

# City of Winter Haven, Florida A Distinctively Different City

*Dedicated to enhancing the unique lifestyle of its residents*



Fiscal Year 2021-2022 Operating Budgets and  
Fiscal Year 2022-2023 Planned Operating Budgets

*Cover photo – Downtown Winter Haven at West Central Avenue & 4<sup>th</sup> Street SW*

In continuing Winter Haven's commitment to the preservation of the environment, recyclable paper was used to produce this document.



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# ANNUAL OPERATING BUDGET FISCAL YEAR 2021-2022

City of Winter Haven, Florida



## CITY COMMISSION



**MAYOR:**  
Brad Dantzler

**MAYOR PRO-TEM:**  
Nathaniel J. Birdsong

**COMMISSIONERS:**  
Tracy Mercer  
James "J.P." Powell  
Brian Yates

**CITY MANAGER**  
Mike Herr

**DEPUTY CITY MANAGER**  
T. Michael Stavres

**CITY ATTORNEY**  
John Murphy

**CITY CLERK**  
Vanessa Castillo

## EXECUTIVE MANAGEMENT TEAM

Parks, Recreation & Culture  
Public Safety Services  
    Chief of Police  
    Fire Chief  
Economic Opportunity & Community Investment  
Financial Services  
Winter Haven Water  
Technology Services  
Human Resources  
Public Works  
Airport

Julie Adams  
Charlie Bird  
David Brannan  
Vacant  
Eric Labbe  
Cal Bowen  
Gary Hubbard  
Hiep Nguyen  
Shawn Dykes  
M.J. Carnevale  
Alex Vacha

**Prepared By: Financial Services Department**  
**Cal Bowen, Finance Director**  
**Mary Zried, Budget Analyst**  
**Allen Weeks, Chief Accountant**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Winter Haven  
Florida**

For the Biennium Beginning

**October 01, 2020**

*Christopher P. Morrill*

**Executive Director**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Winter Haven, Florida for its annual budget for the fiscal year beginning October 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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### **What is a Budget?**

A budget is a financial and operating plan for a City for a period called a “fiscal year”. The City of Winter Haven’s fiscal year begins October 1<sup>st</sup> and ends September 30<sup>th</sup>. The fiscal year that begins on October 1, 2021, and will end on September 30, 2022, is referred to as “Fiscal Year 2022”.

### **What is a Fund?**

A fund is established to account for the receipt and use of specific revenues. Each fund is independent of all others. The General Fund is the largest and accounts for most of the traditional governmental services such as Recreation, Police, Fire and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

Special Revenue Funds are created to account for specific revenues that can only be spent for certain purposes. Currently these include Library Fund, Community Development Fund, Local Housing Fund, Airport Fund, Cemetery Fund, CRA – Downtown and Florence Villa Funds, Federal Building, Building/Permitting Fund, Impact Fee Fund and the WH Affordable Housing Fund.

An Enterprise Fund is used to account for a government service that is financed totally by user charges. These funds receive no tax money and are operated in much the same manner as a private business. Included as enterprise funds are the Solid Waste Fund, Utility Fund, Willowbrook Fund (for the City’s golf course), Stormwater Fund and the Dark Fiber Enterprise Fund.

The Capital Project Funds were created for the financing sources and expenditures associated with major multi-year capital projects. They include the Transportation Fund, 2007 Construction Fund and the 2015 Construction Fund.

Last of all of the budgeted funds are the Internal Service Funds. Although similar to the Enterprise Funds, they derive all their revenue by charging departments within the City for their services. The Internal Services Fund includes Human Resources, Facility Maintenance, Technology Services and Engineering Services. The Motor Pool Fund maintains City equipment and vehicles.

### **Truth in Millage (TRIM)**

The budget and property tax rate adoption process is governed by State Statute known as TRIM (Truth in Millage). Winter Haven properties are assessed by the County Property Appraiser’s office and taxes are collected by the Tax Collector’s Office. Property owners are eligible to receive a homestead exemption of up to \$50,000 on their principal place of residence.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first hearing occurs after citizens receive a TRIM notice from the Property Appraiser. The notice includes the following information:

1. The new assessed value and the assessed value for the prior year
2. The tax bill if the current property tax rate is levied for the new year
3. The tax bill if the rolled-back rate is levied for the new year (the rolled-back rate is that property tax rate which would derive the same amount of revenue based on the new assessed values as was raised in the prior year at the old assessed values; it discounts for inflation); and
4. The property tax bill if the proposed budget is adopted

The second public hearing is advertised by means of a 1/4–page newspaper advertisement. Accompanying this advertisement is a summary of the revenues and expenditures contained within the budget tentatively approved at the first public hearing.

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# Guide to Using the Budget

The intent of the budget document is to present the City of Winter Haven's budget in a comprehensive yet easy to read fashion. We have included this guide to break down the document into major sections and provide a brief description of what can be found in each section. The document starts with a Table of Contents. The FY 2022 Budget book opens with our cover page listing the Mayor, Commission and Executive Staff, the GFOA Award, a summary of what a budget means, why certain funds are established and information related to Truth in Millage (TRIM).

Included in this guide are descriptions of the major sections of the document.

- **Introduction** (pages 13 - 65)

This section opens with the organizational chart followed by the budget message. The budget message discusses the major revenues and expenditures for FY 2022. It provides a brief look into the economy and how the budget is constructed. It includes various historical comparisons, details of grant related projects as well as purposes and descriptions of funds. Following the budget message, vision, mission statement, miscellaneous statistical data, a community profile, the economic outlook and demographic statistics are presented. The remaining topics covered in this category are the budget processes, budget calendar, accounting and general fiscal policies.

- **Financial Summaries** (pages 66 - 94)

Various graphs and charts detailing historical and current budget expenditures and revenues are contained in this section. A budget summary of all funds as well as a historical look at local millage rates can be found in this section. Included in this category is personnel information including a three (3) year personnel summary of full-time positions and staff changes from the previous budget year, a two (2) year itemized listing of full and part time budgeted positions with pay grade, salary range and exemption status. Completing this category is information regarding debt which includes a history of Bonds, Notes & Certificates and debt ratio's.

- **General Fund** (pages 95 - 148)

The General Fund accounts for most of the traditional governmental services such as Recreation, Police, Fire and administrative departments including Executive Services, General Government, Finance, Streets and Planning.

- **Special Revenue Funds** (pages 149 - 214)

Special Revenue Funds include Library, C.D.B.G., S.H.I.P., Airport, Cemetery, Downtown CRA, Florence Villa CRA, Federal Building, Building / Permitting, Impact Fee, and WH Affordable Housing Fund.

- **Construction Funds** (pages 215 - 230)

Three Construction Funds are currently in use; the newly created Transportation Fund, the 2007 Construction Fund and the 2015 Construction Fund.

- **Proprietary Funds** (pages 231 - 294)

Proprietary or Enterprise Funds include the Solid Waste Fund, Utility Fund, Stormwater Fund, Willowbrook Golf Course Fund and the Dark Fiber Enterprise Fund.

- **Internal Service Funds** (pages 295 - 319)

The Internal Services Fund consists of Human Resources, Facility Maintenance, Technology Services and Engineering as well as a Motor Pool Fund. Each of these divisions provides services to other City Departments and is supported by the cost centers using their services.

- **5 Year CIP (Capital Improvement Program)** (pages 320 - 386)

This section details various proposed capital improvement projects with a minimum cost of \$10,000 and a useful life of at least 5 years. This document is primarily a planning document, the purpose of which is to alert the City of upcoming large public improvement projects. Projects are grouped and totaled by the department that oversees each project.

- **Rate & Fee Structures** (pages 387 - 402)

The rates for various City services including water, sewer and refuse can be found on these pages.

- **Glossary** (pages 403 - 406)

Frequently used terminology is defined in this section.

- **Acronyms** (page 407)

Frequently used acronyms are identified in this section.

- **Index** (page 408)

Listed in alphabetical order are basic topics included in the budget as well as the corresponding page number. It provides another method of maneuvering around in the budget.

# CITY OF WINTER HAVEN ORGANIZATIONAL CHART 2021/2022

## CITIZENS OF WINTER HAVEN

### CITY COMMISSION

*Brad Dantzler, Mayor; Nat Birdsong, Mayor Pro Tem;  
Tracy Mercer, Commissioner; James "JP" Powell, Commissioner; Brian Yates, Commissioner*

#### CITY ATTORNEY

*John Murphy, City Attorney  
(Legal Services contractually provided)*

#### CITY MANAGER

*Mike Herr, City Manager  
T. Michael Stavres, Deputy City Manager  
Christine Samuel, Dir. Of Diversity/Inclusivity  
Public Affairs and Communications Director*

#### CITY CLERK

*Vanessa Castillo, City Clerk  
Joanna Abernathy, Deputy  
City Clerk / Records Manager*

#### AIRPORT

*Alex Vacha, Department Director  
Airport Administration; Operations; Maintenance;  
Grant Applications and Administration;  
Airport Billing and Collections*

#### FINANCIAL SERVICES

*Calvin T. Bowen, Department Director  
Budget; Accounting; Payroll; Purchasing;  
Risk-Contract Management;  
Courier/Mail Service; Internal Audit*

#### ECONOMIC OPPORTUNITY & COMMUNITY INVESTMENT

*Eric Labbe, Department Director  
Engineering; Planning; CDBG/SHIP  
Building/Permitting;  
Downtown & Florence Villa CRAs*

#### PARKS, RECREATION, & CULTURE

*Julie Adams, Department Director  
Library; Recreation;  
Parks, Grounds, & Cemeteries;  
Athletics;  
Facility Maintenance*

#### HUMAN RESOURCES

*Shawn Dykes, Department Director  
Human Resources;  
Organizational Effectiveness;  
Safety, Health, & Wellness;  
Special Assignments*

#### PUBLIC WORKS

*M. J. Carnevale, Department Director  
Natural Resources;  
Streets & Drainage;  
Transportation(TIP); Solid Waste;  
Fleet Maintenance*

#### TECHNOLOGY SERVICES

*Hiep Nguyen, Department Director  
Information Technology;  
Dark Fiber Enterprise; GIS;  
Internal/External Web Site Development*

#### WINTER HAVEN WATER

*Gary Hubbard, Department Director  
Administration; Asset Management; Utility  
Account Services/Payment Services; Field  
Services; Water Production & Distribution;  
Wastewater Operation & Maintenance*

#### PUBLIC SAFETY SERVICES

*Charlie Bird, Department Director  
David Brannan, Chief of Police  
Police Administration; Police Support & Community Services; Law  
Enforcement Operations; Code Compliance; Fire Administration; Fire  
Emergency Services; Fire Prevention & Education; Fire Emergency Mgt.*

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# WINTER HAVEN

## *The Chain of Lakes City*

August 2, 2021

To the Honorable Mayor,  
Members of the City Commission  
The City of Winter Haven, Florida

We are pleased to submit for your consideration and approval the Fiscal Year 2021-2022 City of Winter Haven Operating Budget. The \$182.8 million budget is a responsible spending plan which provides our citizens with the same level of service as in previous years.

### **KEY BUDGET HIGHLIGHTS:**

- A. The millage rate is budgeted to remain at 6.79 mills, the same millage rate employed since FY 2018-2019. Once again one mill is dedicated to the five year capital plan approved by the City Commission. The proposed rate is 3.75% above the rolled-back rate of 6.5445 and must be advertised as a tax increase.
- B. Thirty new employee positions are budgeted at 75% of the fiscal year as follows:
- Ten additional employees are added to the Fire Department Budget, nine of which are Firefighters. Four of the Firefighter positions are projected to be funded by a SAFER grant.
  - An Assistant Superintendent position is added to the Streets Division Budget.
  - Two new employees are added to the CRA Fund budget, one for each District.
  - Three positions are added to the Building Safety Fund Budget. One inspector and two office personnel make up the three positions.
  - Six additional positions are added to the Solid Waste Fund, three of which are Drivers and three Diversified Operators.
  - Five new employees are budgeted in the Utility Fund. The positions are spread across the various Fund cost centers.
  - A Natural Resource Specialist position is added to the Stormwater Fund.
  - A Business Technology Support Specialist position is added to the Technology Services Department to support the Police Body Camera project.
  - A new Mechanic position is budgeted at the Motor Pool.
- C. The City's Pay Plan is adjusted to comply with the \$15.00 per hour minimum wage law.
- D. An Employee Step Plan is budgeted across all funds. The cost of implementation of the Plan for FY 2021-2022 is \$1,070,000.
- E. \$350,000 is dedicated to the Not for Profit organizations.

F. City Partners are budgeted as follows:

Main Street Winter Haven	\$ 70,000
Chamber of Commerce	\$ 30,000
Economic Development Commission	\$135,000
Bus Service	\$261,659

G. A \$22.5 million bond issue is proposed in the FY 2021-2022 Budget along with \$7,986,712 internal proceeds and grant funds. Projects totaling \$30,486,712 are added to the 2015 Construction Fund as follows:

Chain of Lakes Phase II	\$8,000,000
Winter Haven Recreation & Culture Center	4,500,000
Parking Garage	4,500,000
Fire Station No. 4	4,000,000
Fire Station No. 5	4,000,000
Lake Conine Recreation Improvements	1,900,000
Lake Maude Phase II	1,800,000
Lake Elbert Trail	750,000
Pocket Park – Fire Station No. 3	500,000
Estimated Bond Costs	<u>536,712</u>
	\$30,486,712

H. In FY 2021-2022 the Airport operation will move out of the Growth Management Department and become a stand-alone Department. The current Airport Manager will become a Department Director.

I. The budget includes the sale of Wastewater Plant #3 property for \$1.3 million. The proceeds are transferred to the 2015 Construction Fund to be included with bond proceeds to fund additional capital projects.

### **ECONOMIC OUTLOOK:**

The economic outlook recorded in the FY 2020-2021 budget forecasted a quick economic recovery once a COVID vaccine was available. It further predicted interest rates to remain low during the year as well as the inflation rate. This prediction was spot on. Inflation did spike to 4.5% in June 2021 but the Federal Reserve thinks this is a temporary spike.

During the FY 2020-2021 the City's economically driven revenues suffered only small declines despite dire predictions from some quarters. The housing boom which began in FY 2019-2020 continued at a robust pace and is budgeted to continue into FY 2021-2022 but at a slightly reduced rate.

The FY 2021-2022 Budget was constructed assuming continued low interest rates and modest increases in inflation. The Federal Reserve's plan appears to be to reduce the purchase of Treasury and Mortgage backed securities to keep the economy from overheating. Only after this has run its course will they consider raising interest rates. This is predicted to not happen until late FY 2021-2022.

**Grants**

The FY 2021-2022 Budget contains \$18,448,703 in grant revenues and \$29,203,738 in expenditures for grant funded projects. A number of grant projects are carryovers from the FY 2020-2021 Budget; therefore, columns are included for both years to facilitate the tracking of grant revenues and expenditures.

	<u>Total Project</u>		<u>FY 2020-2021</u>		<u>FY 2021-2022</u>		<u>CC</u>
	<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	
<b>General Fund</b>							
1 BJA/OJP	\$ 8,750	\$ 17,500	\$ -	\$ -	\$ 8,750	\$ 17,500	206
2 JAG County-Wide	24,280	25,680	11,800	13,200	12,480	12,480	206
3 Byrne Direct	16,800	16,800	-	-	16,800	16,800	206
4 County SRO	542,706	723,608	239,647	319,529	303,059	404,079	200
5 SAFER Grant	260,052	260,052	-	-	260,052	260,052	213
6 Urban Forestry	40,000	80,000	20,000	40,000	20,000	40,000	401
7 DOJ PPE Reimbursement	47,714	47,714	47,714	47,714	-	-	200
8 DOH - EMS Grant	37,969	50,625	37,969	50,625	-	-	213
9 Arbor Day Foundation	5,504	5,504	-	-	5,504	5,504	401
<i>Subtotal General Fund</i>	<i>\$ 983,775</i>	<i>\$ 1,227,483</i>	<i>\$ 357,130</i>	<i>\$ 471,068</i>	<i>\$ 626,645</i>	<i>\$ 756,415</i>	
<b>Airport Fund</b>							
10 Security System	\$ 1,010,707	\$ 1,256,692	\$ 10,707	\$ 6,692	\$ 1,000,000	\$ 1,250,000	410
11 Taxiway C	1,777,110	1,909,998	1,777,110	1,909,998	-	-	410
12 Taxiway B	3,799,118	3,803,247	255,080	265,709	3,544,038	3,537,538	410
13 T Hanger #270	316,075	126,962	316,075	126,962	-	-	410
14 Coronavirus	23,000	23,000	23,000	23,000	-	-	410
<i>Subtotal Airport Fund</i>	<i>\$ 6,926,010</i>	<i>\$ 7,119,899</i>	<i>\$ 2,381,972</i>	<i>\$ 2,332,361</i>	<i>\$ 4,544,038</i>	<i>\$ 4,787,538</i>	
<b>Downtown CRA Fund</b>							
15 DEO Grant	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ 40,000	957
<i>Subtotal DT CRA Fund</i>	<i>\$ 40,000</i>	<i>\$ 40,000</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 40,000</i>	<i>\$ 40,000</i>	
<b>Transportation Fund</b>							
16 Lake Silver Project	\$ 1,234,469	\$ 1,270,903	\$ 1,112,319	\$ 1,148,753	\$ 122,150	\$ 122,150	205
17 Ave K Project	692,000	1,165,450	-	165,450	692,000	1,000,000	205
18 Ave C Project	1,442,866	1,557,930	-	-	1,442,866	1,557,930	205
19 Lake Howard Walk	428,525	478,475	-	49,950	428,525	428,525	205
<i>Subtotal Trans Fund</i>	<i>\$ 3,797,860</i>	<i>\$ 4,472,758</i>	<i>\$ 1,112,319</i>	<i>\$ 1,364,153</i>	<i>\$ 2,685,541</i>	<i>\$ 3,108,605</i>	

	<u>Total Project</u>		<u>FY 2020-2021</u>		<u>FY 2021-2022</u>		<u>CC</u>
	<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	<u>Revenue</u>	<u>Expense</u>	
<b>2015 Construction Fund</b>							
20 Tourist Dev. Council	\$ 5,200,000	\$ 9,197,215	\$ -	\$ -	\$ 5,200,000	\$ 9,197,215	413
21 FL Legis. Appropriation	200,000	200,000	-	-	200,000	200,000	413
22 FRDAP - MLK	200,000	200,000	200,000	200,000	-	-	413
23 Polk County - Lake Conine	300,000	300,000	-	-	300,000	300,000	413
24 FRDAP - Lake Conine	200,000	400,000	-	-	200,000	400,000	413
<i>Subtotal 2015 Const Fund</i>	<b>\$ 6,100,000</b>	<b>\$ 10,297,215</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 5,900,000</b>	<b>\$ 10,097,215</b>	
<b>Water &amp; Sewer Fund</b>							
25 Generators for Lift Stations	\$ 158,136	\$ -	\$ -	\$ -	\$ 158,136	\$ -	305
26 By-pass Pump	55,982	-	-	-	55,982	-	305
27 South Basin Study	150,000	300,000	70,604	300,000	79,396	-	305
28 Reclaimed Interconnect	660,000	4,000,000	-	-	660,000	4,000,000	324
29 Potable Reuse Study	100,000	200,000	-	-	100,000	200,000	324
30 Peace Creek Watershed	250,000	500,000	-	-	250,000	500,000	305
31 Pollard Road Water Main	200,000	200,000	-	-	200,000	200,000	322
32 Peace Crk Flood Mitigation	225,000	450,000	-	-	225,000	450,000	305
33 AWS Transmission	500,000	1,000,000	-	-	500,000	1,000,000	324
34 Septic Sewer	625,000	1,250,000	-	-	625,000	1,250,000	323
35 Nature Center	40,000	350,000	-	-	40,000	350,000	305
36 ASR Wellfield	250,000	500,000	-	-	250,000	500,000	324
<i>Subtotal W/S Fund</i>	<b>\$ 3,214,118</b>	<b>\$ 8,750,000</b>	<b>\$ 70,604</b>	<b>\$ 300,000</b>	<b>\$ 3,143,514</b>	<b>\$ 8,450,000</b>	
<b>Stormwater Fund</b>							
37 Polk County	\$ 618,675	\$ 618,675	\$ 618,675	\$ 618,675	\$ -	\$ -	300
38 SWFWMD	857,250	857,250	857,250	857,250	-	-	300
39 FDEP	750,000	750,000	750,000	750,000	-	-	300
40 FDEP	50,150	85,000	50,150	85,000	-	-	300
41 SWFWMD	120,000	240,000	-	-	120,000	240,000	300
42 Unknown	500,000	700,000	-	-	500,000	700,000	300
43 FDEP	50,000	85,000	-	-	50,000	85,000	300
44 FDEP	300,000	400,000	-	-	300,000	400,000	300
<i>Subtotal Stormwater Fund</i>	<b>\$ 3,246,075</b>	<b>\$ 3,735,925</b>	<b>\$ 2,276,075</b>	<b>\$ 2,310,925</b>	<b>\$ 970,000</b>	<b>\$ 1,425,000</b>	
45 CDBG Fund	\$ 675,000	\$ 675,000	\$ 447,000	\$ 447,000	\$ 228,000	\$ 228,000	505
46 SHIP Fund	\$ 388,020	\$ 523,217	\$ 77,055	\$ 212,252	\$ 310,965	\$ 310,965	105
<i>Total All Funds</i>	<b>\$ 25,370,858</b>	<b>\$ 36,841,497</b>	<b>\$ 6,922,155</b>	<b>\$ 7,625,879</b>	<b>\$ 18,448,703</b>	<b>\$ 29,203,738</b>	

- 1) The OJP (Office of Justice Programs) Grant is a Police Department Federal 50/50 Grant passed through the Florida Department of Economic Opportunity. Grant proceeds are budgeted to purchase bulletproof vests.
- 2) The JAG County Wide Grant is a Police Department Federal 100% Grant passed through the Florida Department of Law Enforcement. In FY 2021-2022 grant proceeds will be used to purchase officer safety equipment.
- 3) The Byrne Direct Grant is a Police Department federal grant passed through the Florida Department of Community Affairs. In FY 2021-2022 grant proceeds will be used to purchase yet to be determined equipment.
- 4) The Polk County School System provides funding annually for School Resource Officers. The FY 2021-2022 Budget includes 75% funding of salary and benefits for six police officers.
- 5) It is anticipated that four firefighter positions will be 100% funded through the SAFER grant program. The grant has yet to be applied for.
- 6) The Florida/Forest Service will pay 50% of the \$40,000 cost of conducting a tree canopy inventory in the City.
- 7) The Department of Justice reimbursed the City \$47,714 of the cost of purchasing personal protective equipment during the COVID pandemic.
- 8) The Department of Health provided \$37,969 of the \$50,625 costs of purchasing 34 AEDs. The funds must be spent by June 30, 2022. EMS Grant M9048.
- 9) The Arbor Day Foundation is providing a new tree grant in the amount of \$5,504 with no City match.
- 10) The FDOT is budgeted to pay 80% of the costs of installing cameras and other security devices at the Winter Haven Airport.
- 11) The design and construction of Taxiway C is estimated to be complete in FY 2020-2021. The FAA will pay 86.7%, FDOT 6.3% and the City 7%.
- 12) The FAA will pay 91.8% of the cost of design and construction of Taxiway B, FDOT 4.1%, and the City 4.1%. The FAA deemed this project more important than the Taxiway E project which was stopped after design.
- 13) The construction of T Hanger #270 was completed in FY 2020-2021. The FDOT paid 80% of the costs.
- 14) The FDOT gave the Airport \$23,000 Coronavirus money to be used however the City saw fit for airport operating purposes.
- 15) The Department of Economic Opportunity has awarded the Downtown CRA a \$40,000 Community Planning Technical assistance grant. The funds will be used to update the Community Redevelopment Plan.
- 16) The FDOT is estimated to pay 97% of the Lake Silver Streetscaping Project.
- 17) The FDOT is budgeted to pay \$692,000 of the \$1.0 million estimated construction costs of the Avenue K Street Project. The City will bear all of the estimated \$165,450 design costs.
- 18) The FDOT will pay 100% of the construction costs but none of the design costs of the Avenue C SW/2<sup>nd</sup> Street SW Complete Street Project.

