffic Bearing)	51.87	64.83
Sewer Inspection	27.56	34.45
Lien Search Fee	15.00	15.00
New Account / Initial Turn On	62.44	78.04
Irrigation Turn On	31.21	39.01
New Service Garbage Only	31.21	N/A
Transfer of Account	48.19	60.23
15 Day Temporary Service	31.21	39.01
Unauthorized Connections/Tampering	48.20	60.24
Delinquent Account Reactivation and Turn On	55.12	68.91
Delinquent Payment Penalty (Late Fee)	Greater of \$6.71 or 5% of outstanding balance	Greater of \$8.38 or 6.25% of outstanding balance
Fire Service Charges:		
Sprinkler System - Small	4.43	5.53
Sprinkler System - Large	51.67	64.58
Stand Pipe System	2.95	3.68
Fire Sprinkler Standpipe System	1.49	1.86
Fire Hydrant	6.07	7.58
Special Vacation Bill Amounts:		
Water ONLY	0.00	11.44
Water and Sewer / Wastewater	25.02	22.57
Water, Sewer / Wastewater and Irrigation	31.33	30.45
Garbage ONLY	9.80	0.00
UTILITY ACCOUNT DEPOSITS:		
Residential - Inside / Outside		
Water, Sewer & Garbage	180.92	
Water Only	90.45	
Garbage Only	59.23	
Commercial - Inside / Outside		
Minimum Deposit	188.44	
Builder Deposit	323.06	
Deposits equals average of 2 1/2 highest month		
Surety Bonds		
Residential -16 open accounts	\$3,000 Bond	
Commercial - Surety Bond equals same calculation a commercial deposit 2 1/2 highest month		
Temporary Service (Inside or Outside)	141.08	

**SCHEDULE OF STANDARD RATES FOR GARBAGE AND REFUSE COLLECTION RATES EFFECTIVE 10/01/20
FY 2020-2021 - Rates for Monthly Service**

Residential Recycling

Single family (65 gal. rolling cart collected once per week) 2.62

Residential Garbage & Reuse Collection:

Residential Pick Up 22.56
Each additional container, per address 11.29

Commercial Recycling

65-Gallon rolling cart (collected once per week) 7.15
95-Gallon rolling cart (collected once per week)

1	14.31	5	17.08
2	14.93	6	17.99
3	15.54	7	18.57
4	16.14	8	20.10

Commercial Garbage & Refuse Collection

Residential type container	27.81				
Commercial Container (per cubic yard)	7.35	x	volume	x	# pickups x 4.33
Cardboard or Recycling Container (per cubic yd)	3.54	x		x	x 4.33
Dry Waste Container (per cubic yard)	6.33	x		x	x 4.33
Compactor (per cubic yard)	19.20	x		x	x 4.33

Overfill of Commercial Containers:

Overfilled Container 14.11

Monthly Rental of Commercial Container (one pickup per week)

2 cubic yard container 17.11
3 cubic yard container 21.83
4 cubic yard container 23.42
6 cubic yard container 29.64
8 cubic yard container 32.74
Delivery Charge (for temporary containers) 17.99

Horticultural Refuse (per cubic yard)

Residential:

0-5 yards (1 pickup per/week; 0-30 bags) FREE
Each yard over 5 yards \$6.50/yard

Commercial:

\$6.50/yard

Non-Horticultural Refuse (Excluding furniture and appliances, per cubic yard, all customers):

\$13.85/yard

**SCHEDULE OF STANDARD RATES FOR GARBAGE AND REFUSE COLLECTION RATES EFFECTIVE 10/01/20
FY 2020-2021 - Rates for Monthly Service**

Furniture and Appliances (per item, all customers)

Refrigerator, stove, water heater, dryer, washing machine	15.53
Sofa, mattress, bed springs, upholstered chair, arm chair	12.99
Stereo, television set, computers, electronics	11.54

Tires

Residential:

Tire without rim (maximum 4 per pick-up)	6.17
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Commercial:

Each pick-up (rate + landfill charges)	68.82
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Extra Pick-Up Services

Commercial container	27.81
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Extra Pickup Commercial Containers:

2 cubic yards	28.27
3, 4 cubic yards	55.00
6, 8 cubic yards	101.41

Temporary Commercial Containers

Delivery Fee	17.99
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Commercial Container Cleaning:

Cleaning fee	45.92
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Roll-off Container (Rate Charged per Pull)

*20 cubic yard containers	170.98
*30 cubic yard containers	186.12
*40 cubic yard containers	264.84
*Total charge will include applicable landfill fees	
Delivery Charge (for roll-off containers)	31.09

Temporary Commercial Collection

Permit Fee (Per customer) – Private Haulers	46.31
Permits for 6 Yard Construction Dumpster (private haulers)	9.27

Misc. Sales (Overfill of Commercial Containers)

1 yard overfill fee	14.11
Locks	14.13

Ordinance No. O-03-39

"A fee schedule establishing all fees and charges relating to garbage and refuse service adopted as a part of this chapter is on file in the city clerk's office, and commencing on October 1, 2003, effective on the 1st of each year thereafter, all fees and charges relating to garbage and refuse service shall be automatically increased two and one-half percent (2 1/2%)."

Note: All rates are subject to change, other fees may apply.

**STORMWATER QUALITY & MAINTAINENCE UTILITY – RATES EFFECTIVE 10/01/2020
FY 2020-2021 - Rates for Monthly Service**

	Quality	Maintenance
Residential	3.73	3.55
With Mitigation Credits	2.20	2.02

Resolution No. R-12-17

Reference the resolution listed above for detailed information regarding the fee and how it is calculated.

Note: All rates are subject to change, other fees may apply.

Resolution No. R-07-41 (previously enacted Ordinances O-98-52 and O-04-29 and adopted Resolutions R-98-26 and R-04-21)

"Effective on the 1st of October of each year, the stormwater utility maintenance fee, and all other stormwater utility fees, rates and charges then in effect shall be automatically increased, without hearing, two and one-half percent (2 1/2%) to account for inflation."

**POLICE SERVICES FEE SCHEDULE EFFECTIVE 10/01/20
FY 2020-2021**

Fingerprinting	\$5.00 per fingerprint card
Copies of Reports	\$0.15 single-side copy \$0.20 double-side copy
Parking Fines – Overtime Parking	\$25.00 if paid within five days \$15.00 additional if paid after five days
Parking Fines – Improper Parking	\$10.00
Vehicle Identification Number Verification	\$4.00
Special Detail	\$34.00 / hour – minimum 3 hours \$39.00 / hour – if less than 5 day notice
Security Alarm System Excessive False Alarms	
Fee after second alarm in a month	\$25.00 each

*Fee increases to \$25 per ticket (\$50 if not paid after five days) if someone charged has had five or more in a 12 month period

**FIRE SERVICES FEE SCHEDULE EFFECTIVE 10/01/20
FY 2020-2021**

Fire Safety Re-Inspection Fees**

Property Type	Commercial (Retail Svcs. Sales/ Multi Family Rentals)	Institutional (Education/Medical/ Nursing Care)	Industrial (Warehouse/ Manufacturing)
2 nd Re-inspection	\$ 102.49	\$ 170.78	\$ 345.70
3 rd Re-inspection	136.63	204.95	273.27
4 th Re-inspection	204.95	239.10	307.44
All subsequent Re-inspections	\$273.27 per inspection	\$307.44 per inspection	\$341.58 per inspection

Fire Systems Installation Test Inspection Fees**

Fire Protection System Installation Type	Commercial Cooking Hood Fire Extinguishment (Hood Protection)	Fire Alarm/Emergency Evacuation	Automatic Fixed Fire Suppression/ Sprinkler & Other used for Property & Life Protection
Preliminary/ Rough Inspections	\$ 68.33	\$ 136.63	\$ 204.95
Final Inspection	136.63	204.95	273.27
Any required re-inspection	204.95	273.27	341.58

* Subject to a Consumer Price Index based adjustment of no less than 2.5% annually each October 1 per Ordinance O-08-27.

** Subject to a Consumer Price Index based adjustment of no less than 2.5% annually each October 1st per Ordinance O-08-62.

Note: All rates are subject to change, other fees may apply.

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2020
FY 2020-2021**

WINTER HAVEN PUBLIC LIBRARY FEE SCHEDULE

Fines	\$0.10 per day	Book Bags	\$2.00
Library Cards	\$35 per out of county borrower	Ear Buds	\$1.00
Lost Library Card	\$1.00	Copy Charges (Black/White)	\$0.15 per copy
Replacement Costs	Actual cost of item replacement	Copy Charges (Color)	\$0.25 per copy
Ellison Machine Service	\$2.00 per half hour	Faxes	\$1.00 per page
Laminator Services	\$0.75 per foot for thin/pliable	Proctoring	\$25.00 per session
	\$0.75 per piece for pouch laminator	Public Computer Use	\$1.00 per guest pass

Meeting Room Rental Rates	Half Room 4 hours	Half Room 8 hours	Full Room 4 hours	Full Room 8 hours
Business or Commercial Entity	\$106.00	\$210.00	\$158.00	\$316.00
Polk County Non-Profit	\$53.00	\$105.00	\$79.00	\$158.00

Digital Projector	\$25.00
Laptop to be used with digital projector	\$25.00
TV/VCR/DVD Player	\$25.00
Microphone/sound system	\$25.00

Kitchen	\$25.00
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SEEDLab Rental Rates	2 hours	4 hours	6 hours	8 hours
Business or Commercial Entity	\$100.00	\$150.00	\$200.00	\$300.00
Polk County Non-Profit	\$50.00	\$75.00	\$100.00	\$150.00

Damage Deposit for Meeting Room and SEEDLab Rental	\$100.00
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AQUATICS

Rowdy Gaines Olympic Pool

Daily Admission Fees:	
Residents	\$2
Non-Residents	\$3
Lifejackets	\$1

WH Recreational & Cultural Center Pool

Daily Admission Fees:	
Residents 15 & over	\$2
Non-Residents 15 & over	\$3
Lifejackets	\$1
Children under 15	Free

Multi-Visit Passes:	Resident	Non-Resident
10 Time Punch Pass	\$18	\$27
20 Time Punch Pass	\$30	\$45
Monthly Pass	\$36	\$54
60 Time Punch Pass	\$80	\$111

Swim Lessons (2 weeks)	\$35	\$44
Lifeguard Training	\$150	\$188
Water Safety Instructor Training	\$175	\$219

Pool Rental – COL (min. 4 hrs)	\$325	(\$100 first hour and \$75 each additional hour)
Pool Rental – WHRCC (min. 2 hrs)	\$100	(\$50 per hour)

High School Swim Teams (Non-Local / Private)		\$1,000/season
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PROGRAMS

Playground Style Summer Camps

Late Pick-up Fee	\$5/15 Minutes
Rotary Park Playground Program (Residents Only)	\$80/8 weeks
WHRCC Summer Fun at the Rec (Residents Only)	\$80/8 Weeks

Chain O' Lakes Complex

	Resident	Non-Resident
Discovery Camp	\$238/4 weeks	\$338/4 weeks
	\$476/8 weeks	\$676/8 weeks
Late Pick-up Fee	\$5/15 minutes	\$5/15 Minutes

WHRCC		
After School Program	\$20/month	\$30/Month
School Holiday Camp	\$5/Day	\$10/Day
Late Pick-up Fee	\$5/15 minutes	\$5/15 Minutes

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2020
FY 2020-2021 (cont.)**

TENNIS:

MEMBERSHIP AND DAILY COURT FEES	City Resident	Non-City Resident
Clay Court Fees Per 90 Minutes		
Junior	\$5.00	\$5.00
Single	\$7.00	\$10.00
After 6:00 P.M. (Add Per 90 Minutes)	\$1.00	\$1.00
Pickleball Court Fees Per Hour		
Junior	\$1.00	\$1.00
Single	\$2.00	\$3.00
After 6:00 P.M. (Add Per 90 Minutes)	\$1.00	\$1.00
Clay & Pickleball Court Semi-Annual Memberships		
Junior	\$60	\$90
Single	\$100	\$150
Family	\$150	\$225
Clay & Pickleball Court Annual Memberships		
Junior	\$100	\$150
Single	\$150	\$225
Family	\$225	\$338
Pickleball Court Semi-Annual Memberships		
Junior	\$45	\$68
Single	\$65	\$130
Family	\$80	\$160
Pickleball Court Annual Memberships		
Junior	\$65	\$100
Single	\$100	\$160
Family	\$150	\$300

PROGRAM FEES

10 and Under Program (4 weeks)

Ready for Red (Ages 5-6)	\$40	\$50
Pathway to Play (Ages 7-8)	\$80	\$100
Orange to Green (Ages 9-10)	\$80	\$100

<u>WILLOWBROOK GOLF COURSE:</u>	Oct 1-Nov 15	Nov 16-Dec 31	Jan 1-Mar 31	Apr 1-Sept 30
18 holes w/cart morning	\$25 - \$35	\$30 - \$40	\$35 - \$45	\$20 - \$30
18 holes w/cart afternoon	\$20 - \$30	\$25 - \$35	\$30 - \$40	\$15 - \$25
18 holes walking	\$15 - \$20	\$20 - \$25	\$20 - \$30	\$12 - \$20
9 holes w/cart	\$15 - \$22.50	\$15 - \$25	\$20 - \$30	\$10 - \$15
9 holes walking	\$10 - \$15	\$12 - \$18	\$15 - \$20	\$10 - \$15
Jr. 9 holes walking	\$5 - \$7	\$5 - \$7	\$5 - \$7	\$5 - \$7
Jr. 18 holes walking	\$8 - \$12	\$8 - \$12	\$10 - \$15	\$8 - \$10
Member 9 holes w/cart	\$6.75 - \$7.50	\$6.75 - \$7.50	\$6.75 - \$7.50	\$6.75 - \$7.50
Member 18 holes w/cart	\$13.50 - \$15	\$13.50 - \$15	\$13.50 - \$15	\$13.50 - \$15
Tournament/Outing	\$20 - \$30	\$30 - \$40	\$35 - \$45	\$18 - \$25
League 18 holes	\$20 - \$30	\$30 - \$40	\$35 - \$45	\$18 - \$25
Replay 9 holes	\$10	\$15	\$15	\$10 - \$15
Replay 18 holes	\$15 - \$25	\$20 - \$30	\$25 - \$35	\$15 - \$20
Enhancement	\$1	\$1	\$1	\$1

Annual Golf Membership (plus tax)

Single	\$1,005
Couple	\$1,510
Family	\$1,825
Junior	\$201

Annual Cart Pass

Single	\$850
Family	\$1,275

Rentals

Clubs	\$15
Range Balls	\$3.75 - \$4.50
Pull Cart	\$2.50 - \$3.00

(All fees are taxable; City Residents receive 20% discount on annual membership fees)

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2020
FY 2020-2021 (cont.)**

FACILITY RENTAL RATES (plus sales tax)

	<u>Category I</u>	<u>Category II</u>	<u>Category III</u>	<u>Category IV</u>	<u>Category V</u>
Pavillions:					
Small	\$44/day	\$44/day	\$22/day	\$22/day	n/c
Large	\$70/day	\$70/day	\$35/day	\$35/day	n/c
Enclosed	\$66/day	\$66/day	\$33/day	\$33/day	n/c
Amphitheater	\$300/day	\$360/day	\$150/day	\$210/day	n/c
Theatre	\$400/day	\$480/day	\$200/day	\$280/day	Tech Fees
Sr. Adult Center	\$50/hr	\$60/hr	\$25/hr	\$35/hr	n/c
Rotary/Lions Park	\$20/hr	\$24/hr	\$10/hr	\$14/hr	n/c
Conference Rm. (WHRCC)	\$28/day	\$34/day	\$14/day	\$20/day	n/c
Woman's Club (M-Th/S)	\$350/650	NA	NA	NA	NA
<i>Category I</i>	<i>City Resident</i>				
<i>Category II</i>	<i>Non-City Resident</i>				
<i>Category III</i>	<i>City Based Non Profit Entity</i>				
<i>Category IV</i>	<i>No-City Based Non Profit Entity</i>				
<i>Category V</i>	<i>Co-Sponsored / Gov't. Agency</i>				

Nora Mayo Hall Building Rental:

Non Profit groups	\$1,500
General Public/Corporate groups	\$2,000
Refundable Damage Deposit	\$1,000
Additional Deposit when alcohol involved	\$1,500

Other costs associated with the rental of this facility including staffing requirements at \$50.00 per hour, per employee

FIELDHOUSE AND CONFERENCE CENTER

<u>Court Rental</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Per Basketball Court	\$75.00/Hour	\$750.00/Day	\$25.00/Hour
Per Volleyball Court	\$37.50/Hour	\$375.00/Day	\$25.00/Hour
Gym Block A or B	\$125.00/Hour	\$1,250.00/Day	\$25.00/Hour
Gym Block A, B & C*	\$375.00/Hour	\$3,750.00/Day	\$75.00/Hour
Championship Gym (of available)	\$200.00/Hour	\$2,000.00/Day	\$25.00/Hour

*Rental of the full Fieldhouse includes all three Gym Blocks as well as Meeting Rooms C, D, E, F and G

<u>Conference Rental</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Meeting Room A	\$50.00/Hour	\$500.00/Day	\$25.00/Hour
Meeting Room B or G	\$40.00/Hour	\$400.00/Day	\$25.00/Hour
Meeting Room C - F	\$30.00/Hour/Room	\$300.00/Day	\$25.00/Hour
Fieldhouse & Conference Center **		\$4,000.00/Day	*\$125.00/Hour

**Rental of the full facility includes all three court spaces & Meeting Rooms A - G. *Staffing levels are subject to change based on event needs.

<u>Specialty Areas</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Locker Room	\$40.00/Hour	\$400.00/Day	
Training Room	\$75.00/Hour	\$750.00/Day	
Board Room	\$75.00/Hour	\$750.00/Day	\$25.00/Hour
Food Truck		\$150.00/Day	
Concession Area	\$50.00/Hour	\$300.00/Day	

- PCTSM events would receive a 25% discount of fees
- Government/Co-Sponsored/Non-Profit events receive a 20% discount of fees
- Non-PCTSM events will receive a 10% discount of fees for each consecutive day (up to 4 days)
- Staffing fees are multiplied by 1.5 when on a City Observed Holiday or Actual Holiday

Fee's charged the public for use of facilities shall be established by City Commission - see Ordinance O-10-25.

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2020
FY 2020-2021 (cont.)**

Senior Adult Center

Wellness with Wilma	70/30 split plus \$1/Class resident fee, \$2/Class non-resident fee
Ballroom Dance Social	70/30 split plus \$3/Class resident fee, \$4/Class non-resident fee

Special Event Fees

Application Fee	\$35	Skirting for Stage	\$50/Day
Event Trailer	\$250/Day	Barricade	\$5/Each
Stage (Mobile & Portable)	\$300/Day	Barricade (not recovered/returned)	\$40/Each
(Set-up & Removal)	\$25/Man/Hour	Traffic Cones	\$5/Each
Public Address System	\$30/Day	Traffic Cones (not recovered/returned)	\$22/Each
Wireless Microphone	\$15/Day	Farmers Market Booth Fee (10' x 10')	\$8/Space
Banner Permit	\$20	Ghoul's Night Out Booth	\$50/Space
Banner Installation	\$50 (Flat Fee)	Snow Central Booth Fee	\$100/Space
City Maintenance Staff at Event	\$25/Man/Hour	Rock N' Freedom Fest Booth Fee	\$125/Space
Podium	\$10/Day		

ATHLETIC FIELD / AMENITY FEES

Chain O'Lakes Park

Stadium Day	\$125/game	Visitor's Clubhouse	\$75/day
Stadium Light Fee	\$90/hour	Covered Batting Cages	\$100/day
Minor League Field	\$50/game	Lower Field 10 Mounds	\$50/day
Concessions Rental (each)	\$150/day	Soil Amendments	\$12/bag
Minor League Clubhouse	\$150/day	Maintenance Fee	\$25/man/hour

Field Rental: DiamondPlex, Sertoma Park, PSC Soccer Field, WHRCC

Field Use	\$75/day/field
Light Fee	\$25/hour/field
Temporary Fencing	\$50/field
Maintenance Fee	\$25/man/hour
Soil Amendments	\$12/bag

Lake Maude Park (Football)

Stadium Field	\$500/per day
Practice Fields	\$250/per day
Lighting Fee	\$200/per game
Concession Rental	\$200/per day
Field Marking (Per field)	\$150/per game
Maintenance Fee	\$25/Man/Hour

**BUILDING PERMIT FEE SCHEDULE EFFECTIVE 10/01/20
FY 2020-2021**

Add 50% Plan Check Fee for Multi-Family or Commercial Over \$1,000.

0 – 100 =	\$10.00	50,001 – 51,000 =	183.00
101 – 1,000 =	16.00	51,001 – 52,000 =	187.00
1,001 – 2,000 =	22.00	52,001 – 53,000 =	191.00
2,001 – 3,000 =	26.00	53,001 – 54,000 =	195.00
3,001 – 4,000 =	30.00	54,001 – 55,000 =	199.00
4,001 – 5,000 =	34.00	55,001 – 56,000 =	203.00
5,001 – 6,000 =	38.00	56,001 – 57,000 =	207.00
6,001 – 7,000 =	42.00	57,001 – 58,000 =	211.00
7,001 – 8,000 =	46.00	58,001 – 59,000 =	215.00
8,001 – 9,000 =	50.00	59,001 – 60,000 =	219.00
9,001 – 10,000 =	54.00	60,001 – 61,000 =	223.00
10,001 – 11,000 =	58.00	61,001 – 62,000 =	227.00
11,001 – 12,000 =	62.00	62,001 – 63,000 =	231.00
12,001 – 13,000 =	66.00	63,001 – 64,000 =	235.00
13,001 – 14,000 =	70.00	64,001 – 65,000 =	239.00
14,001 – 15,000 =	74.00	65,001 – 66,000 =	243.00
15,001 – 16,000 =	77.00	66,001 – 67,000 =	247.00
16,001 – 17,000 =	80.00	67,001 – 68,000 =	251.00
17,001 – 18,000 =	83.00	68,001 – 69,000 =	255.00
18,001 – 19,000 =	86.00	69,001 – 70,000 =	259.00
19,001 – 20,000 =	89.00	70,001 – 71,000 =	263.00
20,001 – 21,000 =	92.00	71,001 – 72,000 =	267.00
21,001 – 22,000 =	95.00	72,001 – 73,000 =	271.00
22,001 – 23,000 =	98.00	73,001 – 74,000 =	275.00
23,001 – 24,000 =	101.00	74,001 – 75,000 =	279.00
24,001 – 25,000 =	104.00	75,001 – 76,000 =	283.00
25,001 – 26,000 =	107.00	76,001 – 77,000 =	287.00
26,001 – 27,000 =	110.00	77,001 – 78,000 =	291.00
27,001 – 28,000 =	113.00	78,001 – 79,000 =	295.00
28,001 – 29,000 =	116.00	79,001 – 80,000 =	299.00
29,001 – 30,000 =	119.00	80,001 – 81,000 =	303.00
30,001 – 31,000 =	122.00	81,001 – 82,000 =	307.00
31,001 – 32,000 =	125.00	82,001 – 83,000 =	311.00
32,001 – 33,000 =	128.00	83,001 – 84,000 =	315.00
33,001 – 34,000 =	131.00	84,001 – 85,000 =	319.00
34,001 – 35,000 =	134.00	85,001 – 86,000 =	323.00
35,001 – 36,000 =	137.00	86,001 – 87,000 =	327.00
36,001 – 37,000 =	140.00	87,001 – 88,000 =	331.00
37,001 – 38,000 =	143.00	88,001 – 89,000 =	335.00
38,001 – 39,000 =	146.00	89,001 – 90,000 =	339.00
39,001 – 40,000 =	149.00	90,001 – 91,000 =	343.00
40,001 – 41,000 =	152.00	91,001 – 92,000 =	347.00
41,001 – 42,000 =	155.00	92,001 – 93,000 =	351.00
42,001 – 43,000 =	158.00	93,001 – 94,000 =	355.00
43,001 – 44,000 =	161.00	94,001 – 95,000 =	359.00
44,001 – 45,000 =	164.00	95,001 – 96,000 =	363.00
45,001 – 46,000 =	167.00	96,001 – 97,000 =	367.00
46,001 – 47,000 =	170.00	97,001 – 98,000 =	371.00
47,001 – 48,000 =	173.00	98,001 – 99,000 =	375.00
48,001 – 49,000 =	176.00	99,001 – 100,000 =	379.00
49,001 – 50,000 =	179.00		

100,001 – 500,000 = 379.00 for 1st 100,000 + 2.50 for each additional 1,000 or fraction thereof, to and including 500,000
500,001 – 1,000,000 = 1,379.00 for 1st 500,000 + 1.50 for each additional 1,000 or fraction thereof, including 1,000,000
1,000,001–2,000,000 = 2,129.00 for 1st1,000,000 + 1.00 for each additional 1,000 or fraction thereof, including 2,000,000
2,000,001 and up = 3,129.00 for 1st 2,000,000 + 1.50 for each additional 1,000 or fraction thereof

Note: A CPI adjustment will be applied to the above Building Permit Fee Schedule.

(Each fee above will be multiplied by 1.793). The Plan review fees of an additional 25% for residential and 50% for commercial are then applied.

MISCELLANEOUS BUILDING FEES

Single family homes are based on fee schedule for building permit
Permits for trade contractors for single-family homes are as follows:

Electrical	\$100.00
Plumbing	\$100.00
Mechanical	\$75.00

Electrical Permit Fees	Based on job value
Plumbing Permit Fees	Based on job value
Mechanical Permit Fees:	
Permit Basic Fee	\$25.00
	\$15.00 for 1 st 1,000 or fraction thereof
	\$4.00 for each 1,00 thereafter
	Fee for repairs, alterations and additions to an existing system
	Shall be \$5.00 plus \$2.00 for each 1,000 or fraction thereof
Demolition Permit	Basic Fee - \$113.05
Tent Permit Fee	Basic Fee \$25.00
Plans Checking Fee	Commercial and Multifamily will be charged 50% of the Building Permit Fee
	Residential will be charged 25% of the Building Permit Fee
Reinspection Fee	Basic Fee \$25.00

Additional fees may apply – contact Building/Permitting for complete fee calculation.

**PLANNING AND ZONING FEE SCHEDULE EFFECTIVE 10/01/2020
FY 2020-2021**

BOARD OF ADJUSTMENT

<i>Variance:</i>	Single Family	212.29
	Multi-Family	424.57
	Non-Residential	565.18

Planning Commission

<i>Zoning:</i>	5 or fewer lots	565.18
	More than 5 lots	707.17
	0-5 acres, unsubdivided	847.78
	5.01 – 10 acres, unsubdivided	1,130.38
	More than 10 acres	1,412.98

<i>PUD (Planned Unit Development):</i>	2,757.01
<i>PUD Plan Amendment:</i>	2,067.77
<i>Special Use/Conditional Use:</i>	565.18
<i>Right-Of-Way Vacation (per right-of-way):</i>	3,446.27
<i>Easement/Alley Vacation (each):</i>	1,412.98
<i>Street/Alley Re-Direction:</i>	565.18

FUTURE LAND USE

SMALL SCALE:

Up to 5 subdivided residential lots of 10 acres or less with a density of 10 units/acre or less.	551.40
More than 5 subdivided residential lots of 10 acres or less with a density of 10 units/acre or less.	685.11
0-10 acres of residential or non-residential land or combination of both, of 10 units/acre or less.	820.21

LARGE SCALE:

10.01 to 100 acres or requests with a density of 10/units per acre or greater, regardless of acreage	1,370.25
100.01 + acres	1,921.65

AMENDMENT TO COMPREHENSIVE PLAN TEXT:

(Per Plan Amendment)	1,102.81
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**PLANNING AND ZONING FEE SCHEDULE EFFECTIVE 10/01/2020
FY 2020-2021 (cont.)**

SUBDIVISION PLAT REVIEW FEES:

Base Fee:	689.25
Additional Per Lot Fee:	37.22
Subdivision Plat Resubmittal:	654.81
(per review, begins after 2 nd submittal)	

NOTE: These fees are the application submittal fees. Surveyor fees are in addition to the base and per lot fees and will be charged after the surveyor submits the bill to the City. Recording fees are in addition to all other costs and are determined by Polk County Clerk of Courts Office.

SITE PLAN REVIEW

Site Plan Review (Residential): \$1,378.51 up to 10 acres + \$27.56 per acre over 10 acres

Site Plan Review (Non-Residential): \$1,378.51 up to 30,000 square feet of building area
\$1,884.68 > 30,000 square feet of building area

Minor Site Plan Review:* 592.76

*Less than Minor Site Plan Review**:* 118.55

Site Plan Resubmittal: (per review, begins after second submittal) 654.81

*Less than 2,000 sq. feet or less than 10% of site improvements

**To be determined by staff

DEVELOPMENT OF REGIONAL IMPACT (DRI)

Base Fee	4,238.94
Per Commercial Acre	14.13
Per Residential Acre	7.07
Per DU	0.66
Substantial Deviation	2,120.16
Annual Report	141.98

DEVELOPMENT REVIEW COMMITTEE (DRC) MEETING

Major Review	344.64
Minor Review	68.92

OTHER FEES:

Community Development District (CDD):	3,533.14
CDD Annual Report Review	344.64
Zoning Verification Letter:	56.52

The Planning & Zoning Fee Schedule is subject to two and one half (2.5) percent annual upward adjustment on all fees effective October 1 of each year per Resolution R-07-48 adopted November 13, 2007.

Note: All rates are subject to change, other fees may apply.

CEMETERY SERVICE FEES EFFECTIVE 10/01/20

	Resident	Non-Resident
<u>Space Prices</u>		
Adult	760.00	1,035.00
Infant	444.00	720.00
Cremation	444.00	720.00
Inside Mausoleum	4,411.00	8,546.00
Corner Mausoleum	6,065.00	11,581.00
<u>Opening / Closing - Standard</u>		
Weekday	572.00	720.00
Weekday after 3:00 p.m.	760.00	894.00
Saturday before 3:00 p.m.	760.00	894.00
Saturday after 3:00 p.m.	894.00	1,035.00
Sunday and/or holidays	1,035.00	1,171.00
<u>Cremation with Set-Up</u>		
Weekday	276.00	417.00
Weekday after 3:00 p.m.	343.00	484.00
Saturday before 3:00 p.m.	343.00	484.00
Saturday after 3:00 p.m.	417.00	550.00
Sunday and/or holidays	550.00	694.00
<u>Cremation without Set-Up</u>		
Weekday	174.00	310.00
Weekday after 3:00 p.m.	276.00	417.00
Saturday before 3:00 p.m.	276.00	417.00
Saturday after 3:00 p.m.	343.00	484.00
Sunday and/or holidays	484.00	619.00
<u>Opening / Closing - Infant</u>		
Weekday	276.00	417.00
Weekday after 3:00 p.m.	343.00	484.00
Saturday before 3:00 p.m.	343.00	484.00
Saturday after 3:00 p.m.	417.00	550.00
Sunday and/or holidays	550.00	694.00
<u>Disinterment</u>		
To Non-City Cemetery	550.00	550.00
Within City Cemetery	694.00	694.00
<u>Additional Services</u>		
Bronze/Granite Marker Installation - Single	121.00	121.00
Bronze/Granite Marker Installation - Companion	215.00	215.00
Vase Installation	74.00	74.00
Date Plate Installation	27.00	27.00
Memorial Bench Purchase & Installation	1,420.00	1,420.00
Transfer Fee / Deed Document	55.00	55.00
Second Service Tent (Tent only)	170.00	170.00
Second Tent & Chairs & Carpet	226.00	226.00
Additional Chairs (6)	55.00	55.00
<u>Niche Garden – Columbarium Space Prices:</u>		
Individual space for one urn	1,379.00	1,581.00
Companion space for two urns	2,050.00	2,253.00
Additional fee to increase from Individual to Companion	740.00	740.00
<u>Engraving of Front Plate</u>		
One name (First, middle or initial & last name), birth year & death year dates	202.00	235.00
<u>Opening and Closing Fees</u>		
Weekday	269.00	405.00
Saturday	336.00	470.00
Holidays	470.00	605.00

Note: All rates are subject to change, other fees may apply. Cemetery fees increase by 2.5% every October 1st per Ordinance O-07-84.

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**GENERAL FUND
(001)**

The General Fund accounts for resources traditionally associated with governments which are not required to be accounted for in another fund. The primary source of revenue in the General Fund is ad valorem taxes. Also included in the General Fund is revenue from licenses, intergovernmental revenues, fines, charges for services, interest earnings and transfers from other funds. The general and administrative services of the City are accounted for in this fund along with public safety and most leisure services activities.

FUND CHANGE AND INITIATIVES

REVENUES

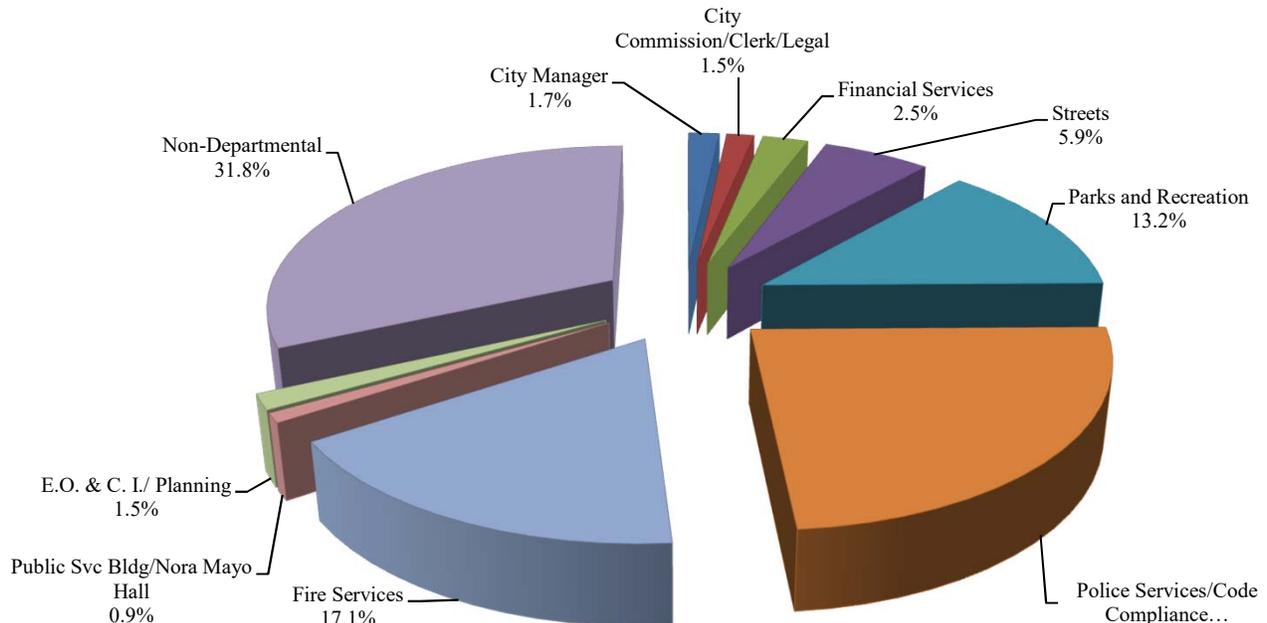
The Ad Valorem Tax millage rate is 6.7900 mills in FY 2021. Overall revenue collections in FY 2021 are budgeted to increase \$757,527 from the FY 2020 Budget. The revenue associated with the ad valorem tax increased \$1,590,352 while the State Shared revenues reflect a \$812,008 decrease. A \$419,303 transfer from Capital Depletion Fund, \$150,000 from the Motor Pool Fund and a \$800,000 transfer from Internal Service Fund are included in the FY 2021 Budget. The Transfer from 2015 Construction Fund decreased \$688,027 to \$400,000. We are continuing to decrease the contribution from the Utility Fund by \$300,000 annually.

EXPENDITURES

General Fund expenditures are budgeted to increase \$2,208,295 in FY 2021 compared to the FY 2020 estimate of expenses. Streets Division is increased almost \$500,000 for (3) staff members, equipment and material associated with the new sidewalk crew. Transfers increased \$1,188,323 and is associated with new capital projects including \$1,170,000 for WHRCC renovations, \$2,200,000 for Sertoma Park and \$75,000 for neighborhood sidewalks.

An allocation of the General Fund expenditures to cost centers within the fund is as follows:

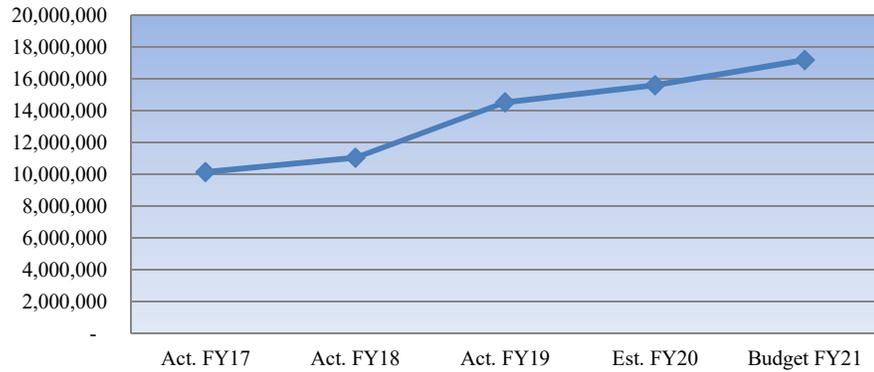
City Manager	1.7%	Financial Services	2.5%
City Commission/Clerk/Legal	1.5%	Streets	5.9%
Police/Code Enforcement	23.9%	Fire Services	17.1%
Public Svc Bldg/Nora Mayo	0.9%	Parks & Recreation	13.2%
Non-Departmental	31.8%	E.O. & C.I./Planning	1.5%
			<u>100%</u>



ACCOUNT DESCRIPTIONS

REVENUES

Ad Valorem Tax – Tax on real and personal property. City of Winter Haven FY 2021 millage rate is 6.7900. The tentative taxable value of City property as submitted by the Property Appraiser on July 1, 2020 totaled \$2,821,075,562, a 8.46 increase over the FY 2020 value. The maximum ad valorem levy allowed by statute is 10 mills. Ad Valorem tax proceeds are 34.0% of total General Fund revenues.



Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 10,160,157	\$ 11,050,615	\$ 14,533,669	\$ 15,633,000	\$ 17,206,745

Franchise Tax – Fees charged various utilities for exclusive rights to provide services in the City. The electric and gas franchise pay a 6% franchise fee. The telephone and cable television franchises pay a fee labeled telecommunications tax. This revenue category is budgeted to increase \$71,500 over anticipated FY 2020 collections. Franchise Tax proceeds are 7.1% of total FY 2021 General Fund revenues.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 3,329,371	\$ 3,403,431	\$ 3,508,260	\$ 3,517,000	\$ 3,588,500

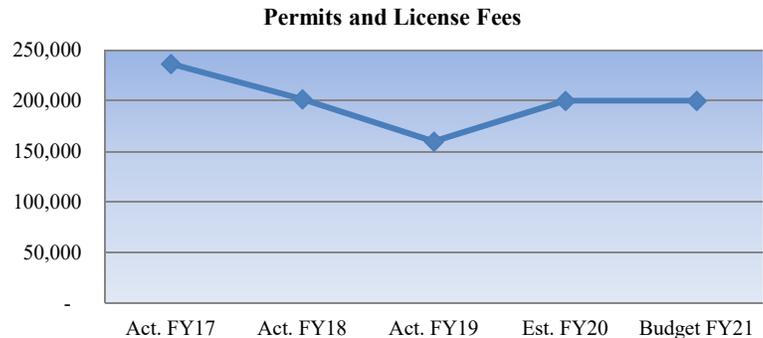
Utility Service Tax – Revenues derived from taxes on the sale of utility services in the City. The tax rate is 10% with the exception of communication services, which is 6.32%. Utility service taxes are 13.4% of total FY 2021 General Fund revenues.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 6,434,214	\$ 6,714,868	\$ 6,789,197	\$ 6,779,000	\$ 6,799,497

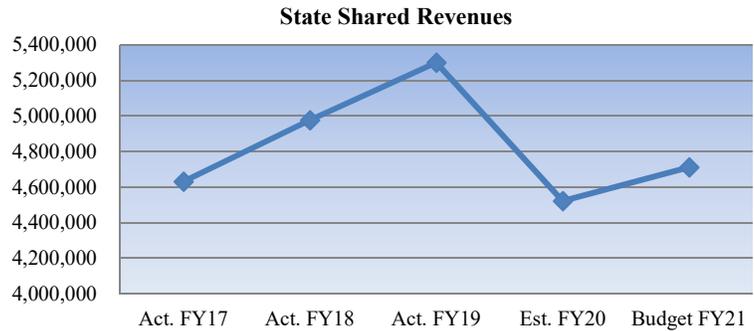
Local Option Gas Tax – County governments are authorized to levy up to 12 cents local option fuel taxes in the form of three separate levies. The first is a tax of 1¢ on every net gallon of motor fuel and diesel fuel sold within a County. The tax is known as the Ninth-Cent Fuel Tax. The second is a tax of 1 to 6 cents on every net gallon of motor fuel and diesel fuel sold within a County. Polk County levies the entire 6 cents. The third tax is a 1 to 5 cents levy on every net gallon of motor fuel, excluding diesel fuel sold in the County. Polk levies the full 5¢. The proceeds of these taxes are shared with local governments within the County by Interlocal agreements. The proceeds in general must be used for transportation purposes. The Local Option Gas Tax is 3.9% of total FY 2021 General Fund revenues. Budget amounts are estimated by State Department of Revenue.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 1,834,548	\$ 1,929,720	\$ 2,029,500	\$ 1,889,300	\$ 1,962,010

Permits and License Fees – These fees are from the sale of Business Tax Receipts (BTR) that are required to conduct business in the City of Winter Haven. BTR’s are required to be renewed annually. The BTR fee is regulated by State Statute. BTR revenues are 0.40% of total FY 2021 General Fund revenues. Budget amount estimated on prior years’ collections.



State Shared Revenues – Revenues levied and collected by the State of Florida and shared with local governments according to State Statute. These revenues are based on taxes on cigarettes, motor fuel, alcohol licenses and general sales taxes. State shared revenues are 9.3% of total FY 2021 General Fund revenues. Budget amounts are estimated by State Department of Revenue.



Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 4,630,837	\$ 4,976,776	\$ 5,300,586	\$ 4,523,183	\$ 4,711,496

Parks and Recreation Fees – Fees charged by the City’s Parks and Recreation Department for activities under its jurisdiction. These services include building and facility rentals and recreational activities. Parks and Recreation fees are 2.1% of total FY 2021 General Fund revenues. Budget amounts are estimated on prior years’ collections.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 702,647	\$ 740,969	\$ 689,027	\$ 634,010	\$ 1,067,370

Administration Fees – Fees derived from the City’s enterprise operations for their prorated share of the costs of the City Manager’s Office, City Clerk, City Commission, City Attorney, Finance/Procurement, Growth Management and Grant & Aid. Administration fees are 4.1% of total FY 2021 General Fund revenues. Budget amounts are determined by formula.

Fines and Forfeitures – These fees are derived from citations written by the Winter Haven Police Department. Fines and Forfeitures are 0.50% of total FY 2021 General Fund revenues. Budget amounts are estimated on prior years’ collections.

Miscellaneous Revenues – These include revenue sources which do not lend themselves to the other classifications. Other revenues are 3.9% of total FY 2021 General Fund revenues. Budget amounts are estimated on prior years’ collections.

Interest – Revenues from the investment of General Fund cash. City investments are regulated by State Statute. Interest revenues are 0.4% of total FY 2021 General Fund revenues. Budget estimated by investments times expected return.

Transfers and Contributions from Enterprises – Contributions from Enterprises is a charge to the business funds of the City as a return of profits to the taxpayers much as a corporation returns profits to its owners. Transfers are either for support of the General Fund or in the case of the CRA Funds for debt service. Transfers and Contributions from Enterprises are 20.2% of total FY 2021 General Fund revenues.

EXPENDITURES

Office of the City Manager – This expenditure classification accounts for the costs of the City Manager’s office. The FY 2021 Budget includes five (5) full time employees. The City Manager is the Chief Executive Officer of the City.

City Commission/City Clerk – This department records the costs of the City Clerk, Records Administrator, City Attorney and City Commission. The City Clerk and Records Administrator are full-time employees of the City. The City attorney’s services are contractual with a fee of \$180.53 per hour. The City Commission consists of the five (5) members who are elected for four (4) year terms.

Finance – The Department of Financial Services includes Accounting, Accounts Payable, Accounts Receivable, Budget, Payroll and Purchasing functions. Thirteen (13) full time employees are assigned to this department.

Parks, Recreation & Cultural – This department is responsible for many of the City’s recreational programs and facilities, the Parks and Landscape Maintenance Division. The only City recreational costs not accounted for in this fund are library and golf activity, which have their own funds. The divisions under the Parks and Recreation department in the General Fund, consist of sixty-two and fifty-five hundredths (62.55) full-time and sixty-eight (68) part-time employees.

Public Works – This department is responsible for the City’s Streets Division in the General Fund. This division consists of fifteen and sixty tenths (15.60) full-time employees. The Streets division is responsible for streets, traffic flow, sidewalks, signage and drainage systems.

Police Services – This department accounts for the costs of all City Police Department activities with separate divisions for police related Grants and Code Compliance. The Police Department employs one hundred twenty-two and thirty tenths (122.30) full-time employees.

Fire Services – This department accounts for the costs of all City Fire Department activities to include administration, fire education and prevention and firefighting services. The Fire Department employs seventy-one and seventy tenths (71.70) full-time employees.

Economic Opportunity & Community Investment – This department in the General Fund accounts for the activities of the Planning division including .80 of the Department Director position and .30 of the CRA & Neighborhood Programs Manager position. In total, this division employs five and one tenths (5.10) full-time employees.

Non-Departmental – This classification includes all General Fund expenditures not included in the various departments. A summary of the expenditure classifications included is as follows:

Transfer to other Funds	\$	7,890,888
Self Insurance	\$	153,100
Debt Service	\$	3,835,786
Internal Service Charges	\$	3,058,664
Insurance	\$	485,874
Grant & Aid	\$	275,810
Bus Service	\$	261,658
Economic Development	\$	135,000
Reserve Contingencies	\$	144,818
Audit Fees	\$	42,492
Pooled Vehicle Costs	\$	41,899
Bank Charges	\$	33,000
Tourism and Promotional	\$	30,000
Principal & Interest Payment	\$	29,325
Total	\$	<u>16,418,314</u>

**CITY OF WINTER HAVEN
GENERAL FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Ad Valorem Tax	\$ 14,533,669.20	\$ 15,616,393	\$ 15,633,000	\$ 17,206,745	\$ 16,881,279
Franchise Tax	3,508,260.35	3,545,000	3,517,000	3,588,500	3,660,000
Utility Service Tax	6,789,197.01	6,721,932	6,779,000	6,799,497	7,043,000
Local Option Gas Tax	2,029,499.88	2,002,920	1,889,300	1,962,010	1,965,000
Permits & Licenses	160,074.63	215,000	200,000	200,000	200,000
Federal Shared Revenues	39,915.70	37,550	35,750	38,030	38,030
State Shared Revenues	5,300,585.99	5,523,504	4,523,183	4,711,496	4,884,955
State Grant Revenues	44,219.35	20,000	68,000	20,000	20,000
County Shared Revenues	350,728.20	390,722	271,460	304,060	304,060
Parks & Recreation Fees	689,026.83	1,028,180	634,010	1,067,370	1,040,370
Administration Fees	1,917,873.42	2,129,969	2,129,969	2,090,462	2,090,462
Fines & Forfeitures	269,183.31	270,300	222,020	265,100	265,100
Miscellaneous Revenues	2,019,585.00	1,890,633	2,198,145	1,964,953	1,967,080
Interest Earnings	289,558.80	320,000	185,000	190,000	190,000
Sale of Assets	25,955.00	11,500	15,100	15,100	15,100
Transfers & Contributions	8,694,563.04	10,150,565	10,206,461	10,208,372	7,132,813
Total	\$ 46,661,895.71	49,874,168	48,507,398	50,631,695	47,697,249
EXPENDITURES					
City Manager	\$ 694,293.91	\$ 833,685	\$ 784,034	\$ 892,117	\$ 866,403
Legal / Commission / City Clerk	790,664.80	866,086	907,623	796,108	837,079
Financial Services	1,125,616.43	1,232,935	1,169,543	1,316,676	1,277,877
Police Services / Code Compliance	11,903,252.63	12,478,442	12,361,265	12,357,558	12,527,976
Fire Services	8,232,941.64	8,418,381	8,558,349	8,853,160	8,747,739
Parks and Recreation	5,400,057.67	7,381,749	7,221,834	6,845,649	7,335,518
Public Service Buildings/Nora Mayo Hall	202,362.26	236,395	257,495	485,723	599,534
Streets	1,562,811.67	2,572,302	2,523,460	3,064,307	2,243,692
Economic Opportunity & Community Investment/Planning	486,362.53	679,532	589,569	772,083	678,591
Non-Departmental	16,234,821.99	15,174,661	15,220,228	16,418,314	13,977,083
Total	\$ 46,633,185.53	49,874,168	49,593,400	51,801,695	49,091,492
Excess of Revenues Over <Under> Expenditures:	\$ 28,710.18	0	(1,086,002)	(1,170,000)	(1,394,243)
Beginning Undesignated Fund Balance:	12,566,178.82	12,594,889	12,594,889	11,508,887	10,338,887
Ending Undesignated Fund Balance:	\$ 12,594,889.00	12,594,889	11,508,887	10,338,887	8,944,644

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 001 - General Fund						
REVENUES						
311100-000	Taxes-Real Estate & Personal	14,489,784.04	15,586,393	15,600,000	17,173,745	16,848,279
311100-001	Taxes-Penalties/Interest/Delinqu	43,885.16	30,000	33,000	33,000	33,000
<i>Ad Valorem Taxes</i>		14,533,669.20	15,616,393	15,633,000	17,206,745	16,881,279
312300-000	Tax-Ninth Cent Gas	201,911.17	195,000	192,500	187,707	200,000
312410-100	Tax-First Local Option Gas Tax	1,120,530.90	1,114,330	996,200	1,101,154	1,036,000
312420-000	Tax-New Loc Option 5 Cent Gas	707,057.81	693,590	700,600	673,149	729,000
<i>Local Option Gas Tax</i>		2,029,499.88	2,002,920	1,889,300	1,962,010	1,965,000
313100-000	Franchise Fee-Electric	3,256,876.48	3,300,000	3,250,000	3,315,000	3,381,000
313100-500	Franchise Fee - Duke Energy	162,866.34	140,000	170,000	173,500	177,000
313400-000	Franchise Fee-Gas	88,517.53	105,000	97,000	100,000	102,000
<i>Franchise Fees</i>		3,508,260.35	3,545,000	3,517,000	3,588,500	3,660,000
314100-000	Utility Svc Tax-Electric	3,771,723.28	3,750,000	3,713,000	3,787,000	3,863,000
314100-500	Utility Svc Tax-Duke Energy	205,730.06	195,000	216,000	221,000	226,000
314300-000	Utility Svc Tax-Water	893,474.76	830,000	890,000	910,000	928,000
314400-000	Utility Svc Tax-Gas	98,947.65	70,000	75,000	80,000	85,000
314900-000	Utility Svc Tax-Bottle Gas	16,342.73	15,000	15,000	16,000	16,000
315000-000	Communication Services Tax (formerly 314200)	1,802,978.53	1,861,932	1,870,000	1,785,497	1,925,000
<i>Utility Service Tax</i>		6,789,197.01	6,721,932	6,779,000	6,799,497	7,043,000
321000-000	Business Tax Receipt	160,074.63	215,000	200,000	200,000	200,000
<i>Business Tax Receipt</i>		160,074.63	215,000	200,000	200,000	200,000
337200-100	Grant-School Resource Officer	317,076.83	368,722	249,460	282,060	282,060
338500-000	Business Tax Receipt-County	33,651.37	22,000	22,000	22,000	22,000
<i>County Revenue</i>		350,728.20	390,722	271,460	304,060	304,060
331200-000	Grant - Byrne Direct	15,868.00	16,800	15,000	16,800	16,800
331200-150	Grant - BJA/OJP Bulletproof Vest	12,841.70	8,750	8,750	8,750	8,750
334200-001	Grant - JAG County Wide	11,206.00	12,000	12,000	12,480	12,480
<i>Federal Grant Revenue</i>		39,915.70	37,550	35,750	38,030	38,030
334200-002	Grant - Misc	35,000.00	20,000	68,000	20,000	20,000
334414-000	Grant - FDOT	9,219.35	0	0	0	0
<i>State Grant Revenue</i>		44,219.35	20,000	68,000	20,000	20,000
312510-114	Tax-Fire Insur. Prem Tax	343,132.06	341,245	341,245	343,132	343,132
312520-113	Tax-Police Insur. Prem. Tax	437,823.03	433,238	433,238	437,823	437,823
335120-100	Tax-Sales-State Revenue Sharing	1,172,896.72	1,214,514	862,300	1,039,463	1,000,000
335120-200	Tax-State Rev Sharing-8th Cent Motor Fuel	349,547.46	365,000	252,500	259,866	300,000
335140-000	Tax-Mobile Home License	146,368.58	140,000	140,000	145,000	145,000
335150-000	Tax-Alcohol License	37,816.24	39,000	39,000	39,000	39,000
335180-000	Tax-Half Cent Sales	2,779,282.14	2,953,507	2,434,900	2,427,212	2,600,000
335200-100	Firefighter Incentive	10,806.67	15,000	0	0	0
335490-000	Tax-Refund-Municipal Fuel	22,913.09	22,000	20,000	20,000	20,000
<i>State Shared Revenue</i>		5,300,585.99	5,523,504	4,523,183	4,711,496	4,884,955
341900-003	Code Enforcement-Abandoned Prop Reg	10,900.00	10,000	5,800	10,000	10,000
341900-500	Sale of Copies	157.20	150	2,210	200	200
341902-000	FDOT Roadway Maint.	76,265.27	60,704	60,704	60,704	60,704
341902-100	FDOT Traffic Signal/Light Maint.	318,396.85	327,403	327,403	336,562	336,562
341950-000	Qualifying Fee - Elections	50.00	0	400	0	0
<i>Misc - Other Government Charges & Fees</i>		405,769.32	398,257	396,517	407,466	407,466
322920-218	Fees-Site Plan Review-Planning	65,691.82	55,000	75,000	80,000	80,000
342500-000	Fees-Fire Ssym Test Installation	11,399.22	12,000	12,000	12,000	12,000
342502-108	Fees-Planning & Zoning	29,156.01	45,000	55,000	60,000	60,000
342502-212	Fees-Fire Plan Review	1,938.62	1,750	2,100	2,100	2,100
342904-000	Pol Alarm Excessive Response	1,150.00	0	0	0	0
<i>Misc - Public Safety</i>		109,335.67	113,750	144,100	154,100	154,100

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
REVENUES (cont.)						
343618-050	Late Fees	8.30	0	935	0	0
343913-000	Lot Clearing	20,164.10	21,000	18,000	18,000	18,000
<i>Misc - Physical Environment</i>		20,172.40	21,000	18,935	18,000	18,000
320100-705	Fieldhouse Membership	0.00	0	30,000	40,000	45,000
347200-312	Median/Memorial Sponsorship	3,000.00	3,000	0	0	0
347200-950	AF-Special Proj.- Leis. Services	420.32	1,100	450	450	450
347211-705	AF-Sponsorship Special Events	8,850.00	12,000	5,000	5,000	5,000
347211-715	AF-Athletic Fees/Softball	33,130.00	30,000	26,000	30,000	30,000
347211-716	AF-Concession Sales	76,591.97	73,000	60,000	75,000	75,000
347211-717	AF-Polk State College Agreement	35,000.00	35,000	35,000	35,000	35,000
347211-718	AF-Rentals-Diamondplex-Sertoma	30,200.10	25,000	20,000	30,000	30,000
347211-719	AF-Fee-Participant	2,852.00	2,500	720	2,500	2,500
347211-721	AF-Softball Souvenirs	93.40	200	100	100	100
347211-722	AF-Sponsorship	2,000.00	3,000	4,000	4,000	4,000
347213-716	AF-Athletic Fees-Adults	0.00	500	0	0	0
347214-723	COL-Summer Activities	75,596.68	75,000	9,000	75,000	75,000
347216-718	Instructional Activities	12,289.00	30,000	5,000	20,000	20,000
347219-000	PR - Non-resident Fee	25,094.46	25,000	10,000	25,000	25,000
347220-018	PR-Employee Discount Cards	780.00	1,000	600	1,000	1,000
347230-400	COL / WB-Concessions	0.00	10,000	0	0	0
347241-714	Swimming- Admissions	33,903.20	45,000	10,000	33,900	33,900
347242-714	Swimming -Lessons	35,392.50	45,000	10,000	35,000	35,000
347244-714	Swimming- Pool Rental	2,804.72	1,000	0	2,000	2,000
347245-714	Swimming-Miscellaneous	2,400.00	2,400	2,400	2,400	2,400
347246-714	Swimming-Instructional	3,310.00	3,500	1,020	3,000	3,000
347250-000	Senior Adult-Instructional	7,141.00	9,000	5,000	8,000	8,000
347250-100	Senior Adult-Other	3,084.25	2,600	1,700	2,600	2,600
347261-707	Tennis-Memberships	21,616.16	16,000	15,000	21,000	21,000
347262-707	Tennis-Pro Shop Rental	0.00	630	0	0	0
347263-707	Tennis-Tournament Fees	180.00	0	820	0	0
347266-707	Tennis Fees	11,914.84	9,000	11,000	12,000	12,000
347267-707	Tennis-Light Fees	115.32	150	150	100	100
347268-707	Tennis-Group Lessons	29,002.50	22,500	20,000	29,000	29,000
347292-720	WHRCC Non-Instructional Activity	16,826.00	15,500	11,500	14,000	14,000
347292-735	WHRCC Summer Program	8,256.34	7,800	6,500	7,500	7,500
347395-720	COL-Community Theatre	0.00	30,000	0	30,000	30,000
347400-705	PR-Special Events-Fees	12,209.50	14,000	12,000	14,000	14,000
347500-100	School Board Facility Use Agreement	10,000.00	10,000	10,000	10,000	10,000
347512-726	AF-RussMatt Rent	27,340.00	32,000	23,000	32,000	0
347515-726	Concession Sales - Alcohol	10,030.68	10,000	7,500	10,000	10,000
347517-726	COL Stadium-Other Rentals	18,584.58	10,000	27,600	27,000	27,000
347591-000	Rental-MLK Park Facilities	88.00	400	50	120	120
347591-722	Rental-Senior Adult Center	12,070.19	10,000	9,000	10,000	10,000
347594-502	Rental-Bldg - Chain O'Lakes	715.00	310,000	160,000	310,000	310,000
347596-000	Rental-Bldg - WHRCC	14,819.25	12,000	2,000	12,000	12,000
347597-000	Rental-Bldg - Rotary Pk	9,272.00	8,000	5,500	8,000	8,000
347597-100	Rental-Lions Club	12,927.00	10,000	7,500	10,000	10,000
347597-175	Rental-Nora Mayo Hall	29,896.72	25,000	27,800	30,000	30,000
347597-200	Rotary Park- Instruct. Activity	4,591.35	4,700	3,000	4,700	4,700
347597-500	Rental Kitchen Staff	13,350.00	9,000	17,600	20,000	20,000
347597-711	AF-Field Rental Staff	28,601.16	22,000	18,000	22,000	22,000
347598-000	Rental-Other Parks	2,686.64	4,700	2,500	4,000	4,000
<i>Cultural / Recreation</i>		689,026.83	1,028,180	634,010	1,067,370	1,040,370
354000-100	Code Enforcement Assessments	113,946.35	110,000	130,000	125,000	125,000
354100-110	Pol-Fines for Non-Compliance	210.00	300	20	100	100
354200-202	Pol-Fines & Forfeitures	112,469.16	115,000	60,000	100,000	100,000
354222-202	Pol-Parking Fines	23,485.00	25,000	22,000	25,000	25,000
<i>Misc - Violation of Local Ordinance</i>		250,110.51	250,300	212,020	250,100	250,100
351200-000	Police-Restitutions/Confiscation	19,072.80	20,000	10,000	15,000	15,000
<i>Judgments & Fines</i>		19,072.80	20,000	10,000	15,000	15,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
REVENUES (cont.)						
361004-000	Interest-Other	20,332.05	20,000	20,000	20,000	20,000
361100-000	Interest on Investments	269,226.75	300,000	165,000	170,000	170,000
<i>Interest Earnings</i>		289,558.80	320,000	185,000	190,000	190,000
364413-000	Sale of Assets-Surplus	1,305.00	1,500	100	100	100
364414-000	Sale of Assets-Capital	24,650.00	10,000	15,000	15,000	15,000
<i>Misc - Sales</i>		25,955.00	11,500	15,100	15,100	15,100
346900-100	Hurricane Receipts Insurance	37,415.81	0	0	0	0
346900-101	Hurricane Receipts FEMA	13,732.82	0	70,720	0	0
366100-000	Donation	10,404.50	12,000	22,500	10,000	10,000
367000-000	Licenses	2,672.84	0	2,025	2,000	2,000
369000-000	Miscellaneous Revenue	(1,359.85)	500	36,200	1,000	1,000
369000-100	Misc Rev - Mayor's Prayer Breakfast/Ridge Leag	5,068.44	3,900	4,500	4,500	4,500
369000-415	NSF Fee Recoveries	180.00	200	30	100	100
369502-000	Commission-Sales Tax	483.35	500	500	500	500
369901-000	Police - Other Income	24,246.40	23,000	23,000	23,000	23,000
369901-005	Police Copies	4,824.08	6,000	4,000	5,000	5,000
369901-010	Police Fingerprints & Photos	3,339.54	3,000	2,000	3,000	3,000
369901-015	Police Reimb. from PSC-IPS	73,569.60	73,500	89,960	89,960	89,960
369901-020	Police-Security Detail	355,956.92	300,000	300,000	300,000	300,000
369909-000	Revenue-Other Misc	514.50	500	500	500	500
369909-100	Commission-County Impact	158,347.63	150,000	130,000	150,000	150,000
369950-000	P-Card Rebate	58,669.68	60,000	60,000	60,000	60,000
389900-600	Nonoperating Revenue-Other	154,476.00	695,450	0	0	0
<i>Misc - Other Revenues</i>		902,542.26	1,328,550	745,935	649,560	649,560
339000-000	County Debt Proceeds	548,250.00	0	704,393	701,827	703,954
384000-000	Debt Proceeds	0.00	0	154,265	0	0
<i>Debt Proceeds</i>		548,250.00	0	858,658	701,827	703,954
362100-000	Rental-Misc Other	33,515.35	29,076	34,000	34,000	34,000
<i>Misc - Rent and Royalty</i>		33,515.35	29,076	34,000	34,000	34,000
349000-000	Administrative Fees for Code Lien/Violation Res	33,716.34	30,000	30,000	30,000	30,000
349106-000	Administration Fee-Airport	167,253.00	250,630	250,630	178,371	178,371
349113-000	Administration Fee-Bldg Safety	44,373.00	30,205	30,205	156,966	156,966
349401-000	Administration Fee-Solid Waste	273,066.00	277,599	277,599	305,671	305,671
349403-000	Administration Fee-Utility	1,160,532.00	1,257,104	1,257,104	1,165,605	1,165,605
349404-000	Administration Fee-Cemetery	20,480.04	19,418	19,418	16,898	16,898
349406-000	Administration Fee-Library	75,093.00	77,670	77,670	72,475	72,475
349407-000	Administration Fee-CRA	40,960.08	65,444	65,444	64,964	64,964
349408-000	Administration Fee-Stormwater	58,026.96	68,321	68,321	60,083	60,083
349409-000	Administration Fee-Willowbrook	44,373.00	53,578	53,578	39,429	39,429
<i>Other Charges for Services</i>		1,917,873.42	2,129,969	2,129,969	2,090,462	2,090,462
381000-108	Transfer from Downtown CRA	755,388.00	806,802	806,802	767,610	379,507
381000-109	Transfer from Florence Villa CRA	106,175.04	105,816	105,816	106,179	0
381000-111	Transfer from Federal Building Fund	75,000.00	100,000	100,000	115,000	75,000
381000-113	Transfer from Building Safety	150,000.00	470,306	470,306	470,306	470,306
381000-114	Transfer from Impact Fee Fund	750,000.00	521,614	577,510	630,000	250,000
381000-302	Transfer from Capital Depletion Fund	0.00	0	0	419,303	0
381000-304	Transfer from 2007 Constr. Fund	0.00	0	0	91,974	0
381000-306	Transfer from 2015 Constr. Fund	0.00	1,088,027	1,088,027	400,000	0
381000-402	Transfer from Utility Fund	165,000.00	165,000	165,000	165,000	165,000
381000-501	Transfer from Internal Service Fund	0.00	500,000	500,000	800,000	0
381000-502	Transfer from Fleet Maintenance Fund	0.00	0	0	150,000	0
<i>Interfund Transfers</i>		2,001,563.04	3,757,565	3,813,461	4,115,372	1,339,813
382100-401	Contribution from Solid Waste	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
382100-402	Contribution from Utility Fund	5,465,000.04	5,165,000	5,165,000	4,865,000	4,565,000
<i>Contributions - Other Funds</i>		6,693,000.00	6,393,000	6,393,000	6,093,000	5,793,000
REVENUES Total		46,661,895.71	49,874,168	48,507,398	50,631,695	47,697,249

DETAIL FY21 BUDGET:

331200-000	Grant - Byrne Direct	\$16,800 - (100% grant)
331200-150	Grant - BJA/OJP Bulletproof Vest	\$8,750 - (50/50 grant)
334200-001	Grant - JAG County Wide	\$12,480 - Bulletproof Vests (100% grant)
334200-002	Grant - Misc	\$20,000 - Urban Forestry (50/50 Grant)- Streets
381000-108	Transfer from Downtown CRA	\$668,832 - Debt Service \$73,778 - Community Policing in Downtown District \$25,000 - Off Duty CRA Officer
381000-109	Transfer from Florence Villa CRA	\$106,179 - Debt Service
381000-111	Transfer from Federal Building Fund	\$115,000 - General Fund support
381000-113	Transfer from Building Safety	\$470,306 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev. use to fund fire inspections
381000-114	Transfer from Impact Fee Fund	\$250,000 - Debt Service (Police) \$200,000 - Parks & Rec for Garden Center \$120,000 - Transportation Analysis (Planning) \$60,000 - Traffic engineer consultant (Streets)
381000-302	Transfer from Capital Depletion Fund	\$419,303 - Misc funding from vehicles no longer replacing
381000-304	Transfer from 2007 Constr. Fund	\$91,974 - Capital projects
381000-306	Transfer from 2015 Constr. Fund	\$200,000 - Garden Club & other capital projects
381000-402	Transfer from Utility Fund	\$165,000 - Hydrant Program
381000-501	Transfer from Internal Service Fund	\$800,000 - General Fund support
381000-502	Transfer from Fleet Maintenance Fund	\$150,000 - General Fund support

DETAIL FY22 BUDGET:

331200-000	Grant - Byrne Direct	\$16,800 - (100% grant)
331200-150	Grant - BJA/OJP Bulletproof Vest	\$8,750 - (50/50 grant)
334200-001	Grant - JAG County Wide	\$12,480 - Bulletproof Vests (100% grant)
334200-002	Grant - Misc	\$20,000 -
381000-108	Transfer from Downtown CRA	\$280,729 - Debt Service \$73,778 - Community Policing in Downtown District \$25,000 - Off Duty CRA Officer
381000-111	Transfer from Federal Building Fund	\$75,000 - General Fund support
381000-113	Transfer from Building Safety	\$470,306 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev. use to fund fire inspections
381000-114	Transfer from Impact Fee Fund	\$250,000 - Debt service (Police)
381000-402	Transfer from Utility Fund	\$165,000 - Hydrant Program

**CITY OF WINTER HAVEN FY2021 PERSONNEL
001-00-101 CITY COMMISSION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Mayor		8810	9,181	9,181
4.00	City Commissioner		8810	9,181	<u>36,724</u>
5.00					45,905
			2.5% COLA cost adjustment		<u>1,235</u>
					47,140

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	45,635.88	45,939	45,000	47,140	45,905
2101	FICA Taxes	4,506.61	3,477	3,443	3,512	3,512
2301	Life & Health Insurance	12,863.38	12,814	14,500	15,165	15,165
2310	Health Reform Fees	9.36	0	0	21	21
2401	Workers' Compensation	51.00	56	56	49	49
<i>Personnel Services</i>		<u>63,066.23</u>	<u>62,286</u>	<u>62,999</u>	<u>65,887</u>	<u>64,652</u>
3105	Prof.Svc.-Other	0.00	1,000	1,000	500	1,000
4001	Travel-Non local	8,839.88	22,000	22,000	22,000	22,000
4003	Training-Required-Instructional	1,091.17	200	240	200	200
4004	Travel-Local Mileage & Comm. Exp	20,540.93	20,000	20,000	20,000	20,000
4201	Postage	0.50	25	25	25	25
4702	Printing & Binding	0.00	250	1,500	250	250
4801	Advertising	475.00	550	550	550	550
4802	Promotional/Marketing	890.50	2,000	2,000	2,000	2,000
4803	Community Involvement	6,560.60	8,000	12,000	10,000	10,000
4804	Sponsorships	750.00	1,000	1,000	1,000	1,000
4992	Special Events	503.00	4,000	0	4,000	4,000
5101	Office Supplies	308.57	950	1,500	950	950
5208	Uniform, Protect Clothing	89.19	400	400	400	400
5401	Memberships & Subscriptions	9,297.74	9,700	9,700	9,700	9,700
5404	Employee Dev-Material & Training	15.00	600	600	600	600
5406	Employee Dev-Food & Supplies	255.50	150	395	0	400
5407	Employee Dev-Recog & Apprec	56.50	255	133	255	255
5990	County Property Taxes	5,250.24	5,250	5,381	5,500	5,500
<i>Operating Services</i>		<u>54,924.32</u>	<u>76,330</u>	<u>78,424</u>	<u>77,930</u>	<u>78,830</u>
Cost Center Total: 101 - City Commission		<u>117,990.55</u>	<u>138,616</u>	<u>141,423</u>	<u>143,817</u>	<u>143,482</u>

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$500 - Photographer
4001	Travel-Non local	\$22,000: Florida Black Caucus of Local Elected Officials Spring Conference Florida League of Cities Annual Conference Florida League of Cities Federal Action Strike Team Fly-In Florida League of Cities Legislative Conference Florida League of Cities Legislative Policy Committee Meetings Florida League of Mayors Annual Conference Florida Metropolitan Planning Organization Advisory Council Mtgs. Gigabit City Summit Annual Conference Safe Streets Summit Conference Polk County Day U.S. Conference of Mayors

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$1,000 - Photographer
4001	Travel-Non local	\$22,000 - same detail list as FY21

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Cost Center: 102 - Legal						
2301	Life & Health Insurance	13,128.00	13,128	13,128	14,676	14,676
2310	Health Reform Fees	8.00	0	0	4	4
<i>Personnel Services</i>		13,136.00	13,128	13,128	14,680	14,680
3103	Prof.Svc.-Legal	413,926.26	388,125	450,000	388,125	388,125
4001	Travel-Non local	0.00	1,400	0	1,400	1,400
4003	Training-Required-Instructional	0.00	275	0	275	275
5101	Office Supplies	300.00	300	300	300	300
5401	Memberships & Subscriptions	0.00	35	35	35	35
<i>Operating Services</i>		414,226.26	390,135	450,335	390,135	390,135
Cost Center Total: 102 - Legal		427,362.26	403,263	463,463	404,815	404,815

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-00-105 CITY CLERK

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Clerk	*5.00%	8810	81,931	81,931
1.00	Records Administer /Deputy City Clerk	5.00%	8810	55,016	55,016
<u>2.00</u>					<u>136,947</u>
				Education/Incentive Pay	4,799
				SBB	
				2.5% COLA cost adjustment	4,694
					<u>146,440</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	136,624.72	156,776	138,000	146,440	141,746
1401	Overtime	0.00	300	170	0	300
2101	FICA Taxes	9,996.81	12,016	10,570	10,844	10,844
2201	General Pension Fund Contrib	45,823.08	56,890	40,000	29,262	29,262
2204	401(a) Pension Contribution	0.00	0	2,100	4,148	4,148
2301	Life & Health Insurance	21,147.00	21,066	16,800	23,160	23,160
2310	Health Reform Fees	4.64	0	0	9	9
2401	Workers' Compensation	151.39	164	164	168	168
<i>Personnel Services</i>		<u>213,747.64</u>	<u>247,212</u>	<u>207,804</u>	<u>214,031</u>	<u>209,637</u>
3105	Prof.Svc.-Other	2,500.00	4,500	3,000	4,500	4,500
3404	Contract Svc. - Other	4,761.94	0	21,000	0	0
4001	Travel-Non local	1,877.28	5,000	2,500	2,500	5,000
4003	Training-Required-Instructional	0.00	350	350	350	350
4201	Postage	126.09	100	100	100	100
4401	Rentals & Leases	11,873.04	12,170	12,170	12,170	12,170
4702	Printing & Binding	0.00	0	25	0	0
4801	Advertising	7,178.70	8,000	10,000	8,000	8,000
4803	Community Involvement	(503.03)	750	750	500	750
4903	Election Expense	85.69	42,000	41,963	250	43,000
4907	Records Management	374.40	0	0	0	0
5101	Office Supplies	884.83	800	800	1,600	1,600
5102	Tools,Equip under \$1,000	0.00	0	150	150	0
5204	Copier Use & Supplies	272.80	375	375	375	375
5208	Uniform, Protect Clothing	0.00	0	150	0	0
5401	Memberships & Subscriptions	1,456.06	1,500	1,500	1,500	1,500
5404	Employee Dev-Material & Training	472.26	1,300	0	1,300	1,650
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	50	0	50	50
5406	Employee Dev-Food & Supplies	204.29	100	100	100	100
<i>Operating Services</i>		<u>31,564.35</u>	<u>76,995</u>	<u>94,933</u>	<u>33,445</u>	<u>79,145</u>
Cost Center Total: 105 - City Clerk		<u>245,311.99</u>	<u>324,207</u>	<u>302,737</u>	<u>247,476</u>	<u>288,782</u>
Department Total: 00 - General Government		<u>790,664.80</u>	<u>866,086</u>	<u>907,623</u>	<u>796,108</u>	<u>837,079</u>

DETAIL FY21 BUDGET:

3105 Prof.Svc.-Other \$4,500 - Recording of documents

DETAIL FY22 BUDGET:

3105 Prof.Svc.-Other \$4,500 - Recording of documents

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-01-103 CITY MANAGER

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Manager		8810	190,070	190,070
1.00	Assistant City Manager	2.50%	8810	149,739	149,739
1.00	Assistant to the City Manager		8810	86,382	86,382
1.00	Director of Diversity & Inclusivity		8810	78,000	78,000
1.00	Senior Executive Assistant		8810	44,803	44,803
<u>5.00</u>					<u>548,994</u>
				Education/Incentive Pay	3,743
				SBB	5,058
				2.5% COLA cost adjustment	16,967
					<u>574,762</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	476,519.77	583,450	530,000	574,762	582,817
1401	Overtime	324.29	500	80	80	80
1601	Vehicle Compensation	5,420.70	5,400	5,400	10,200	10,200
2101	FICA Taxes	30,725.98	45,085	40,964	43,410	45,372
2201	General Pension Fund Contrib	14,606.84	16,484	16,484	15,415	15,415
2204	401(a) Pension Contribution	52,815.54	58,620	56,100	58,576	60,500
2301	Life & Health Insurance	57,891.24	61,909	72,600	68,526	83,871
2302	Director's Life & Disability	6,284.71	6,150	8,054	12,000	12,000
2310	Health Reform Fees	22.00	0	0	26	26
2401	Workers' Compensation	874.20	587	587	622	622
<i>Personnel Services</i>		<u>645,485.27</u>	<u>778,185</u>	<u>730,269</u>	<u>783,617</u>	<u>810,903</u>
3101	Prof. Svc.-Engineering	0.00	0	655	0	0
3105	Prof.Svc.-Other	25,893.36	25,000	25,000	80,000	25,000
3404	Contract Svc. - Other	0.00	5,000	0	0	5,000
4001	Travel-Non local	6,253.41	6,000	6,000	9,000	6,000
4004	Travel-Local Mileage & Comm. Exp	0.00	0	200	0	0
4201	Postage	101.29	150	100	150	150
4401	Rentals & Leases	(67.81)	0	0	0	0
4702	Printing & Binding	60.00	300	200	300	300
4801	Advertising	2,500.00	100	100	100	100
4802	Promotional/Marketing	848.04	800	2,800	800	800
4803	Community Involvement	2,057.72	5,000	5,000	5,000	5,000
4804	Sponsorships	0.00	2,000	2,000	2,000	2,000
5101	Office Supplies	190.22	700	700	700	700
5102	Tools,Equip under \$1,000	1,016.67	250	360	250	250
5204	Copier Use & Supplies	2,478.64	2,550	2,550	2,550	2,550
5208	Uniform, Protect Clothing	125.00	350	350	350	350
5209	Housekeeping Supplies	0.00	250	250	250	250
5401	Memberships & Subscriptions	5,464.23	4,500	5,500	4,500	4,500
5404	Employee Dev-Material & Training	1,457.69	1,000	1,000	1,000	1,000
5405	Empl Dev-Books,Accreditation,Assessmt	32.59	0	0	0	0
5406	Employee Dev-Food & Supplies	372.31	1,000	500	1,000	1,000
5407	Employee Dev-Recog & Apprec	0.00	500	500	500	500
5604	Employee Relations	25.28	50	0	50	50
<i>Operating Services</i>		<u>48,808.64</u>	<u>55,500</u>	<u>53,765</u>	<u>108,500</u>	<u>55,500</u>
Cost Center Total: 103 - City Manager		<u>694,293.91</u>	<u>833,685</u>	<u>784,034</u>	<u>892,117</u>	<u>866,403</u>

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$30,000 - Consulting services - Diversity & Inclusivity
		\$25,000 - Lobbying services
		\$25,000 - Grant work

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$25,000 - Lobbying services
3404	Contract Svc. - Other	\$5,000 - Digital Communications Plan

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-03-111 FINANCE

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Financial Services Dept. Director		8810	140,878	140,878
1.00	Asst. Financial Services Dept. Director		8810	103,272	103,272
1.00	Administrative Services' Manager		8810	80,496	80,496
1.00	Chief Accountant		8810	82,500	82,500
1.00	Budget Analyst (positions ends 9/30/20)		8810	66,726	66,726
	Budget Analyst (training-limited duration, 9 months)		8810	50,210	37,658
1.00	Procurement Officer		8810	59,842	59,842
1.00	Executive Assistant		8810	51,085	51,085
1.00	Accountant		8810	44,658	44,658
1.00	Buyer (position ends 9/30/20)		8810	44,221	44,221
	Buyer (training-limited duration, 2 months)		8810	35,714	5,952
C 1.00	Accounting & Payroll Specialist	5.00%	8810	44,034	44,034
1.00	Accounting Clerk II		8810	37,794	37,794
1.00	Accounting Clerk II		8810	37,086	37,086
1.00	Mail Courier		9410	32,573	32,573
<u>13.00</u>					<u>868,775</u>
				Education/Incentive Pay	2,202
				SBB	5,200
				2.5% COLA cost adjustment	26,279
					<u>902,456</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	770,857.55	831,051	795,000	902,456	876,177
1401	Overtime	199.28	200	200	200	200
2101	FICA Taxes	54,930.57	62,835	60,833	67,043	67,043
2201	General Pension Fund Contrib	52,307.79	62,017	62,017	56,266	56,266
2204	401(a) Pension Contribution	37,724.93	41,019	39,207	45,559	45,559
2301	Life & Health Insurance	124,274.49	144,580	117,131	135,369	135,369
2302	Director's Life & Disability	4,161.30	4,200	4,200	4,200	4,200
2310	Health Reform Fees	39.36	0	0	60	60
2401	Workers' Compensation	911.85	1,384	1,384	1,359	1,359
2501	Unemployment Compensation	2,475.00	0	825	0	0
<i>Personnel Services</i>		<u>1,047,882.12</u>	<u>1,147,286</u>	<u>1,080,797</u>	<u>1,212,512</u>	<u>1,186,233</u>
3102	Prof.Svc.-Medical	0.00	300	300	300	300
3105	Prof.Svc.-Other	41,463.00	48,000	48,000	48,000	51,800
3404	Contract Svc. - Other	199.00	0	0	16,320	0
4001	Travel-Non local	1,231.44	2,200	2,200	2,200	2,200
4003	Training-Required-Instructional	3,633.51	4,250	4,250	4,250	4,250
4004	Travel-Local Mileage & Comm. Exp	195.80	200	200	200	200
4201	Postage	6,941.45	8,500	8,500	8,500	8,500
4401	Rentals & Leases	2,358.56	2,700	2,700	2,700	2,700
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	7.77	0	0	0	0
4608	Rep & Mtn Automotive Labor	442.45	0	0	0	0
4702	Printing & Binding	4,164.81	3,175	3,175	3,175	3,175
4801	Advertising	2,798.07	3,450	3,450	3,450	3,450
4803	Community Involvement	165.00	100	110	100	100
4960	License	0.00	110	190	110	110
5101	Office Supplies	1,630.91	1,900	1,900	1,900	1,900
5102	Tools,Equip under \$1,000	0.00	100	4,282	100	100
5203	Motor Fuels & Lubricants	576.48	2,000	1,500	2,000	2,000
5204	Copier Use & Supplies	2,188.27	2,500	2,500	2,500	2,500
5208	Uniform, Protect Clothing	125.45	150	125	150	150
5209	Housekeeping Supplies	227.70	950	300	950	950
5401	Memberships & Subscriptions	2,971.88	2,720	2,720	2,720	2,720
5404	Employee Dev-Material & Training	1,838.55	800	800	800	800
5406	Employee Dev-Food & Supplies	150.17	200	200	200	200
<i>Operating Services</i>		<u>74,654.27</u>	<u>85,649</u>	<u>88,746</u>	<u>101,969</u>	<u>89,449</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES (cont.)						
6403	Capital Depletion Reserve	3,080.04	0	0	2,195	2,195
<i>Capital</i>		3,080.04	0	0	2,195	2,195
Cost Center Total: 111 - Finance		1,125,616.43	1,232,935	1,169,543	1,316,676	1,277,877

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$38,000 - Insurance consultants
		\$10,000 - OPEB Actuary fee for GASB 75 report
3404	Contract Svc. - Other	\$16,320 - Procurement software agreement

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$39,000 - Insurance consultants
		\$12,800 - OPEB Actuary fee for GASB 75 report

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-02-217 CODE COMPLIANCE

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Code Compliance Supervisor		9410	70,907	70,907
1.00	Code Compliance Officer II	2.50%	9410	48,922	48,922
1.00	Code Compliance Officer II	7.50%	9410	38,771	38,771
1.00	Code Compliance Officer II		9410	35,714	35,714
1.00	Code Compliance Clerk		8810	32,406	32,406
<u>5.00</u>					<u>226,720</u>
			Education/Incentive Pay		4,131
			SBB		3,425
			2.5% COLA cost adjustment		8,196
					<u>242,472</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	236,803.78	249,560	230,700	242,472	234,276
1401	Overtime	41.22	0	500	0	0
2101	FICA Taxes	17,327.44	18,820	17,687	17,922	17,922
2201	General Pension Fund Contrib	75,908.20	89,634	73,063	67,539	67,539
2204	401(a) Pension Contribution	0.00	0	10,316	2,679	2,679
2301	Life & Health Insurance	42,368.65	42,206	47,759	52,798	52,798
2310	Health Reform Fees	10.64	0	0	21	21
2401	Workers' Compensation	2,360.89	2,682	2,682	683	683
<i>Personnel Services</i>		<u>374,820.82</u>	<u>402,902</u>	<u>382,707</u>	<u>384,114</u>	<u>375,918</u>
3103	Prof.Svc.-Legal	8,645.00	6,500	6,500	7,500	7,500
3105	Prof.Svc.-Other	1,988.15	5,000	5,000	4,000	4,000
3404	Contract Svc. - Other	11,128.90	13,000	13,000	15,000	18,000
3405	Demolitions	20,006.40	30,000	30,000	20,000	30,000
3406	Interdept Billing / Filing Fee	7,500.00	10,000	10,000	12,000	12,000
4001	Travel-Non local	0.00	250	250	1,550	1,550
4003	Training-Required-Instructional	395.90	2,500	2,500	4,000	4,000
4201	Postage	14,053.52	12,000	12,000	14,000	14,000
4606	Rep & Mtn Vehicle Base Cost	5,376.00	5,376	5,376	5,376	5,376
4607	Rep & Mtn Automotive Parts	887.22	1,500	1,500	1,500	1,500
4608	Rep & Mtn Automotive Labor	1,456.82	1,950	1,950	1,950	1,950
4702	Printing & Binding	1,033.26	1,000	1,000	1,800	1,800
4801	Advertising	1,090.00	1,500	1,500	1,500	1,500
5101	Office Supplies	541.48	550	550	550	550
5102	Tools,Equip under \$1,000	569.09	1,100	1,100	1,100	1,100
5130	Commissions on Non-Ad Valorem assessments	132.86	650	650	650	650
5203	Motor Fuels & Lubricants	3,819.57	3,800	3,800	3,800	3,800
5204	Copier Use & Supplies	1,395.30	1,500	1,500	1,500	1,500
5206	Software & Internal Upgrades	195,089.00	0	200	0	0
5208	Uniform, Protect Clothing	675.47	1,000	1,000	1,000	1,000
5401	Memberships & Subscriptions	630.00	450	450	570	570
5404	Employee Dev-Material & Training	43.50	0	0	0	0
5985	Over / Short	(0.15)	0	0	0	0
5995	Bank Charges	1,502.14	1,300	1,300	1,300	1,300
<i>Operating Services</i>		<u>277,959.43</u>	<u>100,926</u>	<u>101,126</u>	<u>100,646</u>	<u>113,646</u>
6403	Capital Depletion Reserve	7,869.96	7,762	7,762	7,540	7,540
<i>Capital</i>		<u>7,869.96</u>	<u>7,762</u>	<u>7,762</u>	<u>7,540</u>	<u>7,540</u>
Cost Center Total: 217 - Code Compliance		<u>660,650.21</u>	<u>511,590</u>	<u>491,595</u>	<u>492,300</u>	<u>497,104</u>

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$4,000 - Asbestos inspection for demolition work
3404	Contract Svc. - Other	\$18,000 - Mowing, debris removal, secure vacant/unoccupied properties

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$4,000 - Asbestos inspection for demolition work
3404	Contract Svc. - Other	\$18,000 - Mowing, debris removal, secure vacant/unoccupied properties

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-05-200 POLICE

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.50	Public Safety Director		7720	132,059	66,030
1.00	Deputy Police Chief		7720	104,208	104,208
1.00	Police Captain	2.50%	7720	93,915	93,915
1.00	Police Captain	2.50%	7720	90,269	90,269
1.00	Police Captain		7720	90,269	90,269
1.00	Police Lieutenant		7720	77,726	77,726
1.00	Police Lieutenant		7720	75,541	75,541
1.00	Police Lieutenant		7720	75,541	75,541
1.00	Police Lieutenant		7720	75,541	75,541
1.00	Police Lieutenant		7720	75,541	75,541
1.00	Police Lieutenant		7720	74,063	74,063
1.00	Police Sergeant		7720	74,363	74,363
1.00	Police Sergeant		7720	70,164	70,164
1.00	Police Sergeant		7720	69,135	69,135
1.00	Police Sergeant		7720	69,135	69,135
1.00	Police Sergeant		7720	67,786	67,786
1.00	Police Sergeant		7720	67,786	67,786
1.00	Police Sergeant		7720	67,786	67,786
1.00	Police Sergeant		7720	66,457	66,457
1.00	Police Sergeant		7720	66,457	66,457
1.00	Police Sergeant		7720	63,265	63,265
C 1.00	Police Training		7720	56,867	56,867
0.90	Police Inspector		7720	56,202	50,582
1.00	Detective		7720	65,915	65,915
1.00	Detective		7720	56,867	56,867
1.00	Detective		7720	56,867	56,867
1.00	Detective		7720	48,402	48,402
1.00	Detective		7720	47,445	47,445
1.00	Detective		7720	48,402	48,402
1.00	Detective		7720	47,445	47,445
1.00	Detective		7720	47,445	47,445
1.00	Detective		7720	47,445	47,445
1.00	Detective		7720	46,509	46,509
1.00	Police Officer		7720	60,861	60,861
1.00	Police Officer - CRA		7720	56,867	56,867
1.00	Police Officer		7720	51,355	51,355
1.00	Police Officer		7720	50,357	50,357
1.00	Police Officer		7720	50,357	50,357
1.00	Police Officer		7720	50,357	50,357
1.00	Police Officer		7720	50,357	50,357
1.00	Police Officer		7720	51,355	51,355
1.00	Police Officer		7720	50,357	50,357
1.00	Police Officer		7720	51,355	51,355
1.00	Police Officer		7720	50,357	50,357
1.00	Police Officer		7720	50,357	50,357
1.00	Police Officer		7720	49,379	49,379
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	49,379	49,379
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	47,445	47,445
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	48,402	48,402
1.00	Police Officer		7720	47,445	47,445

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	5,321,862.67	5,786,708	5,750,000	5,930,989	5,897,456
1305	Police Security Detail	313,723.50	300,000	250,000	250,000	250,000
1401	Overtime	190,066.21	241,380	241,380	241,380	241,380
1501	Special Pay	84,372.81	86,500	86,500	48,495	48,495
2101	FICA Taxes	431,828.45	482,180	484,082	492,456	492,456
2201	General Pension Fund Contrib	203,976.59	213,948	193,000	146,002	146,002
2202	Police Pension Contrib	1,157,825.39	1,140,729	1,085,000	1,100,370	1,100,370
2204	401(a) Pension Contribution	9,856.30	18,435	22,108	28,314	28,314
2301	Life & Health Insurance	881,276.82	1,000,941	906,500	1,050,613	1,050,613
2310	Health Reform Fees	376.00	0	0	515	515
2401	Workers' Compensation	103,151.52	111,050	111,050	119,139	119,139
<i>Personnel Services</i>		8,698,316.26	9,381,871	9,129,620	9,408,273	9,374,740
3103	Prof.Svc.-Legal	1,387.50	1,000	1,000	1,000	1,000
3105	Prof.Svc.-Other	32,835.86	48,000	48,000	48,000	84,855
3402	Contract Svc.-Dry Clean	6,368.21	7,000	7,000	7,500	7,500
3404	Contract Svc. - Other	906,119.09	963,504	963,504	936,624	936,624
3407	Ins.-Claims Deductibles	49,585.33	25,000	25,000	25,000	25,000
3409	Contract Svcs - Police Overtime Parking	3,120.00	2,880	2,880	2,880	2,880
3501	Investigation Expense	8,598.10	13,000	13,000	13,000	13,000
4001	Travel-Non local	10,584.10	11,000	11,000	10,350	12,000
4003	Training-Required-Instructional	23,225.20	25,000	25,000	14,215	30,100
4201	Postage	4,348.37	3,000	3,000	4,014	4,014
4301	Utility Svcs - Electric	69,512.80	97,000	97,000	97,000	97,000
4302	Utility Svcs - Water	16,929.03	13,200	13,200	13,200	13,200
4303	Utility Svcs - Sewer	1,575.24	2,050	2,050	2,050	2,050
4305	Utility Svcs - Refuse	4,910.96	4,800	4,800	4,800	4,800
4401	Rentals & Leases	45,012.12	59,636	59,636	62,829	62,829
4601	Rep & Mtn Equipment	5,612.67	15,667	15,667	14,000	14,000
4602	Rep & Mtn Building & Grounds	23,593.33	65,611	65,611	17,000	17,000
4603	Rep & Mtn Radios	14,466.52	7,000	7,000	7,000	7,000
4604	Rep & Mtn Motorcycle	5,762.49	7,500	7,500	5,000	5,000
4606	Rep & Mtn Vehicle Base Cost	174,694.00	169,704	169,704	171,360	171,360
4607	Rep & Mtn Automotive Parts	81,304.95	65,000	65,000	65,000	65,000
4608	Rep & Mtn Automotive Labor	107,763.27	115,643	115,643	115,643	115,643
4620	Rep & Mtn Contracts	49,524.27	49,741	49,741	54,209	54,209
4702	Printing & Binding	5,007.43	6,500	6,500	7,700	7,700
4801	Advertising	32.00	0	0	0	0
4803	Community Involvement	8,399.33	6,500	7,500	6,500	6,500
4935	Program Related Expense	8,013.79	2,000	2,000	2,000	2,000
4940	DARE Supplies	13,941.90	11,944	11,944	11,944	11,944
5101	Office Supplies	18,918.30	19,500	19,500	20,000	20,000
5102	Tools,Equip under \$1,000	30,317.04	18,000	33,948	12,660	19,540
5200	Non-Capital Equip \$1,000-\$4,999	0.00	8,200	146,421	6,600	22,815
5203	Motor Fuels & Lubricants	218,981.22	200,000	200,000	200,000	200,000
5204	Copier Use & Supplies	12,129.46	16,740	16,740	16,740	16,740
5205	Motor Fuel, Non Motor Pool	1,624.16	2,000	2,000	2,000	2,000
5207	Ammunition	15,286.87	16,500	16,500	16,500	17,500
5208	Uniform, Protect Clothing	82,960.64	60,000	60,000	60,000	79,000
5209	Housekeeping Supplies	4,306.71	5,450	5,450	5,450	5,450
5211	K-9 Expenses	7,239.07	10,500	10,500	10,500	10,500
5213	Crime Scene Supplies	13,265.00	18,113	18,113	18,113	18,113
5225	Tag and Registration	625.64	600	600	600	600
5245	Crime Prevention	3,748.48	2,000	2,000	2,000	2,000
5401	Memberships & Subscriptions	8,500.00	9,851	9,851	9,290	9,290
5404	Employee Dev-Material & Training	1,974.34	7,730	7,730	7,730	11,595
5405	Empl Dev-Books,Accreditation,Assessmt	5,370.00	10,357	10,357	5,000	5,000
5406	Employee Dev-Food & Supplies	838.76	1,500	1,500	1,500	1,500
5407	Employee Dev-Recog & Apprec	2,078.92	1,500	1,500	2,000	2,000
5601	Pension Other	0.00	100	0	100	100
5604	Employee Relations	270.72	0	0	0	0
5985	Over / Short	(25.23)	0	0	0	0
<i>Operating Services</i>		2,110,637.96	2,207,521	2,362,590	2,116,601	2,217,951

Account Number	Account Description	2019 Actual Amount	2020 Amended		Adopted 2021 Budget	2022 Budget Recommended
			Budget	2020 Estimated		
EXPENSES (cont.)						
6201	Buildings	57,951.30	0	0	0	0
6402	Machinery & Equipment	38,902.03	37,556	37,556	0	0
6403	Capital Depletion Reserve	278,331.00	287,054	287,054	287,054	384,851
<i>Capital</i>		375,184.33	324,610	324,610	287,054	384,851
Cost Center Total: 200 - Police		11,184,138.55	11,914,002	11,816,820	11,811,928	11,977,542

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$48,000 - Transcription services, hiring exams & supervisor promotional tests
3404	Contract Svc. - Other	\$809,768 - Polk County Sheriff's Office (PCSO) dispatcher agreement \$49,680 - Polk County \$240 fee per (122) handheld & (85) car radios \$16,229 - Juvenile Assessment Center \$12,000 - Annual payment for use of PCSO training center \$10,000 - Tiburon (PCSO) user support \$5,158 - LEADS ONLINE - Annual fee for locating stolen property \$3,500 - Web based driving simulation \$3,500 - Laser radar recertification, speedometers recalibrated, recertify tint meters \$3,700 - Power DMS online general orders and testing \$3,000 - Hazardous waste removal \$2,625 - LEAPS FTO Management Program \$2,300 - Cell phone analysis data base \$2,160 - GPS annual payment limited phone tracking \$1,900 - Monthly disposal (shredding) & annual archival \$1,830 - Accurint - data base used \$1,680 - Intel data base used \$1,620 - Fire extinguisher inspection service \$1,560 - Cell phone investigative tool \$1,500 - Window washing \$1,000 - Narcotics disposal \$900 - Annual contract Live scan system for FDLE submission \$600 - Elevator testing \$264 - Crime Zone updates \$150 - Elevator license
4620	Rep & Mtn Contracts	\$17,352 - Radio maintenance \$6,402 - Fire safety contract (ends 3/1/20) \$5,400 - Security doors \$5,129 - Elevator maintenance \$4,180 - Police App annual maintenance \$3,700 - Cellebrite software upgrades & support \$2,800 - OnTarget performance systems web based tracking system \$2,616 - Generator maintenance \$2,454 - A/C repair & maintenance \$4,176 - Various; drone maintenance, alarm system, pest control, scale calibration, training mgmt. software, cell monitoring & inspection & maint. of fire supression
5102	Tools,Equip under \$1,000	\$3,547 - Torniquets & pressure bandages \$2,805 - CELOX for replacements \$2,180 - (20) AED batteries for maintenance (109 each) \$1,900 - (50) TASER cartridges \$1,500 - Gas mask repair \$728 - (20) AED pad for maintenance (36.40 each)
5200	Non-Capital Equip \$1,000-\$4,999	\$6,600 - 6-10 AEDS @1100ea

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	(same as FY21)
3404	Contract Svc. - Other	(same as FY21)
5102	Tools,Equip under \$1,000	(same as FY21)
5200	Non-Capital Equip \$1,000-\$4,999	(same as FY21)

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Cost Center: 204 - P.A.L.						
4001	Travel-Non local	5,727.86	5,400	5,400	5,400	5,400
4803	Community Involvement	144.00	250	250	250	250
5209	Housekeeping Supplies	0.00	0	0	0	0
5401	Memberships & Subscriptions	0.00	900	900	900	900
<i>Operating Services</i>		5,871.86	6,550	6,550	6,550	6,550
Cost Center Total: 204 - P.A.L.		5,871.86	6,550	6,550	6,550	6,550

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Cost Center: 206 - Police Grants						
5001	Byrne-Direct	15,868.00	16,800	16,800	16,800	16,800
5003	JAG County Wide	11,950.00	12,000	12,000	12,480	12,480
5007	BJA/OJB -Bulletproof Partnership	24,774.01	17,500	17,500	17,500	17,500
<i>Operating Services</i>		52,592.01	46,300	46,300	46,780	46,780
Cost Center Total: 206 - Police Grants		52,592.01	46,300	46,300	46,780	46,780
Department Total: Police Services/Code Enf.		11,903,252.63	12,478,442	12,361,265	12,357,558	12,527,976

DETAIL FY21 BUDGET:

5001	Byrne-Direct	\$16,800 - License plate readers (100% grant)
5003	JAG County Wide	\$12,480 - Ballistic shields (100% grant)
5007	BJA/OJB -Bulletproof Partnership	\$17,500 - Bulletproof vests (50/50% grant)

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-06-213 FIRE SERVICES

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.50	Public Safety Director		7720	132,059	66,030
1.00	Battalion Chief		7704	100,308	100,308
1.00	Battalion Chief		7704	86,554	86,554
1.00	Battalion Chief		7704	86,554	86,554
1.00	Deputy Fire Chief		7704	88,754	88,754
1.00	EMS Coordinator		7704	85,696	85,696
1.00	Fire Marshall		7704	74,131	74,131
1.00	Fire Training/Safety Officer	2.50%	7704	71,906	71,906
1.00	Fire Lieutenant		7704	71,921	71,921
1.00	Fire Lieutenant		7704	71,921	71,921
1.00	Fire Lieutenant		7704	67,841	67,841
1.00	Fire Lieutenant		7704	63,991	63,991
1.00	Fire Lieutenant		7704	63,991	63,991
1.00	Fire Lieutenant		7704	63,991	63,991
1.00	Fire Lieutenant		7704	63,991	63,991
1.00	Fire Lieutenant		7704	63,991	63,991
1.00	Fire Lieutenant		7704	62,108	62,108
1.00	Fire Lieutenant		7704	62,108	62,108
1.00	Fire Lieutenant		7704	62,108	62,108
1.00	Fire Lieutenant		7704	62,108	62,108
1.00	Fire Lieutenant		7704	57,767	57,767
1.00	Fire Lieutenant		7704	57,767	57,767
1.00	Fire Lieutenant	2.50%	7704	57,767	57,767
1.00	Fire Prevention Inspector/Investigator		7704	62,572	62,572
1.00	Fire Prevention Inspector/Investigator		7704	57,767	57,767
1.00	Fire Prevention Inspector/Investigator		7704	55,364	55,364
1.00	Fire Prevention Inspector/Investigator		7704	55,364	55,364
1.00	Fire Prevention Inspector/Investigator		7704	55,364	55,364
0.10	Police Inspector		7720	56,202	5,620
1.00	Maint. / Logistics Officer		7704	58,864	58,864
C 1.00	Firefighter III		7704	54,652	54,652
C 1.00	Firefighter III		7704	54,573	54,573
C 1.00	Firefighter III		7704	54,573	54,573
C 1.00	Firefighter III		7704	53,071	53,071
C 1.00	Firefighter III		7704	52,695	52,695
C 1.00	Firefighter III		7704	52,695	52,695
C 1.00	Firefighter III		7704	52,695	52,695
C 1.00	Firefighter III		7704	51,730	51,730
C 1.00	Firefighter III		7704	51,269	51,269
C 1.00	Firefighter III		7704	51,220	51,220
C 1.00	Firefighter III		7704	50,226	50,226
C 1.00	Firefighter III		7704	50,226	50,226
C 1.00	Firefighter III		7704	50,186	50,186
C 1.00	Firefighter III		7704	50,096	50,096
C 1.00	Firefighter III		7704	49,714	49,714
C 1.00	Firefighter III		7704	46,874	46,874
1.00	Firefighter II		7704	52,214	52,214
1.00	Firefighter II		7704	49,629	49,629
1.00	Firefighter II		7704	49,629	49,629
1.00	Firefighter II		7704	48,266	48,266
1.00	Firefighter II		7704	47,415	47,415
1.00	Firefighter II		7704	45,115	45,115
1.00	Firefighter II		7704	45,115	45,115
1.00	Firefighter II		7704	42,974	42,974
1.00	Firefighter II		7704	41,926	41,926
1.00	Firefighter I		7704	45,115	45,115
1.00	Firefighter I		7704	38,050	38,050
1.00	Firefighter I		7704	43,809	43,809
1.00	Firefighter I		7704	43,014	43,014

No of Positions (cont.)	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Firefighter I		7704	41,367	41,367
1.00	Firefighter I		7704	41,367	41,367
1.00	Firefighter I		7704	41,367	41,367
1.00	Firefighter I		7704	38,050	38,050
1.00	Firefighter I		7704	38,050	38,050
1.00	Firefighter I		7704	38,050	38,050
1.00	Firefighter I		7704	39,794	39,794
1.00	Firefighter I		7704	39,794	39,794
1.00	Firefighter I		7704	39,794	39,794
1.00	Firefighter I		7704	39,794	39,794
1.00	Firefighter I		7704	39,794	39,794
1.00	Firefighter I		7704	42,508	42,508
1.00	Firefighter II		7704	42,508	42,508
1.00	Executive Assistant		8810	44,990	44,990
0.10	Personnel Selection Coordinator		8810	42,952	4,295
71.70					<u>3,954,507</u>
				Education/Incentive Pay	3,242
				SBB	15,732
				2.5% COLA cost adjustment	<u>132,468</u>
					<u>4,105,949</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	3,776,158.18	3,953,371	3,913,720	4,105,949	3,973,481
1305	Police Security Detail	180.00	0	4,300	5,160	5,160
1307	FIRE Incentive	16,832.85	18,500	19,742	24,600	24,600
1401	Overtime	183,238.63	225,000	225,000	225,000	252,000
1501	Special Pay	218,583.64	296,176	244,449	318,000	318,000
2101	FICA Taxes	304,617.29	336,874	337,152	351,424	351,424
2201	General Pension Fund Contrib	17,390.98	0	0	0	0
2202	Police Pension Contrib	17.59	0	730	800	800
2203	Fire Pension Contrib	1,673,080.03	1,494,651	1,494,651	1,496,508	1,496,508
2301	Life & Health Insurance	626,096.42	646,224	740,156	745,810	745,810
2310	Health Reform Fees	298.00	0	0	307	307
2401	Workers' Compensation	109,436.79	111,738	111,738	118,553	118,553
<i>Personnel Services</i>		<u>6,925,930.40</u>	<u>7,082,534</u>	<u>7,091,638</u>	<u>7,392,111</u>	<u>7,286,643</u>
3102	Prof.Svc.-Medical	28,265.00	30,100	30,100	37,500	37,500
3105	Prof.Svc.-Other	3,325.95	0	0	5,000	5,000
3402	Contract Svc.-Dry Clean	48.10	1,200	1,200	1,200	1,200
3404	Contract Svc. - Other	139,987.80	147,947	147,947	184,861	198,861
3407	Ins.-Claims Deductibles	14,911.09	0	0	0	0
3501	Investigation Expense	0.00	100	0	100	100
4001	Travel-Non local	4,030.26	14,500	14,500	14,500	14,500
4003	Training-Required-Instructional	43,337.94	72,419	72,419	74,000	74,000
4201	Postage	602.30	1,000	1,000	1,000	1,000
4301	Utility Svcs - Electric	49,754.71	55,000	55,000	55,000	55,000
4302	Utility Svcs - Water	6,716.04	7,400	7,400	8,000	8,000
4303	Utility Svcs - Sewer	3,059.61	3,000	4,100	3,000	3,000
4304	Utility Svcs - Piped Gas	1,354.05	2,500	1,500	2,625	2,625
4305	Utility Svcs - Refuse	6,173.90	5,700	6,000	6,000	6,000
4401	Rentals & Leases	0.00	0	30,000	0	0
4601	Rep & Mtn Equipment	12,700.24	5,000	9,000	9,000	9,000
4602	Rep & Mtn Building & Grounds	46,439.80	20,000	100,000	20,000	20,000
4603	Rep & Mtn Radios	8,712.69	6,000	9,000	6,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	16,000	16,000	16,000	16,000
4606	Rep & Mtn Vehicle Base Cost	22,660.00	22,212	23,556	20,964	20,964
4607	Rep & Mtn Automotive Parts	36,584.89	33,000	33,000	35,000	35,000
4608	Rep & Mtn Automotive Labor	40,828.12	43,600	35,000	43,600	43,600
4610	Rep & Mtn Veh Mtn-non motor pool	47,700.49	38,300	38,300	44,500	44,500
4618	Rep/Mtn Parts/MP/Facility/Fire	129.55	0	0	0	0
4620	Rep & Mtn Contracts	9,208.68	11,000	11,000	12,750	12,750

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
4702	Printing & Binding	850.00	1,250	0	3,000	3,000
4802	Promotional/Marketing	4,577.54	3,500	3,500	5,000	5,000
4803	Community Involvement	2,146.35	8,250	3,500	5,000	5,000
5101	Office Supplies	3,517.32	3,000	3,500	3,000	3,000
5102	Tools,Equip under \$1,000	40,610.35	30,000	30,000	34,500	34,500
5200	Non-Capital Equip \$1,000-\$4,999	26,773.61	19,600	19,600	28,200	28,200
5203	Motor Fuels & Lubricants	61,894.73	50,000	50,000	60,000	60,000
5204	Copier Use & Supplies	1,255.01	550	1,000	550	550
5205	Motor Fuel, Non Motor Pool	0.00	200	0	200	200
5206	Software & Internal Upgrades	0.00	12,000	12,000	0	0
5208	Uniform, Protect Clothing	45,749.24	58,000	58,000	73,000	73,000
5209	Housekeeping Supplies	8,288.06	7,400	7,400	9,400	9,400
5212	EMS Materials & Supplies	8,163.56	14,700	20,000	19,300	19,300
5215	Chemicals	5,732.54	4,000	4,000	4,000	4,000
5401	Memberships & Subscriptions	3,180.00	4,320	4,320	6,100	6,100
5404	Employee Dev-Material & Training	3,596.43	2,600	21,860	33,300	2,600
5405	Empl Dev-Books,Accreditation,Assesmt	320.00	13,600	13,600	6,000	6,000
5406	Employee Dev-Food & Supplies	17.67	200	200	200	200
5407	Employee Dev-Recog & Apprec	1,998.28	1,500	1,500	1,500	1,500
5601	Pension Other	0.00	200	200	200	200
<i>Operating Services</i>		745,201.90	770,848	900,202	893,050	876,350
6402	Machinery & Equipment	158,107.38	75,000	76,510	78,000	0
6403	Capital Depletion Reserve	403,701.96	489,999	489,999	489,999	584,746
<i>Capital</i>		561,809.34	564,999	566,509	567,999	584,746
Cost Center Total: 213 - Fire Stations		8,232,941.64	8,418,381	8,558,349	8,853,160	8,747,739

DETAIL FY21 BUDGET:

3102	Prof.Svc.-Medical	\$37,500 - Firefighter annual physicals
3105	Prof.Svc.-Other	\$5,000 - National testing network for promotions & new hires
3404	Contract Svc. - Other	\$112,861 - Dispatch fee
		\$15,000 - County radio user fee
		\$9,500 - Policy Training Platform
		\$7,050 - Warranty agreement for Lucus devices
		\$6,000 - Crisis Track Emergency Management software subscription
		\$6,000 - Administrative Investigation software subscription
		\$4,550 - Hose testing
		\$4,300 - SCBA testing
		\$4,200 - Rescue tool contract
		\$2,700 - Annual Fire alarm & sprinkler testing
		\$2,600 - Annual Cascade system testing (Station 1 and Heavy 515)
		\$2,600 - Ladder testing
		\$2,200 - Pump testing
		\$2,000 - Warranty agreement for carbon monoxide monitors
		\$1,900 - Direct TV
		\$1,400 - Nozzle testing
5102	Tools,Equip under \$1,000	\$34,500 - Portable speed bumps, Gear bags for Active Shooter equipment, Laundry soap dispenser, Replacement of recliners, (5) battery powered sawsalls, Airbag covers, Gas monitors, TRT mask & snorkel equipment, Station 3 tools for new station, (2) game cameras for arson fire investigations, Equipment for reserve apparatus per NFPA 1901, Reserve 1 & 2 and reserve ladder trucks
5200	Non-Capital Equip \$1,000-\$4,999	\$16,000 - Replace (4) obsolete ventilation fans with battery power positive pressure fans \$6,100 - Search rope bags (5) to maintain consistency of equipment on all apparatus \$4,000 - (4) Vehicle rescue stabilization systems (V-Struts) \$2,100 - Replace (2) obsolete, damaged cameras used with DSLR cameras
5404	Employee Dev-Material & Training	\$33,300 - Various training programs including EMS documentation Hydraulics, Pump 7 aerial training, customer service, diversity training, CPM program, PSC Leadership Development in Public Safety for 3 officers, Fl. Fire Chiefs Assoc. Emergency Services Leadership Institute program
6402	Machinery & Equipment	\$40,000 - Replace aging hydraulic extrication tools with up to date equipment \$27,000 - Ward No Smoke system to Reserve 1, 2 and Battalion Chief vehicles \$11,000 - Replace (1) obsolete thermal imaging camera for Engine 511

DETAIL FY22 BUDGET:

3102	Prof.Svc.-Medical	(same as FY21)
3105	Prof.Svc.-Other	(same as FY21)
3404	Contract Svc. - Other	(same as FY21)
5102	Tools,Equip under \$1,000	\$34,500 - To be determined
5200	Non-Capital Equip \$1,000-\$4,999	\$28,200 - To be determined

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-07-312 PARKS & GROUNDS

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.70	Parks, Grounds, Cemetery Superintendent	2.50%	9102	79,165	55,416
C 1.00	Asst. Parks, Grounds & Cemetery Supt.	2.50%	9102	52,603	52,603
1.00	Crew Leader II		0042	45,469	45,469
1.00	Crew Leader II		0042	40,518	40,518
1.00	Crew Leader II		0042	39,354	39,354
1.00	Crew Leader I		0042	36,234	36,234
1.00	Small Engine Mechanic		9102	34,341	34,341
1.00	Maintenance Mechanic II		9102	32,406	32,406
1.00	Maintenance Operator II		0042	29,952	29,952
C 1.00	Maintenance Operator II		0042	27,040	27,040
1.00	Maintenance Operator I		0042	28,787	28,787
1.00	Maintenance Operator I		0042	26,270	26,270
1.00	Maintenance Operator I		0042	26,270	26,270
1.00	Maintenance Operator I		0042	25,750	25,750
1.00	Maintenance Operator I		0042	25,750	25,750
1.00	Maintenance Operator I		0042	25,376	25,376
1.00	Maintenance Operator I		0042	25,376	25,376
1.00	Staff Assistant I		8810	28,600	28,600
1.00	Irrigation Specialist II		0042	27,976	27,976
1.00	Irrigation Specialist I		0042	25,376	25,376
<u>19.70</u>					<u>658,864</u>
				Education/Incentive Pay	2,700
				SBB	4,860
				2.5% COLA cost adjustment	21,740
					<u>688,164</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	551,302.31	632,957	632,957	688,164	666,424
1401	Overtime	65.76	500	500	500	500
2101	FICA Taxes	39,683.99	47,796	48,459	51,020	51,020
2201	General Pension Fund Contrib	123,306.28	130,506	130,506	118,969	118,969
2204	401(a) Pension Contribution	8,452.45	16,845	16,845	23,787	23,787
2301	Life & Health Insurance	132,833.30	179,567	179,567	202,096	202,096
2310	Health Reform Fees	40.64	0	0	84	84
2401	Workers' Compensation	22,370.38	25,542	25,542	26,977	26,977
<i>Personnel Services</i>		<u>878,055.11</u>	<u>1,033,713</u>	<u>1,034,376</u>	<u>1,111,597</u>	<u>1,089,857</u>
3105	Prof.Svc.-Other	845.00	600	600	20,600	0
3404	Contract Svc. - Other	327,790.06	270,000	270,000	270,000	270,000
3407	Ins.-Claims Deductibles	4,127.51	5,000	5,000	5,000	5,000
4001	Travel-Non local	375.00	800	800	800	800
4201	Postage	0.00	0	237	0	0
4301	Utility Svcs - Electric	20,286.89	24,000	24,000	24,000	24,000
4302	Utility Svcs - Water	74,932.45	80,000	80,000	80,000	80,000
4303	Utility Svcs - Sewer	3,173.03	2,900	2,900	2,900	2,900
4305	Utility Svcs - Refuse	24,675.09	24,000	30,000	30,000	30,000
4401	Rentals & Leases	0.00	500	500	500	500
4406	County Landfill	2,077.69	2,500	2,500	2,500	2,500
4601	Rep & Mtn Equipment	32,062.96	30,000	30,000	30,000	30,000
4602	Rep & Mtn Building & Grounds	23,072.39	22,000	25,000	25,000	25,000
4605	Rep & Mtn Spec-Bud Detailed Only	8,206.27	15,000	15,000	15,000	15,000
4606	Rep & Mtn Vehicle Base Cost	25,260.00	25,260	25,260	25,260	25,260
4607	Rep & Mtn Automotive Parts	12,692.43	13,500	13,500	13,500	13,500
4608	Rep & Mtn Automotive Labor	17,988.33	12,000	15,000	15,000	15,000
4620	Rep & Mtn Contracts	801.42	880	880	880	880
4621	Rep & Mtn Seed & Sod	5,548.50	3,500	5,000	5,000	5,000
4622	Rep & Mtn Landscape Material	8,148.76	20,000	20,000	20,000	20,000
4623	Rep & Mtn Sod Treatments	7,452.39	12,500	12,500	12,500	12,500

Account Number	Account Description	2020 Amended			Adopted 2021	2022 Budget
		2019 Actual Amount	Budget	2020 Estimated	Budget	Recommended
(cont.)						
4626	Repair & Mtn-Irrigation	4,781.38	7,000	7,000	7,000	7,000
4702	Printing & Binding	0.00	0	37	0	0
5101	Office Supplies	420.05	525	525	525	525
5102	Tools,Equip under \$1,000	4,812.92	5,160	5,160	5,160	5,160
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	2,178	0	0
5203	Motor Fuels & Lubricants	36,630.47	42,000	42,000	42,000	42,000
5204	Copier Use & Supplies	292.82	450	450	450	450
5208	Uniform, Protect Clothing	12,829.12	11,000	11,000	11,000	11,000
5209	Housekeeping Supplies	18,098.25	20,000	20,000	20,000	20,000
5401	Memberships & Subscriptions	50.00	375	200	200	200
5404	Employee Dev-Material & Training	398.98	500	500	500	500
Operating Services		677,830.16	651,950	667,727	685,275	664,675
6301	Other Capital Improvements	0.00	500,000	580,286	25,000	355,000
6402	Machinery & Equipment	0.00	15,000	15,000	0	25,000
6403	Capital Depletion Reserve	53,916.00	47,409	47,409	35,865	35,865
Capital		53,916.00	562,409	642,695	60,865	415,865
Cost Center Total: 312 - Parks & Grounds		1,609,801.27	2,248,072	2,344,798	1,857,737	2,170,397

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$20,000 - Downtown Streetscaping Improvements \$400 - Bee service \$200 - Tree service
4602	Rep & Mtn Building & Grounds	\$25,000 - Central Park fountain, Lk. Maude-lights, SLHNP
4605	Rep & Mtn Spec-Bud Detailed Only	\$7,500 - City Rights of Ways landscape material \$4,000 - Repair/replacement of park amenities \$2,500 - City Tree replacement program \$1,000 Christmas poinsettias \$1,000
5102	Tools,Equip under \$1,000	\$1,400 - Hand tools \$750 - (30) Trash grabbers \$750 \$640 - (2) Line trimmer \$640 \$640 - (2) Hand edgers \$640 \$600 - Small engine mechanic tools \$530 - Pole saw \$300 - Maintenance mechanic tools \$300 - (1) Chain saw
6301	Other Capital Improvements	\$25,000 - Lions Park Boardwalk repair/upgrade

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$40,000 - Downtown Streetscaping Improvements \$400 - Bee service \$200 - Tree service
4602	Rep & Mtn Building & Grounds	\$25,000 - To be determined
4605	Rep & Mtn Spec-Bud Detailed Only	\$7,500 - City Rights of Ways landscape material \$4,000 - Repair/replacement of park amenities \$2,500 - City Tree replacement program \$1,000 Christmas poinsettias \$1,000
5102	Tools,Equip under \$1,000	\$1,400 - Hand tools \$750 - (30) Trash grabbers \$750 \$640 - (2) Line trimmer \$640 \$640 - (2) Hand edgers \$640 \$600 - Small engine mechanic tools \$530 - Pole saw \$300 - Maintenance mechanic tools \$300 - (1) Chain saw
6301	Other Capital Improvements	\$175,000 - Rotary Park Playground Equipment \$100,000 - Lions Park Playground \$60,000 - Asphalt Parking \$20,000 - New Field Backstops

CITY OF WINTER HAVEN FY2021 PERSONNEL
001-07-700 PARKS AND RECREATION ADMINISTRATION

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.85	Parks, Recreation & Culture Director		9102	101,566	86,331
C 1.00	Asst. Parks, Recreation & Culture Dir.		8810	85,000	85,000
C 1.00	Parks, Plan. & Strategic Initiatives Mngr	2.50%	9102	69,076	69,076
1.00	Marketing/Partnership Dev. Coordinator		8810	38,584	38,584
1.00	Executive Assistant		8810	35,027	35,027
<u>4.85</u>					<u>314,018</u>
				Education/Incentive Pay	1,727
				SBB	674
				2.5% COLA cost adjustment	9,726
					<u>326,145</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	146,519.94	162,785	162,785	326,145	316,419
1401	Overtime	12.02	20	50	50	50
2101	FICA Taxes	10,507.54	12,310	12,457	24,210	24,210
2201	General Pension Fund Contrib	16,881.88	12,747	12,747	36,226	36,226
2204	401(a) Pension Contribution	0.00	3,025	2,894	9,273	9,273
2301	Life & Health Insurance	26,067.89	31,542	27,234	58,113	58,113
2302	Director's Life & Disability	3,040.00	3,050	3,050	3,050	3,050
2310	Health Reform Fees	14.00	0	0	21	21
2401	Workers' Compensation	1,932.52	2,150	2,150	4,090	4,090
<i>Personnel Services</i>		<u>204,975.79</u>	<u>227,629</u>	<u>223,367</u>	<u>461,178</u>	<u>451,452</u>
3105	Prof.Svc.-Other	0.00	50,439	50,439	0	100,000
4001	Travel-Non local	1,041.00	1,800	1,800	1,800	1,800
4201	Postage	139.54	300	200	300	300
4202	Freight & Express Charges	13.95	0	0	0	0
4401	Rentals & Leases	437.99	500	400	400	400
4601	Rep & Mtn Equipment	38.22	0	0	0	0
4602	Rep & Mtn Building & Grounds	2,891.09	1,500	1,000	1,000	1,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	120.98	200	200	200	200
4608	Rep & Mtn Automotive Labor	160.25	200	300	200	200
4620	Rep & Mtn Contracts	664.92	680	680	680	680
4702	Printing & Binding	0.00	4,000	2,000	2,000	2,000
4802	Promotional/Marketing	2,408.61	2,000	2,000	2,000	2,000
4803	Community Involvement	4,283.23	6,000	6,000	6,000	6,000
4804	Sponsorships	3,150.00	5,000	5,000	5,000	5,000
5101	Office Supplies	800.97	600	1,000	1,000	1,000
5102	Tools,Equip under \$1,000	60.99	0	200	0	0
5203	Motor Fuels & Lubricants	963.31	1,000	1,000	1,000	1,000
5204	Copier Use & Supplies	1,554.19	2,000	1,500	1,500	1,500
5208	Uniform, Protect Clothing	12.50	300	300	300	300
5210	Program Related Expense	47,303.22	40,000	42,000	40,000	40,000
5401	Memberships & Subscriptions	4,608.00	4,000	5,000	5,000	5,000
5404	Employee Dev-Material & Training	376.14	100	100	100	100
5406	Employee Dev-Food & Supplies	90.59	100	100	100	100
<i>Operating Services</i>		<u>72,463.69</u>	<u>122,063</u>	<u>122,563</u>	<u>69,924</u>	<u>169,924</u>
6402	Machinery & Equipment	0.00	0	142,000	0	0
6403	Capital Depletion Reserve	2,775.00	2,770	2,721	2,721	2,721
<i>Capital</i>		<u>2,775.00</u>	<u>2,770</u>	<u>144,721</u>	<u>2,721</u>	<u>2,721</u>
Cost Center Total: 700 - Parks & Recreation Admin.		<u>280,214.48</u>	<u>352,462</u>	<u>490,651</u>	<u>533,823</u>	<u>624,097</u>

DETAIL FY21 BUDGET:

5210 Program Related Expense

\$40,000 - Partnerships: Snow Central, Hoppin' Hunt, Rockin' Freedom Fest, Sizzlin' Smokin'

DETAIL FY22 BUDGET:

3105 Prof.Svc.-Other

\$100,000 - Parks, Recreation & Culture Master Plan Update.

5210 Program Related Expense

\$40,000 - Partnerships: Snow Central, Hoppin' Hunt, Rockin' Freedom Fest, Sizzlin' Smokin'

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-07-703 AQUATICS

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recr. Supervisor II - Aquatics Interim	2.50%	9102	40,518	40,518
1.00	Recreation Supervisor I		9102	35,714	35,714
<u>2.00</u>					<u>76,232</u>
8.00	Water Safety Instructor 30h/14w		9102	4,671	37,368
13.00	Lifeguard 30h/12w		9102	3,812	49,556
2.00	Lifeguard 20h/12w		9102	2,529	5,058
1.00	Recreation Pool Cashier 40h/14w		9102	6,537	6,537
<u>24.00</u>					<u>98,519</u>
<u>26.00</u>					<u>174,751</u>
				Education/Incentive Pay	1,013
				2.5% COLA cost adjustment	5,178
					<u>180,942</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	156,472.29	177,421	177,421	180,942	175,764
1401	Overtime	773.12	950	950	950	950
2101	FICA Taxes	11,896.82	13,487	13,645	13,519	13,519
2201	General Pension Fund Contrib	17,467.77	14,917	14,917	14,271	14,271
2204	401(a) Pension Contribution	986.57	2,714	2,714	2,710	2,710
2301	Life & Health Insurance	4,550.51	13,920	6,145	7,815	7,815
2310	Health Reform Fees	4.64	0	0	9	9
2401	Workers' Compensation	4,088.41	4,255	4,255	4,385	4,385
<i>Personnel Services</i>		<u>196,240.13</u>	<u>227,664</u>	<u>220,047</u>	<u>224,601</u>	<u>219,423</u>
3404	Contract Svc. - Other	0.00	3,000	3,000	4,000	3,000
3407	Ins.-Claims Deductibles	175.44	0	2,500	0	0
4001	Travel-Non local	0.00	200	200	200	200
4003	Training-Required-Instructional	0.00	200	200	200	200
4201	Postage	56.15	0	0	0	0
4304	Utility Svcs - Piped Gas	24,803.52	0	5,000	5,000	5,000
4401	Rentals & Leases	347.20	400	800	400	400
4601	Rep & Mtn Equipment	6,636.86	14,500	14,500	14,500	14,500
4602	Rep & Mtn Building & Grounds	22,278.14	3,000	3,000	3,000	3,000
4605	Rep & Mtn Spec-Bud Detailed Only	15,562.83	8,350	8,350	8,350	8,350
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	176.89	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	1,640.48	1,000	1,000	1,000	1,000
4702	Printing & Binding	27.50	50	296	50	50
4960	License	980.00	980	980	980	980
5101	Office Supplies	532.50	500	500	500	500
5102	Tools,Equip under \$1,000	2,800.79	2,600	2,600	2,600	1,900
5203	Motor Fuels & Lubricants	697.21	500	500	700	700
5204	Copier Use & Supplies	0.00	60	60	60	60
5208	Uniform, Protect Clothing	2,370.20	2,500	2,500	2,500	2,500
5209	Housekeeping Supplies	1,610.86	3,500	3,500	3,500	3,500
5210	Program Related Expense	4,563.00	7,500	7,500	7,500	7,500
5215	Chemicals	65,206.74	58,000	65,000	58,000	58,000
5404	Employee Dev-Material & Training	820.94	0	510	0	0
5985	Over / Short	6.00	0	0	0	0
5995	Bank Charges	0.00	0	300	0	0
<i>Operating Services</i>		<u>152,637.25</u>	<u>109,184</u>	<u>125,140</u>	<u>115,384</u>	<u>113,684</u>
6402	Machinery & Equipment	0.00	20,000	0	0	0
<i>Capital</i>		<u>0.00</u>	<u>20,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cost Center Total: 703 - Aquatics		<u>348,877.38</u>	<u>356,848</u>	<u>345,187</u>	<u>339,985</u>	<u>333,107</u>

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$4,000 - Pool energy and heating specialists
4605	Rep & Mtn Spec-Bud Detailed Only	\$3,000 - Motor for dive well
		\$2,500 - Replacement part for pool vacuum
		\$1,500 - Stenner pumps for acid
		\$1,000 - Booster pumps
		\$350 - Diaphragms for pool filters
5102	Tools,Equip under \$1,000	\$1,000 - Pressure washer & attachments for pool deck
		\$600 - (10) Umbrellas
		\$500 - (2) Backboards
		\$300 - (5) Rescue tubes
		\$200 - Lightning detector
5210	Program Related Expense	\$6,500 - Red Cross swim lesson fees, lifeguard certifications
		\$500 - Swim lesson equipment & life jackets
		\$500 - WSIT certification

DETAIL FY22 BUDGET:

3404	Contract Svc. - Other	\$3,000 - Pool energy and heating specialists
4605	Rep & Mtn Spec-Bud Detailed Only	\$3,000 - Motor for dive well
		\$2,500 - Replacement part for pool vacuum
		\$1,500 - Stenner pumps for acid
		\$1,000 - Booster pumps
		\$350 - Diaphragms for pool filters
5102	Tools,Equip under \$1,000	\$600 - (10) Umbrellas
		\$500 - (2) Backboards
		\$300 - (5) Rescue tubes
		\$300 - Misc
		\$200 - Lightning detector
5210	Program Related Expense	\$6,500 - Red Cross swim lesson fees, lifeguard certifications
		\$500 - Swim lesson equipment & life jackets
		\$500 - WSIT certification

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-07-704 SENIOR ADULT CENTER

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recreation Supervisor II	5.00%	9102	46,717	46,717
1.00	Recreation Leader		9102	36,899	36,899
1.00	Building Service Worker		9102	34,445	34,445
<u>3.00</u>					<u>118,061</u>
				Education/Incentive Pay	2,336
				SBB	1,608
				2.5% COLA cost adjustment	4,404
					<u>126,409</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	117,695.70	128,864	131,084	126,409	122,005
1401	Overtime	143.72	126	131	126	126
2101	FICA Taxes	7,723.64	9,737	10,038	9,343	9,343
2201	General Pension Fund Contrib	27,635.28	30,879	41,874	41,542	41,542
2204	401(a) Pension Contribution	0.00	2,024	0	0	0
2301	Life & Health Insurance	38,594.85	38,447	38,447	35,563	35,563
2310	Health Reform Fees	17.36	0	0	13	13
2401	Workers' Compensation	2,557.46	2,862	2,862	3,044	3,044
2900	Education Benefit	0.00	2,000	0	2,000	0
Personnel Services		194,368.01	214,939	224,436	218,040	211,636
3404	Contract Svc. - Other	10,350.90	15,000	15,000	15,000	15,000
4001	Travel-Non local	333.00	250	250	250	250
4301	Utility Svcs - Electric	10,487.36	14,000	14,000	14,000	14,000
4302	Utility Svcs - Water	4,947.82	7,050	6,500	7,050	7,050
4303	Utility Svcs - Sewer	1,216.07	4,000	3,000	3,000	3,000
4305	Utility Svcs - Refuse	1,897.18	1,820	1,820	1,820	1,820
4601	Rep & Mtn Equipment	63.10	400	400	400	400
4602	Rep & Mtn Building & Grounds	5,521.48	5,000	5,000	5,000	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	7,530.00	6,000	6,000	6,000	6,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	0.00	200	200	200	200
4608	Rep & Mtn Automotive Labor	65.00	300	300	300	300
4620	Rep & Mtn Contracts	1,250.84	1,500	1,500	1,500	1,500
4702	Printing & Binding	0.00	75	222	75	75
4803	Community Involvement	10.00	1,700	1,700	1,700	1,700
5101	Office Supplies	357.90	250	400	400	400
5102	Tools,Equip under \$1,000	5,122.65	7,300	7,300	7,300	7,300
5200	Non-Capital Equip \$1,000-\$4,999	1,879.00	0	0	0	0
5203	Motor Fuels & Lubricants	124.97	300	300	300	300
5204	Copier Use & Supplies	1,028.59	900	900	900	900
5208	Uniform, Protect Clothing	220.50	300	300	300	300
5209	Housekeeping Supplies	2,607.97	1,600	3,500	3,500	3,500
5210	Program Related Expense	2,967.52	3,000	3,000	3,000	3,000
5401	Memberships & Subscriptions	0.00	200	200	200	200
5406	Employee Dev-Food & Supplies	0.00	0	82	0	0
5985	Over / Short	0.00	0	0	0	0
Operating Services		59,325.85	72,489	73,218	73,539	73,539
Cost Center Total: 704 - Senior Adult Center		253,693.86	287,428	297,654	291,579	285,175

DETAIL FY21 & FY22 BUDGET:

3404	Contract Svc. - Other	\$5,585 - Instructional Classes \$4,375 - Senior Dances DJ \$4,040 - Exercise Instructors \$1,000 - Other Entertainment
4605	Rep & Mtn Spec-Bud Detailed Only	\$6,000 - Replacement of interior carpet throughout building

**CITY OF WINTER HAVEN FY2021 PERSONNEL
001-07-705 FIELDHOUSE AND CONFERENCE CENTER**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Fieldhouse/Conference Facility Manager		9102	79,997	79,997
1.00	Crew Leader II		9102	41,746	41,746
1.00	Recreation Supervisor III	10.00%	9102	45,050	45,050
1.00	Recreation Leader		9102	30,909	30,909
1.00	Building Service Worker		9102	23,026	23,026
1.00	Building Service Worker		9102	23,026	23,026
1.00	Building Service Worker		9102	23,026	23,026
0.50	Building Service Worker		9102	23,026	11,513
<u>7.50</u>					<u>278,293</u>
1.00	Recreation Attendant 20 hw		9102	12,082	12,082
12.00	Rec. Atten. (Summer Camp COL) 40h/8wk		9102	3,645	43,740
3.00	Rec. Atten. (Fieldhouse) 20 hw		9102	11,510	34,530
3.00	Building Service Worker 20h/52 wks		9102	12,082	36,246
<u>19.00</u>					<u>126,598</u>
<u>26.50</u>					<u>404,891</u>
				Education/Incentive Pay	4,505
				SBB	4,193
				2.5% COLA cost adjustment	13,123
					<u>426,712</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	390,721.01	664,353	540,000	426,712	409,497
1401	Overtime	187.56	1,400	1,400	1,400	1,400
2101	FICA Taxes	28,270.29	50,062	41,417	31,754	31,434
2201	General Pension Fund Contrib	79,806.34	89,902	121,840	70,335	68,949
2204	401(a) Pension Contribution	1,696.55	14,860	6,000	6,119	6,119
2301	Life & Health Insurance	66,368.32	140,932	67,000	53,031	53,031
2310	Health Reform Fees	28.00	0	0	32	32
2401	Workers' Compensation	7,991.11	14,257	14,257	10,217	10,217
2501	Unemployment Compensation	650.80	0	325	0	0
<i>Personnel Services</i>		<u>575,719.98</u>	<u>975,766</u>	<u>792,239</u>	<u>599,600</u>	<u>580,679</u>
3402	Contract Svc.-Dry Clean	0.00	0	0	0	0
3404	Contract Svc. - Other	7,630.60	57,221	57,221	57,221	57,221
3407	Ins.-Claims Deductibles	0.00	3,155	0	3,155	3,155
4001	Travel-Non local	954.50	4,804	4,804	4,804	4,804
4202	Freight & Express Charges	0.00	0	70	70	70
4301	Utility Svcs - Electric	90,788.33	312,415	312,415	312,415	312,415
4302	Utility Svcs - Water	14,440.60	40,810	40,810	40,810	40,810
4303	Utility Svcs - Sewer	22,818.45	36,676	36,676	36,676	36,676
4304	Utility Svcs - Piped Gas	1,004.52	1,750	2,103	1,750	1,750
4305	Utility Svcs - Refuse	7,855.15	17,966	17,966	17,966	17,966
4401	Rentals & Leases	0.00	1,902	1,902	1,902	1,902
4601	Rep & Mtn Equipment	682.59	3,552	3,552	3,552	3,552
4602	Rep & Mtn Building & Grounds	7,518.67	52,217	52,217	52,217	52,217
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	1,552	0	0	0
4606	Rep & Mtn Vehicle Base Cost	5,832.00	5,832	5,832	3,144	3,144
4607	Rep & Mtn Automotive Parts	2,514.18	1,200	1,200	1,200	1,200
4608	Rep & Mtn Automotive Labor	2,151.55	1,000	2,500	1,000	1,000
4620	Rep & Mtn Contracts	8,504.77	42,112	42,112	113,000	42,112
4622	Rep & Mtn Landscape Material	0.00	0	2,000	2,000	2,000
4702	Printing & Binding	0.00	2,000	2,000	2,000	2,000
4803	Community Involvement	10.00	4,800	4,800	4,800	4,800
5101	Office Supplies	1,314.42	2,930	2,930	2,930	2,930

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5102	Tools,Equip under \$1,000	743.90	59,199	59,199	5,400	5,400
5200	Non-Capital Equip \$1,000-\$4,999	0.00	4,500	4,500	0	0
5203	Motor Fuels & Lubricants	4,746.53	5,000	5,000	5,000	5,000
5204	Copier Use & Supplies	0.00	776	776	776	776
5208	Uniform, Protect Clothing	1,768.25	3,134	3,134	3,134	3,134
5209	Housekeeping Supplies	3,717.36	26,230	26,230	26,230	26,230
5210	Program Related Expense	2,525.13	1,000	5,000	5,820	1,000
5215	Chemicals	0.00	1,800	0	0	0
5401	Memberships & Subscriptions	139.00	920	920	920	920
5404	Employee Dev-Material & Training	15.00	500	500	500	500
5720	Summer Program Activities	35,070.33	28,750	28,750	28,750	28,750
5805	Food & Beverage For Sale	4,436.23	3,900	3,900	3,900	3,900
5985	Over / Short	(10.00)	0	12	0	0
5995	Bank Charges	5,846.17	12,820	12,820	12,820	12,820
Operating Services		233,018.23	742,423	743,851	755,862	680,154
6402	Machinery & Equipment	0.00	25,000	35,000	40,000	0
6403	Capital Depletion Reserve	11,636.04	11,521	11,521	6,256	6,256
Capital		11,636.04	36,521	46,521	46,256	6,256
Cost Center Total: 705 - Fieldhouse and Conference Center		820,374.25	1,754,710	1,582,611	1,401,718	1,267,089

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$57,221 - Instructor, Officials, Referee payments
4620	Rep & Mtn Contracts	\$108,000 - Monitoring/Maint/Filter changes contract
		\$5,000 - Elevator contract
5102	Tools,Equip under \$1,000	\$5,400 - Commercial vacuums, floor scrubbers/strippers, wet vacuum, (2) segways
6402	Machinery & Equipment	\$40,000 - Electric articulating boom lift with 36' working height

DETAIL FY22 BUDGET:

3404	Contract Svc. - Other	\$57,221 - Instructor, Officials, Referee payments
5102	Tools,Equip under \$1,000	\$5,400 - Commercial vacuums, floor scrubbers/strippers, wet vacuum, (2) segways

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-07-707 TENNIS

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Tennis Professional		9102	35,714	35,714
1.00	Recreation Leader		9102	27,997	27,997
<u>2.00</u>					<u>63,711</u>
1.00	Recreation Attendant 20hw		9102	14,466	14,466
1.00	Recreation Attendant 20hw		9102	13,770	13,770
1.00	Recreation Leader 20hw		9102	12,511	12,511
2.00	Rec. Attendant (Tennis Camp) 11h/8wk		9102	1,002	2,004
<u>5.00</u>					<u>42,751</u>
<u>7.00</u>					<u>106,462</u>
				SBB	687
				2.5% COLA cost adjustment	3,271
					<u>110,420</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	91,217.36	107,262	96,856	110,420	107,149
1401	Overtime	817.17	650	650	650	650
2101	FICA Taxes	8,229.90	8,156	7,459	8,247	8,247
2201	General Pension Fund Contrib	17,799.76	12,994	16,694	20,747	20,747
2204	401(a) Pension Contribution	1,946.00	2,127	2,124	2,124	2,124
2301	Life & Health Insurance	14,595.12	14,539	15,644	15,630	15,630
2310	Health Reform Fees	3.36	0	0	9	9
2401	Workers' Compensation	2,008.62	2,564	2,564	2,673	2,673
<i>Personnel Services</i>		<u>136,617.29</u>	<u>148,292</u>	<u>141,991</u>	<u>160,500</u>	<u>157,229</u>
3404	Contract Svc. - Other	19,704.02	24,269	24,269	24,269	24,269
4001	Travel-Non local	0.00	200	200	200	200
4201	Postage	0.00	75	75	75	75
4301	Utility Svcs - Electric	6,751.20	6,900	6,900	6,900	6,900
4302	Utility Svcs - Water	10,546.25	8,700	8,700	8,700	8,700
4303	Utility Svcs - Sewer	737.41	720	720	720	720
4305	Utility Svcs - Refuse	632.56	600	600	600	600
4601	Rep & Mtn Equipment	0.00	200	200	200	200
4602	Rep & Mtn Building & Grounds	1,031.04	2,000	2,300	2,000	2,000
4609	Rep & Mtn Field Maintenance	0.00	2,020	2,020	2,020	2,020
4620	Rep & Mtn Contracts	1,487.93	4,225	4,225	4,225	4,225
4702	Printing & Binding	0.00	0	222	222	222
4960	License	75.00	0	75	75	75
5101	Office Supplies	56.21	300	300	300	300
5102	Tools,Equip under \$1,000	2,720.65	9,600	9,600	9,600	9,600
5203	Motor Fuels & Lubricants	22.84	100	100	100	100
5204	Copier Use & Supplies	223.09	500	500	500	500
5208	Uniform, Protect Clothing	318.69	400	400	400	400
5209	Housekeeping Supplies	766.41	600	600	600	600
5210	Program Related Expense	380.00	4,500	4,500	4,500	4,500
5401	Memberships & Subscriptions	0.00	400	400	400	400
5404	Employee Dev-Material & Training	15.00	0	0	0	0
5985	Over / Short	63.75	0	0	0	0
<i>Operating Services</i>		<u>45,532.05</u>	<u>66,309</u>	<u>66,906</u>	<u>66,606</u>	<u>66,606</u>
6403	Capital Depletion Reserve	2,166.96	1,412	1,412	1,417	1,417
<i>Capital</i>		<u>2,166.96</u>	<u>1,412</u>	<u>1,412</u>	<u>1,417</u>	<u>1,417</u>
Cost Center Total: 707 - Tennis		<u>184,316.30</u>	<u>216,013</u>	<u>210,309</u>	<u>228,523</u>	<u>225,252</u>

DETAIL FY21 & FY22 BUDGET:

3404	Contract Svc. - Other	\$24,269 - Tennis Pro contract for group lessons, junior/adult programs, drills, clinics
5102	Tools,Equip under \$1,000	\$9,600 - Equipment repair, netting, court maintenance and straps for courts

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-07-709 WH RECREATION & CULTURAL

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recreation Supervisor III		9102	45,573	45,573
1.00	Recreation Supervisor I		9102	36,982	36,982
1.00	Recreation Leader		9102	26,645	26,645
1.00	Staff Assistant II		8810	27,040	27,040
1.00	Building Service Worker		9102	23,358	23,358
<u>5.00</u>					159,598
1.00	Recreation Attendant 20 h/52w		9102	12,551	12,551
1.00	Recreation Attendant 20 h/52w		9102	12,551	12,551
3.00	Rec. Attendant (Summer Camp) 40h/8w		9102	3,645	10,935
3.00	Rec. Attendant (Mobile Rec Unit) 40h/8w		9102	3,645	10,935
<u>8.00</u>					46,972
<u>13.00</u>					<u>206,570</u>
				SBB	876
				2.5% COLA cost adjustment	6,223
					<u>213,669</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	192,937.27	212,610	212,610	213,669	207,446
1401	Overtime	1,895.33	3,500	3,000	3,000	3,000
2101	FICA Taxes	14,198.73	16,333	0	16,099	16,099
2201	General Pension Fund Contrib	26,619.41	28,467	28,467	15,969	15,969
2204	401(a) Pension Contribution	5,291.12	6,620	6,620	8,739	8,739
2301	Life & Health Insurance	32,511.97	40,783	40,783	29,748	29,748
2310	Health Reform Fees	10.64	0	0	21	21
2401	Workers' Compensation	4,237.29	4,461	4,461	4,530	4,530
2900	Education Benefit	0.00	2,000	0	0	0
<i>Personnel Services</i>		<u>277,701.76</u>	<u>314,774</u>	<u>295,941</u>	<u>291,775</u>	<u>285,552</u>
3402	Contract Svc.-Dry Clean	49.40	0	0	0	0
3404	Contract Svc. - Other	0.00	1,000	1,000	1,000	1,000
4001	Travel-Non local	1,015.50	500	504	500	500
4201	Postage	0.00	25	25	25	25
4301	Utility Svcs - Electric	36,128.34	44,000	44,000	44,000	44,000
4302	Utility Svcs - Water	13,735.40	15,000	15,000	15,000	15,000
4303	Utility Svcs - Sewer	1,679.22	1,900	1,900	1,900	1,900
4305	Utility Svcs - Refuse	2,718.99	2,520	2,520	2,520	2,520
4401	Rentals & Leases	0.00	500	500	500	500
4601	Rep & Mtn Equipment	244.45	500	250	500	500
4602	Rep & Mtn Building & Grounds	9,063.91	8,350	8,350	8,350	8,350
4606	Rep & Mtn Vehicle Base Cost	3,144.00	3,144	3,144	3,144	3,144
4607	Rep & Mtn Automotive Parts	786.10	800	800	800	800
4608	Rep & Mtn Automotive Labor	756.04	800	800	800	800
4620	Rep & Mtn Contracts	2,097.00	2,835	2,835	2,835	2,835
4702	Printing & Binding	0.00	50	222	50	50
4803	Community Involvement	0.00	100	100	100	100
5101	Office Supplies	474.31	350	700	350	350
5102	Tools,Equip under \$1,000	3,079.54	1,500	1,531	1,500	1,500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	3,000	3,000	3,000	3,000
5203	Motor Fuels & Lubricants	1,282.00	2,000	1,800	2,000	2,000
5204	Copier Use & Supplies	629.60	860	860	860	860
5208	Uniform, Protect Clothing	1,249.47	800	1,000	1,000	1,000
5209	Housekeeping Supplies	4,786.26	3,500	4,000	4,000	4,000
5210	Program Related Expense	10,201.43	3,000	5,000	5,000	5,000
5401	Memberships & Subscriptions	0.00	200	150	200	200
5404	Employee Dev-Material & Training	473.13	800	800	800	800
5720	Summer Program Activities	5,300.09	3,700	6,700	6,700	6,700
5985	Over / Short	4.80	0	0	0	0
<i>Operating Services</i>		<u>98,898.98</u>	<u>101,734</u>	<u>107,491</u>	<u>107,434</u>	<u>107,434</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES (cont.)						
6301	Other Capital Improvements	0.00	0	0	0	0
6403	Capital Depletion Reserve	4,775.04	4,584	4,800	4,332	4,332
<i>Capital</i>		4,775.04	4,584	4,800	4,332	4,332
Cost Center Total: 709 - W.H. Rec. & Cultural Center		381,375.78	421,092	408,232	403,541	397,318

DETAIL FY21 & FY22 BUDGET:

3404	Contract Svc. - Other	\$500 - Instructor payments
		\$500 - Black History Month Entertainment
5200	Non-Capital Equip \$1,000-\$4,999	\$3,000 - Replace fitness equipment in weight room

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-07-710 LEISURE PARK RENTALS

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Rec. Leader Summer Play (PT) 40h/8w		9102	4,020	4,020
3.00	Rec. Attendant Summer Play (PT) 40h/8w		9102	3,645	10,935
<u>4.00</u>					<u>14,955</u>
			2.5% COLA cost adjustment		<u>402</u>
					<u>15,357</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	15,135.05	15,116	15,116	15,357	14,955
1401	Overtime	188.40	0	0	0	0
2101	FICA Taxes	1,171.24	1,144	1,156	1,144	1,144
2401	Workers' Compensation	342.13	375	375	373	373
<i>Personnel Services</i>		<u>16,836.82</u>	<u>16,635</u>	<u>16,647</u>	<u>16,874</u>	<u>16,472</u>
4301-710	Util Svcs-Electric-Rotary Park	4,624.81	6,250	5,500	5,500	5,500
4301-720	Util Svcs-Electric-Womans Club	3,176.61	4,300	4,000	4,000	4,000
4301-723	Util Svcs-Electric-Lions Park	2,291.71	2,800	2,800	2,800	2,800
4301-735	Util Svcs-Electric-Garden Center	0.00	0	0	10,000	0
4302-710	Util Svcs-Water-Rotary Park	5,649.90	7,100	7,100	7,100	7,100
4302-720	Util Svcs-Water-Womans Club	1,173.75	1,000	1,000	1,000	1,000
4302-723	Util Svcs-Water-Lions Park	427.55	500	500	500	500
4302-735	Util Svcs-Water-Garden Center	0.00	0	0	10,000	0
4303-710	Util Svcs-Sewer-Rotary Park	694.21	700	700	700	700
4303-720	Util Svcs-Sewer-Womans Club	131.09	250	250	250	250
4303-723	Util Svcs-Sewer-Lions Park	288.86	350	350	350	350
4303-735	Util Svcs-Sewer-Garden Center	0.00	0	0	8,000	0
4305-710	Util Svcs-Refuse-Rotary Park	662.67	650	650	650	650
4305-720	Util Svcs-Refuse-Womans Club	0.00	200	200	200	200
4305-723	Util Svcs-Refuse-Lions Park	331.20	350	350	350	350
4305-735	Util Svcs-Refuse-Garden Center	0.00	0	0	500	0
4601-710	R/M Equipment-Rotary Park	70.14	0	0	0	0
4601-720	R/M Equipment-Womans Club	21.12	0	0	0	0
4602-710	R/M Building-Grounds-Rotary Park	1,337.70	1,500	2,500	1,500	1,500
4602-720	R/M Building-Grounds-Womans Club	1,223.44	4,000	3,000	4,000	4,000
4602-723	R/M Building-Grounds-Lions Park	1,310.39	1,500	1,500	1,500	1,500
4602-735	R/M Building-Grounds-Garden Center	0.00	0	0	5,000	0
4605-720	R/M Special-Womans Club	850.00	0	0	0	0
4620	Rep & Mtn Contracts	3.00	0	0	0	0
4620-710	R/M Contracts-Rotary Park	1,123.92	1,180	1,180	1,180	1,180
4620-720	R/M Contracts-Womans Club	2,733.42	2,260	2,500	2,260	2,260
4620-723	R/M Contracts-Lions Park	656.84	1,000	1,000	1,000	1,000
4620-735	R/M Contracts-Garden Center	0.00	0	0	6,500	0
4702	Printing & Binding	0.00	100	0	100	100
5102	Tools,Equip under \$1,000	108.34	0	0	0	0
5102-710	Tools,Equip < \$1,000-Rotary Prk	0.00	100	100	100	100
5208	Uniform, Protect Clothing	61.38	33	33	33	33
5209-710	Housekeeping Supplies-Rotary Prk	1,546.90	1,500	1,500	1,500	1,500
5209-720	Housekeeping Supplies-Womans Clu	39.96	200	200	200	200
5209-723	Housekeeping Supplies-Lions Park	844.69	300	300	300	300
5210	Program Related Expense	(418.66)	0	0	0	0
5210-710	Program Related-Rotary Park	1,718.08	1,200	3,000	3,000	3,000
<i>Operating Services</i>		<u>32,683.02</u>	<u>39,323</u>	<u>40,213</u>	<u>80,073</u>	<u>40,073</u>
6301-735	Other Capital Improvements-Garden Center	0.00	0	0	200,000	0
<i>Capital</i>		<u>0.00</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>0</u>
Cost Center Total: 710 - Leisure Park Rentals		<u>49,519.84</u>	<u>55,958</u>	<u>56,860</u>	<u>296,947</u>	<u>56,545</u>

DETAIL FY21 BUDGET:

6301-735 Other Capital Improvmts.-Garden Center \$200,000 - Garden Center facility improvements; roof, soffit, fascia, windows, etc.