- 19) The City plans to extend a sidewalk around the south side of Lake Howard. The plan is for FDOT to pay the construction costs of \$428,525 with the City paying the survey/design costs.
- 20) The Polk County Tourist Development Council is budgeted to fund \$5.0 million toward the Chain of Lakes Phase II Project construction and \$200,000 for a study. The additional \$4,197,215 will be provided by a proposed bond issue.
- 21) The Florida Legislature has appropriated \$200,000 for the renovation of Martin Luther King Park.
- 22) FRDAP agreed to support the Martin Luther King Park renovation at \$200,000.
- 23) The County Community Development Block Grant Program is budgeted to provide \$300,000 for recreation amenities at the newly constructed Lake Conine Watershed Project.
- 24) FRDAP is budgeted to provide \$200,000 toward the planned recreation amenities at the Lake Conine Watershed Project.
- 25) With a grant from FEMA the City in FY 2019-2020 purchased generators for four lift stations. FEMA is slated to pay the City \$158,136 but due to continuing issues with FEMA the payment has not been made.
- 26) FEMA was to reimburse the City for the purchase in FY 2019-2020 of a by-pass pump at Wastewater Plant #2. For unknown reasons FEMA has been slow to pay the City for the pumps.
- 27) The South Basin Recharge Study is a \$150,000 SWFWMD 50/50 grant. \$70,604 was received in FY 2020-2021 with the remainder expected in FY 2021-2022.
- 28) The Reclaimed Water Interconnect is the residual from a SWFWMD grant from a number of years ago. The grant was used to construct a reuse tank at Wastewater Plant #3. A majority of the cost will be paid by an SRF Loan.
- 29) The Potable Reuse Feasibility Study is a 50/50 grant with SWFWMD to study the feasibility of converting reuse water into drinking water.
- 30) The Upper Peace Creek Watershed Optimization Study is a 50/50 project with SWFWMD. This project will proactively address flooding, water systems, and economic development.
- 31) The Pollard Road Water Main is a 100% grant project with FDEP. This project extends a water line from Pollard Road to Wastewater Plant #3.
- 32) The East Peace Creek Flood Mitigation Project is a 50/50 grant with DEO to study flood control on the Peace Creek. This study will look at flooding problems, wet lands restoration, and water storage.
- 33) The AWS Transmission Project is a 50/50 grant with SWFWMD to extend reuse 1.5 mile to the east of Wastewater Plant #3.
- 34) The Septic to Sewer Project is a 50/50 grant with Heartland to connect septic tanks in the north area of the City to the City's sewer system.
- 35) A grant from the Nature Conservancy to develop an Integrated Water Resources Master Plan.
- 36) ASR Wellfield is a project to design a system to inject reuse and stormwater into the Upper Floridian Aquifer. The goal is to sustain lake levels.
- 37) Polk County is budgeted to pay \$618,675 toward the Lake Conine Project.
- 38) SWFWMD is budgeted to pay \$857,250 toward the Lake Conine Project.

- 39) FDEP is budgeted to pay \$750,000 toward the Lake Conine Project.
- 40) FDEP will fund a sustainability study to examine regional hydrology.
- 41) Raingardens are to be constructed in the downtown area to capture rain water before it drains into local lakes. SWFWMD will pay 50% of the costs.
- 42) Staff plans to expand the Lake Howard Nature Park and expects to receive grant funding from a yet to be determined source.
- 43) FDEP is budgeted to fund the development of a local Stormwater model specifically for Winter Haven.
- 44) FDEP is budgeted to fund \$300,000 of the estimated \$400,000 costs of a South Lake Howard Nature Center.
- 45) CDBG (Community Development Block Grant) monies from the County are assigned to the redevelopment of the Winter Haven Recreation and Culture Center (Northeast Complex).
- 46) SHIP (State Housing Initiative Partnership) funding comes from the State of Florida from the Sadowski Affordable Housing Act. The FY 2021-2022 allocation will be used for down payment assistance and special needs construction.

## GENERAL FUND

### Revenues \$53,734,058

#### Ad Valorem Taxes:

The taxable value of property located in Winter Haven was \$3,055,022,517 on July 1, 2021 as certified by the Property Appraiser. This value equated to a \$228,711,431 increase over the previous year's taxable value and calculates to an 8.09% increase. After allocating \$212,983,812 of taxable value to the two CRA Districts, the General Fund has \$2,842,038,705 with which to apply the millage rate for general purposes. Utilizing the current millage rate of 6.7900 mills and a collection rate of 96 ½%, the General Fund's FY 2020-2021 ad valorem taxes is budgeted to be \$18,622,032 a \$1,448,287 increase over estimated FY 2020-2021 collections.

#### State Shared Revenues:

The half-cent sales tax line item is the largest item in this category. With an economic recovery underway from the COVID-19 induced recession, one-half cent sales tax revenues are forecast to increase \$300,000 over the \$3,200,000 estimated FY 2020-2021 collections. All the revenue sources in this category are driven by economic conditions in the local area. The City was fortunate to not have suffered the loss of economic revenues many states did during the COVID era.

#### Parks and Recreation Revenues:

Parks and Recreation revenues were the hardest hit revenue category during the COVID pandemic due to the closure of many facilities. Revenues in FY 2020-2021 are anticipated to increase \$340,125 over the previous year and increase an additional \$257,080 in FY 2021-2022.

#### Contributions:

The contribution from the Water and Sewer Fund are reduced \$300,000 from the previous year. This is in keeping with the commitment to reduce the annual contribution by \$300,000 per year until the contribution is less than 12% of the prior year's operating revenues as reported in the prior year's CAFR. The current reduction is 12.5% of the FY 2019-2020 CAFR operating revenues. It is expected that the commitment will be met after the 2021-2022 fiscal year.

### Expenditures \$55,234,058

With additional revenues in the General Fund, a number of positive additions were able to be added to the budget in the upcoming year. A listing of some of the additions is as follows:

- Nine new firefighter personnel were added to the Budget, four of which are budgeted to be funded by proceeds from a SAFER Grant.
- Additional debt service costs in the amount of \$945,305 is budgeted to help fund a proposed \$22.5 million bond issue. The bond issue will fund new projects listed in the 2015 Construction Fund.
- A salary step plan is budgeted to be implemented in FY 2021-2022. The General Fund's share of the cost is approximately \$650,000.
- The General Fund continues to fund capital projects identified in FY 2018-2019 to be funded from an additional 1 mill in the ad valorem rate.
- The Budget sets aside \$350,000 to be allocated to not-for-profit organizations approved by the City Commission.
- The FY 2021-2022 General Fund Budget sets aside \$218,000 as a contingency balance available for unforeseen events or additional projects requested by the City Commission.

## LIBRARY FUND

**Revenues**  
**\$1,692,661**

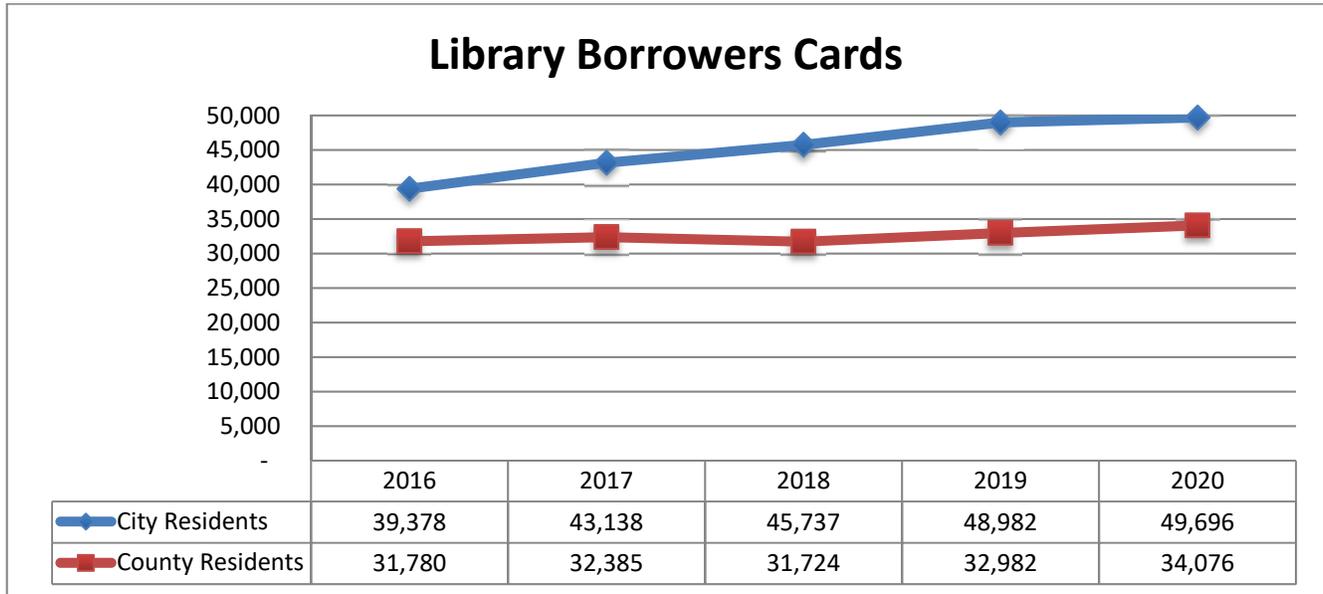
During the Pandemic fines and various fees for Library services were suspended. Suspension of the fees and fines proved to be popular with the general public. Therefore, it is the intention of staff to continue the practice of no fees for Library services post Pandemic.

The annual contribution from Polk County is budgeted at the same \$501,941 received in the previous year.

**Expenditures**  
**\$1,936,399**

The Library is slated to operate with 14.15 full time and 3.0 part time employees in FY 2021-2022, the same number as previous year.

The annual debt service the fund paid for debt used to build the Library was completed in FY2020-2021. There is no debt service budgeted to be paid from the Fund in FY 2021-2022.



## CDBG AND SHIP

The Community Development Fund is budgeted to transfer \$447,000 in FY 2020-2021 and \$228,000 in FY 2021-2022 to the 2015 Construction Fund to be applied to the costs of remodeling the Winter Haven Recreation and Cultural Center.

The SHIP Fund anticipates receiving \$310,965 from the State of Florida to be used for down payment assistance and Special Needs construction.

**AIRPORT FUND**

**Revenues  
\$6,655,847**

Grant proceeds are by far the largest source of funds for the Airport operation in FY 2021-2022. A schedule of grant proceeds and project expenditures is as follows:

<u>Project</u>	<u>2021 Cost</u>	<u>2021 FAA Revenue</u>	<u>2021 FDOT Revenue</u>	<u>2021 City Contribution</u>
Security System	\$ 6,692	\$ 0	\$ 10,707	\$ 0
Taxiway C	1,909,998	1,656,185	120,925	132,888
Taxiway B	265,709	244,452	10,628	10,629
T Hanger 270	126,962	0	316,075	0
Corona Virus	0	23,000	0	0
<b>Total</b>	<b>\$2,309,361</b>	<b>\$1,923,637</b>	<b>\$458,335</b>	<b>\$ 143,517</b>

<u>Project</u>	<u>2022 Cost</u>	<u>2022 FAA Revenue</u>	<u>2022 FDOT Revenue</u>	<u>2022 City Contribution</u>
Security System	\$1,250,000	\$ 0	\$1,000,000	\$ 250,000
Taxiway C	0	0	0	0
Taxiway B	3,537,538,	3,544,038	0	0
T Hanger 270	0	0	0	0
Corona Virus	0	0	0	0
<b>Total</b>	<b>\$4,787,538</b>	<b>\$3,544,038</b>	<b>\$1,000,000</b>	<b>\$ 250,000</b>

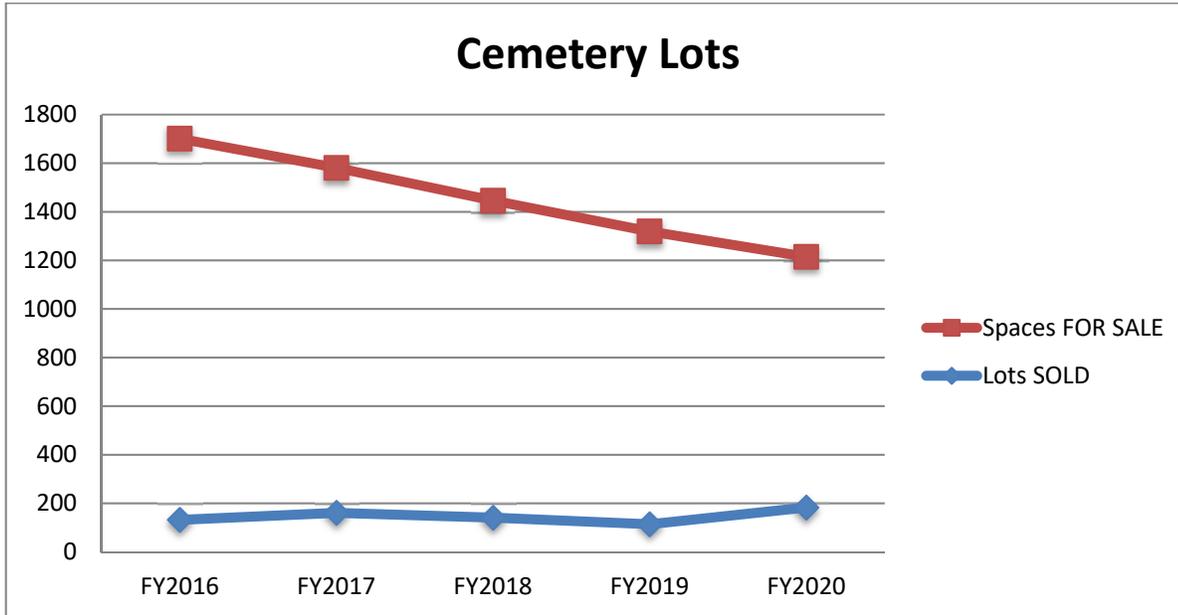
**Expenditures  
\$7,378,221**

The Airport Fund is anticipated to carry a \$722,374 cash surplus forward to FY 2021-2022. The carryforward will assist in reducing the General Fund's support of the Airport operation from \$1,496,183 in FY 2020-2021 to \$348,012 in FY 2021-2022.

**CEMETERY FUND**

**Revenues**  
**\$332,350**

As a result of revenues expected to exceed budget by \$108,844 in FY 2020-2021, the General Fund’s support of the operation is eliminated in FY 2021-2022. Every revenue category is anticipated to substantially exceed beginning budget expectations in FY 2020-2021.



**Expenditures**  
**\$655,185**

The Cemetery staff maintains 5 cemeteries with a staff of 5.30 people. The FY 2021-2022 budget plans for the operation to function with the same number of employees as the previous year. The FY 2021-2022 budget provides \$127,013 refund back to the General Fund as a return of a portion of the annual support the General Fund provides to the Cemetery Fund.

## **DOWNTOWN CRA FUND**

**Revenues**  
**\$2,422,280**

The current year taxable property value in the Downtown CRA District increased \$6,486,756 (1.9%) and the 1999 Base Year value decreased \$267,260 causing the net value of the increment value to increase \$6,754,016 (3.8%). The budget assumes that both the City's and County's millage rates, 6.7900 and 6.899 respectively, will remain the same in the coming year. The 3.8% increase in taxable value available to the District resulted in \$87,833 more dollars from ad valorem revenues.

In July 2021, the City was notified that the Downtown CRA would receive a \$40,000 Community Planning Technical Assistance Grant from DEO. The funds are to be used to update the Downtown Community Redevelopment Plan.

**Expenditures**  
**\$3,719,843**

The CRA budgets are prepared prior to the CRA Advisory Boards making a budget recommendation to the City Commission. As a result, staff assigns costs for personnel, operations, debt service and budgets any remainder as capital items. The allocable dollars are \$1,595,000 in FY 2021-2022.

The debt service on the 2011 Sales Tax Bond falls off in FY 2021-2022 and is replaced by 41% of the debt service on a \$22.5 million bond. The Downtown CRA's debt portion entails some of the estimated debt on the Phase II Chain of Lakes Project (\$4,000,000) and the proposed Downtown Parking Garage Project (\$4,500,000).

An additional employee is added to the Downtown CRA Budget in FY 2021-2022. A Project Manager is budgeted for 75% of the year.

## **FLORENCE VILLA CRA FUND**

**Revenues**  
**\$540,055**

The taxable value of property in the Florence Villa CRA District increased by 9.7% compared to the previous year. The increase resulted in \$92,242 more ad valorem revenue in FY2021-2022, assuming the City's and County's millage rates remain the same as they were in FY2020-2021.

**Expenditures**  
**\$969,483**

As with the Downtown District the Florence Villa CRA Fund budget is prepared prior to approval of the Advisory Committee and CRA Board. Staff completes the personnel, operating, debt service and non-departmental sections of the budget and allocates the remaining available budget to capital. In effect this is the balance available for reallocation by the Board. The allocable dollars are calculated to be \$679,300.

The 2011 Sales Tax Bond matured on October 1, 2021. A new bond is proposed for projects in the District. The FY 2021-2022 budget includes debt service on the new bond in a similar amount paid on the 2011 Bond.

The FY 2021-2022 Budget includes a new Neighborhood Planner position. This employee will work exclusively in the Florence Villa area of the City.

**FEDERAL BUILDING FUND**

**Revenues**  
**\$142,975**

The United States General Services Administration donated the Federal Building to the City in 2003 in an effort to dispose of surplus Federal Buildings. The original lease with the United States Department of Agriculture (USDA), the buildings lone tenant, expired on November 30, 2019.

The City and the USDA agreed to a standstill agreement which had an expiration date of May 31, 2021. However, the City and the USDA were able to reach an agreement in November 2020. According to the agreement the USDA will pay \$136,061.40 per year beginning in FY 2019-2020 with a 2 ½% annual escalator. The lease expires on November 30, 2024.

**Expenditures**  
**\$123,691**

After paying anticipated maintenance expenses in FY 2021-2022 the fund will transfer \$50,000 surplus to the General Fund leaving an anticipated fund balance of \$36,001 for emergencies.

**BUILDING/PERMITTING FUND**

**Revenues**  
**\$1,856,000**

Winter Haven has experienced unprecedented growth the past two fiscal years. This growth has been reflected in unusually high building permit revenue. History indicates that at some point building will slow considerably. With this in mind, Building Permit Fund revenues are budgeted to decrease in FY 2021-2020 but remain at a higher than average level.

**Expenditures**  
**\$1,966,402**

The Building Permit operation is budgeted to add three new positions in FY 2021-2022. Two of the additional employees will work in the office and the third will work primarily in the field as an inspector.

The Building Permit Fund will continue support of five Fire Inspectors enforcing the Fire Code in the General Fund.

**IMPACT FEE FUND**

	<b>Beginning Balance</b>	<b><u>Revenue</u></b>	<b><u>Expenditures</u></b>	<b><u>Interest Revenue</u></b>	<b><u>Ending Balance</u></b>
Library	\$ 98,895	\$ 75,000	\$ 52,000	\$ 225	\$122,120
Transportation	229,294	300,000	508,000	100	21,394
Police	307,143	400,000	438,432	225	268,936
Fire	413,033	500,000	911,356	150	1,827
Parks & Recreation	<u>323,523</u>	<u>750,000</u>	<u>947,222</u>	<u>300</u>	<u>126,601</u>
<b>Total</b>	<b>\$1,371,888</b>	<b>\$2,025,000</b>	<b>\$2,857,010</b>	<b>\$1,000</b>	<b>\$540,878</b>

- **Library** – The Library book inventory must be expanded to accommodate the growth in Winter Haven and the surrounding area.
- **Transportation** – Transportation Impact Fees are budgeted to be transferred to the Transportation Construction Fund. \$308,000 of the transfer is to bring the allocation of funds for the Avenue K Project to \$1.0 million. \$200,000 is to supplement the \$500,000 budgeted for the First Street/Cypress Gardens Blvd. Intersection Project.
- **Police** – A recent change in the Statute controlling Impact Fees now allows these funds to be used to purchase Police vehicles. \$438,432 is budgeted to be transferred to the General Fund to offset the Capital Depletion transfer for the purchase of new Police vehicles.
- **Fire** - A recent change in the Statute controlling Impact Fees now allows these funds to be used to purchase Fire vehicles. \$791,356 is budgeted to be transferred to the General Fund to offset the Capital Depletion transfer for the purchase of new Fire vehicles. An additional \$120,000 is transferred to the General Fund to offset a portion of the costs of two new fire stations.
- **Parks/Recreation** – Parks & Recreation Impact Fees are budgeted to be transferred to the 2015 Construction Fund for the Sertoma Park Project (\$131,969), the Market Piazza Project (\$165,253), and \$650,000 as a match of bond proceeds for Recreation Projects.

**Summary of Fund Transfers:**

Library Fund	\$ 52,000
General Fund	1,349,788
2015 Construction Fund	947,222
Transportation Fund	<u>508,000</u>
	<b>\$2,857,010</b>

**WINTER HAVEN AFFORDABLE HOUSING FUND**

A new fund was added to accommodate the City’s allocation of monies to affordable housing. The FY 2021-2022 Budget included a \$1,500,000 transfer from the General Fund.