CITY OF WINTER HAVEN FY2021 PERSONNEL

001-07-711 ACTIVITY FIELDS

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Crew Leader II	2.50%	9102	41,330	41,330
1.00	Crew Leader I		9102	37,523	37,523
1.00	Ground Maintenance Technician		9102	40,248	40,248
1.00	Ground Maintenance Technician		9102	34,674	34,674
1.00	Ground Maintenance Technician		9102	30,451	30,451
1.00	Ground Maintenance Technician		9102	26,645	26,645
1.00	Ground Maintenance Technician		9102	26,270	26,270
1.00	Ground Maintenance Technician		9102	26,270	26,270
1.00	Ground Maintenance Technician		9102	25,376	25,376
1.00	Ground Maintenance Technician		9102	25,376	25,376
1.00	Food Service Leader		9060	33,904	33,904
1.00	Spray Technician		0042	30,264	30,264
1.00	Building Service Worker		9102	27,477	27,477
1.00	Recreation Leader		9102	26,645	26,645
<u>14.00</u>					<u>432,453</u>
1.00	Recreation Attendant 20hw		9102	12,511	12,511
1.00	Food Service Worker 20hw		9060	11,679	11,679
1.00	Food Service Worker 15hw		9060	11,513	11,513
<u>3.00</u>					<u>35,703</u>
<u>17.00</u>					<u>468,156</u>
			Education/Incentive Pay		1,033
			SBB		2,957
			2.5% COLA cost adjustment		15,258
					<u>487,404</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	498,165.41	597,705	442,514	487,404	472,146
1401	Overtime	186.15	1,000	1,000	1,000	1,000
2101	FICA Taxes	36,689.37	45,801	33,929	36,196	36,196
2201	General Pension Fund Contrib	111,635.67	115,099	88,762	80,872	80,872
2204	401(a) Pension Contribution	6,420.45	15,995	11,451	13,173	13,173
2301	Life & Health Insurance	94,207.62	114,452	99,223	109,248	109,248
2310	Health Reform Fees	42.64	0	0	60	60
2401	Workers' Compensation	11,906.35	13,850	13,850	11,918	11,918
<i>Personnel Services</i>		<u>759,253.66</u>	<u>903,902</u>	<u>690,729</u>	<u>739,871</u>	<u>724,613</u>
3105	Prof.Svc.-Other	2,169.00	3,860	3,860	3,860	3,860
3404	Contract Svc. - Other	10,718.00	15,000	15,000	15,000	15,000
3407	Ins.-Claims Deductibles	563.23	0	0	0	0
4001	Travel-Non local	666.00	600	2,000	600	600
4003	Training-Required-Instructional	0.00	1,000	1,000	1,000	1,000
4202	Freight & Express Charges	95.60	100	100	100	100
4301	Utility Svcs - Electric	94,838.21	80,500	80,500	80,500	80,500
4302	Utility Svcs - Water	201,378.80	240,000	240,000	240,000	240,000
4303	Utility Svcs - Sewer	51,618.89	48,000	48,000	48,000	48,000
4304	Utility Svcs - Piped Gas	1,130.41	1,500	1,500	1,500	1,500
4305	Utility Svcs - Refuse	18,520.09	17,000	17,000	17,000	17,000
4401	Rentals & Leases	13,428.64	12,400	12,400	12,400	12,400
4601	Rep & Mtn Equipment	18,168.92	17,000	17,000	17,000	17,000
4602	Rep & Mtn Building & Grounds	41,189.98	35,000	35,000	35,000	35,000
4605	Rep & Mtn Spec-Bud Detailed Only	2,790.00	0	1,400	0	500,000
4606	Rep & Mtn Vehicle Base Cost	5,688.00	5,688	5,688	5,688	5,688
4607	Rep & Mtn Automotive Parts	1,349.98	1,800	1,800	1,800	1,800
4608	Rep & Mtn Automotive Labor	3,539.76	5,000	5,000	5,000	5,000
4609	Rep & Mtn Field Maintenance	33,071.30	51,000	51,000	51,000	51,000
4620	Rep & Mtn Contracts	6,655.14	7,170	7,170	7,170	7,170

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
4621	Rep & Mtn Seed & Sod	37,719.13	32,000	32,000	32,000	32,000
4622	Rep & Mtn Landscape Material	350.00	3,000	3,000	3,000	3,000
4623	Rep & Mtn Sod Treatments	32,137.20	40,000	40,000	40,000	40,000
4626	Repair & Mtn-Irrigation	5,500.66	5,000	5,000	5,000	5,000
4702	Printing & Binding	0.00	0	74	0	0
4802	Promotional/Marketing	0.00	0	1,205	0	0
4803	Community Involvement	0.00	40	40	40	40
4960	License	522.00	647	647	647	647
5101	Office Supplies	312.11	500	600	500	500
5102	Tools,Equip under \$1,000	3,898.76	3,590	3,590	9,800	9,800
5105	Food Service/Concession Supplies	3,362.16	3,400	3,400	3,400	3,400
5200	Non-Capital Equip \$1,000-\$4,999	4,033.49	0	0	0	0
5203	Motor Fuels & Lubricants	14,784.05	12,000	12,000	12,000	12,000
5204	Copier Use & Supplies	124.67	150	150	150	150
5208	Uniform, Protect Clothing	4,913.86	3,500	3,500	3,500	3,500
5209	Housekeeping Supplies	8,450.95	10,000	10,000	10,000	10,000
5210	Program Related Expense	2,573.74	5,060	5,060	5,060	5,060
5401	Memberships & Subscriptions	0.00	263	263	263	263
5404	Employee Dev-Material & Training	1,477.53	0	360	0	0
5805	Food & Beverage For Sale	31,224.62	25,000	30,000	30,000	30,000
5806	Beer & Wine For Resale	3,384.20	5,000	5,000	5,000	5,000
5985	Over / Short	(516.93)	0	0	0	0
5995	Bank Charges	633.66	500	500	500	500
Operating Services		662,465.81	692,268	701,807	703,478	1,203,478
6402	Machinery & Equipment	0.00	25,000	25,000	0	0
6403	Capital Depletion Reserve	50,165.04	67,996	67,996	48,447	48,447
Capital		50,165.04	92,996	92,996	48,447	48,447
Cost Center Total: 711 - Activity Fields		1,471,884.51	1,689,166	1,485,532	1,491,796	1,976,538
Department Total: 07 - Parks and Recreation		5,400,057.67	7,381,749	7,221,834	6,845,649	7,335,518

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$2,500 - Background check for Greater WH Youth Baseball \$700 - WH Youth Football \$585 - Wolverines \$75 - Lacrosse
3404	Contract Svc. - Other	\$10,900 - League Umpires \$3,600 - Sports Lighting \$500 - Electrical Repair Service

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$2,500 - Background check for Greater WH Youth Baseball \$700 - WH Youth Football \$585 - Wolverines \$75 - Lacrosse
3404	Contract Svc. - Other	\$10,900 - League Umpires \$3,600 - Sports Lighting \$500 - Electrical Repair Service
4605	Rep & Mtn Spec-Bud Detailed Only	\$500,000 - Replace Field lights

**CITY OF WINTER HAVEN FY2021 PERSONNEL
001-09-400 PUBLIC SVC BLDGS / NORA MAYO HALL**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recreation Supervisor III		9102	48,173	48,173
1.00	Sr. Staff Assistant		8810	30,867	30,867
1.00	Building Service Worker		9102	26,458	26,458
1.00	Building Service Worker		9102	23,026	23,026
0.50	Building Service Worker		9102	23,026	11,513
<u>4.50</u>					<u>140,037</u>
1.00	Recreation Attendant (PT) 20 hw		9102	12,511	12,511
1.00	Recreation Attendant (PT) 20 hw		9102	12,262	12,262
1.00	Building Service Worker (PT) 20h/52 wks		9102	12,334	12,334
1.00	Building Service Worker (PT) 20h/52 wks		9102	12,334	12,334
1.00	Building Service Worker (PT)		9102	11,679	11,679
<u>5.00</u>					<u>61,120</u>
<u>9.50</u>					<u>201,157</u>
			2.5% COLA cost adjustment		<u>6,004</u>
					<u>207,161</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	9,118.66	23,324	28,896	207,161	201,157
1401	Overtime	0.00	500	500	800	800
2101	FICA Taxes	722.16	1,804	2,249	15,450	15,450
2201	General Pension Fund Contrib	0.00	0	0	19,635	19,635
2204	401(a) Pension Contribution	0.00	0	1,089	2,620	2,620
2301	Life & Health Insurance	0.00	0	80	37,136	37,136
2310	Health Reform Fees	0.00	0	0	19	19
2401	Workers' Compensation	515.31	571	571	4,282	4,282
<i>Personnel Services</i>		<u>10,356.13</u>	<u>26,199</u>	<u>33,385</u>	<u>287,103</u>	<u>281,099</u>
3105	Prof.Svc.-Other	10,461.24	0	0	0	75,000
3402	Contract Svc.-Dry Clean	1,044.00	0	1,200	1,200	1,200
4301	Utility Svcs - Electric	69,961.94	85,000	85,000	85,000	85,000
4302	Utility Svcs - Water	2,345.56	2,200	2,800	2,800	2,800
4303	Utility Svcs - Sewer	3,118.18	2,200	3,800	3,800	3,800
4304	Utility Svcs - Piped Gas	973.33	1,200	1,200	1,200	1,200
4305	Utility Svcs - Refuse	190.71	500	800	800	800
4401	Rentals & Leases	2,276.36	3,200	3,200	3,200	3,200
4601	Rep & Mtn Equipment	1,195.99	1,500	1,500	1,500	1,500
4602	Rep & Mtn Building & Grounds	39,358.56	25,000	25,000	25,000	25,000
4602-110	R/M Building-Grounds-Neighborhood Svc Cntr	1,675.19	1,000	210	1,000	1,000
4602-120	R/M Building-Grounds-COL Achievers	345.14	1,000	0	1,000	1,000
4602-130	R/M Building-Grounds-Armory	559.50	0	0	0	0
4602-160	R/M Building-Grounds-Florence Villa CDC	10,490.25	1,000	11,000	1,000	1,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	9,000	9,000	9,000	9,000
4606	Rep & Mtn Vehicle Base Cost	0.00	0	0	2,688	2,688
4607	Rep & Mtn Automotive Parts	0.00	0	0	800	800
4608	Rep & Mtn Automotive Labor	0.00	0	0	800	800
4620	Rep & Mtn Contracts	20,527.63	35,000	35,000	35,000	35,000
4620-110	R/M Contracts-Neighborhood Svc Cntr	978.89	1,200	1,200	1,200	1,200
4620-120	R/M Contracts-COL Achievers	245.40	0	0	0	0
4702	Printing & Binding	0.00	460	800	800	800
4803	Community Involvement	0.00	0	0	1,000	1,000
5101	Office Supplies	199.63	500	1,200	1,200	1,200
5102	Tools,Equip under \$1,000	4,035.43	30,000	30,000	0	30,000
5200	Non-Capital Equip \$1,000-\$4,999	2,390.00	3,000	3,000	3,000	3,000
5203	Motor Fuels & Lubricants	0.00	0	0	3,000	3,000
5204	Copier Use & Supplies	0.00	0	500	0	0
5208	Uniform, Protect Clothing	369.79	800	1,200	1,200	1,200

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5209	Housekeeping Supplies	4,274.56	4,200	4,200	4,200	4,200
5215	Chemicals	0.00	500	500	500	500
5401	Memberships & Subscriptions	0.00	0	0	400	400
5404	Employee Dev-Material & Training	0.00	0	0	200	200
5995	Bank Charges	8.85	1,736	1,800	1,800	1,800
Operating Services		177,026.13	210,196	224,110	194,288	299,288
6301	Other Capital Improvements	14,980.00	0	0	0	0
6402	Machinery & Equipment	0.00	0	0	0	14,815
6403	Capital Depletion Reserve	0.00	0	0	4,332	4,332
Capital		14,980.00	0	0	4,332	19,147
Cost Center Total: 400 - Public Svc Bldgs/ Nora Mayo Hall		202,362.26	236,395	257,495	485,723	599,534

DETAIL FY21 BUDGET:

4605 Rep & Mtn Spec-Bud Detailed Only \$6,000 - Pressure wash building annually
\$3,000 - Clean NMH carpet annually

DETAIL FY22 BUDGET:

3105 Prof.Svc.-Other \$75,000 - HVAC system evaluation and planning
4605 Rep & Mtn Spec-Bud Detailed Only \$6,000 - Pressure wash building annually
\$3,000 - Clean NMH carpet annually
5102 Tools,Equip under \$1,000 \$30,000 - Replace aging & damaged tables, misc. equipment, AV equipment
6402 Machinery & Equipment \$14,815 - Provides shortage in Capital Depletion to replace vehicle #3603

**CITY OF WINTER HAVEN FY2021 PERSONNEL
001-09-401 STREETS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.20	Assistant Public Works Director	***7.50%	8810	74,191	14,838
0.80	Streets Superintendent	*5.00%	5509	67,288	53,830
0.10	Ecosystem and Asset Analyst	2.50%	8810	49,254	4,925
1.00	Crew Leader II		5509	46,530	46,530
1.00	Traffic Operations Crew Leader	*10.00%	5509	41,330	41,330
1.00	Signal Electrician	*5.00%	5509	38,043	38,043
1.00	Traffic Signal Technician	*5.00%	5509	33,862	33,862
1.00	Transportation Sign Technician	*2.50%	5509	32,406	32,406
1.00	Streets Maintenance II	*7.50%	5509	30,722	30,722
1.00	Streets Maintenance II	*7.50%	5509	31,179	31,179
1.00	Streets Maintenance II	**5.00%	5509	29,827	29,827
1.00	Streets Maintenance I	*2.50%	5509	28,392	28,392
A 1.00	Maint. Operator III (sidewalk crew)		5509	30,243	30,243
A 1.00	Maint. Operator II (sidewalk crew)		5509	28,808	28,808
A 1.00	Maint. Operator II (sidewalk crew)		5509	28,808	28,808
1.00	Public Works Apprentice		5509	27,976	27,976
1.00	Public Works Apprentice		5509	27,976	27,976
0.50	Sr. Staff Assistant	2.50%	8810	31,179	15,590
15.60					545,286
				Education/Incentive Pay	19,700
				SBB	1,035
				2.5% COLA cost adjustment	17,860
					583,881

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	330,720.76	480,607	400,000	583,881	566,021
1401	Overtime	7,912.61	13,000	10,000	6,000	6,000
2101	FICA Taxes	24,310.54	37,297	31,365	43,759	43,759
2201	General Pension Fund Contrib	70,468.17	83,372	83,372	77,942	77,942
2204	401(a) Pension Contribution	6,538.45	15,841	10,000	22,226	22,226
2301	Life & Health Insurance	80,296.75	115,612	100,000	179,345	179,345
2310	Health Reform Fees	28.00	0	0	75	75
2401	Workers' Compensation	19,238.19	27,514	27,514	31,039	31,039
<i>Personnel Services</i>		539,513.47	773,243	662,251	944,267	926,407
3105	Prof.Svc.-Other	33,296.50	182,500	242,500	115,000	0
3404	Contract Svc. - Other	6,002.30	41,000	41,000	41,000	41,000
3407	Ins.-Claims Deductibles	22,354.41	25,000	0	25,000	25,000
4001	Travel-Non local	0.00	4,000	4,000	4,000	4,000
4003	Training-Required-Instructional	1,133.34	4,000	4,000	4,000	4,000
4201	Postage	10.05	150	300	300	300
4202	Freight & Express Charges	749.68	350	350	350	350
4301	Utility Svcs - Electric	422,549.09	481,500	481,500	616,955	681,500
4302	Utility Svcs - Water	2,856.38	2,800	2,800	2,800	2,800
4303	Utility Svcs - Sewer	778.02	1,000	1,000	1,000	1,000
4305	Utility Svcs - Refuse	1,791.93	2,300	2,300	2,300	2,300
4401	Rentals & Leases	1,878.33	3,000	3,000	3,000	3,000
4406	County Landfill	10,770.58	8,000	10,000	15,000	15,000
4601	Rep & Mtn Equipment	2,466.66	5,000	5,000	5,000	5,000
4602	Rep & Mtn Building & Grounds	9,344.37	5,000	5,000	6,000	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	34,603.68	0	10,000	0	0
4606	Rep & Mtn Vehicle Base Cost	26,856.00	26,856	26,856	32,844	32,844
4607	Rep & Mtn Automotive Parts	20,859.41	24,000	24,000	24,000	24,000
4608	Rep & Mtn Automotive Labor	23,725.54	25,000	25,000	25,000	25,000
4620	Rep & Mtn Contracts	1,092.80	1,200	1,200	1,200	1,200
4621	Rep & Mtn Seed & Sod	299.92	1,000	1,000	1,000	1,000
4626	Repair & Mtn-Irrigation	86.74	100	100	100	100
4702	Printing & Binding	68.00	100	100	100	100
5101	Office Supplies	291.08	700	700	2,000	700

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5102	Tools,Equip under \$1,000	5,958.90	4,500	4,500	4,500	4,500
5200	Non-Capital Equip \$1,000-\$4,999	13,536.30	36,000	36,000	86,600	56,600
5203	Motor Fuels & Lubricants	22,293.31	30,000	30,000	30,000	30,000
5204	Copier Use & Supplies	605.49	900	900	900	900
5205	Motor Fuel, Non Motor Pool	0.00	200	200	200	200
5206	Software & Internal Upgrades	283.80	0	0	0	0
5208	Uniform, Protect Clothing	5,190.86	5,500	5,500	7,500	7,500
5209	Housekeeping Supplies	1,487.62	1,100	1,100	1,100	1,100
5210	Program Related Expense	0.00	20,000	20,000	20,000	20,000
5215	Chemicals	7,367.28	7,500	7,500	7,500	7,500
5220	Materials-Visual/Photo/Signage	50,207.84	30,000	45,000	45,000	45,000
5300	Sidewalk Materials	10,551.51	45,000	45,000	105,000	105,000
5301	Road Materials	30,491.51	30,000	30,000	30,000	30,000
5302	RR Crossing/Parking Lots	3,785.24	5,500	5,500	5,500	5,500
5303	Traffic Materials	46,030.77	45,000	45,000	50,000	50,000
5401	Memberships & Subscriptions	155.00	1,000	1,000	1,000	1,000
5404	Employee Dev-Material & Training	1,778.83	1,000	1,000	4,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	1,500	1,500	1,300	500
5406	Employee Dev-Food & Supplies	12.69	150	150	150	150
5407	Employee Dev-Recog & Apprec	0.00	150	150	150	150
5995	Bank Charges	0.00	0	0	200	0
Operating Services		823,601.76	1,109,556	1,171,706	1,328,549	1,242,794
6301	Other Capital Improvements	114,707.44	525,000	525,000	525,000	0
6312	Signals and Lighting-Capital	0.00	64,000	64,000	139,000	64,000
6402	Machinery & Equipment	44,030.00	72,350	72,350	117,000	0
6403	Capital Depletion Reserve	40,959.00	28,153	28,153	10,491	10,491
Capital		199,696.44	689,503	689,503	791,491	74,491
Cost Center Total: 401 - Streets		1,562,811.67	2,572,302	2,523,460	3,064,307	2,243,692

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$60,000 - Traffic Engineer Consultant \$40,000 - Urban Forestry (50/50 Grant) \$10,000 - CEI work for Quiet Zone project \$5,000 - Cartegraph Support
3404	Contract Svc. - Other	\$20,000 - Bridge inspection program \$10,000 - Tree maintenance \$10,000 - Large scale road repairs \$1,000 - Bee removal
5200	Non-Capital Equip \$1,000-\$4,999	\$30,000 - Holiday Light Décor \$20,600 - Traffic Radar \$18,000 - Flashing Stop Signs \$10,000 - School Zone Flashers \$8,000 - Ped Crosswalk Signals
5210	Program Related Expense	\$20,000 - Urban Forestry
6301	Other Capital Improvements	\$525,000 - Quiet Zones
6312	Signals and Lighting-Capital	\$139,000 - Upgrade Hwy lighting on Cypress Gardens Blvd & Hwy 17 to LED
6402	Machinery & Equipment	\$67,000 - Bobcat with attachments \$38,000 - F-350 Crew Truck for requested new positions \$12,000 - (2) Light Towers

DETAIL FY22 BUDGET:

3404	Contract Svc. - Other	\$20,000 - bridge inspection program \$10,000 - tree maintenance \$10,000 - large scale road repairs \$1,000 - bee removal
5200	Non-Capital Equip \$1,000-\$4,999	\$20,600 Speed radar \$18,000 - Flashing stop signs \$10,000 - School Zone Flashers \$8,000 - Ped Crosswalk Signals
5210	Program Related Expense	\$20,000 - Urban Forestry
6312	Signals and Lighting-Capital	\$64,000 - Upgrade Hwy lighting to LED, areas TBD

CITY OF WINTER HAVEN FY2021 PERSONNEL
001-10-218 ECONOMIC OPPORTUNITY & COMMUNITY INVESTMENT / PLANNING

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.80	E.O. & C.I. Director		8810	102,801	82,241
C 0.30	CRA & Neighborhood Programs Manager		8810	92,000	27,600
C 1.00	Planning Manager		8810	77,115	77,115
C 1.00	Planner II		8810	45,573	45,573
C 1.00	Planner II		8810	43,388	43,388
C 1.00	Planning Assistant		8810	34,528	34,528
<u>5.10</u>					<u>310,445</u>
				SBB	1,581
				2.5% COLA cost adjustment	<u>10,492</u>
					<u>322,518</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	264,402.01	316,480	251,927	322,518	312,026
1401	Overtime	6.01	0	0	0	0
2101	FICA Taxes	18,788.86	24,211	19,272	23,870	23,870
2201	General Pension Fund Contrib	52,843.85	69,775	68,684	68,396	68,396
2204	401(a) Pension Contribution	10,549.34	9,181	4,806	7,914	7,914
2301	Life & Health Insurance	32,443.75	42,116	33,837	52,859	52,859
2302	Director's Life & Disability	1,689.00	5,535	1,360	1,360	1,360
2310	Health Reform Fees	32.64	0	0	22	22
2401	Workers' Compensation	373.15	434	434	344	344
<i>Personnel Services</i>		<u>381,128.61</u>	<u>467,732</u>	<u>380,320</u>	<u>477,283</u>	<u>466,791</u>
3101	Prof. Svc.-Engineering	5,001.25	0	0	0	0
3103	Prof.Svc.-Legal	657.50	2,500	2,500	2,500	2,500
3105	Prof.Svc.-Other	77,836.56	180,000	180,000	263,000	180,000
3404	Contract Svc. - Other	5,175.00	5,400	5,400	5,400	5,400
4001	Travel-Non local	1,153.43	3,000	2,000	3,000	3,000
4003	Training-Required-Instructional	259.00	500	500	500	500
4201	Postage	1,279.35	2,500	2,000	2,500	2,500
4201-230	Postage-Business Tax Receipt	1,338.97	500	500	500	500
4301	Utility Svcs - Electric	294.03	500	500	500	500
4702	Printing & Binding	26.00	150	100	150	150
4801	Advertising	2,020.50	4,000	2,500	4,000	4,000
4803	Community Involvement	255.52	2,000	1,000	2,000	2,000
4804	Sponsorships	0.00	1,000	500	1,000	1,000
5101	Office Supplies	949.00	1,000	1,000	1,000	1,000
5102	Tools,Equip under \$1,000	0.00	350	849	350	350
5204	Copier Use & Supplies	2,579.19	3,500	3,500	3,500	3,500
5206	Software & Internal Upgrades	0.00	0	0	0	0
5401	Memberships & Subscriptions	3,339.00	3,500	3,500	3,500	3,500
5404	Employee Dev-Material & Training	2,957.63	1,000	2,500	1,000	1,000
5406	Employee Dev-Food & Supplies	0.00	100	100	100	100
5407	Employee Dev-Recog & Apprec	0.00	200	200	200	200
5604	Employee Relations	112.44	100	100	100	100
5985	Over / Short	(0.45)	0	0	0	0
<i>Operating Services</i>		<u>105,233.92</u>	<u>211,800</u>	<u>209,249</u>	<u>294,800</u>	<u>211,800</u>
Cost Center Total: 218 - Planning		<u>486,362.53</u>	<u>679,532</u>	<u>589,569</u>	<u>772,083</u>	<u>678,591</u>

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$120,000 - Transportation Plan \$108,000 - Heart for Winter Haven (2nd of 3 year commitment) \$35,000 - Rail/Freight Study
3404	Contract Svc. - Other	\$5,400 - Mowing

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$180,000 - Potential contracts for transportation analysis, redevelopment plans, etc.
3404	Contract Svc. - Other	\$5,400 - Mowing

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 928 - General						
4606	Rep & Mtn Vehicle Base Cost	15,976.80	15,197	15,197	16,711	16,711
4607	Rep & Mtn Automotive Parts	2,106.67	4,203	4,203	4,562	4,562
4608	Rep & Mtn Automotive Labor	2,570.88	4,617	4,617	5,707	5,707
4624	Rep & Mtn Outside Svc	0.00	565	565	1,925	1,925
5203	Motor Fuels & Lubricants	4,835.61	7,227	4,000	8,544	8,544
5248	Hurricane Expense	38,573.00	0	0	0	0
5995	Bank Charges	27,218.14	33,000	33,000	33,000	33,000
<i>Operating Services</i>		91,281.10	64,809	61,582	70,449	70,449
6403	Capital Depletion Reserve	0.00	4,384	4,384	4,450	4,450
<i>Capital</i>		0.00	4,384	4,384	4,450	4,450
3408	Commission/Expense - Sale of Assets	1,971.30	0	450	0	0
5980	Bad Debt Expense	7,422.88	0	2,975	0	0
8213	Bus Service	265,673.20	228,362	228,362	261,658	261,658
8227	Qualified Target Industry Incentive	0.00	5,400	5,400	0	0
9700	Audit Fees	39,968.00	39,543	39,543	42,492	42,492
<i>Miscellaneous</i>		315,035.38	273,305	276,730	304,150	304,150
9109	Transfer to Self Insurance	153,099.96	153,100	153,100	153,100	153,100
9112	Transfer to Willowbrook	164,292.96	218,987	218,987	436,705	272,682
9113	Transfer to Debt Service Fund	3,844,320.12	3,850,259	3,850,259	3,835,786	3,344,721
9115	Transfer to Library	1,323,552.00	1,358,473	1,358,473	1,197,767	1,272,426
9116	Transfer to Airport	458,627.04	1,155,908	1,155,908	1,496,183	907,311
9119	Transfer to Cemetery	132,143.04	249,955	249,955	159,833	316,762
9159	Transfer to Transportation Fund	1,125,000.00	1,060,000	1,060,000	1,000,000	1,000,000
9196	Transfer to 2015 Construction Fund	4,886,315.04	2,644,769	2,644,769	3,445,000	2,519,769
9200	Transfer to Dark Fiber Fund	0.00	0	0	155,400	155,400
<i>Transfers</i>		12,087,350.16	10,691,451	10,691,451	11,879,774	9,942,171
7102	Principal on Debt	0.00	0	45,369	26,013	26,804
7202	Interest on Debt	0.00	0	0	3,312	2,521
<i>Debt Service</i>		0.00	0	45,369	29,325	29,325
4501	Ins.-Property	132,424.04	127,502	127,502	154,935	154,935
4502	Ins.-Liability & Umbrella	234,981.10	242,267	242,267	237,321	237,321
4505	Ins.-Surety & Fidelity	375.00	413	413	413	413
4506	Ins.-Other	24,230.74	53,614	53,614	54,702	54,702
4508	Ins.-Underground Storage Tank	528.70	522	522	528	528
4509	Ins.-Police Prof Liability	14,001.00	15,401	15,401	15,401	15,401
4510	Ins.-Public Official's Liability	47,824.69	52,172	52,172	22,574	22,574
<i>Insurance</i>		454,365.27	491,891	491,891	485,874	485,874
9102	Facility Maintenance	101,960.04	112,734	112,734	102,413	102,413
9104	Engineering Services	418,812.00	411,438	411,438	349,840	431,840
9105	Human Resources	360,743.04	544,493	544,493	582,062	582,062
9107	Technology Services	1,970,075.04	2,017,247	2,017,247	1,970,888	1,970,888
9108	City Hall	25,620.00	25,554	25,554	28,828	28,828
9185	City Hall Annex	17,019.96	18,720	18,720	24,633	24,633
<i>Internal Svc Charges</i>		2,894,230.08	3,130,186	3,130,186	3,058,664	3,140,664

Account Number	Account Description	2020 Amended			Adopted 2021	2022 Budget
		2019 Actual Amount	Budget	2020 Estimated	Budget	Recommended
8101	Marching Wolverine Band	2,500.00	2,500	2,500	5,000	0
8203	Keep Winter Haven Beautiful	15,000.00	15,000	15,000	15,000	0
8204	Polk Museum	2,500.00	2,500	2,500	2,500	0
8205	Citrus Center Boy's and Girl's Club	30,000.00	45,000	45,000	45,000	0
8208	Ritz Theatre	10,000.00	10,000	10,000	0	0
8209	WH Main Street	15,000.00	15,000	15,000	15,000	0
8210	Girl's, Inc.	10,000.00	15,000	15,000	15,000	0
8212	Ridge Art Association	7,500.00	8,250	8,250	8,250	0
8217	Polk Vision	3,500.00	5,000	5,000	5,000	0
8221	Chain Of Lakes Achievers	0.00	5,000	5,000	5,000	0
8223	Neighborhood Service Center	15,000.00	20,000	20,000	20,000	0
8224	Meals on Wheels	10,000.00	15,000	15,000	15,000	0
8225	Economic Development	157,000.00	135,000	135,000	135,000	0
8228	City Works	5,000.00	5,000	5,000	5,000	0
8229	Mid-Florida Community Services	3,600.00	3,600	3,600	3,000	0
8230	Public Education Partnership of WH	5,000.00	20,000	20,000	20,000	0
8231	Heart for Winter Haven	0.00	7,500	7,500	7,500	0
8232	ElderPoint Ministries	0.00	17,560	17,560	17,560	0
8233	Spirit Gymnastics Youth Association	0.00	5,000	5,000	0	0
8234	The Haley Center	0.00	33,000	33,000	33,000	0
8235	Faith Xtreme, Inc.	0.00	0	0	10,000	0
8236	G.C.T.E. Center, Inc.	0.00	0	0	15,000	0
8237	KidsPACK, Inc.	0.00	0	0	14,000	0
9602	Tourism Dev & Prom	100,960.00	15,000	15,000	30,000	0
Grant & Aid		392,560.00	399,910	399,910	440,810	0
9500	Reserve for Contingencies	0.00	118,725	118,725	144,818	0
Reserves		0.00	118,725	118,725	144,818	0
Department Total: 80 - Non Departmental		16,234,821.99	15,174,661	15,220,228	16,418,314	13,977,083
EXPENSES Total		46,633,185.53	49,874,168	49,593,400	51,801,695	49,091,492
Fund REVENUE Total: 001 - General Fund		46,661,895.71	49,874,168	48,507,398	50,631,695	47,697,249
Fund EXPENSE Total: 001 - General Fund		46,633,185.53	49,874,168	49,593,400	51,801,695	49,091,492
Fund Total: 001 - General Fund		28,710.18	0	(1,086,002)	(1,170,000)	(1,394,243)

DETAIL FY21 BUDGET:

9109	Transfer to Self Insurance	\$153,100 - Support Health Care Fund
9112	Transfer to Willowbrook	\$436,705 - General Fund Support
9113	Transfer to Debt Service Fund	\$552,638 - P & I 2015A Refunding Revenue Bonds (GF portion) \$187,688 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$389,322 - P & I Sales Tax Refunding Bonds Series 2011 (DT CRA portion) \$106,179 - P & I Sales Tax Refunding Bonds Series 2011 (FV CRA portion) \$1,754,644 - 2017 Non Ad Valorem Bonds \$483,130 - Series 2016 B Non Ad Valorem Public Improvement \$270,363 - Non Ad Valorem Refunding Bond Series 2016A (GF portion) \$91,822 - Non Ad Valorem Refunding Bond Series 2016A (DT CRA portion)
9115	Transfer to Library	\$1,197,767 - General Fund Support
9116	Transfer to Airport	\$1,496,183 - General Fund Support
9119	Transfer to Cemetery	\$159,833 - General Fund Support
9159	Transfer to Transportation Fund	\$1,000,000 - Resurfacing
9196	Transfer to 2015 Construction Fund	\$2,200,000 - Sertoma Park \$1,170,000 - WHRCC improvements \$75,000 - Neighborhood Sidewalks
9200	Transfer to Dark Fiber Fund	\$155,400 - Cost of Fiber to facilities
7102	Principal on Debt	\$26,013 - Police TASERS debt principal
7202	Interest on Debt	\$3,312 - Police TASERS debt interest

DETAIL FY22 BUDGET:

9109	Transfer to Self Insurance	\$153,100 - Support Health Care Fund
9112	Transfer to Willowbrook	\$272,682 - General Fund Support
9113	Transfer to Debt Service Fund	\$556,030 - P & I 2015A Refunding Revenue Bonds (GF portion) \$188,840 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$1,757,461 - 2017 Non Ad Valorem Bonds \$479,940 - Series 2016 B Non Ad Valorem Public Improvement \$270,561 - Non Ad Valorem Refunding Bond Series 2016A (GF portion) \$91,889 - Non Ad Valorem Refunding Bond Series 2016A (DT CRA portion)
9115	Transfer to Library	\$1,272,426 - General Fund Support
9116	Transfer to Airport	\$907,311 - General Fund Support
9119	Transfer to Cemetery	\$316,762 - General Fund Support
9159	Transfer to Transportation Fund	\$1,000,000 - Resurfacing
9196	Transfer to 2015 Construction Fund	\$1,500,000 - C.G. Congestion Improvements (6th, 8th, 9th St SE) \$800,000 - Connections Lakes, Trails, Parks (Lake Elbert) \$144,769 - P & I COL Energy Efficiency Loan \$75,000 - Neighborhood Sidewalks
7102	Principal on Debt	\$26,804 - Police TASERS debt principal
7202	Interest on Debt	\$2,521 - Police TASERS deb interest

LIBRARY FUND
(101)

The Library Fund accounts for the operations of the Public Library. Donations from the General Fund, Polk County Library Cooperative and the public provide the funding for the Library.

ACCOUNT DESCRIPTIONS

REVENUES

Fees and Rentals – Revenues for services including copy machine use, laminator services, room rentals, proctoring and instructional classes.

Fines – Revenues for fines on overdue materials and replacement cost for lost materials.

Private Contributions – Contributions received from individuals and groups such as the Friends of the Library organization.

General Fund Contribution – The library operation has historically generated only 5-10% of the funds needed to operate the facility. The City’s General Fund, Impact Fees and the Polk County Library Cooperative contribute the balance.

Grants – The City’s share of Polk County’s grant to the Polk County Library Cooperative.

Miscellaneous – Income that does not fall into any set classification.

EXPENDITURES

Operations – This summary classification accounts for all employee salary and benefits plus operating overhead such as utilities and supplies. The Library Fund consists of fourteen and fifteen hundredths (14.15) full-time and three (3) part-time employees.

Book Purchases – This accounts records all new and replacement books for the library.

Capital Expenditures – These accounts record expenditures for assets which have a life longer than one (1) year and cost more than \$5,000.

Non-Departmental – Library non-departmental expenditures are as follows:

Internal Service Charges	\$	475,998
Debt Service	\$	212,357
Admin - Gen. Govt.	\$	72,475
Insurance	\$	26,023
Dark Fiber	\$	8,400
Audit Fees	\$	1,672
Bank Charges	\$	500
Total	\$	<u>797,425</u>

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**CITY OF WINTER HAVEN
LIBRARY FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Rentals	\$ 25,446.04	\$ 25,300	\$ 19,400	\$ 25,300	\$ 25,300
Fees	27,837.96	25,400	15,000	25,400	25,400
Fines	25,211.43	27,000	12,000	27,000	27,000
Private Contributions	3,386.56	320	200	320	320
Donations	1,000.00	10,000	0	10,000	10,000
Transfer from General Fund	1,323,552.00	1,358,473	1,358,473	1,197,767	1,272,426
Transfer from Impact Fee Fund	50,000.04	50,000	50,000	116,200	50,000
Polk County	410,870.69	410,871	410,871	410,871	410,871
Interest Earned	7,141.30	4,000	4,000	4,000	4,000
Miscellaneous Revenues	908.20	1,200	500	1,200	1,200
Grants	7,496.44	0	0	0	0
Total	\$ 1,882,850.66	1,912,564	1,870,444	1,818,058	1,826,517
EXPENDITURES					
Operating Expenditures	\$ 1,017,506.58	\$ 1,139,022	\$ 1,044,610	\$ 1,161,533	\$ 1,195,761
Book Purchases	52,184.52	52,500	52,500	52,500	52,500
Capital Expenditures	0.00	0	0	0	0
Administration Fees	75,093.00	77,670	77,670	72,475	72,475
Debt Service	212,349.96	211,631	211,631	212,357	0
Non-Departmental	477,592.45	482,542	482,542	512,593	512,593
Total	\$ 1,834,726.51	1,963,365	1,868,953	2,011,458	1,833,329
Excess of Revenues Over <Under> Expenditures:	\$ 48,124.15	(50,801)	1,491	(193,400)	(6,812)
Beginning Cash Balance:	150,596.85	198,721	198,721	200,212	6,812
Ending Cash Balance:	\$ 198,721.00	147,920	200,212	6,812	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 101 - Library Fund						
REVENUES						
337200-400	Grant - Misc	7,496.44	0	0	0	0
<i>Other Grant Revenue</i>		7,496.44	0	0	0	0
343618-050	Late Fees	0.00	1,000	0	1,000	1,000
<i>Misc - Physical Environment</i>		0.00	1,000	0	1,000	1,000
338100-000	County Shared Revenue	410,870.69	410,871	410,871	410,871	410,871
347101-000	Out of County Memberships & Fees	0.00	100	100	100	100
347102-000	Copy Machine	26,916.91	23,500	14,100	23,500	23,500
347104-000	Laminator Services	670.65	300	300	300	300
347105-000	LS-Library-Proctoring	250.40	300	300	300	300
347216-718	Instructional Activities	0.00	200	200	200	200
352100-000	Library Fines	25,211.43	27,000	12,000	27,000	27,000
<i>Cultural / Recreation</i>		463,920.08	462,271	437,871	462,271	462,271
361100-000	Interest on Investments	7,141.30	4,000	4,000	4,000	4,000
<i>Interest Earnings</i>		7,141.30	4,000	4,000	4,000	4,000
366201-000	Other Contributions-Private	3,386.56	320	200	320	320
369000-000	Miscellaneous Revenue	908.20	1,200	500	1,200	1,200
369904-000	Central Park Stroll Donations	1,000.00	10,000	0	10,000	10,000
<i>Misc - Other Revenues</i>		5,294.76	11,520	700	11,520	11,520
362100-000	Rental-Misc Other	2,013.00	1,500	1,500	1,500	1,500
362100-101	Rental-Coffee Shop	23,433.04	23,800	17,900	23,800	23,800
<i>Misc - Rent and Royalty</i>		25,446.04	25,300	19,400	25,300	25,300
381000-001	Transfer from General Fund	1,323,552.00	1,358,473	1,358,473	1,197,767	1,272,426
381000-114	Transfer from Impact Fee Fund	50,000.04	50,000	50,000	116,200	50,000
<i>Interfund Transfers</i>		1,373,552.04	1,408,473	1,408,473	1,313,967	1,322,426
REVENUES Total		1,882,850.66	1,912,564	1,870,444	1,818,058	1,826,517

DETAIL FY21 BUDGET:

381000-001	Transfer from General Fund	\$1,197,767 - General Fund Support
381000-114	Transfer from Impact Fee Fund	\$66,200 - Debt Service \$50,000 - Books

DETAIL FY22 BUDGET:

381000-001	Transfer from General Fund	\$1,272,626 - General Fund Support
381000-114	Transfer from Impact Fee Fund	\$50,000 - Books

CITY OF WINTER HAVEN FY2021 PERSONNEL

101-07-728 LIBRARY

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.15	Parks, Recreation & Culture Director		9102	101,566	15,235
1.00	City Librarian		8810	61,318	61,318
1.00	Librarian II		8810	61,048	61,048
1.00	Librarian II		8810	53,290	53,290
1.00	Librarian II		8810	42,474	42,474
1.00	Librarian II		8810	42,702	42,702
1.00	Librarian I		8810	37,586	37,586
1.00	Librarian I		8810	34,507	34,507
1.00	Library Assistant II		8810	33,779	33,779
1.00	Library Assistant II		8810	29,390	29,390
1.00	Library Assistant II		8810	29,390	29,390
1.00	Library Assistant II		8810	28,974	28,974
1.00	Library Assistant II		8810	28,974	28,974
1.00	Building Service Worker		9102	24,669	24,669
1.00	Building Service Worker		9102	23,837	23,837
<u>14.15</u>					<u>547,173</u>
1.00	Library Assistant I - (PT) 20hw		8810	12,698	12,698
1.00	Library Assistant I - (PT) 20hw		8810	12,262	12,262
1.00	Library Page - (PT) 20hw		8810	11,513	11,513
<u>3.00</u>					<u>36,473</u>
<u>17.15</u>					<u>583,646</u>
				SBB	2,966
				2.5% COLA cost adjustment	18,977
					<u>605,589</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	532,744.43	580,013	580,013	605,589	586,612
1401	Overtime	411.85	400	432	450	450
2101	FICA Taxes	38,942.16	43,815	44,404	44,910	44,910
2201	General Pension Fund Contrib	125,775.88	144,292	119,533	107,174	107,174
2204	401(a) Pension Contribution	4,179.66	4,890	10,664	11,941	11,941
2301	Life & Health Insurance	106,294.95	115,388	105,263	110,498	110,498
2310	Health Reform Fees	34.64	0	0	61	61
2401	Workers' Compensation	1,924.99	2,135	2,135	2,148	2,148
<i>Personnel Services</i>		<u>810,308.56</u>	<u>890,933</u>	<u>862,444</u>	<u>882,771</u>	<u>863,794</u>
3404	Contract Svc. - Other	1,929.57	1,925	1,614	1,700	1,700
3407	Ins.-Claims Deductibles	150.00	0	0	0	0
4001	Travel-Non local	0.00	200	0	200	200
4201	Postage	795.71	1,300	360	850	850
4301	Utility Svcs - Electric	57,877.90	73,500	55,000	61,000	64,050
4302	Utility Svcs - Water	4,657.58	7,425	4,438	5,050	5,454
4303	Utility Svcs - Sewer	2,711.60	2,800	2,283	2,800	2,800
4305	Utility Svcs - Refuse	7,160.89	7,013	6,171	7,350	7,350
4601	Rep & Mtn Equipment	458.33	750	750	750	750
4602	Rep & Mtn Building & Grounds	18,759.74	38,000	19,697	25,000	38,000
4605	Rep & Mtn Spec-Bud Detailed Only	45,526.28	20,163	19,625	83,549	120,300
4620	Rep & Mtn Contracts	23,528.41	35,513	25,000	35,513	35,513
4702	Printing & Binding	723.64	750	750	750	750
4802	Promotional/Marketing	1,972.24	2,000	2,000	2,000	2,000
4803	Community Involvement	0.00	12,000	0	0	0
5101	Office Supplies	6,226.41	7,200	7,200	7,200	7,200
5102	Tools,Equip under \$1,000	832.59	1,000	1,000	1,000	1,000
5203	Motor Fuels & Lubricants	9.23	0	0	0	0
5204	Copier Use & Supplies	8,692.44	9,700	9,700	9,700	9,700
5208	Uniform, Protect Clothing	787.60	700	400	700	700

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5209	Housekeeping Supplies	5,971.68	6,000	6,000	6,000	6,000
5210	Program Related Expense	3,355.79	4,500	4,500	4,500	4,500
5220	Materials-Visual/Photo/Signage	14,791.81	15,000	15,000	22,500	22,500
5401	Memberships & Subscriptions	187.61	650	650	650	650
5404	Employee Dev-Material & Training	15.00	0	0	0	0
5985	Over / Short	75.97	0	28	0	0
Operating Services		207,198.02	248,089	182,166	278,762	331,967
6601	Books, Publications	52,184.52	52,500	52,500	52,500	52,500
Capital		52,184.52	52,500	52,500	52,500	52,500
Cost Center Total: 728 - Library		1,069,691.10	1,191,522	1,097,110	1,214,033	1,248,261

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$1,700 - Amazon Prime, cataloguing, background checks, Inter-Library loan
4605	Rep & Mtn Spec-Bud Detailed Only	\$42,000 - Exterior resealing and painting \$24,200 - Upgrade security cameras \$7,954 - Saniglaze (clean and reseal grout) in restrooms \$3,950 - Pressure clean tile roof \$3,898 - A/C software board - final payment \$1,547 - Restore main gallery & circulation desk
6601	Books, Publications	\$52,500 - New books

DETAIL FY22 BUDGET:

3404	Contract Svc. - Other	\$1,700 - Amazon Prime, Cataloguing, Background checks, Inter-Library loan
4605	Rep & Mtn Spec-Bud Detailed Only	\$50,000 - HVAC replacement \$35,500 Replace carpet in adult book stacks \$34,800 - Saniglaze on gallery & circulation desk tiles
6601	Books, Publications	\$52,500 - New books

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Department: 80 - Non-Departmental						
Cost Center: 935 - Library						
5995	Bank Charges	822.05	500	500	500	500
<i>Operating Services</i>		822.05	500	500	500	500
9700	Audit Fees	1,796.00	1,868	1,868	1,672	1,672
<i>Miscellaneous</i>		1,796.00	1,868	1,868	1,672	1,672
9160	Transfer to Debt Service	212,349.96	211,631	211,631	212,357	0
9200	Transfer to Dark Fiber Fund	0.00	0	0	8,400	8,400
<i>Transfers</i>		212,349.96	211,631	211,631	220,757	8,400
9503	Admin-General Govt.	75,093.00	77,670	77,670	72,475	72,475
<i>Admin Allocation Expenses</i>		75,093.00	77,670	77,670	72,475	72,475
4501	Ins.-Property	10,211.52	10,495	10,495	14,386	14,386
4502	Ins.-Liability & Umbrella	9,847.99	8,651	8,651	8,708	8,708
4506	Ins.-Other	887.55	1,930	1,930	1,898	1,898
4510	Ins.-Public Official's Liability	2,316.38	2,471	2,471	1,031	1,031
<i>Insurance</i>		23,263.44	23,547	23,547	26,023	26,023
9102	Facility Maintenance	26,031.96	6,024	6,024	13,591	13,591
9105	Human Resources	15,857.04	9,373	9,373	10,020	10,020
9107	Technology Services	409,821.96	441,230	441,230	452,387	452,387
<i>Internal Svc Charges</i>		451,710.96	456,627	456,627	475,998	475,998
Department : 80 - Non Departmental		765,035.41	771,843	771,843	797,425	585,068
EXPENSES Total		1,834,726.51	1,963,365	1,868,953	2,011,458	1,833,329
Fund REVENUE Total: 101 - Library Fund		1,882,850.66	1,912,564	1,870,444	1,818,058	1,826,517
Fund EXPENSE Total: 101 - Library Fund		1,834,726.51	1,963,365	1,868,953	2,011,458	1,833,329
Fund Total: 101 - Library Fund		48,124.15	(50,801)	1,491	(193,400)	(6,812)

DETAIL FY21 BUDGET:

9160 Transfer to Debt Service \$212,357 - P & I Sales Tax Refunding Bonds Series 2011 (Library portion)
9200 Transfer to Dark Fiber Fund \$8,400 - Cost of Fiber to facilities

DETAIL FY22 BUDGET:

9200 Transfer to Dark Fiber Fund \$8,400 - Cost of Fiber to facilities

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**COMMUNITY DEVELOPMENT FUND
(103)**

The C.D.B.G. Fund accounts for receipt and expenditure of Community Development Block Grant funds.

ACCOUNT DESCRIPTIONS

REVENUES

The C.D.B.G. Fund accounts for all the activity of the City's grant from the Federal Department of Housing and Urban Development.

The Community Development program is charged with improving the infrastructure and supporting programs which benefit designated low income areas in the City of Winter Haven.

The Federal Government allocates between \$250,000 and \$360,000 annually to this program.

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**CITY OF WINTER HAVEN
COMMUNITY DEVELOPMENT FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Federal Funds	\$ 598,564.42	\$ 405,225	\$ 444,189	\$ 447,000	\$ 228,000
Interest Earnings	0.00	0	0	0	0
Program Income - CDBG	0.00	0	0	0	0
Total	\$ 598,564.42	405,225	444,189	447,000	228,000
EXPENDITURES					
Project Expenditures	\$ 583,768.92	\$ 191,640	\$ 245,222	\$ -	\$ -
Administration Fees / Personal Services	178.00	0	0	0	0
Transfers	14,617.50	213,585	198,967	447,000	228,000
Total	\$ 598,564.42	405,225	444,189	447,000	228,000
Excess of Revenues Over <Under> Expenditures:	\$ -	0	0	0	0
Beginning Cash Balance:	0.00	0	0	0	0
Ending Cash Balance:	\$ -	0	0	0	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 103 - C.D.B.G. Fund						
REVENUES						
<i>Federal Grant Revenue</i>						
331553-505	Grant - Previous Year	598,564.42	405,225	444,189	447,000	228,000
331554-505	Grant - Current Year	0.00	0	0	0	0
<i>Federal Grant Revenue</i>		598,564.42	405,225	444,189	447,000	228,000
REVENUES Total		598,564.42	405,225	444,189	447,000	228,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 10 - 10						
Cost Center: 505 - Community Development Admin						
4801	Advertising	178.00	0	0	0	0
<i>Operating Services</i>		178.00	0	0	0	0
Cost Center Total: 505 - Community Development Admin		178.00	0	0	0	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Cost Center: 506 - Projects						
9928	Infrastructure	334,884.75	191,640	174,963	0	0
9984	Public Facilities	276,632.00	0	70,259	0	0
<i>Project Expenditures</i>		611,516.75	191,640	245,222	0	0
Cost Center Total: 506 - Projects		611,516.75	191,640	245,222	0	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 940 - C.D.B.G.						
9196	Transfer to 2015 Construction Fund	14,617.50	213,585	198,967	447,000	228,000
<i>Transfers</i>		14,617.50	213,585	198,967	447,000	228,000
Department Total: 80 - Non Departmental		14,617.50	213,585	198,967	447,000	228,000
EXPENSES Total		626,312.25	405,225	444,189	447,000	228,000
Fund REVENUE Total: 103 - C.D.B.G. Fund		598,564.42	405,225	444,189	447,000	228,000
Fund EXPENSE Total: 103 - C.D.B.G. Fund		626,312.25	405,225	444,189	447,000	228,000
Fund Total: 103 - C.D.B.G. Fund		(27,747.83)	0	0	0	0

DETAIL FY21 BUDGET:

9196 Transfer to 2015 Construction Fund \$447,000 - WHRCC Renovations

DETAIL FY22 BUDGET:

9196 Transfer to 2015 Construction Fund \$228,000 - WHRCC Renovations

**S.H.I.P. FUND
(105)**

The S.H.I.P. Fund accounts for the activity generated by the City's participation in the State Housing Initiatives Partnership (SHIP).

ACCOUNT DESCRIPTIONS

REVENUES

State Grant – Inter Governmental Revenue

EXPENDITURES

Project Expenditures – The eligible projects on which S.H.I.P. Fund monies are spent.

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**CITY OF WINTER HAVEN
S.H.I.P. FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Loan Repayments	\$ 3,392.37	\$ 3,000	\$ -	\$ 3,000	\$ -
Interest Earnings	9,520.18	5,000	2,000	2,000	0
Miscellaneous Revenues	0.00	0	0	0	0
State Grants	59,314.00	63,345	77,055	479,652	50,000
Total	\$ 72,226.55	71,345	79,055	484,652	50,000
EXPENDITURES					
Project Expenditures	\$ 244,849.01	\$ 250,000	\$ 188,252	\$ 484,652	\$ 195,815
Miscellaneous	0.00	0	0		
Administration Fees	26,432.69	23,592	0		
Total	\$ 271,281.70	273,592	188,252	484,652	195,815
Excess of Revenues Over <Under> Expenditures:	(199,055.15)	(202,247)	(109,197)	0	(145,815)
Beginning Cash Balance:	454,067.15	255,012	255,012	145,815	145,815
Ending Cash Balance:	255,012.00	52,765	145,815	145,815	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 105 - S.H.I.P. Fund						
REVENUES						
361100-000	Interest on Investments	9,520.18	5,000	2,000	2,000	0
<i>Interest Earnings</i>		9,520.18	5,000	2,000	2,000	0
334690-100	SHIP-State Hous. Init. Partners	59,314.00	63,345	77,055	479,652	50,000
389900-100	SHIP Loan Repayments	3,392.37	3,000	0	3,000	0
<i>Misc - Other Revenues</i>		62,706.37	66,345	77,055	482,652	50,000
REVENUES Total		72,226.55	71,345	79,055	484,652	50,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 10 - 10						
Cost Center: 508 - Local Housing						
1201	Salaries & Wages-Regular	16,132.28	0	0	0	0
2101	FICA Taxes	1,234.12	0	0	0	0
2201	General Pension Fund Contrib	4,665.80	0	0	0	0
2301	Life & Health Insurance	2,058.94	0	0	0	0
<i>Personnel Services</i>		24,091.14	0	0	0	0
4001	Travel-Non local	733.57	0	0	0	0
<i>Operating Services</i>		733.57	0	0	0	0
9103	Administration	1,607.98	23,592	0	0	0
<i>Internal Svc Charges</i>		1,607.98	23,592	0	0	0
9961	Special Needs Construction	61,849.01	100,000	92,252	0	0
9964	Down Payment & Closing Cost	183,000.00	150,000	96,000	484,652	195,815
<i>Project Expenditures</i>		244,849.01	250,000	188,252	484,652	195,815
Cost Center Total: 508 - Local Housing		271,281.70	273,592	188,252	484,652	195,815
Fund REVENUE Total: 105 - S.H.I.P. Fund		72,226.55	71,345	79,055	484,652	50,000
Fund EXPENSE Total: 105 - S.H.I.P. Fund		271,281.70	273,592	188,252	484,652	195,815
Fund Total: 105 - S.H.I.P. Fund		(199,055.15)	(202,247)	(109,197)	0	(145,815)

AIRPORT FUND

(106)

The Airport Fund accounts for the operations of the City's municipal airport. Activities include rental of hangars and lease of land. All activities necessary to provide such services are accounted for in this fund, including but not limited to administration, operations, maintenance, financing and related debt service, billing and collection.

Since FY17, the City has taken over the Fixed Base Operator (FBO) duties that were previously under contract with an outside company. We no longer share rental revenues as in years past

ACCOUNT DESCRIPTIONS

REVENUES

Rents – This account records the proceeds from the rents for commercial lease units, Eagle's Landing and hangar rentals.

Fines – Revenues for fines on overdue materials and replacement cost for lost materials.

Fuel Commissions – Records revenue derived from fees paid by commercial lessees for fuel sold by or delivered to them.

Other Revenue – This classification records the proceeds collected by the Airport, which do not fit any of the other airport revenue codes.

General Fund – This account records the transfer from General Fund in amount sufficient to balance annual Airport budget.

Grant Revenues – Records revenues from grants awarded the City by the Florida Department of Transportation and Federal Aviation Authority for airport improvement projects.

Loan Proceeds – This classification records proceeds received from bank loans or loans from other City funds.

EXPENDITURES

Personal Services and Operating Expenses – This cost center captures all the costs associated with providing the City's airport services. It includes funding for four (4) full-time and five (5) part-time staff members.

Capital Expenditures – This classification represents all capital improvements at the City Airport.

Debt Service – Records the retirement of any debt the Airport has incurred.

Non-Operating – Airport non-operating costs are as follows:

Debt Service	\$	494,522
Internal Service Charges	\$	198,250
Admin - Gen. Govt.	\$	178,371
Insurance	\$	122,539
Bank Charges	\$	30,000
Dark Fiber	\$	8,400
Audit Fees	\$	4,114
Total	\$	<u>1,036,196</u>

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**CITY OF WINTER HAVEN
AIRPORT FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Rents and Royalties	\$ 1,439,841.20	\$ 1,515,990	\$ 1,436,990	\$ 1,511,990	\$ 1,511,990
Miscellaneous Revenues	62,300.70	36,060	38,281	36,060	36,060
Grant Revenues	2,493,317.11	1,575,233	1,935,648	3,031,956	0
Debt Proceeds	-	200,000	200,000	0	0
Transfer from General Fund	458,627.04	1,155,908	1,155,908	1,496,183	907,311
Transfer from Impact Fee Fund	0.00	0	0	0	0
CARES ACT	0.00	0	69,000	0	0
Total	\$ 4,454,086.05	4,483,191	4,835,827	6,076,189	2,455,361
EXPENDITURES					
Operating Expenditures	\$ 1,240,192.36	\$ 1,603,725	\$ 1,387,785	\$ 1,353,744	\$ 1,339,573
Capital Expenditures	2,414,384.01	1,765,784	2,381,070	3,440,335	77,629
Admin. Allocation	167,253.00	250,630	250,630	178,371	178,371
Non-Departmental	240,577.26	301,342	301,050	354,903	354,903
Transfer to Debt Service Fund	452,852.04	501,452	457,252	494,522	496,485
Transfer to Dark Fiber Fund	-	0	0	8,400	8,400
Total	\$ 4,515,258.67	4,422,933	4,777,787	5,830,275	2,455,361
Excess of Revenues Over <Under> Expenditures:	\$ (61,172.62)	60,258	58,040	245,914	0
Beginning Cash Balance:	(242,781.38)	(303,954)	(303,954)	(245,914)	0
Ending Cash Balance:	\$ (303,954.00)	(243,696)	(245,914)	0	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 106 - Airport Fund						
REVENUES						
331411-000	Grant - FAA /Improv	2,247,150.40	222,000	197,510	1,900,185	0
<i>Federal Grant Revenue</i>		2,247,150.40	222,000	197,510	1,900,185	0
334414-000	Grant - FDOT	246,166.71	1,353,233	1,738,138	1,131,771	0
<i>State Grant Revenue</i>		246,166.71	1,353,233	1,738,138	1,131,771	0
343618-050	Late Fees	23.86	0	0	0	0
<i>Misc - Physical Environment</i>		23.86	0	0	0	0
361100-000	Interest on Investments	34,193.28	10,000	10,000	10,000	10,000
<i>Interest Earnings</i>		34,193.28	10,000	10,000	10,000	10,000
346900-101	Hurricane Receipts FEMA	0.00	0	2,121	0	0
366100-000	Donation	0.00	0	69,000	0	0
369000-000	Miscellaneous Revenue	26,876.33	25,000	25,000	25,000	25,000
369502-000	Commission-Sales Tax	366.68	360	360	360	360
369900-100	Concession Sales	840.55	700	800	700	700
<i>Misc - Other Revenues</i>		28,083.56	26,060	97,281	26,060	26,060
384000-000	Debt Proceeds	0.00	200,000	200,000	0	0
<i>Debt Proceeds</i>		0.00	200,000	200,000	0	0
362100-000	Rental-Misc Other	44,771.04	45,890	45,890	45,890	45,890
362100-101	Rental-Coffee Shop	2,842.09	4,000	0	0	0
362500-000	Rental-Hangar/Land/Building	716,208.41	725,000	720,000	725,000	725,000
362600-000	Commission-Fuel	6,154.54	1,100	1,100	1,100	1,100
362600-100	Fuel Sales	669,865.12	740,000	670,000	740,000	740,000
<i>Misc - Rent and Royalty</i>		1,439,841.20	1,515,990	1,436,990	1,511,990	1,511,990
381000-001	Transfer from General Fund	458,627.04	1,155,908	1,155,908	1,496,183	907,311
<i>Interfund Transfers</i>		458,627.04	1,155,908	1,155,908	1,496,183	907,311
REVENUES Total		4,454,086.05	4,483,191	4,835,827	6,076,189	2,455,361

DETAIL FY21 BUDGET:

331411-000	Grant - FAA /Improv	\$1,656,185 - Taxiway C Extension (86.7% grant)
		\$244,000 - Taxiway B - Design (91.8% grant)
334414-000	Grant - FDOT	\$1,000,000 - Security system (80/20 grant)
		120,916 Taxiway C (6.3% grant)
		10,855 - Taxiway B (4.10% grant)
381000-001	Transfer from General Fund	\$1,496,183 - General Fund Support

DETAIL FY22 BUDGET:

381000-001	Transfer from General Fund	\$907,311 - General Fund Support
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CITY OF WINTER HAVEN FY2021 PERSONNEL

106-10-410 AIRPORT OPERATIONS

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Airport General Manager		8810	79,206	79,206
1.00	Airport Contract - Fiscal Specialist		8810	42,786	42,786
1.00	Operations Tech II		8810	31,304	31,304
1.00	Operations Tech I		8810	28,954	28,954
<u>4.00</u>					<u>182,250</u>
1.00	Operations Tech (PT) 30 hour/week		8810	21,091	21,091
1.00	Operations Tech (PT) 30 hour/week		8810	21,507	21,507
1.00	Operations Tech (PT) 30 hour/week		8810	21,091	21,091
1.00	Operations Tech (PT) 30 hour/week		8810	21,091	21,091
1.00	Building Service Worker (PT)		8810	17,701	17,701
<u>5.00</u>					<u>102,481</u>
<u>9.00</u>					<u>284,731</u>
				2.5% COLA cost adjustment	<u>8,317</u>
					<u>293,048</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	257,462.26	286,238	294,000	293,048	284,731
1401	Overtime	7,395.44	9,000	4,000	3,500	3,500
2101	FICA Taxes	20,108.44	22,333	22,797	22,050	22,050
2201	General Pension Fund Contrib	15,007.17	16,391	15,962	14,723	14,723
2204	401(a) Pension Contribution	9,690.34	10,525	12,012	10,685	10,685
2301	Life & Health Insurance	10,921.98	14,784	13,570	15,875	15,875
2310	Health Reform Fees	3.36	0	0	17	17
2401	Workers' Compensation	337.11	349	349	304	304
<i>Personnel Services</i>		<u>320,926.10</u>	<u>359,620</u>	<u>362,690</u>	<u>360,202</u>	<u>351,885</u>
3105	Prof.Svc.-Other	784.30	9,750	0	80,000	0
3404	Contract Svc. - Other	13,018.77	176,667	176,667	3,000	3,000
3405	Demolitions	0.00	43,500	0	0	0
3407	Ins.-Claims Deductibles	0.00	500	0	500	500
4001	Travel-Non local	2,630.64	1,000	1,000	2,000	2,000
4003	Training-Required-Instructional	180.00	1,000	1,000	1,000	1,000
4201	Postage	523.35	900	700	800	800
4301	Utility Svcs - Electric	47,242.58	45,000	45,000	45,000	45,000
4302	Utility Svcs - Water	20,811.25	25,000	23,000	24,000	25,000
4303	Utility Svcs - Sewer	1,411.92	1,500	1,500	1,500	1,500
4305	Utility Svcs - Refuse	5,027.09	6,000	6,000	5,500	6,000
4401	Rentals & Leases	24,876.33	28,000	21,000	5,000	5,000
4601	Rep & Mtn Equipment	26,531.32	15,000	15,000	12,000	12,000
4602	Rep & Mtn Building & Grounds	169,232.91	150,000	150,000	147,510	150,000
4606	Rep & Mtn Vehicle Base Cost	2,688.00	2,688	2,688	2,688	2,688
4607	Rep & Mtn Automotive Parts	862.55	500	500	500	500
4608	Rep & Mtn Automotive Labor	2,319.32	500	500	500	500
4613	Oil & Lubricants-For Issue	177.89	0	0	0	0
4620	Rep & Mtn Contracts	64,967.01	80,000	80,000	80,000	80,000
4622	Rep & Mtn Landscape Material	420.66	1,000	1,000	1,000	1,000
4623	Rep & Mtn Sod Treatments	19.97	500	250	250	250
4702	Printing & Binding	0.00	100	100	100	100
4801	Advertising	66.99	3,000	500	500	500
4802	Promotional/Marketing	834.52	5,000	5,000	4,000	5,000
4803	Community Involvement	192.72	1,000	750	750	750
4804	Sponsorships	2,650.00	2,800	2,800	3,000	3,000
4910	Goods Purchased For Sale	4,277.32	5,000	5,000	6,000	6,000
5101	Office Supplies	741.62	1,000	800	800	800
5102	Tools,Equip under \$1,000	3,538.69	5,000	5,000	4,500	5,000
5200	Non-Capital Equip \$1,000-\$4,999	2,048.28	5,000	5,000	4,500	5,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5201	Aviation Fuels & Lubricants	497,893.68	600,000	450,000	521,844	600,000
5203	Motor Fuels & Lubricants	13,260.37	12,000	12,000	14,000	14,000
5204	Copier Use & Supplies	744.59	600	600	600	600
5206	Software & Internal Upgrades	23.88	2,500	2,500	10,000	0
5208	Uniform, Protect Clothing	1,365.25	1,500	1,500	1,500	1,500
5209	Housekeeping Supplies	4,005.32	4,500	4,500	4,500	4,500
5215	Chemicals	19.29	100	100	100	100
5220	Materials-Visual/Photo/Signage	323.39	200	200	200	200
5401	Memberships & Subscriptions	2,458.00	1,000	1,000	1,500	1,500
5404	Employee Dev-Material & Training	45.00	0	0	500	500
5406	Employee Dev-Food & Supplies	131.58	300	300	300	300
5407	Employee Dev-Recog & Apprec	17.09	300	300	200	200
5604	Employee Relations	253.48	200	240	200	200
5805	Food & Beverage For Sale	645.35	1,000	1,100	1,200	1,200
5985	Over / Short	3.99	0	0	0	0
5990	County Property Taxes	0.00	3,000	0	0	0
5995	Bank Charges	0.00	0	0	0	0
Operating Services		919,266.26	1,244,105	1,025,095	993,542	987,688
6201	Buildings	0.00	755,126	1,114,230	0	0
6301	Other Capital Improvements	2,405,788.01	681,000	944,182	3,425,706	75,000
6402	Machinery & Equipment	6,790.00	327,000	320,000	12,000	0
6403	Capital Depletion Reserve	1,806.00	2,658	2,658	2,629	2,629
Capital		2,414,384.01	1,765,784	2,381,070	3,440,335	77,629
Cost Center Total: 410 - Airport Operations		3,654,576.37	3,369,509	3,768,855	4,794,079	1,417,202

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$80,000 - Airport business and marketing plan, rules & reg, SOP's
5206	Software & Internal Upgrades	\$10,000 - FBO Director & Property Manager software
6301	Other Capital Improvements	\$1,909,997 - Taxiway C Extension - Design & Constr. (FAA 86.7%, FDOT 6.65% grant) \$1,250,000 - Security Improvement Project (80/20 grant) \$265,709 - Taxiway B - Design (FAA 86.7%, FDOT 4.10% grant)
6402	Machinery & Equipment	\$12,000 - Credit card terminal for self serve fuel pump

DETAIL FY22 BUDGET:

6301	Other Capital Improvements	\$42,000 - Ground power unit \$33,000 - New vehicle
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Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 950 - Airport						
4606	Rep & Mtn Vehicle Base Cost	0.00	753	753	0	0
4607	Rep & Mtn Automotive Parts	0.00	728	728	0	0
4608	Rep & Mtn Automotive Labor	0.00	840	840	0	0
5203	Motor Fuels & Lubricants	0.00	392	100	0	0
5995	Bank Charges	29,496.79	30,000	30,000	30,000	30,000
<i>Operating Services</i>		29,496.79	32,713	32,421	30,000	30,000
5980	Bad Debt Expense	8,473.97	0	0	0	0
9700	Audit Fees	3,947.00	6,026	6,026	4,114	4,114
<i>Miscellaneous</i>		12,420.97	6,026	6,026	4,114	4,114
9113	Transfer to Debt Service Fund	452,852.04	457,252	457,252	450,322	452,285
9200	Transfer to Dark Fiber Fund	0.00	0	0	8,400	8,400
<i>Transfers</i>		452,852.04	457,252	457,252	458,722	460,685
9503	Admin-General Govt.	167,253.00	250,630	250,630	178,371	178,371
<i>Admin Allocation Expenses</i>		167,253.00	250,630	250,630	178,371	178,371
7102	Principal on Debt	0.00	36,871	0	36,871	38,373
7202	Interest on Debt	0.00	7,329	0	7,329	5,827
<i>Debt Service</i>		0.00	44,200	0	44,200	44,200
4501	Ins.-Property	32,338.58	55,608	55,608	81,796	81,796
4502	Ins.-Liability & Umbrella	10,718.23	10,643	10,643	10,460	10,460
4506	Ins.-Other	12,600.54	28,431	28,431	28,422	28,422
4508	Ins.-Underground Storage Tank	1,058.33	1,566	1,566	1,583	1,583
4510	Ins.-Public Official's Liability	661.82	732	732	278	278
<i>Insurance</i>		57,377.50	96,980	96,980	122,539	122,539
9102	Facility Maintenance	52,065.00	49,267	49,267	77,056	77,056
9104	Engineering Services	24,162.00	30,477	30,477	31,988	31,988
9105	Human Resources	15,291.00	21,303	21,303	22,772	22,772
9107	Technology Services	49,764.00	64,576	64,576	66,434	66,434
<i>Internal Svc Charges</i>		141,282.00	165,623	165,623	198,250	198,250
Department Total: 80 - Non Departmental		860,682.30	1,053,424	1,008,932	1,036,196	1,038,159
EXPENSES Total		4,515,258.67	4,422,933	4,777,787	5,830,275	2,455,361
Fund REVENUE Total: 106 - Airport Fund		4,454,086.05	4,483,191	4,835,827	6,076,189	2,455,361
Fund EXPENSE Total: 106 - Airport Fund		4,515,258.67	4,422,933	4,777,787	5,830,275	2,455,361
Fund Total: 106 - Airport Fund		(61,172.62)	60,258	58,040	245,914	0

DETAIL FY21 BUDGET:

7102	Principal on Debt	\$36,871 - Principal on Airport Hangar #270 loan
7202	Interest on Debt	\$7,329 - Interest on Airport Hangar #270 loan
9113	Transfer to Debt Service Fund	\$302,387 - P & I 2015A Refunding Revenue Bonds (Airport portion) \$147,935 - Non Ad Valorem Refunding Bond Series 2016A (Airport portion)
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

DETAIL FY22 BUDGET:

7102	Principal on Debt	\$38,373 - Principal on Airport Hangar #270 loan
7202	Interest on Debt	\$5,827 - Interest on Airport Hangar #270 loan
9113	Transfer to Debt Service Fund	\$304,243 - P & I 2015A Refunding Revenue Bonds (Airport portion) \$148,042 - Non Ad Valorem Refunding Bond Series 2016A (Airport portion)
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

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CEMETERY FUND

(107)

The Cemetery Fund accounts for the operations of the City's five (5) municipal cemeteries: Rolling Hills, Chris Brown, Oaklawn, Lake Maude and Lakeside. All activities necessary to provide for such operations are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, sales and collection.

ACCOUNT DESCRIPTIONS

REVENUES

Lot Sales – Revenue derived from sale of gravesites.

Grave Preparation – Proceeds received from digging and filling graves.

Marker Sales – This revenue code records revenues for grave markers and the fee for installing marker at grave site when the marker is purchased from an outside manufacturer.

Interest on Investments – Revenue derived from interest earned on investments with other institutions except for overnight repurchase.

Miscellaneous – Revenue that does not have any other specific code.

General Fund – This account records the transfer from General Fund in amount sufficient to balance the annual Cemetery budget.

EXPENDITURES

Personal Services and Operating Expenses – This cost center captures all the costs associated with providing the City's cemetery services. It includes funding for five and three tenths (5.30) full-time staff members.

Operating Expenses – This cost center captures all the costs associated with providing the City's cemetery services.

Capital Expenditures – This account represents all capital improvements at the City cemetery.

Non-Operating Expenses – Cemetery non-operating expenditures are as follows:

Internal Service Charges	\$	26,355
Admin - Gen. Govt.	\$	16,898
Insurance	\$	7,215
Bank Charges	\$	2,000
Audit Fees	\$	392
Pooled Vehicle Costs	\$	380
Total	\$	53,240

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**CITY OF WINTER HAVEN
CEMETERY FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Lot Sales	\$ 82,334.96	\$ 77,500	\$ 78,833	\$ 77,500	\$ 77,500
Grave Preparation	124,588.00	121,750	121,750	121,750	121,750
Marker Sales	49,273.01	43,000	55,000	43,000	43,000
Niche Sales	1,951.00	3,000	3,000	3,000	3,000
Interest Earnings	11,837.82	10,500	8,000	10,500	10,500
Miscellaneous Revenues	7,690.58	8,000	12,476	8,000	8,000
Sale of Assets	-	0	0	0	0
Transfer from General Fund	132,143.04	249,955	249,955	159,833	316,762
Transfer from Impact Fee Fund	0.00	0	0	0	0
Total	\$ 409,818.41	513,705	529,014	423,583	580,512
EXPENDITURES					
Operating Expenditures	\$ 367,172.01	\$ 462,276	\$ 447,336	\$ 457,159	\$ 519,276
Capital Expenditures	16,715.04	16,201	16,201	13,184	13,184
Administration Fees	20,480.04	19,418	19,418	16,898	16,898
Non-Departmental	25,712.14	43,879	43,662	36,342	36,342
Total	\$ 430,079.23	541,774	526,617	523,583	585,700
Excess of Revenues Over <Under> Expenditures:	\$ (20,260.82)	(28,069)	2,397	(100,000)	(5,188)
Beginning Cash Balance:	123,051.82	102,791	102,791	105,188	5,188
Ending Cash Balance:	\$ 102,791.00	74,722	105,188	5,188	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 107 - Cemetery Fund						
REVENUES						
343800-311	Cem-Rolling Hills Grave Prep.	69,189.00	75,000	75,000	75,000	75,000
343801-311	Cem-Lakeside Grave Prep.	33,569.00	29,000	29,000	29,000	29,000
343802-311	Cem-Oaklawn Grave Prep.	3,322.00	2,000	2,000	2,000	2,000
343803-311	Cem-Chris Brown Grave Prep.	1,574.00	1,750	1,750	1,750	1,750
343803-400	Cem-Cremations-Grave Prep.	16,934.00	14,000	14,000	14,000	14,000
343805-000	Cem-Marker Installation	4,279.08	3,400	4,000	3,400	3,400
343806-000	Cem-Niche Open/Close	385.00	1,000	1,000	1,000	1,000
<i>Misc - Physical Environment</i>		129,252.08	126,150	126,750	126,150	126,150
361100-000	Interest on Investments	11,837.82	10,500	8,000	10,500	10,500
<i>Interest Earnings</i>		11,837.82	10,500	8,000	10,500	10,500
343804-311	Cem-Marker Sales	49,273.01	43,000	55,000	43,000	43,000
343807-000	Cemetery - Flower Sales	750.00	800	950	800	800
343808-000	Cem-Niche Marker	576.00	800	800	800	800
343810-000	Cem-Niche Sales	1,951.00	3,000	3,000	3,000	3,000
364100-311	Cem-Rolling Hills Lot Sales	77,750.96	76,000	76,000	76,000	76,000
364101-311	Cem-Lakeside Lot Sales	4,584.00	1,500	2,400	1,500	1,500
364107-311	Cem-R H- Infant Space Sales	0.00	0	433	0	0
<i>Misc - Sales</i>		134,884.97	125,100	138,583	125,100	125,100
346900-101	Hurricane Receipts FEMA	0.00	0	3,726	0	0
369000-000	Miscellaneous Revenue	1,700.50	2,000	2,000	2,000	2,000
<i>Misc - Other Revenues</i>		1,700.50	2,000	5,726	2,000	2,000
381000-001	Transfer from General Fund	132,143.04	249,955	249,955	159,833	316,762
<i>Interfund Transfers</i>		132,143.04	249,955	249,955	159,833	316,762
REVENUES Total		409,818.41	513,705	529,014	423,583	580,512

DETAIL FY21 BUDGET:

381000-001 Transfer from General Fund \$159,833 - General Fund Support

DETAIL FY22 BUDGET:

381000-001 Transfer from General Fund \$316,762 - General Fund Support

CITY OF WINTER HAVEN FY2021 PERSONNEL

107-09-311 CEMETERIES

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.30	Parks, Grounds, Cemetery Superintendent	2.50%	9102	79,165	23,750
1.00	Cemetery Supervisor		8810	41,330	41,330
1.00	Crew Leader II		9220	39,354	39,354
1.00	Cemetery Operator I		9220	28,246	28,246
1.00	Cemetery Operator I		9220	27,456	27,456
1.00	Cemetery Operator I		9220	25,376	25,376
<u>5.30</u>					<u>185,512</u>
				Education/Incentive Pay	594
				SBB	1,252
				2.5% COLA cost adjustment	<u>6,278</u>
					193,636

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	160,634.81	183,905	173,905	193,636	184,238
1401	Overtime	720.89	2,500	2,000	2,000	2,000
2101	FICA Taxes	11,373.32	14,073	13,457	14,492	14,247
2201	General Pension Fund Contrib	43,834.23	44,191	44,191	42,051	42,051
2204	401(a) Pension Contribution	2,336.27	4,684	3,706	4,936	4,696
2301	Life & Health Insurance	46,503.38	60,067	50,801	73,130	73,130
2310	Health Reform Fees	10.64	0	0	23	23
2401	Workers' Compensation	4,914.13	6,256	6,256	5,791	5,791
<i>Personnel Services</i>		<u>270,327.67</u>	<u>315,676</u>	<u>294,316</u>	<u>336,059</u>	<u>326,176</u>
3105	Prof.Svc.-Other	325.00	0	0	0	0
3407	Ins.-Claims Deductibles	2,458.58	200	1,163	200	200
4003	Training-Required-Instructional	0.00	0	618	0	0
4201	Postage	138.37	250	250	250	250
4202	Freight & Express Charges	1,713.44	1,600	1,600	1,600	1,600
4301	Utility Svcs - Electric	5,044.35	5,300	5,300	5,300	5,300
4302	Utility Svcs - Water	9,544.64	12,000	12,000	12,000	12,000
4305	Utility Svcs - Refuse	1,394.62	1,500	3,500	3,500	3,500
4601	Rep & Mtn Equipment	6,374.25	5,500	5,500	5,500	5,500
4602	Rep & Mtn Building & Grounds	3,247.21	19,500	17,500	7,500	7,500
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	29,000	29,000	4,000	78,000
4606	Rep & Mtn Vehicle Base Cost	6,600.00	6,600	6,600	6,600	6,600
4607	Rep & Mtn Automotive Parts	1,362.06	4,000	4,000	4,000	4,000
4608	Rep & Mtn Automotive Labor	1,945.73	3,100	3,100	3,100	3,100
4620	Rep & Mtn Contracts	2,843.34	3,600	3,600	3,600	3,600
4621	Rep & Mtn Seed & Sod	1,683.54	6,000	5,000	5,000	5,000
4622	Rep & Mtn Landscape Material	0.00	2,500	2,500	2,500	2,500
4623	Rep & Mtn Sod Treatments	917.88	4,000	4,000	4,000	4,000
4626	Repair & Mtn-Irrigation	1,044.22	2,000	2,000	2,000	2,000
4803	Community Involvement	310.00	350	350	350	350
4910	Goods Purchased For Sale	445.06	400	400	400	400
5101	Office Supplies	162.86	250	250	250	250
5102	Tools,Equip under \$1,000	3,254.12	2,500	2,500	2,500	2,500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	1,839	6,500	4,500
5203	Motor Fuels & Lubricants	8,275.10	9,000	9,000	9,000	9,000
5204	Copier Use & Supplies	50.42	100	100	100	100
5205	Motor Fuel, Non Motor Pool	0.00	100	100	100	100
5208	Uniform, Protect Clothing	2,941.80	2,700	2,700	2,700	2,700
5209	Housekeeping Supplies	842.29	750	750	750	750
5401	Memberships & Subscriptions	0.00	300	300	300	300
5801	Cemetery Lots Repurchases	3,119.00	4,000	3,000	3,000	3,000
5802	Cost of Lots Sold	3,781.01	4,500	4,500	4,500	4,500
5803	Markers	27,025.45	15,000	20,000	20,000	20,000
<i>Operating Services</i>		<u>96,844.34</u>	<u>146,600</u>	<u>153,020</u>	<u>121,100</u>	<u>193,100</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
6403	Capital Depletion Reserve	16,715.04	16,201	16,201	13,184	13,184
<i>Capital</i>		16,715.04	16,201	16,201	13,184	13,184
Cost Center Total: 311 - Cemetery		383,887.05	478,477	463,537	470,343	532,460

DETAIL FY21 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$4,000 - New sectional markers at Rolling Hills Cemetery
5200	Non-Capital Equip \$1,000-\$4,999	\$4,500 - Portable rolling service tent \$2,000 - Utility trailer

DETAIL FY22 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$25,000 - Resurface interior road of Lakeside Cemetery \$25,000 - Resurface interior road of Chris Brown Cemetery \$24,000 - Replace chain link fence at Oaklawn Cemetery \$4,000 - New sectional markers
5200	Non-Capital Equip \$1,000-\$4,999	\$4,500 - Portable rolling service tent

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 955 - Cemetery						
4606	Rep & Mtn Vehicle Base Cost	0.00	228	228	115	115
4607	Rep & Mtn Automotive Parts	0.00	160	50	16	16
4608	Rep & Mtn Automotive Labor	0.00	176	100	73	73
4624	Rep & Mtn Outside Svc	0.00	14	50	114	114
5203	Motor Fuels & Lubricants	0.00	167	100	62	62
5995	Bank Charges	2,494.16	2,000	2,000	2,000	2,000
<i>Operating Services</i>		2,494.16	2,745	2,528	2,380	2,380
9700	Audit Fees	508.00	464	464	392	392
<i>Miscellaneous</i>		508.00	464	464	392	392
9503	Admin-General Govt.	20,480.04	19,418	19,418	16,898	16,898
<i>Admin Allocation Expenses</i>		20,480.04	19,418	19,418	16,898	16,898
4501	Ins.-Property	2,365.78	1,829	1,829	2,610	2,610
4502	Ins.-Liability & Umbrella	3,618.69	3,305	3,305	3,503	3,503
4506	Ins.-Other	320.31	716	716	705	705
4510	Ins.-Public Official's Liability	827.28	915	915	397	397
<i>Insurance</i>		7,132.06	6,765	6,765	7,215	7,215
9102	Facility Maintenance	0.00	861	861	2,339	2,339
9105	Human Resources	6,795.96	7,669	7,669	8,198	8,198
9107	Technology Services	8,781.96	25,375	25,375	15,818	15,818
<i>Internal Svc Charges</i>		15,577.92	33,905	33,905	26,355	26,355
Department Total: 80 - Non-Departmental		46,192.18	63,297	63,080	53,240	53,240
EXPENSES Total		430,079.23	541,774	526,617	523,583	585,700
Fund REVENUE Total: 107 - Cemetery Fund		409,818.41	513,705	529,014	423,583	580,512
Fund EXPENSE Total: 107 - Cemetery Fund		430,079.23	541,774	526,617	523,583	585,700
Fund Total: 107 - Cemetery Fund		(20,260.82)	(28,069)	2,397	(100,000)	(5,188)

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CRA - DOWNTOWN FUND (108)

The Community Redevelopment Agency (CRA) Fund account for the financial operations to redevelop the two special districts established within the City in the year 2000. This fund is specific to the Downtown corridor of the City.

The five (5) City Commission's and two City residents serve as the Board of Directors for the two (2) CRA's established within the City of Winter Haven. The board receives input from an advisory committee.

The CRA is primarily funded through Tax Increment Financing (TIF), a process of capturing property tax revenues that would normally go to Polk County and the City. TIF funds are deposited into a Redevelopment Trust Fund that can then be spent on specific projects or used to leverage additional financing for larger projects.

ACCOUNT DESCRIPTIONS

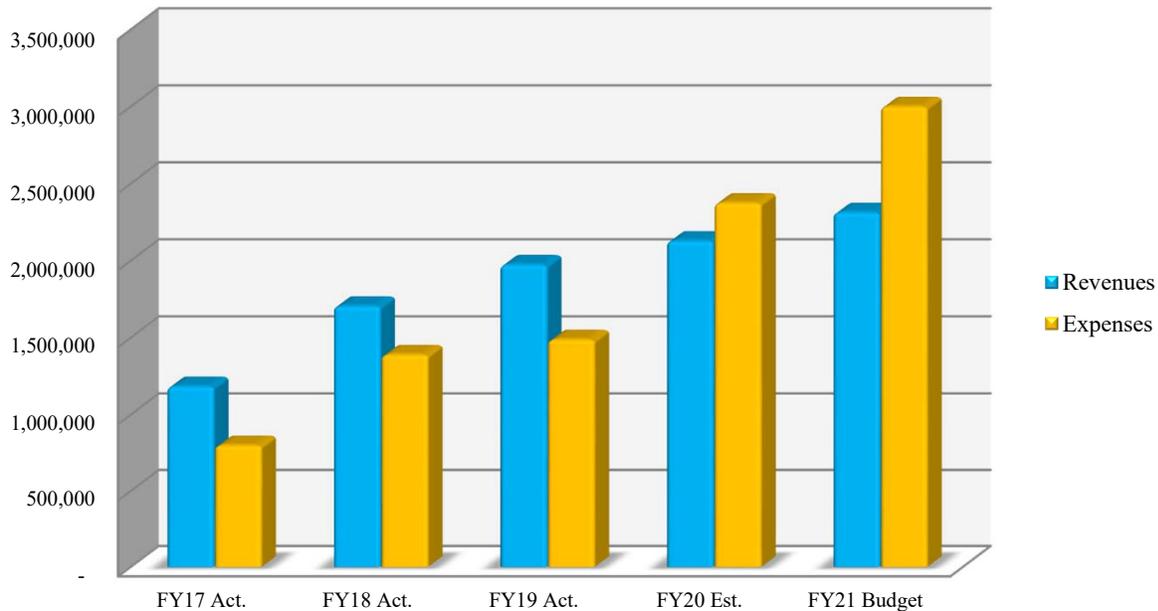
REVENUES

CRA revenues are derived from the proceeds of ad valorem taxes collected on properties located within the districts. The levy is on the property value in excess of the value established at June 30, 2000 for each property.

EXPENDITURES

Operations – This summary classification accounts for salary and benefits, plus all operating overhead such as utilities and supplies. The CRA will operate with .15 of the Department Director and .49 of the CRA & Neighborhood Programs Manager position.

Historical Comparison of Revenues To Expenses



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**CITY OF WINTER HAVEN
CRA - DOWNTOWN FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Taxes / Ad Valorem	\$ 1,941,712.23	\$ 2,102,945	\$ 2,099,542	\$ 2,288,925	\$ 2,322,773
Interest Earnings	27,035.26	30,000	25,000	20,000	20,000
Parking Lot Rentals	5,475.12	2,000	4,200	4,200	4,200
Sale of Assets	0.00	0			
Miscellaneous	0.00	0			
Loan Proceed - Capital Depletion	0.00	0			
Total	\$ 1,974,222.61	2,134,945	2,128,742	2,313,125	2,346,973
EXPENDITURES					
Personnel Expenditures	\$ 42,579.05	\$ 121,497	\$ 67,403	\$ 85,962	\$ 84,097
Operating Expenditures	22,175.30	100,250	198,250	135,640	100,250
Capital	0.00	1,597,719	218,300	1,336,667	1,629,661
Economic Development	62,297.03	200,000	471,010	475,000	0
Transfer to General Fund	755,388.00	806,802	806,802	767,610	379,507
Transfer to 2015 Construction Fund	493,000.00	0	477,719	0	0
Transfer to Dark Fiber	0.00	0	0	12,600	12,600
Non-Departmental	112,745.72	136,089	136,089	187,858	140,858
Total	\$ 1,488,185.10	2,962,357	2,375,573	3,001,337	2,346,973
Excess of Revenues Over <Under> Expenditures:	\$ 486,037.51	(827,412)	(246,831)	(688,212)	0
Beginning Cash Balance:	456,178.49	942,216	942,216	695,385	7,173
Ending Cash Balance:	\$ 942,216.00	114,804	695,385	7,173	7,173

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 108 - CRA - Downtown Fund						
REVENUES						
311100-000	Taxes-Real Estate & Personal	1,941,712.23	2,102,945	2,099,542	2,288,925	2,322,773
<i>Ad Valorem Taxes</i>		1,941,712.23	2,102,945	2,099,542	2,288,925	2,322,773
361100-000	Interest on Investments	27,035.26	30,000	25,000	20,000	20,000
<i>Interest Earnings</i>		27,035.26	30,000	25,000	20,000	20,000
362200-000	Rental-Parking Space	5,475.12	2,000	4,200	4,200	4,200
<i>Misc - Rent and Royalty</i>		5,475.12	2,000	4,200	4,200	4,200
REVENUES Total		1,974,222.61	2,134,945	2,128,742	2,313,125	2,346,973

CITY OF WINTER HAVEN FY2021 PERSONNEL

108-10-215 CRA - DOWNTOWN

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.15	E.O. & C.I. Director		8810	102,801	15,420
0.49	CRA & Neighborhood Programs Manager		8810	92,000	45,080
<u>0.64</u>					<u>60,500</u>
				SBB	297
			2.5% COLA cost adjustment		<u>1,865</u>
					62,662

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	28,248.80	82,474	43,086	62,662	60,797
2101	FICA Taxes	1,952.30	6,310	3,296	4,651	4,651
2201	General Pension Fund Contrib	6,184.60	5,088	9,334	5,346	5,346
2204	401(a) Pension Contribution	2,206.15	5,113	1,313	3,381	3,381
2301	Life & Health Insurance	3,941.22	22,006	9,868	9,600	9,600
2302	Director's Life & Disability	0.00	431	431	255	255
2310	Health Reform Fees	0.00	0	0	3	3
2401	Workers' Compensation	45.98	75	75	64	64
<i>Personnel Services</i>		<u>42,579.05</u>	<u>121,497</u>	<u>67,403</u>	<u>85,962</u>	<u>84,097</u>
3101	Prof. Svc.-Engineering	0.00	0	0	45,390	0
3105	Prof.Svc.-Other	0.00	0	0	0	0
3404	Contract Svc. - Other	750.00	0	0	0	0
4001	Travel-Non local	0.00	2,000	1,000	2,000	2,000
4201	Postage	0.00	50	50	50	50
4301-115	Util Svcs-Electric-Social Security Building	98.44	0	0	0	0
4301-170	Util Svcs-Electric-Parking Garage	8,336.49	9,000	9,000	9,000	9,000
4302-115	Util Svcs-Water-Social Security Building	37.28	0	0	0	0
4302-170	Util Svcs-Water-Parking Garage	507.32	550	550	550	550
4303-115	Util Svcs-Sewer-Social Security Building	44.42	0	0	0	0
4305-115	Util Svcs-Refuse-Social Security Building	33.59	0	0	0	0
4602	Rep & Mtn Building & Grounds	0.00	10,000	10,000	0	10,000
4602-170	R/M Building-Grounds-Parking Garage	4,174.06	50,000	50,000	50,000	50,000
4620-170	R/M Contracts-Parking Garage	4,760.54	5,500	5,500	5,500	5,500
4702	Printing & Binding	75.96	200	200	200	200
4801	Advertising	0.00	50	50	50	50
4803	Community Involvement	0.00	0	100,000	0	0
4804	Sponsorships	0.00	2,000	1,000	2,000	2,000
4960	License	75.00	200	200	200	200
5101	Office Supplies	0.00	200	200	200	200
5102	Tools,Equip under \$1,000	0.00	500	500	500	500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	1,500	1,500	1,500	1,500
5209	Housekeeping Supplies	16.00	0	0	0	0
5300	Sidewalk Materials	0.00	15,000	15,000	15,000	15,000
5401	Memberships & Subscriptions	3,266.20	3,500	3,500	3,500	3,500
<i>Operating Services</i>		<u>22,175.30</u>	<u>100,250</u>	<u>198,250</u>	<u>135,640</u>	<u>100,250</u>
6101	Land	0.00	150,000	0	0	0
6301	Other Capital Improvements	0.00	1,447,719	218,300	1,336,667	1,629,661
<i>Capital</i>		<u>0.00</u>	<u>1,597,719</u>	<u>218,300</u>	<u>1,336,667</u>	<u>1,629,661</u>
8225	Economic Development	62,297.03	200,000	471,010	475,000	0
<i>Grant & Aid</i>		<u>62,297.03</u>	<u>200,000</u>	<u>471,010</u>	<u>475,000</u>	<u>0</u>
Cost Center Total: 215 - CRA-Downtown Fund		<u>127,051.38</u>	<u>2,019,466</u>	<u>954,963</u>	<u>2,033,269</u>	<u>1,814,008</u>

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$45,390 - Sidewalk café expansion design
6301	Other Capital Improvements	\$395,000 - Sidewalk Café design & construction
		\$386,167 - Business assistance
		\$100,000 - Underground utilities
		\$100,000 - Lighting at Lake Silver
		\$88,000 - Wayfinding and gateway signage
		\$50,000 - Down Payment Assistance program
		\$50,000 - Façade grants (residential)
		\$45,000 - Façade grants (commercial)
		\$30,000 - Off-site sidewalk reimbursement program
		\$27,500 - Seventh Street SW selected area redevelopment plan (18% in CRA)
		\$25,000 - Main Street Christmas light program WH match
		\$25,000 - Downtown parking study
		\$15,000 - Water ski facility improvements

DETAIL FY22 BUDGET:

6301	Other Capital Improvements	\$1,629,661 - To be determined
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Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 957 - CRA - Downtown						
9700	Audit Fees	824.00	1,391	1,391	1,356	1,356
<i>Miscellaneous</i>		824.00	1,391	1,391	1,356	1,356
9161	Transfer to General Fund	755,388.00	806,802	806,802	767,610	379,507
9196	Transfer to 2015 Construction Fund	493,000.00	0	477,719	0	0
9200	Transfer to Dark Fiber Fund	0.00	0	0	12,600	12,600
<i>Transfers</i>		1,248,388.00	806,802	1,284,521	780,210	392,107
9503	Admin-General Govt.	34,133.04	57,893	57,893	58,956	58,956
<i>Admin Allocation Expenses</i>		34,133.04	57,893	57,893	58,956	58,956
4501	Ins.-Property	17,393.23	12,019	12,019	16,359	16,359
4502	Ins.-Liability & Umbrella	687.37	680	680	1,101	1,101
4506	Ins.-Other	4,134.73	9,736	9,736	9,982	9,982
4510	Ins.-Public Official's Liability	53.19	128	128	56	56
<i>Insurance</i>		22,268.52	22,563	22,563	27,498	27,498
9102	Facility Maintenance	3,254.04	3,163	3,163	1,477	1,477
9104	Engineering Services	6,041.04	5,333	5,333	5,598	5,598
9105	Human Resources	425.04	0	0	0	0
9108	City Hall	800.04	746	746	973	973
<i>Internal Svc Charges</i>		10,520.16	9,242	9,242	8,048	8,048
8208	Ritz Theatre	0.00	0	0	47,000	0
8209	WH Main Street	45,000.00	45,000	45,000	45,000	45,000
<i>Grant & Aid</i>		45,000.00	45,000	45,000	92,000	45,000
Department Total: 80 - Non Departmental		1,361,133.72	942,891	1,420,610	968,068	532,965
EXPENSES Total		1,488,185.10	2,962,357	2,375,573	3,001,337	2,346,973
Fund REVENUE Total: 108 - CRA - Downtown Fund		1,974,222.61	2,134,945	2,128,742	2,313,125	2,346,973
Fund EXPENSE Total: 108 - CRA - Downtown Fund		1,488,185.10	2,962,357	2,375,573	3,001,337	2,346,973
Fund Total: 108 - CRA - Downtown Fund		486,037.51	(827,412)	(246,831)	(688,212)	0

DETAIL FY21 BUDGET:

9161	Transfer to General Fund	\$187,688 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$389,322 - P & I Sales Tax Refunding Bonds Series 2011 (DT CRA portion) \$91,822 - Non Ad Valorem Refunding Bond Series 2016A (DT CRA portion) \$73,778 - Community Policing in Downtown District \$25,000 - Off Duty CRA Officer
9200	Transfer to Dark Fiber Fund	\$12,600 - Cost of Fiber to facilities

DETAIL FY22 BUDGET:

9161	Transfer to General Fund	\$188,840 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$91,889 - Non Ad Valorem Refunding Bond Series 2016A (DT CRA portion) \$73,778 - Community Policing in Downtown District \$25,000 - Off Duty CRA Officer
9200	Transfer to Dark Fiber Fund	\$12,600 - Cost of Fiber to facilities

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CRA - FLORENCE VILLA FUND (109)

The Community Redevelopment Agency (CRA) Fund account for the financial operations to redevelop the two special districts established within the City in the year 2000. This fund is specific to the Florence Villa community of the City.

The five (5) City Commission's and two City residents serve as the Board of Directors for the two (2) CRA's established within the City of Winter Haven. The board receives input from an advisory committee.

The CRA is primarily funded through Tax Increment Financing (TIF), a process of capturing property tax revenues that would normally go to Polk County and the City. TIF funds are deposited into a Redevelopment Trust Fund that can then be spent on specific projects or used to leverage additional financing for larger projects.

ACCOUNT DESCRIPTIONS

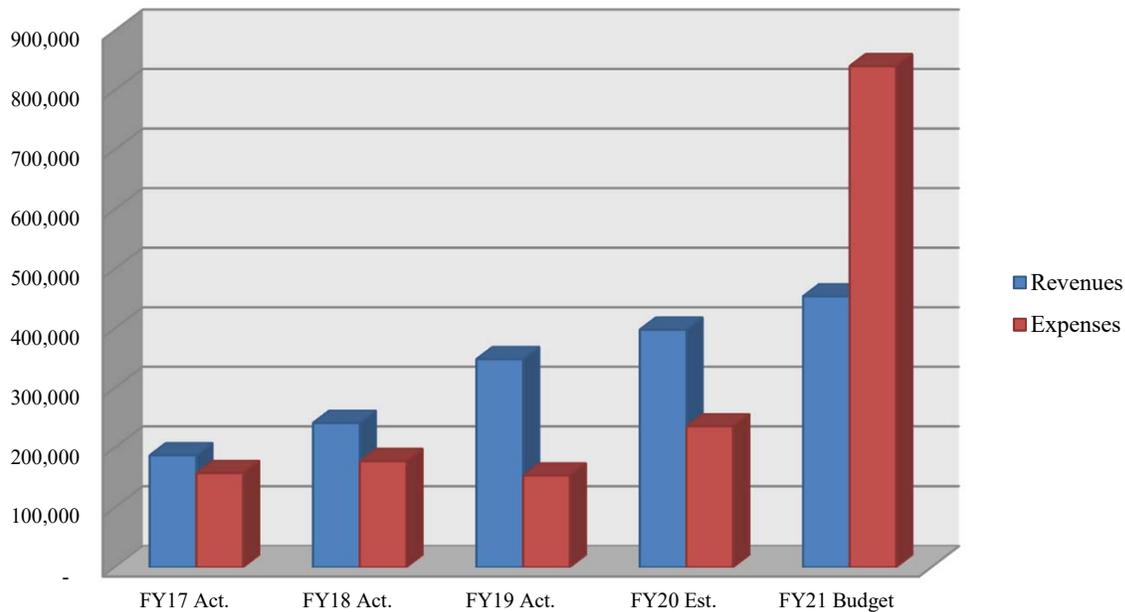
REVENUES

CRA revenues are derived from the proceeds of ad valorem taxes collected on properties located within the districts. The levy is on the property value in excess of the value established at June 30, 2000 for each property.

EXPENDITURES

Operations – This summary classification accounts for salary and benefits, plus all operating overhead such as utilities and supplies. The CRA will operate with .05 of the Department Director and .21 of the CRA & Neighborhood Programs Manager position.

Historical Comparison of Revenues To Expenses



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**CITY OF WINTER HAVEN
CRA - FLORENCE VILLA FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Taxes / Ad Valorem	\$ 345,169.38	\$ 394,409	\$ 393,762	\$ 449,836	\$ 466,135
Miscellaneous	0.00	0			
Interest Earnings	3,023.80	1,000	4,000	4,000	4,000
Total	\$ 348,193.18	395,409	397,762	453,836	470,135
EXPENDITURES					
Personnel Expenditures	\$ 21,656.38	\$ 56,441	\$ 21,292	\$ 34,442	\$ 33,697
Operating Expenditures	175.00	17,600	17,173	16,882	17,600
Capital	0.00	288,407	0	537,000	373,005
Transfer to General Fund (Debt Service)	106,175.04	105,816	105,816	106,179	0
Transfer to Dark Fiber Fund	-	50,000	50,000	4,200	4,200
Transfer to Transportation Fund	-	0	15,000	15,000	15,000
Transfer to 2015 Construction Fund	-	0	0	100,000	0
Internal Loan Debt	339.04	0	0	0	0
Non-Departmental	25,052.72	26,217	26,217	26,633	26,633
Total	\$ 153,398.18	544,481	235,498	840,336	470,135
Excess of Revenues Over <Under> Expenditures:	\$ 194,795.00	(149,072)	162,264	(386,500)	0
Beginning Cash Balance:	29,441.00	224,236	224,236	386,500	0
Ending Cash Balance:	\$ 224,236.00	75,164	386,500	0	0
Fund: 109 - CRA - Florence Villa Fund					

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
REVENUES						
311100-000	Taxes-Real Estate & Personal	345,169.38	394,409	393,762	449,836	466,135
<i>Ad Valorem Taxes</i>		345,169.38	394,409	393,762	449,836	466,135
361100-000	Interest on Investments	3,023.80	1,000	4,000	4,000	4,000
<i>Interest Earnings</i>		3,023.80	1,000	4,000	4,000	4,000
REVENUES Total		348,193.18	395,409	397,762	453,836	470,135

CITY OF WINTER HAVEN FY2021 PERSONNEL

109-10-214 CRA - FLORENCE VILLA

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.05	E.O. & C.I. Director		8810	102,801	5,140
0.21	CRA & Neighborhood Programs Manager		8810	92,000	19,320
<u>0.26</u>					<u>24,460</u>
				SBB	99
			2.5% COLA cost adjustment		<u>745</u>
					25,304

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	13,862.59	39,466	13,429	25,304	24,559
2101	FICA Taxes	966.29	3,019	1,027	1,879	1,879
2201	General Pension Fund Contrib	3,540.47	1,696	3,481	1,782	1,782
2204	401(a) Pension Contribution	1,259.39	2,596	563	1,449	1,449
2301	Life & Health Insurance	2,003.35	9,430	2,743	3,916	3,916
2302	Director's Life & Disability	0.00	185	0	85	85
2310	Health Reform Fees	0.00	0	0	1	1
2401	Workers' Compensation	24.29	49	49	26	26
<i>Personnel Services</i>		<u>21,656.38</u>	<u>56,441</u>	<u>21,292</u>	<u>34,442</u>	<u>33,697</u>
3104	Prof.Svc.-Appraisal	0.00	500	0	500	500
3404	Contract Svc. - Other	0.00	1,500	1,500	782	1,500
5300	Sidewalk Materials	0.00	15,000	15,000	15,000	15,000
5401	Memberships & Subscriptions	175.00	600	673	600	600
<i>Operating Services</i>		<u>175.00</u>	<u>17,600</u>	<u>17,173</u>	<u>16,882</u>	<u>17,600</u>
6301	Other Capital Improvements	0.00	288,407	0	537,000	373,005
<i>Capital</i>		<u>0.00</u>	<u>288,407</u>	<u>0</u>	<u>537,000</u>	<u>373,005</u>
Cost Center Total: 214 - CRA-Florence Villa Fund		<u>21,831.38</u>	<u>362,448</u>	<u>38,465</u>	<u>588,324</u>	<u>424,302</u>

DETAIL FY21 BUDGET:

6301	Other Capital Improvements	\$148,500 - Façade grants (commercial)
		\$148,500 - Residential improvements/beautification grants
		\$100,000 - Downpayment Assistance Program
		\$50,000 - Avenue K NE Complete Street Project
		\$50,000 - Demolition assistance
		\$25,000 - Clear title/legal work
		\$15,000 - Marketing/branding

DETAIL FY22 BUDGET:

6301	Other Capital Improvements	\$373,005 - To be determined
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Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 958 - CRA - Florence Villa						
9700	Audit Fees	162.00	178	178	140	140
<i>Miscellaneous</i>		162.00	178	178	140	140
9159	Transfer to Transportation Fund	0.00	0	15,000	15,000	15,000
9161	Transfer to General Fund	106,175.04	105,816	105,816	106,179	0
9196	Transfer to 2015 Construction Fund	0.00	0	0	100,000	0
9200	Transfer to Dark Fiber Fund	0.00	50,000	50,000	4,200	4,200
<i>Transfers</i>		106,175.04	155,816	170,816	225,379	19,200
9503	Admin-General Govt.	6,827.04	7,551	7,551	6,008	6,008
<i>Admin Allocation Expenses</i>		6,827.04	7,551	7,551	6,008	6,008
7202	Interest on Debt	339.04	0	0	0	0
<i>Debt Service</i>		339.04	0	0	0	0
4501	Ins.-Property	5,437.77	5,443	5,443	7,829	7,829
4502	Ins.-Liability & Umbrella	366.76	340	340	400	400
4506	Ins.-Other	3,721.11	8,689	8,689	8,968	8,968
4510	Ins.-Public Official's Liability	30.08	55	55	23	23
<i>Insurance</i>		9,555.72	14,527	14,527	17,220	17,220
9102	Facility Maintenance	1,085.04	1,355	1,355	492	492
9104	Engineering Services	2,013.96	2,286	2,286	2,399	2,399
9105	Human Resources	141.96	0	0	0	0
9108	City Hall	267.00	320	320	374	374
<i>Internal Svc Charges</i>		3,507.96	3,961	3,961	3,265	3,265
8220	Facade Grant Program	5,000.00	0	0	0	0
<i>Grant & Aid</i>		5,000.00	0	0	0	0
Department Total: 80 - Non Departmental		131,566.80	182,033	197,033	252,012	45,833
EXPENSES Total		153,398.18	544,481	235,498	840,336	470,135
Fund REVENUE Total: 109 - CRA - Florence Villa Fund		348,193.18	395,409	397,762	453,836	470,135
Fund EXPENSE Total: 109 - CRA - Florence Villa Fund		153,398.18	544,481	235,498	840,336	470,135
Fund Total: 109 - CRA - Florence Villa Fund		194,795.00	(149,072)	162,264	(386,500)	0

DETAIL FY21 BUDGET:

9159	Transfer to Transportation Fund	\$15,000 - Repair and construction of sidewalks in the District
9161	Transfer to General Fund	\$106,179 - P & I Sales Tax Refunding Bonds Series 2011 (FV CRA portion)
9196	Transfer to 2015 Construction Fund	\$100,000 - Renovation of WHRCC
9200	Transfer to Dark Fiber Fund	\$4,200 - Cost of Fiber to facilities

DETAIL FY22 BUDGET:

9159	Transfer to Transportation Fund	\$15,000 - Repair and construction of sidewalks in the District
9200	Transfer to Dark Fiber Fund	\$4,200 - Cost of Fiber to facilities

FEDERAL BUILDING FUND

(111)

The Federal Building Fund was established to record revenues and expenses from the Federal Building which was donated to the City by the Federal Government in exchange for the City maintaining the facility.

ACCOUNT DESCRIPTIONS

REVENUES

Revenues come from the Federal Government in the form of rental of the facility for their staff.

EXPENDITURES

The rental revenue is used to provide funding for utility expenses and repair and maintenance costs of the facility. The lease began in November 2003.

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**CITY OF WINTER HAVEN
FEDERAL BUILDING SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Rent	\$ 132,742.80	\$ 136,067	\$ 136,067	\$ 136,067	\$ 136,067
Interest	600.49	600	600	600	600
Total	\$ 133,343.29	\$ 136,667	\$ 136,667	\$ 136,667	\$ 136,667
EXPENDITURES					
Operating	\$ 40,081.81	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000
Capital	0.00	0	0	0	0
Transfer to General Fund	75,000.00	100,000	100,000	115,000	75,000
Miscellaneous	8,718.00	4,133	4,133	5,939	5,939
Total	\$ 123,799.81	\$ 148,133	\$ 148,133	\$ 164,939	\$ 124,939
Excess of Revenues Over <Under> Expenditures:	\$ 9,543.48	\$ (11,466)	\$ (11,466)	\$ (28,272)	\$ 11,728
Beginning Cash Balance:	31,948.52	41,492	41,492	30,026	1,754
Ending Cash Balance:	\$ 41,492.00	\$ 30,026	\$ 30,026	\$ 1,754	\$ 13,482

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 111 - Federal Building Fund						
REVENUES						
361100-000	Interest on Investments	600.49	600	600	600	600
<i>Interest Earnings</i>		600.49	600	600	600	600
362100-802	Rental-Federal Building	132,742.80	136,067	136,067	136,067	136,067
<i>Misc - Rent and Royalty</i>		132,742.80	136,067	136,067	136,067	136,067
REVENUES Total		133,343.29	136,667	136,667	136,667	136,667

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 924 - Federal Building						
3401	Contract Svc.-Custodial	7,124.00	6,700	6,700	6,700	6,700
4301	Utility Svcs - Electric	15,895.96	19,000	19,000	19,000	19,000
4302	Utility Svcs - Water	1,495.24	1,500	1,500	1,500	1,500
4303	Utility Svcs - Sewer	1,565.37	1,600	1,600	1,600	1,600
4305	Utility Svcs - Refuse	852.67	850	850	850	850
4602	Rep & Mtn Building & Grounds	8,438.52	9,500	9,500	9,500	9,500
4618	Rep/Mtn Parts/MP/Facility/Fire	0.00	100	100	100	100
4620	Rep & Mtn Contracts	3,029.47	3,050	3,050	3,050	3,050
5209	Housekeeping Supplies	1,680.58	1,700	1,700	1,700	1,700
<i>Operating Services</i>		40,081.81	44,000	44,000	44,000	44,000
9161	Transfer to General Fund	75,000.00	100,000	100,000	115,000	75,000
<i>Transfers</i>		75,000.00	100,000	100,000	115,000	75,000
4501	Ins.-Property	41.04	45	45	64	64
<i>Insurance</i>		41.04	45	45	64	64
9102	Facility Maintenance	8,676.96	4,088	4,088	5,875	5,875
<i>Internal Svc Charges</i>		8,676.96	4,088	4,088	5,875	5,875
Department Total: 80 - Non Departmental		123,799.81	148,133	148,133	164,939	124,939
EXPENSES Total		123,799.81	148,133	148,133	164,939	124,939
Fund REVENUE Total: 111 - Federal Building Fund		133,343.29	136,667	136,667	136,667	136,667
Fund EXPENSE Total: 111 - Federal Building Fund		123,799.81	148,133	148,133	164,939	124,939
Fund Total: 111 - Federal Building Fund		9,543.48	(11,466)	(11,466)	(28,272)	11,728

DETAIL FY21 BUDGET:

9161 Transfer to General Fund \$115,000 - Support of General Fund

DETAIL FY22 BUDGET:

9161 Transfer to General Fund \$75,000 - Support of General Fund

BUILDING / PERMITTING FUND

(113)

The Building/Permitting Fund accounts for the activity generated from City issued permits to construct buildings and pools, perform electrical work, install plumbing in structures and erect signs in the City of Winter Haven limits.

ACCOUNT DESCRIPTIONS

REVENUES

Building Permit fees make up approximately 70% of the total revenues collected in the fund. The remainder comes from other permit fees including electric, plumbing, sign, pool, mechanical, building plan reviews, inspection fees and interest.

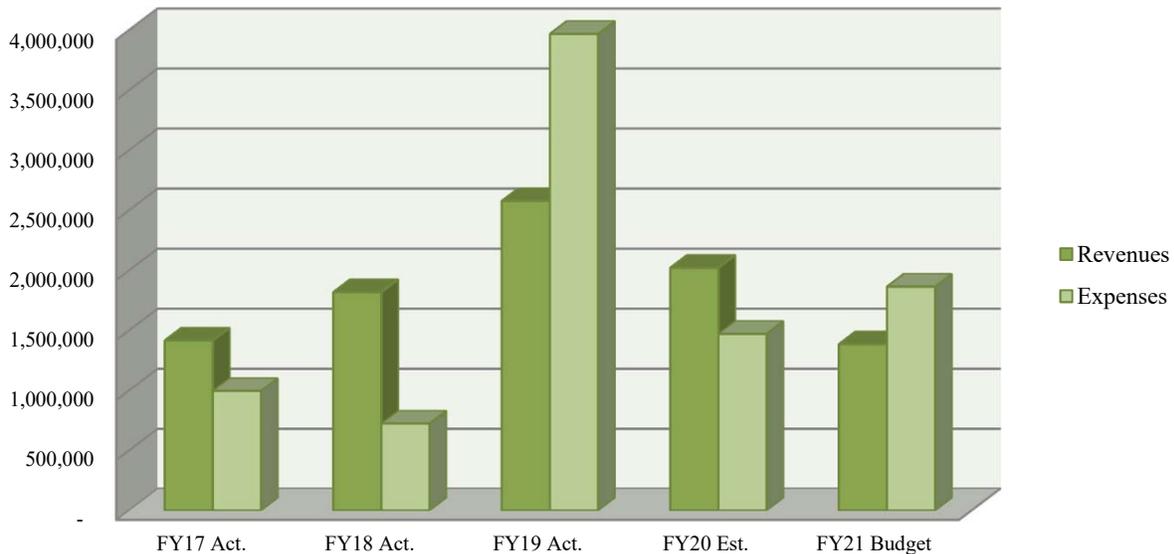
EXPENDITURES

Operations – The Building/Permitting Fund employs eight and one-half (8.50) full-time employees.

Non-Operating Costs – Building non-operating costs are as follows:

Transfer to General Fund	\$	470,306
Transfer to 2015 Construction Fund	\$	100,000
Bank Charges	\$	100,000
Internal Service Charges	\$	163,062
Admin. - Gen. Govt.	\$	156,966
Insurance	\$	9,367
Transfer to Dark Fiber Fund	\$	8,400
Transfer to Self-Insurance Fund	\$	4,400
Audit Fees	\$	3,617
Pooled Vehicle Costs	\$	552
Total		\$ 1,016,670

Historical Comparison of Revenues To Expenses



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**CITY OF WINTER HAVEN
BUILDING / PERMITTING FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Permits & Fees	\$ 2,493,895.27	\$ 1,977,500	\$ 1,977,500	\$ 1,353,500	\$ 1,353,500
Miscellaneous Revenues	85,645.14	73,550	45,650	33,550	33,550
Total	\$ 2,579,540.41	\$ 2,051,050	\$ 2,023,150	\$ 1,387,050	\$ 1,387,050
EXPENDITURES					
Personnel Expenditures	\$ 465,482.17	\$ 574,329	\$ 487,223	\$ 626,840	\$ 612,824
Operating Expenditures	61,507.69	71,384	73,842	181,765	79,916
Capital Expenditures	43,529.96	11,314	11,314	40,461	40,461
Non-Departmental	3,399,391.86	900,164	900,410	1,016,670	834,670
Total	\$ 3,969,911.68	\$ 1,557,191	\$ 1,472,789	\$ 1,865,736	\$ 1,567,871
Excess of Revenues Over <Under> Expenditures:	\$ (1,390,371.27)	\$ 493,859	\$ 550,361	\$ (478,686)	\$ (180,821)
Beginning Cash Balance:	2,178,788.27	788,417	788,417	1,338,778	860,092
Ending Cash Balance:	\$ 788,417.00	\$ 1,282,276	\$ 1,338,778	\$ 860,092	\$ 679,271

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 113 - Building / Permitting Fund						
REVENUES						
322100-000	Permits-Building	1,789,855.03	1,500,000	1,500,000	1,000,000	1,000,000
322200-000	Permits-Electrical	18,670.12	15,000	15,000	10,000	10,000
322300-000	Permits-Plumbing	3,966.14	4,000	4,000	4,000	4,000
322400-000	Permits-Sign	5,589.35	7,500	7,500	4,000	4,000
322500-000	Permits-Mechanical	30,259.41	25,000	25,000	20,000	20,000
322800-000	Permits-Pool	15,562.55	12,000	12,000	6,500	6,500
322920-000	Fees-Plan Review -Building	610,399.48	400,000	400,000	300,000	300,000
322940-000	Fees-Technology Enhancements	113.04	0	0	0	0
329100-000	Fee-Construction Reinspection	18,255.15	13,000	13,000	8,000	8,000
329250-000	Fee-Driveway Inspect/Review	1,225.00	1,000	1,000	1,000	1,000
Building Permits		2,493,895.27	1,977,500	1,977,500	1,353,500	1,353,500
341900-500	Sale of Copies	0.00	50	0	50	50
Misc - Other Government Charges & Fees		0.00	50	0	50	50
361100-000	Interest on Investments	80,098.59	70,000	37,000	30,000	30,000
Interest Earnings		80,098.59	70,000	37,000	30,000	30,000
364414-000	Sale of Assets-Capital	0.00	0	4,100	0	0
Misc - Sales		0.00	0	4,100	0	0
369000-000	Miscellaneous Revenue	5,546.55	3,500	4,550	3,500	3,500
Misc - Other Revenues		5,546.55	3,500	4,550	3,500	3,500
REVENUES Total		2,579,540.41	2,051,050	2,023,150	1,387,050	1,387,050

CITY OF WINTER HAVEN FY2021 PERSONNEL

113-10-216 BUILDING & PERMITTING

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	Building Official	10%	9410	79,388	79,388
1.00	Building Inspector		9410	60,445	60,445
1.00	Building Inspector		9410	60,445	60,445
1.00	Building Inspector		9410	45,552	45,552
A 1.00	Field Inspector/Fire Plans Examiner		9410	52,728	52,728
1.00	Plans Examiner		8810	52,728	52,728
1.00	Permit Specialist	2.50%	8810	31,928	31,928
1.00	Permit Specialist		8810	31,304	31,304
0.50	Sr. Staff Assistant		8810	36,670	18,335
<u>8.50</u>					<u>432,853</u>
				Education/Incentive Pay	8,737
				2.5% COLA cost adjustment	14,016
					<u>455,606</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	333,662.80	420,175	342,465	455,606	441,590
1401	Overtime	433.78	0	0	0	0
2101	FICA Taxes	24,357.15	32,143	26,199	33,782	33,782
2201	General Pension Fund Contrib	43,519.45	41,303	42,655	41,113	41,113
2204	401(a) Pension Contribution	8,048.02	21,337	10,964	15,309	15,309
2301	Life & Health Insurance	52,580.99	55,541	61,110	76,394	76,394
2310	Health Reform Fees	8.00	0	0	45	45
2401	Workers' Compensation	2,871.98	3,830	3,830	4,591	4,591
<i>Personnel Services</i>		<u>465,482.17</u>	<u>574,329</u>	<u>487,223</u>	<u>626,840</u>	<u>612,824</u>
3401	Contract Svc.-Custodial	2,499.96	2,500	2,500	2,500	2,500
3407	Ins.-Claims Deductibles	672.85	0	0	0	0
4001	Travel-Non local	596.00	1,000	1,000	2,000	2,000
4003	Training-Required-Instructional	12,365.49	12,500	12,500	12,500	12,500
4004	Travel-Local Mileage & Comm. Exp	0.00	50	0	50	50
4201	Postage	39.98	200	100	200	200
4301	Utility Svcs - Electric	2,947.29	2,500	3,000	3,000	3,000
4302	Utility Svcs - Water	1,078.56	1,420	1,200	1,420	1,420
4303	Utility Svcs - Sewer	400.88	400	400	400	400
4305	Utility Svcs - Refuse	1,283.46	1,000	1,000	1,300	1,300
4601	Rep & Mtn Equipment	80.00	300	300	300	300
4602	Rep & Mtn Building & Grounds	9,735.62	3,000	3,000	3,000	3,000
4606	Rep & Mtn Vehicle Base Cost	6,048.00	8,064	8,064	10,752	12,096
4607	Rep & Mtn Automotive Parts	2,038.70	1,000	3,500	2,500	2,500
4608	Rep & Mtn Automotive Labor	1,503.99	2,000	2,000	2,000	2,000
4620	Rep & Mtn Contracts	872.38	650	978	850	850
4702	Printing & Binding	5,125.68	2,500	2,500	2,500	2,500
4907	Records Management	1,182.35	5,000	5,000	5,000	5,000
4960	License	130.00	0	0	0	0
5101	Office Supplies	4,224.73	5,000	5,000	5,000	5,000
5102	Tools,Equip under \$1,000	1,612.47	2,500	2,500	2,500	2,500
5203	Motor Fuels & Lubricants	4,868.89	6,000	5,000	6,000	6,000
5204	Copier Use & Supplies	254.42	500	500	500	500
5206	Software & Internal Upgrades	0.00	5,000	5,000	108,193	5,000
5208	Uniform, Protect Clothing	200.00	1,000	1,500	2,000	2,000
5209	Housekeeping Supplies	0.00	300	300	300	300
5401	Memberships & Subscriptions	1,200.00	3,000	3,000	3,000	3,000
5404	Employee Dev-Material & Training	325.00	2,000	2,000	2,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	220.80	2,000	2,000	2,000	2,000
5985	Over / Short	0.19	0	0	0	0
<i>Operating Services</i>		<u>61,507.69</u>	<u>71,384</u>	<u>73,842</u>	<u>181,765</u>	<u>79,916</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
6402	Machinery & Equipment	30,935.00	0	0	30,935	30,935
6403	Capital Depletion Reserve	12,594.96	11,314	11,314	9,526	9,526
<i>Capital</i>		43,529.96	11,314	11,314	40,461	40,461
Cost Center Total: 216 - Building / Permitting		570,519.82	657,027	572,379	849,066	733,201

DETAIL FY21 BUDGET:

5206	Software & Internal Upgrades	\$85,393 - Avolve software \$17,800 - Tolemi/Building Blocks software \$5,000 - Misc software
6402	Machinery & Equipment	\$30,935 - Additional vehicle for proposed new position in FY21

DETAIL FY22 BUDGET:

6402	Machinery & Equipment	\$30,935 - Additional vehicle for new position anticipated in FY22
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Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 933 - Building / Permitting						
4606	Rep & Mtn Vehicle Base Cost	600.00	600	600	228	228
4607	Rep & Mtn Automotive Parts	232.84	200	200	15	15
4608	Rep & Mtn Automotive Labor	494.46	400	400	93	93
4624	Rep & Mtn Outside Svc	0.00	0	0	103	103
5203	Motor Fuels & Lubricants	352.59	240	240	113	113
5995	Bank Charges	109,455.31	100,000	100,000	100,000	100,000
<i>Operating Services</i>		111,135.20	101,440	101,440	100,552	100,552
3408	Commission/Expense - Sale of Assets	0.00	0	246	0	0
9700	Audit Fees	12,641.00	727	727	3,617	3,617
<i>Miscellaneous</i>		12,641.00	727	973	3,617	3,617
9109	Transfer to Self Insurance	4,400.04	4,400	4,400	4,400	4,400
9161	Transfer to General Fund	150,000.00	470,306	470,306	470,306	470,306
9196	Transfer to 2015 Construction Fund	3,000,000.00	100,000	100,000	100,000	0
9200	Transfer to Dark Fiber Fund	0.00	0	0	8,400	8,400
<i>Transfers</i>		3,154,400.04	574,706	574,706	583,106	483,106
9503	Admin-General Govt.	44,373.00	30,205	30,205	156,966	156,966
<i>Admin Allocation Expenses</i>		44,373.00	30,205	30,205	156,966	156,966
4501	Ins.-Property	1,577.61	1,568	1,568	2,483	2,483
4502	Ins.-Liability & Umbrella	4,030.61	4,957	4,957	5,055	5,055
4506	Ins.-Other	473.94	1,006	1,006	1,075	1,075
4510	Ins.-Public Official's Liability	1,241.46	1,281	1,281	754	754
<i>Insurance</i>		7,323.62	8,812	8,812	9,367	9,367
9102	Facility Maintenance	2,169.00	3,657	3,657	4,431	4,431
9104	Engineering Services	8,054.04	15,238	15,238	97,994	15,994
9105	Human Resources	12,459.00	9,373	9,373	10,020	10,020
9107	Technology Services	46,836.96	156,006	156,006	50,617	50,617
<i>Internal Svc Charges</i>		69,519.00	184,274	184,274	163,062	81,062
Department Total: 80 - Non Departmental		3,399,391.86	900,164	900,410	1,016,670	834,670
EXPENSES Total		3,969,911.68	1,557,191	1,472,789	1,865,736	1,567,871
Fund REVENUE Total: 113 - Building / Permitting Fund		2,579,540.41	2,051,050	2,023,150	1,387,050	1,387,050
Fund EXPENSE Total: 113 - Building / Permitting Fund		3,969,911.68	1,557,191	1,472,789	1,865,736	1,567,871
Fund Total: 113 - Building / Permitting Fund		(1,390,371.27)	493,859	550,361	(478,686)	(180,821)

DETAIL FY21 BUDGET:

9161	Transfer to General Fund	\$470,306 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev use to fund Fire inspections
9196	Transfer to 2015 Construction Fund	\$100,000 - Office in Fire Station # 3
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

DETAIL FY22 BUDGET:

9161	Transfer to General Fund	\$470,306 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev use to fund Fire inspections
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

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**IMPACT FEE FUND
(114)**

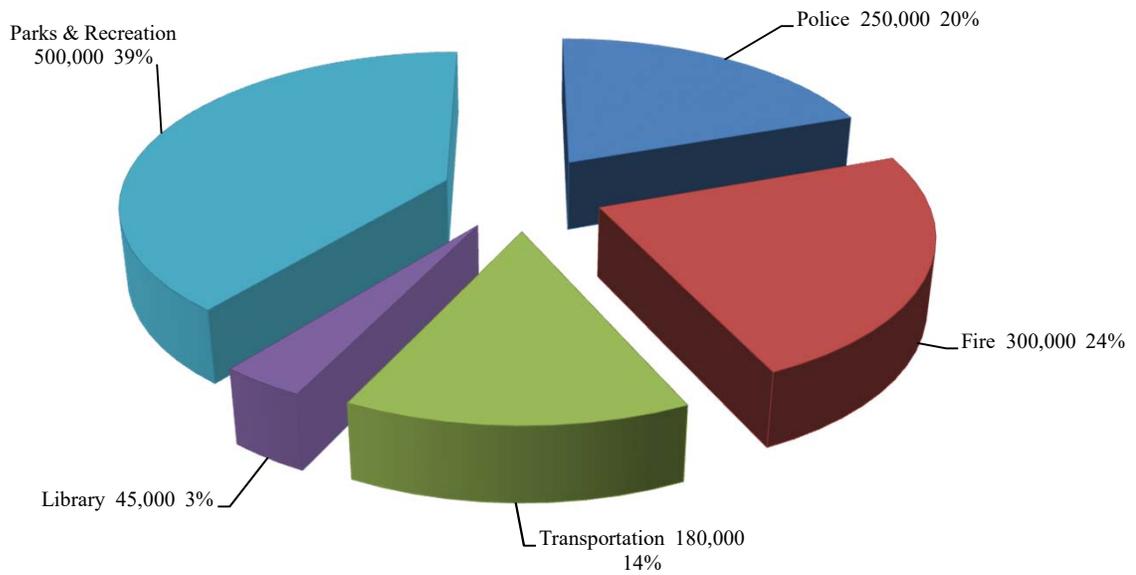
The Impact Fee Fund records the collection and expenditure of Police, Fire, Library, Parks and Recreation and Transportation Impact Fees.

ACCOUNT DESCRIPTIONS

EXPENDITURES

There are no operating or non-departmental costs associated with this fund, only the transfers to the appropriate fund for the specific activity will be reflected in expenditures.

FY21 BUDGETED IMPACT FEE REVENUE



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**CITY OF WINTER HAVEN
IMPACT FEE FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Impact Fees	\$ 1,956,411.64	\$ 1,615,000	\$ 1,642,827	\$ 1,275,000	\$ 1,275,000
Interest Earnings	16,616.64	22,641	7,500	7,500	8,500
Total	\$ 1,973,028.28	\$ 1,637,641	\$ 1,650,327	\$ 1,282,500	\$ 1,283,500
EXPENDITURES					
Transfer to 2015 Construction Fund	\$ 1,239,453.96	\$ 1,558,027	\$ 1,558,027	\$ 730,203	\$ -
Transfer to Dark Fiber Fund	0.00	0	0	0	0
Transfer to Transportation Fund	0.00	0	32,391	0	0
Transfer to Airport	0.00	0	0	0	0
Transfer to General Fund	750,000.00	521,614	577,510	630,000	250,000
Transfer to Library Fund	50,000.04	50,000	50,000	116,200	50,000
Total	\$ 2,039,454.00	\$ 2,129,641	\$ 2,217,928	\$ 1,476,403	\$ 300,000
Excess of Revenues Over <Under> Expenditures:	\$ (66,425.72)	\$ (492,000)	\$ (567,601)	\$ (193,903)	\$ 983,500
Beginning Cash Balance:	869,280.72	802,855	802,855	235,254	41,351
Ending Cash Balance:	\$ 802,855.00	\$ 310,855	\$ 235,254	\$ 41,351	\$ 1,024,851

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 114 - Impact Fee Fund						
REVENUES						
363220-500	Impact Fees - Police	310,675.41	275,000	283,918	250,000	250,000
363220-600	Impact Fees - Fire	440,584.02	400,000	418,909	300,000	300,000
363240-000	Impact Fees - Transportation	278,177.54	225,000	225,000	180,000	180,000
363270-101	Impact Fees - Library	78,302.85	65,000	65,000	45,000	45,000
363270-700	Impact Fees - Parks & Recreation	848,671.82	650,000	650,000	500,000	500,000
<i>Misc - Impact Fees</i>		1,956,411.64	1,615,000	1,642,827	1,275,000	1,275,000
361100-000	Interest on Investments	16,616.64	22,641	7,500	7,500	8,500
<i>Interest Earnings</i>		16,616.64	22,641	7,500	7,500	8,500
REVENUES Total		1,973,028.28	1,637,641	1,650,327	1,282,500	1,283,500

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 960 - Impact Fees						
9115	Transfer to Library	50,000.04	50,000	50,000	116,200	50,000
9159	Transfer to Transportation Fund	0.00	0	32,391	0	0
9191	Transfer to General Fund	750,000.00	521,614	577,510	630,000	250,000
9196	Transfer to 2015 Construction Fund	1,239,453.96	1,558,027	1,558,027	730,203	0
<i>Transfers</i>		2,039,454.00	2,129,641	2,217,928	1,476,403	300,000
Cost Center Total: 960 - Impact Fees		2,039,454.00	2,129,641	2,217,928	1,476,403	300,000
EXPENSES Total		2,039,454.00	2,129,641	2,217,928	1,476,403	300,000
Fund REVENUE Total: 114 - Impact Fee Fund		1,973,028.28	1,637,641	1,650,327	1,282,500	1,283,500
Fund EXPENSE Total: 114 - Impact Fee Fund		2,039,454.00	2,129,641	2,217,928	1,476,403	300,000
Fund Total: 114 - Impact Fee Fund		(66,425.72)	(492,000)	(567,601)	(193,903)	983,500

DETAIL FY21 BUDGET:

9115	Transfer to Library	\$50,000 - Books
		\$66,200 - Debt Service
9191	Transfer to General Fund	\$250,000 - Debt service (Police)
		\$200,000 - Parks & Rec for Garden Center
		\$120,000 - Transportation Analysis (Planning)
		\$60,000 - Traffic engineer consultant (Streets)
9196	Transfer to 2015 Construction Fund	\$300,000 - Fire Station construction
		\$300,000 - Sertoma Park
		\$130,203 - Pocket Park at new Fire Station (Parks & Rec)

DETAIL FY22 BUDGET:

9115	Transfer to Library	\$50,000 - Books
9191	Transfer to General Fund	\$250,000 - Debt service (Police)

TRANSPORTATION FUND
(301)

This Fund was established late in FY 2019 in order to isolate and track large Transportation Improvement projects that continue over multiple years.

ACCOUNT DESCRIPTIONS

REVENUES

From Grants – \$3,006,024 has been committed for street projects from FDOT grant funds.

From Transfer from General Fund– \$1,000,000 from Ad Valorem tax funding.

From Transfer from Florence Villa Fund– \$15,000 from Tax Increment Financing (TIF) for sidewalks.

Interest Earnings– Includes estimated revenues from interest earnings (\$10,000).

EXPENDITURES

Capital Expenses – These accounts record the project related expenditures in the Transportation Fund. The FY 2021 projects include:

- \$1,441,866 - Avenue C SW Project (FDOT grant 100%)
- \$1,306,321 - Lake Silver Project (FDOT grant)
- \$650,000 - TIP project: First St S./ Cypress Gardens Blvd. improvements
- \$350,000 - TIP projects to be determined
- \$167,000 - Lake Howard Sidewalk Project
- \$100,000 - Avenue K NE Project
- \$15,000 - Sidewalks

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**CITY OF WINTER HAVEN
TRANSPORTATION FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Grants	\$ 108,886.00	\$ 2,881,004	\$ 23,231	\$ 3,006,024	\$ 2,047,075
Transfer from General Fund	1,125,000.00	1,060,000	1,060,000	1,000,000	1,000,000
Transfer from Stormwater Fund	-	15,000	21,042	0	0
Transfer from Florence Villa CRA Fund	-	32,391	15,000	15,000	15,000
Transfer from Impact Fee Fund	-	21,042	32,391	0	0
Transfer from Dark Fiber Fund	-	5,645	5,645	0	0
Interest Earnings	-	6,122	12,000	10,000	10,000
Total	\$ 1,233,886.00	\$ 4,021,204	\$ 1,169,309	\$ 4,031,024	\$ 3,072,075
EXPENDITURES					
Lake Silver Project	\$ 125,873.00	\$ 1,438,138	\$ 8,200	\$ 1,306,321	\$ -
MLK Blvd. Project	-	134,078	746,277	0	0
Avenue C SW Project	-	1,442,866	12,566	1,441,866	0
Avenue C SW Project	-	0	0	0	926,550
Avenue K Project	-	0	50,000	100,000	692,000
Lake Howard Sidewalk Project	-	0	0	0	500,000
CEI work for TIP projects	-	0	0	167,000	0
TIP	43,752.00	1,000,000	1,300,000	1,000,000	1,000,000
Sidewalks	-	0	0	15,000	15,000
Total	\$ 169,625.00	\$ 4,015,082	\$ 2,117,043	\$ 4,030,187	\$ 3,133,550
Excess of Revenues Over <Under> Expenditures:	\$ 1,064,261.00	\$ 6,122	\$ (947,734)	\$ 837	\$ (61,475)
Beginning Cash Balance:	-	1,064,261	1,064,261	116,527	117,364
Ending Cash Balance:	\$ 1,064,261.00	\$ 1,070,383	\$ 116,527	\$ 117,364	\$ 55,889

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 301 - Transportation Fund						
REVENUES						
334414-000	Grant - FDOT	108,886.00	2,881,004	23,231	3,006,024	2,047,075
<i>State Grant Revenue</i>		108,886.00	2,881,004	23,231	3,006,024	2,047,075
361100-000	Interest on Investments	0.00	6,122	12,000	10,000	10,000
<i>Interest Earnings</i>		0.00	6,122	12,000	10,000	10,000
381000-001	Transfer from General Fund	1,125,000.00	1,060,000	1,060,000	1,000,000	1,000,000
381000-109	Transfer from Florence Villa CRA	0.00	15,000	15,000	15,000	15,000
381000-114	Transfer from Impact Fee Fund	0.00	32,391	32,391	0	0
381000-404	Transfer from Stormwater	0.00	21,042	21,042	0	0
381000-406	Transfer from Dark Fiber Fund	0.00	5,645	5,645	0	0
<i>Interfund Transfers</i>		1,125,000.00	1,134,078	1,134,078	1,015,000	1,015,000
REVENUES Total		1,233,886.00	4,021,204	1,169,309	4,031,024	3,072,075

DETAIL FY21 BUDGET:

334414-000	Grant - FDOT	\$1,441,886 - Avenue C SW Project
		\$1,564,138 - Lake Silver Project
381000-001	Transfer from General Fund	\$1,000,000 - TIP
381000-109	Transfer from Florence Villa CRA	\$15,000 - Sidewalks

DETAIL FY22 BUDGET:

334414-000	Grant - FDOT	\$926,550 - Avenue C SW Project
		\$692,000 - Avenue K NE Project
		\$428,525 - Lake Howard Sidewalk
381000-001	Transfer from General Fund	\$1,000,000 - TIP
381000-109	Transfer from Florence Villa CRA	\$15,000 - Sidewalks

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 205 - Transportation Fund						
3105	Prof.Svc.-Other	0.00	0	0	167,000	0
4605	Rep & Mtn Spec-Bud Detailed Only	43,752.36	1,134,078	1,300,000	1,000,000	1,000,000
<i>Operating Services</i>		43,752.36	1,134,078	1,300,000	1,167,000	1,000,000
6301	Other Capital Improvements	125,872.73	2,881,004	817,043	2,863,187	2,133,550
<i>Capital</i>		125,872.73	2,881,004	817,043	2,863,187	2,133,550
Cost Center Total: 205 - Transportation Fund		169,625.09	4,015,082	2,117,043	4,030,187	3,133,550
EXPENSES Total		169,625.09	4,015,082	2,117,043	4,030,187	3,133,550
Fund REVENUE Total: 301 - Transportation Fund		1,233,886.00	4,021,204	1,169,309	4,031,024	3,072,075
Fund EXPENSE Total: 301 - Transportation Fund		169,625.09	4,015,082	2,117,043	4,030,187	3,133,550
Fund Total: 301 - Transportation Fund		1,064,260.91	6,122	(947,734)	837	(61,475)

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$167,000 - Lake Howard Sidewalk Project
4605	Rep & Mtn Spec-Bud Detailed Only	\$650,000 - TIP project: First St S./ Cypress Gardens Blvd. improvements \$350,000 - TIP projects to be determined
6301	Other Capital Improvements	\$1,441,866 - Avenue C SW Project (FDOT grant 100%) \$1,306,321 - Lake Silver Project (FDOT grant 100%) \$100,000 - Avenue K NE Project \$15,000 - Sidewalks

DETAIL FY22 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$1,000,000 - TIP
6301	Other Capital Improvements	\$926,550 - Avenue C SW Project (FDOT grant 100%) \$692,000 - Avenue K NE Project (FDOT grant 100%) \$500,000 - Lake Howard sidewalk (FDOT grant) \$15,000 - Sidewalks

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2007 CONSTRUCTION FUND

(304)

In February 2007 the City issued bonds for capital projects and refunding of an existing bond issue. The 2007 Construction Fund accounts for the expenditures of the proceeds from this Public Improvement Refunding Revenue Bond Issue.

ACCOUNT DESCRIPTIONS

REVENUES

From Fund Equity – \$315,474 remaining at 9/30/19 from the issuance of Public Improvement Refunding Revenue Bond issued in February 2007.

Interest Earnings– Includes estimated revenues from interest earnings (\$1,500).

EXPENDITURES

Capital Expenses – These accounts record the project related expenditures in the 2007 Construction Fund. In the FY 2021 Budget there is a transfer to the General Fund in the amount of \$91,974 for capital projects and \$225,000 set aside in a Reserve for Contingency account.

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**CITY OF WINTER HAVEN
2007 CONSTRUCTION FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Interest Earnings	\$ 2,797.64	\$ 2,500	\$ 1,519	\$ 1,500	\$ -
Miscellaneous	0.00	0	0	0	0
Total	\$ 2,797.64	\$ 2,500	\$ 1,519	\$ 1,500	\$ -
EXPENDITURES					
Reserve for Contingencies	\$ -	\$ 317,676	\$ -	\$ 225,000	\$ -
Transfer to General Fund	0.00	0	0	91,974	0
Total	\$ -	\$ 317,676	\$ -	\$ 316,974	\$ -
Excess of Revenues Over <Under> Expenditures:	\$ 2,797.64	\$ (315,176)	\$ 1,519	\$ (315,474)	\$ -
Beginning Cash Balance:	312,676.36	315,474	315,474	316,993	1,519
Ending Cash Balance:	\$ 315,474.00	\$ 298	\$ 316,993	\$ 1,519	\$ 1,519

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 304 - 2007 Construction Fund						
REVENUES						
361100-000	Interest on Investments	2,797.64	2,500	1,519	1,500	0
<i>Interest Earnings</i>		2,797.64	2,500	1,519	1,500	0
REVENUES Total		2,797.64	2,500	1,519	1,500	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 411 - 2007 Construction Fund						
9161	Transfer to General Fund	0.00	0	0	91,974	0
9500	Reserve for Contingencies	0.00	317,676	0	225,000	0
<i>Reserves</i>		0.00	317,676	0	316,974	0
Cost Center Total: 411 - 2007 Construction Fund		0.00	317,676	0	316,974	0
EXPENSES Total		0.00	317,676	0	316,974	0
Fund REVENUE Total: 304 - 2007 Construction Fund		2,797.64	2,500	1,519	1,500	0
Fund EXPENSE Total: 304 - 2007 Construction Fund		0.00	317,676	0	316,974	0
Fund Total: 304 - 2007 Construction Fund		2,797.64	(315,176)	1,519	(315,474)	0

DETAIL FY21 BUDGET:

9161 Transfer to General Fund \$91,974 - Capital projects

2015 CONSTRUCTION FUND
(306)

ACCOUNT DESCRIPTIONS

REVENUES

The FY 2021 Budget established this Fund in order to isolate and track large Transportation Projects funded by Ad Valorem proceeds in the General Fund.

EXPENDITURES

A list of the projects and the budget assigned to each is as follows:

	Project Cost	Anticipated FY 2020 Expense	Anticipated FY 2021 Expense	
Lake Maude sidewalks		35,000	35,000	Completes Project
WHRCC Improvements	5,200,000	34,975	4,764,029	Projects continues FY22
MLK Park (Amphitheater) and Skate Park	3,000,000	1,714,600	1,284,662	Completes Project
Sertoma Park	2,600,000	292,750	2,307,000	Completes Project
Lake Elbert Trail	1,200,000	0	400,000	Projects continues FY22
Intersection Improvements	0	0	35,811	Projects continues FY22
Pocket Park (Fire Station)	0	0	260,933	Completes Project
Nora Mayo Hall	1,500,000	0	75,000	Project on Hold
Market Piazza	977,719	195,000	782,719	Completes Project
Fire Station	3,600,000	1,000,000	2,473,565	Completes Project
TOTAL	\$ 18,077,719	\$ 3,272,325	\$ 12,418,719	

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**CITY OF WINTER HAVEN
2015 CONSTRUCTION FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Debt Proceeds	\$ 24,900,000.00	\$ -	\$ -	\$ -	-
Interest Earnings	550,374.80	25,000	140,030	100,000	0
Grant/Legislative Appropriation	0.00	0	0	400,000	0
Transfer from General Fund	4,886,315.04	2,644,769	2,644,769	3,445,000	2,519,769
Transfer from Community Development Fund	14,617.50	213,585	198,967	447,000	228,000
Transfer from Downtown CRA Fund	493,000.00	0	477,719	0	0
Transfer from Florence Villa CRA Fund	0.00	0	0	100,000	0
Transfer from Impact Fee Fund	1,239,453.96	1,558,027	1,558,027	730,203	0
Transfer from Building/Permitting Fund	3,000,000.00	100,000	100,000	100,000	0
Transfer from Solid Waste Fund	0.00	0	0	0	0
Transfer from Utility Fund	326,402.35	0	3,258,929	0	0
Transfer from Stormwater Fund	0.00	0	34,000	0	0
Transfer from Dark Fiber Fund	23,110.22	0	0	0	0
Donations			21,500		
Total	\$ 35,433,273.87	\$ 4,541,381	\$ 8,433,941	\$ 5,322,203	\$ 2,747,769
EXPENDITURES					
Capital Expenditures	\$ 22,731,290.37	\$ 14,782,766	\$ 11,759,986	\$ 12,493,719	\$ 2,822,500
Debt Issue Costs	5,722.00	0	0	0	0
Transfer to General Fund	0.00	1,088,027	1,088,027	400,000	0
Debt	0.00	144,769	144,769	144,769	144,769
Reserve for Contingency	0.00	327,961	0	182,262	0
Total	\$ 22,737,012.37	\$ 16,343,523	\$ 12,992,782	\$ 13,220,750	\$ 2,967,269
Excess of Revenues Over <Under> Expenditures:	\$ 12,696,261.50	\$ (11,802,142)	\$ (4,558,841)	\$ (7,898,547)	\$ (219,500)
Beginning Cash Balance:	4,650,055.50	17,346,317	17,346,317	12,787,476	4,888,929
Ending Cash Balance:	\$ 17,346,317.00	\$ 5,544,175	\$ 12,787,476	\$ 4,888,929	\$ 4,669,429

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 306 - 2015 Construction Fund						
REVENUES						
337200-400	Grant - Misc	0.00	0	0	400,000	0
<i>Other Grant Revenue</i>		0.00	0	0	400,000	0
361100-000	Interest on Investments	550,374.80	25,000	140,030	100,000	0
<i>Interest Earnings</i>		550,374.80	25,000	140,030	100,000	0
366100-000	Donation	0.00	0	21,500	0	0
<i>Misc - Other Revenues</i>		0.00	0	21,500	0	0
384000-000	Debt Proceeds	24,900,000.00	0	0	0	0
<i>Debt Proceeds</i>		24,900,000.00	0	0	0	0
381000-001	Transfer from General Fund	4,886,315.04	2,644,769	2,644,769	3,445,000	2,519,769
381000-103	Transfer from Community Devel	14,617.50	213,585	198,967	447,000	228,000
381000-108	Transfer from Downtown CRA	493,000.00	0	477,719	0	0
381000-109	Transfer from Florence Villa CRA	0.00	0	0	100,000	0
381000-113	Transfer from Building Safety	3,000,000.00	100,000	100,000	100,000	0
381000-114	Transfer from Impact Fee Fund	1,239,453.96	1,558,027	1,558,027	730,203	0
381000-402	Transfer from Utility Fund	326,402.35	0	3,258,929	0	0
381000-404	Transfer from Stormwater	0.00	0	34,000	0	0
381000-406	Transfer from Dark Fiber Fund	23,110.22	0	0	0	0
<i>Interfund Transfers</i>		9,982,899.07	4,516,381	8,272,411	4,822,203	2,747,769
REVENUES Total		35,433,273.87	4,541,381	8,433,941	5,322,203	2,747,769

DETAIL FY21 BUDGET:

337200-400	Grant - Misc	\$200,000 - FRDAP funding for MLK Park Project
		\$200,000 - Legislation Appropriation for MLK Park Project
381000-001	Transfer from General Fund	\$2,200,000 - Sertoma Park Project
		\$1,170,000 - WHRCC improvements
		\$75,000 - Sidewalks
381000-103	Transfer from Community Devel	\$447,000 - WHRCC improvements
381000-109	Transfer from Florence Villa CRA	\$100,000 - WHRCC improvements
381000-113	Transfer from Building Safety	\$100,000 - Office in Fire Station # 3
381000-114	Transfer from Impact Fee Fund	\$430,203 - Fire Station construction \$300,000 (Fire), Pocket Park \$130,203 (P/R)
		\$300,000 - Sertoma Park

DETAIL FY22 BUDGET:

381000-001	Transfer from General Fund	\$1,500,000 - C.G. Blvd. Congestion Improvements
		\$800,000 - Connections Lakes, Trails, Parks (Lake Elbert)
		\$144,769 - P & I on COL Energy Efficiency Project
		\$75,000 - Sidewalks
381000-103	Transfer from Community Devel	\$228,000 - WHRCC improvements

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 413 - 2015 Construction Fund						
3105	Prof.Svc.-Other	5,722.00	0	0	0	0
<i>Operating Services</i>		5,722.00	0	0	0	0
6209	Lake Maude Rec Complex	98,434.72	70,000	35,000	35,000	0
6225	WHRCC Improvements	185,020.00	1,500,000	34,975	4,764,029	447,500
6227	COL Energy Efficiency Project	0.00	610,000	0	0	0
6230	Martin Luther King Park	0.00	941,531	0	0	0
6232	Sertoma Park Renovations	250.00	400,000	292,750	2,307,000	0
6234	Chain of Lakes Complex Renovations	19,556,769.92	4,599,720	8,374,838	0	0
6235	Skate Park / MLK Park	33,358.50	1,145,054	1,714,600	1,284,662	0
6236	Intersection Improvements	0.00	435,811	0	35,811	1,500,000
6238	Pocket Park	0.00	130,650	0	260,933	0
6239	Lake Elbert Connections - Trail	0.00	0	0	400,000	800,000
6301	Other Capital Improvements	0.00	0	0	75,000	75,000
6301-730	Other Capital Improvements - Nora Mayo Hall	0.00	1,500,000	0	75,000	0
6306	Market Piazza - 4th St Surface Lot	0.00	500,000	195,000	782,719	0
6320	Ballfields	14,654.25	0	0	0	0
6321	South Central Park	425,916.98	0	0	0	0
6807	Fire Station	87,681.59	2,950,000	1,000,000	2,473,565	0
6853	7th Street Construction	2,329,204.41	0	112,823	0	0
<i>Capital</i>		22,731,290.37	14,782,766	11,759,986	12,493,719	2,822,500
9161	Transfer to General Fund	0.00	1,088,027	1,088,027	400,000	0
<i>Transfers</i>		0.00	1,088,027	1,088,027	400,000	0
7102	Principal on Debt	0.00	103,722	103,722	107,411	111,232
7202	Interest on Debt	0.00	41,047	41,047	37,358	33,537
<i>Debt Service</i>		0.00	144,769	144,769	144,769	144,769
9500	Reserve for Contingencies	0.00	327,961	0	182,262	0
<i>Reserves</i>		0.00	327,961	0	182,262	0
Cost Center Total: 413 - 2015 Construction Fund		22,737,012.37	16,343,523	12,992,782	13,220,750	2,967,269
EXPENSES Total		22,737,012.37	16,343,523	12,992,782	13,220,750	2,967,269
Fund REVENUE Total: 306 - 2015 Construction Fund		35,433,273.87	4,541,381	8,433,941	5,322,203	2,747,769
Fund EXPENSE Total: 306 - 2015 Construction Fund		22,737,012.37	16,343,523	12,992,782	13,220,750	2,967,269
Fund Total: 306 - 2015 Construction Fund		12,696,261.50	(11,802,142)	(4,558,841)	(7,898,547)	(219,500)

DETAIL FY21 BUDGET:

6236	Intersection Improvements	\$35,811 - Avenue D NW Traffic Study (US 17 Corridor Study) FDOT
6301	Other Capital Improvements	\$75,000 - Sidewalks
7102	Principal on Debt	\$107,411 - Principal pymt COL Energy Efficiency Project (borrowed from Utility)
7202	Interest on Debt	\$37,358 - Interest pymt COL Energy Efficiency Project (borrowed from Utility)
9161	Transfer to General Fund	\$400,000 - Refund part of General Fund equity used on Fire Station

DETAIL FY22 BUDGET:

6236	Intersection Improvements	\$1,500,000 - Cypress Gardens Blvd Congestion Improvements (6th, 8th, 9th St. SE)
6301	Other Capital Improvements	\$75,000 - Sidewalks
7102	Principal on Debt	\$111,232 - Principal pymt COL Energy Efficiency Project (borrowed from Utility)
7202	Interest on Debt	\$33,537 - Interest pymt COL Energy Efficiency Project (borrowed from Utility)

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SOLID WASTE FUND

(401)

The Solid Waste Fund accounts for the provision of solid waste collection services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing collection.

ACCOUNT DESCRIPTIONS

REVENUES

Trash Pickup Charges - This account records the proceeds from horticultural refuse service provided by the City.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 134,733	\$ 143,420	\$ 147,059	\$ 115,000	\$ 130,000

Residential - Records revenues derived from the City's residential refuse service.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 2,873,149	\$ 3,356,284	\$ 3,588,026	\$ 3,700,000	\$ 3,774,000

Commercial - This classification records the proceeds from the City's commercial refuse service.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 2,637,679	\$ 2,683,457	\$ 3,069,481	\$ 2,200,000	\$ 2,400,000

Commercial Hobos Pickup - This account records the revenue from commercial accounts that use residential containers.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 238,333	\$ 272,274	\$ 124,690	\$ -	\$ -

Municipal - This classification records the proceeds from solid waste service to the City's facilities.

Residential Container Sale - This records the sale to customers of solid waste containers known as Hobos.

Miscellaneous - Solid Waste revenues that do not fit other classifications are recorded in this account.

Interest Earnings - The earnings from the investment of Solid Waste funds are recorded in this account.

Private Container Fee - This account records the revenue received from private solid waste companies who provide roll off container service in the City.

EXPENDITURES

Residential / Recycling Collection - This cost center captures all the costs associated with providing the City’s residential solid waste services. Beginning in FY 2020 it also captured all the costs associated with providing the City's recycling services which will be brought back in house using single driver trucks versus a two driver vehicle. This division employs twenty-five and thirty tenths (25.3) employees.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 1,895,387	\$ 2,329,369	\$ 2,481,197	\$ 4,513,450	\$ 4,380,606

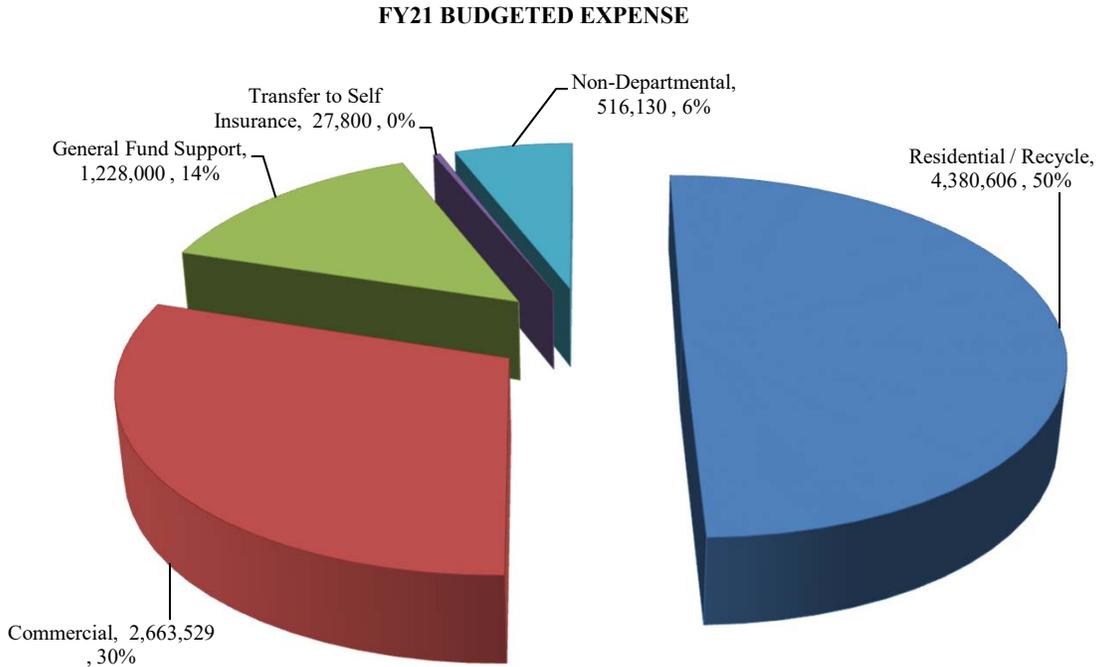
Commercial Collection - This cost center captures all the costs associated with providing the City’s commercial solid waste services. This division employs nine and ten tenths (9.10) full-time employees.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 1,498,315	\$ 1,575,233	\$ 1,595,356	\$ 2,093,066	\$ 2,663,529

Recycling Collection - This cost center captures all the costs associated with providing the City's recycling services. In FY20 those services were included in Residential.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 804,635	\$ 578,914	\$ 797,875	\$ -	\$ -

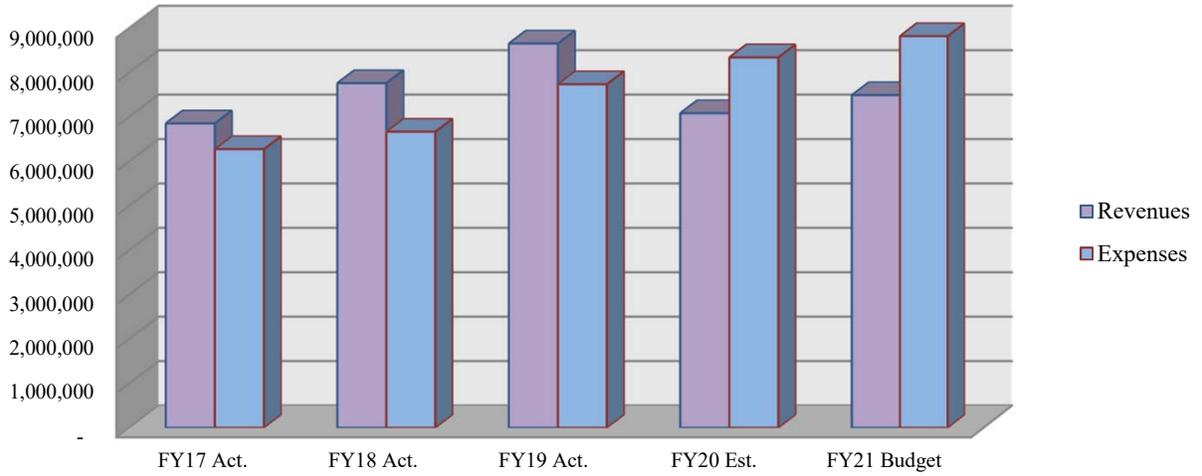
General Fund Support - This account records a transfer of a portion of the Solid Waste Fund profit to the General Fund.