**TRANSPORTATION FUND**

The Intersection Projects are moved to the Transportation Fund from the 2015 Construction Fund in FY 2021-2022. In FY 2020-2021 \$400,000 Intersection Project dollars were loaned to the Lake Elbert Trail Project to jumpstart the project one year before funding is scheduled. In FY 2021-2022 \$400,000 of the \$800,000 scheduled to be funded for the Lake Elbert Project from the General Fund will be diverted to the Transportation Fund to repay the advance. A three year revenue and expense budget is as follows:

	<u>Project</u>	<u>Expense</u>				<u>Funding Source</u>	
		<u>Design</u>	<u>Construction</u>	<u>Other</u>	<u>Total Cost</u>	<u>*Grant</u>	<u>City</u>
<b>FY 2020-2021</b>							
	Lake Silver	*\$31,209	\$1,099,344	\$18,200	\$1,148,753	\$1,112,319	\$54,634
	TIP	-0-	1,420,000	-0-	1,420,000	-0-	1,420,000
	Ave. K	165,450	-0-	-0-	165,450	-0-	165,450
	Lk Howard Walk	-0-	-0-	49,950	49,950	-0-	49,950
	Quiet Zone	-0-	486,859	-0-	486,859	-0-	486,859
	<b>Total</b>	<b>\$196,659</b>	<b>\$3,006,203</b>	<b>\$68,150</b>	<b>\$3,271,012</b>	<b>\$1,112,319</b>	<b>\$2,176,893</b>
<b>FY 2021-2022</b>							
	Lake Silver	\$-0-	\$122,150	\$-0-	\$122,150	\$122,150	\$-0-
	Ave. C	115,064	1,442,866	-0-	1,557,930	1,442,866	115,064
	Ave. K	-0-	1,000,000	-0-	1,000,000	692,000	308,000
	Lk Howard Walk	-0-	428,525	-0-	428,525	428,525	-0-
	Intersections	-0-	1,900,000	-0-	1,900,000	-0-	1,900,000
	TIP	-0-	1,000,000	-0-	1,000,000	-0-	1,000,000
	Sidewalks	-0-	75,000	-0-	75,000	-0-	75,000
	**6 <sup>th</sup> St. Project	-0-	40,000	-0-	40,000	-0-	40,000
	^1 <sup>st</sup> St./CGB	-0-	700,000	-0-	700,000	-0-	700,000
	<b>Total</b>	<b>\$115,064</b>	<b>\$6,708,541</b>	<b>\$-0-</b>	<b>\$6,823,605</b>	<b>\$2,685,541</b>	<b>\$4,138,064</b>
<b>FY 2022-2023</b>							
	Intersections	\$-0-	\$1,400,000	\$-0-	\$1,400,000	\$-0-	\$1,400,000
	TIP	-0-	1,000,000	-0-	1,000,000	-0-	1,000,000
	Sidewalks	-0-	75,000	-0-	75,000	-0-	75,000
	<b>Total</b>	<b>\$-0-</b>	<b>\$2,475,000</b>	<b>\$-0-</b>	<b>\$2,475,000</b>	<b>\$-0-</b>	<b>\$2,475,000</b>

\*\*FDOT has allocated \$977,854 to construction in FY 2025-2026

^FDOT designed project, City to pay construction costs

\*All budgeted grant proceeds are from FDOT

<b>2015 CONSTRUCTION FUND</b>
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**Revenue**  
**\$31,427,814**

The FY 2021-2022 Construction Fund Budget assumes the issuance of a \$22,500,000 Bond. Bond proceeds plus other sources will fund additional projects as well as fully fund existing projects that need additional funding. The additional sources are as follows:

Bond Proceeds	\$22,500,000
TDC Contribution for COL Phase II	4,000,000
2015 Land Sale Equity	1,536,712
Land Sale Proceeds – Utility	1,300,000
Parks/Rec Impact Fees	650,000
County CDBG – Lake Conine	300,000
FRDAP Grant – Lake Conine	200,000
<b>TOTAL ADDITIONAL SOURCES</b>	<b>\$30,486,712</b>

**Expenditures**  
**\$41,471,354**

The projects to which the above sources are assigned are as follows:

COL Phase II	\$8,000,000
Northeast Complex	4,500,000
Parking Garage	4,500,000
Fire Station #4	4,000,000
Fire Station #5	4,000,000
Lake Conine Recreation Improvements	1,900,000
Lake Maude – Phase II	1,800,000
Lake Elbert Trail	750,000
Pocket Park – Fire Station No. 3	500,000
Estimated Bond Issuance Costs	536,712
<b>TOTAL USES OF ADDITIONAL SOURCES</b>	<b>\$30,486,712</b>

**SOLID WASTE FUND**

**Revenues**  
**\$9,263,635**

During the twelve month period ending May 31, 2021, the number of Residential Solid Waste customers increased by 1,316 or 7.6%. The Commercial and Municipal customer base was relatively stable.

The growth in the residential base is forecast to remain strong in FY 2021-2022. Growth in the number of Residential customers, coupled with the scheduled October 1, 2021 rate increase, results in a forecast of a 6.5% increase in Residential revenues over estimated FY 2020-2021 collections. Commercial customer revenues are forecasted to increase 3%.

Revenues from the sale of residential containers are reduced by \$75,000 compared to previous years as a result of the policy decision to stop selling garbage containers. The City buys the containers and gives them to customers for free.

**Expenditures**  
**\$10,536,740**

The FY 2020-2021 expenditures are forecast to use \$403,442 of fund equity due to construction of a large commercial compactor close to the downtown parking garage. The FY 2021-2022 expenditure budget is anticipated to use \$1,273,105 of fund equity largely as a result of purchasing three additional garbage vehicles and expansion of the parking lot.

<b>WATER AND SEWER FUND</b>
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**Revenues**  
**\$48,045,219**

Revenues in FY 2021-2022 are anticipated to increase \$4,318,357 over FY 2020-2021 collections. The increase is largely the result of proceeds from grants anticipated to increase by \$3,143,514 in FY 2021-2022 and debt proceeds to increase by \$3,806,000. A detail of the anticipated proceeds from grants is as follows:

<u>Project</u>	<u>Source</u>	<u>Revenue</u>
Lift Station Generators	FEMA	\$ 158,136
By-pass Pump	FEMA	55,982
South Basin Recharge Study	SWFWMD	79,396
Reclaimed Water Inter Connect	SWFWMD	660,000
Potable Reuse Study	SWFWMD	100,000
Peace Creek Optimization Study	SWFWMD	250,000
Pollard Road Water Main	FDEP	200,000
Peace Creek Flood Mitigation	DEO	225,000
AWS Transmission at Lake Ashton	SWFWMD	500,000
Septic to Sewer	Heartland	625,000
Nature Center	Nature Conservancy	40,000
ASR Wellfield CEI	Heartland	250,000
<i>Total Water and Sewer Grants</i>		3,143,514

A Water/Sewer rate study as well as an impact fee study, both prepared by Raftelis, will be presented to the City Commission in early FY 2021-2022 for consideration.

**Expenditures**  
**\$61,967,709**

A detail of projects funded by sources other than operating revenues is as follows:

<u>CC</u>	<u>Project</u>	<u>Operating Cash</u>	<u>Sewer Impact Fees</u>	<u>Water Impact Fees</u>	<u>Grants</u>	<u>SRF Loans</u>	<u>Total</u>
301	Cypresswood WTP			\$ 1,500,000			\$ 1,500,000
301	Polk/Auburndale Interconnect			350,000			350,000
301	Dundee/Eagle Lake Interconnect			250,000			250,000
301	Pollard Road Water Plant			300,000			300,000
301	Alternative Water Supply			100,000			100,000
301	Winterset Gardens Aeration			75,000			75,000
305	East Peace Creek Mitigation	250,000			250,000		500,000
305	Peace Creek Optimization	225,000			225,000		450,000
305	Nature Center Design	310,000			40,000		350,000
310	Integrated One Water Master Plan					600,000	600,000
316	WWTP #3 Expansion	250,000				500,000	750,000
316	Access Road		400,000				400,000
316	Process Aeration		500,000				500,000
316	West Digester		500,000				500,000
322	US 17 FDOT Carefree Lane Design		275,000				275,000
322	Auto Meter Read Infrastructure		300,000				300,000
322	State Road 544 Design		100,000				100,000
322	Pollard Rd Water Main to WWTP #3				200,000		200,000
322	Master Force Main to WWTP #3					3,500,000	3,500,000
323	Lift Station Construction		1,200,000				1,200,000
323	State Road 544 Design		100,000				100,000
323	First Street FDOT Design		75,000				75,000
323	Septic to Sewer		625,000		625,000		1,250,000
324	Master Force Main to WWTP #3				660,000	3,340,000	4,000,000
324	Direct Potable Reuse		100,000		100,000		200,000
324	SR 544 FDOT Construction		100,000				100,000
324	RIB Construction		500,000				500,000
324	Reclaimed Trans Main Extension		500,000		500,000		1,000,000
324	ASR Wellfield		250,000		250,000		500,000
		<u>\$ 1,035,000</u>	<u>\$ 5,525,000</u>	<u>\$ 2,575,000</u>	<u>\$ 2,850,000</u>	<u>\$ 7,940,000</u>	<u>\$ 19,925,000</u>

<b>STORMWATER FUND</b>
------------------------

**Revenues**  
**\$3,050,270**

The Lake Conine Project, which has been in various stages of completion over a number of years, is finally slated to be finished in FY 2020-2021. The revenue pledged by Polk County, DEP, and SWFWMD to the Lake Conine Project are budgeted to be received in FY 2020-2021. Grant projects slated for FY 2021-2022 are as follows:

	<u>Total Costs</u>	<u>City Costs</u>	<u>Grant Costs</u>
Rain Gardens – SWFWMD	\$240,000	\$120,000	\$120,000
Lake Howard Park Expansion – Unknown	780,000	280,000	500,000
Lake Howard Education Center – DEP	400,000	100,000	300,000
Lake Howard Education Center - DEP	85,000	35,000	50,000
	\$1,505,000	\$535,000	\$970,000

**Expenditures**  
**\$4,174,524**

The FY 2021-2022 budget includes a new position in the Stormwater Quality cost center. The title of the new position is Natural Resources Specialist. The budget also includes .50 of a new Assistant Superintendent position that is split with Streets department in the General Fund.

In addition to the \$1,505,000 grant projects listed above, \$100,000 is budgeted for the purchase of land in the Stormwater Quality cost center and the purchase of a linear pipe inspection vehicle is budgeted in the Drainage cost center at \$223,480.

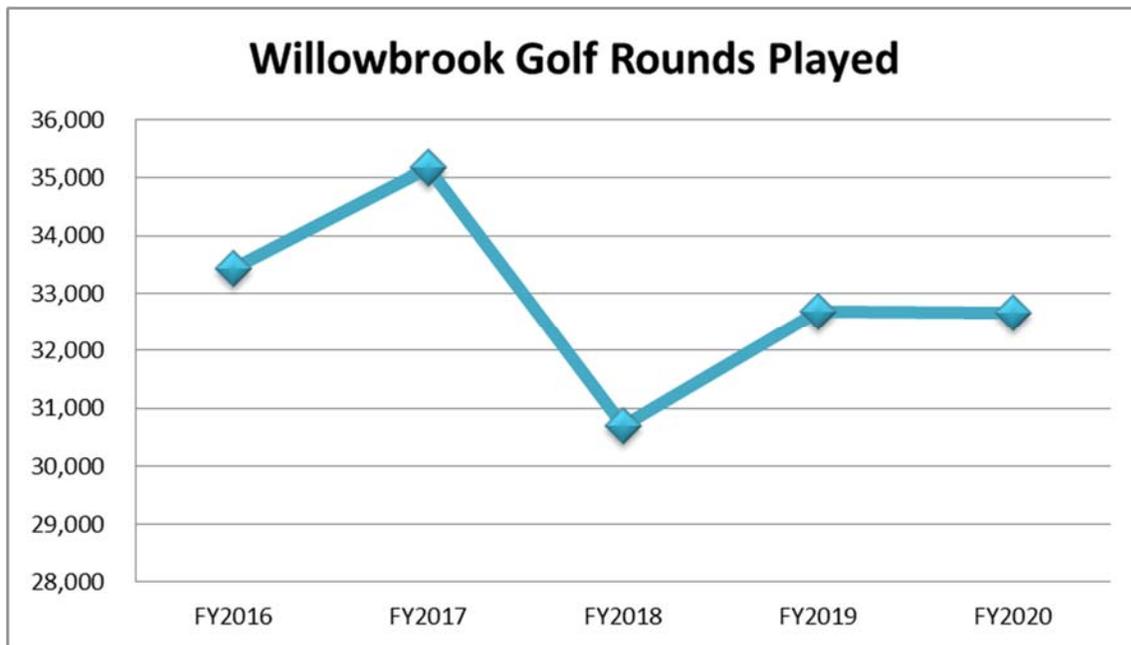
The Fund is also slated to contribute \$189,109 to the 2015 Construction Fund to assist with the construction of the Stormwater portions of the Sertoma Park Project and Market Piazza Project.

**WILLOWBROOK GOLF COURSE FUND**

**Revenues  
\$1,136,672**

The City’s Golf Course is managed by Indigo Golf, LLC. Indigo Golf, previously Billy Casper Golf, has provided management services since July 1, 2013. The original management fee was \$7,637 per month which has been increased each year by the CPI-U not to exceed 3%. According to the contract, the City is to maintain a minimum balance of \$30,000 in an account controlled by Casper after an initial deposit of \$50,000. The City pays all non-departmental and capital costs of the Golf Fund with Casper paying most of the operating costs from their fund guaranteed by the City to have the minimum balance. The account gets most of its funding from the revenues generated from operating the course. The fund is budgeted to receive a General Fund contribution of \$244,447, a \$192,258 decrease from the previous year.

At FY 2020-2021 year end, the cash account with the required \$30,000 minimum balance is estimated to have a balance of \$153,675.



**Expenditures  
\$1,260,347**

The golf cart fleet is anticipated to be replaced in March 2023. However, Parks and Recreation staff have determined that the fleet batteries need to be replaced in FY 2021-2022 as the current batteries will not last through the peak season due to over use during the Corona Virus Pandemic as a result of requiring one person to a cart. The budget includes \$45,152 for the purchase of 75 new batteries and \$11,825 for anticipated repairs and maintenance on the existing carts.

## DARK FIBER FUND

The Dark Fiber Fund is an enterprise fund with the purpose of installing dark fiber through Winter Haven and ultimately linking up with fiber from other cities. The cost of fiber installation is funded by internal loans to be repaid over 7 years at an interest rate of 2 ½%. The current balance of the internal loans is \$1,905,894. The enterprise derives its funding by charges made to internal city departments for the fiber use (\$700 per month) and wholesaling fiber connections to retailers who in turn sale to public and private entities. There are currently 16 external customers paying for a full or partial strand of fiber.

In keeping with the “dig once policy”, the fund has \$500,000 budgeted for fiber installation in FY2021-2022.

## INTERNAL SERVICE FUND

**\$6,213,712 Revenues / \$6,675,739 Expenditures**

The Internal Service Fund consists of the following services:

- Human Resources
- Technology Services
- Engineering
- Facility Maintenance
- City Hall and Grounds
- City Hall Annex
- Nora Mayo Hall

The above services derive funding by allocating their costs to other City departments; cost allocations are based on an estimated percentage of services to be rendered to the user departments in the upcoming fiscal year.

One new position is added to the Fund in FY 2021-2022, a Business Technology Support Specialist in the Technology Department. This position will administer the archiving of Police Body Camera footage.

The Nora Mayo Hall budget is added as a cost center in the Internal Service Fund in FY 2021-2022. It includes only building related expenses, including repair & maintenance and utility costs. The building currently houses staff from Parks and Recreation Administration, a portion of the Finance Department, Human Resources, and Natural Resources divisions.

## MOTOR POOL FUND

**Revenues  
\$3,068,924**

The Motor Pool provides the City’s vehicle and equipment fleet with fuel and repair services. The Motor Pool derives its funding by charging user Departments for these services.

**Expenditures  
\$3,008,005**

One additional employee position is added to the FY 2021-2022 budget. A Mechanic I position is budgeted for 75% of the year.

## **UNBUDGETED FUNDS**

The City has various accounting Funds which are not included in the budget. The reasons are as follows:

1. Trust Funds whose assets do not belong to the City are not included in the budget. The three pension funds fall into this category.
2. Several of the unbudgeted Funds account for activities which are budgeted in other funds. An example of this is Debt Service and the Capital Depletion Reserve Funds. All contributing Funds budget moneys for transfer to these unbudgeted Funds.
3. The City utilizes several funds which exist for a specific purpose with special legal requirements. Several Special Revenue Funds fall into this category.

A list of unbudgeted Funds with a brief description of each is as follows:

### **Capital Depletion Reserve**

The Capital Depletion Reserve Fund accumulates moneys to replace the City's vehicular rolling stock and roofs not belonging to Proprietary Funds. Each asset is assigned a replacement date, replacement cost and an assumed interest earnings rate. A special program is then used to calculate the annual contribution to fund its replacement. The balance in this Fund at the end of FY 2019-2020 was \$5,355,578; another \$7,459,902 was held by Proprietary Funds for this purpose.

### **Self-Insurance Fund**

The City self-insures its health program through a minimum premium plan. The plan is administered by an Administrative Services Organization (ASO) Plus contract with Blue Cross Blue Shield of Florida. This Fund accounts for all the activity relative to the City's health plan. At the end of FY 2019-2020 this Fund had ending net assets of \$3,803.

### **Pension Trust Funds**

The City has three (3) pension trust funds; a General Plan for the general employees, a Police Plan for sworn police personnel and a Firefighter Plan for firefighters. These Funds account for the receipt and distribution of all pension plan moneys. At FY 2019-2020 year-end, the asset balances were:

General Employees	\$72,929,897
Firefighters	\$35,030,587
Police Officers	\$37,090,909

In addition to the three defined benefit plans, the City offers all employees two Internal Revenue Code (IRC) Section 457 plans. The City also offers a 401(a) profit sharing plan to Directors and the City Manager in lieu of participating in the general employees' pension. Employees that participate in the executive 401(a) plan are required to contribute ten percent of their salary. The City contributes 15% of their gross pay. The September 30, 2020 asset balance in the executive 401(a) plan was \$3,736,491. The non-executive 401(a) plan value at September 30, 2020 was \$972,386.

### **Sales Tax Bond Debt Service Fund**

This Fund accumulates transfers to pay principal and interest on the \$6.405 million Sales Tax Bond issued in September 2011.

### **2007 Bond Debt Service Fund**

This Fund accumulates transfers to pay principal and interest on the following debt issues:

- 2015A Non-Ad Valorem Bonds
- 2016A Non-Ad Valorem Bonds
- 2016B Non-Ad Valorem Bonds
- 2017 Non-Ad Valorem Bonds

## Special Revenue Fund

### Confiscations

Moneys received by Police Department for special purposes are recorded in this fund. These include: moneys derived from the forfeiture of contraband properties, police training fees and abandoned property. The forfeiture of moneys derived from contraband property used in connection with violations of the law is governed by Florida Statute 932. The balance at September 30, 2020, was \$67,213.

### Police Training

Police training moneys are received monthly from the office of the Polk County Tax Collector. The source of these funds is a \$2 per conviction fee for violation of municipal or county ordinances under Florida Statue 943.25. These fees averaged \$629 per month during FY 2019-2020. They are used to pay the expenses of programs and courses meeting the provisions of Florida Statue 943.17 for the training of police officers. Any balance remaining at the end of a fiscal year is used for training in the following year. The balance at September 30, 2020, was \$19,029.

### Unclaimed Evidence

Under F.S. 705, unclaimed evidence moneys may be used by the Police Department 60 days after conclusion of a criminal proceeding. The balance of unclaimed evidence moneys at September 30, 2020, was \$1,041.

### Seized Funds

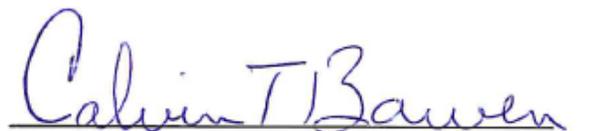
This account contains funds seized as a result of criminal activities pending disposition by the court. If the court forfeits the funds to the City they are transferred to the Confiscation Account. The balance at September 30, 2020, was \$4,175.

### DEA Confiscations

This account records funds received from Federal agencies as a result of Winter Haven Police cooperation in Federal investigations. These funds must be spent in accordance with Federal Regulations and do not require specific City Commission approval. The balance at September 30, 2020, was \$47,989.

Respectfully submitted,

  
Mike Herr - City Manager

  
Calvin T. Bowen - Financial Svcs. Director

  
Allen Weeks - Chief Accountant

  
Mary Zried - Budget Analyst

# POSTSCRIPT

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Subsequent to submittal of the Transmittal Letter and Proposed Budget to the City Commission on August 2, 2021 and prior to the approval of the final budget the following changes were made:

1. Willowbrook Golf cart replacement vs batteries - The initial budget included a loan to purchase new golf carts at Willowbrook Golf. Unfortunately manufacturers are experiencing a delay and the carts would not be available in time for the peak season. The batteries in the current cart fleet will not last through that season either. It was decided to exchange the cart request for batteries and include some funding for minor repair and maintenance on the existing carts. Budget adjustments include the following:

(\$177,375)	Reduce Revenue - Debt Proceeds from golf cart loan
(\$177,375)	Reduce Expense - Golf cart purchase
\$45,152	Increase Expense - New batteries for existing carts
\$11,825	Increase Expense - Anticipated R/M on existing carts
<u>(\$39,200)</u>	Reduce Expense - Golf cart loan payment
\$17,777	Net change - Increase in Willowbrook expenses and Increase in General Fund Expense to provide additional support to Willowbrook

2. Adjust Florence Villa CRA/General Fund for estimated Debt Expense on new Bond, offset by adjusting the Capital expenditure funds available to allocate. General Fund revenue increased \$27,622 in Transfer from FV CRA - to pay debt service.
3. Adjustments to Downtown CRA Fund include providing General Fund additional revenue of \$25,000 (for a total of \$50,000) for Community Policing and a \$7,000 reduction to Ritz Theatre contribution coming from the DT CRA fund. The net effect was offset by adjusting the funds available for capital projects.
4. Monies previously set aside in General Fund Contingency increased after adjustments from items 1, 2 & 3 listed above were made. Contingency changed from \$183,155 to \$218,000.
5. The General Fund Revenue and General Fund Expense in Streets cost center increased \$5,504 to include a new tree grant. Funding will come from Arbor Day Foundation at 100%.
6. In accordance with Ordinance O-21-59, the budget was amended to appropriate \$1,500,000 City commitment to affordable housing. A new Special Revenue fund titled "WH Affordable Housing Fund" was established. Initial funding will come from General Fund equity.
7. The following transfers to the 2015 Construction Fund were made to accommodate the additional funding needed on the Market Piazza project:
  - \$254,723 from Downtown CRA Fund (capital projects were adjusted to accommodate)
  - \$165,253 from Parks and Recreation Impact Fees (Impact Fee Fund)
  - \$93,125 from Dark Fiber Fund for smart connectivity improvements
  - \$89,109 from Stormwater Fund for drainage improvements
  - \$21,678 from Utility Fund for expansion of the re-use systems

8. The \$250,000 in General Fund Activity Fields for the DiamondPlex fence was eliminated. In its place is a \$250,000 Transfer to 2015 Construction Fund to go towards completion of the Sertoma Park project.

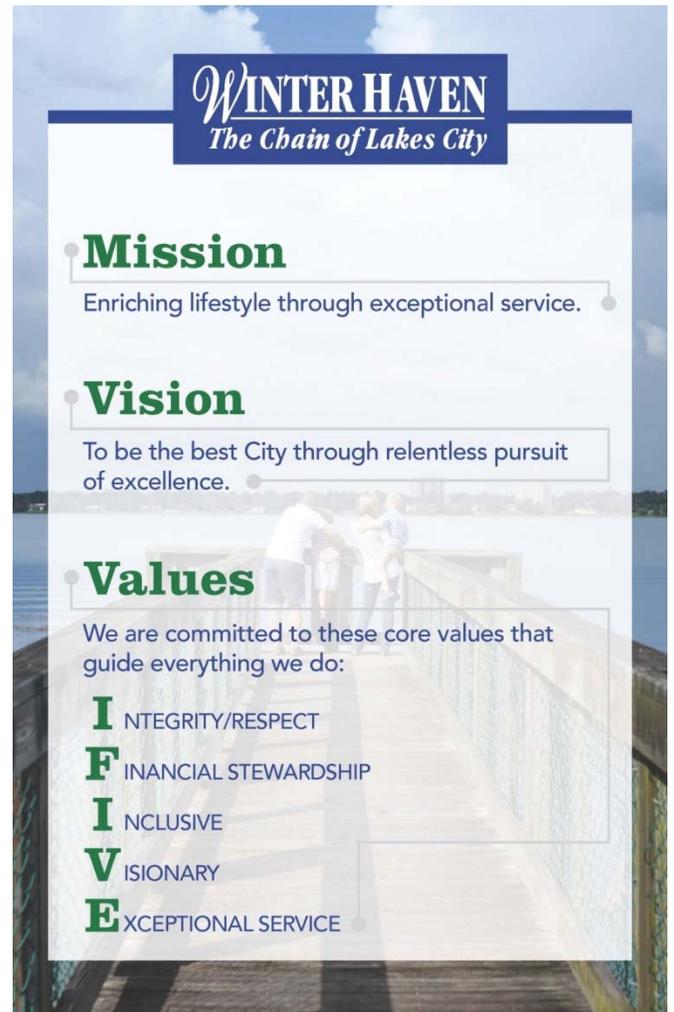
## VISION PLAN

In February 2018 a team of City Leaders and City employees came together to discuss new ways to strengthen and improve our City. A City that establishes the Greater Winter Haven as a beautiful and harmonious community that embraces diversity while nurturing and promoting growth, economic development and quality of life for residents and visitors.

The group was divided into KRA (Key Result Area) Teams. Each team concentrated on Key issues of the City and its employees. Primarily these employees came together to revisit the City's Mission Statement and Values that were in place. The initial result was the formation of new Visions, Mission Statement and Core Values that better guide the City to success. The teams continue to meet and discuss new ways to accomplish the hopes, dreams, goals and objectives in order to continue to improve and move the City in a forward motion

### Let's Move *FORWARD* 10 Point Plan to Progress

1. Strategic doing session to develop a Mission, Vision and Organizational Values. Develop Key Result Areas with bold ideas.
2. Implement a formal and legal succession planning process.
3. Develop and implement five best practices for improved customer service in all Departments.
4. Focus on processes to improve efficiencies and benefit customers directly.
5. Create an internal "Idea Collaboration Center." Our City Government must be recognized as a "Best Places to Work" from a recruitment perspective.
6. Create a "One Stop Call Center" to better service all customers in our City. **LESS BUREAUCRACY IS BETTER!**
7. Recruitment and Talent Management.
8. More neighborhood discussions.
9. "City Stuff Matters"
  - Mission, vision and values
  - Best practices - Discuss importance of doing this in our Departments
  - Budget Overview - outcomes, costs and revenue
  - Topics of importance to our employees
  - Continue Opportunity Days
10. Continued legislative discussions and engagement about the importance of protecting Local Control from Tallahassee!



## Our Community...Our Lifestyle

The Winter Haven community is a beautiful place to live, work and play; providing a vibrant downtown, beautiful landscape of opportunities for family fun, a quiet walk down the street, boating or just relaxing.



Winter Haven is home to Legoland Florida, a 150-acre theme park. The park includes more than 50 rides, entertainment and many fun-filled activities. It also has a water park complete with slides, splash area, wave pool, lazy river and beautiful lush gardens. Overnight guests can choose to remain on the property at the Legoland Hotel, Pirate Island Hotel or the Legoland Beach Retreat or choose from an array of familiar larger chain hotels to smaller more intimate inns and resorts located around the City.



Our City provides various recreational activities including skateboarding, paddle boarding, kayaking, fishing, boating, waterfront dining, entertainment or just quiet reflection.



Skate Park on Lake Silver



Fieldhouse on Cypress Gardens Blvd & Hwy. 17



Winter Haven is also home of the Cypress Gardens Water Ski Team which provides entertainment for the community with free monthly water ski shows on Lake Silver!

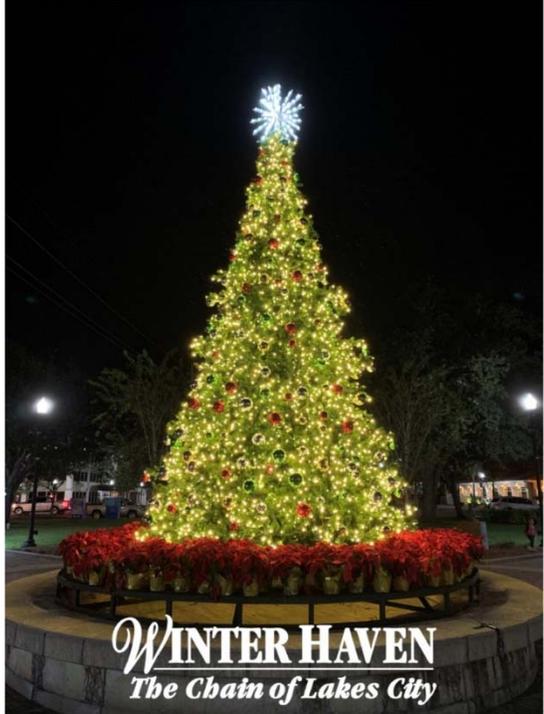
4<sup>th</sup> of July event on Lake Silver



Downtown on Central Park



Winter Haven Library & Richard's Coffee



The AdventHealth Fieldhouse & Conference Center provides a training ground for the professional basketball team the Lakeland Magic as well as community access to a wide range of recreational activities including use of fitness center, walking mezzanine, basketball gym, volleyball courts and meeting rooms. Citizens of Winter Haven are offered discounted membership for use of the Fieldhouse, Rowdy Gaines Olympic Pool and the Tennis Center.



Rowdy Gaines  
Olympic Pool



Tennis & Pickle Ball Courts

Lake Maude Park  
Avenue O NE



Winter Haven Airport

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**CITY OF WINTER HAVEN  
FISCAL YEAR 2022**

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**MISCELLANEOUS STATISTICAL DATA**

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**Date of Incorporation:** November 1923

**Form of Government:** Winter Haven’s city government comprises an appointed city manager who works with a five-member commission chaired by a mayor: the mayor is elected by the commissioners. Commissioners have a four-year term of office.

**Location:** Winter Haven is located in the center of Polk County in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. Many area attractions in Tampa and Orlando are all within an hour’s drive. The beaches of either the east or west coast are less than 75 miles away.

**Area:** 40.8 square miles

**Topography:** Flat to gently rolling

**Climate:** Subtropical

**Average Annual Temperature:** 84° (high), 63° (low)

**Average Annual Precipitation:** 50.8 inches

**Source:** [www.weatherbase.com](http://www.weatherbase.com)

**Number of Lakes:** 50

**Area of Lakes:** 8.2 square miles

**Water Supply Source:** Floridian aquifer

**Water District:** Southwest Florida Water Management District

**Standard Metropolitan Statistical Area:** Lakeland/Winter Haven

**Industry/Commerce:** Tourism, agribusiness, healthcare, distribution industries and a growing technology sector

**Area Attractions:** Legoland Florida theme park, Bok Tower Gardens, Florida Air Museum at Sun ‘n Fun, American Water Ski Hall of Fame, Florida Natural Growers Grove House, Frank Lloyd Wright Architecture at Florida Southern College

**City Web Site:** [www.mywinterhaven.com](http://www.mywinterhaven.com)

**Special Distinction:** In 1930 George W. Jenkins opened the first Publix supermarket in Winter Haven. Six years later Dick Pope Sr. opened Cypress Gardens, America’s first theme park. In 2011, the botanical garden portion of the park was preserved and now exists inside the Legoland Florida attraction. The popularity of the Cypress Gardens Ski Team continues today with free ski show performances held on Winter Haven’s Lake Silver each third Saturday of the month.



## COMMUNITY PROFILE

Winter Haven, known as the “Chain of Lakes City” is Polk County’s second largest city. Widely recognized as the water skiing capital of the world, the “Chain of Lakes” is a boater’s paradise with beautiful waters and world-class fishing. In Winter Haven you are always just steps away from casting for large-mouth bass, bream, speckled perch, red-finned pike, bluegill and sunshine bass.

It is centrally located with an ideal tropical climate, year-round natural Beauty and a source of a variety of activities for entertainment.

Winter Haven is 146 feet above sea level. There are fifty fresh-water lakes located inside the City limits, with two chains connected by a renovated system of navigable canals. There are 22 boat ramps, 14 public docks and 30 waterfront parks within the City limits.

Cypress Gardens Water Ski Team



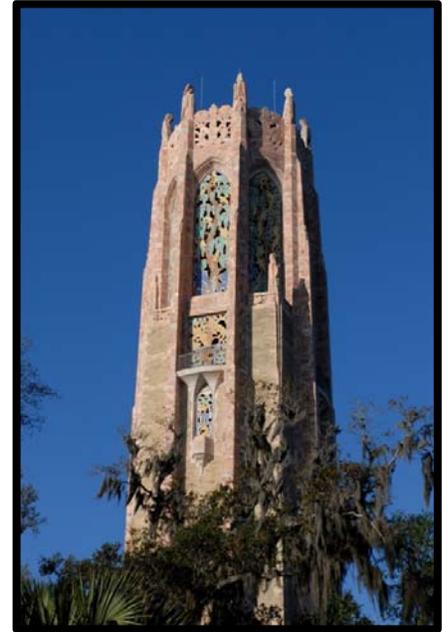
Winter Haven is home to the newest and the World’s largest Legoland theme park which includes the historic Cypress Gardens, two Legoland Resort Hotel’s on property and nearby the Beach Retreat; a resort offering 83 beach-themed bungalows in a village-style layout with free transportation to Legoland.

The main campus of the four-year Polk State College is also located in Winter Haven; and an exciting new program, the Business Accelerator, developed by the Polk County Commission and Central Florida Development Council. The Business Incubator, the hub for the program located downtown, will benefit new companies by offering resources; a national research university (USF Polytechnic in nearby Lakeland) with access to faculty experts; operational infrastructure like office space, equipment and technology; technology consultants; and training programs.



Winter Haven is proud to be a popular destination, whether for a visit or permanent relocation. Our area has benefited from tourism, the growth of nearby metropolitan area, economic growth bolstered by ecologically friendly businesses and redevelopment.

Nearby, visitors enjoy Historic Bok Sanctuary (Bok Tower Gardens) and Florida Air Museum, both just minutes away. Winter Haven is an excellent location to raise a family or to retire and enjoy a wonderful climate. With Legoland Florida in our front yard and Disney World, Sea World and Universal Studios all within an hour's drive, it is a perfect "home base" for vacations, as well.



## **THE FIRST SETTLERS**

Many veterans of the Indian War, impressed with the local climate and beauty of our area, went home to tell family and friends of the possibilities of homesteading in central Florida. The first known family to do just that was the Thornhills, who arrived in the 1860s. Soon after, the Boyd, Inman, Jackson, Sykes and Eycleshimer families established themselves in the area and began to grow strawberries, eggplant, guavas, tomatoes, peaches and peppers. The area that would become Winter Haven was platted by Blount and Whitledge in 1884.

In 1885, F.A.K. Harris and his wife Adele built the first mercantile in Winter Haven, Hovey and Harris. Harris and his wife, Adele, lived above the store. With the next few years the railroad came. The railroad construction workers dubbed the town "Harris Corners" after learning Adele would cook for them.

Around the turn of the century, the population had grown to 400. Winter Haven now housed churches, hotels, floral nurseries, a post office, a school, a real estate office, a canning factory as well as a Social Club. Citrus groves were also being established and the headquarters of the Florida Growers Association began.

By 1911, Winter Haven and its residents had acquired banks, a band, a newspaper, a movie theater and 15 automobiles. The canals that connect Winter Haven's Chain of Lakes began with the organization of the Twenty Lakes Boat Course Club in 1915.

The 1920s and Florida Boom brought land speculation and a great influx of newcomers to the area. As a tribute to the citrus business the Florida Citrus Festival was first held in 1924. In 1930, the very first Publix supermarket, founded by George W. Jenkins was opened in Winter Haven. Publix, now a Fortune 500 company with over 1,200 stores across seven states, 9 distribution centers and 11 manufacturing facilities and a fleet of trucks is one of the fastest growing employee-owned companies in the United States. Soon, tourists and the world would discover the grandeur of Winter Haven with the opening of Cypress Gardens by Dick Pope in 1936. Tourism would become an economic foundation for Winter Haven. In 2010, Cypress Gardens was acquired by Legoland and continues to attract tourism to the area.

## ECONOMIC CONDITION AND OUTLOOK

Winter Haven is located in central Polk County which lies in the center of the State of Florida, equidistant between the major metropolitan areas of Orlando and Tampa. The County, which encompasses the Lakeland-Winter Haven Metropolitan Statistical Area, is the ninth most populous county in the state with an estimated population of 715,090 in 2020. Polk County's population grew 3.6 percent from 2019, which exceeded Florida's growth rate as a whole.

General economic conditions in Polk County have mirrored the national trend of economic growth over the last few years. Between 2018 and 2019, the unemployment rate for Winter Haven decreased from 4.7% to 4.1%. The preliminary rate of 9.0% for 2020, reflects a significant increase in the area's unemployment rate as a result of the Covid19 pandemic related job losses. Polk County exhibits a diversified economy with service, retail trade, construction, healthcare, business and financial services, and manufacturing being the major employment sectors in the county. Significant employment also comes from the mining, tourism and citrus industries.

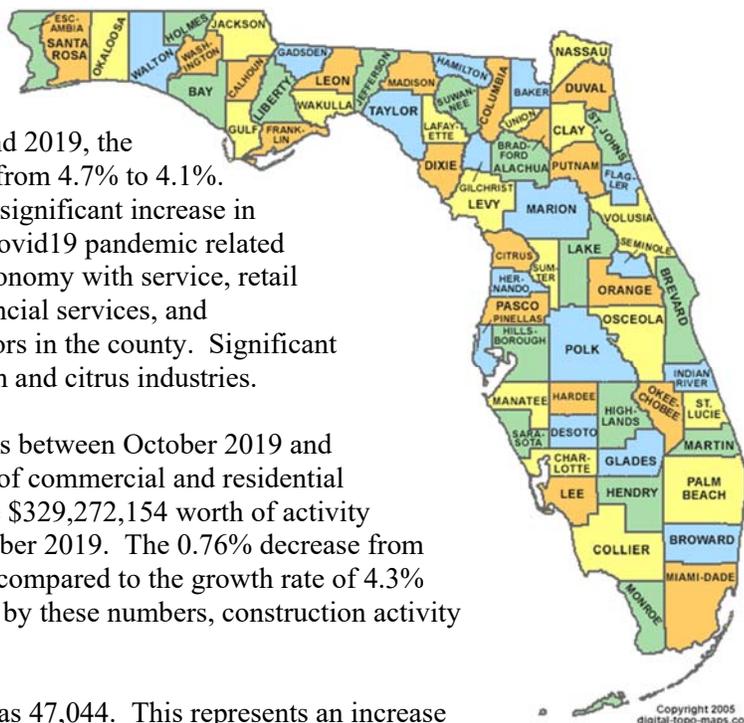
City building permits issued during the 12 months between October 2019 and September 2020 authorized \$326,768,406 worth of commercial and residential activity. This represents a 0.76 decrease over the \$329,272,154 worth of activity for the period between October 2018 and September 2019. The 0.76% decrease from 2019 to 2020, represents sustained growth when compared to the growth rate of 4.3% observed between 2018 and 2019. As evidenced by these numbers, construction activity remains strong.

Winter Haven's estimated population for 2020 was 47,044. This represents an increase of 2,229 persons or 5.0% over 2019, and a 38.9% increase since 2010. There have been 5,845 new housing units built in the City since 2010, including a mix of single-family homes, mobile homes and multiple family units.

The outlook for Winter Haven remains positive for the remainder of the decade, for both physical and economic growth. The Southeast and Lucerne Park areas contain a significant amount of platted residential lots, serviceable by City water and sewer utilities. In the last ten years, the City has annexed 1.2 square miles into the city limits of Winter Haven. This represents an increase in the City's area by 3.0%. Additionally, developers continue to show interest in the City's downtown. Within the past two years several new commercial and multi-family projects have been permitted within the downtown and surrounding areas. In total, 94 new housing units have been completed in or near downtown since 2014.

Following the 2020 recession brought on by the Covid19 pandemic, the economy is expected to resume moderate growth in 2021, an many of the large economic developments initiated in the last few years continue to grow. New growth is expected in the multi-family housing, service, wholesale/retail trade, hospitality, and warehousing and distribution sectors. With the continued success of LEGOLAND Florida, and expansion of the CSX Rail Terminal, the area will likely see increased growth for the remainder of the decade. Locational factors, and active local economic development efforts, are the basis of the outlook.

While having a positive impact, this growth also presents significant challenges for the City government. With the loss of some federal grants, if the present high level of services is to be maintained, the City will need to explore new methods of obtaining financial resources for the future.



## MAJOR INITIATIVES

### **Winter Haven Recreational & Cultural Center**

Renovation of the existing building, additional space for expanded gymnasium and branch library, new / relocated pool, splashpad and playground enhanced greenspace. The FY2022 Budget includes \$8,772,560 to go towards the project.

Timing: Complete design by October 2022; complete construction by December 2023

### **Lake Maude Park – Phase 2**

Construction of two baseball diamonds (shared space with multi-purpose fields), completion of on-site parking improvements. The FY2022 Budget includes \$1,800,000 to go towards the project.

Timing: Complete design and construct by October 2022

### **Lake Conine Wetlands – Recreation Improvements**

Playground, fishing pier, picnic facilities, parking access. The FY2022 Budget includes \$1,900,000 to go towards the project.

Timing: Complete design and construction by December 2022

### **Chain of Lakes Park – Phase 2**

Four lighted baseball fields, new multipurpose field/event lawn, activated lakeshore with pedestrian facilities and docks, interior pedestrian loop, completion of access road/parking facilities. The FY2022 Budget includes \$8,197,215 to go towards the project.

Timing: Complete design by June 2022 and construction by Spring 2023

### **Public Safety Station No 4 – Northeast Winter Haven**

Joint use facility for Public Safety including Polk County EMS. To be located on City property. The FY2022 Budget includes \$4,000,000 to go towards the project.

Timing: Commence design by March 2022; complete design and construction by March 2024

### **Public Safety Station No 5 – Northwest Winter Haven**

Joint use facility for Public Safety including Polk County EMS. To be located on City property at Lake Hartridge Park. The FY2022 Budget includes \$4,000,000 to go towards the project.

Timing: Commence design by March 2023; complete design and construction by March 2025

### **Lake Elbert Trail**

Project budget includes ROW acquisition, engineering/design and construction to extend the FDOT portion of trail and create a link around Lake Elbert. The FY2022 Budget includes \$1,150,000 to go towards the project.

Timing: Complete design by May 2022; construction to take 1 year (following utility improvements)

### **Airport Security Improvement Project**

This project involves the design and construction of fencing, gates, access control, and cameras at the Winter Haven Regional Airport in order to follow TSA guidelines for Airport Security. The FY22 Budget contains \$1,250,000 with \$1,000,000 coming from FDOT.

### **One Water Master Plan**

The ultimate goal of the One Water Master Plan is to construct a series of natural water storage facilities throughout the local watershed that would create water supply, prevent flooding, improve water quality, protect lakes and provide recreation and scenic beauty. The City's mission is to align resources, policies and funding to achieve the One water Vision working cooperatively with local and regional partners.

### **Avenue C SW Street Project**

Improvements include installing an 8 foot multi-use trail, on street parking, widening of sidewalks on the south side of the street, landscaping and bicycling facilities. The existing 20 foot travel lanes will be reduced to a maximum of 11 feet to accommodate the pedestrian components, marked parking spaces and new green space. (Avenue C, SW from Fifth Street, SW on the west to First Street, South on the east)

Second St, SW includes completion of 5-foot sidewalks along both sides of the street between Ave C, SW and Ave G, SW and drainage improvements necessary for installation of sidewalks and crosswalks. (Second St., SW extending from Ave G, SW on the south to Ave C, SW on the north)

The FY22 Budget includes \$1,442,866 in the Transportation Fund for construction of this project, financed 100% with FDOT grant proceeds.

## DEMOGRAPHIC STATISTICS

<u>Land Use</u>	<u>Land Area in square miles</u>	<u>Percent of Total</u>
Residential	9.3	22.68%
Commercial	2.1	5.12%
Industrial	1.1	2.68%
Institutional	2.1	5.12%
Recreational	1.3	3.17%
Agricultural	3.1	7.56%
Conservation	9.4	22.93%
Vacant or Undeveloped	<u>12.6</u>	<u>30.73%</u>
TOTALS	41.0	100.00%

Number of schools: 9 Public; 4 Private; 1 Technical; 1 four-year State College

	<u>Population<sup>1</sup></u>	<u>Numeric Change from Previous Year</u>	<u>Percent Change from Previous Year</u>	<u>FY Budgeted FT Positions</u>
2020	49,219	4,404	9.83%	521
2019	44,815	1,987	4.63%	504
2018	42,828	1,685	4.10%	502
2017	41,143	1,619	4.10%	494
2016	39,524	1,439	3.78%	470
2015	38,080	1,064	2.87%	450
2014	37,016	736	2.03%	446
2013	36,280	1,892	5.50%	457
2012	34,388	276	0.81%	462
2011	34,112	238	0.70%	466
2010	33,874	-590	-1.71%	475

<sup>1</sup> Source: BEBR estimates – note, BEBR may make adjusting estimates based on 10 year Census data for population estimate (see 2010)

## DEMOGRAPHICS – POLK COUNTY EMPLOYMENT

Several major corporations have selected Polk County as their headquarters, or as sites of major manufacturing or distribution centers, such as Publix Super Markets, Wal-Mart, Amazon.com, Peace River Citrus Growers, Ben Hill Griffin, Inc., Fed Ex, Colorado Boxed Beef, MOSAIC, Comcar Industries, Florida Caribbean Distillers, Coca-Cola, and Saddle Creek Logistics.