Non-Operating - Non-operating costs are as follows in the budget:

General Fund Support	\$	1,228,000
Administration	\$	305,671
Internal Service Charges	\$	150,655
Insurance	\$	44,356
Transfer to Self-Insurance Fund	\$	27,800
Transfer to Dark Fiber Fund	\$	8,400
Audit Fees	\$	7,048
Total	\$	1,771,930

Historical Comparison of Revenues To Expenses



Revenues:

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 6,853,839	\$ 7,760,286	\$ 8,650,546	\$ 7,083,975	\$ 7,489,400

Expenses:

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 6,273,291	\$ 6,665,626	\$ 7,734,882	\$ 8,339,835	\$ 8,816,065

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**CITY OF WINTER HAVEN
SOLID WASTE FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Franchise Fee	\$ 47,133.03	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Trash Pickup Charges	147,059.10	167,000	115,000	130,000	167,000
Residential	3,588,026.13	3,655,000	3,700,000	3,774,000	3,849,000
Commercial	3,069,480.69	2,910,000	2,200,000	2,400,000	3,100,000
Commercial Hobo	124,690.46	267,000	0	0	0
Municipal	97,643.68	95,000	96,500	97,000	97,000
Resident Container Sale	68,686.32	56,000	60,000	65,000	70,000
Private Hauler Roll Off Fees	182,089.35	155,000	75,000	120,000	155,000
Recycling	598,566.67	599,000	550,000	599,000	599,000
Roll-Off Pull Revenue	171,561.16	175,400	150,080	175,400	175,400
Miscellaneous Revenues	431,608.50	5,000	18,395	5,000	5,000
Interest Earnings	111,976.27	100,000	95,000	100,000	100,000
Sales of Assets	12,025.00	0	0	0	0
Total	\$ 8,650,546.36	8,208,400	7,083,975	7,489,400	8,341,400
EXPENDITURES					
Commercial Collection	\$ 1,595,356.32	\$ 2,034,138	\$ 2,093,066	\$ 2,663,529	\$ 2,195,361
Residential Collection	2,481,197.43	4,175,042	4,513,450	4,380,606	3,673,589
Recycling*	797,875.31	0	0	0	0
General Fund Support	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
Transfer to Self Insurance Fund	333,600.00	27,800	27,800	27,800	27,800
Non-Departmental	1,298,853.41	476,346	477,519	516,130	516,130
Total	\$ 7,734,882.43	7,941,326	8,339,835	8,816,065	7,640,880
Excess of Revenues Over <Under> Expenditures:	\$ 915,663.93	267,074	(1,255,860)	(1,326,665)	700,520
Beginning Unrestricted Cash:	3,532,573.07	4,448,237	4,448,237	3,192,377	1,865,712
Ending Unrestricted Cash:	\$ 4,448,237.00	4,715,311	3,192,377	1,865,712	2,566,232

*Recycling function rolls into the Residential Collection cost center beginning FY20

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 401 - Solid Waste Fund						
REVENUES						
313700-000	Franchise Fee-Solid Waste	47,133.03	24,000	24,000	24,000	24,000
<i>Franchise Fees</i>		47,133.03	24,000	24,000	24,000	24,000
343411-000	SW-Trash Pickup Charges	147,059.10	167,000	115,000	130,000	167,000
343412-000	SW-Residential	3,588,026.13	3,655,000	3,700,000	3,774,000	3,849,000
343413-000	SW-Commercial	3,069,480.69	2,910,000	2,200,000	2,400,000	3,100,000
343413-001	SW-Commercial Hobos Pickup	124,690.46	267,000	0	0	0
343414-000	SW-Municipal	97,643.68	95,000	96,500	97,000	97,000
343451-000	SW-Residential Container Sales	68,686.32	56,000	60,000	65,000	70,000
343452-000	SW-Other Revenue	573.57	1,000	1,000	1,000	1,000
343453-000	SW-Private Hauler Roll Off Fees	182,089.35	155,000	75,000	120,000	155,000
343618-050	Late Fees	3,970.61	4,000	2,000	4,000	4,000
343700-000	SW-Recycling Fee Residential	455,491.45	480,000	450,000	480,000	480,000
343700-050	SW Recycling Fee Commercial	139,294.17	115,000	100,000	115,000	115,000
343900-500	Misc Sales - Recycling material	3,781.05	4,000	0	4,000	4,000
343900-600	SW-Pull Rate Recycle (Other)	272.87	400	80	400	400
343900-650	SW-Roll-Off Pull Revenue	171,288.29	175,000	150,000	175,000	175,000
<i>Misc - Physical Environment</i>		8,052,347.74	8,084,400	6,949,580	7,365,400	8,217,400
361100-000	Interest on Investments	111,987.88	100,000	95,000	100,000	100,000
361102-000	Interest-Meter Deposit	(11.61)	0	0	0	0
<i>Interest Earnings</i>		111,976.27	100,000	95,000	100,000	100,000
364413-000	Sale of Assets-Surplus	25.00	0	0	0	0
364414-000	Sale of Assets-Capital	12,000.00	0	0	0	0
<i>Misc - Sales</i>		12,025.00	0	0	0	0
346900-101	Hurricane Receipts FEMA	427,064.32	0	15,395	0	0
<i>Misc - Other Revenues</i>		427,064.32	0	15,395	0	0
REVENUES Total		8,650,546.36	8,208,400	7,083,975	7,489,400	8,341,400

CITY OF WINTER HAVEN FY2021 PERSONNEL

401-09-306 COMMERCIAL COLLECTION

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.80	Public Works Department Director	10.00%	8810	100,069	80,055
0.20	Assistant Public Works Director	*7.50%	8810	74,191	14,838
0.10	Ecosystem and Asset Analyst	2.50%	8810	49,254	4,925
1.00	Solid Waste Superintendent		9403	67,288	67,288
1.00	Commercial Collection Crew Leader		9403	50,086	50,086
1.00	Admin Support Specialist		8810	42,786	42,786
1.00	Commercial Refuse Operator		9403	34,715	34,715
1.00	Commercial Refuse Operator		9403	34,715	34,715
1.00	Commercial Refuse Operator		9403	32,885	32,885
1.00	Commercial Refuse Operator		9403	32,406	32,406
A 1.00	Commercial Refuse Operator		9403	32,406	32,406
9.10					427,106
				Education/Incentive Pay	9,242
				SBB	2,503
				2.5% COLA cost adjustment	14,698
					453,549

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	366,529.37	411,169	395,239	453,549	438,851
1401	Overtime	4,356.15	6,000	8,000	6,000	6,000
2101	FICA Taxes	26,912.34	31,494	30,848	34,031	34,031
2201	General Pension Fund Contrib	88,134.63	102,923	110,007	97,081	97,081
2204	401(a) Pension Contribution	7,650.31	9,680	7,400	11,958	11,958
2301	Life & Health Insurance	74,007.56	79,101	79,101	117,134	117,134
2302	Director's Life & Disability	807.20	1,200	1,200	800	800
2310	Health Reform Fees	28.00	0	0	39	39
2401	Workers' Compensation	10,109.35	11,799	11,799	13,038	13,038
<i>Personnel Services</i>		578,534.91	653,366	643,594	733,630	718,932
3105	Prof.Svc.-Other	1,370.00	0	0	35,000	30,000
3401	Contract Svc.-Custodial	7,132.08	7,600	7,600	7,600	7,600
3404	Contract Svc. - Other	345.18	16,000	0	0	0
3406	Interdept Billing / Filing Fee	34,761.20	30,000	30,000	30,000	30,000
3407	Ins.-Claims Deductibles	2,648.44	0	0	0	0
4001	Travel-Non local	1,543.90	2,000	2,000	2,000	2,000
4003	Training-Required-Instructional	1,550.00	1,000	1,000	1,000	1,000
4004	Travel-Local Mileage & Comm. Exp	0.00	100	100	100	100
4201	Postage	17.24	50	200	300	300
4301	Utility Svcs - Electric	7,553.04	10,500	10,500	10,500	10,500
4302	Utility Svcs - Water	5,203.70	5,000	5,000	5,000	5,000
4303	Utility Svcs - Sewer	1,190.69	1,350	1,350	1,350	1,350
4305	Utility Svcs - Refuse	1,589.14	900	900	900	900
4406	County Landfill	591,226.98	615,000	672,000	720,000	760,000
4601	Rep & Mtn Equipment	4,191.46	1,000	1,000	1,000	1,000
4602	Rep & Mtn Building & Grounds	7,207.02	8,000	10,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	50,000	50,000	50,000	0
4606	Rep & Mtn Vehicle Base Cost	59,604.00	60,948	60,948	59,604	60,948
4607	Rep & Mtn Automotive Parts	83,832.16	60,000	85,000	80,000	80,000
4608	Rep & Mtn Automotive Labor	77,095.84	100,000	100,000	100,000	100,000
4620	Rep & Mtn Contracts	1,920.90	2,900	2,900	2,900	2,900
4631	Rep & Mtn Container & Hobo Repl	30,910.03	48,000	48,000	48,000	48,000
4702	Printing & Binding	253.10	400	400	600	600
4802	Promotional/Marketing	0.00	0	50	100	100
4803	Community Involvement	0.00	0	0	0	0
5101	Office Supplies	1,133.29	1,000	1,500	1,000	1,000
5102	Tools,Equip under \$1,000	16,695.15	20,000	20,000	20,000	20,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	8,600	8,600	8,600	8,600
5203	Motor Fuels & Lubricants	71,795.57	85,000	85,000	85,000	85,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5204	Copier Use & Supplies	1,648.47	1,600	1,600	1,600	1,600
5206	Software & Internal Upgrades	49.80	0	0	0	0
5208	Uniform, Protect Clothing	2,544.99	2,900	2,900	3,200	3,200
5209	Housekeeping Supplies	945.87	1,850	1,850	1,850	1,850
5401	Memberships & Subscriptions	446.00	1,600	1,600	1,600	1,800
5404	Employee Dev-Material & Training	396.04	100	100	100	100
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	1,500	1,500	1,500	500
5406	Employee Dev-Food & Supplies	20.13	200	200	200	200
5407	Employee Dev-Recog & Apprec	0.00	200	200	200	200
Operating Services		1,016,821.41	1,145,298	1,213,998	1,290,804	1,276,348

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
6301	Other Capital Improvements	0.00	0	0	439,014	0
6402	Machinery & Equipment	0.00	30,000	30,000	0	0
6403	Capital Depletion Reserve	0.00	205,474	205,474	200,081	200,081
Capital		0.00	235,474	235,474	639,095	200,081

Cost Center Total: 306 - Commercial Collection **1,595,356.32** **2,034,138** **2,093,066** **2,663,529** **2,195,361**

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$25,000 - Solid Waste Consulting \$5,000 - CEI services for Downtown compactor improvements \$5,000 -Cartograph support
4605	Rep & Mtn Spec-Bud Detailed Only	\$50,000 - Building improvements, parking lot
5200	Non-Capital Equip \$1,000-\$4,999	\$8,600 - (2) Roll off containers
6301	Other Capital Improvements	\$439,014 - Downtown Solid Waste improvements

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$25,000 - Solid Waste Consulting \$5,000 -Cartograph support
5200	Non-Capital Equip \$1,000-\$4,999	\$8,600 - (2) Roll off containers

**CITY OF WINTER HAVEN FY2021 PERSONNEL
401-09-307 RESIDENTIAL COLLECTION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.30	Assistant Public Works Director	*7.50%	8810	74,191	22,257
1.00	Residential Collection Crew Leader	*2.50%	9403	44,117	44,117
1.00	Residential Collection Crew Leader		9403	36,774	36,774
1.00	Residential Collection Crew Leader		9403	35,714	35,714
1.00	Solid Waste Customer Services Coordinator		8810	32,406	32,406
1.00	Solid Waste Customer Services Coordinator		8810	34,362	34,362
1.00	Driver Collector		9403	35,651	35,651
1.00	Driver Collector		9403	33,384	33,384
1.00	Driver Collector		9403	31,928	31,928
1.00	Driver Collector		9403	31,304	31,304
1.00	Driver Collector		9403	31,304	31,304
1.00	Driver Collector		9403	31,304	31,304
1.00	Driver Collector		9403	31,304	31,304
1.00	Driver Collector		9403	31,304	31,304
1.00	Driver Collector		9403	30,846	30,846
1.00	Driver Collector		9403	30,846	30,846
1.00	Trashmaster Operator		9403	33,946	33,946
1.00	Trashmaster Operator		9403	33,342	33,342
1.00	Trashmaster Operator		9403	33,030	33,030
1.00	Trashmaster Operator		9403	31,928	31,928
1.00	Trashmaster Operator		9403	30,430	30,430
1.00	Trashmaster Operator		9403	30,430	30,430
1.00	Trashmaster Operator		9403	30,867	30,867
1.00	Recycling Driver/Operator		9403	42,869	42,869
1.00	Diversified Operator (Float)		9403	32,406	32,406
1.00	SW Customer Service Representative III		8810	32,386	32,386
<u>25.30</u>					<u>856,439</u>
				Education/Incentive Pay	2,772
				SBB	2,126
				2.5% COLA cost adjustment	<u>26,017</u>
					887,354

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	659,902.89	820,693	820,693	887,354	861,337
1401	Overtime	21,891.97	21,500	40,000	30,000	30,000
2101	FICA Taxes	48,324.12	64,428	65,843	68,187	68,187
2201	General Pension Fund Contrib	101,187.00	108,045	89,898	72,329	72,329
2204	401(a) Pension Contribution	22,906.64	32,100	33,600	39,131	39,131
2301	Life & Health Insurance	179,809.38	231,162	231,162	285,216	285,216
2310	Health Reform Fees	51.36	0	0	108	108
2401	Workers' Compensation	26,000.41	32,991	32,991	33,153	33,153
<i>Personnel Services</i>		<u>1,060,073.77</u>	<u>1,310,919</u>	<u>1,314,187</u>	<u>1,415,478</u>	<u>1,389,461</u>
3404	Contract Svc. - Other	64,822.30	100,000	430,000	180,000	150,000
3406	Interdept Billing / Filing Fee	42,239.55	36,000	3,600	36,000	36,000
3407	Ins.-Claims Deductibles	15,765.81	0	0	0	0
4001	Travel-Non local	0.00	3,000	3,000	3,000	3,000
4003	Training-Required-Instructional	650.00	3,000	300	3,000	3,000
4004	Travel-Local Mileage & Comm. Exp	0.00	0	100	100	100
4101	Telecommunication	0.00	60	0	0	0
4406	County Landfill	627,267.07	715,000	760,000	875,800	875,800
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	95,484.00	116,646	116,646	129,612	129,612
4607	Rep & Mtn Automotive Parts	198,233.85	200,000	200,000	200,000	200,000
4608	Rep & Mtn Automotive Labor	170,702.60	165,000	165,000	165,000	165,000
4631	Rep & Mtn Container & Hobo Repl	3,493.94	3,000	3,000	3,000	3,000
4702	Printing & Binding	0.00	2,000	2,000	2,500	2,500
5101	Office Supplies	121.79	300	300	300	300

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5102	Tools,Equip under \$1,000	882.62	26,000	26,000	58,000	58,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	4,800	0	0	0
5203	Motor Fuels & Lubricants	128,981.83	170,000	170,000	275,000	275,000
5208	Uniform, Protect Clothing	9,279.76	9,000	9,000	9,000	9,000
5209	Housekeeping Supplies	158.40	700	700	700	700
5230	Resid. Containers Sold	62,740.66	30,000	30,000	110,000	110,000
5401	Memberships & Subscriptions	0.00	800	800	800	800
5404	Employee Dev-Material & Training	299.48	100	100	100	100
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	1,500	1,500	1,500	500
5406	Employee Dev-Food & Supplies	0.00	250	250	250	250
5407	Employee Dev-Recog & Apprec	0.00	450	450	450	450
Operating Services		1,421,123.66	1,587,606	1,922,746	2,054,112	2,023,112
6201	Buildings	0.00	0	0	25,000	0
6402	Machinery & Equipment	0.00	985,000	985,000	625,000	0
6403	Capital Depletion Reserve	0.00	291,517	291,517	261,016	261,016
Capital		0.00	1,276,517	1,276,517	911,016	261,016
Cost Center Total: 307 - Residential Collection		2,481,197.43	4,175,042	4,513,450	4,380,606	3,673,589

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$60,000 - Temp EE's \$50,000 - Big Belly Annual Fee \$70,000 - Solid Waste Consulting
5102	Tools,Equip under \$1,000	\$58,000 - Additional recycling containers to keep up with growth
5230	Resid. Containers Sold	\$110,000 - Residential garbage containers (City owned - not selling to residents)
6201	Buildings	\$110,000 - Residential garbage containers (City owned - not selling to residents)
6402	Machinery & Equipment	\$25,000 - Container Storage Expansion (metal building) \$625,000 - (2) automated trucks (replace 2 evo's)

DETAIL FY22 BUDGET:

3404	Contract Svc. - Other	\$50,000 - Big Belly Annual Fee \$30,000 - Temp EE's \$70,000 - Solid Waste Consulting
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Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Cost Center:	308 - Recycling					
1201	Salaries & Wages-Regular	49,066.09	0	0	0	0
1401	Overtime	3,380.94	0	0	0	0
2101	FICA Taxes	3,679.50	0	0	0	0
2301	Life & Health Insurance	13,849.44	0	0	0	0
2310	Health Reform Fees	3.36	0	0	0	0
2401	Workers' Compensation	1,731.74	0	0	0	0
<i>Personnel Services</i>		71,711.07	0	0	0	0
3404	Contract Svc. - Other	636,142.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	8,196.00	0	0	0	0
4607	Rep & Mtn Automotive Parts	7,745.81	0	0	0	0
4608	Rep & Mtn Automotive Labor	7,136.46	0	0	0	0
5102	Tools,Equip under \$1,000	1,270.83	0	0	0	0
5203	Motor Fuels & Lubricants	10,355.56	0	0	0	0
5208	Uniform, Protect Clothing	380.30	0	0	0	0
5210	Program Related Expense	54,937.28	0	0	0	0
<i>Operating Services</i>		726,164.24	0	0	0	0
Cost Center Total: 308 - Recycling		797,875.31	0	0	0	0
Department Total: 09 - Public Services		4,874,429.06	6,209,180	6,606,516	7,044,135	5,868,950

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 965 - Solid Waste						
2301	Life & Health Insurance	206,386.00	0	0	0	0
<i>Personnel Services</i>		206,386.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	198.00	198	0	0	0
4607	Rep & Mtn Automotive Parts	0.00	100	0	0	0
4608	Rep & Mtn Automotive Labor	10.73	100	0	0	0
4624	Rep & Mtn Outside Svc	0.00	50	0	0	0
5203	Motor Fuels & Lubricants	22.51	50	0	0	0
<i>Operating Services</i>		231.24	498	0	0	0
3408	Commission/Expense - Sale of Assets	481.50	0	0	0	0
5980	Bad Debt Expense	4,778.87	0	1,671	0	0
9400	Depreciation	315,394.57	0	0	0	0
9700	Audit Fees	6,548.00	6,672	6,672	7,048	7,048
<i>Miscellaneous</i>		327,202.94	6,672	8,343	7,048	7,048
9109	Transfer to Self Insurance	333,600.00	27,800	27,800	27,800	27,800
9200	Transfer to Dark Fiber Fund	0.00	0	0	8,400	8,400
<i>Transfers</i>		333,600.00	27,800	27,800	36,200	36,200
9503	Admin-General Govt.	273,066.00	277,599	277,599	305,671	305,671
9900	General Fund Support	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
<i>Admin Allocation Expenses</i>		1,501,065.96	1,505,599	1,505,599	1,533,671	1,533,671
4501	Ins.-Property	290.47	392	392	573	573
4502	Ins.-Liability & Umbrella	32,063.37	36,498	36,498	36,434	36,434
4506	Ins.-Other	1,933.42	4,853	4,853	4,770	4,770
4510	Ins.-Public Official's Liability	5,046.93	6,224	6,224	2,579	2,579
4590	Insurance - OPEB Expense Allocation	180,700.00	0	0	0	0
<i>Insurance</i>		220,034.19	47,967	47,967	44,356	44,356
9102	Facility Maintenance	4,338.96	3,012	3,012	3,200	3,200
9105	Human Resources	35,678.04	69,872	69,872	74,693	74,693
9107	Technology Services	5,855.04	70,726	70,726	72,762	72,762
<i>Internal Svc Charges</i>		45,872.04	143,610	143,610	150,655	150,655
3600	Pension Expense - GASB 68 Allocation	226,061.00	0	0	0	0
<i>Pension Expenditures</i>		226,061.00	0	0	0	0
Cost Center Total: 965 - Solid Waste		2,860,453.37	1,732,146	1,733,319	1,771,930	1,771,930
EXPENSES Total		7,734,882.43	7,941,326	8,339,835	8,816,065	7,640,880
Fund REVENUE Total: 401 - Solid Waste Fund		8,650,546.36	8,208,400	7,083,975	7,489,400	8,341,400
Fund EXPENSE Total: 401 - Solid Waste Fund		7,734,882.43	7,941,326	8,339,835	8,816,065	7,640,880
Fund Total: 401 - Solid Waste Fund		915,663.93	267,074	(1,255,860)	(1,326,665)	700,520

DETAIL FY21 BUDGET:

9109	Transfer to Self Insurance	\$27,800 - Support Health Care Fund
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

DETAIL FY22 BUDGET:

9109	Transfer to Self Insurance	\$27,800 - Support Health Care Fund
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

UTILITY FUND

(402)

The Utility Fund accounts for the provision of water and sewer services to the residents of the City and County residents in the City's service area. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

ACCOUNT DESCRIPTIONS

REVENUES

Water Sales - This account records the proceeds from the sale of residential, commercial and municipal water inside and outside the City.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 14,391,964	\$ 13,708,035	\$ 14,104,378	\$ 13,763,000	\$ 14,157,400

Sewer Charges - Records revenue derived from charges for residential, commercial and municipal sewer service inside and outside the City.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 11,609,685	\$ 11,711,940	\$ 12,093,571	\$ 12,043,600	\$ 12,441,200

Hydrants/Fire Sprinklers - This classification records the proceeds from fire hydrants located on private property and fees received for fire sprinkler water availability in buildings.

Service Charges/Set - This account records revenue received from customers for the following services: new account service charge, after hours cut-on fee, bank draft charges, delinquent cut-on fees, insufficient funds charge, meter testing fees, lock replacement charge and meter reset charges. It also includes proceeds collected from late fees and charges for the installation of a new water meter.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 1,442,495	\$ 1,546,403	\$ 1,429,772	\$ 1,335,300	\$ 1,437,700

Interest - This classification records the proceeds from interest earned on all types of Water & Sewer Utility Fund investments as well as interest earned on customer deposits.

Water/Sewer Impact Fees - Revenue generated from charges to new water and sewer customers for their share of the expansion of the water and sewer system including water and sewer plants and flow systems.

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 4,226,012	\$ 4,307,752	\$ 4,121,339	\$ 3,850,000	\$ 3,867,000

Refuse Billing Fee - This fee is charged the Solid Waste Fund for billing and collecting solid waste revenues.

Miscellaneous - This classification records the proceeds from any Water and Sewer Utility Fund revenue which does not fit elsewhere in the revenue chart.

Grant Revenue - Revenue from federal and state governments for special projects.

EXPENDITURES

Payment Services - Division that receives and records all monies received by the City.

Customer Account Services - Division responsible for all billings in the Utility Fund. They receive applications for new utility service and track overdue accounts.

Field Services - Division that provides meter reading for residential and commercial accounts as well as all cutoffs and turn on for water accounts.

Water Plants – Division responsible for maintaining potable water in accordance with State and Federal standards.

Wastewater Plant #2 & # 3 – Both these cost centers record the expenses associated with the plant on the north side of town (# 2) and the plant on the south side of town (# 3).

Utility Services Maintenance – Division that installs and maintains all water lines.

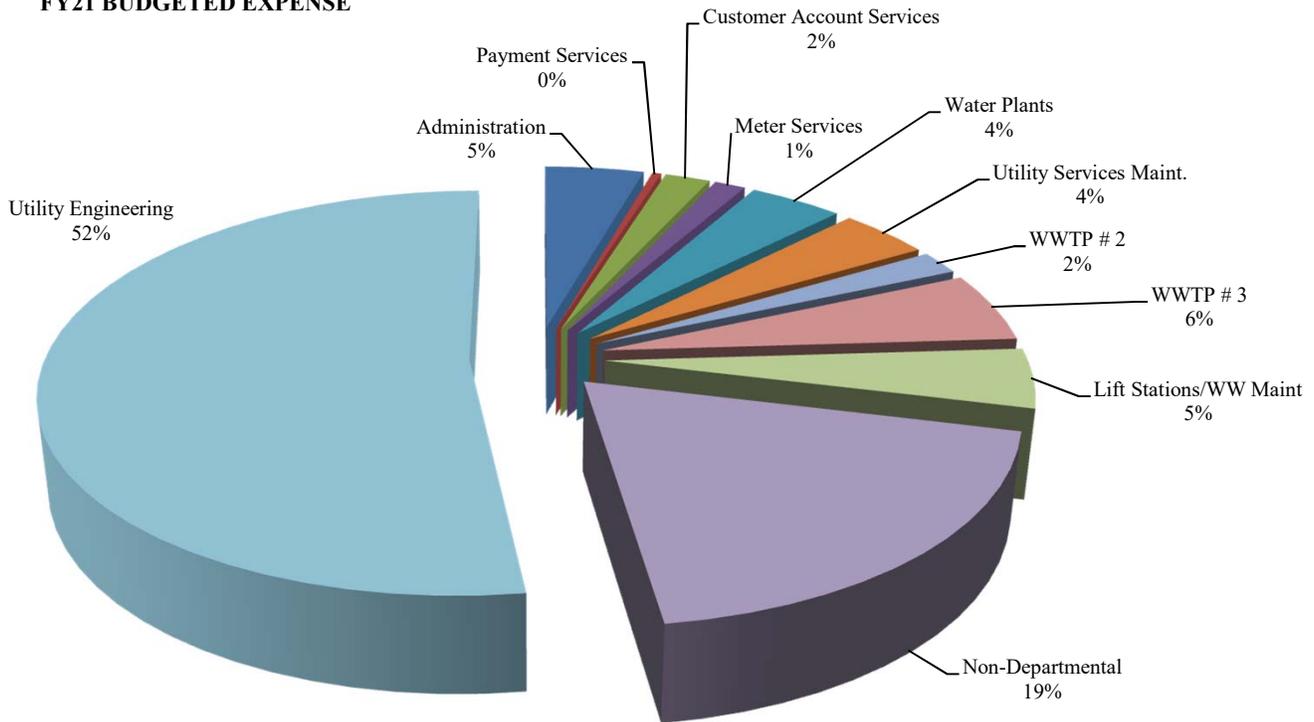
Lift Stations/WW Maintenance – Division that installs & maintains all lift stations/sewer lines.

Reuse Distribution – Division that installs and maintains all reuse meter lines.

Non-Departmental - The following accounts make up the Non-Departmental:

General Fund Support	\$	4,865,000	Transfers	\$	386,000
Debt Service	\$	3,521,609	Bank Charges	\$	240,000
Administration	\$	1,165,605	Audit Fees	\$	30,531
Internal Service Charges	\$	999,976	Pooled Vehicle Costs	\$	24,374
Insurance	\$	476,335			
					Total \$
					11,709,430

FY21 BUDGETED EXPENSE



**CITY OF WINTER HAVEN
UTILITY FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Water Sales	\$ 14,104,377.71	\$ 13,948,000	\$ 13,763,000	\$ 14,157,400	\$ 14,482,800
Sewer Charges	12,093,571.02	12,028,000	12,043,600	12,441,200	12,814,400
Hydrants / Fire Sprinklers	14,027.83	12,940	13,125	13,125	13,125
Service Charges / Set	1,429,771.60	1,396,700	1,335,300	1,437,700	1,464,400
Interest Earnings	1,303,090.30	1,072,000	705,000	747,000	778,000
Water / Sewer Impact Fees	4,121,338.93	4,350,000	3,850,000	3,867,000	3,884,000
Fees-Admin Acct Svc/Eng Inspection	1,290,759.68	1,135,000	1,220,000	1,245,000	1,269,000
Refuse Billing Fee	77,000.75	68,000	68,000	68,000	68,000
Miscellaneous Revenues	726,773.28	707,000	500,100	712,000	712,000
Contributions-Developers	2,182,465.68	0	0	0	0
Grants	14,027.00	365,982	234,170	3,550,654	7,926,264
Sale of Assets	17,278.75	20,000	3,008,700	265,000	20,000
Debt Proceeds	0.00	2,150,000	969,085	15,158,026	23,955,000
Total	\$ 37,374,482.53	37,253,622	37,710,080	53,662,105	67,386,989
EXPENDITURES					
Customer Account Services	\$ 858,347.03	\$ 1,206,216	\$ 1,066,990	\$ 1,256,245	\$ 1,067,616
Payment Services	189,945.40	263,896	236,682	250,949	241,013
Water Plants	2,477,716.56	2,377,774	2,310,906	2,583,593	2,332,325
Wastewater Plant # 2	1,092,046.51	1,223,356	1,168,085	1,160,698	1,122,999
Utility Engineering	3,255.12	23,613,545	20,207,239	32,143,113	60,680,166
Administration	1,042,777.95	1,707,081	1,551,229	2,732,875	1,497,116
Wastewater Plant # 3	3,141,352.23	3,176,301	2,977,745	3,444,477	3,135,323
Utility Services Maintenance	2,167,814.16	1,843,288	2,847,987	2,505,313	2,447,455
Lift Stations/ WW Maintenance	2,313,095.31	2,263,871	2,331,469	2,922,814	2,342,920
Reuse Distribution	0.00	0	0	0	0
Meter Services	413,961.55	704,356	667,107	857,730	754,751
Non-Departmental	15,788,984.31	11,969,183	15,292,649	11,709,430	11,405,190
Total	\$ 29,489,296.13	50,348,867	50,658,088	61,567,237	87,026,874
Excess of Revenues Over <Under> Expenditures:	\$ 7,885,186.40	(13,095,245)	(12,948,008)	(7,905,132)	(19,639,885)
Beginning Available Cash:	37,463,340.00	45,348,526	45,348,526	32,400,518	24,495,386
Ending Available Cash:	\$ 45,348,526.40	32,253,281	32,400,518	24,495,386	4,855,501

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 402 - Utility Fund						
REVENUES						
331200-600	Grant - FEMA (Fed Emerg Mgmt)	0.00	235,982	204,170	0	0
<i>Federal Grant Revenue</i>		0.00	235,982	204,170	0	0
337200-400	Grant - Misc	0.00	0	0	540,000	163,904
337300-100	Grant - SWFWMD	0.00	130,000	30,000	1,004,474	4,650,000
338300-000	Grant - DEP	14,750.00	0	0	2,006,180	3,112,360
<i>Other Grant Revenue</i>		14,750.00	130,000	30,000	3,550,654	7,926,264
343343-900	Fees-Admin Acct Svc/Eng Inspect.	1,290,759.68	1,135,000	1,220,000	1,245,000	1,269,000
343618-050	Late Fees	531,425.33	550,000	230,000	550,000	550,000
343900-500	Misc Sales - Recycling material	828.55	0	600	0	0
<i>Misc - Physical Environment</i>		1,823,013.56	1,685,000	1,450,600	1,795,000	1,819,000
361004-000	Interest-Other	0.00	0	41,000	37,000	33,000
361100-000	Interest on Investments	736,873.63	600,000	370,000	380,000	400,000
361102-000	Interest-Meter Deposit	116,326.22	112,000	50,000	55,000	55,000
361103-000	Interest-Bond Investment	112,971.25	115,000	50,000	55,000	55,000
361103-005	Interest-Bond 05 Series	52,601.56	25,000	24,000	25,000	25,000
361104-000	Interest on Wastewater Exp. Fee	182,093.62	125,000	110,000	120,000	125,000
361105-000	Interest on Water Exp.	30,763.09	25,000	20,000	25,000	25,000
361106-000	Interest on Renewal & Repl.	71,460.93	70,000	40,000	50,000	60,000
<i>Interest Earnings</i>		1,303,090.30	1,072,000	705,000	747,000	778,000
364413-000	Sale of Assets-Surplus	3,328.75	5,000	3,000	5,000	5,000
364414-000	Sale of Assets-Capital	13,950.00	15,000	3,005,700	260,000	15,000
<i>Misc - Sales</i>		17,278.75	20,000	3,008,700	265,000	20,000
346900-101	Hurricane Receipts FEMA	15,803.52	0	130,800	0	0
363100-000	Contributions- Developers	2,182,465.68	0	0	0	0
369000-000	Miscellaneous Revenue	15,793.46	15,000	10,000	15,000	15,000
369000-415	NSF Fee Recoveries	14,283.92	10,000	15,000	15,000	15,000
369000-416	Recovery-Accts No Longer Current	38,176.69	30,000	30,000	30,000	30,000
369000-417	Service Line Warranty Royalty	3,712.66	0	6,700	0	0
369006-000	Other Revenue	51,516.27	50,000	25,000	50,000	50,000
369900-000	Lien Search Fee	22,275.00	20,000	20,000	20,000	20,000
369908-000	SW-Refuse Billing	77,000.75	68,000	68,000	68,000	68,000
<i>Misc - Other Revenues</i>		2,421,027.95	193,000	305,500	198,000	198,000
384000-000	Debt Proceeds	0.00	2,150,000	969,085	15,158,026	23,955,000
<i>Debt Proceeds</i>		0.00	2,150,000	969,085	15,158,026	23,955,000
362100-000	Rental-Misc Other	32,234.88	32,000	32,000	32,000	32,000
<i>Misc - Rent and Royalty</i>		32,234.88	32,000	32,000	32,000	32,000

Account Number	Account Description	2019 Actual Amount	2020 Amended		Adopted 2021	2022 Budget
			Budget	2020 Estimated	Budget	Recommended
343300-000	Same Day Turn On Fee	108,746.46	115,000	70,000	115,000	115,000
343611-000	Water/Resid/Inside City	4,913,558.89	4,820,000	4,820,000	4,916,000	5,015,000
343611-500	Water/Reuse/Res/Inside	208,829.50	188,000	300,000	306,000	312,000
343612-000	Water/Resid/Outside City	4,262,599.20	4,160,000	4,210,000	4,300,000	4,380,000
343613-000	Water Comm/Inside City	3,417,071.66	3,525,000	3,205,000	3,362,000	3,493,000
343613-500	Water/Reuse/Com/Inside	90,648.17	77,000	70,000	71,400	72,800
343614-000	Water/Comm/Outside City	791,871.08	800,000	796,000	833,000	833,500
343615-000	Water/Munic./Inside City	419,799.21	378,000	358,000	365,000	372,500
343615-500	Water/Reuse/Muni/Inside	0.00	0	4,000	4,000	4,000
343617-000	Water-Svc. Charges/Inside City	316,986.36	322,000	304,000	310,500	316,700
343617-050	Water-Fee-Reconnect -Inside	189,294.49	181,000	113,600	193,000	197,000
343617-100	Water-Fee-Reconnect -Outside	102,193.58	103,000	66,000	104,000	106,300
343617-500	Water-Svc Charge-Reuse Water	1,200.00	1,200	1,200	1,200	1,200
343618-000	Water-Svc. Charges/Outside City	164,224.33	155,000	139,200	142,000	145,000
343619-000	Water-Fees-Tap and Meter Set	535,633.86	500,000	540,000	552,000	562,200
343619-050	Water-Fee-Water Systm Expansion	913,925.34	1,050,000	850,000	867,000	884,000
343621-000	Water-Fee-Prvt Hydrants-IS	8,519.25	8,000	8,000	8,000	8,000
343622-000	Water-Fee-Prvt Hydrants-OS	154.78	145	145	145	145
343623-000	Water-Fee-Fire Sprinklers-IS	5,165.22	4,600	4,800	4,800	4,800
343624-000	Water-Fee-Fire Sprinklers-OS	188.58	195	180	180	180
Water Revenues		16,450,609.96	16,388,140	15,860,125	16,455,225	16,823,325
343619-150	Sewer-Fee-Sewer Tap Inspection	11,492.52	19,500	101,300	20,000	21,000
343631-000	Sewer/Resid./Inside	5,632,706.06	5,490,000	5,872,000	5,990,000	6,110,200
343632-000	Sewer/Resid./Outside	2,096,090.41	2,180,000	2,121,000	2,164,000	2,208,000
343633-000	Sewer/Comm./Inside	3,318,776.09	3,250,000	3,095,000	3,240,000	3,434,000
343634-000	Sewer/Comm./Outside City	934,219.77	1,005,000	845,600	935,000	950,000
343635-000	Sewer/Munic./Inside	111,778.69	103,000	110,000	112,200	112,200
343636-000	Sewer-Fee-Wastewater Sys. Expan	3,207,413.59	3,300,000	3,000,000	3,000,000	3,000,000
Sewer Revenues		15,312,477.13	15,347,500	15,144,900	15,461,200	15,835,400
REVENUES Total		37,773,087.09	37,735,640	37,710,080	53,662,105	67,386,989

DETAIL FY21 BUDGET:

337200-400	Grant - Misc	\$500,000 - PRWC - Pollard Road Water Main (305cc) \$40,000 - Nature Conservatory - One Water Master Plan (310cc)
337300-100	Grant - SWFWMD	\$666,974 - Reclaimed Interconnect (310cc) \$50,000 - Reclaimed Water to Drinking Water (310cc) \$225,000 - Peace Creek Optimization (305cc) \$62,500 - Harmony Phase II - South Basin Recharge (305cc)
338300-000	Grant - DEP	\$2,000,000 - Land Acquisition (305cc) \$6,180 - Teacher Grant (310cc)
384000-000	Debt Proceeds	\$5,750,000 - WW #3 Forcement \$3,883,026 - Reclaimed Interconnect \$1,000,000 - Cypresswood Water Plant \$3,275,000 - WWTP #2 & #3 Improvements \$1,250,000 - One Water Master Plan

DETAIL FY22 BUDGET:

337200-400	Grant - Misc	\$163,904 - PRWC - Pollard Road Water Main
337300-100	Grant - SWFWMD	\$50,000 - Reclaimed Water to Drinking Water \$150,000 - Peace Creek Optimization \$1,700,000 - Harmony Phase II \$2,750,000 - ASR Well Fields
338300-000	Grant - DEP	\$3,100,000 - Land Acquisition (305cc) \$12,360 - Teacher Grant
384000-000	Debt Proceeds	\$23,955,000 - To be determined

CITY OF WINTER HAVEN FY2021 PERSONNEL

402-03-918 CUSTOMER ACCOUNT SERVICES

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Customer Services Manager		8810	85,010	85,010
1.00	Assistant Utility Customer Services Manager		8810	55,349	55,349
C 1.00	Utility Billing Supervisor		8810	41,683	41,683
1.00	Utility Customer Service Supervisor		8810	39,354	39,354
1.00	US Customer Service Rep. II		8810	30,888	30,888
1.00	US Customer Service Rep. II		8810	29,390	29,390
1.00	Utility Billing Clerk		8810	30,846	30,846
1.00	US Customer Service Rep. I		8810	28,974	28,974
1.00	US Customer Service Rep. I		8810	28,974	28,974
1.00	US Customer Service Rep. I		8810	28,974	28,974
C 1.00	US Customer Service Rep. I		8810	27,976	27,976
1.00	US Customer Service Rep. I		8810	27,976	27,976
<u>12.00</u>					<u>455,394</u>
				2.5% COLA cost adjustment	<u>13,750</u>
					<u>469,144</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	350,210.14	444,889	422,424	469,144	427,418
1401	Overtime	8,056.21	11,500	5,000	11,500	11,500
2101	FICA Taxes	26,046.04	34,914	32,698	35,873	33,733
2201	General Pension Fund Contrib	103,600.28	76,351	75,813	69,203	69,203
2204	401(a) Pension Contribution	3,383.28	16,938	16,072	19,911	17,813
2301	Life & Health Insurance	72,471.03	91,656	76,329	97,636	84,971
2310	Health Reform Fees	20.00	0	0	47	47
2401	Workers' Compensation	2,374.24	472	472	135	135
<i>Personnel Services</i>		<u>566,161.22</u>	<u>676,720</u>	<u>628,808</u>	<u>703,449</u>	<u>644,820</u>
3105	Prof.Svc.-Other	0.00	75,000	75,000	0	0
3404	Contract Svc. - Other	48,690.00	46,350	46,350	58,252	38,252
4001	Travel-Non local	3,256.37	5,200	5,200	6,000	6,000
4003	Training-Required-Instructional	2,430.25	8,000	5,000	8,000	8,000
4101	Telecommunication	3,840.04	3,500	2,500	3,500	3,500
4201	Postage	141,843.89	184,000	102,258	184,000	184,000
4202	Freight & Express Charges	8.56	0	0	0	0
4601	Rep & Mtn Equipment	200.00	100	100	100	100
4602	Rep & Mtn Building & Grounds	952.31	2,000	1,000	1,000	1,000
4606	Rep & Mtn Vehicle Base Cost	672.00	1,344	672	1,344	1,344
4607	Rep & Mtn Automotive Parts	370.04	1,000	600	1,000	1,000
4608	Rep & Mtn Automotive Labor	352.51	800	500	800	800
4620	Rep & Mtn Contracts	6,252.00	19,842	19,842	0	0
4702	Printing & Binding	45,552.26	47,500	46,000	47,500	47,500
5101	Office Supplies	1,530.33	1,700	1,500	1,700	1,700
5102	Tools,Equip under \$1,000	1,075.46	3,000	2,000	4,000	4,000
5203	Motor Fuels & Lubricants	207.70	400	300	400	400
5204	Copier Use & Supplies	1,417.36	2,200	1,500	2,200	2,200
5206	Software & Internal Upgrades	0.00	121,700	121,700	150,000	120,000
5208	Uniform, Protect Clothing	1,502.45	1,500	1,500	1,500	1,500
5209	Housekeeping Supplies	253.75	500	300	300	300
5401	Memberships & Subscriptions	30,100.00	2,360	2,360	200	200
5404	Employee Dev-Material & Training	1,678.53	500	1,000	0	0
5407	Employee Dev-Recog & Apprec	0.00	1,000	1,000	1,000	1,000
<i>Operating Services</i>		<u>292,185.81</u>	<u>529,496</u>	<u>438,182</u>	<u>472,796</u>	<u>422,796</u>
6402	Machinery & Equipment	0.00	0	0	80,000	0
<i>Capital</i>		<u>0.00</u>	<u>0</u>	<u>0</u>	<u>80,000</u>	<u>0</u>
Cost Center Total: 918 - Customer / Account Services		<u>858,347.03</u>	<u>1,206,216</u>	<u>1,066,990</u>	<u>1,256,245</u>	<u>1,067,616</u>

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$30,000 - Online Utility Exchange
		\$20,000 - Armored vehicle
		\$6,252 - ADG Annual Maintenance
		\$2,000-Power DMS
5206	Software & Internal Upgrades	\$150,000 - Integration costs for NWS/SEW/ADG
6402	Machinery & Equipment	\$80,000 - Drive up payment kiosk

DETAIL FY22 BUDGET:

3404	Contract Svc. - Other	\$30,000 - Online Utility Exchange
		\$6,252 - ADG Annual Maintenance
		\$2,000-Power DMS
5206	Software & Internal Upgrades	\$120,000 - Integration costs for NWS/SEW/ADG

CITY OF WINTER HAVEN FY2021 PERSONNEL

402-03-920 PAYMENT SERVICES

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Payment Services Supervisor		8810	39,354	39,354
1.00	US Customer Service Rep. II		8810	30,430	30,430
1.00	US Customer Service Rep. I		8810	28,974	28,974
1.00	US Customer Service Rep. I		8810	27,976	27,976
<u>4.00</u>					<u>126,734</u>
			2.5% COLA cost adjustment		3,936
					<u>130,670</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	105,053.68	126,097	119,431	130,670	126,734
1401	Overtime	4,620.06	5,000	3,000	5,000	5,000
2101	FICA Taxes	8,031.48	9,904	9,366	10,078	10,078
2201	General Pension Fund Contrib	21,514.44	25,572	15,234	13,386	13,386
2204	401(a) Pension Contribution	3,301.44	4,490	6,007	6,929	6,929
2301	Life & Health Insurance	27,624.48	29,078	29,453	31,260	31,260
2310	Health Reform Fees	9.36	0	0	17	17
2401	Workers' Compensation	122.18	138	138	135	135
<i>Personnel Services</i>		<u>170,277.12</u>	<u>200,279</u>	<u>182,629</u>	<u>197,475</u>	<u>193,539</u>
3404	Contract Svc. - Other	5,364.45	12,000	6,000	1,900	1,900
4001	Travel-Non local	1,117.08	1,800	1,800	1,800	1,800
4003	Training-Required-Instructional	950.00	1,200	1,000	1,200	1,200
4201	Postage	1,655.05	2,000	1,500	2,000	2,000
4401	Rentals & Leases	594.00	680	680	680	680
4601	Rep & Mtn Equipment	200.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	672.00	0	672	1,344	1,344
4607	Rep & Mtn Automotive Parts	370.05	0	500	500	500
4608	Rep & Mtn Automotive Labor	352.52	0	400	500	500
4620	Rep & Mtn Contracts	0.00	4,177	4,177	0	0
4702	Printing & Binding	669.46	1,500	600	1,500	1,500
4913	Bank Service Charges	36.00	200	0	0	0
5101	Office Supplies	1,246.08	1,400	1,400	1,400	1,400
5102	Tools,Equip under \$1,000	949.57	2,000	500	1,500	1,500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	3,000	1,500	0	0
5203	Motor Fuels & Lubricants	207.83	0	250	500	500
5204	Copier Use & Supplies	3,868.85	2,600	2,415	2,600	2,600
5206	Software & Internal Upgrades	0.00	28,000	28,000	28,000	28,000
5208	Uniform, Protect Clothing	511.36	1,000	500	750	750
5209	Housekeeping Supplies	33.57	200	100	100	100
5401	Memberships & Subscriptions	0.00	860	860	0	0
5404	Employee Dev-Material & Training	199.00	0	199	0	0
5407	Employee Dev-Recog & Apprec	50.00	500	500	500	500
5985	Over / Short	621.41	500	500	700	700
<i>Operating Services</i>		<u>19,668.28</u>	<u>63,617</u>	<u>54,053</u>	<u>47,474</u>	<u>47,474</u>
6402	Machinery & Equipment	0.00	0	0	6,000	0
<i>Capital</i>		<u>0.00</u>	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>0</u>
Cost Center Total: 920 - Payment Services		<u>189,945.40</u>	<u>263,896</u>	<u>236,682</u>	<u>250,949</u>	<u>241,013</u>

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$1,500 - Crown Shredding contract
		\$400 - Check Endorser
5206	Software & Internal Upgrades	\$28,000 - Integration costs NWS/First Billing
6402	Machinery & Equipment	\$6,000 - Additional funding, replace Ford Focus #1010, shortage in replacement schedule

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$1,500 - Crown Shredding contract
		\$400 - Check Endorser
5206	Software & Internal Upgrades	\$28,000 - Integration costs NWS/First Billing

CITY OF WINTER HAVEN FY2021 PERSONNEL

402-08-301 WATER PLANTS

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
	1.00				
	1.00		7520	81,682	81,682
C	1.00		7520	55,349	55,349
C	1.00		7520	55,349	55,349
	1.00		7520	46,010	46,010
	1.00		7520	44,803	44,803
	1.00		7520	43,118	43,118
	1.00		7520	39,790	39,790
	1.00		7520	37,502	37,502
C	1.00		7520	37,481	37,481
C	1.00		7520	34,008	34,008
	1.00		7520	39,998	39,998
A	1.00		7520	41,330	41,330
C	1.00		7520	34,008	34,008
A	1.00		6306	32,406	32,406
	<u>14.00</u>				<u>622,834</u>
				SBB	6,663
				2.5% COLA cost adjustment	21,268
					<u>650,765</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	599,164.53	655,274	650,000	650,765	629,497
1401	Overtime	11,896.85	20,000	23,000	25,000	25,000
2101	FICA Taxes	43,997.45	51,001	0	49,608	49,608
2201	General Pension Fund Contrib	147,454.33	167,781	167,781	154,621	154,621
2204	401(a) Pension Contribution	0.00	2,701	2,701	11,117	11,117
2301	Life & Health Insurance	123,380.18	136,704	136,704	129,372	129,372
2310	Health Reform Fees	40.64	0	0	64	64
2401	Workers' Compensation	13,285.92	17,256	17,256	15,858	15,858
<i>Personnel Services</i>		<u>939,219.90</u>	<u>1,050,717</u>	<u>997,442</u>	<u>1,036,405</u>	<u>1,015,137</u>
3101	Prof. Svc.-Engineering	120,658.49	0	0	0	0
3105	Prof.Svc.-Other	61,634.00	51,000	51,000	51,000	51,000
3404	Contract Svc. - Other	75,404.52	83,058	77,758	83,058	83,058
3407	Ins.-Claims Deductibles	2,006.41	0	600	0	0
4001	Travel-Non local	0.00	0	600	500	500
4003	Training-Required-Instructional	2,168.42	5,000	3,000	6,000	6,000
4201	Postage	46.56	600	100	100	100
4202	Freight & Express Charges	194.11	100	300	400	400
4301	Utility Svcs - Electric	491,007.36	505,000	505,000	505,000	505,000
4302	Utility Svcs - Water	49,945.70	54,000	52,000	54,000	54,000
4303	Utility Svcs - Sewer	2,026.01	4,000	2,500	4,000	4,000
4305	Utility Svcs - Refuse	25,937.95	35,000	30,000	35,000	35,000
4601	Rep & Mtn Equipment	112,210.90	120,000	120,000	120,000	120,000
4602	Rep & Mtn Building & Grounds	5,359.83	10,500	10,500	200,000	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	239,238.34	0	6,000	0	0
4606	Rep & Mtn Vehicle Base Cost	9,088.00	8,976	9,500	7,176	7,176
4607	Rep & Mtn Automotive Parts	4,431.26	5,000	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	5,110.34	6,000	6,000	6,000	6,000
4620	Rep & Mtn Contracts	2,620.29	2,400	3,000	3,000	3,000
4621	Rep & Mtn Seed & Sod	0.00	50	50	250	250
4622	Rep & Mtn Landscape Material	0.00	500	100	250	250
4702	Printing & Binding	0.00	5,000	5,827	5,000	5,000
4803	Community Involvement	0.00	2,000	0	0	0
4960	License	0.00	0	0	1,000	1,000
5101	Office Supplies	290.43	700	700	700	700
5102	Tools,Equip under \$1,000	2,177.70	3,000	3,000	3,000	3,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	4,000	3,500	4,000	4,000
5203	Motor Fuels & Lubricants	12,351.63	15,000	15,000	15,000	15,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5204	Copier Use & Supplies	65.49	100	150	100	100
5205	Motor Fuel, Non Motor Pool	1,651.05	8,000	2,500	8,000	8,000
5208	Uniform, Protect Clothing	3,309.63	5,250	4,000	6,000	6,000
5209	Housekeeping Supplies	898.85	650	900	1,100	1,100
5215	Chemicals	293,005.17	315,000	305,000	315,000	315,000
5216	Laboratory Supplies	14,954.04	10,000	12,000	15,000	15,000
5218	Inventory-Central Stores Other	311.18	500	500	7,000	7,000
5401	Memberships & Subscriptions	238.00	700	500	700	700
5404	Employee Dev-Material & Training	155.00	1,300	500	1,300	1,300
Operating Services		1,538,496.66	1,262,384	1,237,085	1,463,634	1,268,634
6402	Machinery & Equipment	0.00	0	11,706	35,000	0
6403	Capital Depletion Reserve	0.00	64,673	64,673	48,554	48,554
Capital		0.00	64,673	76,379	83,554	48,554
Cost Center Total: 301 - Water Plants		2,477,716.56	2,377,774	2,310,906	2,583,593	2,332,325

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$51,000 - Outside Lab Analysis
3404	Contract Svc. - Other	\$58,300 - Lawn Care
		\$13,200 - Drinking Water License
		\$4,700 - Fuel Permits
		\$4,000 - Calibrate Meters
		\$2,500 - Cathodic Protection
		\$358 - Termite Treatment
4602	Rep & Mtn Building & Grounds	\$165,000 - Clean,paint, landscape exterior of WTPs
		\$35,000 - New bathroom at Fairfax WTP
6402	Machinery & Equipment	\$35,000 - New fuel tank at Winterset Gardens

DETAIL FY22 BUDGET:

3105	Prof.Svc.-Other	\$51,000 - Outside Lab Analysis
3404	Contract Svc. - Other	\$58,300 - Lawn Care
		\$13,200 - Drinking Water License
		\$4,700 - Fuel Permits
		\$4,000 - Calibrate Meters
		\$2,500 - Cathodic Protection
		\$358 - Termite Treatment

CITY OF WINTER HAVEN FY2021 PERSONNEL

402-08-304 WW TREATMENT PLANT # 2

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	WWTP Chief Operator		7580	56,181	56,181
1.00	WWTP Operator A		7580	53,622	53,622
1.00	WWTP Operator A		7580	43,410	43,410
1.00	WWTP Operator B		7580	37,482	37,482
C 1.00	WWTP Operator B		7580	37,481	37,481
C 1.00	WWTP Operator B		7580	37,481	37,481
1.00	WWTP Operator C		7580	40,206	40,206
<u>7.00</u>					<u>305,863</u>
				On Call Benefit	6,000
				SBB	648
				2.5% COLA cost adjustment	10,349
					<u>322,860</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	294,201.12	314,179	300,000	322,860	312,511
1401	Overtime	13,686.36	18,000	16,000	18,000	18,000
2101	FICA Taxes	22,621.16	25,107	24,174	25,284	25,284
2201	General Pension Fund Contrib	65,701.18	69,616	76,897	71,546	71,546
2204	401(a) Pension Contribution	4,182.03	6,968	3,564	5,997	5,997
2301	Life & Health Insurance	53,423.93	63,320	52,574	62,072	62,072
2310	Health Reform Fees	14.00	0	0	30	30
2401	Workers' Compensation	5,322.42	5,362	5,362	4,908	4,908
<i>Personnel Services</i>		<u>459,152.20</u>	<u>502,552</u>	<u>478,571</u>	<u>510,697</u>	<u>500,348</u>
3101	Prof. Svc.-Engineering	12,254.01	25,000	12,500	25,000	25,000
3105	Prof.Svc.-Other	41,138.48	30,000	30,000	30,000	30,000
3404	Contract Svc. - Other	96,953.48	118,000	105,000	119,750	119,750
4001	Travel-Non local	8.00	1,500	800	1,500	1,500
4003	Training-Required-Instructional	1,451.16	1,500	2,500	1,500	1,500
4201	Postage	57.56	100	100	100	100
4202	Freight & Express Charges	321.52	50	500	500	500
4301	Utility Svcs - Electric	155,808.85	170,000	160,000	170,000	170,000
4401	Rentals & Leases	18,297.62	8,000	25,000	8,000	8,000
4601	Rep & Mtn Equipment	104,127.39	110,000	105,000	110,000	110,000
4602	Rep & Mtn Building & Grounds	9,914.21	10,000	8,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	53,939.87	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	1,944.00	3,288	3,288	3,288	3,288
4607	Rep & Mtn Automotive Parts	745.99	2,000	2,000	2,000	2,000
4608	Rep & Mtn Automotive Labor	1,155.63	1,500	2,500	1,500	1,500
4609	Rep & Mtn Field Maintenance	54,990.00	0	0	0	0
4620	Rep & Mtn Contracts	3,166.82	3,700	3,200	3,700	3,700
4960	License	0.00	0	0	700	350
5101	Office Supplies	907.99	600	525	1,000	1,000
5102	Tools,Equip under \$1,000	6,411.82	4,500	4,500	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	1,327.74	4,000	4,000	4,000	4,000
5203	Motor Fuels & Lubricants	1,519.59	2,000	1,600	2,000	2,000
5204	Copier Use & Supplies	61.18	100	60	100	100
5205	Motor Fuel, Non Motor Pool	0.00	1,500	500	1,500	1,500
5206	Software & Internal Upgrades	0.00	30,000	30,000	30,000	0
5208	Uniform, Protect Clothing	3,102.52	3,275	3,000	3,275	3,275
5209	Housekeeping Supplies	1,077.71	650	1,000	1,000	1,000
5215	Chemicals	57,980.55	63,000	63,000	72,000	75,000
5216	Laboratory Supplies	3,802.44	3,500	3,000	3,500	3,500
5218	Inventory-Central Stores Other	428.18	400	250	800	800
5401	Memberships & Subscriptions	0.00	0	50	50	50
<i>Operating Services</i>		<u>632,894.31</u>	<u>598,163</u>	<u>571,873</u>	<u>611,763</u>	<u>584,413</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
6402	Machinery & Equipment	0.00	80,000	75,000	0	0
6403	Capital Depletion Reserve	0.00	42,641	42,641	38,238	38,238
<i>Capital</i>		0.00	122,641	117,641	38,238	38,238
Cost Center Total: 304 - Wastewater Treatment Plant 2		1,092,046.51	1,223,356	1,168,085	1,160,698	1,122,999

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$25,000 - Misc engineering expenses, as needed
3105	Prof.Svc.-Other	\$30,000 - Outside Lab Analysis
3404	Contract Svc. - Other	\$65,000 - Sludge Removal
		\$27,500 - Pond Service
		\$16,500 - Lawn Care
		\$5,000 - Generator/backflow inspections
		\$2,500 - Instrument calibrations
		\$1,750-Hach Wimms software contract (SIF)
		\$1,500-Carbon deionizer exchange
5206	Software & Internal Upgrades	\$30,000 - Additional Hach Wimms software modules

DETAIL FY22 BUDGET:

3101	Prof. Svc.-Engineering	\$25,000 - Misc engineering expenses, as needed
3105	Prof.Svc.-Other	\$30,000 - Outside Lab Analysis
3404	Contract Svc. - Other	\$65,000 - Sludge Removal
		\$27,500 - Pond Service
		\$16,500 - Lawn Care
		\$5,000 - Generator/backflow inspections
		\$2,500 - Instrument calibrations
		\$1,750-Hach Wimms software contract
		\$1,500-Carbon deionizer exchange

**CITY OF WINTER HAVEN FY2021 PERSONNEL
402-08-305 UTILITY ENGINEERING**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	US Capital Improvements Administrator		8810	93,392	93,392
1.00	Construction/Inspection Manager	5.00%	9410	47,736	47,736
1.00	Construction/Inspection Manager	2.50%	9410	45,302	45,302
C 1.00	Asset Manager		8810	45,573	45,573
A 1.00	Utility Inspector		6306	39,354	39,354
C 1.00	GPS Locator	10.00%	6306	38,043	38,043
1.00	Asset Coordinator		8810	34,008	34,008
<u>7.00</u>					<u>343,408</u>
1.00	GIS Technician (PT)		8810	27,862	27,862
1.00					27,862
<u>8.00</u>					<u>371,270</u>
				Education/Incentive Pay	7,324
				SBB	871
				2.5% COLA cost adjustment	12,247
					<u>391,712</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	2,729.00	334,797	330,925	391,712	379,465
1401	Overtime	0.00	1,000	1,000	1,000	1,000
2101	FICA Taxes	211.41	25,362	25,392	28,815	28,815
2201	General Pension Fund Contrib	0.00	59,833	62,081	61,751	61,751
2204	401(a) Pension Contribution	146.95	10,518	9,459	12,544	12,544
2301	Life & Health Insurance	167.76	73,444	63,701	82,685	82,685
2310	Health Reform Fees	0.00	0	0	34	34
2401	Workers' Compensation	0.00	3,921	3,921	1,951	1,951
<i>Personnel Services</i>		<u>3,255.12</u>	<u>508,875</u>	<u>496,479</u>	<u>580,492</u>	<u>568,245</u>
3101	Prof. Svc.-Engineering	0.00	10,000	5,000	1,925,000	1,400,000
3105	Prof.Svc.-Other	0.00	279,000	150,000	64,000	64,000
3404	Contract Svc. - Other	0.00	61,184	61,184	76,460	76,460
4001	Travel-Non local	0.00	1,200	1,200	1,200	1,200
4003	Training-Required-Instructional	0.00	2,000	2,000	2,000	2,000
4201	Postage	0.00	100	50	0	0
4202	Freight & Express Charges	0.00	50	0	0	0
4601	Rep & Mtn Equipment	0.00	750	500	500	500
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	6,674,725	4,000,000	4,975,000	8,588,000
4606	Rep & Mtn Vehicle Base Cost	0.00	2,016	5,376	6,720	6,720
4607	Rep & Mtn Automotive Parts	0.00	1,500	1,500	1,500	1,500
4608	Rep & Mtn Automotive Labor	0.00	1,500	1,500	1,500	1,500
4702	Printing & Binding	0.00	250	0	250	250
4960	License	0.00	7,590	7,700	500	500
5101	Office Supplies	0.00	1,000	500	2,500	2,500
5102	Tools,Equip under \$1,000	0.00	2,000	2,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	18,000	5,800	7,500	7,500
5203	Motor Fuels & Lubricants	0.00	2,000	2,800	2,600	2,600
5204	Copier Use & Supplies	0.00	500	0	0	0
5205	Motor Fuel, Non Motor Pool	0.00	500	0	0	0
5206	Software & Internal Upgrades	0.00	42,600	42,600	25,000	0
5208	Uniform, Protect Clothing	0.00	2,500	2,500	4,000	4,000
5209	Housekeeping Supplies	0.00	0	100	100	100
5218	Inventory-Central Stores Other	0.00	150	150	500	500
5401	Memberships & Subscriptions	0.00	500	245	750	750
<i>Operating Services</i>		<u>0.00</u>	<u>7,111,615</u>	<u>4,292,705</u>	<u>7,102,580</u>	<u>10,165,580</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended		Adopted 2021	2022 Budget
			Budget	2020 Estimated	Budget	Recommended
6101	Land	0.00	1,575,000	1,000,000	4,100,000	6,200,000
6301	Other Capital Improvements	0.00	14,046,496	14,046,496	20,281,500	43,700,000
6402	Machinery & Equipment	0.00	363,435	363,435	64,200	32,000
6403	Capital Depletion Reserve	0.00	8,124	8,124	14,341	14,341
<i>Capital</i>		0.00	15,993,055	15,418,055	24,460,041	49,946,341
Cost Center Total: 305 - Utility Engineering		3,255.12	23,613,545	20,207,239	32,143,113	60,680,166

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$500,000 - ASR Well Fields-Feasibility Study & Design (Cash \$250,000/WIF \$250,000) \$100,000 - 301-Water Treatment Plant evaluation/design (WIF \$100,000) \$25,000 - 301-FDEP SRF Drinking Water Planning Document (WIF \$25,000) \$100,000 - 304-WWTP #2 plant evaluation-combine w/WWTP #3 (SIF \$100,000) \$25,000 - 304-FDEP SRF Clean Water Planning Document (Cash \$25,000) \$450,000 - 305-Upper Peace Creek Watershed Model (Grant \$225,000/WIF \$225,000) \$100,000 - 305-Utility Services Buckeye Facility, Development Plan (Cash \$100,000) \$250,000 - S Lk Howard Sewer Replacement-Design (SIF \$250,000) \$150,000 - 316-WWTP #3 Plant Evaluation-combine w/WWTP #2 (SIF \$150,000) \$125,000 - 324-South Basin Aquifer Recharge-Harmony PH II (Grant \$63,500/Cash \$62,500) \$100,000 - 324-Tilden Grove/Lk Fannie Restoration Feasibility (Cash \$100,000)
3105	Prof.Svc.-Other	\$50,000 - Nature Conservancy Project \$10,000 - Survey fees \$4,000 - Permitting fees
3404	Contract Svc. - Other	\$46,860 - Oracle \$15,000 - Appraisals \$7,600 - WinCam \$7,000 - AutoCad x 4 users
4605	Rep & Mtn Spec-Bud Detailed Only	\$800,000 - 301-Paint elevated tanks \$100,000 - 301-Risk & Resilience projects \$50,000 - 301-New PLC at Winterset Gardens WTP \$75,000 - 301-Inspect/repair well pumps* \$40,000 - 301-Fairfax WTP, Chlorine system replacement \$30,000 - 301-Inwood WTP roof replacement (engineering & construction) \$25,000 - 301-Inspect tanks (Fairfax, Orchid Springs) \$15,000 - 301-Cathodic protection replacements \$15,000 - 301-Replace well meters \$450,000 - 304-Anoxic gates & bypass valve (SRF loan) \$50,000 - 304-Repairs and painting exterior (SRF loan) \$50,000 - 304-Replace drive motors on belt press (SRF loan) \$95,000 - 304-Replace west clarifier gear drive (SRF loan) \$25,000 - 305-Customer services renovation \$500,000 - 316-Catwalk rehab (SRF loan) \$300,000 - 316-Rehab air basin #2 (SRF loan) \$205,000 - 316-Belt press rehab #2 (SRF loan) \$250,000 - 316-IMLR pump installation (SRF loan) \$100,000 - 316-Mattress ditch maintenance (SRF loan) \$75,000 - 316-Reaeration blower controls repairs (SRF loan) \$75,000 - 316-RAS pump rehab (last one) (SRF loan) \$250,000 - 322-Citywide watermain flushing and valve exercise \$150,000 - 322-AC watermain replacement- Avenue G NW \$100,000 - 322-AC watermain replacement- Lake Elbert \$300,000 - AC watermain replacement- Avenue O NE \$50,000 - 322-Ave K NE Water Laterals-Design \$100,000 - 322 Replace AC watermains (not identified) \$400,000 - 323-Sewer sliplining \$300,000 - 323-S Lake Howard AC forcemain replacement
5206	Software & Internal Upgrades	\$15,000 - See-Click-Fix & New World integration \$10,000 - Instrumentation & controls programs
6101	Land	\$4,000,000 - ONE Water land acquisition (Cash \$2,000,000/Grant \$2,000,000) \$100,000 - Lift station land acquisition (Sewer Impact Fee \$100,000)

DETAIL FY21 BUDGET (cont.):

6301	Other Capital Improvements	\$1,000,000 - 301-Cypresswood Water Treatment Plant (SRF loan \$1,000,000) \$500,000 - 301-GST Improvements & New Construction (WIF \$500,000) \$350,000 - 301-Polk/Auburndale Interconnect (WIF \$350,000) \$150,000 - 301-Dundee/Eagle Lk/Haines City potable interconnects (WIF \$150,000) \$250,000 -305-Developers Agreement-unknown potential (WIF \$125,000/SIF \$125,000) \$350,000 - 316-Process Aeration Improvements (SRF loan) \$250,000 - 316-West Digester Aeration System (SRF loan) \$300,000 - 316-Replace Micro C Tanks (SRF loan) \$265,000 - 316-Rehab North(middle) Clairifer - CO from FY20 (Cash) \$150,000 - 316-Lift Station #2 design upgrades (SRF loan) \$100,000 - 316-Building drain system replacement (SRF loan) \$15,000 - 316-Ground Storage tank cleaning/painting (SRF loan) \$300,000 - 322-Auto. Meter Infrastr. Pilot Program (Cash \$150,000/WIF \$150,000) \$500,000 - 322-Pollard Road Water Main to WWTP#3-Interconnect (Grant \$500,000) \$350,000 - 322-SR 540&US 17 Intersection FDOT-Const & CEI (WIF \$350,000) \$150,000 - 322-Inwood watermain/lateral replacements-multi-year (WIF \$150,000) \$100,000 - 322-SR540/Fruitland Subdivision Water Main-Design (WIF \$100,000) \$95,000 - 322-Firehouse #3-Eloise Loop Rd water extension (WIF \$95,000) \$75,000 - 322-US17 FDOT Havendale-Carefree Lane-Design (WIF \$37,500/SIF \$37,500) \$50,000 - 322- SR542, PH 2, FDOT Buckeye-US27-CEI (WIF \$25,000/Cash \$25,000) \$5,750,000 - 323-Master Force Main to WWTP #3 (SRF Loan \$5,750,000) \$1,750,000 - 323 Force Main Relocation-Villamar Phase 3 (SIF \$1,750,000) \$1,250,000 - 323-Lift Station Replacements (SIF \$1,250,000) \$500,000 - 323-Septic to Sewer (SIF \$500,000) \$75,000 - 323-US17 FDOT Havendale-Carefree Lane-Design (WIF \$37,500/SIF \$37,500) \$50,000 - 323-SR542, PH 2, FDOT Buckeye-US27-CEI (WIF \$25,000/SIF \$25,000) \$4,550,000 - 324-Reclaimed Main Interconnect (Grant \$666,974/SRF loan \$3,883,026) \$832,000 - 324-Reclaim Transmission Main-Villamar Phase 3 (SIF \$832,000) \$174,500 - 324-One Water Demonstration Proj.-Reuse Water Recharge \$50,000 - 324-SR542, PH 2, FDOT Buckeye-US27-CEI (WIF \$50,000) \$32,000 - Ford F-150 4x4 truck for proposed new inspector position \$25,000 - Meeting room & Conference Room Technolgy Improvements \$7,200 - Scanner for Plotter
6402	Machinery & Equipment	

DETAIL FY22 BUDGET:

3101	Prof. Svc.-Engineering	\$100,000 - 301-Water Treatment Plant evaluation & designs \$100,000 - 301-Local Alternative Water Supply Analysis \$500,000 - 305-ONE Water/Peace Creek Project Development \$300,000 - 305-Upper Peace Creek Watershed Optimization Model \$150,000 - 305-Cypresswood Nature Park Feasibility Study \$150,000 - 305- Dundee Road Wetlands/Stormwater/Utility Cooridor Feasibility Study \$100,000 - 305-Venrick Site Restoration Feasibility Study
4605	Rep & Mtn Spec-Bud Detailed Only	\$250,000 - 301-Risk & Resilence projects \$150,000 - 301 -Paint Elevated Tanks \$100,000 - 301-WTP painting/cleaning improvement (exterior) \$75,000 - 301-Inspect/repair well pumps* \$10,000 - 301-Replace well meters* \$200,000 - 304-Repairs and Painting Exterior (SRF Loan) \$150,000 - 304-Parking Lot Improvements \$80,000 - 304 -Recoat Fluidyne Structure (SRF Loan) \$50,000 - 304-Overhaul Sludge Transfer Pumps (SRF Loan) \$8,000 - 304-RAS Center Overhaul (SRF Loan) \$2,100,000 - 316-Catwalk Rehab (SRF Loan) \$800,000 - 316-Rehab East Digester Aeration System (SRF Loan) \$320,000 - 316-Rehab 2nd Clairifer (SRF Loan) \$250,000 - 316-Paint Chemical Building Containment Area (SRF Loan) \$250,000 - 316-Risk & Resilence projects \$200,000 - 316-Replace Pressure Sustaining Valve (SRF Loan) \$200,000 - 316-WWTP#3 Bypass Line Replacement (SRF Loan) \$150,000 - 316-Paint West Chlorine Contact Chamber (SRF Loan) \$75,000 - 316-Remodel Interior Operations Building (SRF Loan) \$75,000 - 316-Sidewalk Repairs and Extension (SRF Loan) \$25,000 - 316-Resurface East Hydro-Tank (SRF Loan) \$1,000,000 - 322-Replace AC watermains (project specific) \$400,000 - 322-AC Watermain Replacement- Avenue G, NW \$250,000 - 322-Citywide Valve Exercise and Flushing

DETAIL FY22 BUDGET (cont.):

4605	Rep & Mtn Spec-Bud Detailed Only	\$200,000 - 322-AC Watermain Replacement- Lake Elbert \$200,000 - 322-Ave K NE Water Laterals-Design \$100,000 - 322-Replace AC watermains* (not identified) \$10,000 - 322-Water Treatment Plant (301) emergency repairs \$600,000 - 323-Sewer slipling \$150,000 - 323-Paint above ground piping \$150,000 - 323-Force Main Replacements (not identified) \$10,000 - 323-Wastewater treatment Plant (304,316) emergency repairs
6101	Land	\$1,200,000 - Buckeye Utility Facility and Nature Park Property Acquisition \$5,000,000 - ONE Water Land Acquisition
6301	Other Capital Improvements	\$3,500,000 - 301-Cypresswood Water Treatment Plant \$150,000 - 301-Polk/Auburndale Interconnect \$150,000 - 301-Dundee/Eagle Lake/Haines City potable interconnects \$200,000 - 301-WTP improvements (from FY 20/21 evaluation) \$100,000 - 301-Local Alternative Water Suppy Analysis \$50,000 - 301-New Fuel Tank at Winterset Gardens \$10,000 - 301-Pollard Road WTP plan review \$100,000 - 304-Replace Generator Enclosure \$100,000 - 304-Rehab Master Lift Station at WWTP #2 \$250,000 - 304-Plant Upgrade Design (from FY 20/21 evaluation) \$100,000 - 304-Biosolids Study (combine w/WWTP #3) \$30,000 - 304-Spare Grit Pump \$3,500,000 - Utility Services Buckeye Facility, Design/Build \$1,000,000 - Developers Agreement funding (unknown potential) \$2,800,000 - 316-Process Aeration Improvements (SRF Loan) \$2,400,000 - 316-West Digester Aeration Systems (SRF Loan) \$750,000 - 316-Mattress Ditch (SRF Loan) \$450,000 - 316-Asphalt Paving, Parking Lots and Drives (SRF Loan) \$450,000 - 316-Odor Control (SRF Loan) \$150,000 - 316-Polmer Pump Package #2 (SRF Loan) \$150,000 - 316-New Hydro Tank System (SRF Loan) \$60,000 - 316-Replace Bleach Tanks (SRF Loan) \$400,000 - 316-Clairifer Covers (SRF Loan) \$400,000 - 316-Pave Back Access Road (SRF Loan) \$100,000 - 316-Biosolids Study (combine w/WWTP #2) \$100,000 - 316-Engineering for WAS Automation \$100,000 - 316-Install Tank Receiving Equipment (SRF Loan) \$75,000 - 316-Replace West Hydro-tank (SRF Loan) \$500,000 - 322-Pollard Road-Water Main to WWTP #3 (PRWC Grant) \$300,000 - 322-Automated Meter Infrastructure Program \$175,000 - 323-N. Lake Shipp Drive (design) \$750,000 - 322-SR540/Fruitland Water Main Extension \$100,000 - 323-SR544 FDOT US27-MLK (design) \$75,000 - 323-1st Street FDOT Central to Ave O, NE (design) \$25,000 - 323-SR542, Phase 2 FDOT Buckeye-US25 (CEI eng) \$300,000 - 322-Cypresswood Blvd, Utility expansion to WTP \$100,000 - 322-Septic to Sewer \$150,000 - 322-Inwood watermain/lateral replacements (multi-year) \$5,200,000 - 323-Master Force Main to WWTP #3 (SRF Loan) \$1,500,000 - 323-Lift Station Replacements \$900,000 - 323-Septic to Sewer improvements \$175,000 - 322-N. Lake Shipp Drive (design) \$100,000 - 322-SR544 FDOT US27-MLK (design) \$75,000 - 322-1st Street FDOT Central to Ave O, NE (design) \$200,000 - 323-Cypresswood Blvd, Utility expansion to WTP \$4,000,000 - 324-Reclaimed Main Interconnect \$300,000 - 324-ONE Water Demonstration Project - Reuse Water Recharge \$100,000 - 324-SR544 FDOT US27-MLK (design) \$25,000 - 324-SR542, Phase 2 FDOT Buckeye-US25 (CEI eng) \$3,500,000 - Southern Basin Aquifer Recharge (SWFWMD 50% Grant) \$1,500,000 - 324-RIB Construction \$300,000 - 324-Cypresswood Blvd, Utility expansion to WTP \$200,000 - 324-Direct Potable Reuse (pilot) \$5,500,000 - 324-ASR Well Fields-CEI Services & Construction (50/50 grant) \$25,000 - 322 - SR542, Phase 2 FDOT Buckeye-US25 (CEI eng)
6402	Machinery & Equipment	\$32,000 - Ford F-150 4x4 truck for anticipated new inspector position

**CITY OF WINTER HAVEN FY2021 PERSONNEL
402-08-310 UTILITY SERVICES ADMINISTRATION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
	1.00 Utility Services Dept. Director		9410	121,368	121,368
	1.00 Utility Services Dept. Asst. Director		8810	103,750	103,750
A	1.00 Budget/Data Analyst		8810	54,000	54,000
C	1.00 Utility Financial Specialist		8810	47,424	47,424
	1.00 Water Conservation Specialist		8810	42,786	42,786
C	1.00 Senior Executive Assistant		8810	39,354	39,354
	<u>6.00</u>				<u>408,682</u>
	1.00 Utility Info Systems Intern (PT)		8810	10,962	10,962
	1.00 Utility Info Systems Intern (PT)		8810	10,962	10,962
	<u>2.00</u>				<u>21,924</u>
	<u>8.00</u>				<u>430,606</u>
				SBB	3,889
				2.5% COLA cost adjustment	11,159
					<u>445,654</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	599,596.45	386,907	382,004	445,654	434,495
1301	Salaries & Wages-Other	1,784.64	0	1,190	0	0
1401	Overtime	1,616.72	1,000	650	1,000	1,000
2101	FICA Taxes	43,119.82	29,336	29,365	33,315	33,315
2201	General Pension Fund Contrib	77,126.08	28,671	33,587	29,687	29,687
2204	401(a) Pension Contribution	7,490.89	3,215	3,295	7,334	7,334
2301	Life & Health Insurance	105,043.19	53,168	62,756	75,388	75,388
2302	Director's Life & Disability	3,835.02	3,000	3,911	3,950	3,950
2310	Health Reform Fees	39.36	0	0	30	30
2401	Workers' Compensation	4,475.72	1,961	1,961	2,139	2,139
2900	Education Benefit	0.00	41,000	5,000	30,000	30,000
<i>Personnel Services</i>		<u>844,127.89</u>	<u>548,258</u>	<u>523,719</u>	<u>628,497</u>	<u>617,338</u>
3101	Prof. Svc.-Engineering	0.00	185,000	100,000	285,000	185,000
3103	Prof.Svc.-Legal	40,335.75	0	10,000	10,000	10,000
3105	Prof.Svc.-Other	22,488.13	770,000	770,000	1,594,600	470,000
3401	Contract Svc.-Custodial	4,853.15	5,952	6,500	10,000	10,000
3404	Contract Svc. - Other	57,509.65	76,631	60,000	35,000	35,000
4001	Travel-Non local	3,534.34	3,200	3,200	5,000	5,000
4003	Training-Required-Instructional	5,939.65	21,800	20,000	20,000	20,000
4201	Postage	191.82	500	250	250	250
4202	Freight & Express Charges	14.88	0	0	0	0
4301	Utility Svcs - Electric	7,936.40	8,500	8,500	16,000	16,000
4601	Rep & Mtn Equipment	163.36	0	0	0	0
4602	Rep & Mtn Building & Grounds	0.00	0	0	20,000	20,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	2,592	2,592
4607	Rep & Mtn Automotive Parts	0.00	2,000	500	2,000	2,000
4608	Rep & Mtn Automotive Labor	32.50	1,500	500	1,500	1,500
4620	Rep & Mtn Contracts	0.00	60	60	8,000	8,000
4702	Printing & Binding	69.50	150	150	150	150
4803	Community Involvement	327.41	15,000	10,000	15,000	15,000
4804	Sponsorships	0.00	1,000	0	4,000	4,000
4935	Program Related Expense	10,480.67	40,000	15,000	40,000	40,000
4960	License	60.00	0	100	200	200
5101	Office Supplies	1,947.70	3,500	2,000	3,000	3,000
5102	Tools,Equip under \$1,000	5,645.12	3,000	1,500	4,000	4,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	2,000	0	1,000	1,000
5203	Motor Fuels & Lubricants	423.75	1,080	500	1,080	1,080
5204	Copier Use & Supplies	5,398.44	3,000	3,000	3,000	3,000
5206	Software & Internal Upgrades	20,399.28	0	0	0	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5208	Uniform, Protect Clothing	739.49	1,000	800	1,000	1,000
5209	Housekeeping Supplies	293.63	250	400	500	500
5218	Inventory-Central Stores Other	10.72	0	50	50	50
5401	Memberships & Subscriptions	5,572.00	700	1,200	1,200	1,200
5404	Employee Dev-Material & Training	590.81	200	500	7,800	7,800
5406	Employee Dev-Food & Supplies	2,347.91	0	0	0	0
5407	Employee Dev-Recog & Apprec	0.00	4,000	4,000	5,000	5,000
5985	Over / Short	0.00	0	0	0	0
Operating Services		198,650.06	1,151,367	1,020,054	2,096,922	872,322
6403	Capital Depletion Reserve	0.00	7,456	7,456	7,456	7,456
Capital		0.00	7,456	7,456	7,456	7,456
Cost Center Total: 310 - Utility Services Administration		1,042,777.95	1,707,081	1,551,229	2,732,875	1,497,116

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$100,000 - Southerly Well Field Evaluations (Cash \$100,000) \$50,000 - EMP Monitoring (Cash \$50,000) \$35,000 - PRWC Admin Costs
3105	Prof.Svc.-Other	\$100,000 - 324-Direct Potable Reuse-pilot design (Grant \$50,000/Cash \$50,000) \$1,250,000 - Integrated One Water Master Plan (Grant \$40,000/SIF \$1,210,000) \$105,000 - Funding Advocate \$189,600 - Risk & Resilience Mandate - carry over from FY21 \$50,000 - Grant admin
3404	Contract Svc. - Other	\$20,000 - Neighborhood Landscape Retrofit Program \$15,000 - Smart Energy Water
4804	Sponsorships	\$4,000 - Water/Wastewater Academy at Lk Region High School
4935	Program Related Expense	\$40,000 - Water conservation programs

DETAIL FY22 BUDGET:

3101	Prof. Svc.-Engineering	\$100,000 - Southerly Well Field Evaluations \$50,000 - EMP Monitoring \$35,000 - PRWC Admin Costs
3105	Prof.Svc.-Other	\$300,000 - Integrated One Water Master Plan \$120,000 - Funding Advocate \$50,000 - Grant admin
3404	Contract Svc. - Other	\$20,000 - Neighborhood Landscape Retrofit Program \$15,000 - Smart Energy Water
4804	Sponsorships	\$4,000 - Water/Wastewater Academy at Lk Region High School
4935	Program Related Expense	\$40,000 - Water conservation programs

CITY OF WINTER HAVEN FY2021 PERSONNEL

402-08-316 WW TREATMENT PLANT # 3

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	WWTP Manager		7580	83,886	83,886
1.00	WWTP Chief Operator - WWTP 3		7580	61,048	61,048
C 1.00	WWTP Operator A - WWTP 3		7580	60,965	60,965
C 1.00	WWTP Operator A - WWTP 3		7580	60,341	60,341
1.00	WWTP Operator A - WWTP 3		7580	45,573	45,573
C 1.00	WWTP Operator A - WWTP 3		7580	41,343	41,343
C 1.00	WWTP Operator A - WWTP 3		7580	41,330	41,330
C 1.00	WWTP Operator B - WWTP 3		7580	37,482	37,482
C 1.00	WWTP Operator B - WWTP 3		7580	37,482	37,482
C 1.00	WWTP Operator B - WWTP 3		7580	35,708	35,708
C 1.00	WWTP Operator C - WWTP 3		7580	34,008	34,008
1.00	WWTP Operator C - WWTP 3		7580	34,008	34,008
1.00	WWTP Operator C - WWTP 3		7580	34,008	34,008
C 1.00	Pretreatment/FOG Specialist		7580	48,131	48,131
C 1.00	Crew Leader Plant Maint	5%	7580	39,936	39,936
C 1.00	Maintenance Mechanic III	5%	7580	34,529	34,529
1.00	Maintenance Mechanic II		7580	32,406	32,406
17.00					762,184
				Education/Incentive Pay	3,723
				SBB	5,750
				2.5% COLA cost adjustment	25,283
					796,940

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	612,743.37	785,290	686,480	796,940	771,657
1401	Overtime	21,170.57	23,000	38,000	35,000	35,000
2101	FICA Taxes	44,757.73	61,042	55,423	61,572	61,572
2201	General Pension Fund Contrib	161,632.94	193,700	163,927	156,199	156,199
2204	401(a) Pension Contribution	4,667.67	13,654	12,863	19,511	19,511
2301	Life & Health Insurance	142,916.44	189,007	160,344	181,123	181,123
2310	Health Reform Fees	72.00	0	0	73	73
2401	Workers' Compensation	11,669.62	12,752	12,752	12,091	12,091
<i>Personnel Services</i>		999,630.34	1,278,445	1,129,789	1,262,509	1,237,226