### THE TOP EMPLOYERS IN POLK COUNTY ARE:

<u>Employer:</u>	<u>Employees:</u>
1. Publix Super Markets	13,701
2. Polk County School Board	13,363
3. Lakeland Regional Health	5,888
4. Wal-Mart	5,523
5. Amazon.com	5,000
6. GEICO	3,700
7. City of Lakeland	2,800
8. BayCare	2,614
9. Advent Health	2,466
10. Polk County Board of County Commissioners	2,134

Source: Central Florida Development Council (updated March 30, 2021)

**DEMOGRAPHICS – WINTER HAVEN Population, Employment, Households, Education (cfdc.org)**

Education: 21% Bachelor’s/Grad Degree, 33% Some College, 32% High School Diploma, 14% No High School Diploma

Employment: 60% White Collar, 20% Blue Collar, 19% Services, Unemployment Rate 5.4%

Income: \$45,889 Median Household Income, \$27,575 Per Capita Income, \$86,922 Median Net Worth

Key Facts: Median Age is 46.2  
 Median Disposable Income is \$39,492

**WINTER HAVEN  
 CDC Census QuickFacts 2019**

<b>Population</b>	Population estimates, July 1, 2019		44,955	
		Male	46.8%	21,039
		Female	53.2%	23,916
	Under age 18		22.1%	9,935
	Ages 18 through 64		54.1%	24,321
	Ages 65 and over		23.8%	10,699
<b>Race</b>	White Alone		67.9%	30,524
	Black or African-American Alone		26.5%	11,913
	Other		5.6%	2,518
<b>Occupational Composition</b>	Median household income (in 2018 dollars, 2014-2018)			\$44,397
	Per capita income (in 2018 dollars, 2014-2018)			\$24,098
	In civilian labor force, total % of population age 16+ (2014-2018)			50.5%
	In civilian labor force, female, % of pop. age 16+ (2014-2018)			46.7%
	Businesses, All firms (2012)			3,727
	Men-owned firms (2012)			1,985
	Women-owned firms (2012)			1,316
	Minority-owned firms (2012)			1,528
	Non-minority-owned firms (2012)			1,974
	Veteran-owned firms (2012)			391
Non-veteran-owned firms (2012)			3,084	
<b>Households/Education</b>	Owner-occupied housing unit rate, 2014-2018			56.4%
	Median Value of owner-occupied housing units, 2014-2018			\$140,200
	Median Gross Rent, 2014-2018			\$939
	Households, 2014-2018			14,631
	Persons per household, 2014-2018			2.66
	Living in same house 1 yr. ago, percent of persons age 1 yr.+, 2014-2018			82.9%
	Language other than English spoken at home, persons age 5 yrs+ 2014-2018			17.4%
	High school graduate or higher, percent of persons age 25yrs.+, 2014-2018			85.7%
Bachelor’s degree or higher, percent of persons age 25yrs.+, 2014-2018			19.0%	

**CITY OF WINTER HAVEN  
PRINCIPAL TAXPAYERS 2021**

Taxpayers	Taxable Value	% of Total Values
Legoland / Merlin Entertainments	\$81,130,596	2.87%
Walmart	61,605,557	2.18%
Carlton Arms	42,252,223	1.49%
Tampa Electric	37,715,555	1.33%
SFFL001Owner LLC	26,677,437	0.94%
GAHC4 Spring Haven FL FH LLC	22,516,407	0.80%
Winter Haven Apartments LLC	17,651,126	0.62%
Coca Cola	17,452,952	0.62%
PVP Winter Haven LLC	17,373,630	0.61%
Sunstone Winter Haven Florida LLC	17,212,689	0.61%
	\$348,829,927	12.09%
All other taxpayers	2,252,179,662	87.91%
<b>Total (Preliminary)</b>	<b>\$2,826,311,036</b>	<b>100.00</b>

**PROPERTY TAX RATES AND TAX LEVIES  
ALL DIRECT AND OVERLAPPING GOVERNMENTS**

Budget Year	Winter Haven	Polk County	School Board	Lake Region Lakes Mgmt. District	Peace River Basin	SW Fl. Water Mgmt. District	Total
<b>Tax Rates</b>							
2011	5.790	6.8665	6.092	0.4478	0.00 <sup>1</sup>	0.3770	19.5733
2012	5.790	6.8665	7.670	0.4829	0.00 <sup>1</sup>	0.3928	21.2022
2013	5.790	6.8665	7.492	0.4996	0.00 <sup>1</sup>	0.3928	21.0409
2014	5.790	6.8665	7.547	0.4924	0.00 <sup>1</sup>	0.3818	20.7227
2015	5.790	6.8665	7.208	0.4924	0.00 <sup>1</sup>	0.3658	20.7227
2016	5.790	6.7815	7.149	0.4715	0.00 <sup>1</sup>	0.3488	20.5408
2017	5.790	6.7815	6.797	0.4512	0.00 <sup>1</sup>	0.3317	20.1514
2018	5.790	6.7815	6.514	0.4214	0.00 <sup>1</sup>	0.3131	19.8200
2019	6.790	7.1565	6.251	0.4214	0.00 <sup>1</sup>	0.2955	20.9144
2020	6.790	7.1565	6.086	0.4214	0.00 <sup>1</sup>	0.2801	20.7340
2021	6.790	6.8990	5.935	0.4214	0.00 <sup>1</sup>	0.2669	20.3123
2022*	6.790	6.8990	5.829	0.4214	0.00 <sup>1</sup>	0.2535	20.1929

\* proposed rates

<sup>1</sup> no longer a levy on ad valorem tax

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**CITY OF WINTER HAVEN  
FISCAL YEAR 2022**

**BUDGET PROCESS**

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**BUDGET ADOPTION**

The City of Winter Haven budget is adopted by ordinance in accordance with the City's Charter. The ordinance requires two public hearings and very specific advertising criteria in accordance with a State of Florida Statute known as the TRIM law. State Statute requires the City Commission to make annual appropriations that shall not exceed the amount to be received from taxation or other revenue sources. The budget the accrual basis for Propriety Funds with the exception that the depreciation expense is not budgeted, principle payments on debt are expensed and capital assets are expensed in Proprietary Funds. The appropriation ordinance includes all the City's funds with the exception of the City's Trust Funds, Debt Service Fund, funds that account for activities which are budgeted elsewhere in the budget and several special purpose funds, which have very strict legal requirements. A list and description of the City's unbudgeted funds are included in the City Manager's transmittal letter. The City's fiscal year begins on October 1 and ends on September 30.

**BUDGET AMENDMENTS**

The City Commission is permitted by City Charter to amend the budget appropriation ordinance or to transfer funds between departments during the fiscal year. Amendments to the budget ordinance must adhere to the balanced budget statutory requirements and must have two readings with a public hearing held during the second reading. Budgetary transfers of appropriated funds between departments and intra-departmental transfers in excess of \$3,000 require City Commission approval. The City Manager can authorize intra-departmental transfers in amounts of less than \$3,000. The budget is prepared on a line item basis but budgetary compliance is maintained on the departmental level.

# Budget Adoption Schedule for FY 2021-2022 - City of Winter Haven

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**January**  
**20 Budget staff** distribute Budget Instructions to include:  
 Personnel Worksheets & Vehicle Replacement Schedules

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**February**  
**3 Budget staff** provide Budget Worksheets & access to NWS  
**12 Departments** submit Personnel Worksheets to H.R.  
**12 Departments** submit Vehicle Requests to Fleet Dept.

February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

**March**  
**5 H.R.** submit vetted Personnel Worksheets to Budget Staff  
**8 Budget Staff** calculate Personnel benefit cost estimates  
**12 Fleet** submit vetted Vehicle requests to Budget Staff  
**12 Budget staff** calculate Non-Departmental cost estimates  
**15** Deadline for **Departments** to enter budgets into NWS  
**22-31 Finance Department** hold budget meetings with staff

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**April**  
**1-30** Continue with budget meetings, as needed

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**May**  
**3-31 Department** Budget Presentations to City Manager

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**June**  
**1\*** Estimate of taxable value from Property Appraiser  
 Complete revenue estimates, balance expenses to revenues  
**1-30** Continue budget meetings with staff, as needed  
**10** Discuss w/ Commission Utility annual rate adjmt, rate study  
**15** Discuss w/ Commission Utility annual rate adjmt, rate study

June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**July**  
**1\*** Property Appraiser certify tax roll  
**26 City Commission** establish millage rate, set workshop dates and set date / time for budget 1st public hearing

**August**  
**4\*** Latest possible date we can notify County Property Appraiser of proposed millage rate; rolled back rate; date, time and place of required public hearing on proposed millage rate and tentative budget (35 days after Certification of Value)  
**10** Not for Profit & Community Partners Presentations to City Commission  
**17** City Manager & Budget Staff present FY21-22 Budget to City Commission

**September**  
**14^ City Commission** hold required public hearing & adopt tentative budget on first reading; announce percentage, if any, that proposed millage rate exceeds the rolled back rate (subject to change)  
**22\* Finance** must publish required TRIM advertisement 5 days before last public hearing.  
**27\*** Hold public hearing on ordinance; adopt budget ord.; on second reading; set final millage rate (City Clerk must publish usual legal ad for second reading of ordinance and Post final budget document on website. (subject to change)  
**30** Budget staff post final budget document on City website

**October**  
**1** Budget becomes effective

\* Actions/dates required by Fl. Statutes & conform to time restrictions set forth by statute. Advertising and hearing dates may be adjusted to avoid statue-prohibited conflicts w/School Board & County Commission hearing.

^ Moved regularly scheduled Commission meeting due to conflict with County's first public hearing.

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**CITY OF WINTER HAVEN  
FISCAL YEAR 2022**

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

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The accounting policies of the City of Winter Haven, Florida conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. This summary of significant accounting policies is presented to assist the reader in more fully understanding the overall budget report and the financial activities of the City.

**REPORTING ENTITY**

Winter Haven, Florida is a political subdivision of the State of Florida, governed by an elected Board of City Commissioners.

The reporting entity for the City includes all functions of government in which the City Commission exercises oversight responsibility. Oversight responsibility includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

**FUND ACCOUNTING**

The City of Winter Haven organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped, in the financial statements in this report, into seven generic fund types and three broad fund categories, as follows:

**GOVERNMENTAL FUND TYPES**

**General Fund** - accounts for all unrestricted resources, except those that are required to be accounted for in another fund. Includes 001 - General Fund.

**Special Revenue Funds** - account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditure for specific purposes. Includes 101 - Library Fund, 103 - C.D.B.G Fund, 105 - S.H.I.P. Fund, 106 - Airport Fund, 107 - Cemetery Fund, 108 - CRA-Downtown Fund, 109 - CRA-Florence Villa Fund, 111 - Federal Building Fund, 113 - Building Safety Fund, 114 - Impact Fee Fund and 115 - WH Affordable Housing Fund.

**Debt Service Funds** - account for the accumulation of resources for, and the payment of interest and principal on general long-term debt. Includes 203 - Improvement Revenue Bond Fund, 204 - Stadium Bond Fund and 205 - Sales Tax Bond Fund all of which are non-budgeted funds.

**Capital Projects Funds** - account for financial resources segregated for the acquisition of major capital facilities. It includes 301 - Transportation Fund, 304 - 2007 Construction Fund and 306 - 2015 Construction Fund.

## PROPRIETARY FUND TYPES

**Enterprise Funds** - account for operations that are financed and operated in a manner similar to private business enterprises. Includes 401 - Solid Waste Fund, 402 - Water and Sewer Fund, 404 - Stormwater Fund, 405 - Willowbrook Fund and 406 - Dark Fiber Enterprise Fund.

**Internal Service Funds** - account for the financing of goods and services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Includes 501 - Internal Services Fund, 502 - Motor Pool Fund and 503 - Self Insurance Fund. The Self Insurance Fund is not budgeted.

## FIDUCIARY FUND TYPES

**Trust and Agency Funds** - account for the assets held by the City as a trustee for individuals, private organizations and/or other governmental units. Includes the 601 - Police Pension Fund, 602 - Fire Pension Fund, 603 - General Pension Fund and 604 - Defined Contribution Plan 401(a), all of which are non-budgeted funds.

## ACCOUNT GROUPS

**General Fixed Assets** - accounts for all fixed assets of the City, except fixed assets of Proprietary Funds and certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems.

**General Long-Term Debt** - accounts for the outstanding principal balances on any general or special obligation debt of the City, except long-term debt of proprietary funds.

## MEASUREMENT FOCUS

**Governmental Fund Types** - General, Special Revenue, Debt Service and Capital Projects Funds are accounted for on a “spending” or “financial flow” measurement focus. Accordingly, the reported undesignated fund balances provide an indication of available, spendable or appropriable resources.

**Proprietary Fund Types** - Enterprise Funds and Internal Service Funds are accounted for on an “income determination” measurement focus. Accordingly, all assets and liabilities are included on their balance sheets, and the reported fund equity (total reported assets less total reported liabilities) provides an indication of the economic net worth of the fund. Operating statements for Proprietary Fund Types (on an income determination measurement focus) report changes in total economic net worth.

**Fiduciary Fund Types** - Pension Trust Funds are accounted for like Proprietary Fund Types. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

## **BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The modified accrual basis of accounting is followed by all Governmental Fund Types and Agency Funds. Under the modified accrual basis, expenditures other than un-matured interest on general long-term debt are recognized at the time fund liabilities are incurred, if measurable. Revenues are recognized in the accounting period when they become measurable and available. Revenues that are susceptible to accrual are as follows:

- Federal and State Shared Revenues
- Federal and State Grants
- Interest income
- Rental of Assets and charges for services
- Franchise fees and utility taxes

Proprietary and Pension Trust Funds are maintained on an accrual basis with revenues being recognized when earned and expenses recognized when incurred.

## **BASIS OF BUDGETING AND BUDGETING PROCEDURES**

- A. The City Manager submits to the City Commission a proposed operating budget for the ensuing fiscal year. The operating budget includes proposed expenditures and the sources of revenues to finance those expenditures.
- B. Public hearings are conducted to obtain taxpayer comments.
- C. The budget is approved by the Commission and becomes the basis for the millage levied by the Commission.
- D. The City Manager may approve any transfer of budgeted funds within a department not exceeding \$3,000. The City Commission must approve transfers between departments or intradepartmental transfers in excess of \$3,000.
- E. Formal budgetary integration is employed as a management control device during the year for the General Fund and the Budgeted Special Revenue Funds (Library, Community Development and Stadium). Formal budgetary integration is not employed for Debt Service Funds because effective budgetary control is alternatively achieved through debt repayment provisions.
- F. Budgets for the General and Budgeted Special Revenue are adopted on a basis consistent with generally accepted accounting principles. Budgets for Capital Projects are on a project basis rather than a fiscal year basis.
- G. Budgeted amounts are as originally adopted, or as amended, in accordance with City ordinance. Appropriations not expended at the end of each fiscal year lapse and become subject to future appropriation.
- H. Section 40 of the City's Charter makes it unlawful to expend or contract for the expenditure, in any fiscal year, more than the amount appropriated by the City Commission for a fund or a department within a fund.

- I. The city budgets for governmental funds, which include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund, are based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred with the exception of principal and interest on long term debt, which are recorded when due.

Exceptions to the modified accrual basis of accounting are as follows:

- Encumbrances are treated as expenditures in the year they are encumbered, not when the expenditure occurs.
- Grants are considered to be revenue when awarded, not when earned.
- Sales and use taxes are considered to be revenue when received rather than when earned.
- Project length (continuing appropriation or projects that span more than one year) budgets adopted during the year are considered to reduce funds available in the year funds were originally appropriated.
  - Overspending of project length (continuing appropriation or projects that span more than one year) budgets is considered to reduce funds available.
  - The closeout of unspent project length (continuing appropriation or projects that span more than one year) budgets is considered to increase funds available.

The budgets for all proprietary funds, which include Enterprise Funds and Internal Service Funds, are prepared using the accrual basis of accounting, with exceptions listed below. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

- Capital outlay is budgeted as an expense in the year purchased.
- Depreciation is not budgeted.
- Interest capitalized on construction projects is budgeted as interest expense.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of the liability.
- Grants obtained for the construction of assets are considered to be revenues, not capital contributions.
- Receipts of long-term receivables are considered to be revenues, not reductions of the receivable.
- Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- Purchases of inventory are considered to be expenditures when purchased, not when sold or used.
- Debt issue and discount cost, are considered to be expended when paid, not capitalized and amortized over the life of the bonds.
- Gains or losses on the early retirement of debt are considered to increase or decrease the funds available in the year in which they occur and are not capitalized and amortized over the life of the bonds.
- Accrued compensated absences are not considered to be expenditures until paid.

## **FIXED ASSETS**

Fixed assets purchased in the Governmental Fund Types are recorded as expenditures at the time of purchase. Such assets are capitalized at cost in the General Fixed Assets Account Group, except for certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems. Gifts or contributions are recorded in the general fixed assets at fair market value at the time received. No depreciation has been provided on general fixed assets.

The fixed assets purchased in the Proprietary Fund Types are capitalized at cost when purchased. Donated fixed assets are stated at fair market value as of the date donated. Depreciation is provided using the straight-line method over the estimated useful lives of the various classes of depreciable assets as follows:

<u>Assets</u>	<u>Years</u>
Buildings	30-50
Improvements other than buildings	10-33
Equipment	3-44

Interest is capitalized on proprietary fund assets acquired with tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period.

## **UNAMORTIZED BOND ISSUE COSTS AND BOND DISCOUNT**

Bond issue costs and discounts in the Water and Sewer Fund are being amortized over the life of the bonds using the effective interest method.

## **ACCUMULATED UNUSED COMPENSATED ABSENCES**

The City records the “vested” portion of accumulated unused compensated absences at each year-end based on each employee’s accumulated unused hours and rate of pay. Generally, employees use their compensated absences as they are earned. For this reason, the accumulated unused portion as of September 30 is treated as a long-term liability. The balances are recorded in the General Long-Term Debt Account Group for employees of governmental fund types and as other liabilities on the classified balance sheets of proprietary fund types. An exception to this rule is that amounts actually paid to governmental fund type employees within 90 days of year end are reported as liabilities in the governmental funds to which they relate, as these amounts are payable from available spendable resources at September 30.

## RESERVES

Governmental Funds - Reserves are used to indicate that a portion of the fund balance is not appropriate for expenditure or is legally segregated for a specific future use. Usage of reserves has been limited to the following items:

**Reserve for Encumbrances** - indicates a portion of the fund balance that has been segregated for expenditure upon vendor performance. This reflects items that have been ordered or committed for at yearend, which have not been received nor paid for.

**Reserve for Advances to Other Funds** - indicates a portion of the fund balance that does not constitute an "available spendable resource." This reflects items that have been ordered or committed for at yearend, which have not been received nor paid for.

**Reserve for Police Education** - indicates a portion of the fund balance that is legally restricted for police education expenditures in accordance with Florida Statute 943.25.

**Reserve for Police Seizures** - indicates a portion of the fund balance that is restricted for contraband forfeitures under Chapter 932 Florida Statutes.

**Reserve for Debt Service** - indicates a portion of the fund balance that is legally restricted for the payment of principal and interest on long-term debt.

**Proprietary Funds and Certain Fiduciary Funds** - Reserves are used to indicate a segregation of a portion of retained earnings equal to the current assets that are restricted for meeting various covenants as may be specified and defined in a revenue bond indenture or other law or regulation. Usage of reserves has been limited to the following items -

**Reserve for Revenue Bond Retirement** - restricted for payment of principal and interest on revenue bonds.

**Reserve for Bond Asset Replacement** - restricted for meeting of various contingencies as may be so specified and defined in the indenture (frequently referred to as renewal, replacement and improvement).

**Reserve for Perpetual Care** - restricted for future maintenance of cemetery grounds.

**Reserve for Employees' Retirement** - restricted for payment of employee retirement benefits.

## ENCUMBRANCES

Encumbrances represent contractual commitments in the form of purchase orders and contracts. Such encumbrances are not recorded as expenditures, but rather as reservations of fund balance for subsequent years' appropriation.

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**CITY OF WINTER HAVEN  
FISCAL YEAR 2022**

**GENERAL FISCAL POLICY**

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1. The Annual Operating Budget of the City of Winter Haven, Florida shall balance the public service needs of the community with the fiscal capabilities of the City. It is intended to achieve those goals and objectives established by the commission for following fiscal year. Service programs will represent a balance of services, but with special emphasis on the City's public safety, quality of life, and compliance with various state and federal mandates including the state mandatory comprehensive plan. Services shall be provided on a most cost effective basis. A balance between personnel and other classes of expenditures will also be achieved.
2. The City recognizes that its citizens deserve a commitment from the City to fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures (personal services, contracts, commodities and supplies, and capital outlay) will be fiscally balanced with revenues or income estimates that can reasonably and normally be projected as being received during the fiscal year. New programs or changes in policies, which would require the expenditure of additional operating fund's will either be funded through reductions in existing programs of lower priority or through adjustments to fee rates, service charges, or taxes. Requests for new programs or changes to programs or policies will be accompanied by an analysis of the short and long-term impact on the operational budget caused by such changed or new program or policy. A standard format using this procedure shall be routinely provided to the commission when requesting approval of each new or changed program or policy.
3. New programs, services, or facilities shall be based on general citizen demand or need.
4. The City shall maintain its accounting records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
5. The City shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the base of race, sex, color, religion, national origin, or physical handicap.
6. Budgets for all City departments and all other City expenditures, shall be under commission appropriation control.
7. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment.
8. Preparation of the City's budget shall be in such a format as to allow correlation with the costs reported in the City's comprehensive Annual Financial Report.
9. The City will maintain a system to ensure departments adhere to the budget. Monthly financial status reports comparing budget to actual revenue and expenditures will be provided to the City Commission with significant deviations explained.
10. The level of budgetary control shall not be exceeded. Departments shall reduce their expenditures to offset unpredictable revenue shortfalls.
11. The City will maintain and update a five year capital improvement budget. Annually the City will inventory and assess the condition of its physical assets. The five year capital improvements plan will be adjusted according to the assessment.

## **FISCAL POLICY FOR ANNUAL OPERATING BUDGETS**

### **1. GOVERNMENTAL FUND TYPES**

- a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions. Continue to maintain a diversified revenue structure in order to provide a secure foundation to fund continuing operations and protect the City by reducing the danger of unforeseen fluctuations during periods of unstable economic conditions.
- b. Revenue estimates will be made on a reasonably conservative basis to ensure that estimates are realized.
- c. The operating budget will be prepared based on no more than 98% of the certified taxable value of the property tax roll and other anticipated revenues.
- d. The City will not use long-term debt or unpredictable revenues to finance expenditures required for operations.
- e. The operating budget for all funds will be balanced using current year revenues to finance current year expenditures. Anticipated revenues from all sources shall equal estimated expenditures for all purposes. Fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. Fund balances may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis.
- f. As early as practical in each annual budgeting cycle, the commission shall give direction to the administration as to the circumstances under which an ad valorem tax millage increase would be considered. Normally, such direction should be given in February of each year in conjunction with the setting of a tentative budget calendar.
- g. The City's General Fund's fund balance should not be less than 17% of General Fund operating expenditures.
- h. Service charges, rent and fee structure will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit. A review of cost of service and rate structures will be performed on a routine basis.

### **2. PROPRIETARY FUNDS**

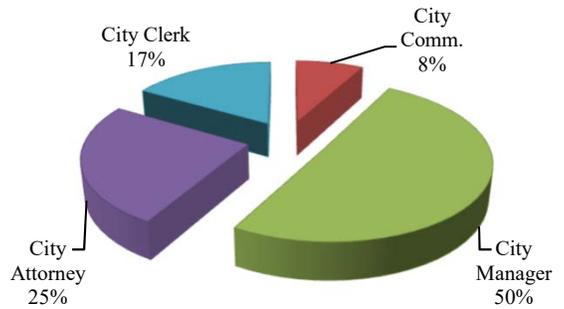
- a. Each proprietary fund will pay the appropriate general fund operation for a portion of the cost of general administrative departments and payment-in-lieu-of taxes that will be computed in a fashion that will be determined by the City Commission.
- b. Service charges, rent and fee structure will be established so as to ensure recovery of all costs for these funds to the fullest extent possible, considering public benefit.
- c. The requirements of the enterprise operating funds will include all expenses of the operations including allocation of general and administrative costs.
- d. A review of cost of service and rate structures for public utilities (water and sewer) and solid waste charges will be performed by staff on a routine basis. The recommended budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of the services provided. The impact of such cost of services on rate schedules charged for such services shall be presented to City Commission in a timely manner.

## DEPARTMENTAL ORGANIZATION STRUCTURE

**General Government / City Manager**  
**Mike Herr, City Manager**  
**T. Michael Stavres, Deputy City Manager**  
**Vanessa Castillo, City Clerk**

**General Government / City Manager**

Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
GF	City Commission	\$ 148,243	5.00	0.00
GF	City Manager	\$ 939,063	5.00	0.00
GF	City Attorney	\$ 468,911	0.00	0.00
GF	City Clerk	\$ 310,354	2.00	0.00
		<b>\$ 1,866,571</b>	<b>12.00</b>	<b>0.00</b>

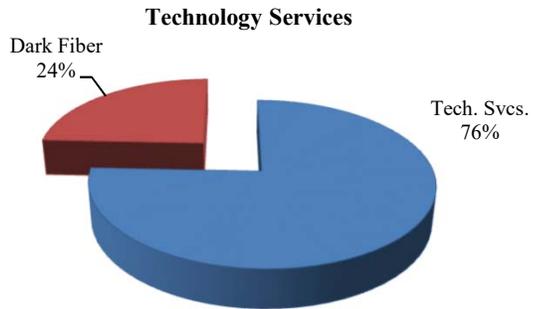


**Human Resources**  
**Shawn Dykes, Department Director**

Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
IS	Human Resources	\$ 1,052,798	6.00	0.00

**Technology Services**  
**Hiep Nguyen, Department Director**

Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
IS	Technology Services	\$ 3,748,540	10.00	2.00
DF	Dark Fiber	\$ 1,206,324	1.00	0.00
		<b>\$ 4,954,864</b>	<b>11.00</b>	<b>2.00</b>



**Financial Services**  
**Calvin T. Bowen, Department Director**

Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
GF	Finance	\$ 1,249,014	13.00	0.00

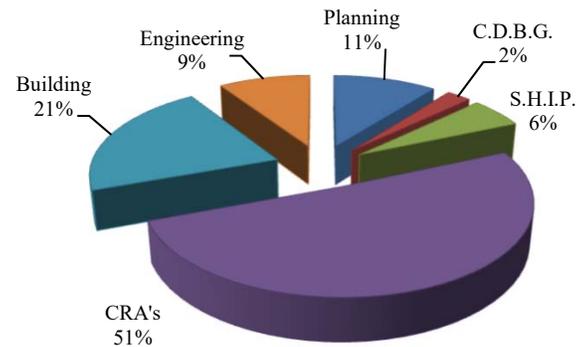
**Airport**  
**Alex Vacha, Department Director**

Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
AP	*Airport	\$ 7,378,221	4.00	5.00

**Economic Opportunity & Community Investment**  
**Eric Labbe, Department Director**

Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
GF	Planning	\$ 973,559	5.10	0.00
CD	*C.D.B.G.	\$ 228,000	0.00	0.00
SH	*S.H.I.P.	\$ 514,995	0.00	0.00
CR	*CRA's	\$ 4,689,326	2.90	0.00
BU	*Building/Permitting	\$ 1,966,402	11.50	0.00
IS	Engineering	\$ 857,943	9.50	0.00
		<b>\$ 9,230,225</b>	<b>29.00</b>	<b>0.00</b>

**Growth Management Dept.**



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*\*Includes Non-Departmental costs for Insurance, Internal Service Charges, Transfers, etc. for the Fund.*

**FUND KEY:**

GF=General Fund

IS=Internal Services Fund

DF=Dark Fiber Fund

CD=C.D.B.G Fund

SH=S.H.I.P. Fund

AI=Airport Fund

CR=CRA Fund

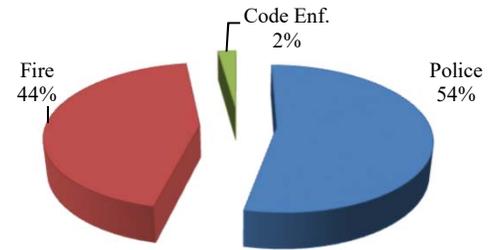
BU=Building/Permitting Fund

## DEPARTMENTAL ORGANIZATION STRUCTURE

**Public Safety Services Department**  
**Charlie Bird, Public Safety Director**  
**David Brannan, Chief of Police**

**Public Safety Services Department**

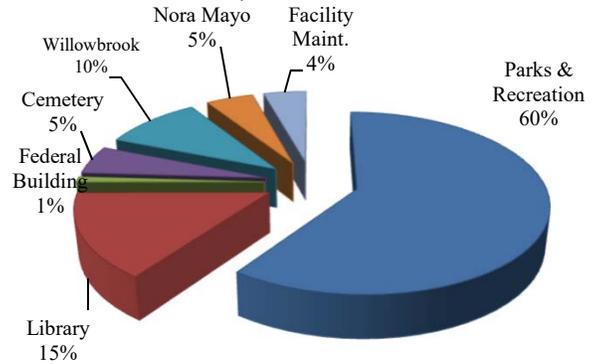
Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
GF	Police Department	\$ 12,307,352	118.30	0.00
GF	Fire Department	\$ 10,183,242	81.70	0.00
GF	Code Enforcement	\$ 513,118	5.00	0.00
		<u>\$ 23,003,712</u>	<u>205.00</u>	<u>0.00</u>



**Parks, Recreation & Culture Department**  
**Julie Adams, Department Director**

**Parks, Recreation & Culture**

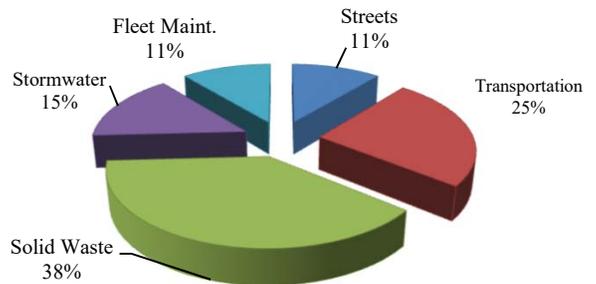
Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
GF	Parks & Recreation	\$ 7,665,266	58.05	63.00
LI	*Library	\$ 1,936,399	14.15	3.00
FE	Federal Building	\$ 123,691	0.00	0.00
CE	*Cemetery	\$ 655,185	5.30	0.00
WI	*Willowbrook	\$ 1,260,347	0.00	0.00
GF/IS	Nora Mayo Hall	\$ 614,802	4.50	5.00
IS	Facility Maintenance	\$ 551,751	3.00	0.00
		<u>\$ 12,807,441</u>	<u>85.00</u>	<u>71.00</u>



**Public Works**  
**M.J. Carnevale, Department Director**

**Public Works**

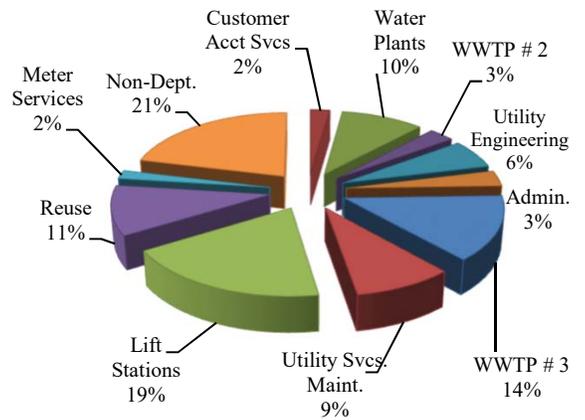
Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
GF	Streets	\$ 3,009,764	15.80	0.00
TR	Transportation	\$ 6,823,605	0.00	0.00
SW	*Solid Waste	\$ 10,536,740	39.40	1.00
ST	*Stormwater	\$ 4,085,415	13.70	1.00
IS	*Fleet Maintenance	\$ 3,008,005	11.10	1.00
		<u>\$ 27,463,529</u>	<u>80.00</u>	<u>3.00</u>



**Utility Services**  
**Gary Hubbard, Department Director**

**Utility Services**

Fund:	Cost Center:	FY22 Budget:	FTE:	PTE:
UT	Customer Acct Svcs.	\$ 1,421,201	17.00	0.00
UT	Water Plants	\$ 6,039,516	14.00	0.00
UT	WWTP # 2	\$ 1,836,731	7.00	0.00
UT	Utility Engineering	\$ 3,830,198	9.00	1.00
UT	Administration	\$ 2,059,723	7.00	3.00
UT	WWTP # 3	\$ 8,596,616	17.00	0.00
UT	Utility Services Maint.	\$ 5,569,305	17.00	0.00
UT	Lift Stations/WW Mnt.	\$ 11,762,079	19.00	0.00
UT	Reuse Distribution	\$ 6,575,000	0.00	0.00
UT	Meter Services	\$ 1,121,540	11.00	0.00
UT	*Non-Departmental	\$ 13,155,800	na	na
↑		<u>\$ 61,967,709</u>	<u>118.00</u>	<u>4.00</u>



\*Includes Non-Departmental costs for Insurance, Internal Service Charges, Transfers, etc. for the Fund.

**FUND KEY:**

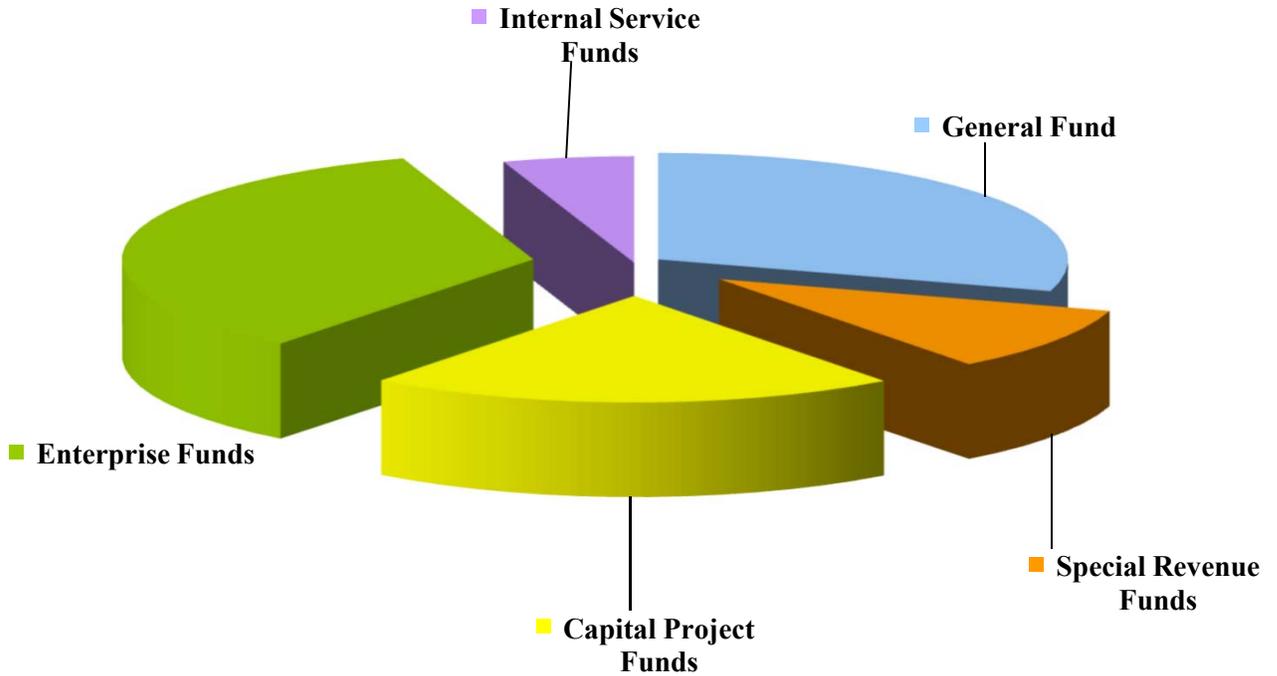
GF=General Fund  
 LI=Library Fund  
 CE=Cemetery Fund

WI=Willowbrook Fund  
 IS=Internal Service Fund  
 TR=Transportation Fund

SW=Solid Waste Fund  
 ST=Stormwater Fund  
 UT=Utility Fund

**CITY OF WINTER HAVEN  
FISCAL YEAR 2021-2022**

**REVENUES**



FUND	BUDGETED	PERCENT
General Fund	53,734,058	29.8%
<b>Special Revenue Funds:</b>		
Library	1,692,661	0.9%
C.D.B.G.	228,000	0.1%
S.H.I.P.	314,340	0.2%
Airport	6,655,847	3.7%
Cemetery	332,350	0.2%
CRA-Downtown	2,422,280	1.3%
CRA-Florence Villa	540,055	0.3%
Federal Building	142,975	0.1%
Building / Permitting	1,856,000	1.0%
Impact Fee	2,026,000	1.1%
WH Affordable Housing	1,500,000	0.8%
<b>Capital Project Funds:</b>		
Transportation	6,175,041	3.4%
07 Construction	2,021	0.0%
15 Construction	31,427,814	17.4%
<b>Enterprise Funds:</b>		
Solid Waste	9,263,635	5.1%
Utility	48,045,219	26.7%
Stormwater	3,050,270	1.7%
Willowbrook	1,136,672	0.6%
Dark Fiber Enterprise	399,000	0.2%
<b>Internal Service Funds:</b>		
Internal Services	6,213,712	3.4%
Fleet Maintenance	3,068,924	1.7%

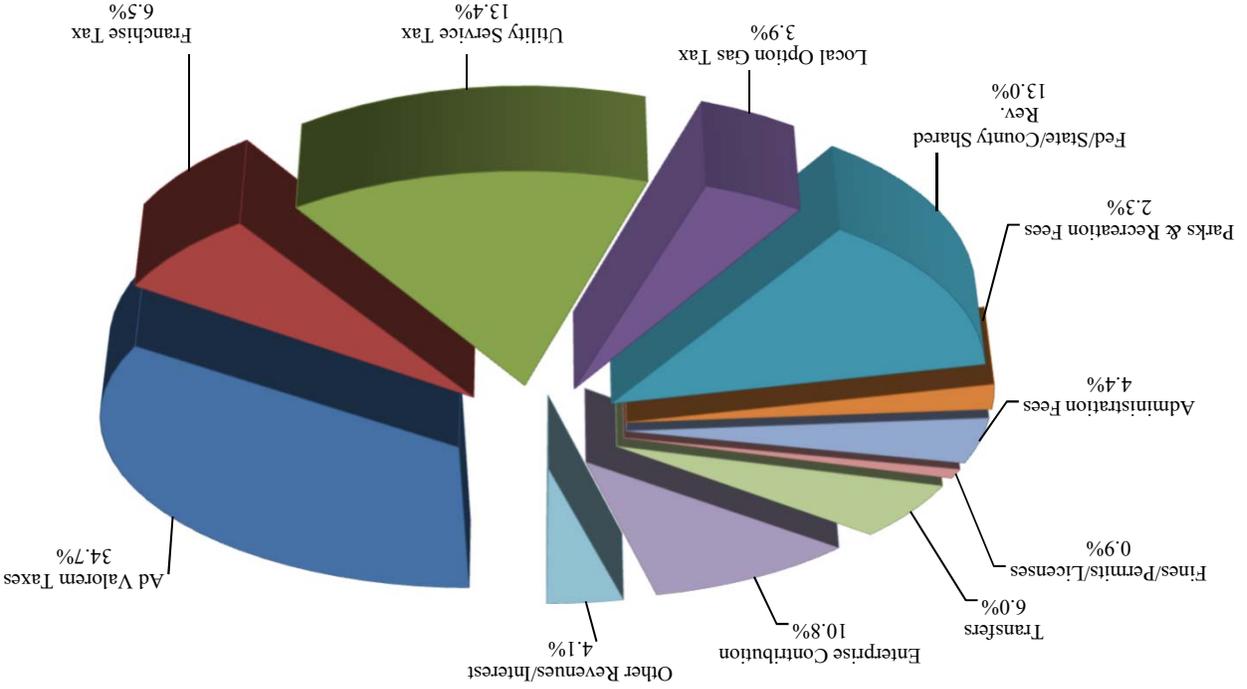
**Breakdown General Fund Revenues**

Taxes	58.4%
License	0.4%
Shared Revenue	10.0%
Fines/Fees	4.7%
Admin. Fees	4.1%
Misc.	2.2%
Transfers	20.2%

**GENERAL FUND REVENUES BY SOURCE**

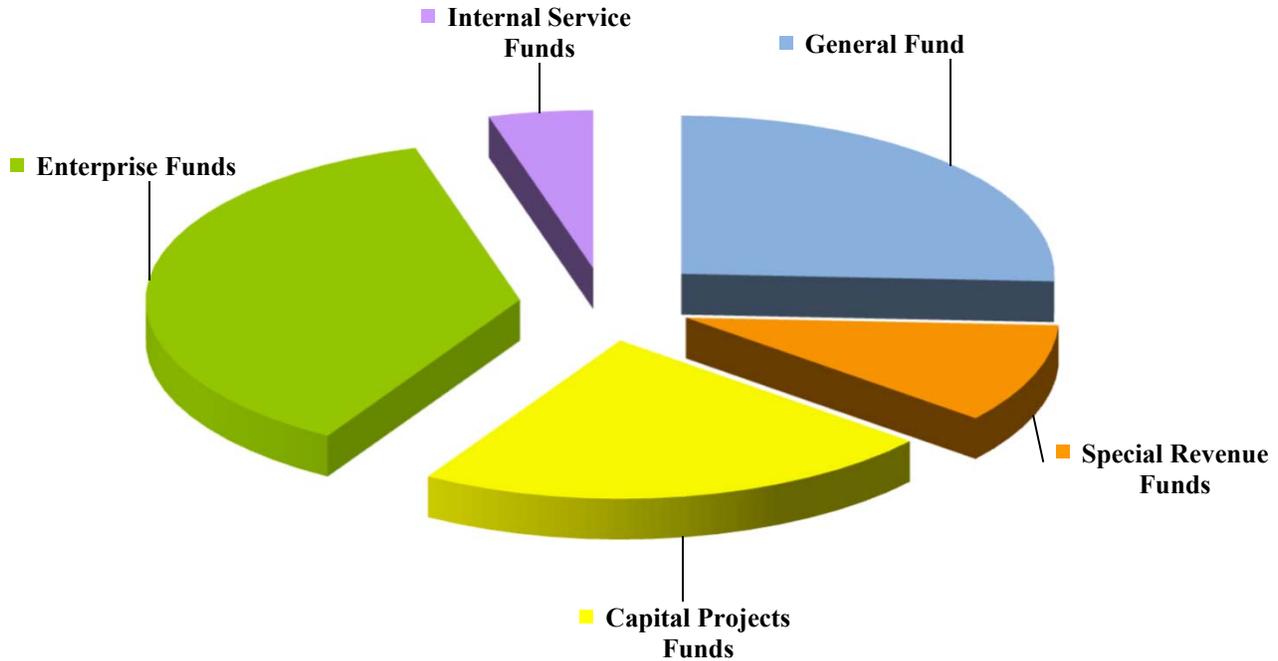
REVENUE TYPE	FY 2017-2018	FY 2018-2019	FY 2019-2020	Actual	Estimated	2020 / 2021	FY 2021-2022	% Change	2021 / 2022
Ad Valorem Taxes	11,050,615	14,533,669	15,848,706	17,206,745	3,416,000	18,657,032	18,657,032	8.6%	8.4%
Franchise Tax	3,403,431	3,508,260	3,356,485	3,416,000	7,090,000	3,480,000	3,480,000	1.8%	1.9%
Utility Service Tax	6,714,868	6,789,197	6,877,516	7,090,000	2,135,000	7,194,000	7,194,000	3.1%	1.5%
Local Option Gas Tax	1,929,720	2,029,500	1,998,095	2,135,000	190,000	2,108,189	2,108,189	6.9%	-1.3%
Permits & Licenses	201,569	160,075	204,749	190,000	-7.2%	200,000	200,000	-7.2%	5.3%
Federal Grant Rev.	28,678	39,916	2,876	11,800	310.3%	298,082	298,082	310.3%	2426.1%
State Shared Rev.	4,977,354	5,344,805	5,334,488	5,791,738	8.6%	6,355,677	6,355,677	8.6%	9.7%
County Shared Rev.	233,448	350,728	290,404	269,647	-7.1%	333,059	333,059	-7.1%	23.5%
Parks and Recreation Fees	740,969	689,027	616,495	956,620	55.2%	1,213,700	1,213,700	55.2%	26.9%
Administration Fees	1,996,414	1,917,873	2,135,119	2,100,192	-1.6%	2,365,377	2,365,377	-1.6%	12.6%
Fines and Forfeitures	265,599	269,183	348,448	281,010	-19.4%	301,000	301,000	-19.4%	7.1%
Other Revenues	1,535,383	2,019,586	2,443,766	1,963,882	-19.6%	2,115,931	2,115,931	-19.6%	7.7%
Interest	196,186	289,559	163,977	45,000	-72.6%	55,000	55,000	-72.6%	22.2%
Sale of Assets	37,445	25,955	40,023	17,570	-56.1%	20,100	20,100	-56.1%	14.4%
Transfers	1,646,939	2,001,563	3,725,174	4,115,372	10.5%	3,243,911	3,243,911	10.5%	-21.2%
Enterprise Contribution	6,993,000	6,693,000	6,393,000	6,093,000	-4.7%	5,793,000	5,793,000	-4.7%	-4.9%
TOTAL	41,951,618	46,661,896	49,779,321	51,683,576	3.8%	53,734,058	53,734,058	3.8%	4.0%

**Adopted Fiscal Year 2021-2022  
General Fund Revenue Sources**



**CITY OF WINTER HAVEN  
FISCAL YEAR 2021-2022**

**EXPENSES**



FUND	BUDGETED	PERCENT
General	55,234,058	25.8%
<b>Special Revenue Funds:</b>		
Library	1,936,399	0.9%
Comm. Development	228,000	0.1%
S.H.I.P.	514,995	0.2%
Airport	7,378,221	3.4%
Cemetery	655,185	0.3%
CRA-Downtown	3,719,843	1.7%
CRA-Florence Villa	969,483	0.5%
Federal Building	123,691	0.1%
Building / Permitting	1,966,402	0.9%
Impact Fee	2,857,010	1.3%
WH Affordable Housing	1,500,000	0.7%
<b>Capital Projects Fund:</b>		
Transportation	6,823,605	3.2%
07 Construction	227,792	0.1%
15 Construction	41,471,354	19.3%
<b>Enterprise Funds:</b>		
Solid Waste	10,536,740	4.9%
Utility	61,967,709	28.9%
Stormwater	4,174,524	1.9%
Willowbrook	1,260,347	0.6%
Dark Fiber Enterprise	1,206,324	0.6%
<b>Internal Service Funds:</b>		
Internal Services	6,675,739	3.1%
Fleet Maintenance	3,008,005	1.4%