3101	Prof. Svc.-Engineering	0.00	15,000	10,000	90,000	15,000
3105	Prof.Svc.-Other	79,679.85	73,000	70,000	80,000	80,000
3404	Contract Svc. - Other	383,689.94	417,050	400,000	418,800	418,800
4001	Travel-Non local	597.96	4,000	1,500	4,000	4,000
4003	Training-Required-Instructional	3,316.00	10,200	10,200	15,200	15,200
4201	Postage	38.96	100	100	100	100
4202	Freight & Express Charges	636.56	200	200	500	500
4301	Utility Svcs - Electric	432,544.09	450,000	435,000	450,000	450,000
4401	Rentals & Leases	14,831.16	10,000	20,000	10,000	10,000
4601	Rep & Mtn Equipment	252,497.23	200,000	200,000	200,000	200,000
4602	Rep & Mtn Building & Grounds	33,271.45	25,000	25,000	30,000	30,000
4605	Rep & Mtn Spec-Bud Detailed Only	383,940.09	0	100	0	0
4606	Rep & Mtn Vehicle Base Cost	7,536.00	7,536	7,536	9,336	9,336
4607	Rep & Mtn Automotive Parts	4,138.43	5,000	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	8,423.30	5,000	5,000	5,000	5,000
4620	Rep & Mtn Contracts	4,841.64	7,000	5,000	5,000	5,000
4702	Printing & Binding	0.00	50	0	50	50
4960	License	0.00	0	100	1,500	750
5101	Office Supplies	897.52	1,500	2,000	2,000	2,000
5102	Tools,Equip under \$1,000	10,736.96	15,500	15,500	15,500	15,500
5200	Non-Capital Equip \$1,000-\$4,999	4,732.49	15,000	6,000	15,000	15,000
5203	Motor Fuels & Lubricants	11,363.16	5,700	11,000	14,000	14,000
5204	Copier Use & Supplies	908.47	500	1,000	1,000	1,000
5205	Motor Fuel, Non Motor Pool	19,817.54	12,000	10,000	12,000	12,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5206	Software & Internal Upgrades	0.00	60,000	60,000	60,000	0
5208	Uniform, Protect Clothing	6,977.50	9,500	9,500	10,500	10,500
5209	Housekeeping Supplies	3,337.56	3,500	3,000	3,500	3,500
5215	Chemicals	444,994.56	440,000	440,000	460,121	475,000
5216	Laboratory Supplies	17,577.41	20,000	15,000	20,000	20,000
5217	Industrial Pretreatment	8,816.00	15,000	10,000	15,000	15,000
5218	Inventory-Central Stores Other	555.16	700	700	700	700
5401	Memberships & Subscriptions	708.99	600	300	1,000	1,000
5404	Employee Dev-Material & Training	45.00	0	0	0	0
5604	Employee Relations	270.91	0	0	0	0
Operating Services		2,141,721.89	1,828,636	1,778,736	1,954,807	1,833,936
6402	Machinery & Equipment	0.00	52,500	52,500	195,000	32,000
6403	Capital Depletion Reserve	0.00	16,720	16,720	32,161	32,161
Capital		0.00	69,220	69,220	227,161	64,161
Cost Center Total: 316 - Wastewater Treatment Plant 3		3,141,352.23	3,176,301	2,977,745	3,444,477	3,135,323

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$75,000 - Permit renewal for Plant 3 \$15,000 - Non-specific engineering services
3105	Prof.Svc.-Other	\$43,000 - Nutrient testing \$25,000 - Outside lab analysis \$8,000 - Bio-assay testing \$4,000 - TCLP testing
3404	Contract Svc. - Other	\$345,000 - Sludge Removal \$26,400 - Lawn Care \$20,000 - SCADA licensing \$10,000 - DEP facility permit fees \$4,600 - Aquatic weed management \$4,000 - Generator inspections \$3,500 - Instrument calibrations \$2,000 - Carbon deionizer exchange \$1,750 - Hach Wimms software contract \$750 - OSHA hoist inspection \$600 - Bottled water \$200 - Fuel tank permits
5206	Software & Internal Upgrades	\$60,000 - Additional Hach Wimms software modules
6402	Machinery & Equipment	\$125,000 - Off road fork lift \$33,000 - New Ford F-150 for pre-treatment \$32,000 - New bat-wing mower \$5,000 - Small boat/motor for sample collection

DETAIL FY22 BUDGET:

3101	Prof. Svc.-Engineering	\$15,000-Non-specific engineering services
3404	Contract Svc. - Other	\$345,000 - Sludge Removal \$26,400 - Lawn Care \$20,000 - SCADA licensing \$10,000 - DEP facility permit fees \$4,600 - Aquatic weed management \$4,000 - Generator inspections \$3,500 - Instrument calibrations \$2,000 - Carbon deionizer exchange \$1,750 - Hach Wimms software contract \$750 - OSHA hoist inspection \$600 - Bottled water \$200 - Fuel tank permits
6402	Machinery & Equipment	\$32,000 - Ford F-150

CITY OF WINTER HAVEN FY2021 PERSONNEL

402-08-322 UTILITY SERVICES MAINTENANCE

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	US Field Operations Manager	5.00%	6306	73,528	73,528
1.00	Utility Services Super/Water Dist	5.00%	6306	63,253	63,253
1.00	Utility Services Super/Water Dist	5.00%	6306	61,443	61,443
1.00	Lead Locator	5.00%	6306	50,024	50,024
1.00	Utility Locator	2.50%	6306	48,110	48,110
C 1.00	Utility Locator	5.00%	6306	37,481	37,481
1.00	Crew Leader I		6306	44,595	44,595
1.00	Crew Leader I		6306	40,144	40,144
1.00	Utilities Servicer III		6306	39,686	39,686
1.00	Utilities Servicer III	5.00%	6306	34,050	34,050
1.00	Utilities Servicer III	5.00%	6306	32,406	32,406
1.00	Utilities Servicer II	5.00%	6306	30,846	30,846
1.00	Utilities Servicer II	10.00%	6306	31,304	31,304
1.00	Utilities Servicer II	10.00%	6306	30,846	30,846
1.00	Utilities Servicer I		6306	27,976	27,976
1.00	Utilities Servicer I	5.00%	6306	28,392	28,392
1.00	Utilities Servicer I		6306	27,976	27,976
<hr/>					702,060
17.00					
					Subject to Call Benefit 23,000
					Education/Incentive Pay 27,989
					SBB 3,860
					2.5% COLA cost adjustment 23,733
					<hr/>
					780,642

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	516,457.37	740,691	695,319	780,642	756,909
1401	Overtime	63,477.58	60,000	92,000	75,000	75,000
2101	FICA Taxes	41,619.50	60,572	60,230	63,705	63,705
2201	General Pension Fund Contrib	115,314.70	114,669	126,556	118,328	118,328
2204	401(a) Pension Contribution	5,831.18	24,921	23,194	28,848	28,848
2301	Life & Health Insurance	114,458.70	196,020	171,065	194,072	194,072
2310	Health Reform Fees	65.36	0	0	73	73
2401	Workers' Compensation	23,665.42	31,175	31,175	33,680	33,680
<i>Personnel Services</i>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		880,889.81	1,228,048	1,199,539	1,294,348	1,270,615
3101	Prof. Svc.-Engineering	260.00	0	0	1,000	0
3105	Prof.Svc.-Other	1,972.50	0	0	0	0
3401	Contract Svc.-Custodial	2,580.00	2,580	2,580	0	0
3404	Contract Svc. - Other	44,304.24	40,700	35,000	40,700	40,700
3407	Ins.-Claims Deductibles	5,742.05	0	8,600	0	0
4003	Training-Required-Instructional	4,698.16	5,000	5,000	5,000	5,000
4201	Postage	2.86	200	50	50	50
4202	Freight & Express Charges	102.19	50	100	100	100
4301	Utility Svcs - Electric	7,309.96	17,700	8,500	0	0
4401	Rentals & Leases	1,143.72	1,000	1,000	1,000	1,000
4601	Rep & Mtn Equipment	23,431.01	150,000	150,000	160,000	160,000
4602	Rep & Mtn Building & Grounds	28,487.72	10,500	10,500	0	0
4605	Rep & Mtn Spec-Bud Detailed Only	1,013,742.01	0	1,000,000	0	0
4606	Rep & Mtn Vehicle Base Cost	29,760.00	40,584	40,584	36,048	36,048
4607	Rep & Mtn Automotive Parts	10,876.92	10,000	12,000	15,000	15,000
4608	Rep & Mtn Automotive Labor	15,737.14	20,000	12,500	20,000	20,000
4620	Rep & Mtn Contracts	2,088.32	4,879	4,879	0	0
4621	Rep & Mtn Seed & Sod	1,338.42	3,000	1,500	3,000	3,000
4622	Rep & Mtn Landscape Material	865.02	0	500	500	500
4702	Printing & Binding	19.50	0	0	0	0
4960	License	0.00	0	583	1,250	625
5101	Office Supplies	35.53	0	0	0	0
5102	Tools,Equip under \$1,000	7,189.79	10,500	11,400	12,500	12,500

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5200	Non-Capital Equip \$1,000-\$4,999	6,873.99	5,000	5,000	7,500	5,000
5203	Motor Fuels & Lubricants	36,996.30	40,000	40,000	45,000	45,000
5205	Motor Fuel, Non Motor Pool	700.60	800	500	800	800
5208	Uniform, Protect Clothing	12,655.33	12,125	15,000	15,000	15,000
5209	Housekeeping Supplies	932.01	600	700	700	700
5215	Chemicals	161.53	350	350	350	350
5218	Inventory-Central Stores Other	8,608.59	4,000	11,000	650,000	650,000
5300	Sidewalk Materials	1,972.68	4,000	5,300	5,000	5,000
5301	Road Materials	11,881.26	1,500	35,000	20,000	20,000
5401	Memberships & Subscriptions	0.00	150	300	1,000	1,000
5404	Employee Dev-Material & Training	4,455.00	13,100	13,100	13,100	13,100
Operating Services		1,286,924.35	398,318	1,431,526	1,054,598	1,050,473
6402	Machinery & Equipment	0.00	165,000	165,000	91,000	61,000
6403	Capital Depletion Reserve	0.00	51,922	51,922	65,367	65,367
Capital		0.00	216,922	216,922	156,367	126,367
Cost Center Total: 322 - Utility Services Maintenance		2,167,814.16	1,843,288	2,847,987	2,505,313	2,447,455

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$1,000 - Engineering to add offices in Warehouse
3404	Contract Svc. - Other	\$36,000 - Pipe boring \$3,500 - Locates \$700 - Field density tests \$500 - Asbestos disposal
5218	Inventory-Central Stores Other	\$650,000 - Inventory purchases (previously charged to 4605)
6402	Machinery & Equipment	\$28,000 - Funds to replace #3350-no capital depletion \$27,000 - Funds to replace #9152-\$53k in capital depl \$23,000 - Funds to replace #4572-\$67k in capital depl \$13,000 - Funds to replace #9032-\$27k in capital depl (see 909cc)

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$36,000 - Pipe boring \$3,500 - Locates \$700 - Field density tests \$500 - Asbestos disposal
5218	Inventory-Central Stores Other	\$650,000 - Inventory purchases (previously charged to 4605)
6402	Machinery & Equipment	\$33,000 - replace #5083-\$77k in capital depletion (need \$100k) \$28,000 - replace #3930-no capital depletion

**CITY OF WINTER HAVEN FY2021 PERSONNEL
402-08-323 LIFT STATIONS/WW MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Services Sup/Lift Stations	5.00%	6306	63,253	63,253
1.00	Crew Leader II - Lift Stations	5.00%	6306	54,059	54,059
1.00	Crew Leader I - Lift Stations	10.00%	6306	37,523	37,523
1.00	Utilities Servicer III		6306	37,773	37,773
1.00	Utilities Servicer III	5.00%	6306	34,029	34,029
1.00	Utilities Servicer III	5.00%	6306	33,550	33,550
1.00	Utilities Servicer III	10.00%	6306	32,406	32,406
1.00	Utilities Servicer II	5.00%	6306	30,846	30,846
1.00	Utilities Servicer II	10.00%	6306	31,304	31,304
1.00	Utilities Servicer II	5.00%	6306	30,846	30,846
1.00	Utilities Servicer I	5.00%	6306	28,392	28,392
1.00	Utilities Servicer I		6306	30,846	30,846
1.00	Utilities Servicer I		6306	27,976	27,976
1.00	Utilities Servicer I	5.00%	6306	27,976	27,976
1.00	Utilities Servicer I	5.00%	6306	27,976	27,976
C 1.00	Maintenance Mechanic III	10.00%	6306	35,214	35,214
A 1.00	Maintenance Mechanic III		6306	34,008	34,008
A 1.00	Maintenance Mechanic I		6306	29,390	29,390
18.00					627,367
				Subject to Call Benefit	20,000
				Education/Incentive Pay	30,191
				SBB	1,133
				2.5% COLA cost adjustment	20,794
					699,485

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	480,757.96	610,352	573,934	699,485	678,691
1401	Overtime	72,410.90	40,000	87,000	75,000	75,000
2101	FICA Taxes	40,655.84	50,991	50,561	57,702	57,702
2201	General Pension Fund Contrib	92,210.79	84,145	101,454	75,248	75,248
2204	401(a) Pension Contribution	9,838.73	22,454	19,692	32,834	32,834
2301	Life & Health Insurance	98,728.58	141,179	133,235	200,079	200,079
2310	Health Reform Fees	26.64	0	0	77	77
2401	Workers' Compensation	18,051.06	24,495	24,495	30,192	30,192
<i>Personnel Services</i>		812,680.50	973,616	990,371	1,170,617	1,149,823

3101	Prof. Svc.-Engineering	80.00	0	0	0	0
3105	Prof.Svc.-Other	25.00	500	250	500	500
3404	Contract Svc. - Other	3,434.16	6,700	6,700	7,200	7,200
3407	Ins.-Claims Deductibles	12,345.61	0	1,343	0	0
4001	Travel-Non local	13.32	0	25	50	50
4003	Training-Required-Instructional	8,612.97	7,000	7,000	10,000	10,000
4201	Postage	43.50	25	25	25	25
4202	Freight & Express Charges	1,522.58	1,500	1,500	1,500	1,500
4301	Utility Svcs - Electric	252,459.66	275,000	275,000	300,000	300,000
4302	Utility Svcs - Water	0.00	0	250	250	250
4303	Utility Svcs - Sewer	0.00	0	250	250	250
4401	Rentals & Leases	4,324.41	3,000	3,000	4,000	4,000
4601	Rep & Mtn Equipment	69,590.53	40,000	40,000	50,000	50,000
4602	Rep & Mtn Building & Grounds	60.95	200	200	0	0
4605	Rep & Mtn Spec-Bud Detailed Only	618,759.22	0	20,000	0	0
4606	Rep & Mtn Vehicle Base Cost	27,462.00	27,024	27,024	30,000	30,000
4607	Rep & Mtn Automotive Parts	16,799.50	25,000	25,000	25,000	25,000
4608	Rep & Mtn Automotive Labor	25,695.47	30,000	25,000	30,000	30,000
4620	Rep & Mtn Contracts	989.80	1,000	1,000	0	0
4621	Rep & Mtn Seed & Sod	3,123.56	1,500	2,500	3,000	3,000
4622	Rep & Mtn Landscape Material	0.00	0	50	0	0
4640	Rep & Mtn Lift Stations	342,115.61	230,000	258,000	335,000	350,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
4641	Rep & Mtn Sewer	17,211.82	43,500	25,000	30,000	30,000
4702	Printing & Binding	19.50	0	0	0	0
4960	License	0.00	0	250	1,200	600
5101	Office Supplies	24.28	25	50	25	25
5102	Tools,Equip under \$1,000	10,449.55	8,500	8,500	15,000	15,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	5,000	2,500	5,000	5,000
5203	Motor Fuels & Lubricants	59,684.32	43,000	65,000	90,000	90,000
5206	Software & Internal Upgrades	3,795.00	0	0	0	0
5208	Uniform, Protect Clothing	8,447.38	9,500	9,500	12,500	12,500
5209	Housekeeping Supplies	54.87	200	200	100	100
5215	Chemicals	1,697.78	600	2,000	2,500	2,500
5218	Inventory-Central Stores Other	3,577.31	3,500	3,500	25,000	25,000
5300	Sidewalk Materials	2,972.67	2,000	3,000	3,500	3,500
5301	Road Materials	582.48	1,500	3,000	3,500	3,500
5404	Employee Dev-Material & Training	4,440.00	7,500	7,500	9,000	9,000
Operating Services		1,500,414.81	773,274	824,117	994,100	1,008,500
6101	Land	0.00	0	0	0	0
6402	Machinery & Equipment	0.00	340,000	340,000	573,500	0
6403	Capital Depletion Reserve	0.00	176,981	176,981	184,597	184,597
Capital		0.00	516,981	516,981	758,097	184,597
Cost Center Total: 323 - Lift Stations / WW Maint.		2,313,095.31	2,263,871	2,331,469	2,922,814	2,342,920

DETAIL FY21 BUDGET:

6402	Machinery & Equipment	\$450,000 - New sludge truck
		\$115,000 - New diesel utility bed boom truck
		\$6,500 - funds to replace #3560-\$33,500 in capital depl
		\$2,000 - funds to replace #3423-\$31k in capital depl

CITY OF WINTER HAVEN FY2021 PERSONNEL

402-08-919 METER SERVICES

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Superintendent	2.50%	7520	62,546	62,546
C 1.00	Backflow Program Coordinator (from 301)		6306	39,374	39,374
C 1.00	Backflow Technician (from 301)		6306	34,009	34,009
1.00	Meter Repair Tech II		7520	36,878	36,878
1.00	Meter Auditor II		7520	30,867	30,867
1.00	Meter Repair Tech I		7520	29,744	29,744
1.00	Meter Repair Tech I		7520	28,558	28,558
1.00	Meter Repair Tech I		7520	28,267	28,267
1.00	Meter Repair Tech I		7520	28,267	28,267
1.00	Meter Repair Tech I		7520	27,997	27,997
1.00	Meter Auditor I		7520	26,645	26,645
<u>11.00</u>					<u>373,152</u>
				Education/Incentive Pay	1,564
				2.5% COLA cost adjustment	<u>12,744</u>
					387,460

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	192,339.88	298,986	284,797	387,460	374,716
1401	Overtime	16,374.46	22,000	20,000	22,000	22,000
2101	FICA Taxes	15,114.02	24,236	23,317	30,349	30,349
2201	General Pension Fund Contrib	69,910.31	98,278	90,900	101,084	101,084
2204	401(a) Pension Contribution	0.00	2,049	1,257	4,699	4,699
2301	Life & Health Insurance	47,061.84	69,241	62,270	90,228	90,228
2310	Health Reform Fees	20.00	0	0	47	47
2401	Workers' Compensation	5,374.22	7,320	7,320	10,280	10,280
<i>Personnel Services</i>		<u>346,194.73</u>	<u>522,110</u>	<u>489,861</u>	<u>646,147</u>	<u>633,403</u>
3404	Contract Svc. - Other	0.00	0	0	2,500	2,500
3407	Ins.-Claims Deductibles	5,814.14	0	0	0	0
4001	Travel-Non local	1,080.89	1,500	1,500	3,000	3,000
4003	Training-Required-Instructional	963.43	2,500	2,500	2,500	2,500
4202	Freight & Express Charges	37.91	50	50	50	50
4601	Rep & Mtn Equipment	1,769.30	12,000	10,000	15,000	15,000
4605	Rep & Mtn Spec-Bud Detailed Only	3,193.50	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	12,528.00	15,220	15,220	20,016	20,016
4607	Rep & Mtn Automotive Parts	5,015.47	5,000	3,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	8,415.29	6,000	3,000	6,000	6,000
4620	Rep & Mtn Contracts	7,923.96	8,000	8,000	12,000	12,000
4702	Printing & Binding	0.00	500	0	900	900
4960	License	0.00	0	0	50	50
5101	Office Supplies	278.87	250	250	1,000	1,000
5102	Tools,Equip under \$1,000	658.87	4,000	4,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	7,000	7,000	7,000	7,000
5203	Motor Fuels & Lubricants	17,157.11	15,500	18,000	21,000	21,000
5206	Software & Internal Upgrades	0.00	52,385	52,385	62,235	0
5208	Uniform, Protect Clothing	2,930.08	3,625	3,625	5,000	5,000
5209	Housekeeping Supplies	0.00	0	0	0	0
5215	Chemicals	0.00	75	75	75	75
5218	Inventory-Central Stores Other	0.00	0	0	500	500
5401	Memberships & Subscriptions	0.00	60	60	60	60
5404	Employee Dev-Material & Training	0.00	500	500	500	500
<i>Operating Services</i>		<u>67,766.82</u>	<u>134,165</u>	<u>129,165</u>	<u>169,386</u>	<u>107,151</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
6402	Machinery & Equipment	0.00	27,000	27,000	28,000	0
6403	Capital Depletion Reserve	0.00	21,081	21,081	14,197	14,197
<i>Capital</i>		0.00	48,081	48,081	42,197	14,197
Cost Center Total: 919 - Meter Services		413,961.55	704,356	667,107	857,730	754,751
EXPENSES Total		13,700,311.82	38,379,684	35,365,439	49,857,807	75,621,684

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	\$2,500 - Bee removal
5206	Software & Internal Upgrades	\$62,235 - Neptune 360 & TOKAY
6402	Machinery & Equipment	\$28,000 - Ford F-150 for BF Technician

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 968 - Utility						
2301	Life & Health Insurance	(144,220.00)	0	0	0	0
<i>Personnel Services</i>		(144,220.00)	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	6,924.24	11,271	11,271	12,382	12,382
4607	Rep & Mtn Automotive Parts	2,144.63	5,686	1,000	1,962	1,962
4608	Rep & Mtn Automotive Labor	4,310.93	6,178	1,500	3,304	3,304
4624	Rep & Mtn Outside Svc	0.00	1,626	1,000	726	726
5203	Motor Fuels & Lubricants	3,413.14	8,793	4,000	3,033	3,033
5995	Bank Charges	308,301.93	240,000	240,000	240,000	240,000
<i>Operating Services</i>		325,094.87	273,554	258,771	261,407	261,407
6403	Capital Depletion Reserve	0.00	2,922	2,922	2,967	2,967
<i>Capital</i>		0.00	2,922	2,922	2,967	2,967
3408	Commission/Expense - Sale of Assets	1,031.00	0	0	0	0
5980	Bad Debt Expense	122,934.39	0	608	0	0
9400	Depreciation	3,693,590.64	0	0	0	0
9550	Amortization of Bond Issue Cost	101,665.69	0	0	0	0
9700	Audit Fees	27,613.00	30,205	30,205	30,531	30,531
<i>Miscellaneous</i>		3,946,834.72	30,205	30,813	30,531	30,531
9109	Transfer to Self Insurance	196,599.96	166,600	166,600	166,600	166,600
9161	Transfer to General Fund	165,000.00	165,000	165,000	165,000	165,000
9190	Transfer to Internal Service	20,799.96	20,800	20,800	20,800	20,800
9196	Transfer to 2015 Construction Fund	326,402.35	0	3,258,929	0	0
9200	Transfer to Dark Fiber Fund	0.00	0	0	33,600	33,600
<i>Transfers</i>		708,802.27	352,400	3,611,329	386,000	386,000
9503	Admin-General Govt.	1,160,532.00	1,257,104	1,257,104	1,165,605	1,165,605
9900	General Fund Support	5,465,000.04	5,165,000	5,165,000	4,865,000	4,565,000
<i>Admin Allocation Expenses</i>		6,625,532.04	6,422,104	6,422,104	6,030,605	5,730,605
7102	Principal on Debt	0.00	2,178,564	2,248,006	2,187,147	2,252,168
7202	Interest on Debt	1,536,968.00	1,377,609	1,365,242	1,334,462	1,265,201
7301	Debt Service Fees	808.13	0	21,637	0	0
<i>Debt Service</i>		1,537,776.13	3,556,173	3,634,885	3,521,609	3,517,369
4501	Ins.-Property	193,280.82	195,651	195,651	316,490	316,490
4502	Ins.-Liability & Umbrella	96,511.73	111,924	111,924	129,821	129,821
4506	Ins.-Other	6,590.88	14,866	14,866	14,792	14,792
4508	Ins.-Underground Storage Tank	6,342.44	6,785	6,785	6,861	6,861
4510	Ins.-Public Official's Liability	17,209.41	19,131	19,131	8,371	8,371
4590	Insurance - OPEB Expense Allocation	530,134.00	0	0	0	0
<i>Insurance</i>		850,069.28	348,357	348,357	476,335	476,335
9102	Facility Maintenance	13,016.04	24,956	24,956	35,451	35,451
9104	Engineering Services	322,163.04	274,292	274,292	287,893	287,893
9105	Human Resources	99,105.00	160,195	160,195	171,248	171,248
9107	Technology Services	322,002.96	483,180	483,180	471,368	471,368
9108	City Hall	2,847.00	2,839	2,839	0	0
9185	City Hall Annex	34,554.96	38,006	38,006	34,016	34,016
<i>Internal Svc Charges</i>		793,689.00	983,468	983,468	999,976	999,976

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
<i>(cont.)</i>						
3600	Pension Expense - GASB 68 Allocation	1,145,406.00	0	0	0	0
Pension Expenditures		1,145,406.00	0	0	0	0
Department Total: 80 - Non Departmental		15,788,984.31	11,969,183	15,292,649	11,709,430	11,405,190
EXPENSES Total		29,489,296.13	50,348,867	50,658,088	61,567,237	87,026,874
Fund REVENUE	Total: 402 - Utility Fund	37,374,482.53	37,253,622	37,710,080	53,662,105	67,386,989
Fund EXPENSE	Total: 402 - Utility Fund	29,489,296.13	50,348,867	50,658,088	61,567,237	87,026,874
Fund Total: 402 - Utility Fund		7,885,186.40	(13,095,245)	(12,948,008)	(7,905,132)	(19,639,885)

DETAIL FY21 BUDGET:

9109	Transfer to Self Insurance	\$166,600 - Support Health Care Fund
9161	Transfer to General Fund	\$165,000 - Hydrant Program
9190	Transfer to Internal Service	\$20,800 - I.T. staff for data entry of sewer line assets & elevation into GIS system
9200	Transfer to Dark Fiber Fund	\$33,600 - Cost of Fiber to facilities
7102	Principal on Debt	\$2,140,000 - Water/Sewer Bonds Series 2010
		\$47,147 - SRF Loan \$969,085 - Bar Screen
7202	Interest on Debt	\$715,013 - 2015 Bonds Refunding Utility Bonds
		\$619,191 - Water/Sewer Bonds Series 2010
		\$258 - SRF Loan \$969,085 - Bar Screen

DETAIL FY22 BUDGET:

9109	Transfer to Self Insurance	\$166,600 - Support Health Care Fund
9161	Transfer to General Fund	\$165,000 - Hydrant Program
9190	Transfer to Internal Service	\$20,800 - I.T. staff for data entry of sewer line assets & elevation into GIS system
9200	Transfer to Dark Fiber Fund	\$33,600 - Cost of Fiber to facilities
7102	Principal on Debt	\$2,205,000 - Water/Sewer Bonds Series 2010
		\$47,168 - SRF Loan \$969,085 - Bar Screen
7202	Interest on Debt	\$715,013 - 2015 Bonds Refunding Utility Bonds
		\$550,069 - Water/Sewer Bonds Series 2010
		\$119 - SRF Loan \$969,085 - Bar Screen

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STORMWATER FUND

(404)

The Stormwater Fund accounts for the collection and expenditure of a storm water utility fee levied on City residents for the protection of the well-known Winter Haven Chain of Lakes. All activities necessary to provide such services are accounted for in this fund, including but not limited to, administration, operations, and maintenance.

ACCOUNT DESCRIPTIONS

REVENUES

Stormwater Fees – Current year stormwater utility fee revenues are recorded in this line.

Grants – Revenues from state and local agencies for the construction of Stormwater projects.

EXPENDITURES

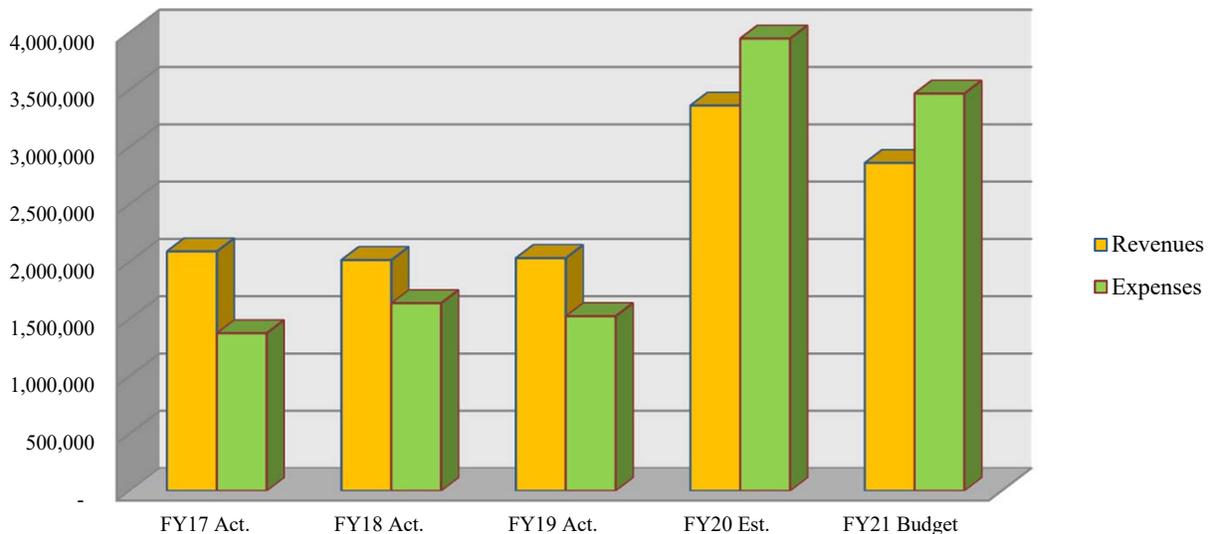
Personnel Services and Operating Services – These accounts record various professional services as well as eight and ten tenths (8.10) full-time employees in the Stormwater Drainage cost center and three and eighth tenths (3.80) full-time and one (1) part-time employees in the Stormwater Quality cost center.

Capital – These accounts record the project related expenditures for the fund.

Non-Departmental – The following accounts make up the non-departmental cost center:

Internal Service Charges	\$	93,331
Administration	\$	60,083
Insurance	\$	30,092
Transfer to Self-Insurance	\$	13,500
Audit Fees	\$	1,388
Pooled Vehicle Costs	\$	1,173
		199,567
Total	\$	199,567

HISTORICAL COMPARISON OF REVENUES TO EXPENSES



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**CITY OF WINTER HAVEN
STORMWATER FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Grants	\$ 75,636.75	\$ 2,257,650	\$ 1,485,705	\$ 990,370	\$ 100,000
Interest Earnings	108,256.01	100,000	80,000	70,000	65,000
Donations	4,875.32	4,500	4,500	4,500	4,500
Fees	1,840,976.60	1,901,350	1,790,550	1,795,350	1,901,350
Total	\$ 2,029,744.68	4,263,500	3,360,755	2,860,220	2,070,850
EXPENDITURES					
Operating Expenditures	\$ 990,556.16	\$ 1,632,413	\$ 1,542,621	\$ 1,788,287	\$ 1,732,485
Capital Projects - Drainage	0.00	21,219	67,731	28,377	11,427
Capital Projects - Quality	0.00	2,520,135	2,085,658	1,449,175	2,403
Non-Departmental	532,862.80	194,597	249,819	199,567	199,567
Total	\$ 1,523,418.96	4,368,364	3,945,829	3,465,406	1,945,882
Excess of Revenues Over <Under> Expenditures:	\$ 506,325.72	(104,864)	(585,074)	(605,186)	124,968
Beginning Unrestricted Cash:	4,631,532.28	5,137,858	5,137,858	4,552,784	3,947,598
Ending Unrestricted Cash:	\$ 5,137,858.00	5,032,994	4,552,784	3,947,598	4,072,566

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 404 - Stormwater Fund						
REVENUES						
337200-400	Grant - Misc	0.00	350,000	371,205	247,470	0
337300-100	Grant - SWFWMD	0.00	1,107,500	614,350	442,900	100,000
338300-000	Grant - DEP	75,636.75	800,150	500,150	300,000	0
<i>Other Grant Revenue</i>		75,636.75	2,257,650	1,485,705	990,370	100,000
343618-050	Late Fees	0.00	0	1,200	0	0
<i>Misc - Physical Environment</i>		0.00	0	1,200	0	0
361100-000	Interest on Investments	108,256.01	100,000	80,000	70,000	65,000
<i>Interest Earnings</i>		108,256.01	100,000	80,000	70,000	65,000
369000-000	Miscellaneous Revenue	481.18	0	0	0	0
<i>Misc - Other Revenues</i>		481.18	0	0	0	0
389400-000	Donations from Citizens	4,875.32	4,500	4,500	4,500	4,500
<i>Donations From Citizens</i>		4,875.32	4,500	4,500	4,500	4,500
343700-100	Fees - Stormwater Quality	945,697.22	970,000	915,000	920,000	970,000
343700-200	Fees - Stormwater Maintenance	868,371.28	906,000	849,000	850,000	906,000
343700-300	Fees - Stormwater MUNICIPAL	26,426.92	25,350	25,350	25,350	25,350
<i>Stormwater Fees</i>		1,840,495.42	1,901,350	1,789,350	1,795,350	1,901,350
REVENUES Total		2,029,744.68	4,263,500	3,360,755	2,860,220	2,070,850

DETAIL FY21 BUDGET:

337200-400	Grant - Misc	\$247,470 - Lake Conine Project
337300-100	Grant - SWFWMD	\$342,900 - Lake Conine Project
		\$100,000 - Raingardens
338300-000	Grant - DEP	\$300,000 - Lake Conine Project

DETAIL FY21 BUDGET:

337300-100	Grant - SWFWMD	\$100,000 - Raingardens
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CITY OF WINTER HAVEN FY2021 PERSONNEL

404-08-299 DRAINAGE

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.20	Public Works Department Director	*10.00%	8810	100,069	20,014
0.20	Assistant Public Works Director	***7.50%	8810	74,191	14,838
0.20	Streets Superintendent	*5.00%	5509	67,288	13,458
1.00	Crew Leader II	*10.00%	5509	41,330	41,330
1.00	Stormwater Inspector	*2.50%	5509	37,482	37,482
1.00	Debris Control Maintenance Operator III	**5.00%	5509	30,846	30,846
1.00	Drainage Maintenance III	**10.00%	5509	32,261	32,261
1.00	Drainage Maintenance II		5509	29,827	29,827
1.00	Drainage Maintenance II	*5.00%	5509	29,827	29,827
1.00	Drainage Maintenance I		5509	27,976	27,976
0.50	Sr. Staff Assistant	2.50%	8810	31,179	15,590
8.10					293,448
				Education/Incentive Pay	15,507
				SBB	644
				2.5% COLA cost adjustment	9,890
					319,489

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	183,384.49	308,604	240,910	319,489	309,599
1401	Overtime	2,481.84	5,000	3,000	2,000	2,000
2101	FICA Taxes	13,769.21	23,693	18,659	23,837	23,837
2201	General Pension Fund Contrib	42,794.37	48,912	50,318	45,823	45,823
2204	401(a) Pension Contribution	4,272.07	13,199	7,943	13,266	13,266
2301	Life & Health Insurance	36,109.50	79,672	56,788	87,398	87,398
2302	Director's Life & Disability	201.80	300	0	202	202
2310	Health Reform Fees	17.36	0	0	35	35
2401	Workers' Compensation	10,509.21	16,070	16,070	15,078	15,078
Personnel Services		293,539.85	495,450	393,688	507,128	497,238
3101	Prof. Svc.-Engineering	651.00	10,000	10,000	10,000	10,000
3105	Prof.Svc.-Other	75,636.75	0	120	20,000	20,000
3404	Contract Svc. - Other	201,956.05	142,000	142,000	97,000	97,000
3407	Ins.-Claims Deductibles	2,340.73	0	140	0	0
4001	Travel-Non local	486.50	2,500	2,500	2,500	2,500
4003	Training-Required-Instructional	892.09	1,000	1,000	1,500	1,500
4301	Utility Svcs - Electric	306.34	415	415	415	415
4401	Rentals & Leases	0.00	3,500	3,500	3,500	3,500
4406	County Landfill	4,098.05	3,500	18,000	21,750	21,750
4601	Rep & Mtn Equipment	6,595.14	10,000	10,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	39,917.69	40,000	40,000	40,000	40,000
4606	Rep & Mtn Vehicle Base Cost	8,568.00	8,568	8,568	8,568	8,568
4607	Rep & Mtn Automotive Parts	14,588.42	10,000	10,000	10,000	10,000
4608	Rep & Mtn Automotive Labor	15,344.65	10,000	10,000	10,000	10,000
4620	Rep & Mtn Contracts	5.00	300	300	300	300
4621	Rep & Mtn Seed & Sod	2,720.86	3,500	10,000	12,000	12,000
4702	Printing & Binding	0.00	0	85	0	0
5101	Office Supplies	376.77	425	425	925	425
5102	Tools,Equip under \$1,000	1,999.63	2,700	2,700	3,000	3,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	6,000	6,000	6,010	6,010
5203	Motor Fuels & Lubricants	7,140.46	10,000	10,000	15,000	15,000
5206	Software & Internal Upgrades	49.80	0	0	0	0
5208	Uniform, Protect Clothing	3,779.06	4,250	4,250	4,250	4,250
5209	Housekeeping Supplies	572.38	475	600	475	475
5401	Memberships & Subscriptions	450.00	800	800	800	800
5404	Employee Dev-Material & Training	90.25	1,000	1,000	1,000	1,000
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	1,500	1,500	1,500	1,500
5406	Employee Dev-Food & Supplies	12.68	100	100	100	100
Operating Services		388,578.30	272,533	294,003	280,593	280,093

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
6402	Machinery & Equipment	0.00	0	46,512	16,950	0
6403	Capital Depletion Reserve	0.00	21,219	21,219	11,427	11,427
<i>Capital</i>		0.00	21,219	67,731	28,377	11,427
Cost Center Total: 299 - Drainage		682,118.15	789,202	755,422	816,098	788,758

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$10,000 - Non-specific, typically emergency projects
3105	Prof.Svc.-Other	\$20,000 - Pipe replacement program
3404	Contract Svc. - Other	\$50,000 - Menzi Services
		\$40,000 - Storm drain and line maintenance
		\$7,000 - Manual & Chemical conveyance clearing
4605	Rep & Mtn Spec-Bud Detailed Only	\$35,000 - Stormwater general maintenance and repair
		\$5,000 - Stormwater inspection repairs
6402	Machinery & Equipment	\$6,550 - Thumb for backhoe
		\$10,400 - Kubota and 40 gal. sprayer

DETAIL FY22 BUDGET:

3101	Prof. Svc.-Engineering	\$10,000 - Non-specific, typically emergency projects
3105	Prof.Svc.-Other	\$20,000 - Pipe replacement program
3404	Contract Svc. - Other	\$50,000 - Menzi Services
		\$40,000 - Storm drain and line maintenance
		\$7,000 - Manual & Chemical conveyance clearing
4605	Rep & Mtn Spec-Bud Detailed Only	\$35,000 - Stormwater general maintenance and repair
		\$5,000 - Stormwater inspection repairs

CITY OF WINTER HAVEN FY2021 PERSONNEL

404-08-300 STORMWATER QUALITY

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	Natural Resources Manager	2.50%	8810	67,115	67,115
1.00	Natural Resources Specialist	2.50%	8810	45,094	45,094
0.80	Ecosystem and Asset Analyst	2.50%	8810	49,254	39,403
C 1.00	Environmental Scientist I	5.00%	9410	41,330	41,330
<u>3.80</u>					<u>192,942</u>
A 1.00	Natural Resources Intern (Scientific Aide)		8810	7,200	7,200
<u>1.00</u>					<u>7,200</u>
<u>4.80</u>					<u>200,142</u>

Education/Incentive Pay	5,857
SBB	867
2.5% COLA cost adjustment	6,912
	<u>213,778</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	124,892.45	188,048	180,269	213,778	206,866
2101	FICA Taxes	9,017.04	14,193	13,791	15,825	15,825
2201	General Pension Fund Contrib	41,311.32	47,005	48,000	44,515	44,515
2204	401(a) Pension Contribution	0.00	4,255	3,559	5,159	5,159
2301	Life & Health Insurance	28,411.01	42,132	40,011	43,286	43,286
2310	Health Reform Fees	8.00	0	0	16	16
2401	Workers' Compensation	212.53	678	678	774	774
<i>Personnel Services</i>		<u>203,852.35</u>	<u>296,311</u>	<u>286,308</u>	<u>323,353</u>	<u>316,441</u>
3101	Prof. Svc.-Engineering	120.00	40,000	40,000	40,000	40,000
3104	Prof.Svc.-Appraisal	0.00	2,000	2,000	2,000	2,000
3105	Prof.Svc.-Other	14,747.64	181,000	181,000	266,000	226,000
3404	Contract Svc. - Other	63,467.00	65,300	65,300	75,300	85,300
4001	Travel-Non local	2,086.92	6,000	6,000	6,000	6,000
4003	Training-Required-Instructional	0.00	250	438	250	250
4004	Travel-Local Mileage & Comm. Exp	0.00	50	50	50	50
4201	Postage	62.93	250	500	500	500
4301	Utility Svcs - Electric	1,307.22	3,000	3,000	3,000	3,000
4302	Utility Svcs - Water	1,004.78	1,200	1,200	1,200	1,200
4401	Rentals & Leases	0.00	500	500	500	500
4406	County Landfill	408.32	3,000	3,000	3,000	3,000
4601	Rep & Mtn Equipment	1,467.04	1,500	1,500	6,500	2,000
4602	Rep & Mtn Building & Grounds	0.00	500	500	500	500
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	2,688	2,688
4607	Rep & Mtn Automotive Parts	805.57	500	500	1,000	1,000
4608	Rep & Mtn Automotive Labor	417.27	500	500	500	500
4620	Rep & Mtn Contracts	359.70	10,000	10,000	10,000	10,000
4622	Rep & Mtn Landscape Material	0.00	2,000	2,000	2,000	2,000
4702	Printing & Binding	0.00	1,000	1,000	1,000	1,000
4802	Promotional/Marketing	203.57	4,000	4,000	4,000	4,000
4803	Community Involvement	0.00	0	65	0	0
4804	Sponsorships	4,000.00	7,500	7,500	7,500	7,500
5101	Office Supplies	286.96	600	600	600	600
5102	Tools,Equip under \$1,000	3,857.88	2,000	2,000	4,000	2,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	16,000	16,000	16,000	16,000
5203	Motor Fuels & Lubricants	1,082.06	1,500	1,500	1,500	1,500
5205	Motor Fuel, Non Motor Pool	0.00	150	150	150	150
5206	Software & Internal Upgrades	283.80	0	0	0	0
5208	Uniform, Protect Clothing	0.00	425	425	625	625
5209	Housekeeping Supplies	0.00	300	300	300	300
5210	Program Related Expense	5,369.21	200,000	200,000	200,000	200,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5215	Chemicals	0.00	10,000	10,000	10,000	10,000
5220	Materials-Visual/Photo/Signage	19.00	1,500	1,500	5,500	3,500
5401	Memberships & Subscriptions	420.00	1,200	1,200	1,500	1,500
5404	Employee Dev-Material & Training	1,452.10	1,400	1,400	1,400	1,400
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	1,500	1,500	2,000	2,000
5406	Employee Dev-Food & Supplies	12.69	50	50	50	50
5407	Employee Dev-Recog & Apprec	0.00	100	100	100	100
Operating Services		104,585.66	568,119	568,622	677,213	638,713
6301	Other Capital Improvements	0.00	0	32,865	0	0
6311	Professional Service-Capitalized	0.00	2,517,500	2,050,158	1,446,772	0
6403	Capital Depletion Reserve	0.00	2,635	2,635	2,403	2,403
Capital		0.00	2,520,135	2,085,658	1,449,175	2,403
Cost Center Total: 300 - Stormwater Quality		308,438.01	3,384,565	2,940,588	2,449,741	957,557
Department Total: 08 - 08		990,556.16	4,173,767	3,696,010	3,265,839	1,746,315

DETAIL FY21 BUDGET:

3101	Prof. Svc.-Engineering	\$40,000 - Raingardens
3105	Prof.Svc.-Other	\$50,000 - Potential grant match funding
		\$45,000 - Sustainability Plan implementation
		\$30,000 - Grant writing professional services
		\$30,000 - Stormwater utility fee work
		\$30,000 - CEI work for Conine Project
		\$20,000 - Water data/GIS services
		\$20,000 for TMDL-BMAP-state reg.-assess water bodies total max nutrient load handling
		\$10,000 - CEI work for Raingarden Projects
		\$6,000 - NPDES - PC
		\$5,000 - Cartegraph Support
		\$5,000 - NPDES - Support
		\$5,000 - NPDES - FDEP
		\$5,000 - NPDES - Stormwater Sampling
		\$5,000 -USF Water Atlas
3404	Contract Svc. - Other	\$75,000 Lakeshore Management
		\$300 Wildlife Rehab
5210	Program Related Expense	\$200,000 - Raingardens (SWFWMD 50/50 grant)
6311	Professional Service-Capitalized	\$1,366,772 - Lake Conine
		\$80,000 - Lake May

DETAIL FY22 BUDGET:

3101	Prof. Svc.-Engineering	\$40,000 - Raingardens
3105	Prof.Svc.-Other	\$45,000 - Sustainability Plan implementation
		\$5,000 - Cartegraph Support
		\$50,000 - Potential grant match funding
		\$30,000 - Grant writing professional services
		\$30,000 - Stormwater utility fee work
		\$20,000 - Water data/GIS services
		\$20,000 for TMDL-BMAP-state reg.-assess water bodies total max nutrient load handling
		\$5,000 - NPDES - Support
		\$6,000 - NPDES - PC
		\$5,000 - NPDES - FDEP
		\$5,000 - NPDES - Stormwater Sampling
		\$5,000 -USF Water Atlas
3404	Contract Svc. - Other	\$85,000 Lakeshore Management (increased to get Conine wetland established)
		\$300 Wildlife Rehab
5210	Program Related Expense	\$200,000 - Raingardens (SWFWMD 50/50 grant)

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 969 - Stormwater						
2301	Life & Health Insurance	40,045.00	0	0	0	0
<i>Personnel Services</i>		40,045.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	672.00	672	672	672	672
4607	Rep & Mtn Automotive Parts	237.98	0	50	238	238
4608	Rep & Mtn Automotive Labor	181.36	0	50	182	182
5203	Motor Fuels & Lubricants	80.29	0	80	81	81
<i>Operating Services</i>		1,171.63	672	852	1,173	1,173
9400	Depreciation	187,844.14	0	0	0	0
9700	Audit Fees	1,416.00	1,638	1,638	1,388	1,388
<i>Miscellaneous</i>		189,260.14	1,638	1,638	1,388	1,388
9109	Transfer to Self Insurance	13,500.00	13,500	13,500	13,500	13,500
9159	Transfer to Transportation Fund	0.00	0	21,042	0	0
9196	Transfer to 2015 Construction Fund	0.00	0	34,000	0	0
<i>Transfers</i>		13,500.00	13,500	68,542	13,500	13,500
9503	Admin-General Govt.	58,026.96	68,321	68,321	60,083	60,083
<i>Admin Allocation Expenses</i>		58,026.96	68,321	68,321	60,083	60,083
4501	Ins.-Property	10,917.73	10,495	10,495	14,768	14,768
4502	Ins.-Liability & Umbrella	6,091.69	7,241	7,241	12,311	12,311
4506	Ins.-Other	693.98	1,639	1,639	1,612	1,612
4508	Ins.-Underground Storage Tank	528.70	522	522	528	528
4510	Ins.-Public Official's Liability	1,820.01	2,105	2,105	873	873
4590	Insurance - OPEB Expense Allocation	43,557.00	0	0	0	0
<i>Insurance</i>		63,609.11	22,002	22,002	30,092	30,092
<i>Internal Svc Charges</i>						
9104	Engineering Services	24,162.00	22,858	22,858	23,991	23,991
9105	Human Resources	10,194.00	19,598	19,598	20,951	20,951
9107	Technology Services	0.00	39,975	39,975	41,126	41,126
9108	City Hall	6,048.96	6,033	6,033	7,263	7,263
<i>Internal Svc Charges</i>		40,404.96	88,464	88,464	93,331	93,331
3600	Pension Expense - GASB 68 Allocation	126,845.00	0	0	0	0
<i>Pension Expenditures</i>		126,845.00	0	0	0	0
Department Total: 80 - Non Departmental		532,862.80	194,597	249,819	199,567	199,567
EXPENSES Total		1,523,418.96	4,368,364	3,945,829	3,465,406	1,945,882
Fund REVENUE Total: 404 - Stormwater Fund		2,029,744.68	4,263,500	3,360,755	2,860,220	2,070,850
Fund EXPENSE Total: 404 - Stormwater Fund		1,523,418.96	4,368,364	3,945,829	3,465,406	1,945,882
Fund Total: 404 - Stormwater Fund		506,325.72	(104,864)	(585,074)	(605,186)	124,968

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WILLOWBROOK GOLF COURSE FUND (405)

The Willowbrook Golf Course Fund accounts for the operations of the municipal golf course. All activities necessary to provide for such operations are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and sales and collections.

Beginning in FY14, employee and operational duties at Willowbrook were turned over to the Billy Casper Golf management team.

ACCOUNT DESCRIPTIONS

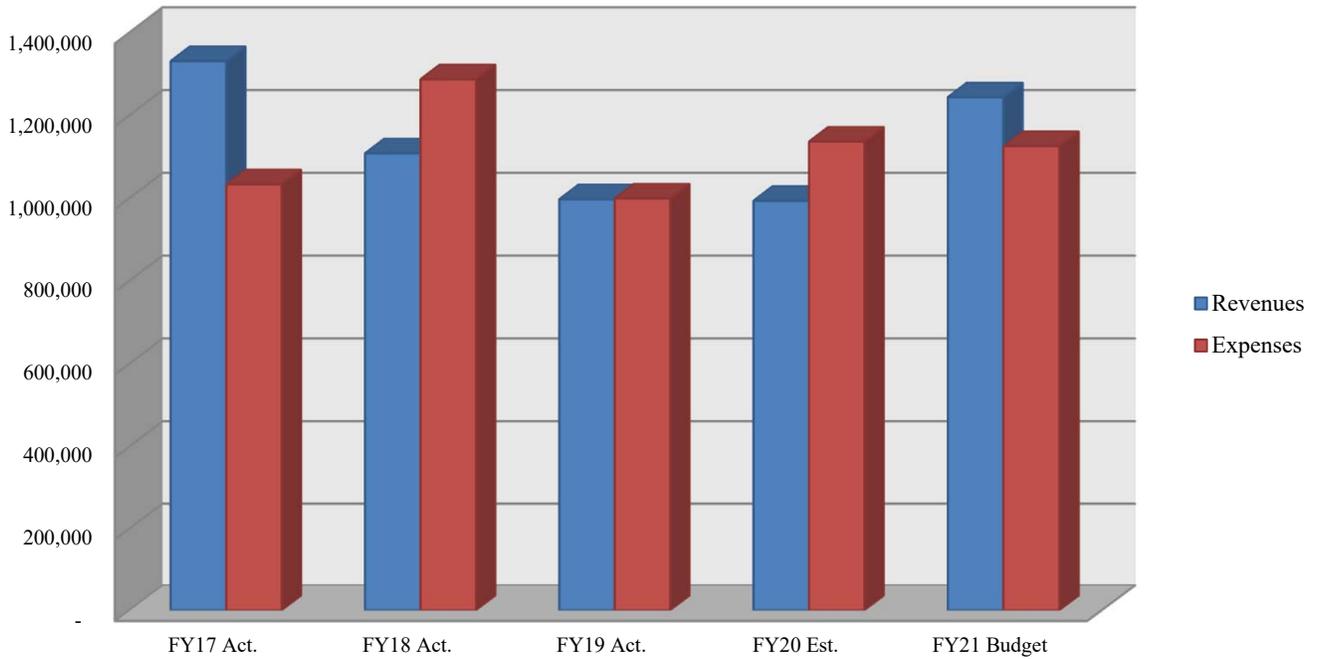
EXPENDITURES

Operations - This cost center captures all the costs associated with providing the City's Willowbrook services.

Capital - This account represents all capital improvements at the City golf course.

Non-Operating - Non-operating expenditures include insurance costs, audit fees, charges for internal service cost centers and Administration.

HISTORICAL COMPARISON OF REVENUES TO EXPENSES



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**CITY OF WINTER HAVEN
WILLOWBROOK FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Transfer from General Fund	\$ 164,292.96	\$ 218,987	\$ 218,987	\$ 436,705	\$ 272,682
Golf Management	794,972.00	842,841	749,150	782,070	858,130
Miscellaneous Revenues	30,410.29	25,606	20,600	22,000	25,000
Interst Earnings	6,192.13	5,600	5,000	3,000	5,000
Sale of Assets	1,400.00	0	0	0	0
Total	\$ 997,267.38	1,093,034	993,747	1,243,775	1,160,812
EXPENDITURES					
Operating Expenditures	\$ 884,191.39	\$ 937,914	\$ 990,764	\$ 990,698	\$ 1,025,698
Capital Expenditures	0.00	56,380	31,380	36,213	36,213
Non-Departmental	114,886.29	114,513	114,513	98,903	98,901
Total	\$ 999,077.68	1,108,807	1,136,657	1,125,814	1,160,812
Excess of Revenues Over <Under> Expenditures:	\$ (1,810.30)	(15,773)	(142,910)	117,961	0
Beginning Unrestricted Cash:	26,759.30	24,949	24,949	(117,961)	0
Ending Unrestricted Cash:	\$ 24,949.00	9,176	(117,961)	0	0

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 405 - Willowbrook Fund						
REVENUES						
347230-100	WB-Greens Fees	278,661.00	293,803	297,000	306,200	319,120
347230-125	WB-Summer Memberships	40,319.00	43,749	30,000	28,250	29,100
347230-150	WB-Annual Green Fees Card	50,792.00	48,675	48,500	57,500	57,230
347230-300	WB-Pro Shop Sales	37,977.00	45,164	37,000	42,600	46,100
347230-400	COL / WB-Concessions	118,490.00	130,143	90,000	91,130	122,500
347230-600	WB-Cart Rentals	245,683.00	253,359	225,000	232,990	254,830
347230-700	WB-Rental of Range Balls	23,050.00	27,948	22,000	23,400	29,250
<i>Cultural / Recreation</i>		794,972.00	842,841	749,500	782,070	858,130
361100-000	Interest on Investments	6,192.13	5,600	5,000	3,000	5,000
<i>Interest Earnings</i>		6,192.13	5,600	5,000	3,000	5,000
364414-000	Sale of Assets-Capital	1,400.00	0	0	0	0
<i>Misc - Sales</i>		1,400.00	0	0	0	0
346900-101	Hurricane Receipts FEMA	3,016.29	0	260	0	0
369000-000	Miscellaneous Revenue	27,394.00	25,606	20,000	22,000	25,000
<i>Misc - Other Revenues</i>		30,410.29	25,606	20,260	22,000	25,000
381000-001	Transfer from General Fund	164,292.96	218,987	218,987	436,705	272,682
<i>Interfund Transfers</i>		164,292.96	218,987	218,987	436,705	272,682
REVENUES Total		997,267.38	1,093,034	993,747	1,243,775	1,160,812

DETAIL FY21 BUDGET:

381000-001 Transfer from General Fund \$436,705 - General Fund Support

DETAIL FY22 BUDGET:

381000-001 Transfer from General Fund \$272,682 - General Fund Support

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 07 - Parks and Recreation						
Cost Center: 712 - Willowbrook						
3404	Contract Svc. - Other	4,060.00	0	725	0	0
4301	Utility Svcs - Electric	31,018.01	34,440	34,440	34,440	34,440
4302	Utility Svcs - Water	5,069.43	8,500	8,500	8,500	8,500
4303	Utility Svcs - Sewer	6,431.56	12,260	12,260	12,260	12,260
4305	Utility Svcs - Refuse	4,382.06	3,728	3,728	3,728	3,728
4602	Rep & Mtn Building & Grounds	7,573.11	6,300	6,300	6,300	6,300
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	25,000	25,000	0	25,000
4607	Rep & Mtn Automotive Parts	18.16	100	100	100	100
4608	Rep & Mtn Automotive Labor	1,597.04	2,000	2,000	2,000	2,000
4620	Rep & Mtn Contracts	4,646.53	4,211	4,211	4,211	4,211
4900	Other Charges & Obligations	807,003.14	822,216	880,000	900,000	910,000
4960	License	400.00	500	500	500	500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	4,000	4,000	4,000	4,000
5203	Motor Fuels & Lubricants	11,992.35	14,659	9,000	14,659	14,659
<i>Operating Services</i>		884,191.39	937,914	990,764	990,698	1,025,698
6301	Other Capital Improvements	0.00	25,000	0	0	0
6403	Capital Depletion Reserve	0.00	31,380	31,380	36,213	36,213
<i>Capital</i>		0.00	56,380	31,380	36,213	36,213
Cost Center Total: 712 - Willowbrook		884,191.39	994,294	1,022,144	1,026,911	1,061,911

DETAIL FY22 BUDGET:

4605 Rep & Mtn Spec-Bud Detailed Only \$25,000 - To be determined

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 967 - Willowbrook						
3408	Commission/Expense - Sale of Assets	84.00	0	0	0	0
9400	Depreciation	43,354.44	0	0	0	0
9700	Audit Fees	1,077.00	1,288	1,288	910	910
<i>Miscellaneous</i>		44,515.44	1,288	1,288	910	910
9503	Admin-General Govt.	44,373.00	53,578	53,578	39,429	39,429
<i>Admin Allocation Expenses</i>		44,373.00	53,578	53,578	39,429	39,429
7102	Principal on Debt	0.00	35,232	35,232	36,668	38,161
7202	Interest on Debt	6,013.00	4,548	4,548	3,113	1,618
<i>Debt Service</i>		6,013.00	39,780	39,780	39,781	39,779
4501	Ins.-Property	5,023.17	5,138	5,138	7,320	7,320
4502	Ins.-Liability & Umbrella	7,191.10	9,525	9,525	6,806	6,806
4506	Ins.-Other	504.58	1,331	1,331	1,210	1,210
<i>Insurance</i>		12,718.85	15,994	15,994	15,336	15,336
9102	Facility Maintenance	4,338.96	3,873	3,873	3,447	3,447
9107	Technology Services	2,927.04	0	0	0	0
<i>Internal Svc Charges</i>		7,266.00	3,873	3,873	3,447	3,447
Department Total: 80 - Non Departmental		114,886.29	114,513	114,513	98,903	98,901
EXPENSES Total		999,077.68	1,108,807	1,136,657	1,125,814	1,160,812
Fund REVENUE Total: 405 - Willowbrook Fund		997,267.38	1,093,034	993,747	1,243,775	1,160,812
Fund EXPENSE Total: 405 - Willowbrook Fund		999,077.68	1,108,807	1,136,657	1,125,814	1,160,812
Fund Total: 405 - Willowbrook Fund		(1,810.30)	(15,773)	(142,910)	117,961	0

DETAIL FY21 BUDGET:

7102	Principal on Debt	\$36,668 - Golf Cart Purchase loan
7202	Interest on Debt	\$3,113 - Golf Cart Purchase loan

DETAIL FY22 BUDGET:

7102	Principal on Debt	\$38,161 - Golf Cart Purchase loan
7202	Interest on Debt	\$1,618 - Golf Cart Purchase loan

DARK FIBER ENTERPRISE FUND

(406)

The Dark Fiber Fund was established in FY 2017. The City anticipates leasing fiber strands through NAP of Florida Inc. at \$1,050 per strand per month. It is anticipated additional new customers will sign contracts for fiber services. The City's fiber service is established as a proprietary fund so that the capital costs can be matched to the revenues collected from the service. Funding for start up expenses were achieved by two internal loans from the Capital Depletion Fund. Both loans are anticipated to be paid off in FY26 and FY27. It is anticipated that the service will be profitable within 5 years.

ACCOUNT DESCRIPTIONS

EXPENDITURES

A majority of the expenditure budget is for the installation of fiber conduit. As water and sewer lines are replaced or extended, fiber conduit will be installed as part of the "dig once" policy. The early cash deficits will be funded with internal loans from the Capital Depletion Fund. The Fund employs one full-time Manager. Capital Projects are budgeted as follows:

Fiber conduit from Winterset Gardens Water Plant to Hwy 27 (completes existing gap allowing connectivity to Fire Station 3 on Thompson-Nursery Road)	\$	400,000
Fiber Optic Cable (28 miles) connect Fire Station #3	\$	283,574

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**CITY OF WINTER HAVEN
DARK FIBER ENTERPRISE FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Tower Space Lease	3,151.80	0	3,152	3,152	3,152
Dark Fiber Lease	126,000.00	175,704	119,700	120,000	120,000
Fiber Extension	0.00	13,000	0	0	0
Interest Earnings	0.00	1,867	14,000	5,000	2,000
Transfer from General Fund			0	155,400	155,400
Transfer from Library Fund			0	8,400	8,400
Transfer from Airport Fund			0	8,400	8,400
Transfer from DT CRA Fund			0	12,600	12,600
Transfer from FV CRA Fund	0.00	50,000	50,000	4,200	4,200
Transfer from Building/Permitting Fund			0	8,400	8,400
Transfer from Solid Waste Fund	0.00	0	0	8,400	8,400
Transfer from Utility Fund			0	33,600	33,600
Transfer from Internal Service Fund	0.00	201,600	201,600	16,800	16,800
Transfer from Motor Pool Fund	0.00	0	0	12,600	12,600
Transfer from Impact Fee Fund	0.00	0	0	0	0
Total	\$ 129,151.80	442,171	388,452	396,952	393,952
EXPENDITURES					
Personal Services	\$ 29,831.71	56,232	24,702	74,413	72,974
Operating Expenditures	0.00	10,500	0	10,500	10,500
Capital Expenditures	0.00	1,550,000	500,000	683,574	0
Transfer to 2015 Construction Fund	23,110.22	0	0	0	0
Transfer to Transportation Fund	0.00	0	5,645	0	0
Debt Service	14,293.08	480,623	480,623	515,692	515,692
Non-Departmental	106,637.17	6,227	6,227	12,795	12,795
Total	\$ 173,872.18	2,103,582	1,017,197	1,296,974	611,961
Excess of Revenues Over <Under> Expenditures:	\$ (44,720.38)	(1,661,411)	(628,745)	(900,022)	(218,009)
Beginning Unrestricted Cash:	1,573,487.38	1,528,767	1,528,767	900,022	0
Ending Unrestricted Cash:	\$ 1,528,767.00	(132,644)	900,022	0	(218,009)

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 406 - Dark Fiber Enterprise Fund						
REVENUES						
361100-000	Interest on Investments	0.00	1,867	14,000	5,000	2,000
<i>Interest Earnings</i>		0.00	1,867	14,000	5,000	2,000
362000-000	Tower Space Lease	3,151.80	0	3,152	3,152	3,152
362000-100	Dark Fiber Lease	126,000.00	175,704	119,700	120,000	120,000
362000-200	Fiber Extension	0.00	13,000	0	0	0
<i>Misc - Rent and Royalty</i>		129,151.80	188,704	122,852	123,152	123,152
381000-001	Transfer from General Fund	0.00	0	0	155,400	155,400
381000-101	Transfer from Library Fund	0.00	0	0	8,400	8,400
381000-106	Transfer from Airport Fund	0.00	0	0	8,400	8,400
381000-108	Transfer from Downtown CRA	0.00	0	0	12,600	12,600
381000-109	Transfer from Florence Villa CRA	0.00	50,000	50,000	4,200	4,200
381000-113	Transfer from Building Safety	0.00	0	0	8,400	8,400
381000-401	Transfer from Solid Waste	0.00	0	0	8,400	8,400
381000-402	Transfer from Utility Fund	0.00	0	0	33,600	33,600
381000-501	Transfer from Internal Service Fund	0.00	201,600	201,600	16,800	16,800
381000-502	Transfer from Motor Pool Fund	0.00	0	0	12,600	12,600
<i>Interfund Transfers</i>		0.00	251,600	251,600	268,800	268,800
REVENUES Total		129,151.80	442,171	388,452	396,952	393,952

DETAIL FY21 & FY22 BUDGET:

381000-001	Transfer from General Fund	\$155,400 - Allocation of Fiber Costs to all Facilities
381000-101	Transfer from Library Fund	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-106	Transfer from Airport Fund	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-108	Transfer from Downtown CRA	\$12,600 - Allocation of Fiber Costs to all Facilities
381000-109	Transfer from Florence Villa CRA	\$4,200 - Allocation of Fiber Costs to all Facilities
381000-113	Transfer from Building Safety	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-401	Transfer from Solid Waste	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-402	Transfer from Utility Fund	\$33,600 - Allocation of Fiber Costs to all Facilities
381000-501	Transfer from Internal Service Fund	\$16,800 - Allocation of Fiber Costs to all Facilities
381000-502	Transfer from Motor Pool Fund	\$12,600 - Allocation of Fiber Costs to all Facilities

CITY OF WINTER HAVEN FY2021 PERSONNEL

406-80-971 DARK FIBER ENTERPRISE FUND

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
A 1.00	Fiber and Telecommunications Enterprise Manager		8810	50,000	50,000
1.00					50,000
			2.5% COLA cost adjustment		1,439
					51,439

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	27,680.70	52,219	18,785	51,439	50,000
1401	Overtime	0.00	0	2,915	0	0
2101	FICA Taxes	2,117.58	3,952	1,770	3,825	3,825
2201	General Pension Fund Contrib	0.00	0	523	0	0
2204	401(a) Pension Contribution	0.00	0	115	3,750	3,750
2301	Life & Health Insurance	0.00	0	533	15,345	15,345
2401	Workers' Compensation	33.43	61	61	54	54
<i>Personnel Services</i>		29,831.71	56,232	24,702	74,413	72,974
4001	Travel-Non local	0.00	9,500	0	9,500	9,500
5102	Tools,Equip under \$1,000	0.00	1,000	0	1,000	1,000
<i>Operating Services</i>		0.00	10,500	0	10,500	10,500
6301	Other Capital Improvements	0.00	1,550,000	500,000	683,574	0
<i>Capital</i>		0.00	1,550,000	500,000	683,574	0
9400	Depreciation	106,071.13	0	0	0	0
<i>Miscellaneous</i>		106,071.13	0	0	0	0
9159	Transfer to Transportation Fund	0.00	0	5,645	0	0
9196	Transfer to 2015 Construction Fund	23,110.22	0	0	0	0
<i>Transfers</i>		23,110.22	0	5,645	0	0
7102	Principal on Debt	0.00	411,974	411,974	450,378	461,768
7202	Interest on Debt	14,293.08	68,649	68,649	65,314	53,924
<i>Debt Service</i>		14,293.08	480,623	480,623	515,692	515,692
4501	Ins.-Property	0.00	6,227	6,227	12,795	12,795
<i>Insurance</i>		0.00	6,227	6,227	12,795	12,795
9105	Human Resources	566.04	0	0	0	0
<i>Internal Svc Charges</i>		566.04	0	0	0	0
Cost Center Total: 971 - Dark Fiber		173,872.18	2,103,582	1,017,197	1,296,974	611,961
EXPENSES Total		173,872.18	2,103,582	1,017,197	1,296,974	611,961
Fund REVENUE	Total: 406 - Dark Fiber Enterprise Fund	129,151.80	442,171	388,452	396,952	393,952
Fund EXPENSE	Total: 406 - Dark Fiber Enterprise Fund	173,872.18	2,103,582	1,017,197	1,296,974	611,961
Fund Total: 406 - Dark Fiber Enterprise Fund		(44,720.38)	(1,661,411)	(628,745)	(900,022)	(218,009)

DETAIL FY21 BUDGET:

6301	Other Capital Improvements	\$400,000 - Fiber conduit Winterset Gardens Water Plant to Hwy 27 (completes existing gap allowing connectivity to Fire Station 3 on Thompson-Nursery Rd.)
		\$283,574 - Fiber Optic Cable (28 miles) connect Fire Station #3
7102	Principal on Debt	\$450,378 - Fiber loans from Depletion Fund
7202	Interest on Debt	\$65,314 - Fiber loans from Depletion Fund

DETAIL FY22 BUDGET:

7102	Principal on Debt	\$461,768 - Fiber loans from Depletion Fund
7202	Interest on Debt	\$53,924 - Fiber loans from Depletion Fund

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INTERNAL SERVICES FUND

(501)

The Internal Service Fund accounts for the costs of providing centralized services to other City departments. The services provided are Human Resources, Engineering, Facility Maintenance and Technology Services.

ACCOUNT DESCRIPTIONS

REVENUES

Trans./Depts. - Proceeds from book entry to recognize the cost less depreciation of assets transferred from one fund to another.

EXPENDITURES

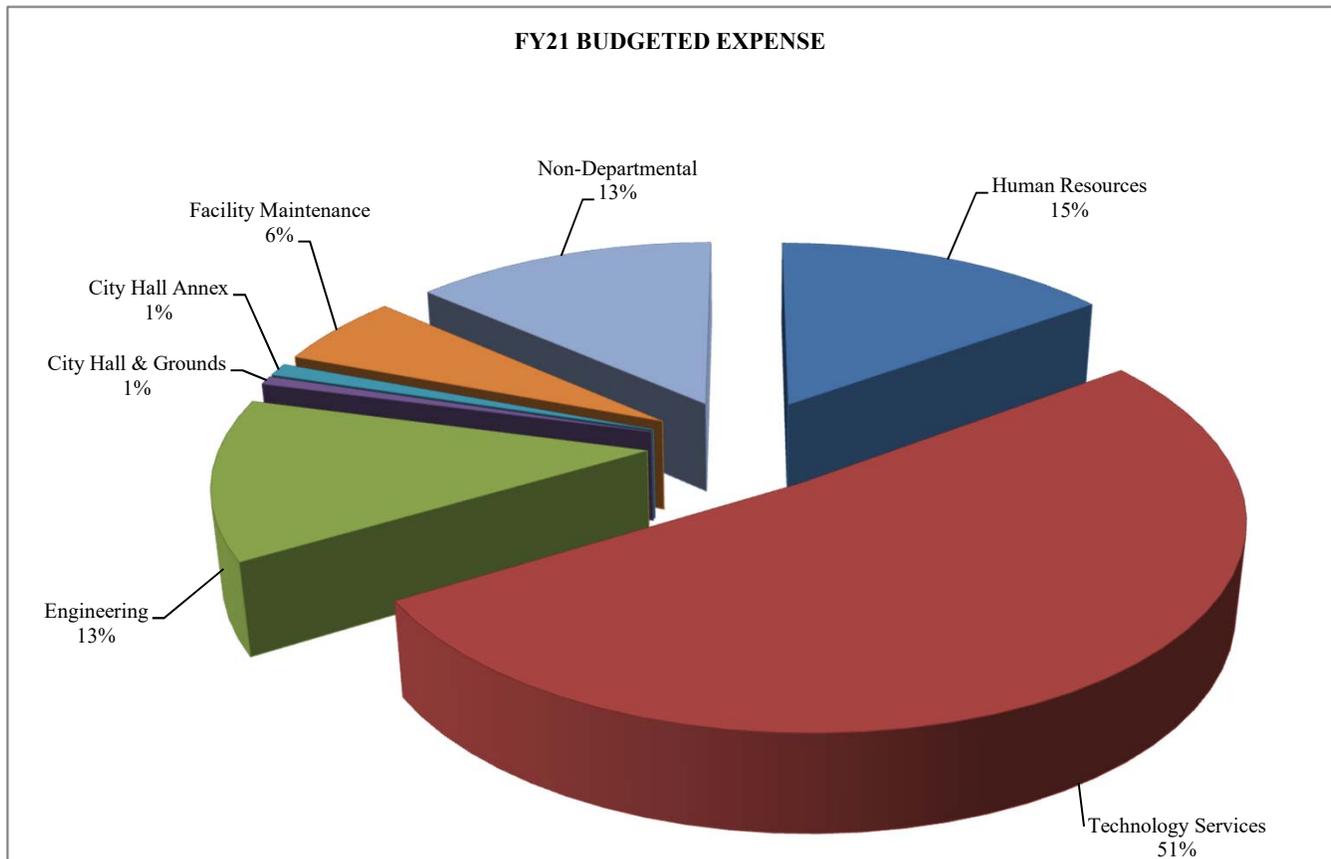
Human Resources - Accounts for the financial activities of the City's Human Resources Division. It falls under the Executive Services Department.

Technology Services - Information Services and GIS Division in the Technology Services Department

Engineering – Engineering services in the Growth Management Department

Facility Maintenance – Facility Support Division in the Parks, Recreation & Culture Department

Non-Departmental – Records costs for liability and property insurance, vehicle pool costs, administration fee and internal service charges.