**Breakdown General Fund Expenses**

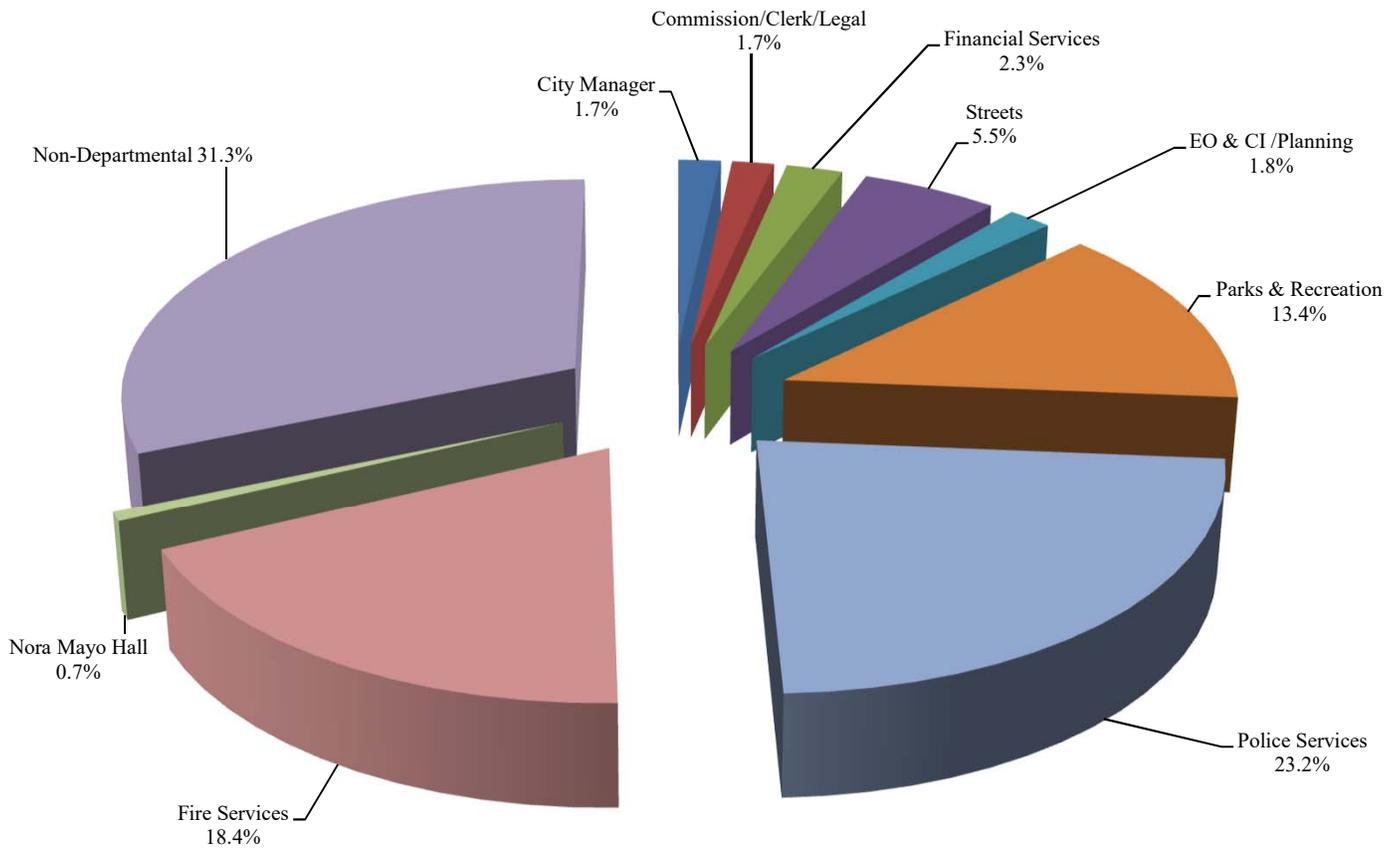
City Manager	1.8%
General Government	1.5%
Financial Services	2.5%
Streets	5.9%
Parks and Recreation	14.2%
Police /Code Compliance	23.9%
Fire Services	17.1%
E. D. & C. I. /Planning	1.5%
Non-Dept.	31.6%

100.00%

## GENERAL FUND EXPENDITURES AND TRANSFERS BY FUNCTION

EXPENDITURE TYPE	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	% Change	FY 2021-2022	% Change
	Actual	Actual	Actual	Estimated	2020/2021	Budget	2021 / 2022
City Manager	787,943	694,294	832,964	849,322	-2.0%	939,063	10.6%
Commission/Clerk/Legal	817,658	790,665	919,575	886,782	3.6%	927,508	4.6%
Financial Services	1,111,296	1,125,616	1,148,270	1,178,092	-2.6%	1,249,014	6.0%
Streets	1,877,788	1,562,812	1,685,134	2,250,010	-33.5%	3,015,268	34.0%
EO & CI / Planning	428,681	486,363	528,717	613,967	-16.1%	973,559	58.6%
Parks and Recreation	5,730,320	5,400,058	5,944,615	6,077,731	-2.2%	7,415,266	22.0%
Police /Code Compliance	12,215,939	11,903,252	11,821,697	12,013,846	-1.6%	12,820,470	6.7%
Fire Services	7,888,572	8,232,942	8,916,318	8,954,624	-0.4%	10,183,242	13.7%
Public Svc/Nora Mayo	-	202,362	210,651	474,186	-125.1%	368,302	0.0%
Non-Departmental	8,645,799	16,234,822	15,981,152	16,835,430	-5.3%	17,342,366	3.0%
<b>TOTAL</b>	<b>39,503,996</b>	<b>46,633,186</b>	<b>47,989,093</b>	<b>50,133,990</b>	<b>-4.5%</b>	<b>55,234,058</b>	<b>10.2%</b>

### Proposed Fiscal Year 2021-2022 General Fund Expenditures by Dept. \$55,234,058



**CITY OF WINTER HAVEN  
FISCAL YEAR 2021-2022**

**EXPENDITURE DETAIL-ALL FUNDS**

	<b>ADOPTED BUDGET 2020</b>	<b>ADOPTED BUDGET 2021</b>	<b>Commission BUDGET 2022</b>
<b>PERSONAL SERVICES</b>			
Salary	\$ 26,729,514	\$ 27,857,860	\$ 28,976,450
FICA	2,014,931	2,083,002	2,216,749
Pension	6,004,257	5,722,990	5,706,427
Life & Health Insurance	4,720,823	5,277,185	6,511,851
Worker's Compensation	521,087	546,586	448,581
Education Benefit	74,900	67,000	70,800
<b>TOTAL PERSONAL SERVICES</b>	<b>\$ 40,065,512</b>	<b>\$ 41,554,623</b>	<b>\$ 43,930,858</b>
<b>OPERATING EXPENSES</b>			
Professional Services	\$ 2,999,174	\$ 6,144,475	\$ 6,468,937
Contract Services	4,113,593	3,941,627	4,667,378
Travel and Training	287,698	375,494	376,267
Utilities	4,186,943	4,416,625	4,300,759
Postage	226,335	229,569	190,006
Rentals and Leases	291,888	272,981	308,318
Landfill Charges	1,347,000	1,638,050	2,167,250
Insurance	1,426,604	1,951,879	1,785,002
Repair/Maintenance/Fuel	14,831,926	13,740,458	24,389,618
Other Charges & Obligations	822,216	900,000	901,171
Materials and Supplies	2,650,229	4,446,260	5,198,594
Cost of Goods for Sale	40,300	46,500	50,400
Memberships	97,414	91,208	106,180
Non Capital Equipment	317,390	371,200	354,227
Miscellaneous Acct	1,638,485	984,328	1,126,469
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 35,277,195</b>	<b>\$ 39,550,654</b>	<b>\$ 52,390,576</b>
<b>CAPITAL EXPENSES</b>	<b>\$ 46,969,411</b>	<b>\$ 52,701,260</b>	<b>\$ 75,697,042</b>
<b>DEBT SERVICE</b>	<b>\$ 8,600,138</b>	<b>\$ 8,793,841</b>	<b>\$ 10,225,369</b>
<b>NON-OPERATING EXPENDITURES</b>			
Internal Service Allocation	\$ 5,241,222	\$ 5,224,187	\$ 5,981,212
Transfers	13,129,618	13,229,560	14,283,406
Grant & Aid	878,672	1,239,468	2,837,859
Reserve for Contingencies	714,362	507,201	457,732
General Government Administration	2,123,561	2,060,462	2,324,377
General Fund Support	6,393,000	6,093,000	5,793,000
Community Development Grant	441,640	484,652	513,995
<b>TOTAL NON OPERATING EXPENSES</b>	<b>\$ 28,922,075</b>	<b>\$ 28,838,530</b>	<b>\$ 32,191,581</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 159,834,331</b>	<b>\$ 171,438,908</b>	<b>\$ 214,435,426</b>
<b>LESS: INTRA FUND ELIMINATIONS</b>	<b>28,942,114</b>	<b>29,675,797</b>	<b>31,600,319</b>
<b>NET EXPENDITURES</b>	<b>\$ 130,892,217</b>	<b>\$ 141,763,111</b>	<b>\$ 182,835,107</b>

**CITY OF WINTER HAVEN  
FISCAL YEAR 2021-2022**

**BUDGET SUMMARY-ALL FUNDS**

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE FUND</b>	<b>PROPRIETARY FUNDS</b>	<b>CAPITAL PROJECT FUND</b>	<b>INTERNAL SERVICES FUND</b>	<b>TOTAL FUND</b>
<b>CASH BALANCES BROUGHT FORWARD</b>	\$ 16,337,990	\$ 6,900,576	\$ 50,301,733	\$ 15,675,596	\$ 696,646	\$ 89,912,541
<b>ESTIMATED REVENUES:</b>						
Taxes: Millage 6.79						
Ad Valorem Taxes	\$ 18,657,032	\$ 2,915,535	\$ -	\$ -	\$ -	\$ 21,572,567
Utility Service Taxes	7,194,000	-	-	-	-	\$ 7,194,000
Local Option Gas Taxes	2,108,189	-	-	-	-	\$ 2,108,189
Franchise Taxes	3,480,000	-	26,000	-	-	\$ 3,506,000
Licenses & Permit	200,000	1,845,450	-	-	-	\$ 2,045,450
Intergovernmental Revenue	6,986,818	7,099,578	4,626,761	15,076,355	20,800	\$ 33,810,312
Charges for Services	1,213,700	4,231,795	47,618,035	-	9,218,536	\$ 62,282,066
Fines & Forfeitures	301,000	-	-	-	-	\$ 301,000
Other Financing Sources	<u>13,593,319</u>	<u>1,618,150</u>	<u>9,624,000</u>	<u>22,528,521</u>	<u>43,300</u>	<u>\$ 47,407,290</u>
<b>TOTAL REVENUES</b>	<b>\$ 53,734,058</b>	<b>\$ 17,710,508</b>	<b>\$ 61,894,796</b>	<b>\$ 37,604,876</b>	<b>\$ 9,282,636</b>	<b>\$ 180,226,874</b>
Total Estimated Revenues and Balances	\$ 70,072,048	\$ 24,611,084	\$ 112,196,529	\$ 53,280,472	\$ 9,979,282	\$ 270,139,415
<b>EXPENDITURES/EXPENSES</b>						
General Government	\$ 4,089,144	\$ -	\$ -	\$ -	\$ -	\$ 4,089,144
Public Safety	22,661,633	1,861,788	-	8,000,000	-	\$ 32,523,421
Physical Environment	539,341	123,691	72,974,117	6,003,321	-	\$ 79,640,470
Transportation	6,613,676	7,383,751	-	7,973,605	-	\$ 21,971,032
Economic Environment	2,792,708	6,143,728	690,632	-	-	\$ 9,627,068
Human Services	1,671,040	2,670,180	-	-	-	\$ 4,341,220
Cultural and Recreation	7,501,784	3,163,621	1,220,568	25,852,404	-	\$ 37,738,377
Debt Services	4,781,091	502,470	4,260,327	681,481	-	\$ 10,225,369
Internal Services/Other	<u>4,583,641</u>	<u>-</u>	<u>-</u>	<u>11,940</u>	<u>9,683,744</u>	<u>\$ 14,279,325</u>
<b>TOTAL EXPENDITURES</b>	<b>\$ 55,234,058</b>	<b>\$ 21,849,229</b>	<b>\$ 79,145,644</b>	<b>\$ 48,522,751</b>	<b>\$ 9,683,744</b>	<b>\$ 214,435,426</b>
Reserves	\$ 14,837,990	\$ 2,761,855	\$ 33,050,885	\$ 4,757,721	\$ 295,538	\$ 55,703,989
Total Appropriated Expenditures	\$ 70,072,048	\$ 24,611,084	\$ 112,196,529	\$ 53,280,472	\$ 9,979,282	\$ 270,139,415
<b>INTRA FUND ELIMINATIONS</b>						<b>\$ 31,600,319</b>
<b>TOTAL TO BE APPROPRIATED</b>						<b>\$ 182,835,107</b>

**CITY OF WINTER HAVEN**  
**SUMMARY OF FUND BALANCES**

		<b>FY 2019-2020</b>	<b>FY 2020-2021</b>	<b>FY 2021-2022</b>	<b>FY 2021-2022</b>
		<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Percent Chg.</u>
		<u>Begin to End</u>			
<b>GENERAL FUND</b>	Beginning Balance:	12,998,176	14,788,404	16,337,990	
	Ending Balance:	14,788,404	16,337,990	14,837,990	-9.2%
<b>SPECIAL REVENUE FUNDS</b>	Beginning Balance:	4,509,489	5,310,572	6,900,576	
	Ending Balance:	5,310,572	6,900,576	2,761,855	-60.0%
<b>CAPITAL PROJECTS FUNDS</b>	Beginning Balance:	17,695,112	15,787,204	15,675,596	
	Ending Balance:	15,787,204	15,675,596	4,757,721	-69.6%
<b>ENTERPRISE FUNDS</b>	Beginning Balance:	40,275,438	53,716,049	50,301,733	
	Ending Balance:	53,716,049	50,301,733	33,050,885	-34.3%
<b>INTERNAL SERVICES FUNDS</b>	Beginning Balance:	2,087,055	1,447,226	696,646	
	Ending Balance:	1,447,226	696,646	295,538	-57.6%
<b>TOTAL ALL FUNDS</b>	Beginning Balance:	77,565,270	91,049,455	89,912,541	
	Ending Balance:	91,049,455	89,912,541	55,703,989	-38.0%

Explanation of large percentage changes from the beginning to the ending balance in the proposed budget:

**Special Revenue Funds:** Both the Downtown & Florence Villa CRA's have indicated a desire to appropriate all or most of their Fund Equity to allow use for capital projects.

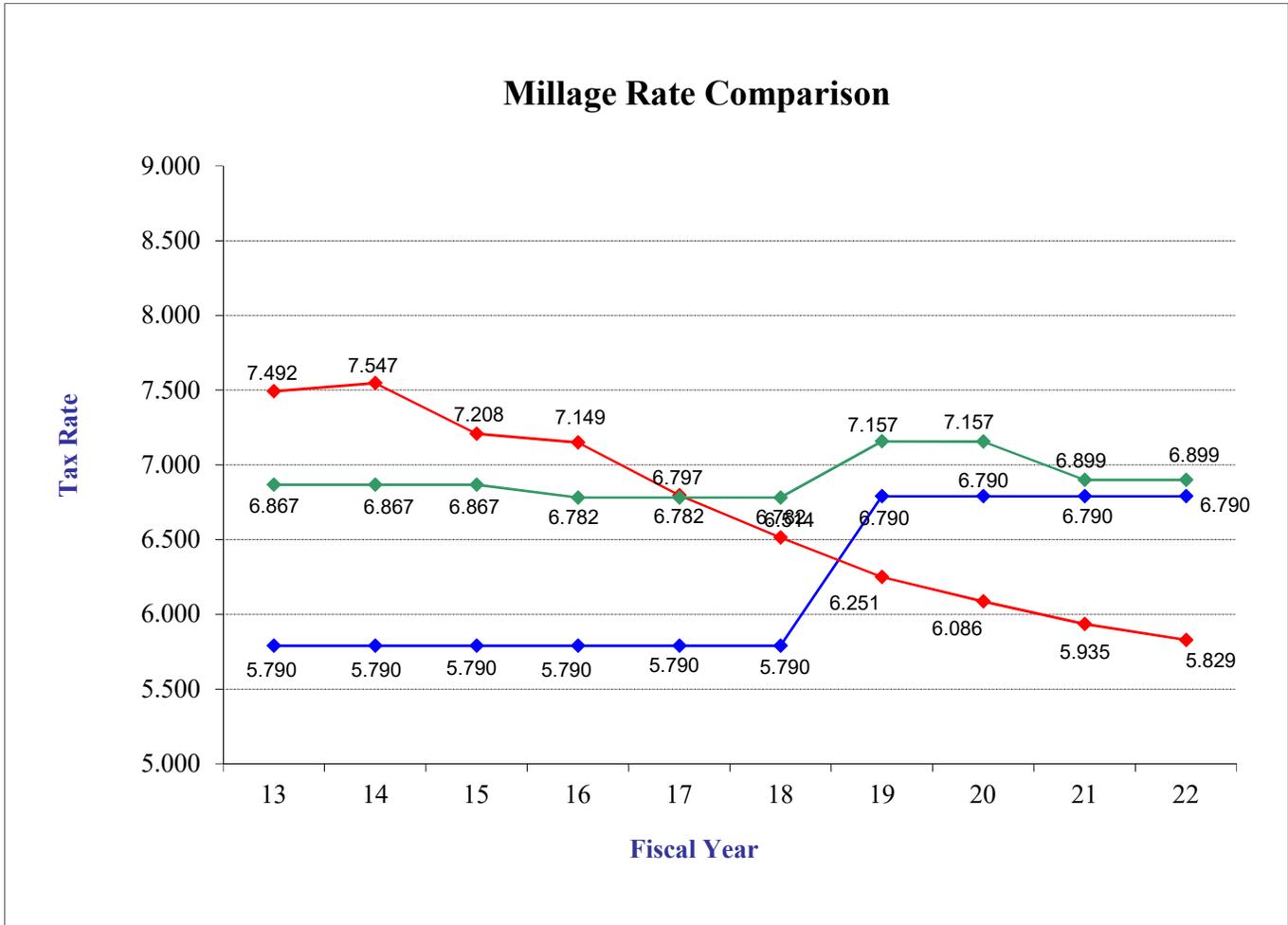
**Capital Projects Funds:** The 2015 Construction Fund reflects use of Fund Equity to complete the next set of capital projects as have deemed desired and necessary.

**Internal Services Fund:** Internal service funding comes from other funds they support. In FY 2020-2021 we transferred some of the accumulated Fund Equity to the General Fund to provide funding for various capital projects.

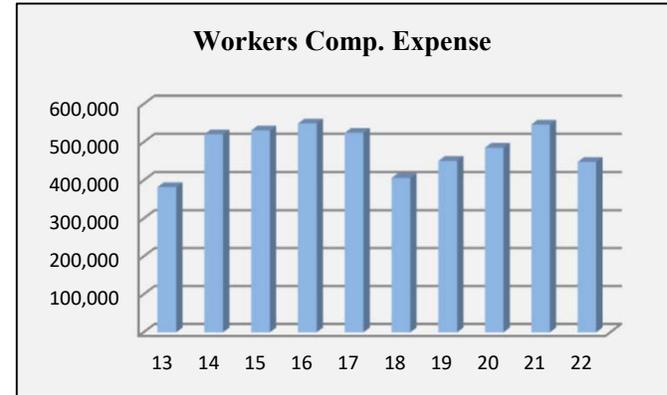
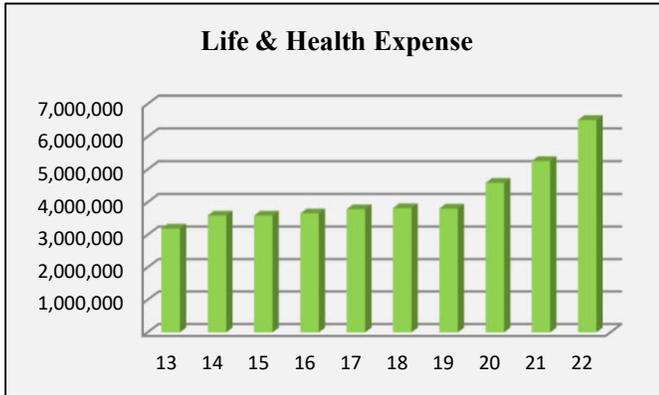
**CITY OF WINTER HAVEN**  
**FISCAL YEARS 2020, 2021 & 2022**  
**BUDGET SUMMARY-ALL FUNDS- MULTIPLE YEARS**

	<b>FY 2019-2020 ACTUAL</b>	<b>FY 2020-2021 ESTIMATE</b>	<b>FY 2021-2022 BUDGET</b>
<b>CASH BALANCES BROUGHT FORWARD</b>			
General Fund	\$ 12,998,176	\$ 14,788,404	\$ 16,337,990
Special Revenue Funds	4,481,741	5,310,572	6,900,576
Capital Project Funds	17,695,112	15,787,204	15,675,596
Enterprise Funds	40,275,438	53,716,049	50,301,733
Internal Service Funds	2,087,055	1,447,226	696,646
<b>TOTAL CASH BALANCES</b>	<b>77,537,522</b>	<b>91,049,455</b>	<b>89,912,541</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	\$ 18,341,292	19,942,205	21,572,567
Utility Service Taxes	6,877,516	7,090,000	7,194,000
Local Option Gas Taxes	1,998,095	2,135,000	2,108,189
Franchise Taxes	3,404,416	3,442,000	3,506,000
Licenses & Permit	3,140,467	3,435,900	2,045,450
Intergovernmental Revenue	31,997,328	31,399,724	33,810,312
Charges for Services	53,192,842	54,574,384	62,282,066
Fines & Forfeitures	348,447	281,010	301,000
Other Financing Sources	26,532,015	21,953,551	47,407,290
<b>TOTAL REVENUES</b>	<b>145,832,418</b>	<b>144,253,774</b>	<b>180,226,874</b>
<b>TOTAL REVENUES &amp; CASH BALANCES</b>	<b>\$ 223,369,940</b>	<b>\$ 235,303,229</b>	<b>\$ 270,139,415</b>
<b>EXPENDITURES:</b>			
General Government	\$ 3,429,526	3,528,163	4,089,144
Public Safety	22,421,363	24,387,375	32,523,421
Physical Environment	44,561,042	56,909,149	79,640,470
Transportation	9,796,737	12,621,697	21,971,032
Economic Environment	6,912,205	7,985,322	9,627,068
Human Services	1,244,977	1,466,096	4,341,220
Cultural and Recreation	24,540,124	16,321,419	37,738,377
Debt Services	6,530,482	8,777,586	10,225,369
Other Financing	12,884,029	13,393,881	14,279,325
<b>TOTAL EXPENDITURES</b>	<b>132,320,485</b>	<b>145,390,688</b>	<b>214,435,426</b>
<b>ENDING CASH BALANCES:</b>			
General Fund	\$ 14,788,404	16,337,990	14,837,990
Special Revenue Funds	5,310,572	6,900,576	2,761,855
Capital Project Funds	15,787,204	15,675,596	4,757,721
Enterprise Funds	53,716,049	50,301,733	33,050,885
Internal Service Funds	1,447,226	696,646	295,538
<b>RESERVES</b>	<b>91,049,455</b>	<b>89,912,541</b>	<b>55,703,989</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 223,369,940</b>	<b>\$ 235,303,229</b>	<b>\$ 270,139,415</b>
		<b>INTRA FUND ELIMINATIONS:</b>	<b>31,600,319</b>
		<b>TOTAL TO BE APPROPRIATED:</b>	<b>\$ 182,835,107</b>