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**CITY OF WINTER HAVEN
INTERNAL SERVICE FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Charges to Departments	\$ 4,714,484.50	\$ 5,353,222	\$ 5,345,324	\$ 5,328,414	\$ 5,328,414
Miscellaneous Revenues	185,643.69	112,000	106,850	90,000	90,000
Transfer from Utility Fund	20,799.96	20,800	20,800	20,800	20,800
Total	\$ 4,920,928.15	5,486,022	5,472,974	5,439,214	5,439,214
EXPENDITURES					
Human Resources	\$ 623,962.88	\$ 815,521	\$ 833,591	\$ 956,599	\$ 943,537
City Hall Annex	54,986.30	63,140	67,890	63,140	63,140
Facility Maintenance	248,146.66	321,403	338,050	365,747	331,379
Technology Services	2,532,386.97	3,342,126	3,260,266	3,276,467	3,040,412
Engineering	686,633.45	846,974	777,286	810,302	794,235
City Hall & Grounds	39,839.29	42,100	99,109	42,100	42,100
Non-Departmental	512,389.27	752,008	751,419	859,856	59,856
Total	\$ 4,698,344.82	6,183,272	6,127,611	6,374,211	5,274,659
Excess of Revenues Over <Under> Expenditures:	\$ 222,583.33	(697,250)	(654,637)	(934,997)	164,555
Beginning Unrestricted Cash:	1,438,609.67	1,661,193	1,661,193	1,006,556	71,559
Ending Unrestricted Cash:	\$ 1,661,193.00	963,943	1,006,556	71,559	236,114

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 501 - Internal Services Fund						
REVENUES						
343343-900	Fees-Admin Acct Svc/Eng Inspect.	102,704.91	60,000	55,000	50,000	50,000
<i>Misc - Physical Environment</i>		102,704.91	60,000	55,000	50,000	50,000
361100-000	Interest on Investments	48,701.42	42,000	34,000	30,000	30,000
<i>Interest Earnings</i>		48,701.42	42,000	34,000	30,000	30,000
364413-000	Sale of Assets-Surplus	140.49	0	0	0	0
364414-000	Sale of Assets-Capital	2,800.00	0	0	0	0
<i>Misc - Sales</i>		2,940.49	0	0	0	0
346900-101	Hurricane Receipts FEMA	174.57	0	6,500	0	0
368100-000	ICMA 401a City Contributions - Forfeiture Accou	31,122.30	10,000	11,350	10,000	10,000
<i>Misc - Other Revenues</i>		31,296.87	10,000	17,850	10,000	10,000
341208-001	Labor-General Fund	52,587.50	48,500	50,000	50,000	50,000
341208-101	Labor-Library	4,000.00	3,500	7,102	7,000	7,000
341208-106	Labor-Airport	13,887.50	13,000	7,000	7,000	7,000
341208-107	Labor-Cemeteries	1,187.50	1,000	2,000	2,000	2,000
341208-108	Labor-CRA DOWNTOWN	1,637.50	2,500	2,000	2,000	2,000
341208-109	Labor-CRA Florence Villa	0.00	500	500	500	500
341208-111	Labor-Federal Building	4,475.00	4,500	3,000	4,500	4,500
341208-113	Labor-Building Safety	2,312.50	2,500	1,000	2,000	2,000
341208-401	Labor-Solid Waste	250.00	2,500	1,000	1,000	1,000
341208-402	Labor-Utility Fund	11,575.00	12,500	5,000	10,000	10,000
341208-405	Labor-Willowbrook	3,800.00	3,000	3,000	3,000	3,000
341208-501	Labor-Internal Service	13,887.50	16,000	20,000	20,000	20,000
341208-502	Labor-Central Garage	1,762.50	2,000	2,500	3,000	3,000
<i>Other Charges for Services</i>		111,362.50	112,000	104,102	112,000	112,000
381000-402	Transfer from Utility Fund	20,799.96	20,800	20,800	20,800	20,800
<i>Interfund Transfers</i>		20,799.96	20,800	20,800	20,800	20,800
341201-001	Technology Svcs Alloc-Gen. Fund	1,970,075.04	2,017,247	2,017,247	1,970,888	1,970,888
341201-101	Technology Svcs Alloc-Library	409,821.96	441,230	441,230	452,387	452,387
341201-106	Technology Svcs Alloc-Airport	49,764.00	64,576	64,576	66,434	66,434
341201-107	Technology Svcs Alloc-Cemetery	8,781.96	25,375	25,375	15,818	15,818
341201-113	Technology Svcs Alloc-Building	46,836.96	156,006	156,006	50,617	50,617
341201-401	Technology Svc Alloc-Solid Waste	5,855.04	70,726	70,726	72,762	72,762
341201-402	Technology Svcs Alloc-Utility	322,002.96	483,180	483,180	471,368	471,368
341201-404	Technology Svcs Alloc-Stormwater	0.00	39,975	39,975	41,126	41,126
341201-405	Technology Svc Alloc-Willowbrook	2,927.04	0	0	0	0
341201-502	Technology Svc Alloc-Central Gar	111,237.96	21,525	21,525	22,145	22,145
<i>Technology Services Allocation</i>		2,927,302.92	3,319,840	3,319,840	3,163,545	3,163,545
341204-001	H.R. Svcs Alloc-General Fund	360,743.04	544,493	544,493	582,062	582,062
341204-101	H.R. Svcs Alloc-Library	15,857.04	9,373	9,373	10,020	10,020
341204-106	H.R. Svcs Alloc-Airport	15,291.00	21,303	21,303	22,772	22,772
341204-107	H.R. Svcs Alloc-Cemetery	6,795.96	7,669	7,669	8,198	8,198
341204-108	H.R. Svcs Alloc-CRA DWTN	425.04	0	0	0	0
341204-109	H.R. Svcs Alloc-CRA FV	141.96	0	0	0	0
341204-113	H.R. Svcs Alloc-Build Safety	12,459.00	9,373	9,373	10,020	10,020
341204-401	H.R. Svcs Alloc-Solid Waste	35,678.04	69,872	69,872	74,693	74,693
341204-402	H.R. Svcs Alloc-Utility	99,105.00	160,195	160,195	171,248	171,248
341204-404	H.R. Svcs Alloc-Stormwater	10,194.00	19,598	19,598	20,951	20,951
341204-406	H.R. Svcs Alloc-Dark Fiber	566.04	0	0	0	0
341204-502	HR Svc Alloc Cen Garage	9,060.96	10,225	10,225	10,931	10,931
<i>Human Resources Allocation</i>		566,317.08	852,101	852,101	910,895	910,895

Account Number	Account Description	2020 Amended			Adopted 2021	2022 Budget
		2019 Actual Amount	Budget	2020 Estimated	Budget	Recommended
341205-001	Fac Supp Svcs Alloc-General Fund	101,960.04	112,734	112,734	102,413	102,413
341205-101	Fac Supp Svcs Alloc-Library	26,031.96	6,024	6,024	8,616	8,616
341205-106	Fac Supp Svcs Alloc-Airport	52,065.00	49,267	49,267	77,056	77,056
341205-107	Fac Supp Svcs Alloc-Cemetery	0.00	861	861	1,477	1,477
341205-108	Fac Supp Svcs Alloc-CRA DWTN	3,254.04	3,163	3,163	1,477	1,477
341205-109	Fac Supp Svcs Alloc-CRA FV	1,085.04	1,355	1,355	492	492
341205-111	Fac Supp Svcs Alloc-Fed Bldg	8,676.96	4,088	4,088	3,939	3,939
341205-113	Fac Supp Svcs Alloc-Build Safety	2,169.00	3,657	3,657	4,431	4,431
341205-401	Fac Supp Svcs Alloc-Solid Waste	4,338.96	3,012	3,012	3,200	3,200
341205-402	Fac Supp Svcs Alloc-Utility	13,016.04	24,956	24,956	35,451	35,451
341205-405	Fac Supp Svcs Alloc-Willowbrook	4,338.96	3,873	3,873	3,447	3,447
341205-502	Fac Supp Svcs Alloc-Central Gar	0.00	2,151	2,151	4,185	4,185
Facilities Support Allocation		216,936.00	215,141	215,141	246,184	246,184
341209-001	Engineering Alloc-General Fund	418,812.00	411,438	411,438	349,840	431,840
341209-106	Engineering Alloc-Airport	24,162.00	30,477	30,477	31,988	31,988
341209-108	Engineering Alloc-CRA DWTN	6,041.04	5,333	5,333	5,598	5,598
341209-109	Engineering Alloc-CRA FV	2,013.96	2,286	2,286	2,399	2,399
341209-113	Engineering Alloc-Build Safety	8,054.04	15,238	15,238	97,994	15,994
341209-402	Engineering Alloc-Utility	322,163.04	274,292	274,292	287,893	287,893
341209-404	Engineering Alloc-Stormwater	24,162.00	22,858	22,858	23,991	23,991
Engineering Allocation		805,408.08	761,922	761,922	799,703	799,703
341210-001	City Hall Alloc-General Fund	25,620.00	25,554	25,554	28,828	28,828
341210-108	City Hall Alloc-CRA DWTN	800.04	746	746	973	973
341210-109	City Hall Alloc-CRA FV	267.00	320	320	374	374
341210-402	City Hall Alloc-Utility	2,847.00	2,839	2,839	0	0
341210-404	City Hall Alloc-Stormwater	6,048.96	6,033	6,033	7,263	7,263
City Hall & Grounds		35,583.00	35,492	35,492	37,438	37,438
341214-001	City Hall Annex-General Fund	17,019.96	18,720	18,720	24,633	24,633
341214-402	City Hall Annex-Utility	34,554.96	38,006	38,006	34,016	34,016
City Hall Annex		51,574.92	56,726	56,726	58,649	58,649
REVENUES Total		4,920,928.15	5,486,022	5,472,974	5,439,214	5,439,214

DETAIL FY21 BUDGET:

381000-402 Transfer from Utility Fund

\$20,800 - I.T. staff for data entry of sewer line assets & elevation into GIS system

CITY OF WINTER HAVEN FY2021 PERSONNEL

501-02-910 HUMAN RESOURCES

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
	1.00	Human Resources Director	8810	105,000	105,000
A	1.00	Organization Development Specialist	8810	47,819	47,819
	1.00	Human Resources Assistant	8810	38,834	38,834
	1.00	Human Resources Assistant	8810	34,008	34,008
A	1.00	Human Resources Assistant	8810	34,008	34,008
	1.00	Staff Assistant I	8810	24,523	24,523
	<u>6.00</u>				<u>284,192</u>
				SBB	2,766
				Current Director salary through retirement date of 10/30/20	45,677
				2.5% COLA cost adjustment	<u>10,562</u>
					343,197

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	256,953.39	315,734	302,723	343,197	332,635
1401	Overtime	34.17	0	50	0	0
2101	FICA Taxes	19,455.72	24,154	23,162	25,447	25,447
2201	General Pension Fund Contrib	39,921.86	45,306	46,471	48,431	48,431
2204	401(a) Pension Contribution	720.07	4,372	3,319	10,527	10,527
2301	Life & Health Insurance	14,767.61	28,580	27,726	61,787	61,787
2302	Director's Life & Disability	994.00	1,000	1,000	0	0
2310	Health Reform Fees	4.64	0	0	26	26
2401	Workers' Compensation	290.33	425	425	334	334
2900	Education Benefit	22,014.93	29,900	30,795	35,000	35,000
<i>Personnel Services</i>		<u>355,156.72</u>	<u>449,471</u>	<u>435,671</u>	<u>524,749</u>	<u>514,187</u>
3102	Prof.Svc.-Medical	41,651.26	41,000	41,000	45,100	45,100
3103	Prof.Svc.-Legal	41,178.49	27,000	54,000	50,000	50,000
3105	Prof.Svc.-Other	30,850.00	67,000	67,000	60,000	60,000
3108	Prof Svc-Investment	20,000.00	20,000	20,000	20,000	20,000
3404	Contract Svc. - Other	51,555.36	76,725	60,000	78,000	78,000
4001	Travel-Non local	656.36	500	0	500	500
4003	Training-Required-Instructional	1,163.70	0	0	0	0
4201	Postage	1,535.14	3,000	3,000	3,000	3,000
4702	Printing & Binding	0.00	500	150	500	500
4801	Advertising	1,548.00	3,500	3,500	3,500	3,500
4803	Community Involvement	0.00	150	220	200	200
4810	Health & Wellness Promotion	10.70	1,500	1,500	1,500	1,500
5101	Office Supplies	1,796.23	1,350	1,350	1,350	1,350
5102	Tools,Equip under \$1,000	1,096.23	0	0	2,500	0
5200	Non-Capital Equip \$1,000-\$4,999	0.00	1,000	0	1,000	1,000
5204	Copier Use & Supplies	3,666.05	3,000	3,000	3,500	3,500
5209	Housekeeping Supplies	0.00	200	200	200	200
5401	Memberships & Subscriptions	2,610.05	2,500	2,500	2,500	2,500
5404	Employee Dev-Material & Training	7,200.03	41,125	75,000	75,000	75,000
5406	Employee Dev-Food & Supplies	1,130.40	500	500	1,000	1,000
5407	Employee Dev-Recog & Apprec	57,740.70	55,500	60,000	62,500	62,500
5408	Organization Effect - Misc.	0.00	15,000	0	15,000	15,000
5604	Employee Relations	3,417.46	5,000	5,000	5,000	5,000
<i>Operating Services</i>		<u>268,806.16</u>	<u>366,050</u>	<u>397,920</u>	<u>431,850</u>	<u>429,350</u>
Cost Center Total: 910 - Human Resources		<u>623,962.88</u>	<u>815,521</u>	<u>833,591</u>	<u>956,599</u>	<u>943,537</u>

DETAIL FY21 BUDGET:

3102	Prof.Svc.-Medical	\$45,100 - Citywide medical services via OHC, includes CDL testing, Hep B vaccinations, drug testing, health fair lab work (excludes Fire Dept annual physical)
3103	Prof.Svc.-Legal	\$50,000 - Labor attorney work
3105	Prof.Svc.-Other	\$39,800 - Mel Jurado, dba The Profitable Group, complete Position Results Descriptions (PRD) \$15,000 - Creative Insights, HR Audit \$5,200 - Consulting funding for additional time
3108	Prof Svc-Investment	\$20,000 - New 401(a) pension plan fees
3404	Contract Svc. - Other	\$33,250 - Employee Assistance Program \$25,000 - Wellness Program \$11,000 - Bay Care Partnership Agreement - five Higi Systems in City facilities
5404	Employee Dev-Material & Training	\$8,750 - Security Background Checks with Fingerprinting \$65,800 - PSC Leadership Program - 2 classes of 20 each \$9,200 - CPM for 6 Ees
5407	Employee Dev-Recog & Apprec	\$62,500 - Holiday gift cards, EE service awards, retiree plaques
5408	Organization Effect - Misc.	\$15,000 - Cost savings idea rewards-envisioned responsibility of Org. Dev. Specialist
5604	Employee Relations	\$5,000 - City employee appreciation event

DETAIL FY22 BUDGET:

Same detail as listed above

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 03 - 03						
Cost Center: 902 - City Hall Annex						
3401	Contract Svc.-Custodial	7,488.00	7,500	7,700	7,500	7,500
3404	Contract Svc. - Other	660.00	0	0	0	0
4301	Utility Sves - Electric	18,765.33	18,500	19,000	19,500	20,000
4302	Utility Sves - Water	3,286.72	4,000	4,000	4,000	4,000
4303	Utility Sves - Sewer	4,547.11	4,500	4,600	4,650	4,700
4305	Utility Sves - Refuse	4,675.83	4,500	4,700	4,750	4,800
4602	Rep & Mtn Building & Grounds	10,298.83	15,000	20,000	14,000	14,000
4607	Rep & Mtn Automotive Parts	11.34	250	0	250	250
4608	Rep & Mtn Automotive Labor	636.59	650	650	650	650
4620	Rep & Mtn Contracts	2,836.27	5,000	4,000	4,000	4,000
5203	Motor Fuels & Lubricants	202.74	240	240	240	240
5209	Housekeeping Supplies	1,577.54	3,000	3,000	3,600	3,000
<i>Operating Services</i>		54,986.30	63,140	67,890	63,140	63,140
Cost Center Total: 902 - City Hall Annex		54,986.30	63,140	67,890	63,140	63,140

CITY OF WINTER HAVEN FY2021 PERSONNEL

501-03-906 FACILITY MAINTENANCE

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Facility Maint. Superintendent		9015	50,232	50,232
1.00	Maintenance Mechanic II	5.00%	9015	34,050	34,050
1.00	Maintenance Mechanic II		9015	34,050	34,050
<u>3.00</u>					<u>118,332</u>
			Education/Incentive Pay		1,703
			SBB		966
			2.5% COLA cost adjustment		4,368
					<u>125,369</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	115,273.89	121,508	122,930	125,369	121,001
1401	Overtime	140.22	200	200	200	200
2101	FICA Taxes	8,501.61	9,178	9,419	9,272	9,272
2201	General Pension Fund Contrib	39,298.00	43,656	44,842	41,225	41,225
2301	Life & Health Insurance	23,154.47	21,809	36,017	37,837	37,837
2310	Health Reform Fees	4.64	0	0	13	13
2401	Workers' Compensation	2,703.82	2,908	2,908	2,933	2,933
<i>Personnel Services</i>		<u>189,076.65</u>	<u>199,259</u>	<u>216,316</u>	<u>216,849</u>	<u>212,481</u>
3407	Ins.-Claims Deductibles	0.00	0	0	0	0
4003	Training-Required-Instructional	336.84	500	500	500	500
4201	Postage	1.00	0	0	0	0
4301	Utility Svcs - Electric	2,726.76	3,800	3,400	3,400	3,400
4302	Utility Svcs - Water	981.37	975	975	975	975
4303	Utility Svcs - Sewer	256.81	380	320	380	380
4305	Utility Svcs - Refuse	2,659.87	3,550	3,300	3,550	3,550
4401	Rentals & Leases	0.00	300	0	300	300
4601	Rep & Mtn Equipment	0.00	200	400	200	200
4602	Rep & Mtn Building & Grounds	3,887.79	3,500	3,500	3,500	3,500
4605	Rep & Mtn Spec-Bud Detailed Only	24,365.93	75,000	75,000	75,000	75,000
4606	Rep & Mtn Vehicle Base Cost	4,032.00	4,032	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	1,031.73	1,000	1,800	1,000	1,000
4608	Rep & Mtn Automotive Labor	1,309.33	2,500	2,200	2,500	2,500
4618	Rep/Mtn Parts/MP/Facility/Fire	7,555.82	6,000	6,000	6,000	6,000
4620	Rep & Mtn Contracts	1,540.97	1,750	1,750	1,750	1,750
4702	Printing & Binding	281.11	500	500	500	500
5101	Office Supplies	110.61	200	200	200	200
5102	Tools,Equip under \$1,000	1,146.01	2,000	2,000	2,000	2,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	0	3,500	3,500
5203	Motor Fuels & Lubricants	5,414.15	5,500	5,600	5,900	5,900
5204	Copier Use & Supplies	19.26	50	50	50	50
5206	Software & Internal Upgrades	0.00	0	0	30,000	0
5208	Uniform, Protect Clothing	1,140.26	900	1,100	1,100	1,100
5209	Housekeeping Supplies	272.39	1,000	600	600	600
5404	Employee Dev-Material & Training	0.00	200	200	200	200
<i>Operating Services</i>		<u>59,070.01</u>	<u>113,837</u>	<u>113,427</u>	<u>147,137</u>	<u>117,137</u>
6403	Capital Depletion Reserve	0.00	8,307	8,307	1,761	1,761
<i>Capital</i>		<u>0.00</u>	<u>8,307</u>	<u>8,307</u>	<u>1,761</u>	<u>1,761</u>
Cost Center Total: 906 - Facility Maintenance		<u>248,146.66</u>	<u>321,403</u>	<u>338,050</u>	<u>365,747</u>	<u>331,379</u>

DETAIL FY21 & FY22 BUDGET:

4605	Rep & Mtn Spec-Bud Detailed Only	\$75,000 - Minor roof repairs to City facilities to extend life of roof
5200	Non-Capital Equip \$1,000-\$4,999	\$3,500 - 100 lb ice machine
5206	Software & Internal Upgrades	\$30,000 - Software - tracks work orders, HVAC equipment, building/roof age & condition

CITY OF WINTER HAVEN FY2021 PERSONNEL

501-04-923 TECHNOLOGY SERVICES

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Smart City Officer		8810	117,832	117,832
1.00	Network Systems Manager		8810	70,013	70,013
1.00	Business Technology Support Manager		8810	70,013	70,013
1.00	Information Security Administrator		8810	60,008	60,008
1.00	GIS Analyst		8810	53,955	53,955
1.00	Business Technology Support Coordinator		8810	50,419	50,419
1.00	Business Technology Support Specialist		8810	40,019	40,019
1.00	Business Technology Support Specialist		8810	40,019	40,019
1.00	Business Technology Support Specialist (1/2 year)		8810	40,000	20,000
<u>9.00</u>					<u>522,278</u>
1.00	Technology Svcs Student Intern (PT)		8810	13,260	13,260
1.00	Technology Svcs Student Intern (PT)		8810	13,260	13,260
<u>2.00</u>					<u>26,520</u>
<u>11.00</u>					<u>548,798</u>
				SBB	5,928
				2.5% COLA cost adjustment	18,115
					<u>572,841</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	443,499.90	587,044	552,900	572,841	554,726
1401	Overtime	199.30	0	500	0	0
2101	FICA Taxes	32,973.70	44,909	42,335	42,437	42,437
2201	General Pension Fund Contrib	97,936.52	110,284	115,003	102,101	102,101
2204	401(a) Pension Contribution	138.53	10,500	9,425	12,003	12,003
2301	Life & Health Insurance	48,860.50	66,847	63,881	68,559	68,559
2302	Director's Life & Disability	798.00	800	800	800	800
2310	Health Reform Fees	22.00	0	0	34	34
2401	Workers' Compensation	590.60	754	754	613	613
<i>Personnel Services</i>		<u>625,019.05</u>	<u>821,138</u>	<u>785,598</u>	<u>799,388</u>	<u>781,273</u>
3105	Prof.Svc.-Other	0.00	50,000	100	0	0
3404	Contract Svc. - Other	546,454.56	911,200	650,000	925,600	925,600
3407	Ins.-Claims Deductibles	200.00	0	0	0	0
4001	Travel-Non local	4,885.06	10,000	10,000	10,000	10,000
4003	Training-Required-Instructional	2,100.00	0	0	0	0
4004	Travel-Local Mileage & Comm. Exp	0.00	500	60	5,000	250
4101	Telecommunication	564,806.25	450,000	600,000	500,000	600,000
4201	Postage	1.30	150	150	150	150
4202	Freight & Express Charges	635.10	25	25	25	25
4301	Utility Svcs - Electric	243.84	0	240	250	250
4401	Rentals & Leases	119,263.01	140,000	140,000	140,000	140,000
4601	Rep & Mtn Equipment	911.36	0	0	0	0
4602	Rep & Mtn Building & Grounds	0.00	800	800	800	800
4606	Rep & Mtn Vehicle Base Cost	2,912.00	4,032	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	7.77	150	150	150	150
4608	Rep & Mtn Automotive Labor	481.53	150	150	150	150
4702	Printing & Binding	0.00	0	0	0	0
4803	Community Involvement	5,993.92	1,000	1,000	1,000	1,000
4960	License	0.00	0	375	0	0
5101	Office Supplies	1,691.04	4,500	4,500	4,500	4,500
5102	Tools,Equip under \$1,000	342,451.27	180,000	250,000	180,000	200,000
5200	Non-Capital Equip \$1,000-\$4,999	133,578.43	133,190	150,000	133,190	150,000
5203	Motor Fuels & Lubricants	1,234.53	800	800	800	800
5204	Copier Use & Supplies	601.17	1,000	1,000	1,000	1,000
5206	Software & Internal Upgrades	87,688.97	190,000	190,000	190,000	190,000
5208	Uniform, Protect Clothing	1,756.90	1,000	1,000	1,000	1,000

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5401	Memberships & Subscriptions	89,339.36	5,400	150,000	5,400	5,400
5404	Employee Dev-Material & Training	130.55	20,000	10,000	20,000	20,000
Operating Services		1,907,367.92	2,103,897	2,164,382	2,123,047	2,255,107
6301	Other Capital Improvements	0.00	336,805	200,000	270,000	0
6402	Machinery & Equipment	0.00	77,000	107,000	80,000	0
6403	Capital Depletion Reserve	0.00	3,286	3,286	4,032	4,032
Capital		0.00	417,091	310,286	354,032	4,032
Cost Center Total: 923 - Technology Services		2,532,386.97	3,342,126	3,260,266	3,276,467	3,040,412

DETAIL FY21 BUDGET:

3404	Contract Svc. - Other	<ul style="list-style-type: none"> \$165,000 - New World Systems Logos.NET software maintenance \$70,000 - Automated enterprise e-mail & text message archiving \$65,000 - Cartegraph Public Asset Management software maintenance \$50,000 - Data backup appliance maintenance and service \$50,000 - Security assessment, licensing, training (security compliance) \$40,000 - Evidence data hosting \$37,500 - Spherion Trakit Code Enforcement software maintenance and hosting \$35,000 - ESRI GIS Enterprise license agreement \$35,000 - Server data center co-location \$30,000 - Zoning Visualization Software \$25,000 Water Smart Software Subscription \$22,000 - Jostle Intranet Software \$20,000 - Avolve Software Projectdox electronic plan review maintenance \$20,000 - Municipal Code Laserfiche Records Mgmt. edition software maintenance \$20,000 - Server hardware maintenance contracts \$15,000 - CJIS audit and Compliance \$15,000 - OpenDNS security service (security compliance) \$15,000 - Intrusion prevention system (security compliance) \$15,000 - Text Bot Software \$15,000 - Social Media Artificial Intelligence Software \$14,000 - City website hosting and maintenance \$12,000 - E-mail Spam/Antivirus filtering service \$12,000 - Granicus Agenda & Committee Management Software \$11,000 - SeamlessDocs Paperless Forms & Electronic Signature \$10,000 - Vermont Systems recreation software \$10,000 - Security incident and event management software (security compliance) \$10,000 - I.T. asset management & monitoring software \$10,000 - Cemetery asset management software subscription \$9,000 - Fire Department equipment check software \$7,000 - Website accessibility and quality assurance software \$7,000 - Verteks Consulting Inc. ShoreCare Support for VoIP phone system \$5,500 - DLT Solutions Inc. - Autodesk AutoCAD license maintenance \$5,000 - Drone contract services \$5,000 - Municipal Code electronic database code supplement \$5,000 - Other contract services \$5,000 - Web subscription services \$5,000 - Public Records FOIA tracking software \$4,200 - EC Link Web E-gov software maintenance \$3,000 - Crystal Business Analytics/Reports maintenance \$3,000 - Zoll Data Systems RescueNet maintenance \$2,500 - XC2 Backflow software maintenance fee \$2,000 - BrightHouse networks cable box rental-citywide \$2,000 - Faronics Deepfreeze Enterprise desktop control software \$1,500 - Envisionware Library print request & PC reservation software maintenance \$1,500 - Polk County GIS basemap update \$1,500 - Thornburn Communications, Inc. On Hold message maintenance \$1,000 - Envisionware wireless printing license for 1 year \$1,000 - Municipal Code Corporation Code on internet maintenance \$400 - Haines City fire extinguisher service
5102	Tools,Equip under \$1,000	\$200,000 - Computers and mobile devices replacement
5200	Non-Capital Equip \$1,000-\$4,999	\$150,000 - Laptops, switches and routers replacement

5206	Software & Internal Upgrades	\$120,000 - Microsoft Office 365 subscription \$70,000 - Server Licensing
5404	Employee Dev-Material & Training	\$20,000 - Training program
6301	Other Capital Improvements	\$75,000 - Telephone system expansion \$50,000 - New facilities network, security and access control \$50,000 - Talent Acquisition & Management Software Subscription \$40,000 - Network Data Encrytors \$35,000 - Laserfiche Enterprise Document System Upgrade \$20,000 - City Facilities WiFi Expansion and Upgrade
6402	Machinery & Equipment	\$80,000 - Core Server Replacements

DETAIL FY22 BUDGET:

3404	Contract Svc. - Other	\$165,000 - New World Systems Logos.NET software maintenance \$70,000 - Automated enterprise e-mail & text message archiving \$65,000 - Cartegraph Public Asset Management software maintenance \$50,000 - Data backup appliance maintenance and service \$50,000 - Security assessment, licensing, training (security compliance) \$40,000 - Evidence data hosting \$37,500 - Spherion Trakit Code Enforcement software maintenance and hosting \$35,000 - ESRI GIS Enterprise license agreement \$35,000 - Server data center co-location \$30,000 - Zoning Visualization Software \$25,000 Water Smart Software Subscription \$22,000 - Jostle Intranet Software \$20,000 - Avolve Software Projectdox electronic plan review maintenance \$20,000 - Municipal Code Laserfiche Records Mgmt. edition software maintenance \$20,000 - Server hardware maintenance contracts \$15,000 - CJIS audit and Compliance \$15,000 - OpenDNS security service (security compliance) \$15,000 - Intrusion prevention system (security compliance) \$15,000 - Text Bot Software \$15,000 - Social Media Artificial Intelligence Software \$14,000 - City website hosting and maintenance \$12,000 - E-mail Spam/Antivirus filtering service \$12,000 - Granicus Agenda & Committee Management Software \$11,000 - SeamlessDocs Paperless Forms & Electronic Signature \$10,000 - Vermont Systems recreation software \$10,000 - Security incident and event management software (security compliance) \$10,000 - I.T. asset management & monitoring software \$10,000 - Cemetery asset management software subscription \$9,000 - Fire Department equipment check software \$7,000 - Website accessibility and quality assurance software \$7,000 - Verteks Consulting Inc. ShoreCare Support for VoIP phone system \$5,500 - DLT Solutions Inc. - Autodesk AutoCAD license maintenance \$5,000 - Drone contract services \$5,000 - Municipal Code electronic database code supplement \$5,000 - Other contract services \$5,000 - Web subscription services \$5,000 - Public Records FOIA tracking software \$4,200 - EC Link Web E-gov software maintenance \$3,000 - Crystal Business Analytics/Reports maintenance \$3,000 - Zoll Data Systems RescueNet maintenance \$2,500 - XC2 Backflow software maintenance fee \$2,000 - BrightHouse networks cable box rental-citywide \$2,000 - Faronics Deepfreeze Enterprise desktop control software \$1,500 - Envisionware Library print request & PC reservation software maintenance \$1,500 - Polk County GIS basemap update \$1,500 - Thornburn Communications, Inc. On Hold message maintenance \$1,000 - Envisionware wireless printing license for 1 year \$1,000 - Municipal Code Corporation Code on internet maintenance \$400 - Haines City fire extinguisher service
5102	Tools,Equip under \$1,000	\$200,000 - Computers and mobile devices replacement
5200	Non-Capital Equip \$1,000-\$4,999	\$150,000 - Laptops, switches and routers replacement
5404	Employee Dev-Material & Training	\$20,000 - Training program

**CITY OF WINTER HAVEN FY2021 PERSONNEL
501-08-901 ENGINEERING SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Engineer	5.00%	8810	97,822	97,822
1.00	Assistant City Engineer		8810	82,846	82,846
1.00	Construction Project / Insp. Manager	2.50%	9410	62,046	62,046
1.00	Engineering Technician V		9410	41,330	41,330
1.00	Engineering Technician IV		9410	37,482	37,482
C 1.00	Engineering Technician IV		9410	43,930	43,930
1.00	Survey Party Chief		9410	51,584	51,584
C 1.00	Construction Inspector	2.50%	9410	41,134	41,134
C 1.00	Construction Inspector	2.50%	9410	41,134	41,134
0.50	Sr. Staff Assistant		8810	36,670	18,335
9.50					517,643
				Education/Incentive Pay	8,499
				SBB	2,768
				2.5% COLA cost adjustment	16,067
					544,977

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	453,074.63	544,907	505,539	544,977	528,910
1401	Overtime	0.00	1,000	0	0	0
2101	FICA Taxes	32,894.72	41,235	38,674	40,462	40,462
2201	General Pension Fund Contrib	85,444.41	92,779	61,187	49,485	49,485
2204	401(a) Pension Contribution	9,973.87	16,043	15,554	18,449	18,449
2301	Life & Health Insurance	73,632.27	89,479	85,015	105,996	105,996
2310	Health Reform Fees	39.36	0	0	41	41
2401	Workers' Compensation	3,680.13	4,594	4,594	4,979	4,979
<i>Personnel Services</i>		658,739.39	790,037	710,563	764,389	748,322
3401	Contract Svc.-Custodial	2,499.96	2,250	2,250	2,250	2,250
4001	Travel-Non local	0.00	400	400	400	400
4003	Training-Required-Instructional	168.42	1,050	1,050	1,500	1,500
4004	Travel-Local Mileage & Comm. Exp	32.27	100	100	100	100
4201	Postage	19.43	150	150	150	150
4301	Utility Svcs - Electric	2,947.23	3,000	3,000	3,000	3,000
4601	Rep & Mtn Equipment	1,248.19	250	5,566	5,600	5,600
4602	Rep & Mtn Building & Grounds	0.00	500	500	500	500
4606	Rep & Mtn Vehicle Base Cost	5,488.00	5,376	5,376	5,376	5,376
4607	Rep & Mtn Automotive Parts	58.05	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	207.18	1,000	1,000	1,000	1,000
4620	Rep & Mtn Contracts	852.36	860	1,000	1,000	1,000
4702	Printing & Binding	25.00	0	0	0	0
4960	License	177.50	500	500	500	500
5101	Office Supplies	1,037.08	750	750	750	750
5102	Tools,Equip under \$1,000	0.00	1,300	1,300	1,300	1,300
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	2,700	0	0
5203	Motor Fuels & Lubricants	5,078.35	5,000	5,000	5,000	5,000
5204	Copier Use & Supplies	2,252.20	1,700	1,700	1,700	1,700
5206	Software & Internal Upgrades	0.00	0	1,530	0	0
5208	Uniform, Protect Clothing	871.84	800	900	800	800
5209	Housekeeping Supplies	177.80	500	500	500	500
5401	Memberships & Subscriptions	4,744.20	4,700	4,700	4,700	4,700
5404	Employee Dev-Material & Training	15.00	1,000	1,000	1,000	1,000
5985	Over / Short	(6.00)	0	0	0	0
<i>Operating Services</i>		27,894.06	32,186	41,972	38,126	38,126
6402	Machinery & Equipment	0.00	17,259	17,259	0	0
6403	Capital Depletion Reserve	0.00	7,492	7,492	7,787	7,787
<i>Capital</i>		0.00	24,751	24,751	7,787	7,787
Cost Center Total: 901 - Engineering		686,633.45	846,974	777,286	810,302	794,235

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 10 - 10						
Cost Center: 905 - City Hall						
4301	Utility Svcs - Electric	16,607.46	20,200	20,200	20,200	20,200
4302	Utility Svcs - Water	998.09	1,450	1,450	1,450	1,450
4303	Utility Svcs - Sewer	1,124.14	1,250	1,250	1,250	1,250
4305	Utility Svcs - Refuse	3,580.51	3,400	3,400	3,400	3,400
4401	Rentals & Leases	0.00	0	1,009	0	0
4602	Rep & Mtn Building & Grounds	12,489.10	10,000	63,000	10,000	10,000
4620	Rep & Mtn Contracts	2,944.03	3,000	3,000	3,000	3,000
5102	Tools, Equip under \$1,000	0.00	0	3,000	0	0
5209	Housekeeping Supplies	2,095.96	2,800	2,800	2,800	2,800
<i>Operating Services</i>		39,839.29	42,100	99,109	42,100	42,100
Cost Center Total: 905 - City Hall		39,839.29	42,100	99,109	42,100	42,100

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 970 - Internal Services						
2301	Life & Health Insurance	(256,772.00)	0	0	0	0
<i>Personnel Services</i>		(256,772.00)	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	5,640.96	2,095	2,095	108	108
4607	Rep & Mtn Automotive Parts	2,114.85	923	923	43	43
4608	Rep & Mtn Automotive Labor	4,725.89	1,089	500	68	68
4624	Rep & Mtn Outside Svc	0.00	47	47	12	12
5203	Motor Fuels & Lubricants	3,146.17	1,221	1,221	41	41
<i>Operating Services</i>		15,627.87	5,375	4,786	272	272
3408	Commission/Expense - Sale of Assets	168.00	0	0	0	0
9400	Depreciation	154,814.28	0	0	0	0
<i>Miscellaneous</i>		154,982.28	0	0	0	0
9161	Transfer to General Fund	0.00	500,000	500,000	800,000	0
9200	Transfer to Dark Fiber Fund	0.00	201,600	201,600	16,800	16,800
<i>Transfers</i>		0.00	701,600	701,600	816,800	16,800
4501	Ins.-Property	3,652.92	2,918	2,918	4,074	4,074
4502	Ins.-Liability & Umbrella	36,460.87	33,631	33,631	33,131	33,131
4506	Ins.-Other	1,612.67	3,724	3,724	3,636	3,636
4510	Ins.-Public Official's Liability	4,219.66	4,760	4,760	1,943	1,943
4590	Insurance - OPEB Expense Allocation	108,295.00	0	0	0	0
<i>Insurance</i>		154,241.12	45,033	45,033	42,784	42,784
3600	Pension Expense - GASB 68 Allocation	444,310.00	0	0	0	0
<i>Pension Expenditures</i>		444,310.00	0	0	0	0
Department Total: 80 - Non Departmental		512,389.27	752,008	751,419	859,856	59,856
EXPENSES Total		4,698,344.82	6,183,272	6,127,611	6,374,211	5,274,659
Fund REVENUE Total: 501 - Internal Services Fund		4,920,928.15	5,486,022	5,472,974	5,439,214	5,439,214
Fund EXPENSE Total: 501 - Internal Services Fund		4,698,344.82	6,183,272	6,127,611	6,374,211	5,274,659
Fund Total: 501 - Internal Services Fund		222,583.33	(697,250)	(654,637)	(934,997)	164,555

DETAIL FY21 BUDGET:

9161	Transfer to General Fund	\$800,000 - General Fund support
9200	Transfer to Dark Fiber Fund	\$16,800 - Cost of Fiber to facilities

DETAIL FY22 BUDGET:

9200	Transfer to Dark Fiber Fund	\$16,800 - Cost of Fiber to facilities
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MOTOR POOL FUND

(502)

The Motor Pool Fund is an Internal Service Fund, accounting for the maintenance and fueling of the vehicle fleet. The fund is reimbursed for these costs by billing rates charged to user departments. This fund accumulates the total cost, including depreciation and overhead, of providing this service to city departments.

ACCOUNT DESCRIPTIONS

REVENUES

Charges to Departments - Revenue charged for labor, parts, and set monthly fee to cover the costs of insurance and the preventative maintenance program.

EXPENDITURES

Operations - This summary classification accounts for all salary and benefits plus all the operating overhead such as utilities and supplies.

Parts/Tires Issued - The costs of parts and tires used in the maintenance of all City vehicles.

Outside Repairs - The cost of repairs on City vehicles done by outside repair shops.

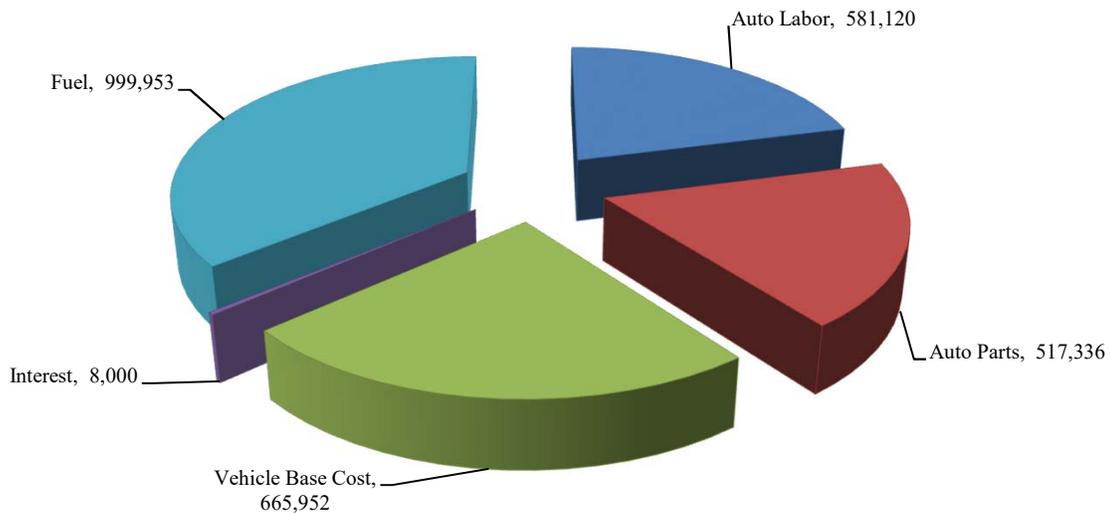
Cost of Fuel Sold - Cost of purchasing fuel to be used in City vehicles.

Capital - This summary account records the expenditures for assets that have a life of longer than one (1) year and cost more than \$5,000.

Non-Departmental - Motor Pool non-departmental expenditures are as follows:

Transfer to General Fund	\$	150,000
Internal Service Charges	\$	37,261
Insurance	\$	18,585
Transfer to Dark Fiber Fund	\$	12,600
Pooled Vehicle Costs	\$	600
Total	\$	219,046

FY20 CHARGES FOR SERVICES



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**CITY OF WINTER HAVEN
MOTOR POOL FUND SUMMARY**

	2019 Actual Amount	2020 Amended Budget	Estimated @ 9/30/20	2021 Adopted Budget	2022 Recommended Budget
REVENUES					
Interest Earnings	\$ 12,387.04	\$ 10,000	\$ 9,000	\$ 8,000	\$ 8,000
Miscellaneous	8,000.00	0	0	0	0
Charges to Departments	2,432,637.70	2,516,254	2,437,621	2,764,361	2,767,349
Total	\$ 2,453,024.74	2,526,254	2,446,621	2,772,361	2,775,349
EXPENDITURES					
Operating Expenditures	\$ 694,097.81	\$ 810,012	\$ 812,702	\$ 932,789	\$ 886,488
Capital Expenditures	0.00	33,348	33,348	65,000	0
Parts / Tires Issued	504,754.16	455,000	455,000	455,000	455,000
Outside Repairs	131,454.15	147,000	147,000	147,000	147,000
Cost of Fuel Sold	703,504.59	717,500	717,500	767,500	777,500
Auto Insurance	179,983.00	196,758	196,758	191,541	191,541
Non-Departmental	415,351.31	55,432	54,982	219,046	69,046
Total	\$ 2,629,145.02	2,415,050	2,417,290	2,777,876	2,526,575
Excess of Revenues Over <Under> Expenditures:	\$ (176,120.28)	111,204	29,331	(5,515)	248,774
Beginning Cash Balance:	228,186.28	52,066	52,066	81,397	75,882
Ending Unrestricted Cash Balance:	\$ 52,066.00	163,270	81,397	75,882	324,656

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
Fund: 502 - Motor Pool Fund						
REVENUES						
361004-000	Interest-Other	3,447.09	0	7,000	6,000	6,000
361100-000	Interest on Investments	8,939.95	10,000	2,000	2,000	2,000
<i>Interest Earnings</i>		12,387.04	10,000	9,000	8,000	8,000
364414-000	Sale of Assets-Capital	8,000.00	0	0	0	0
<i>Misc - Sales</i>		8,000.00	0	0	0	0
341203-001	Fuel-General Fund	309,288.85	355,927	352,000	370,444	370,444
341203-101	Fuel-Library	9.23	0	0	0	0
341203-106	Fuel-Airport	986.96	12,392	12,100	14,000	14,000
341203-107	Fuel-Cemeteries	8,275.10	9,167	9,100	9,062	9,062
341203-113	Fuel-Building Safety	5,221.48	6,000	5,240	6,113	6,113
341203-401	Fuel-Solid Waste	211,155.47	255,000	255,000	360,000	360,000
341203-402	Fuel-Utility Fund	143,324.53	133,473	158,450	194,613	194,613
341203-404	Fuel-Stormwater	8,272.81	11,500	11,580	16,581	16,881
341203-405	Fuel-Willowbrook	11,992.35	14,659	9,000	14,659	14,659
341203-501	Fuel-Internal Service	15,075.94	12,761	12,861	11,981	11,981
341203-502	Fuel-Central Garage	2,533.96	2,500	2,700	2,500	2,500
341206-001	Vehicle Base-General Fund	290,862.80	284,645	285,989	295,243	295,243
341206-106	Vehicle Base-Airport	2,688.00	3,441	3,441	2,688	2,688
341206-107	Vehicle Base-Cemeteries	6,600.00	6,828	6,828	6,715	6,715
341206-113	Vehicle Base-Building Safety	6,648.00	8,064	8,664	10,980	12,324
341206-401	Vehicle Base-Solid Waste	163,482.00	177,594	80,970	189,216	190,560
341206-402	Vehicle Base-Utility Fund	97,930.24	118,603	122,487	130,246	130,246
341206-404	Vehicle Base-Stormwater	10,584.00	10,584	10,584	11,928	11,928
341206-501	Vehicle Base-Internal Service	18,072.96	15,535	15,535	13,548	13,548
341206-502	Vehicle Base-Central Garage	5,592.00	5,388	5,388	5,388	5,388
341207-001	Auto Parts-General Fund	150,000.37	146,403	146,403	149,562	149,562
341207-106	Auto Parts-Airport	862.55	1,228	1,228	500	500
341207-107	Auto Parts-Cemeteries	1,282.84	4,160	4,050	4,016	4,016
341207-113	Auto Parts-Building Safety	1,181.54	1,000	3,700	2,515	2,515
341207-401	Auto Parts-Solid Waste	289,811.82	260,000	285,000	280,000	280,000
341207-402	Auto Parts-Utility Fund	44,892.29	62,186	56,100	63,962	63,962
341207-404	Auto Parts-Stormwater	15,631.97	10,500	10,550	11,238	11,238
341207-405	Auto Parts-Willowbrook	18.16	100	100	100	100
341207-501	Auto Parts-Internal Service	3,223.74	3,323	3,873	2,443	2,443
341207-502	Auto Parts-Central Garage	1,172.72	3,000	3,000	3,000	3,000
341208-001	Labor-General Fund	240,196.34	211,110	207,110	216,000	216,000
341208-106	Labor-Airport	2,319.32	1,340	1,340	500	500
341208-107	Labor-Cemeteries	1,945.73	3,276	3,200	3,173	3,173
341208-113	Labor-Building Safety	1,998.45	2,000	2,400	2,093	2,093
341208-401	Labor-Solid Waste	260,099.78	265,000	265,000	265,000	265,000
341208-402	Labor-Utility Fund	72,194.34	78,478	58,400	76,104	76,104
341208-404	Labor-Stormwater	16,248.69	10,500	10,550	10,682	10,682
341208-405	Labor-Willowbrook	1,597.04	2,000	2,000	2,000	2,000
341208-501	Labor-Internal Service	7,560.52	5,389	4,500	4,368	4,368
341208-502	Labor-Central Garage	1,802.81	1,200	1,200	1,200	1,200
<i>Other Charges for Services</i>		2,432,637.70	2,516,254	2,437,621	2,764,361	2,767,349
REVENUES Total		2,453,024.74	2,526,254	2,446,621	2,772,361	2,775,349

CITY OF WINTER HAVEN FY2021 PERSONNEL

502-03-907 FLEET MAINTENANCE

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.10	Assistant Public Works Director	*7.50%	8810	74,191	7,419
1.00	Fleet Maintenance Superintendent		8380	67,288	67,288
C 1.00	Fleet Maint. Inventory / Shop Supervisor	2.50%	8380	52,749	52,749
1.00	Mechanic III		8380	59,488	59,488
1.00	Mechanic III		8380	58,074	58,074
1.00	Mechanic III		8380	45,656	45,656
C 1.00	Mechanic II	2.50%	8380	39,374	39,374
C 1.00	Mechanic II	2.50%	8380	38,813	38,813
C 1.00	Resource & Service Specialist		8810	37,544	37,544
1.00	Maintenance Coordinator		8810	45,947	45,947
A 1.00	Fleet Maintenance Apprentice (6 months)		8810	30,992	15,496
	Staff Assistant II (training-limited duration, 9 months)		8810	26,125	19,594
<u>10.10</u>					<u>487,442</u>
1.00	Fleet Maintenance Intern (PT)		8380	7,200	7,200
<u>1.00</u>					<u>7,200</u>
<u>11.10</u>					<u>494,642</u>
			Education/Incentive Pay		3,829
			SBB		4,439
			2.5% COLA cost adjustment		16,901
					<u>519,811</u>

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
1201	Salaries & Wages-Regular	432,635.25	465,114	460,157	519,811	502,910
1401	Overtime	112.12	300	400	0	0
2101	FICA Taxes	32,438.28	35,604	35,233	38,430	38,430
2201	General Pension Fund Contrib	(0.18)	114,259	114,259	128,209	128,209
2204	401(a) Pension Contribution	2,759.07	3,455	2,968	1,930	1,930
2301	Life & Health Insurance	134,823.35	65,517	68,956	90,221	90,221
2310	Health Reform Fees	22.00	0	0	48	48
2401	Workers' Compensation	6,310.36	6,765	6,765	6,892	6,892
<i>Personnel Services</i>		<u>609,100.25</u>	<u>691,014</u>	<u>688,738</u>	<u>785,541</u>	<u>768,640</u>
3105	Prof.Svc.-Other	50.00	0	0	10,000	10,000
3401	Contract Svc.-Custodial	3,565.92	3,600	3,566	3,600	3,600
4001	Travel-Non local	0.00	3,000	3,000	3,000	3,000
4003	Training-Required-Instructional	586.43	3,000	3,000	3,000	3,000
4004	Travel-Local Mileage & Comm. Exp	0.00	0	0	50	50
4201	Postage	0.00	10	10	10	10
4301	Utility Svcs - Electric	7,684.65	6,500	6,500	6,500	6,500
4304	Utility Svcs - Piped Gas	1,599.08	2,500	2,500	2,500	2,500
4305	Utility Svcs - Refuse	0.00	500	500	500	500
4601	Rep & Mtn Equipment	9,406.23	15,000	15,000	15,000	15,000
4602	Rep & Mtn Building & Grounds	9,166.62	7,000	7,000	7,000	7,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	0	0	20,000	0
4606	Rep & Mtn Vehicle Base Cost	4,788.00	4,788	4,788	4,788	4,788
4607	Rep & Mtn Automotive Parts	3,380.18	3,000	3,000	3,000	3,000
4608	Rep & Mtn Automotive Labor	1,690.81	1,200	1,200	1,200	1,200
4613	Oil & Lubricants-For Issue	36,463.80	37,500	37,500	37,500	37,500
4614	Tires & Tubes	148,495.75	135,000	135,000	135,000	135,000
4616	Diesel Fuel-For Issue	300,653.04	295,000	295,000	325,000	330,000
4617	Gasoline-For Issue	366,387.75	385,000	385,000	405,000	410,000
4618	Rep/Mtn Parts/MP/Facility/Fire	356,258.41	320,000	320,000	320,000	320,000
4620	Rep & Mtn Contracts	10,521.28	13,500	13,500	10,000	10,000
4624	Rep & Mtn Outside Svc	131,454.15	147,000	147,000	147,000	147,000
4702	Printing & Binding	1,311.00	1,000	1,000	1,000	1,000
5101	Office Supplies	243.51	600	600	1,000	600

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
(cont.)						
5102	Tools,Equip under \$1,000	6,145.44	5,600	5,600	7,000	7,000
5200	Non-Capital Equip \$1,000-\$4,999	3,821.32	0	5,000	8,000	0
5203	Motor Fuels & Lubricants	2,510.81	2,500	2,500	2,500	2,500
5204	Copier Use & Supplies	641.27	1,000	1,000	1,000	1,000
5206	Software & Internal Upgrades	49.80	0	0	0	0
5208	Uniform, Protect Clothing	2,825.87	3,000	3,000	3,500	3,500
5209	Housekeeping Supplies	1,731.06	2,000	2,000	2,000	2,000
5215	Chemicals	10,102.08	12,000	12,000	12,000	12,000
5225	Tag and Registration	2,768.01	4,500	4,500	4,500	4,500
5401	Memberships & Subscriptions	0.00	20,600	20,600	12,000	12,000
5404	Employee Dev-Material & Training	395.50	800	800	800	800
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	1,500	1,500	1,500	500
5406	Employee Dev-Food & Supplies	12.69	100	100	100	100
5407	Employee Dev-Recog & Apprec	0.00	200	200	200	200
Operating Services		1,424,710.46	1,438,498	1,443,464	1,516,748	1,497,348
6301	Other Capital Improvements	0.00	20,000	20,000	0	0
6402	Machinery & Equipment	0.00	7,500	7,500	65,000	0
6403	Capital Depletion Reserve	0.00	5,848	5,848	0	0
Capital		0.00	33,348	33,348	65,000	0
4507	Ins.-Auto & Motorpool	179,983.00	196,758	196,758	191,541	191,541
Insurance		179,983.00	196,758	196,758	191,541	191,541
Cost Center Total: 907 - Fleet Maintenance		2,213,793.71	2,359,618	2,362,308	2,558,830	2,457,529

DETAIL FY21 BUDGET:

3105	Prof.Svc.-Other	\$10,000 - Cartegraph support
4605	Rep & Mtn Spec-Bud Detailed Only	\$20,000 - Building improvements, parking lot
5200	Non-Capital Equip \$1,000-\$4,999	\$8,000 New recycle & recovery machine
6402	Machinery & Equipment	\$65,000 - Lift

Account Number	Account Description	2019 Actual Amount	2020 Amended Budget	2020 Estimated	Adopted 2021 Budget	2022 Budget Recommended
EXPENSES						
Department: 80 - Non-Departmental						
Cost Center: 972 - Motor Pool						
4606	Rep & Mtn Vehicle Base Cost	804.00	600	600	600	600
4607	Rep & Mtn Automotive Parts	78.85	200	0	0	0
4608	Rep & Mtn Automotive Labor	112.00	200	0	0	0
4624	Rep & Mtn Outside Svc	0.00	50	0	0	0
5203	Motor Fuels & Lubricants	23.15	200	200	0	0
<i>Operating Services</i>		1,018.00	1,250	800	600	600
3408	Commission/Expense - Sale of Assets	480.00	0	0	0	0
9400	Depreciation	12,848.03	0	0	0	0
<i>Miscellaneous</i>		13,328.03	0	0	0	0
9161	Transfer to General Fund	0.00	0	0	150,000	0
9200	Transfer to Dark Fiber Fund	0.00	0	0	12,600	12,600
<i>Transfers</i>		0.00	0	0	162,600	12,600
4501	Ins.-Property	166.32	131	131	64	64
4502	Ins.-Liability & Umbrella	15,482.49	16,329	16,329	15,414	15,414
4506	Ins.-Other	2,261.12	1,221	1,221	1,258	1,258
4508	Ins.-Underground Storage Tank	1,058.33	1,044	1,044	1,056	1,056
4510	Ins.-Public Official's Liability	1,489.10	1,556	1,556	793	793
4590	Insurance - OPEB Expense Allocation	43,290.00	0	0	0	0
<i>Insurance</i>		63,747.36	20,281	20,281	18,585	18,585
9102	Facility Maintenance	0.00	2,151	2,151	4,185	4,185
9105	Human Resources	9,060.96	10,225	10,225	10,931	10,931
9107	Technology Services	111,237.96	21,525	21,525	22,145	22,145
<i>Internal Svc Charges</i>		120,298.92	33,901	33,901	37,261	37,261
3600	Pension Expense - GASB 68 Allocation	216,959.00	0	0	0	0
<i>Pension Expenditures</i>		216,959.00	0	0	0	0
Department Total: 80 - Non Departmental		415,351.31	55,432	54,982	219,046	69,046
EXPENSES Total		2,629,145.02	2,415,050	2,417,290	2,777,876	2,526,575
Fund REVENUE Total: 502 - Motor Pool Fund		2,453,024.74	2,526,254	2,446,621	2,772,361	2,775,349
Fund EXPENSE Total: 502 - Motor Pool Fund		2,629,145.02	2,415,050	2,417,290	2,777,876	2,526,575
Fund Total: 502 - Motor Pool Fund		(176,120.28)	111,204	29,331	(5,515)	248,774

DETAIL FY21 BUDGET:

9161	Transfer to General Fund	\$150,000 - General Fund support
9200	Transfer to Dark Fiber Fund	\$12,600 - Cost of Fiber to facilities

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FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2021 - 2025

Presented on the following pages is the proposed Five-Year Capital Improvement Program (CIP) for the fiscal years 2021 through 2025. The Five-Year CIP presents various budgeted funding sources for capital improvement projects and certain capital equipment acquisitions for the budget year and proposed funding sources for subsequent years. To meet the requirements for inclusion in the CIP, a project must cost at least \$10,000 and have a useful life of at least five years.

The Five-Year Capital Improvement Program is a systematically developed plan for the identification of the financing and acquisition of various public improvements over a period of five years. It is predicated on an in-depth understanding of community needs and financial resources available. The basic source data used in the development of the CIP, in terms of selecting projects and establishing priorities, is the Comprehensive Plan and other identified departmental requirements. In this regard, the CIP must complement and support the capital improvement element of the Comprehensive Plan.

The purpose of the CIP is primarily as a planning document to alert the City of upcoming large financing requirements in accomplishing needed public improvements and to develop financing strategies for their accomplishment.

The City's current plans are to fund the capital needs of the city over the next five (5) years without issuing debt. The funding sources will be expansion fees, gasoline taxes, donations and operating revenues.

The impact upon operations is also an important factor in that any increases to operating costs must be covered by current year anticipated operating revenues.

Capital expenditures and the Capital Improvement Programs are approved based on the project/program priority, fund availability and time constraints impacting City Operations.

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SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY21	FY22	FY23	FY24	FY25
General Fund Equity							
FS-1*	pg. 319	Fire Station Three	1,216,268				
LS-8*	pg. 327	Winter Haven Recreational and Cultural Center	1,170,000				
Total General Fund Equity:			2,386,268	-	-	-	-
Ad Valorem Tax Funding							
LS-1 *	pg. 320	Rotary Park Horseshoe Renovation		80,000	75,000	40,000	80,000
LS-4*	pg. 323	Playground Replacement Program		175,000	200,000	200,000	200,000
LS-5*	pg. 324	"Rowdy" Gaines Olympic Pool		200,000	560,000		
LS-8*	pg. 327	Winter Haven Recreational and Cultural Center	1,480,005	269,500	50,000	50,000	50,000
LS-9*	pg. 328	Woman's Club / Heritage Park			50,000		
LS-12	pg. 331	Sertoma Park	2,307,000				
LS-13	pg. 332	DiamondPlex		695,000			
LS-14*	pg. 333	Winter Haven Public Library	118,700	172,300	80,550	84,500	72,500
LS-16	pg. 335	Garden Center	200,000				
ST-1	pg. 336	Transportation Improvement Program	350,000	1,000,000	1,000,000	1,000,000	1,000,000
ST-2	pg. 337	Signalize Intersection Improvements		14,000	14,000	14,000	14,000
ST-3*	pg. 338	South Lake Silver Drive Complete Street Project	257,817				
ST-4*	pg. 339	Avenue K NE Complete Street Project	100,000	408,000			
ST-8	pg. 343	Lake Elbert Trail Project	400,000	800,000	450,439		
ST-9	pg. 344	East Lake Howard Trail & Trailhead	167,000	500,000			
ST-13	pg. 348	Cypress Gardens Congestion Improvements	685,811	1,500,000	1,400,000		
ST-14*	pg. 349	Neighborhood Sidewalks	120,000	120,000	90,000	90,000	90,000
ST-15	pg. 350	Quiet Zone Creation	525,000				
AIR-2*	pg. 354	Taxiway C Extension	132,896				
AIR-1*	pg. 353	Taxiway Bravo Lighting and Construction	10,854	167,500			
AIR-3*	pg. 355	Airport Gates, Access Control and Fencing	250,000				
AIR-4*	pg. 356	Airport MasterPlan Study			15,000		
AIR-5*	pg. 357	Airport Runway 05 Obstruction Removal			400,000		
AIR-6*	pg. 358	Rehabilitation of the South Apron				15,625	156,250
AIR-7*	pg. 359	Taxiway "E" Extension Design & Construction				100,000	
STM-3*	pg. 373	Conine Nature Park Stormwater Treatment		200,000			
Total Ad Valorem Tax Funding:			7,105,083	6,301,300	4,384,989	1,594,125	1,662,750
Parks & Recreation Fee Revenue							
LS-6	pg. 325	Winter Haven Senior Adult Center	6,000	6,000			
LS-8*	pg. 327	Winter Haven Recreational and Cultural Center					
LS-10	pg. 329	Lion's Park	25,000				
LS-14*	pg. 333	Winter Haven Public Library	3,898				
Total Parks & Recreation Fee Revenue:			34,898	6,000	-	-	-
C.D.B.G. Funding							
LS-8*	pg. 327	Winter Haven Recreational and Cultural Center	447,000	228,000			
Total C.D.B.G. Funding:			447,000	228,000	-	-	-
Building Safety Funding							
FS-1*	pg. 319	Fire Station Three	100,000				
Total Building Safety Funding:			100,000	-	-	-	-

* Denotes multiple funding sources

SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY21	FY22	FY23	FY24	FY25
Governmental Grants							
LS-3*	pg. 322	MLK Jr. Park South Shore ADA Improvements	200,000				
LS-9*	pg. 328	Woman's Club / Heritage Park			100,000		
ST-3*	pg. 338	South Lake Silver Drive Complete Street Project	1,306,321				
ST-4*	pg. 339	Avenue K NE Complete Street Project		692,000			
ST-5	pg. 340	Avenue C SW/2nd Street Complete Street Project	1,441,866				
ST-10*	pg. 345	Lake Howard Trail (South and West)		500,000			
ST-11*	pg. 346	Sixth Street, SW Complete Street Project					926,550
SW-2*	pg. 352	Lake Howard Watershed Enhancement		500,000			
Total Governmental Grants:			2,948,187	1,692,000	100,000	-	926,550
Impact Fees							
FS-1*	pg. 319	Fire Station Three	1,418,230				
LS-2	pg. 321	Skate Park (future upgrades)			200,000		
LS-5*	pg. 324	"Rowdy" Gaines Olympic Pool		50,000			
ST-11*	pg. 346	Sixth Street, SW Complete Street Project			62,500	62,500	
Total Impact Fees:			1,418,230	50,000	262,500	62,500	-
Polk County Contribution							
ST-15*	pg. 350	Quiet Zone Creation		250,000			
Polk County Contribution:			-	250,000	-	-	-
Gas Tax Funding							
ST-10*	pg. 345	Lake Howard Trail (South and West)	6,000				
Total Gas Tax Funding:			6,000	-	-	-	-
Legislative Appropriation							
LS-3*	pg. 322	MLK Jr. Park South Shore ADA Improvements	200,000				
Total Legislative Appropriation:			200,000	-	-	-	-
Land Sale							
LS-8*	pg. 327	Winter Haven Recreational and Cultural Center	1,170,000				
Total Land Sale:			1,170,000	-	-	-	-
Donated Funding							
LS-9*	pg. 328	Woman's Club / Heritage Park			50,000		
Total Donated Funding:			-	-	50,000	-	-
Project Currently Not Funded or Potential Grant Funding							
LS-11	pg. 330	C.O. L. Park (Baseball Complex)		7,000,000			
Total Currently Not Funded or Potential Grant Funding:			-	7,000,000	-	-	-
Airport Grant Revenue							
AIR-1*	pg. 353	Taxiway Bravo Lighting and Construction	254,855	3,182,500			
AIR-2*	pg. 354	Taxiway C Extension	1,777,101				
AIR-3*	pg. 355	Airport Gates, Access Control and Fencing	1,000,000				
AIR-4*	pg. 356	Airport MasterPlan Study			285,000		
AIR-5*	pg. 357	Airport Runway 05 Obstruction Removal			1,600,000		
AIR-6*	pg. 358	Rehabilitation of the South Apron				296,875	2,968,750
AIR-7*	pg. 359	Taxiway "E" Extension Design & Construction				1,900,000	
Total Airport Grant Revenue:			3,031,956	3,182,500	1,885,000	2,196,875	2,968,750

* Denotes multiple funding sources

SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY21	FY22	FY23	FY24	FY25
Cemetery Fee Revenue							
Total Cemetery Fee Revenue:			-	-	-	-	-
Downtown CRA (Ad Valorem Taxes)							
ST-14*	pg. 349	Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
Total Downtown CRA (Ad Valorem Taxes):			15,000	15,000	15,000	15,000	15,000
Florence Villa CRA (Ad Valorem Taxes)							
LS-8*	pg. 327	Winter Haven Recreational and Cultural Center	100,000				
ST-14*	pg. 349	Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
Total Florence Villa CRA (Ad Valorem Taxes):			115,000	15,000	15,000	15,000	15,000
Bond Issuance / Bond Proceeds							
LS-3*	pg. 322	MLK Jr. Park South Shore ADA Improvements	564,696				
LS-8*	pg. 327	Winter Haven Recreational and Cultural Center	397,024				
Total Bond Issuance / Bond Proceeds:			961,720	-	-	-	-
Solid Waste Fees							
SW-1	pg. 351	Downtown Solid Waste Improvements	444,014				
SW-2*	pg. 352	Lake Howard Watershed Enhancement	40,000	500,000			
Total Solid Waste Fees:			484,014	500,000	-	-	-
Utility Operating Cash							
ST-12	pg. 347	North Lake Shipp Drive Reconstruction Project		350,000			
UT-1*	pg. 360	Water Treatment Plant Projects	35,000	350,000	150,000	30,000	
UT-3*	pg. 363	Utility Engineering Projects		500,000	500,000	500,000	500,000
UT-4*	pg. 364	Wastewater Treatment Plant #3 Projects	265,000	600,000	685,000	450,000	
UT-5*	pg. 366	Water Distribution Projects	175,000	1,361,000	1,500,000	1,250,000	500,000
UT-7*	pg. 370	Reclaim Water Projects	174,500	100,000	100,000	1,000,000	
Total Utility Operating Cash:			649,500	3,261,000	2,935,000	3,230,000	1,000,000
Water Impact Fees							
UT-1*	pg. 360	Water Treatment Plant Projects	1,000,000	310,000	500,000	1,250,000	500,000
UT-3*	pg. 363	Utility Engineering Projects	2,000,000	500,000	500,000	500,000	500,000
UT-5*	pg. 366	Water Distribution Projects	907,500	1,300,000	1,350,000	1,000,000	500,000
UT-6*	pg. 368	Wastewater Collection Projects	62,500	175,000	250,000	250,000	250,000
UT-7*	pg. 370	Reclaim Water Projects	50,000				
Total Water Impact Fees:			4,020,000	2,285,000	2,600,000	3,000,000	1,750,000
Sewer Impact Fees							
UT-2*	pg. 362	Wastewater Treatment Plant #2 Projects		330,000			
UT-3*	pg. 363	Utility Engineering Projects	225,000	500,000	500,000	500,000	500,000
UT-4*	pg. 364	Wastewater Treatment Plant #3 Projects		300,000	300,000	100,000	
UT-5*	pg. 366	Water Distribution Projects	37,500				
UT-6*	pg. 368	Wastewater Collection Projects	3,562,500	2,350,000	2,200,000	3,200,000	3,200,000
UT-7*	pg. 370	Reclaim Water Projects	832,000	2,725,000	3,000,000	1,750,000	1,000,000
Total Sewer Impact Fees:			4,657,000	6,205,000	6,000,000	5,550,000	4,700,000
Utility Bond Construction							
UT-1*	pg. 360	Water Treatment Plant Projects			2,500,000	1,500,000	
UT-3*	pg. 363	Utility Engineering Projects	125,000	3,700,000	7,500,000	4,000,000	4,000,000
UT-4*	pg. 364	Wastewater Treatment Plant #3 Projects					30,000,000
UT-6*	pg. 368	Wastewater Collection Projects					
UT-7*	pg. 370	Reclaim Water Projects		5,500,000	1,500,000		
Total Utility Bond Construction			125,000	9,200,000	11,500,000	5,500,000	34,000,000

* Denotes multiple funding sources

SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY21	FY22	FY23	FY24	FY25
SRF Loan							
UT-1*	pg. 360	Water Treatment Plant Projects	1,000,000	3,500,000			
UT-2*	pg. 362	Wastewater Treatment Plant #2 Projects		250,000	2,000,000	1,500,000	750,000
UT-4*	pg. 364	Wastewater Treatment Plant #3 Projects	1,165,000	7,035,000	2,780,000	4,200,000	
UT-5*	pg. 366	Water Distribution Projects			1,500,000	1,000,000	
UT-6*	pg. 368	Wastewater Collection Projects	5,750,000	5,200,000	4,050,000	2,000,000	2,000,000
UT-7*	pg. 370	Reclaim Water Projects	3,883,026	4,000,000	550,000		
Total SRF Loan			11,798,026	19,985,000	10,880,000	8,700,000	2,750,000
Grant Revenue - Utility							
UT-3*	pg. 363	Utility Engineering Projects	2,000,000	2,500,000	4,500,000	4,500,000	4,500,000
UT-5*	pg. 366	Water Distribution Projects	500,000	164,000	500,000	250,000	500,000
UT-6*	pg. 368	Wastewater Collection Projects		450,000	2,000,000		
UT-7*	pg. 370	Reclaim Water Projects	666,974	600,000	1,350,000	1,000,000	
Total Grant Revenue - Utility			3,166,974	3,714,000	8,350,000	5,750,000	5,000,000
Total ALL Utility Fund:			24,416,500	44,650,000	42,265,000	31,730,000	49,200,000
Stormwater Fee Revenue							
STM-1*	pg. 371	Lake May Muck Removal Project	80,000	900,000	100,000		
STM-2*	pg. 372	Rain Garden Watershed Improvement	140,000	120,000			
STM-3*	pg. 373	Conine Nature Park Stormwater Treatment	476,402				
STM-4*	pg. 374	Lake Howard Watershed Enhancement	40,000	500,000			
Total Stormwater Fee Revenue:			736,402	1,520,000	100,000	-	-
Stormwater Grant Revenue							
STM-1*	pg. 371	Lake May Muck Removal Project		4,100,000	400,000		
STM-2*	pg. 372	Rain Garden Watershed Improvement	100,000	120,000			
STM-3*	pg. 373	Conine Nature Park Stormwater Treatment	890,370	200,000			
STM-4*	pg. 374	Lake Howard Watershed Enhancement		500,000			
Total Stormwater Grant Revenue:			990,370	4,920,000	400,000	-	-
Golf Fee Revenue							
Total Golf Fee Revenue:			-	-	-	-	-
Sale of Fiber Revenue							
Total Sale of Fiber Revenue:			-	-	-	-	-
Fund Equity Dark Fiber Fund							
IT-1	pg. 376	Fiber Optic Infrastructure Expansion	683,574				
Total Fund Equity Dark Fiber Fund:			683,574	-	-	-	-
Internal Loan from Capital Depletion							
Total Internal Loan from Capital Depletion:			-	-	-	-	-
TOTAL ALL FUNDING SOURCES:			47,250,202	70,329,800	49,477,489	35,613,500	54,788,050

* Denotes multiple funding sources

Note: the total capital listed in the CIP may not be the total capital entity-wide. This summary does not include funding for replacement of capital equipment including vehicles and rolling stock. This summary also includes TIP funding for resurfacing of streets which we budget under "Repair & Maintenance" under operating expenses. Other notable differences are Library books which are budgeted as capital but not included in the CIP and computer equipment which is in the CIP, however is purchased under Equipment and other non-capital line items.

* Denotes multiple funding sources

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: FS - 1
Project Code: Fstation

Project Name: Fire Station Three - SE Winter Haven
Location: Thompson Nursery/Eloise Loop Rd & W Lake Ruby Dr
Department: Fire Department
Project Lead: Charlie Bird
Start Date: 10/1/2018
Complete Date: 4/21/2021
Account Code(s): 306-80-413-6807, 306-80-413-6238
Comprehensive Plan Element Category: Future Land Use Objective 1.4

TOTAL Project Cost: \$3.5 million
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Fire Station Three - On August 25, 2016 the City purchased property (+/- 6.37 acres) on the corner of Eloise Loop Road and Lake Ruby Drive to be used as a future fire station, police substation and pocket park. The City paid \$425,018.50 for the property.

Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the southeast section of the city. This will replace a modular unit that was purchased in 2002 and initially setup at Eloise Woods Water Plant. In 2006 the trailer was moved to the current site at Winterset Water Plant on Cypress Gardens Boulevard.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This new facility will replace a modular unit that was originally a temporary solution to get a fire presence in that area. The current building is aging and under terrible disrepair and in need of replacement. The new facility will provide a safe and more secured station that could also serve as a multi-use public service facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Fire Station Construction	2,473,565					2,473,565
Pocket Park	260,933					260,933
						-
						-
						-
Total:	2,734,498	-	-	-	-	2,734,498

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
General Fund - Fund Equity	1,216,268					1,216,268
Impact Fees	1,418,230					1,418,230
Building Safety	100,000					100,000
						-
Total:	2,734,498	-	-	-	-	2,734,498

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs		13,820	27,640	30,500	33,500	105,460
Maintenance Costs		5,500	11,000	12,000	13,500	42,000
Other Operating Costs			15,000			15,000
Total:	-	19,320	53,640	42,500	47,000	162,460

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,734,498	19,320	53,640	42,500	47,000	2,896,958
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TOTAL Capital Expenses only:	2,734,498	-	-	-	-	2,734,498
TOTAL Additional Operating Impact:	-	19,320	53,640	42,500	47,000	162,460
TOTAL ALL FIRE DEPARTMENT:	2,734,498	19,320	53,640	42,500	47,000	2,896,958

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 1
Project Code: LS Park Enhance
 Rotary Park

Project Name: Rotary Park Horseshoe Renovation and General Park Upgrades
Location: Rotary Park
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer / Steve Pruitt
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-312-4605, 6301, 001-07-710-6301-710
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Size/Acreage: ±6.34 acres
Original Construction Date: TBD / Renovated 2006/2010
Facility Description: Rotary Park contains a recreation center, group picnic pavillion, tournament horseshoe complex, skate park, small pond with dock, a ball diamond and open turf field, and a large playground installed in 2006 with mulch surfacing. In 2010, renovations to include an additional group pavilions playground safety surfacing, relocation/rebuild of 1/2 basketball court, new site amenities, exterior fencing and internal and external sidewalk improvements.

Anticipated Projects:
 FY22: Site Improvements - Asphalt parking lot (\$60,000), New field backstops (\$20,000)
 FY23: Horseshoe Courts (\$75,000)
 FY24: Building Upgrades (\$40,000)
 FY25: Skate Park & Site Repurpose (\$80,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Building renovations and asphalt improvements will enhance the existing amenities for patron use and building rentals. Horseshoe court renovations will enable club to host multi-day sanction tournament events. Playground replacement will provide upgraded playground equipment and safe play.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Construction		80,000	75,000	40,000	80,000	275,000
Other						-
Total:	-	80,000	75,000	40,000	80,000	275,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes		80,000	75,000	40,000	80,000	275,000
Rotary Club - Donation						-
Total:	-	80,000	75,000	40,000	80,000	275,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	80,000	75,000	40,000	80,000	275,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 2
Project Code: Skate

Project Name: Skate Park
Location: Lake Silver - West side
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt/Andy Palmer
Start Date: 10/1/2015
Complete Date: NA
Account Code(s): 306-80-413-6235
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: \$200,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Size/Acreage: ±1 acre
Original Construction Date: N/A
Facility Description: The new skate park was constructed in 2020 and is located on the west side of MLK Jr. Park. Improvements also include a new amphitheater.

Anticipated Projects:

FY23: It is anticipated that within 2-4 years of operation, the skate park will need upgrades for obstacles and infrastructure due to use. These funds will help ensure the continued safety and enjoyment of the facility.

Expands level of service through a larger skate and modernized skate facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Construction - Skate Park			200,000			200,000
						-
						-
						-
Total:	-	-	200,000	-	-	200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Parks & Recreation Impact Fees			200,000			200,000
						-
						-
						-
Total:	-	-	200,000	-	-	200,000

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	200,000	-	-	200,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 3
Project Code: TBD

Project Name: MLK Jr. Park South Shore ADA Improvements
Location: Lake Silver - West side
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer/Steve Pruitt
Start Date: 10/1/2020
Complete Date: 9/30/2021
Account Code(s): 306-80-413-6230
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: Ongoing
Any GRANT Revenue: NO
If yes, Total GRANT: \$400,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

This project will be a complete redesign and reconstruction of the existing 6.8-acre park located on the southern shore of Lake Silver.

Anticipated Projects:

FY21: Design Build South Shore Park to include new ADA pathways, MLK Jr. Monument Educational Kisok, New Restroom Building with handicap accesible observation deck, handicap lake transition areas.

Completes the renovation of MLK Jr. Park.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Construction - South Shore ADA Improvements	964,696					964,696
						-
						-
						-
						-
Total:	964,696	-	-	-	-	964,696

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
2015 Construction Fund	564,696					564,696
FRDAP Grant	200,000					200,000
Legislative Appropriation	200,000					200,000
						-
Total:	964,696	-	-	-	-	964,696

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	964,696	-	-	-	-	964,696
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **LS - 4**
Project Code: **LS Park Enhance**

Project Name: Playground Replacement Program
Location: Various Playgrounds
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt/Andy Palmer
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-312-6301
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: Parks Vary
Original Construction Date: Varies by park
Facility Description: . Playgrounds generally have a lifespan of 10-15 years depending on the amount of use. Our 15 playgrounds have been evaluated for replacement over the next ten years based on age, use and safety issues. The requested funding amounts will include equipment, site work needed and safety surfacing. This schedule may be adjusted yearly based on increased/decreased usage or unexpected wear and tear. The following is a schedule of replacement over the next five years: Rotary Park (last renovated 2006) - Replacement 2022 - \$175,000; Lions Park (last renovated mid 1990s) - Replacement 2023 -\$100,000; Lake Hartridge (installed 2006) Replacement 2023 -\$100,000; WHRCC (last renovated 2009) - Replacement 2023 - \$200,000 ; Kiwanis Park Toddler (installed 2010) & Youth (installed 2004) Playgrounds 2024 - \$200,000; Girl Scout Park (last renovated 2009) - Replacement 2026- \$100,000; Lake Maude Nature Park (installed 2009) - Replacement 2025 -\$60,000

Anticipated Projects:

Rotary Park - 2022; Lions Park & Lake Hartridge Parks - 2023; WHRCC - 2024; Kiwanis Toddler & Youth - 2025; Girl Scout Pk -2026; Lake Maude Nature Pk -2026

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Playground replacement ensures continued safety for park users and new features over time. All playgrounds will be ADA accessible.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Playground replacement / Surfacing						-
Rotary Park		175,000				175,000
Lions Park & Lake Hartridge Park			200,000			200,000
WHRCC				200,000		200,000
Kiwanis Toddler & Youth					200,000	200,000
Girl Scout Park (FY 2026)						-
Lake Maude Nature Park (FY 2026)						-
Total:	-	175,000	200,000	200,000	200,000	775,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes		175,000	200,000	200,000	200,000	775,000
						-
						-
Total:	-	175,000	200,000	200,000	200,000	775,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	175,000	200,000	200,000	200,000	775,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **LS - 5**
Project Code: **(to be determined)**

Project Name: "Rowdy" Gaines Olympic Pool
Location: "Rowdy" Gaines Pool - 210 Cypress Gardens Blvd.
Department: Parks, Recreation and Culture Department
Project Lead: Scott Eilers
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-703-4605, 6402
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 25Y X 50M Lap Pool / 40' X 60' Diving Well
Original Construction Date: 1976; Renovated 2002
Facility Description: Olympic size competitive pool which is 4 ft deep on each end and 6 1/2 ft deep in the middle. The pool has competitive starting blocks and is used for competitive swimming, swim instruction and recreational use. There is a separate diving well with two (2) one-meter and two (2) three-meter spring boards. A concession / patio area is located on the west end of the deck. The site also includes a playground and sand volleyball court.

Anticipated Projects:
FY22: RGOP Mechanical Room Upgrades (replacement of filtration, plumbing upgrades and controls) - \$200,000; Shade Structures - \$50,000
FY23: Pool Deck & Gutter Upgrades - \$60,000; Activity Pool - \$500,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Design/Engineering						-
Pool repairs/improvements		200,000	60,000			260,000
Construction		50,000	500,000			550,000
						-
Total:	-	250,000	560,000	-	-	810,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes		200,000	560,000			760,000
Impact Fees		50,000				50,000
						-
Total:	-	250,000	560,000	-	-	810,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	250,000	560,000	-	-	810,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 6
Project Code: (to be determined)

Project Name: Winter Haven Senior Adult Center
Location: 250 S. Lake Silver Dr. NW
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer/Jennifer Burke
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-704-4602, 4605, 6301, 501-03-906-4605*
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 12,921 sf / ±2.25 acres
Original Construction Date: 1965
Facility Description: Recreation center with designated auditorium, exercise room, kitchen, conference room, 24 shuffleboard courts, cue shack and parking facilities for 37 vehicles.
Anticipated Projects:
FY21: Carpet replacement (\$6,000)
FY22: Carpet replacement (\$6,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our senior citizens and visitors to the Winter Haven area. Establishes a place where seniors can gather together and enjoy a variety of fun activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
a) Design						-
Building Maintenance	6,000	6,000				12,000
Renovation / Rehab						-
Construction						-
Total:	6,000	6,000	-	-	-	12,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Parks & Recreation Fees	6,000	6,000				12,000
						-
						-
Total:	6,000	6,000	-	-	-	12,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	6,000	6,000	-	-	-	12,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 7
Project Code: LS COL Redevelop
LS ReLoc Complex
LS WH SportsComp

Project Name: Chain O' Lakes Park Renovation Project
Location: 210 Cypress Gardens Boulevard
Department: Park Recreation & Culture
Project Lead: Scott Eilers
Start Date: 10/1/2016
Complete Date: 9/30/2020
Account Code(s): 306-80-413-6234, 6227
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: \$25,429,870
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 58,000 sf / ±13.10 acres
Original Construction Date: 1974
Facility Description: Recreation facility with classrooms, gymnasium, commercial kitchen, rental areas, community theatre, art gallery, administrative offices, and support areas for swimming pool operations. Parking facilities for 268 vehicles.

The Chain of Lakes Park Renovation Project is intended to repurpose the entire recreational property. Improvements as proposed include repurposing the exiting Civic Center to focus more on performing arts (conversion of the gymnasium and instructional areas), banquet facilities and aquatics; construction of multi-court athletic venue capable of holding athletic competitions and conventions; redesign of the existing minor league baseball fields to better accommodate tournament and local league play; and activation of the waterfront area along Lake Lulu. The Polk County BoCC/TDC has committed \$10 million dollars toward debt service payments associated with the redevelopment. In July 2018 the City Commission authorized an internal loan of 1.22 million to further retro-fit the existing building efficiency operation system.

Anticipated Projects:
FY20: Anticipated completion of the construction of new field house and renovation plan for COL Complex - a multi-court facility with administrative offices, fitness facilities, support, and COL Complex conversion into a cultural arts venue

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Increases programmable space and better aligns venues with program needs for recreation, arts and culture. Addition of field house will expand level of service for indoor court space and recreational building square footage.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 8
Project Code: To be determined

Project Name: Winter Haven Recreational and Cultural Center
Location: 801 Martin Luther King Jr. Blvd NE
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-07-709-6301, 001-07-703-6301 (pool), 501-03-906-4605*, 306-80-413-6225
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 25,125 sf / ±11.64 acres
Original Construction Date: 1975
Facility Description: Multi-purpose use facility with a gymnasium, 25-meter "L" shaped swimming pool, kitchen facility, gameroom, conference room, computer lab, fitness / weight room, and two youth diamonds with lighting. Parking area for 55 vehicles, with unpaved overflow parking at the rear of the building.

Anticipated Projects:
 FY21/ FY22 Renovation & Building addition to include a branch library, technology area, complete interior renovation improving ADA Accessibility, Mechanical systems building security, building flow and community accessibility.
 FY 22-25: Library Collection & Technology (\$50,000 each year)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Library Collection & Technology		50,000	50,000	50,000	50,000	200,000
Pool						-
Replace gym floor						-
Renovation/ Bldg Repairs	4,764,029	447,500				5,211,529
Outdoor basketball court						-
Total:	4,764,029	497,500	50,000	50,000	50,000	5,411,529

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	1,480,005	269,500	50,000	50,000	50,000	1,899,505
General Fund Equity	1,170,000					1,170,000
WWTP #3 Land sale	1,170,000					1,170,000
Community Development	447,000	228,000				675,000
Florence Villa CRA	100,000					100,000
2015 Construction Fund (from Nora Mayo Hall funding)	397,024					397,024
Total:	4,764,029	497,500	50,000	50,000	50,000	5,411,529

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	4,764,029	497,500	50,000	50,000	50,000	5,411,529
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 9
Project Code: Womens Club

Project Name: Woman's Club / Heritage Park
Location: 660 Pope Avenue NW
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-710-6301-720, 4602-720

TOTAL Project Cost: On-going
Any GRANT Revenue: YES
If yes, Total GRANT: \$50,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Size/Acreage: 6,682 sf / ±.49 acres
Original Construction Date: 1923
Facility Description: 6,682 s.f. historical facility with rental area, caterer's kitchen and parking facilities for 12 vehicles.
Anticipated Projects:
FY23: Climate control system, insulation, restoration, weatherproofings, roof repairs (\$200,000); Historic Preservation Grant Rehab Project (\$100,000 pending award); Heritage Park Renovation - Beautification (\$50,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Parking Lot						-
Building Maint./ Rehab			200,000			200,000
Equipment Repairs						-
Beautification						-
Other						-
Total:	-	-	200,000	-	-	200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes			50,000			50,000
Grant			100,000			100,000
Donation (Mary Moody)			50,000			50,000
Total:	-	-	200,000	-	-	200,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	200,000	-	-	200,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **LS - 10**
Project Code: **LS Lions Park**

Project Name: Lion's Park
Location: Lion's Park
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-711-4605, 6301-723
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size / Acreage: ±3.75
Original Construction Date:
Facility Description: Lions Park was purchased by the City in 2007 from the Lions Club. The park is located on the south side of Lake May and contains a rental hall, parking areas, boardwalks, fishing pier, playground, picnic pavilions, and open space.
Anticipated Projects:
 FY21: Boardwalk renovation (\$25,000) - repair and upgrade existing boardwalk

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Design/Engineering						-
Park Enhances	25,000					25,000
Construction						-
Playground replacement						-
Other						-
Total:	25,000	-	-	-	-	25,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Parks and Recreation Fees	25,000					25,000
Ad Valorem Taxes						-
Total:	25,000	-	-	-	-	25,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	25,000	-	-	-	-	25,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 11
Project Code: Various

Project Name: C.O.L. Park
Location: 210 Cypress Gardens Blvd. SW
Department: Parks, Recreation and Culture Department
Project Lead: Scott Eilers
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-711-4605
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±53.55 acres
Original Construction Date: 1966 (Stadium) 1993 (Maintenance Bldg.)
Facility Description: C.O.L. Park is a seven field baseball complex consisting of a 7,000 seat capacity stadium as well as six lower fields. The site also houses the operations of the Parks & Grounds unit.

Anticipated Projects:
 FY21: Renovation of Facility - Field enhancement project (\$7,000,000) - renovate fields 1-5 to include drainage, fencing, lighting, spectator amenities, and support facilities.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Construction		7,000,000				7,000,000
Field Enhancement						-
Other						-
Total:	-	7,000,000	-	-	-	7,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Possible Grant Funding		7,000,000				7,000,000
Recreation Fees/Ad Valorem taxes						-
Total:	-	7,000,000	-	-	-	7,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	7,000,000	-	-	-	7,000,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 12
Project Code: LS Sertoma
 LS Sertoma Fball
 Sertoma Fencing

Project Name: Sertoma Park
Location: Sertoma Park - W. Lake Shipp Drive
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt/Andy Palmer
Start Date: 5/7/2014
Complete Date: On-going
Account Code(s): 306-80-413-6232
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±20.75 ac
Original Construction Date: 1950; (leased property from Daniels / Brantley family; City took over lease in 2004)
Facility Description: Sertoma Park is the primary location for youth football and baseball. The facility includes 4 baseball / 1 T-ball field, 2 youth football fields and two concession facilities.. Improvements to the on-site parking facilities are scheduled to commence in FY15 with funding allocated through O-14-25.

Anticipated Projects:
FY21: Renovation Project - complete facility renovation (\$2,307,000) - This project is intended to incorporate replacement of the existing baseball concession facility, replacement of all athletic lighting for football and baseball, field expansion and/or addition where practical, and spectator area improvements to include shade/safety awnings. On-site maintenance facilities are also to be considered. (Baseball field & lighting renovations; football lighting renovations)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Expands level of service related to athletic facilities by increasing number of fields; enhances functionality of the facility and modernizes existing amenities; expected to recoupe operational expenses through a more efficient design and modern systems (i.e. field lighting, irrigation, etc.)

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Park Enhances	2,307,000					2,307,000
Construction						-
Construction Mgmt.						-
Total:	2,307,000	-	-	-	-	2,307,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	2,307,000					2,307,000
Total:	2,307,000	-	-	-	-	2,307,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	2,307,000	-	-	-	-	2,307,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 13
Project Code: LS Dplex Fields

Project Name: DiamondPlex
Location: 900 Polk State College Access Rd.
Department: Parks, Recreation and Culture Department
Project Lead: Steve Pruitt
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 001-07-711-4605, 6402
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: ±21.12 acres
Original Construction Date: 1998
Facility Description: DiamondPlex is a five field complex consisting of four 300 ft. softball fields and one 220 ft. field that serves as the home field for the PSC Girls Softball Team. The site includes a playground, two large group pavilions, and a two-story concession/score keeper building with locker rooms.

Anticipated Projects:
FY22: Field fence replacement (\$195,000) - does not include demo of existing fence
FY22: Update field lighting to green / LED fixtures at DiamondPlex (\$500,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Fence Replacement		195,000				195,000
Field Renovation						-
Field Lighting		500,000				500,000
Equipment Purchase	-					-
Other						-
Total:	-	695,000	-	-	-	695,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes		695,000				695,000
Parks & Recreation Fees						-
Total:	-	695,000	-	-	-	695,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	695,000	-	-	-	695,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 14
Project Code: (to be determined)

Project Name: Winter Haven Public Library
Location: 325 Avenue A, NW, Winter Haven 33880
Department: Parks, Recreation and Culture Department
Project Lead: Jane Martin
Start Date: 1/1/2015
Complete Date: On-going
Account Code(s): 101-07-728-4605, 6301, 6402, 6601
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: 31,500 sf
Original Construction Date: 2004
Facility Description: 31,500 square foot library with designated children's, young adult, technology areas, multi-purpose room, computer lab, coffee shop and book store. Parking facilities for 85 vehicles.
Anticipated Projects:
FY 21: Resealing and painting of building exterior (\$42,000); Upgrading library security cameras (\$24,200); HVAC software unit boards (\$3,898); pressure cleaning tile
FY 22: Replace carpet in adult bookstacks (\$35,000); Saliglaze gallery and front circ desk (\$34,800); HVAC replacement (\$50,000) - replacement of air handler & chiller units 3 & 4
FY 23: Resurface parking lot (\$28,050)
FY 24: Replace curculation & reference desks (\$32,000)
FY 25: Install a glassed in quiet area (\$20,000)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Furniture Replacement				32,000		32,000
Construction			28,050			28,050
HVAC Software Boards (FY21), replacement (FY22)	3,898	50,000				53,898
Building Maintenance	42,000	69,800			20,000	131,800
Upgrade security cameras	24,200					24,200
Books	52,500	52,500	52,500	52,500	52,500	262,500
Total:	122,598	172,300	80,550	84,500	72,500	532,448

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Parks & Recreation Fees	3,898					3,898
General Fund Support (Ad Valorem)	118,700	172,300	80,550	84,500	72,500	528,550
Total:	122,598	172,300	80,550	84,500	72,500	532,448

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	122,598	172,300	80,550	84,500	72,500	532,448
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 15
Project Code: (to be determined)

Project Name: Nora Mayo Hall Building Renovations
Location: 500 3rd Street NW
Department: City Manager's Office
Project Lead: T. Michael Stavres
Start Date: 10/1/2018
Complete Date: ?
Account Code(s): 306-80-413-6301-730
Comprehensive Plan Element Category:

TOTAL Project Cost: \$1,500,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Recreation Objective 1.1, Objective 2.1

PROJECT OVERVIEW:

Renovation of the Florida Citrus Building (Nora Mayo Hall) to consolidate municipal services and staff into a central location. This would create a "one-stop shop" experience for customers and allow for greater efficiency in many areas and departments in the City. It would foster greater collaboration and coordination amongst departments which in turn would provide a more effective experience for our citizens.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

One-Stop Shopping / Coordinated Customer Care / Internal Collaboration / Cross Training and Cross Functionality / Financial Savings

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Capital Renovations						-
						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		Five-Year Future Planning					Total:
		FY21:	FY22:	FY23:	FY24:	FY25:	
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: LS - 16
Project Code: (to be determined)

Project Name: Garden Center
Location: 715 Third Street NW
Department: Parks, Recreation and Culture Department
Project Lead: Andy Palmer
Start Date: 10/1/2020
Complete Date: on-going
Account Code(s): 306-80-413-6301-730
Comprehensive Plan Element Category: Recreation Objective 1.1, Objective 2.1

TOTAL Project Cost: on-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The City is budgeting for utilities and the general upkeep of this facility if acquired.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing facility. It is anticipated with acquisition that the City would be able to provide a new venue for citizens to use.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Capital Renovations	200,000					200,000
						-
						-
						-
Total:	200,000	-	-	-	-	200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	200,000					200,000
						-
						-
Total:	200,000	-	-	-	-	200,000

FUTURE OPERATING IMPACT:		Five-Year Future Planning					Total:
		FY21:	FY22:	FY23:	FY24:	FY25:	
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	200,000	-	-	-	-	200,000
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TOTAL Capital Expenses only:	8,389,323	8,875,800	1,365,550	374,500	402,500	19,407,673
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL PARKS & RECREATION DIVISION:	8,389,323	8,875,800	1,365,550	374,500	402,500	19,407,673

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 1
Project Code: TIP

Project Name: Transportation Improvement Program
Location: Various
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: On-going
Complete Date: On-going
Account Code(s): 301-80-205-4605
Comprehensive Plan Element Category:

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Size/Acreage: N/A
Original Construction Date: N/A ongoing
Facility Description: Project involves Pavement Improvement on locally controlled roads and transportation infrastructure throughout the City.
Anticipated Projects:
 FY21: Intersection improvements First Street S/ Cypress Gardens Blvd. \$650,000, Pavement Improvement / Striping (\$350,000)
 FY21: For remainder of 1 mill funding - see Streets project for Intersection improvements First Street S/ Cypress Gardens Blvd. \$650,000
 FY22: Pavement Improvement / Striping (\$1,000,000)
 FY23: Pavement Improvement / Striping (\$1,000,000)
 FY24: Pavement Improvement / Striping (\$1,000,000)
 FY25: Pavement Improvement / Striping (\$1,000,000)
Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:
 Projects improve existing assets to improve the level of service of transportation system.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Pavement Improvement	350,000	1,000,000	1,000,000	1,000,000	1,000,000	4,350,000
Construction Mgmt.						-
Other						-
Total:	350,000	1,000,000	1,000,000	1,000,000	1,000,000	4,350,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	350,000	1,000,000	1,000,000	1,000,000	1,000,000	4,350,000
						-
						-
Total:	350,000	1,000,000	1,000,000	1,000,000	1,000,000	4,350,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	350,000	1,000,000	1,000,000	1,000,000	1,000,000	4,350,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 2
Project Code: ST SignalTiming

Project Name: Signalize Intersection Improvements
Location: Various
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: On-going
Complete Date: On-going
Account Code(s): 001-09-401-6312
Comprehensive Plan Element Category: Transportation Objective 1.1

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: NO
ADD to Insurance: NO

PROJECT OVERVIEW:

Size/ Acreage: N/A
Original Construction Date:
Facility Description: This effort strives to improve signalized intersections through the City.

Anticipated Projects:

- FY 22:** Intersection upgrades (\$14,000) - 3rd Street and Avenue D NW
- FY 23:** Intersection upgrades (\$14,000) - 3rd Street and Avenue C SW
- FY 24:** Intersection upgrades (\$14,000) - Traffic Timming Study on First Street
- FY 25:** Intersection upgrades (\$14,000) - TBD

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets, increases safety of intersections and will increase level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Intersection Upgrades		14,000	14,000	14,000	14,000	56,000
Construction						-
Construction Mgmt.						-
Other						-
Total:	-	14,000	14,000	14,000	14,000	56,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes		14,000	14,000	14,000	14,000	56,000
						-
						-
Total:	-	14,000	14,000	14,000	14,000	56,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	14,000	14,000	14,000	14,000	56,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 3
Project Code: To be determined

Project Name: South Lake Silver Drive Complete Street Project
Location: S. Lake Silver Drive, First Street, N to 5th Street, NW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 12/15/2017
Complete Date: 9/30/2021
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$1,564,138
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,306,321
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Original Construction Date:
Facility Description: The South Lake Silver Drive project will convert a two lane street with oversized 20-foot travel lanes into a multi-modal corridor connecting the Chain of Lakes Trail, Martin Luther King Park, the City's Senior Center, Tennis Complex, Gessler Clinic and Winter Haven Hospital. Additionally this project will complete sidewalks on both sides of Third Street, NW completing the last segment of sidewalk in front of the Garden Club. Considerations will be given during design to reconfigure aspects of the intersection of Lake Silver Drive and First Street, North to accommodate for safer pedestrian movement. Additional improvements include bicycle facilities, drainage improvements, sidewalks, crosswalks and landscaping.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Complete sidewalks on Third Street and South Lake Silver Drive, improve drainage, add pedestrian crosswalks and landscaping to improve overall multi-modal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Design						-
Construction	1,564,138					1,564,138
Construction Mgmt.						-
Other						-
Total:	1,564,138	-	-	-	-	1,564,138

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
FDOT Grant	1,306,321					1,306,321
Ad Valorem	257,817					257,817
						-
						-
Total:	1,564,138	-	-	-	-	1,564,138

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,564,138	-	-	-	-	1,564,138
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 4
Project Code: To be determined

Project Name: Avenue K NE Complete Street Project
Location: East Lake Martha Drive to East Lake Silver Drive
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2022
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$1,200,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$692,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Design and construct 2,000 feet of multi-modal improvements such as enhanced sidewalks, enhanced crosswalks, and improved drainage, intersections and lighting.

Avenue K Design was budgeted in FY19 (\$100,000) but did not start until late in the year. Funds were not carried over into FY20 and now FY21. Per Sean (Planning) we have \$692,000 in construction funding from FDOT for this project in FY21/22. The City will be responsible for construction costs exceeding the \$692,000.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The project adds sidewalks to improve multi-modal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Design						-
Construction	100,000	1,100,000				1,200,000
Construction Mgmt.						-
Other						-
Total:	100,000	1,100,000	-	-	-	1,200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	100,000	408,000				508,000
Impact Fees						-
FDOT Grant		692,000				692,000
						-
Total:	100,000	1,100,000	-	-	-	1,200,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	100,000	1,100,000	-	-	-	1,200,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 5
Project Code: To be determined

Project Name: Avenue C, SW / Second Street, SW Complete Street Project
Location: Avenue C, SW / Second Street, SW(First Street to US 17)
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2018
Complete Date: 9/30/2021
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$1,441,866
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,441,866
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Size/Acreage: Ave C, SW approximately 1,725 feet; Second Street, SW approximately 1,340 feet
Original Construction Date:
Facility Description: Ave C, SW improvements include installing an 8 foot multi-use trail, on street parking, widening of sidewalks on the south side of the street, landscaping and bicycling facilities. The existing 20 foot travel lanes will be reduced to a maximum of 11 feet to accommodate the pedestrian components, marked parking spaces and new green space. (Avenue C, SW from Fifth Street, SW on the west to First Street, South on the east)
 Second St, SW includes completion of 5-foot sidewalks along both sides of the street between Ave C, SW and Ave G, SW and drainage improvements necessary for installation of sidewalks and crosswalks. (Second St., SW extending from Ave G, SW on the south to Ave C, SW on the north)

Anticipated Projects:
 FY21: Construction (\$1,441,866)

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Continuation of the City's multi-use trail network improving pedestrian connections between downtown and the Citi Centre, drainage improvements, on street parking, bicycling facilities and green space.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Design						-
Construction	1,441,866					1,441,866
Other						-
Total:	1,441,866	-	-	-	-	1,441,866

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
FDOT Transportation Enhancement Grants	1,441,866					1,441,866
						-
						-
Total:	1,441,866	-	-	-	-	1,441,866

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,441,866	-	-	-	-	1,441,866
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **ST - 6**
Project Code: **To be determined**

Project Name: Avenue D, NW Street Project
Location: Avenue D, NW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: TBD
Complete Date: TBD
Account Code(s): 001-09-401-3105, 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: TBD
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Avenue D, NW is a key east/west collector roadway lying immediately north of Downtown. With many pedestrians oriented improvements occurring in the core of downtown along Central Avenue, Avenue D, NW is experiencing increased traffic. The 2015 Winter Haven Downtown Transportation Plan recognizes this and indicated improvements are needed along this corridor. The study will identify specific project opportunities on Avenue D, NW and of adjacent streets to improve overall East/West level of service. Currently the IDOT is engaged in a larger corridor study on highway 17 that will help guide the direction of this effort

Anticipated Projects:

FY22: Study
 FY23: Construction - to be determined based on study

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project will improve overall East/West traffic movement within downtown improving level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Study						-
Construction						-
						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes						-
						-
						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-	-
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 7
Project Code: To be determined

Project Name: Avenue O, SW Street Project
Location: Avenue O, SW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: TBD
Complete Date: TBD
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$2,450,000
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Phase 2 of the Winter Haven Downtown Transportation Plan focused on increasing levels of traffic congestion along the Cypress Gardens Boulevard corridor. Avenue O, SE/SW from Eighth Street, SE to Third Street, SW (US 17) was identified as a potential parallel to relieve a portion of this congestion. This project explores multi-modal improvements between First Street, South and Third Street, SW.

Anticipated Projects:

Avenue O, SW \$700,000
 Avenue O, SE Phase 1 \$950,000
 Avenue O, SE Phase 2 \$800,000

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve East/West movement in Cypress Gardens corridor increasing level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Avenue O SW (Design)						-
Avenue O SE, Phase 1 (Design)						-
Avenue O SE, Phase 2 (Design)						-
Construction						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Gas Tax Funding						-
FDOT Grant						-
CRA Funding (Eligible)						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	-	-	-	-	-	-

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 8
Project Code: To be determined

Project Name: Lake Elbert Trail Project (East & West)
Location: Lake Elbert (NE Winter Haven)
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2023
Account Code(s): 306-80-413-6239
Comprehensive Plan Element Category:

TOTAL Project Cost: \$1,650,439
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Design and construct a 4,000 +/- foot multi-use trail along the eastern and western side of Lake Elbert. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority sidewalk connection.

Anticipated Projects:

FY20: Design \$50,439
 FY22: Phase 1 (West) \$800,000
 FY23: Phase 2 (East) \$450,439

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Phase 1 (West):						-
Design						-
Construction	400,000	800,000				1,200,000
Phase 2 (East):						-
Design						-
Construction			450,439			450,439
Total:	400,000	800,000	450,439	-	-	1,650,439

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	400,000	800,000	450,439			1,650,439
Impact Fees	-					-
Total:	400,000	800,000	450,439	-	-	1,650,439

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	400,000	800,000	450,439	-	-	1,650,439
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **ST - 9**
Project Code: **To be determined**

Project Name: East Lake Howard Trail & Trailhead
Location: Avenue B, NW to Lake Howard/Lake May Canal
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2024
Complete Date: 9/30/2026
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$1,750,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

Design and construction of a 3,500 foot multi-use trail and sidewalks along the eastern side of Lake Howard from Avenue B, NW to Avenue D, SW. This trail will provide a connection to neighborhoods in southwest Winter Haven from the Chain of Lakes Trail network. This project is identified in the Sidewalk Pedestrian Multi-modal infrastructure Access Plan as a priority multi-use trail.

Anticipated Cost - \$1,750,000; currently without a funding source.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Lake Howard Sidewalk Project	167,000	500,000				667,000
Design, Construction and Contingency						-
						-
Total:	167,000	500,000	-	-	-	667,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	167,000	500,000				667,000
Impact Fees						-
						-
Total:	167,000	500,000	-	-	-	667,000

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	167,000	500,000	-	-	-	667,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 10
Project Code: To be determined

Project Name: Lake Howard Trail (South and West)
Location: Lake Howard/Lake May Canal to Avenue G, NW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2022
Complete Date: 9/30/2024
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$4,275,000
Any GRANT Revenue: YES
If yes, Total GRANT: TDB
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

South (Lake Howard/Lake May Canal to 15th Street SW): Design and construct a 1,900-foot multi-use trail along the southern shore of Lake Howard from the Lake Howard/Lake May Canal to Avenue C, SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$125,000

South (15th Street SW to Avenue C, SW): Design and construct a 3,200-foot multi-use trail along the southern shore of Lake Howard from 15th Street, SW to Avenue C, SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$4,000,000

West (Avenue C, SW to Avenue G, NW): Corridor analysis for a trail connection along the western side of Lake Howard between Avenue C, SW and Avenue G, NW. The specific route for this trail has not been finalized. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$150,000

Anticipated Cost - \$4,275,000; currently has a committed funding level of \$427,525 (FDOT).

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
South (Howard/May Canal to 15th Street SW) Design	3,000	500,000				503,000
South (15th St SW to Ave. C SW) Design/Construction	3,000					3,000
West (Ave. C SW to Ave. G. NW) Analysis						-
Design / Construction						-
Total:	6,000	500,000	-	-	-	506,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Gas Tax Funding	6,000					6,000
FDOT Grants		500,000				500,000
						-
Total:	6,000	500,000	-	-	-	506,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	6,000	500,000	-	-	-	506,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 11
Project Code: To be determined

Project Name: Sixth Street, SW Complete Street Project
Location: Sixth Street, SW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2026
Account Code(s): 301-80-205-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$936,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$811,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

PROJECT OVERVIEW:

The Sixth Street, SW Complete Street improvements will convert the existing former 4-lane roadway between Avenue C, SW and Avenue G, SW into a corridor with two, 10 to 11-foot travel lanes (existing), and median/center turn lane, landscaping, rain gardens, and an 8-foot sidewalk along the eastern side of the roadway. The project will also provide 5 to 6-foot wide infill sidewalks along Avenue G, SW between Fifth Street, SW and Seventh Street, SW. This project was identified by the 2015 Winter Haven Downtown Transportation Plan.

The City submitted a construction cost of \$811,000 and applied for complete street funding in FY19 - at this time we have not received word on funding. The City would be responsible for design costs needing to occur in FY23 or FY24. Construction costs would likely be no earlier than FY25/26.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Design			62,500	62,500		125,000
Construction					926,550	926,550
						-
						-
Total:	-	-	62,500	62,500	926,550	1,051,550

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Impact Fees			62,500	62,500		125,000
FDOT Grant					926,550	926,550
						-
Total:	-	-	62,500	62,500	926,550	1,051,550

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	62,500	62,500	926,550	1,051,550
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 12
Project Code: To be determined

Project Name: North Lake Shipp Drive Reconstruction Project
Location: Avenue Q, SW to CSX RR Tracks
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2024
Complete Date: 9/30/2026
Account Code(s): 402-08-305-4605, 301-80-205-6301
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$4,000,000
Any GRANT Revenue: YES
If yes, Total GRANT: TBD
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Project will resurface/reconstruct a 2,800-foot segment of N. Lake Shipp Drive, add curbs to the median, improve drainage, improve lighting, add a multi-use trail and sidewalks. The multi-use trail has been a long identified need along this corridor and will aid in connecting to Sertoma Park.

Anticipated Cost - \$4,000,000; currently without a funding source. Utility Department has \$350,000 in funding for "design" in FY22.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Design		350,000				350,000
						-
						-
Total:	-	350,000	-	-	-	350,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Utility Fund		350,000				350,000
						-
						-
Total:	-	350,000	-	-	-	350,000

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	350,000	-	-	-	-	350,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 13
Project Code: To be determined

Project Name: Cypress Gardens Boulevard Congestion Improvements
Location: 6th, 8th and 9th Street SE
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2021
Complete Date: 9/30/2023
Account Code(s): 301-80-205-6301, 301-80-205-4605
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: \$2,900,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

This project addresses the congestion in the Cypress Gardens corridor with the increasing volume in this area.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in Cypress Gardens corridor increasing level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Avenue D NW Traffic Study	35,811					35,811
1st Street / Cypress Gardens Blvd Improvements	650,000					650,000
6th, 8th & 9th Street SE		1,500,000	1,400,000			2,900,000
Total:	685,811	1,500,000	1,400,000	-	-	3,585,811

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	685,811	1,500,000	1,400,000			3,585,811
						-
						-
Total:	685,811	1,500,000	1,400,000	-	-	3,585,811

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	685,811	1,500,000	1,400,000	-	-	3,585,811
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 14
Project Code: To be determined

Project Name: Neighborhood Sidewalks
Location: City-wide
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: on-going
Complete Date: on-going
Account Code(s): 301-80-205-6301,001-09-401-5300,-5301,108-10-215-5300,109
Comprehensive Plan Element Category: Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

TOTAL Project Cost: Ongoing
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

This project addresses the on-going general sidewalk improvements within the City limits.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will improve movement in Cypress Gardens corridor increasing level of service. It also is a safety issue.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
General Fund (Sidewalks/Road Materials)	105,000	105,000	75,000	75,000	75,000	435,000
Transportation Fund	15,000	15,000	15,000	15,000	15,000	75,000
Downtown CRA	15,000	15,000	15,000	15,000	15,000	75,000
Florence Villa CRA	15,000	15,000	15,000	15,000	15,000	75,000
Total:	150,000	150,000	120,000	120,000	120,000	660,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes - General Fund	120,000	120,000	90,000	90,000	90,000	510,000
Ad Valorem Taxes - DT CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - FV CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Total:	150,000	150,000	120,000	120,000	120,000	660,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	150,000	150,000	120,000	120,000	120,000	660,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: ST - 15
Project Code: To be determined

Project Name: Quiet Zone Creation
Location: All City Railroad Crossings
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2020
Account Code(s): 001-09-401-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: \$775,000
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Infrastructure Element, Solid Waste Sub-Element

PROJECT OVERVIEW:

This project aims to make improvements near all railroad crossings over City of Winter Haven roads in partnership with Polk County to qualify them for quiet zone status.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

If the quiet zone is designated it eliminates the requirement that trains blow horns through each crossing which has been identified as a nuisance to residents. The improvements would also enhance some roadway geometries near the crossings to make them easier to traverse.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Design + Construction	525,000	250,000				775,000
						-
						-
						-
Total:	525,000	250,000	-	-	-	775,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Ad Valorem Taxes	525,000					525,000
Polk County Contributions for County crossings		250,000				250,000
						-
Total:	525,000	250,000	-	-	-	775,000

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	525,000	250,000	-	-	-	775,000
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TOTAL Capital Expenses only:	5,389,815	6,164,000	3,046,939	1,196,500	2,060,550	17,857,804
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL STREETS DIVISION:	5,389,815	6,164,000	3,046,939	1,196,500	2,060,550	17,857,804

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: SW - 1
Project Code: To be determined

Project Name: Downtown Solid Waste Improvements
Location: Downtown Winter Haven
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2019
Complete Date: 9/30/2021
Account Code(s): 401-09-306-6301, -3105
Comprehensive Plan Element Category: Infrastructure Element, Solid Waste Sub-Element

TOTAL Project Cost: TBD
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The Winter Haven downtown core has undergone significant re-development in the last 10 years and continues to see rapid growth. While this is representative of an improving national and local economy, and densification of development is desirable in the downtown core, it does mean that waste generated in the area has grown. To sustain growth and redevelopment into the future, a long term waste management strategy is needed. This effort will implement that strategy.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This effort will provide long term security for businesses and residents in the downtown area that solid waste can be cleanly and efficiently serviced.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Design + Construction	439,014					439,014
CEI services	5,000					5,000
						-
						-
Total:	444,014	-	-	-	-	444,014

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Solid Waste Fund	444,014					444,014
						-
						-
Total:	444,014	-	-	-	-	444,014

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	444,014	-	-	-	-	-	444,014
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: SW - 2
Project Code: To be determined

Project Name: Lake Howard Watershed Enhancement
Location: South Lake Howard Nature Park area
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2020
Complete Date: 12/31/2023
Account Code(s): 404-08-300-6311, 6301

TOTAL Project Cost: \$1,040,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$500,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2

PROJECT OVERVIEW:

Size/Acreage: 8
Original Construction Date: N/A
Facility Description: The Lake Howard Nature Park is on the South side of Lake Howard and treats stormwater in a park like setting.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Lake Howard Nature Park has an overflow pipe in need of replacement. There is an opportunity to expand the nature park, create pre-treatment for stormwater entering Lake Howard, and make the system more resilient to flooding by re-routing the stormwater from this pipe.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Design	40,000					40,000
Construction		1,000,000				1,000,000
						-
Total:	40,000	1,000,000	-	-	-	1,040,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
SWFWMD Cooperative Funding		500,000				500,000
Solid Waste Fees	40,000	500,000				540,000
						-
Total:	40,000	1,000,000	-	-	-	1,040,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	40,000	1,000,000	-	-	-	1,040,000
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TOTAL Capital Expenses only:	484,014	1,000,000	-	-	-	1,484,014
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL SOLID WASTE DIVISION:	484,014	1,000,000	-	-	-	1,484,014

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: AIR - 1
Project Code: AIR Taxi Bravo

Project Name: Taxiway Bravo Lighting Design and Construction
Location: Gilbert Field off U.S. Hwy 92
Department: Economic Opportunity & Community Investment - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2021
Complete Date: 9/30/2022
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$3,615,709
Any GRANT Revenue: YES
If yes, Total GRANT: \$3,437,355
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Taxiway Bravo lighting and construction -The project includes a mill and overlay to the existing asphalt pavement, fillet widening at all of the taxiway to taxiway and runway to taxiway intersections, new LED airfield lighting and signage, and removal of adjacent Taxiway A and Apron pavement

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Taxiway Bravo lighting system continues to fail and requires daily maintenance. This will alleviate those problems. The Statewide Airfield Pavement Management Program developed by the FDOT, In May 2011, stated that the PCI's ranged from 44 to 66.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
a) Design	265,709					265,709
b) Engineering						-
Construction		3,350,000				3,350,000
Construction Mgmt.						-
Other						-
Total:	265,709	3,350,000	-	-	-	3,615,709

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - FAA	244,000	3,015,000				3,259,000
Grant - FDOT	10,855	167,500				178,355
General Fund Support (Ad Valorem)	10,854	167,500				178,354
						-
						-
Total:	265,709	3,350,000	-	-	-	3,615,709

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	265,709	3,350,000	-	-	-	3,615,709
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: AIR - 2
Project Code:

Project Name: Taxiway C Extension
Location: Gilbert Field off U.S. Hwy 92
Department: Economic Opportunity & Community Investment - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2020
Complete Date: 9/30/2021
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$1,909,997
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,777,101
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Design and Construct Taxiway C/D to run parallel to Runway 11-29 to connect Taxiways C and D. Currently, there is a parallel taxiway segment constructed on the RW 11 End (TW C) and a parallel taxiway segment constructed on the RW 29 End (TW D). These existing taxiway segments are in alignment with one another, parallel to RW 11-29, offset 150' from the RW 11-29 centerline. This project would fill the gap to complete a full parallel taxiway.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The resulting full-length parallel taxiway to Runway 11/29 would provide a more safe and efficient access to Runway 11/29. The removal of Taxiway C3 eliminates non-standard taxiway geometry.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Professional Services						-
Design & Construction	1,909,997					1,909,997
Construction Mgmt.						-
Other - Marketing Plan						-
Total:	1,909,997	-	-	-	-	1,909,997

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - FAA	1,656,185					1,656,185
Grant - FDOT	120,916					120,916
General Fund Support - Ad Valorem	132,896					132,896
						-
Total:	1,909,997	-	-	-	-	1,909,997

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,909,997	-	-	-	-	1,909,997
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: AIR - 3
Project Code: Gates & Access Control

Project Name: Airport Gates, Access Control and Fencing Construction
Location: Gilbert Field off U.S. Hwy 92
Department: Economic Opportunity & Community Investment - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2020
Complete Date: 9/30/2021
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$1,250,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,125,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

This project involves the design and construction of fencing, gates, access control, and cameras at the Winter Haven Regional Airport in order to follow TSA guidelines for Airport Security.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project would correct the security problems at GIF according to the current guidelines and available security technology.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering	1,250,000					1,250,000
Construction						-
Construction Mgmt.						-
Other						-
Total:	1,250,000	-	-	-	-	1,250,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - FDOT	1,000,000					1,000,000
General Fund support - Ad Valorem	250,000					250,000
						-
						-
Total:	1,250,000	-	-	-	-	1,250,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,250,000	-	-	-	-	1,250,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: AIR - 4
Project Code: Master Plan Update

Project Name: Airport Master Plan Study
Location: Gilbert Field off U.S. Hwy 92
Department: Economic Opportunity & Community Investment - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2023
Complete Date: 9/30/2024
Account Code(s): 106-10-410-6311
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$300,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$285,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

This would be the first Master Plan Update since the 2016 Master Plan Update, a period of about seven years.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The Airport Master Plan provides guidance and direction for future Capital Improvement Projects.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Professional Services			300,000			-
Study/Design						300,000
Construction						-
Construction Mgmt.						-
Other - Marketing Plan						-
Total:	-	-	300,000	-	-	300,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - FAA			270,000			270,000
Grant - FDOT			15,000			15,000
General Fund Support - Ad Valorem			15,000			15,000
						-
Total:	-	-	300,000	-	-	300,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	300,000	-	-	300,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: AIR - 5
Project Code: Air Rwy 5 Obstructions

Project Name: Airport Runway 05 Obstruction Removal
Location: Gilbert Field off U.S. Hwy 92
Department: Economic Opportunity & Community Investment - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2023
Complete Date: 9/30/2024
Account Code(s): 106-10-410-6311
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$2,000,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$285,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

During our June 2020 airport FDOT Inspection, many obstructions (Trees) were noted in the approach end of Runway 05. This project would remove the obstructions and bring our Runway 5 approach end back into compliance with the FDOT. There is a NOTAM in place until the trees can be removed. The trees are estimated at 34 feet tall. They are 170 feet west of centerline and 535 feet before the approach end of Runway 05.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

This project will bring our airport back into compliance with FDOT.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Professional Services						-
Study/Design						-
Construction			2,000,000			2,000,000
Construction Mgmt.						-
Other - Marketing Plan						-
Total:	-	-	2,000,000	-	-	2,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - FAA						-
Grant - FDOT			1,600,000			1,600,000
General Fund Support - Ad Valorem			400,000			400,000
						-
Total:	-	-	2,000,000	-	-	2,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	2,000,000	-	-	2,000,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: AIR - 6
Project Code: (to be determined)

Project Name: Rehabilitation of the South Apron
Location: Gilbert Field off U.S. Hwy 92
Department: Economic Opportunity & Community Investment - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2024
Complete Date: 9/30/2025
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$3,437,500
Any GRANT Revenue: YES
If yes, Total GRANT: \$296,875
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

This project would design the rehabilitation of the South Apron. It would also relocate Taxiway A3 to comply with new FAA standards. Included would be the design of the razing of an 8-unit T-hangar and an adjacent box hangar; both located on the South Apron.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The Statewide Airfield Pavement Management Program, developed by FDOT in May of 2011 stated that Taxiways A, A2, A3 and the South Apron had PCIs ranging from 35 to 68. The condition of the hangars is very poor.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
a) Design				312,500		312,500
b) Engineering						-
Construction					3,125,000	3,125,000
Construction Mgmt.						-
Other						-
Total:	-	-	-	312,500	3,125,000	3,437,500

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - FAA				281,250	2,812,500	3,093,750
Grant - FDOT				15,625	156,250	171,875
General Fund Support - Ad Valorem				15,625	156,250	171,875
						-
						-
Total:	-	-	-	312,500	3,125,000	3,437,500

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	312,500	3,125,000	3,437,500
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: AIR - 7
Project Code: AIR Taxiway E

Project Name: Taxiway "E" Extension, Construction
Location: Gilbert Field off U.S. Hwy 92
Department: Economic Opportunity & Community Investment - Airport
Project Lead: Alex Vacha
Start Date: 10/1/2024
Complete Date: 9/30/2025
Account Code(s): 106-10-410-6301
Comprehensive Plan Element Category: Transportation Objective 1.11

TOTAL Project Cost: \$2,000,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,900,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Construction of Taxiway E, from RW 05/23 to the approach end of RW 29, parallel to RW 11/29.

At the start of the FY20 Budget Process it was estimated that we would receive grant funding from FAA at 90%, FDOT at 5% with the remaining 5% from the City. Late in September it was identified that the project would receive grant funding as follows; 90% FAA, 8% FDOT and 2% City. The net effect of both years is reflected in the Total column.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Due to developments including the Seaplane Pilots Association new headquarters in this area of the airport, it is necessary to build the final extension of the taxiway in order to facilitate aircraft movement and comply with applicable standards.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
a) Design						-
Construction				2,000,000		2,000,000
Construction Mgmt.						-
Other						-
Total:	-	-	-	2,000,000	-	2,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - FAA				1,800,000		1,800,000
Grant - FDOT				100,000		100,000
General Fund Support (Ad Valorem)				100,000		100,000
						-
Total:	-	-	-	2,000,000	-	2,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	2,000,000	-	2,000,000
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TOTAL Capital Expenses only:	3,425,706	3,350,000	2,300,000	2,312,500	3,125,000	14,513,206
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL AIRPORT DIVISION:	3,425,706	3,350,000	2,300,000	2,312,500	3,125,000	14,513,206

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: UT - 1
Project Code: NA

Project Name: Cost Center 301 Water Treatment Plants
Location: Various
Department: Winter Haven Water
Project Lead: Mark Bombard
Start Date: on-going
Complete Date: on-going
Account Code(s): 402-08-305-6301, -6101, 402-08-301-6402
Comprehensive Plan Element Category: Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

TOTAL Project Cost: On-Going
Any GRANT Revenue: No
If yes, Total GRANT:
ADD to Fixed Assets: Update
ADD to Insurance: Update

PROJECT OVERVIEW:

The Water Treatment Plants Capital Improvement program for the five-year planning will address:
 Cypresswood WTP Improvements project will provide a new water treatment facility on the easterly portion of Winter Haven water service area.
 Polk/Auburndale Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply and emergency conditions.
 Dundee/Eagle Lake/Haines City Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply and emergency conditions.
 WTP Ground Storage Tank Improvement & Construction project replaces or repairs the storage tanks at the water treatment facilities.
 Garden Grove WTP Improvements project will provide a water treatment facility upgrades in the southeasterly portion of Winter Haven water service area.
 Generator Garden Grove East WTP project will provide necessary upgrades to the facilities on site generator for emergency backup power.
 New 500,000 Gallon Ground Storage Tank Winterset WTP will replace the deteriorated on site tank.
 Construction of the New Pollard Road WTP will begin in FY 2022 to provide the necessary water supply for future growth to the area and connection to PRWC.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Cypresswood WTP Improvements	1,000,000	3,500,000				4,500,000
WTP Ground Storage Tank Improvement & Construction	500,000					500,000
Polk/Auburndale Interconnect	350,000	150,000				500,000
Dundee/Eagle Lake/Haines City Interconnect	150,000	150,000				300,000
WTP Improvements		200,000				200,000
Local Alternative Water Supply Analysis		100,000				100,000
New Fuel Tank Winterset Gardens	35,000	50,000				85,000
Pollard Road WTP/Plan Review FY 22/Construction		10,000	2,500,000	1,500,000		4,010,000
Garden Grove WTP Improvements			500,000	500,000	500,000	1,500,000
New PLC Winterset WTP			50,000			50,000
Convert three HSP to VFD Winterset WTP			75,000			75,000
Convert one HSP at Winterset Gardens to VFD			25,000			25,000
Replace HSP Number One at Inwood WTP				30,000		30,000
New 500,000 Gal. Grnd. Storage Tank Winterset WTP				750,000		750,000
Total:	2,035,000	4,160,000	3,150,000	2,780,000	500,000	12,625,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Water Impact Fees	1,000,000	310,000	500,000	1,250,000	500,000	3,560,000
SRF Loan	1,000,000	3,500,000				4,500,000
Revenue Bonds			2,500,000	1,500,000		4,000,000
Operating Revenues	35,000	350,000	150,000	30,000		565,000
Total:	2,035,000	4,160,000	3,150,000	2,780,000	500,000	12,625,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2020 - FY 2024

CIP Number: UT - 1 (cont.)

		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
FUTURE OPERATING IMPACT:	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:		2,035,000	4,160,000	3,150,000	2,780,000	500,000	12,625,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: UT - 2
Project Code: NA

Project Name: Cost Center 304 Wastewater Treatment Plant #2
Location: 3190 West Lake Conine Drive
Department: Winter Haven Wastewater Treatment Plant #2
Project Lead: Mark Bombard
Start Date: on-going
Complete Date: on-going
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The Wastewater Treatment Plant #2 Capital Improvement program for the five-year planning will address:
 Improved technology for biosolids process will reduce costs and create a reusable product that will be more environmentally friendly.
 WWTP #2 is reaching the end of its useful life expectancy. The generator, lift stations and pumps will be required to be replaced to keep the plant within compliance.
 WWTP #2 Upgrade Design & Construction - Project will evaluate the aging asset and provide necessary expansion and upgrades to the facility.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Wastewater Treatment Plant #2 receives 2 Million Gallons per Day of sewage. A progressive schedule for the operation and maintenance of the facility to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
WWTP #2 Upgrade Design & Construction		250,000	2,000,000	1,500,000	750,000	4,500,000
Replace Generator Enclosure		100,000				100,000
Rehab Master Lift Station		100,000				100,000
Biosolids Study		100,000				100,000
Spare Grit Pump		30,000				30,000
Total:	-	580,000	2,000,000	1,500,000	750,000	4,830,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Sewer Impact Fees		330,000				330,000
SRF Loan		250,000	2,000,000	1,500,000	750,000	4,500,000
Revenue Bond						-
Operating Revenue						-
Total:	-	580,000	2,000,000	1,500,000	750,000	4,830,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	580,000	2,000,000	1,500,000	750,000	4,830,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: UT - 3
Project Code: NA

Project Name: Utility Engineering Projects
Location: Various Locations
Department: Utility Engineering & Administration
Project Lead: Mark Bombard
Start Date: on-going
Complete Date: on-going
Account Code(s): 402-08-305-6301, -6101
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue: YES
If yes, Total GRANT: \$18,000,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

PROJECT OVERVIEW:

The ONE Water Master plan will provide direction to the Peace Creek flood mitigation effort as well as future wetland mitigation and recharge projects.

The continued growth in Winter Haven has opened opportunities for Utility Services to partner with Developers to expand our infrastructure at a cost effective level.

Utility Services has out grown the existing Administration and Operations facility. The Buckeye site is being evaluated for Utility Services expansion and will incorporate a nature park and wetland preservation.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

The adopted ONE Water Master Plan will provide direction and goals for the future of Winter Havens holistic approach to water conservation. The acquisition of specific lands for wetland preservation, recharge and flood protection will be detailed at the completion of the ONE Water plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
ONE Water Peace Creek Projects Development		500,000	4,000,000	4,000,000	4,000,000	12,500,000
Developers Agreement	250,000	1,000,000	1,000,000	1,000,000	1,000,000	4,250,000
Utility Services Buckeye Facility Design/Build			3,500,000			3,500,000
ONE Water Land Acquisition (6101)	4,000,000	5,000,000	5,000,000	5,000,000	5,000,000	24,000,000
Lift Station Land Acquisition (6101)	100,000					100,000
Buckeye Facility & Nature Park Property Acquisition		1,200,000				1,200,000
Total:	4,350,000	7,700,000	13,500,000	10,000,000	10,000,000	45,550,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Sewer Impact Fees	225,000	500,000	500,000	500,000	500,000	2,225,000
Water Impact Fees	2,000,000	500,000	500,000	500,000	500,000	4,000,000
Revenue Bond	125,000	3,700,000	7,500,000	4,000,000	4,000,000	19,325,000
Operating Revenue		500,000	500,000	500,000	500,000	2,000,000
Grant	2,000,000	2,500,000	4,500,000	4,500,000	4,500,000	18,000,000
Total:	4,350,000	7,700,000	13,500,000	10,000,000	10,000,000	45,550,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	4,350,000	7,700,000	13,500,000	10,000,000	10,000,000	45,550,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: UT - 4
Project Code: NA

Project Name: Cost Center 316 WWTP # 3 Improvements
Location: 4400 Pollard Road
Department: Winter Haven Wastewater Treatment Plant #3
Project Lead: Mark Bombard
Start Date: on-going
Complete Date: on-going
Account Code(s): 402-08-305-4605, 6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.3, Objective 1.4

PROJECT OVERVIEW:

The Wastewater Treatment Plant #3 Capital Improvement program for the five-year planning will address:
 Sand Filters, Routine replacement of media and routine maintenance of basins are required to provide minimum effluent requirements
 Turbo Blower Project. Replacment of existing aeration blowers to provide more efficient sludge processing and reduce energy costs
 Gound Storage Tank provides additional storage tank for anticipted additional flows for plant expansion
 Air Basin #2 Interior Painting. The basins are in a extreamly abrasive environment and routine maintenace is required to preserve the infrastructure.
 WWTP#3 is nearing its permitted capacity and will require expansion to accomodate future growth. Planned expansion fro 7.5 MGD to 12.0MGD is expected.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Wastewater Treatment Plant #3 receives 4 Millon Gallons per Day of sewage. A progressive schedule for the operation and maintenance of the facility to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
WWTP #3 Plant Expansion					30,000,000	30,000,000
Process Aeration Improvements	350,000	2,800,000				3,150,000
West Digester Aeration System	250,000	2,400,000				2,650,000
Build Second Ground Storage Tank				2,500,000		2,500,000
Paint Interior of AB #3			2,000,000			2,000,000
Sand Filter #4 (Engineer & Construct)			130,000	1,700,000		1,830,000
Mattress Ditch		750,000				750,000
Engineering/Construct WAS Automation		100,000	500,000			600,000
Asphalt Paving, Parking Lots & Drives				450,000		450,000
Odor Control		450,000				450,000
Clarifier Covers		400,000				400,000
Pave Back Access Road		400,000				400,000
Replace Micro C Tanks	300,000					300,000
Turbo Blowers for Rear Basins			300,000			300,000
Rehab North (middle) Clarifier	265,000					265,000
Replace Thickner Transfer Pumps			250,000			250,000
Rehab Thickner			215,000			215,000
Engineering 2nd GST			150,000			150,000
Lift Station #2 Design Upgrades	150,000					150,000
Polmer Pump Package #2		150,000				150,000
New Hydro Tank System		150,000				150,000
Biosolids Study		100,000				100,000
Building Drain System Replacement	100,000					100,000
Install Tank Receiving Equipment		100,000				100,000
WWTP #3 Fiber Loop			100,000			100,000
Replace Grit Screw Structure				100,000		100,000
Clarifier Catwalk Design			80,000			80,000
Replace West Hydro-tank		75,000				75,000

CITY OF WINTER HAVEN, FLORIDA

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **UT - 4 (cont.)**

CAPITAL EXPENSE (cont.):	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Replace Bleach Tanks		60,000				60,000
Engineering for Chemical Tank Replacement			40,000			40,000
Ground Storage Tank Cleaning/painting	15,000					15,000
Total:	1,430,000	7,935,000	3,765,000	4,750,000	30,000,000	47,880,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Sewer Impact Fees		300,000	300,000	100,000		700,000
SRF Loan	1,165,000	7,035,000	2,780,000	4,200,000		15,180,000
Revenue Bond					30,000,000	30,000,000
Operating Revenue	265,000	600,000	685,000	450,000		2,000,000
Total:	1,430,000	7,935,000	3,765,000	4,750,000	30,000,000	47,880,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,430,000	7,935,000	3,765,000	4,750,000	30,000,000	47,880,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: UT - 5
Project Code: NA

Project Name: Cost Center 322 Water Distribution
Location: Various Locations
Department: Winter Haven Water Distribution
Project Lead: Mark Bombard
Start Date: on-going
Complete Date: on-going
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue: YES
If yes, Total GRANT: \$1,914,000
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.3, Objective 1.4

PROJECT OVERVIEW:

The Water Distribution Capital Improvement program for the five-year planning will address:
Automated Meter Infrastructure (AMI) will automate the City's water meter data collection and aid water conservation.
SR 542, Phase II Utility Relocation (FDOT) replacement of water distribution main and services within the reconstructed Dundee Road, engineering services.
Pollard Road Water Main WWTP #3 to Eloise Loop Road will provide water main for future development looping for water quality.
SR540/Fruitland Subdivision Water Main Design/Construction will provide water main for future development looping for water quality.
SR544 (FDOT) Design/Construction replacement of water distribution main and services within the reconstructed roadway.
Septic to Sewer Water Main relocations to provide support for the septic to sewer initiative to provide connection to unserved lots, reducing nutrient loading.
N. Lake Shipp Drive Construction replacement of undersized and aging water main and services in conjunction with roadway and stormwater improvements.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable water distribution system for the residents, proactively working on replacement of deteriorated existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program in the five-year planning. One of Winter Haven Water's Smart City Initiative is to automate the data collection from water meters. The AMI program will provide electronic data collection allowing reallocation of manpower and increase water conservation efforts by better monitoring of leaks.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Automated Meter Infrastructure (AMI)	300,000	300,000	500,000	500,000	500,000	2,100,000
Pollard Road Water Main to WWTP #3	500,000	500,000				1,000,000
SR540 & US 17 Intersection FDOT-Const & CEI	350,000					350,000
Inwood Watermain/Lateral Replacements-multi-year	150,000	150,000				300,000
SR540/Fruitland Subdivision Water Main Design/Const.	100,000	750,000	750,000	750,000		2,350,000
Firehouse #3-Eloise Loop Road Water Expansion	95,000					95,000
US 17 FDOT Havendale-Carefree Lane Design	75,000	350,000	350,000			775,000
SR542, PH 2, FDOT Buckeye-US 27 CEI	50,000	25,000				75,000
SR544 (FDOT) US27 MLK Design/Construction		100,000		1,500,000		1,600,000
Septic to Sewer Water Main relocations		100,000	1,000,000	500,000	1,000,000	2,600,000
N. Lake Shipp Drive Construction		175,000	1,500,000			1,675,000
Cypresswood Blvd Utility Expansion to WTP		300,000	500,000			800,000
1st Street FDOT Central to Ave O NE (Design)		75,000	250,000	250,000		575,000
Total:	1,620,000	2,825,000	4,850,000	3,500,000	1,500,000	14,295,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Water Impact Fees	907,500	1,300,000	1,350,000	1,000,000	500,000	5,057,500
Sewer Impact Fees	37,500					37,500
SRF Loan			1,500,000	1,000,000		2,500,000
Revenue Bond						-
Operating Revenue	175,000	1,361,000	1,500,000	1,250,000	500,000	4,786,000
Grant	500,000	164,000	500,000	250,000	500,000	1,914,000
Total:	1,620,000	2,825,000	4,850,000	3,500,000	1,500,000	14,295,000

CITY OF WINTER HAVEN, FLORIDA

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **UT - 5 (cont.)**

		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
FUTURE OPERATING IMPACT:	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:		1,620,000	2,825,000	4,850,000	3,500,000	1,500,000	14,295,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: UT - 6
Project Code: NA

Project Name: Cost Center 323, Wastewater Collection
Location: Various Locations
Department: Winter Haven Wastewater Collection
Project Lead: Mark Bombard
Start Date: on-going
Complete Date: on-going
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category: Sanitary Sewer Objective 1.1, Objective 1.2

TOTAL Project Cost: On-Going
Any GRANT Revenue:
If yes, Total GRANT:
ADD to Fixed Assets: YES
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

The Wastewater Collection Capital Improvement program for the five-year planning will address:
 Replacement of 21 aging lift stations improving safety and reducing long term maintenance.
 Master forcemain replacement, the existing forcemain is beyond its useful life. This main handles the majority of the wastewater flow from the City to Wastewater Treatment Plant #3
 Septic to Sewer, Design/Permit/Construction of sewer to provide connection to unserviced lots, reducing nutrient loading.
 FDOT SR542, PH. II, replacement of gravity and forcemains within the reconstructed Dundee Road, engineering services.
 7th St SW & S. Lake Shipp Dr. will provide sewer infrastructure to currently unserviced lots along Lake Shipp.
 N. Lake Shipp Dr, replacement of undersized and deteriorated gravity and forcemain in conjunction with roadway and stormwater improvements.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program in the five-year planning. Protecting Winter Haven's lakes by initiating a Septic to Sewer Program to provide sewer connections to unserviced lots surrounding the lakes and near shore parcels to reduce nutrient loading and improving water quality.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Lift Station Replacement (Construction)	1,250,000	1,500,000	1,200,000	1,200,000	1,200,000	6,350,000
Master Force Main to WWTP #3	5,750,000	5,200,000	550,000			11,500,000
Force Main Relocation-Villamar Phase 3	1,750,000					1,750,000
US17 FDOT Havendale-Carefree Lane Design/Construction	75,000					75,000
SR542, PH 2, FDOT Buckeye-US27-CEI	50,000	25,000				75,000
7th Street SW/S. Lake Shipp Drive			1,000,000			1,000,000
1st Street FDOT Central to Avenue O NE (Design)		75,000				75,000
SR544 (FDOT) US27 MLK Design/Construction		100,000				100,000
Force Main Replacement (Various locations)			250,000	250,000	250,000	750,000
Septic to Sewer	500,000	900,000	4,000,000	4,000,000	4,000,000	13,400,000
Cypresswood Blvd., Utility Expansion to WTP		200,000				200,000
N. Lake Shipp Drive (Design/Construction)		175,000	1,500,000			1,675,000
Total:	9,375,000	8,175,000	8,500,000	5,450,000	5,450,000	36,950,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Wastewater Impact Fees	3,562,500	2,350,000	2,200,000	3,200,000	3,200,000	14,512,500
SRF Loan	5,750,000	5,200,000	4,050,000	2,000,000	2,000,000	19,000,000
Revenue Bond						-
Water Impact Fees	62,500	175,000	250,000	250,000	250,000	987,500
FDEP Grant		450,000	2,000,000			2,450,000
Total:	9,375,000	8,175,000	8,500,000	5,450,000	5,450,000	36,950,000

CITY OF WINTER HAVEN, FLORIDA
 CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **UT - 6 (cont.)**

		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
FUTURE OPERATING IMPACT:	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
Total:		-	-	-	-	-	-
FIVE-YEAR PROJECTION OF FUTURE COSTS:		9,375,000	8,175,000	8,500,000	5,450,000	5,450,000	36,950,000

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: UT - 7
Project Code: NA

Project Name: Cost Center 324, Reclaim Water
Location: Various Locations
Department: Winter Haven Reclaimed Water
Project Lead: Mark Bombard
Start Date: on-going
Complete Date: on-going
Account Code(s): 402-08-305-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-Going
Any GRANT Revenue: YES
If yes, Total GRANT: \$3,616,974
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Conservation Objective 1.2, 2.3; Drainage & Aquifer Recharge Objective 2.3

PROJECT OVERVIEW:

The Reclaim Water Capital Improvement program for the five-year planning will address:
 Reclaim Interconnect will provide a looped reuse water system, connecting WWTP#2 to WWTP#3 as identified in the 2007 Master Plan.
 Harmony Recharge will construct RIB infiltration basins. Project will evaluate potential recharge of the surficial aquifer and lakes.
 FDOT SR542, PH. II, installation of reclaim transmission main to provide reuse water supply to east Winter Haven within the reconstructed Dundee Road.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifer and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Reclaimed Main Interconnect	4,550,000	4,000,000	550,000			9,100,000
Reclaim Transmission Main-Villamar Phase 3	832,000					832,000
Reclaim Transmission Main Extension/Connections		1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
One Water Demonstration Project-Reuse Water Recharge	174,500	300,000	500,000			974,500
SR542, Phase 2, FDOT Buckeye-US27 CEI	50,000	25,000				75,000
SR544 (FDOT) US27 MLK Design/Construction		100,000				100,000
RIB Construction		500,000	1,000,000			1,500,000
Cypresswood Blvd., Utility Expansion to WTP		300,000	750,000	750,000		1,800,000
Direct Potable Reuse		200,000	200,000	2,000,000		2,400,000
South Basin Aquifer Recharge (Harmony, PH 2)		1,000,000	2,500,000			3,500,000
ASR Wellfield-CEI Services & Construction		5,500,000				5,500,000
Total:	5,606,500	12,925,000	6,500,000	3,750,000	1,000,000	29,781,500

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Wastewater Impact Fees	832,000	2,725,000	3,000,000	1,750,000	1,000,000	9,307,000
SRF Loan	3,883,026	4,000,000	550,000			8,433,026
Water Impact Fees	50,000					50,000
Revenue Bond		5,500,000	1,500,000			7,000,000
Operating Revenue	174,500	100,000	100,000	1,000,000		1,374,500
Grant	666,974	600,000	1,350,000	1,000,000		3,616,974
Total:	5,606,500	12,925,000	6,500,000	3,750,000	1,000,000	29,781,500

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	5,606,500	12,925,000	6,500,000	3,750,000	1,000,000	29,781,500
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TOTAL Capital Expenses only:	24,416,500	44,300,000	42,265,000	31,730,000	49,200,000	191,911,500
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL UTILITY DEPARTMENT:	24,416,500	44,300,000	42,265,000	31,730,000	49,200,000	191,911,500

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: STM - 1
Project Code: STM Muck Removal

Project Name: Lake May Muck Removal Project
Location: Lake May - Avenue N SW
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2011
Complete Date: 9/30/2025
Account Code(s): 404-08-300-6311, 6301
Comprehensive Plan Element Category: Conservation Objective 1.1, 1.2

TOTAL Project Cost: \$5,580,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$4,500,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

PROJECT OVERVIEW:

Acreage: ±20
Original Construction Date: N/A (Initial study completed 2010, evaluation of option completed in 2016, development of long-term funding strategy underway)
Facility Description: The project involves the removal and treatment of organic materials from within Lake May. The City acquired 20 acres of land on the west side of the May / Shipp canal for a staging and treatment area. Upon completion of the project, the area is anticipated to be repurposed as a park.

Anticipated Projects:
FY21: Design & permitting (\$80,000) - design, permitting and site prep for removal process
FY21: Apply for Funding
FY22: Removal process (\$5,000,000) - removal, processing, and disposal of muck
FY23: Removal process (\$500,000) - removal, processing, and disposal of muck

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project improves water quality within Lake May and Southern Chain. Repurposing of site will add to developed park land level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Design	80,000					80,000
Muck Removal		5,000,000	500,000			5,500,000
Construction Mngmt						-
Other						-
Total:	80,000	5,000,000	500,000	-	-	5,580,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Stormwater Quality Fees	80,000	900,000	100,000			1,080,000
Potential Grants		4,100,000	400,000			4,500,000
						-
						-
Total:	80,000	5,000,000	500,000	-	-	5,580,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	80,000	5,000,000	500,000	-	-	5,580,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: STM - 2
Project Code: STM - Rain Garden

Project Name: Rain Garden Watershed Improvement - Aquifer Recharge Project
Location: Various
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 4/1/2014
Complete Date: On-going
Account Code(s): 404-08-300-3101, 5210
Comprehensive Plan Element Category:

TOTAL Project Cost: On-going
Any GRANT Revenue: YES
If yes, Total GRANT: On-going
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3

PROJECT OVERVIEW:

Size/Acreage: NA
Original Construction Date: 2012 (Start of initiative and original rain gardens)
Facility Description: Initiative is for the construction of rain gardens and related recharge projects in high percolation areas throughout Winter Haven.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Land Acquisition						-
Professional Services						-
Design	40,000	40,000				80,000
Construction	200,000	200,000				400,000
Construction Mngmt.						-
Total:	240,000	240,000	-	-	-	480,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Stormwater Quality Fees	140,000	120,000				260,000
SWFWMD Grant funding	100,000	100,000				200,000
Potential Grant Funding		20,000				20,000
						-
Total:	240,000	240,000	-	-	-	480,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	240,000	240,000	-	-	-	480,000
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: STM - 3
Project Code: Lk Conine Proj

Project Name: Conine Nature Park Stormwater Treatment
Location: Lake Conine - Avenue Y NE
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2008
Complete Date: 9/30/2021
Account Code(s): 404-08-300-6301, -6311

TOTAL Project Cost: \$3,816,929
Any GRANT Revenue: YES
If yes, Total GRANT: \$2,425,925
ADD to Fixed Assets: YES
ADD to Insurance: YES

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2

PROJECT OVERVIEW:

Size/Acreage: ±34 acres
Original Construction Date: N/A (designed/permitted-2008; bid 2013; shelved due to cost)
Facility Description: Lake Conine Park is an unimproved 34 acre site. Upon completion it is intended to function as a stormwater treatment nature park similar to the Lake Howard Nature Park.
Anticipated Projects:
FY20: Project construction (original construction costs estimate \$2,437,500) - construction including motorpool ditch upgrade and monitoring
 NOTE: Bids came in over budget - \$3,416,929 was the awarded bid - approved by Commission 9/23/19 (Additional grant revenue will cover some of the additional costs)
FY21: Recreation construction and Monitoring - required monitoring and construction of recreational amenities

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Project helps address stormwater runoff and nutrient contribution to Lake Conine. Project increases level of service for developed park land.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Construction	1,366,772					1,366,772
Recreational Improvements		400,000				400,000
						-
Total:	1,366,772	400,000	-	-	-	1,766,772

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Grant - Misc.	247,470					247,470
Ad Valorem		200,000				200,000
Grant - State (SWFWMD-CFWI,TMDL and FRDAP)	642,900	200,000				842,900
Stormwater Quality Fees	476,402					476,402
Total:	1,366,772	400,000	-	-	-	1,766,772

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Sampling						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	1,366,772	400,000	-	-	-	1,766,772
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CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: STM - 4
Project Code: Lake Howard Expansion

Project Name: Lake Howard Watershed Enhancement
Location: South Lake Howard Nature Park area
Department: Public Works
Project Lead: M.J. Carnevale
Start Date: 10/1/2020
Complete Date: 12/31/2023
Account Code(s): 404-08-300-6311, 6301

TOTAL Project Cost: \$1,040,000
Any GRANT Revenue: YES
If yes, Total GRANT: \$500,000
ADD to Fixed Assets: YES
ADD to Insurance: YES

Comprehensive Plan Element Category: Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2

PROJECT OVERVIEW:

Size/Acreage: 8
Original Construction Date: N/A
Facility Description: The Lake Howard Nature Park is on the South side of Lake Howard and treats stormwater in a park like setting.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Lake Howard Nature Park has an overflow pipe in need of replacement. There is an opportunity to expand the nature park, create pre-treatment for stormwater entering Lake Howard, and make the system more resilient to flooding by re-routing the stormwater from this pipe.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Design	40,000					40,000
Construction		1,000,000				1,000,000
						-
Total:	40,000	1,000,000	-	-	-	1,040,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
SWFWMD Cooperative Funding		500,000				500,000
Stormwater Quality Fees	40,000	500,000				540,000
Total:	40,000	1,000,000	-	-	-	1,040,000

FUTURE OPERATING IMPACT:	FY21:	FY22:	FY23:	FY24:	FY25:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Sampling						-
Total:	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	40,000	1,000,000	-	-	-	1,040,000
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TOTAL Capital Expenses only:	1,726,772	6,640,000	500,000	-	-	8,866,772
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL STORMWATER DIVISION:	1,726,772	6,640,000	500,000	-	-	8,866,772

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: **WB - 1**
Project Code: **Various**

Project Name: Willowbrook Golf Course Improvements
Location: Willowbrook GC 4200 SR544 E.
Department: Community Services - Parks & Recreation
Project Lead: Travis Edwards
Start Date: On-going
Complete Date: On-going
Account Code(s): 405-07-712-6301
Comprehensive Plan Element Category:

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

Recreation Objective 1.1, 2.1

PROJECT OVERVIEW:

Size/Acreage: 120 ac.
Original Construction Date: 1965
Facility Description: Championship par 72 golf course with separate putting green and driving range, pro-shop, restaurant and lounge and full fleet of electric golf carts.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Professional Services						-
Construction						-
Renovation						-
Cart Paths						-
Equipment						-
Total:	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
General Fund Support						-
Total:	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	-	-	-	-	-	-
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TOTAL Capital Expenses only:	-	-	-	-	-	-
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL WILLOWBROOK DIVISION:	-	-	-	-	-	-

CITY OF WINTER HAVEN, FLORIDA
CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2021 - FY 2025

CIP Number: IT - 1
Project Code:

Project Name: Fiber Optic Infrastructure Expansion
Location: NA
Department: Technology Services
Project Lead: Hiep Nguyen
Start Date: On-going
Complete Date: On-going
Account Code(s): 406-80-971-6301
Comprehensive Plan Element Category: Future Land Use Objective 1.4

TOTAL Project Cost: On-going
Any GRANT Revenue: NO
If yes, Total GRANT:
ADD to Fixed Assets: UPDATE
ADD to Insurance: UPDATE

PROJECT OVERVIEW:

Fiber Optic Infrastructure Expansion - Expansion of underground fiber optic conduit and cable to City facilities. The fiber optic connectivity provides for faster, more reliable network data communications to critical current and future City facilities. Existing leased telecommunication connections will be eliminated. Revenue can be generated by leasing excess dark, or unused, fiber strands to Internet service providers.

FY21 includes: \$400,000 to complete fiber gap allowing connectivity to Fire Station 3 on Thompson-Nursery Road and \$283,574 for the Fiber Optic cable (28 miles) connect Fire Station # 3.

Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:

City departments will be able to provide more efficient service with increased bandwidth and reliable connectivity. Revenue may be generated by leasing excess dark fiber strands.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Installation/Expan. Costs	400,000					400,000
Fiber Optic Cable	283,574					283,574
Total:	683,574	-	-	-	-	683,574

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY21:	FY22:	FY23:	FY24:	FY25:	
Debt Proceeds (in Fund Equity)	683,574					683,574
Revenue from sale of fiber						-
Total:	683,574	-	-	-	-	683,574

FUTURE OPERATING IMPACT:		FY21:	FY22:	FY23:	FY24:	FY25:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
Total:		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	683,574	-	-	-	-	683,574
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TOTAL Capital Expenses only:	683,574	-	-	-	-	683,574
TOTAL Additional Operating Impact:	-	-	-	-	-	-
TOTAL ALL TECHNOLOGY SERVICES DEPT:	683,574	-	-	-	-	683,574

TOTAL Capital Expenses only:	47,250,202	70,329,800	49,477,489	35,613,500	54,788,050	257,459,041
TOTAL Additional Operating Impact:	-	19,320	53,640	42,500	47,000	162,460
TOTAL ALL:	47,250,202	70,349,120	49,531,129	35,656,000	54,835,050	257,621,501

CITY OF WINTER HAVEN - GLOSSARY

Account Number – In accordance with the State Chart of Accounts, each class of expenditures and revenues is assigned a specific account number for use within the City’s accounting system.

Accrual Basis of Accounting – The basis of accounting refers to when a transaction is recognized. In the accrual basis of accounting revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Actual – Reflects the actual financial activity for the fiscal year.

Ad Valorem (Property Tax) – A tax levied on the assessed value of real and personal property located within the City, a major revenue category reflecting the value of both real and personal property. Property taxes are determined by multiplying the rate of taxation, expressed in mills times the non-exempt value of property.

Amortization – The paying off of debt through a series of installment loan payments over a period of time. This is frequently referring to that repayment schedule.

Appropriation – The legal authorization granted by the City Commission to spend public funds.

Assessed Value – The value set by the County Property Appraiser on real and personal taxable property as a basis for levying taxes.

Audit – A formal examination of an organization’s or individual’s accounts or financial situation, a methodical examination and review.

Available (Undesignated) Fund Balance – This refers to the funds remaining from the prior year which are available for appropriation and expenditures in the current year.

Balanced Budget – According to Florida Statute, the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriation for expenditures and reserves.

Basis of Accounting and Basis of Budgeting – The system under which revenues, expenditures, expenses, and transfers – and the related assets and liabilities – are recognized in accounts and reported in financial statements. Basis of Accounting and Basis of Budgeting specifically relates to the timing of the measurements made.

Bed Tax – A levy imposed by a local government on hotel stays within its jurisdiction.

Bond – A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. Bond payments are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for the fiscal year and the proposed means of financing such expenditures. The term also denotes the officially approved expenditure ceiling under which the City and its departments operate.

Budget Calendar – Refers to a schedule of key dates or milestones that the City follows in preparation and adoption of the budget.

Budget Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law, such as a statute or constitutional provision, it has full force and effect of law within the boundaries of the municipality to which it applies.

BYRNE – This refers to a grant that was set up as a memorial to Edward Byrne.

Capital Expenditures – Expenditures over \$5,000, which result in the acquisition of or addition to fixed assets. Includes the cost of land, buildings, improvement other than buildings, machinery, furniture, and equipment.

Capital Improvement Plan (CIP) – A financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

Capital Projects Funds – Accounts for financial resources segregated for the acquisition and construction of major capital projects.

Cash Forward – Reflects the balance of cash brought forward from the previous fiscal year. In the terms of the budget, this balance together with current year budgeted revenues and other financing sources equals the total available financial resources for the budget year.

Cash Working Capital – Funds that allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.

Charges for Services – Revenues generated from user fees for current services. These charges reflect revenue only from the users of particular services such as leisure services, utility, solid waste and others.

Contingency – A special amount set aside for necessary unforeseen and unplanned expenses. Contingencies may not be spent without City Commission approval via a transfer.

Cost of Living – A fixed adjustment to each range/step of the classification and pay plan tied to an increase in the cost of living.

CRA – An acronym for Community Redevelopment Agency, a special taxing district. The City has designated two areas: Downtown and Florence Villa.

Debt Service – Payment of interest and repayment of principal to holders of the City's debt instruments. This includes charges paid to the fiscal agents.

Debt Service Funds – Accounts for the accumulation of resources for and the payment of, interest and principal on general long-term debt.

Deficit – The amount by which outlays exceed receipts in a given fiscal period.

Department – A separate organizational unit whose line of authority is under the City Manager. The City has operational departments consisting of Executive Services, Technical Services, Strategic Initiatives, Community Development, Support Services, Community Services, Technology Services, Financial Services, Police Services, Fire Services and Utility Services.

Depreciation – Expiration in the service life of fixed assets, other than the wasting of assets attributable to wear and tear, deterioration, inadequacy, and obsolescence.

Division – A separate organizational activity whose line of authority is under one of the City's departments.

ELLI – Acronym for Environmental Lands and Lakefronts Initiative. Funds are set aside to acquire environmental sensitive lands and those lands serve a public purpose such as recreation, stormwater retention, etc.

Encumbrance – A financial commitment for a contract not yet performed. An encumbrance is charged against an appropriation, and a portion of the appropriation is reserved for the purpose of satisfying the encumbrance.

Enterprise Funds – Accounts for the activities that are financed and operated in a manner similar to private business enterprises. These funds are most appropriate for activities that charge the public for goods or services, such as municipal golf courses or utilities

Enterprise Revenues – Monies received as a result of charges made whole undertaking and providing a proprietary delivery of goods or services.

Excise Tax – A tax assessed on the consumer of a service, usually a utility service that is based upon the level of consumption.

Expenditures – Decreases in the new financial resources of the fund including current operating expenses, which require the current or future use of net current assets, debt service and capital outlays.

Fiduciary Fund – A type of fund in which the government acts as a trustee or agent on behalf of another party. An example is pension funds.

Fines and Forfeitures – Revenues received from fines and penalties imposed for the commission of statutory offenses, and City ordinances. Forfeitures include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year – The twelve months between October 1 and September 30 of the following year.

Fixed Assets – Refers to long-lived tangible assets obtained or controlled as a result of past transactions, including buildings, equipment, improvements other than buildings, and land.

Franchise Fees – A major revenue category reflecting the fees levied on a corporation or individual by the local government in return for granting a privilege, sanctioning a monopoly, or permitting the use of public property.

Full-Time Employees – A City employee hired to work forty (40) hours per week on a continuing basis and eligible to participate in the City's health insurance, dental insurance, life insurance, and retirement programs.

Function – Any one of several major purposes addressed by City government, including general government, public safety, physical environment, transportation, economic environment, human services, culture and recreation, internal services, and non-expenditure disbursement.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The difference between assets and liabilities accounted for in a governmental unit. A positive ending fund balance from one fiscal year can be utilized as a resource for the following year's activities.

Generally Accepted Accounting Principles (GAAP) – Accounting principles that are commonly used in preparing financial statements and generally accepted by the readers of those statements. The authoritative source of GAAP for state and local governments is the Governmental Accounting Standards Board (GASB).

General Fund – Accounts for all unrestricted resources except those that are required to be accounted for in another fund. This fund accounts for most of the current operating activities of the governmental unit (administration, police, and fire for example)

General Purpose Funds – Includes all sources of funds including ad valorem taxes when no specific source is designated for funding. For activities having charges for services or other identifiable sources, the general-purpose funds are the difference between the total budgetary requirement and the other identifiable sources of funds.

Goal – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Governmental Fund – Funds in which most governmental functions of the City are financed. The funds are fiscal and accounting entities with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes.

Grants – All revenues of federal, state or local origin, which are remitted to City of Winter Haven. An actual grant is a contribution of cash or other assets from another governmental agency to be used for a specific purpose.

Grants & Aid – Includes all grants, subsidies, and contributions made by the City to other governmental units, and private organizations.

Intergovernmental Revenue – All revenues from federal, state and other local government sources in the form of grants and shared revenues.

Internal Service Charges – Revenue for charges generated from the goods and services furnished by central service department of the City, which are accounted for as Internal Service Funds, to other City departments.

Internal Services Funds – Accounts for the financing of goods and services provided by one department or agency of a governmental unit to other departments or agencies of the City on a cost reimbursement basis.

Licenses & Permits – Revenue derived from the issuance of local licenses and permits such as building permits and occupational licenses.

Merit Program – An established system to recognize and financially reward employee performance that exceeds the City's standards for a classification.

Miscellaneous – All revenues generated not accounted for in other accounts. This primarily includes interest earnings on City investments.

Millage – The tax rate levied on real property. One mill equals \$1 per \$1,000 of assessed property value.

Mission – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

Modified Accrual Basis of Accounting – The basis of budgeting and accounting where revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

Non-Departmental – Expenditures which are not under the jurisdiction of any of the City's seven departments.

Non-Operating Expenses – Includes the movement of monies from one fund into another in the form of transfers and the payment of monies into reserves and contingencies.

Non-Revenues – Revenue category described to account for unoriginal revenue, which is either carried forward from another year or transferred in from another fund or account without regard to the conduct of any operations.

Objectives – A descriptive list of those things that are accomplished in order to fulfill an organization's goal or mission.

Operating Expenses – Expenditures for goods and services which primarily benefit the current period such as professional fees, travel, utility and communication service, maintenance of equipment, office supplies and motor fuels.

Ordinance – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures – Specific quantitative and qualitative measures of work performed.

Personal Services – Expenditures for salaries and wages, overtime, social security matching, retirement contribution, life and health insurance, workman’s compensation and unemployment compensation.

Property Tax (Ad Valorem tax) – Refers to a tax levied on the assessed value of real and personal property located within the City.

Proprietary Fund – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. Examples include enterprise funds and internal service funds.

Reserves – An account used to indicate that a portion of fund equity is restricted for a specific purpose.

Retained Earnings – An equity account reflecting the accumulated earnings of the Enterprise Operating Funds.

Revenues – Increases in a fund’s net current assets from other than expenditures, refunds, residual equity transfers, operating transfers in, and other financing sources.

Rolled-Back Rate – The millage necessary to raise the same amount of ad valorem tax revenue as the previous year, excluding taxes from new construction. Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

Shared Revenue – Revenue levied by federal or state governments but shared on a predetermined basis, often in proportion to the amount collected at the local level, with the local governments.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

Surplus – The amount by which receipts exceed outlays in a given fiscal period.

Taxes – Charges levied by the City Commission for the purpose of financing services performed for the common benefit of all citizens. This term does not include charges for services rendered only to those paying such user fees, for example, utility charges.

TIF (Tax Increment Financing) – A mechanism for using property taxes to stimulate investment in economically depressed areas. This involves identifying the depressed areas then reinvesting property taxes generated as a result of new construction in projects designated to further enhance the area’s economic vitality.

Transfers – Monies shifted from one fund into another. It is listed as expenditure in the former and revenue in the latter.

Trim – Truth in millage (section 200.065 F.S.) State Law governing the Ad Valorem Tax process.

Total Operating Revenues – All revenues except for other financing sources and cash balance forward.

Unappropriated Fund Balance – An amount set aside and to be used as cash carryover for the next fiscal year’s budget.

Utility Franchise Tax – Tax levied by the City on power utilities for the sale of electricity in the City.

Working Capital – The amount of a company’s current assets minus the amount of its current liabilities.

Working Capital Reserve – The working capital reserve represents reserves that are for purposes of providing liquidity in the event of future adverse financial conditions.

Workload Indicators – An indication of the output of a department. It may consist of transactions, products, events, services, or persons served.

**CITY OF WINTER HAVEN
ACRONYMS**

ALP	Airport Layout Plan		
ASO	Administrative Services Organization		
ATMS	Advanced Traffic Management System	MSTU	Municipal Services Taxing Unit
AWT	Advanced Wastewater Treatment		
		NPDES	National Pollution Discharge Elimination System
BJA	Bureau of Justice Administration		
BTR	Business Tax Receipts	OGT	Office of Greenways and Trails
		OJP	Office of Justice Programs
CAFR	Comprehensive Annual Financial Report		
CDBG	Community Development Block Grant program		
CIP	Capital Improvement Plan	PAL	Police Athletic League
COL	Chain of Lakes	PGIT	Preferred Governmental Insurance Trust
CRA	Community Redevelopment Agency	PLC	Programmable Logic Controllers
		PSC	Polk State College
		PCNR	Polk County Natural Resources
DARE	Drug Abuse Resistance Education		
DART	Domestic Abuse Response Team		
DEP	Department of Environmental Protection	REILS	Runway End Identifying Lighting System
		RGOP	Rowdy Gaines Olympic Pool
EDI	Economic Development Initiative		
EDTF	Economic Development Transportation Fund	SAFER	Staffing Adequate Fire & Emergency Response
ELLI	Environmental Lands and Lakefronts Initiative	SBA	State Board of Administration
ERT	Emergency Response Team	SCADA	Supervisory Control And Data Acquisition
		SEW	Smart Energy Water
FAA	Florida Aviation Authority	SHIP	State Housing Initiatives Partnership
FASB	Financial Accounting Standards Board	SRF	State Revolving Fund
FDEO	Florida Department of Economic Opportunity	SRO	School Resource Officer
FDEP	Florida Department of Environmental Protection	SWFWMD	Southwest Florida Water Management District
FDOT	Florida Department of Transportation		
FEMA	Federal Emergency Management Agency	TIF	Tax Increment Financing
FMVTPA	Fl. Motor Vehicle Theft Prevention Authority	TIP	Transportation Improvement Program
FRDAP	Fl.Recreation Development Assistance Program	TRIM	Truth in Millage
GAAP	Generally Accepted Accounting Principles	USDA	United States Department of Agriculture
GASB	Governmental Accounting Standards Board		
GFOA	Government Finance Officers Association	VOCA	Victims of Crime Act
HUD	Dept. of Housing and Urban Development	WHRCC	Winter Haven Recreational and Cultural Center
		WTP	Water Treatment Plant
ICMA	International City/County Mgmt. Association	WWTP	Waste Water Treatment Plant
JAG	Justice Assistant Grant		
JPA	Joint Participation Agreement		
LAP	Local Agency Program		
LEAD	Lakes Education Action Drive		
LEED	Leadership in Energy & Environmental Design		
LLEBG	Local Law Enforcement Block Grant		

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