**CITY OF WINTER HAVEN**  
**Fiscal Year 2021-2022**  
**10 Year Comparison of Millage Rate**

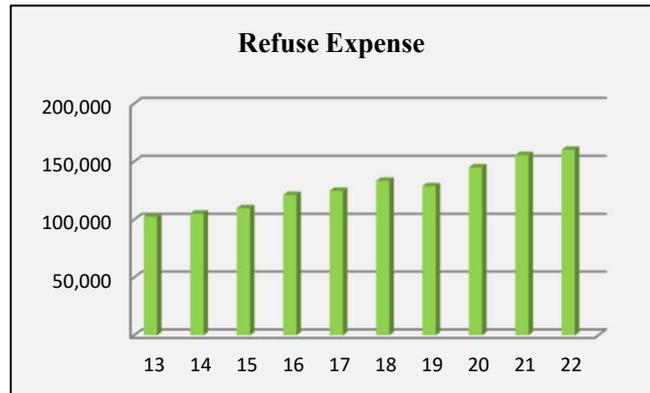
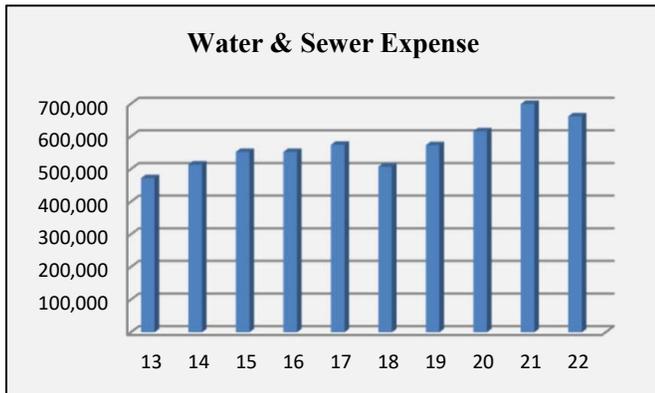
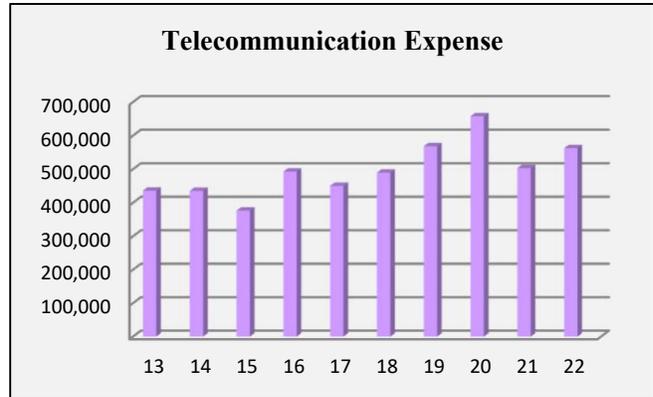
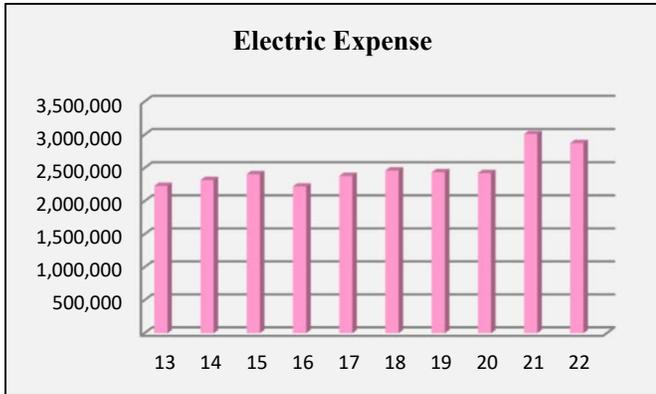


**CITY OF WINTER HAVEN**  
**FISCAL YEAR 2021-2022**  
**Budget Summary - All Funds**  
**Selected Personal Services Expense Trends**



Expenses	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Actual FY19	Actual FY20	Budget FY21	Budget FY22
<b>Salary Exp.</b>	20,677,455	20,357,119	20,327,301	22,114,197	22,568,091	23,152,144	23,019,589	25,266,040	27,832,212	28,976,450
<b>Pension</b>	7,205,652	7,308,377	6,433,957	7,087,519	4,749,718	5,895,027	5,675,682	5,536,964	5,721,066	5,706,427
<b>Life/Health Expense</b>	3,193,318	3,595,306	3,593,207	3,659,042	3,787,812	3,821,935	3,807,327	4,593,087	5,261,840	6,511,851
<b>Workers Comp. Exp.</b>	382,712	520,865	531,047	549,225	524,955	406,776	451,130	485,842	546,586	448,581

**CITY OF WINTER HAVEN**  
**FISCAL YEAR 2021-2022**  
**Budget Summary - All Funds**  
**Selected Utility Service Expense Trends**



Expenses	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Actual FY19	Actual FY20	Budget FY21	Budget FY22
<b>Electric Exp.</b>	2,231,282	2,319,930	2,409,132	2,223,581	2,380,990	2,464,719	2,436,587	2,424,513	3,011,775	2,876,005
<b>Telecomm. Exp.</b>	436,499	435,678	376,883	492,814	450,674	489,975	568,646	657,706	503,500	562,680
<b>Water &amp; Sewer Exp.</b>	472,284	514,033	553,053	552,720	574,690	507,559	573,300	616,117	699,641	661,950
<b>Refuse Exp.</b>	102,748	105,370	109,988	121,478	124,964	133,575	128,938	145,126	155,834	160,374

**CITY OF WINTER HAVEN**  
**FISCAL YEAR 2021-2022**  
**5 Year Allocation History of General Fund**  
**Resources to Departments**

	Actual FY 2017-2018	Actual FY 2018-2019	Actual FY 2019-2020	Estimated FY 2020-2021	Budget FY 2021-2022
<b>General Govt. (City Clerk, City Commission, Legal)</b>	2.1%	1.7%	1.9%	1.8%	1.7%
<b>City Manager</b>	2.0%	1.5%	1.7%	1.7%	1.7%
<b>Finance</b>	2.8%	2.4%	2.4%	2.3%	2.3%
<b>Police Services / Code Compliance</b>	30.9%	25.5%	24.6%	24.0%	23.2%
<b>Fire Services</b>	20.0%	17.7%	18.6%	17.9%	18.4%
<b>Parks &amp; Grounds / Parks &amp; Recreation</b>	14.1%	11.6%	12.4%	12.1%	13.4%
<b>Streets</b>	4.8%	3.4%	3.5%	4.5%	5.5%
<b>E.O. &amp; C. I. / Planning</b>	1.1%	1.0%	1.1%	1.2%	1.8%
<b>Nora Mayo Hall</b>	0.4%	0.4%	0.4%	0.9%	0.7%
<b>Non- Dept.</b>	21.8%	34.8%	33.3%	33.6%	31.4%

**FULL-TIME BUDGET POSITION SUMMARY BY FUND**

	<u>FY 2019-2020</u>	<u>FY 2020-2021</u>	<u>FY 2021-2022</u>	
<b>GENERAL FUNDS:</b>	City Commission*	5.00	5.00	5.00
	City Clerk	2.00	2.00	2.00
	City Manager	6.00	5.00	5.00
	Financial Services	13.00	13.00	13.00
	Code Compliance	5.00	5.00	5.00
	Police Services	117.30	117.30	118.30
	Fire Services	71.70	71.70	81.70
	Parks & Grounds	18.70	19.70	19.70
	Parks and Recreation Admin	2.85	4.85	4.85
	Aquatics	2.00	2.00	2.00
	Senior Adult Center	3.00	3.00	3.00
	C.O.L. Complex/Fieldhouse & Conference	13.00	7.50	7.50
	Tennis	2.00	2.00	2.00
	WH Recreational & Cultural Center	5.00	5.00	5.00
	Activity Fields	16.00	14.00	14.00
	Public Svc Bldg/Nora Mayo Hall	0.00	4.50	4.50
	Streets	12.60	15.60	15.80
	E. O. & C. I. / Planning	5.30	5.10	5.10
<b>TOTAL GENERAL FUND</b>	<b>300.45</b>	<b>302.25</b>	<b>313.45</b>	
<b>SPECIAL REVENUE FUNDS:</b>	Library	14.15	14.15	14.15
	Airport	4.00	4.00	4.00
	Cemetery	5.30	5.30	5.30
	Downtown CRA	1.15	0.64	1.64
	Florence Villa CRA	0.55	0.26	1.26
	Building / Permitting	7.50	8.50	11.50
	<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>32.65</b>	<b>32.85</b>	<b>37.85</b>
<b>PROPRIETARY FUNDS:</b>	Commercial Collection	8.10	9.10	9.10
	Residential Collection	25.30	25.30	30.30
	Payment Services	4.00	4.00	17.00
	Customer Account Services	11.00	12.00	0.00
	Water Plants	14.00	14.00	14.00
	Wastewater Plant # 2	7.00	7.00	7.00
	Utility Engineering	6.00	7.00	9.00
	Utility Services Administration	5.00	6.00	7.00
	Wastewater Plant # 3	17.00	17.00	17.00
	Utility Services Maintenance	17.00	17.00	17.00
	Lift Station/WW Maintenance	16.00	18.00	19.00
	Meter Services	9.00	11.00	11.00
	Stormwater	11.90	11.90	13.70
Dark Fiber	0.00	1.00	1.00	
<b>TOTAL PROPRIETARY FUNDS</b>	<b>151.30</b>	<b>160.30</b>	<b>172.10</b>	
<b>INTERNAL SERVICE FUNDS:</b>	Human Resources	5.00	6.00	6.00
	Facility Maintenance	3.00	3.00	3.00
	Technology Services	9.00	9.00	10.00
	Engineering	9.50	9.50	9.50
	Motor Pool	9.10	10.10	11.10
<b>TOTAL INTERNAL SERVICE FUND</b>	<b>35.60</b>	<b>37.60</b>	<b>39.60</b>	
<b>TOTAL ALL BUDGETED POSITIONS</b>	<b>520.00</b>	<b>533.00</b>	<b>563.00</b>	

\*Not actually full-time employees

**CITY OF WINTER HAVEN**  
**FISCAL YEAR 2021-2022**  
**PERSONNEL SUMMARY BY DIVISION-ALL FUNDS- FULL TIME**

DEPARTMENT/DIVISION	FY 2019-2020 BUDGETED	FY 2020-2021 BUDGETED	FY 2021-2022 BUDGETED
Activity Fields	16.00	14.00	14.00
Airport	4.00	4.00	4.00
Aquatics	2.00	2.00	2.00
Building / Permitting	7.50	8.50	11.50
Cemetery	5.30	5.30	5.30
City Clerk	2.00	2.00	2.00
City Commission*	5.00	5.00	5.00
City Manager	6.00	5.00	5.00
Code Compliance	5.00	5.00	5.00
COL Complex/Fieldhouse & Conference	13.00	7.50	7.50
CRA's	1.70	0.90	2.90
Dark Fiber	0.00	1.00	1.00
Engineering	9.50	9.50	9.50
Facility Maintenance	3.00	3.00	3.00
Financial Services	13.00	13.00	13.00
Fire Department	71.70	71.70	81.70
E. O. & C. I. / Planning	5.30	5.10	5.10
Human Resources	5.00	6.00	6.00
Library	14.15	14.15	14.15
Motor Pool	9.10	10.10	11.10
Parks & Grounds	18.70	19.70	19.70
Parks & Recreation Administration	2.85	4.85	4.85
Police Department**	117.30	117.30	118.30
Public Svc Bldg / Nora Mayo Hall	0.00	4.50	4.50
Senior Adult Center	3.00	3.00	3.00
Solid Waste	33.40	34.40	39.40
Stormwater	11.90	11.90	13.70
Streets	12.60	15.60	15.80
Technology Services	9.00	9.00	10.00
Tennis	2.00	2.00	2.00
Utilities	106.00	113.00	118.00
WH Recreational & Cultural Center	5.00	5.00	5.00
<b>TOTAL STAFF</b>	<b>520.00</b>	<b>533.00</b>	<b>563.00</b>

\*Not actually full-time employees

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**CITY OF WINTER HAVEN**  
**PERSONNEL STAFFING LEVEL CHANGES - FISCAL YEAR 2021-2022**

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*The following positions were eliminated from the budget:*

**Full-Time:**

(1) Deputy Fire Chief (Fire)

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1

*The following positions were added to the budget:*

**Full-Time:**

(1) Fire Chief (Fire)  
(1) Administrator of Operations (Fire)  
(2) Fire Lieutenant (Fire - 1 Position tied to SAFER Grant)  
(1) Fire Inspector (Fire)  
(2) Firefighter III (Fire - 1 Position tied to SAFER Grant)  
(2) Firefighter II (Fire - 1 Position tied to SAFER Grant)  
(2) Firefighter I (Fire - 1 Position tied to SAFER Grant)  
(1) Assistant Superintendent (.50 to Streets/.50 to Stormwater Drainage)  
(1) Project Manager (Downtown CRA)  
(1) Neighborhood Planner (Florence Villa CRA)  
(1) Building Division Assistant (Building/Permitting)  
(1) Business Tax Specialist (Building/Permitting)  
(1) Building Inspector (Building/Permitting)  
(3) Driver Collectors (Solid Waste Residential Collection)  
(2) Diversified Operator (Solid Waste Residential Collection)  
(1) I & C Administrator (Utility Engineering)  
(1) GIS Technician (Utility Engineering)  
(1) Staff Assistant II (Utility Services Administration)  
(1) Collections Superintendent (Utility Lift Stations/WW Maintenance)  
(1) New Build Coordinator (Customer Account Services)  
(1) Natural Resources Specialist (Stormwater Water Quality)  
(1) Business Technology Support Specialist (Technology Services)  
(1) Mechanic I (Motor Pool)

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**Part-Time:**

(1) Diversified Operator (Solid Waste Residential Collection)  
(1) Special Projects Manager (Utility Services Administration)

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**FULL AND PART-TIME BUDGETED POSITIONS**

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY21 Budget		FY22 Budget	
					FT	PT	FT	PT
<b>GENERAL FUND</b>								
<b>CITY COMMISSION / City Clerk</b>								
Mayor	N/A	N/A	8810	TBD by Ordinance	1.00		1.00	
Commissioners	N/A	N/A	8810	TBD by Ordinance	4.00		4.00	
City Clerk	N/A	E	8810	TBD by Commission	1.00		1.00	
Records Administrator/Deputy City Clerk	29	E	8810	22.99 - 37.23	1.00		1.00	
<b>Total City Commission / City Clerk</b>					<b>7.00</b>	<b>0.00</b>	<b>7.00</b>	<b>0.00</b>
<b>CITY MANAGER'S OFFICE</b>								
City Manager	N/A	E	8810	TBD by Commission	1.00		1.00	
Deputy City Manager	44	E	8810	47.81 - 77.37	1.00		1.00	
Director of Diversity & Inclusivity	39	E	8810	37.45 - 49.04			1.00	
Public Affairs and Communication Director	35	E	8810	30.80 - 49.88	1.00		1.00	
Assistant to the City Manager	35	E	8810	30.80 - 49.88	1.00			
Chief Executive Assistant	25	NE	8810	18.92 - 30.63	1.00		1.00	
<b>Total City Manager's Office</b>					<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>
<b>CODE COMPLIANCE</b>								
Code Compliance Supervisor	28	E	9410	21.90 - 35.46	1.00		1.00	
Code Compliance Officer II	24	NE	9410	18.02 - 29.17	3.00		3.00	
Code Compliance Clerk	20	NE	8810	14.83 - 24.00	1.00		1.00	
<b>Total Code Compliance</b>					<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>
<b>FINANCIAL SERVICES</b>								
Financial Services Department Director	42	E	8810	43.36 - 70.18	1.00		1.00	
Asst. Financial Services Dept. Director	36	E	8810	32.34 - 52.37	1.00		1.00	
Procurement Officer	33	E	8810	27.94 - 45.24	1.00		1.00	
Chief Accountant	30	E	8810	24.14 - 39.09	1.00		1.00	
Administrative Services' Manager	30	E	8810	24.14 - 39.09	1.00		1.00	
Budget Analyst	29	E	8810	22.99 - 37.23	1.00		1.00	
Accounting & Payroll Specialist	27	E	8810	20.86 - 33.77	1.00		1.00	
Accountant	27	E	8810	20.86 - 33.77	1.00		1.00	
Procurement Specialist	23	NE	8810	17.17 - 27.78	1.00		1.00	
Executive Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
Accounting Clerk II	18	NE	8810	13.45 - 21.77	2.00		2.00	
Mail Courier	14	NE	8810	11.07 - 17.90	1.00		1.00	
<b>Total Financial Services</b>					<b>13.00</b>	<b>0.00</b>	<b>13.00</b>	<b>0.00</b>
<b>POLICE SERVICES</b>								
Public Safety Director	42	E	7720	43.36 - 70.18	0.50		0.50	
Chief of Police	39	E	7720	37.45 - 49.04	1.00		1.00	
Police Captain	37	E	7720	33.97 - 54.99	3.00		3.00	
Police Lieutenant	34	NE	7720	29.34 - 47.50	6.00		6.00	
Police Sergeant	31	NE	7720	25.35 - 41.04	10.00		10.00	
Public Information & Crime Prevention Officer	28	NE	7720	21.90 - 35.46	1.00		1.00	
Police Training	26	NE	7720	19.87 - 32.16	1.00		1.00	
Detective	26	NE	7720	19.87 - 32.16	10.00		12.00	
Police Officer	26	NE	7720	19.87 - 32.16	59.00		57.00	
Police Inspector	26	NE	7720	19.87 - 32.16	0.90		0.90	
Evidence Property Supervisor	24	NE	8810	18.02 - 29.17	1.00		1.00	
Executive Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
Accreditation Administrator	21	NE	8810	15.58 - 25.20	1.00		1.00	
Crime Analyst	21	NE	8810	15.58 - 25.20	2.00		2.00	
Personnel Selection Coordinator	21	NE	8810	15.58 - 25.20	0.90		0.90	
Police Records Clerk Supervisor	21	NE	8810	15.58 - 25.20	1.00		1.00	
Maintenance Mechanic II	21	NE	9015	15.58 - 25.20	1.00		1.00	
Crime Scene Investigator	21	NE	7720	15.58 - 25.20	2.00		3.00	
Technical Services Clerk	20	NE	8810	14.83 - 24.00	1.00		1.00	
Evidence/Property Technician	20	NE	8810	14.83 - 24.00	2.00		2.00	
Community Service Officer	19	NE	7720	14.13 - 22.86	6.00		6.00	
Police Support Services Clerk	18	NE	8810	13.45 - 21.77	1.00		1.00	
Police Records Clerk	19	NE	8810	14.13 - 22.86	4.00		4.00	
Felony Intake Coordinator	20	NE	8810	14.83 - 24.00	1.00		1.00	
<b>Total Police Services</b>					<b>117.30</b>	<b>0.00</b>	<b>118.30</b>	<b>0.00</b>

**FULL AND PART-TIME BUDGETED POSITIONS**

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY21 Budget		FY22 Budget	
					FT	PT	FT	PT
<b>FIRE SERVICES</b>								
Public Safety Director	42	E	7720	43.36 - 70.18	0.50		0.50	
Fire Chief	41	E	7704	41.30 - 66.84			1.00	
Deputy Fire Chief	35	E	7704	30.80 - 49.88	1.00			
Battalion Chief	37	E	7704	27.17 - 44.00	3.00		3.00	
Fire Marshall	34	E	7704	29.34 - 47.50	1.00		1.00	
Fire Training Safety Officer	33	NE	7704	27.94 - 45.24	1.00		1.00	
EMS Coordinator	33	NE	7704	27.94 - 45.24	1.00		1.00	
Administrator of Operations	37	E	8810	33.97 - 54.99			1.00	
Fire Lieutenant	31	NE	7704	20.28 - 32.83	15.00		17.00	
Fire Prevention Inspector/Investigator	31	NE	7704	20.28 - 32.83	5.00		6.00	
Firefighter III	28	NE	7704	17.51 - 28.37	16.00		18.00	
Police Inspector	26	NE	7720	19.87 - 32.16	0.10		0.10	
Firefighter II	26	NE	7704	15.89 - 25.73	10.00		10.00	
Maintenance/Logistics Officer	24	NE	7704	18.02 - 29.17	1.00		1.00	
Firefighter I	24	NE	7704	14.42 - 23.34	16.00		20.00	
Executive Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
Personnel Selection Coordinator	21	NE	8810	15.58 - 25.20	0.10		0.10	
<b>Total Fire Services</b>					<b>71.70</b>	<b>0.00</b>	<b>81.70</b>	<b>0.00</b>
<b>PARKS &amp; RECREATION</b>								
Parks, Recr. & Cultural Svcs. Dir. (Parks/Rec)	39	E	9102	37.45 - 49.04	0.85		0.85	
Asst. Parks, Recreation & Culture Dir. (Parks/Rec)	35	E	8810	30.80 - 49.88	1.00		1.00	
Fieldhouse/Conference Facility Manager (FH)	34	E	9102	29.34 - 47.50	1.00		1.00	
Parks and Grounds Superintendent (Parks/Grnds)	32	E	9102	26.61 - 43.09	0.70		0.70	
Parks, Plan. & Strategic Initiat. Mngr. (Parks/Rec)	32	E	9102	26.61 - 43.09	1.00		1.00	
Asst. Parks, Grounds, Cemetery Supt. (Parks/Grnds)	30	E	9102	24.14 - 39.09	1.00		1.00	
Recreation Supervisor III (FH)	27	E	9102	20.86 - 33.77	1.00		1.00	
Recreation Supervisor III (WHRCC)	27	E	9102	20.86 - 33.77	1.00		1.00	
Recreation Supervisor III (Nora Mayo Hall)	27	E	9102	20.86 - 33.77	1.00		1.00	
Recreation Supervisor II (Aquatics)	25	E	9102	18.92 - 30.63	1.00		1.00	
Recreation Supervisor II (Sr. Adult)	25	E	9102	18.92 - 30.63	1.00		1.00	
Crew Leader II (FH)	25	NE	9102	18.92 - 30.63	1.00		1.00	
Crew Leader II (Parks/Grounds)	25	NE	0042	18.92 - 30.63	3.00		3.00	
Crew Leader II (Activity Fields)	25	NE	0042	18.92 - 30.63	1.00		1.00	
Marketing/Partnership Dev. Coord. (Parks Admin)	25	E	8810	18.92 - 30.63	1.00		1.00	
Recreation Supervisor I (Aquatics)	23	E	9102	17.17 - 27.78	1.00		1.00	
Recreation Supervisor I (WHRCC)	23	E	9102	17.17 - 27.78	1.00		1.00	
Crew Leader I (Activity Fields)	23	NE	9102	17.17 - 27.78	1.00		1.00	
Crew Leader I (Parks/Grounds)	23	NE	9102	17.17 - 27.78	1.00		1.00	
Tennis Professional (Tennis)	22	E	9102	16.35 - 26.46	1.00		1.00	
Executive Assistant (Admin.)	22	NE	8810	16.35 - 26.46	1.00		1.00	
Maintenance Mechanic II (Parks/Grounds)	21	NE	9102	15.58 - 25.20			1.00	
Small Engine Mechanic (Parks/Grounds)	20	NE	9102	14.83 - 24.00	1.00		1.00	
Sr. Staff Assistant (Nora Mayo Hall)	19	NE	8810	14.13 - 22.86	1.00		1.00	
Irrigation Specialist II (Parks/Grounds)	18	NE	0042	13.45 - 21.77			1.00	
Spray Technician (Activity Fields)	18	NE	0042	13.45 - 21.77	1.00		1.00	
Recreation Leader (WHRCC)	19	NE	9102	14.13 - 22.86	1.00		1.00	
Recreation Leader (FH)	19	NE	9102	14.13 - 22.86	1.00		1.00	
Recreation Leader (Sr. Adult)	19	NE	9102	14.13 - 22.86	1.00		1.00	
Recreation Leader (Leisure Park Rentals)	19	NE	9102	14.13 - 22.86		1.00		1.00
Recreation Leader (Tennis)	19	NE	9102	14.13 - 22.86	1.00	1.00	1.00	
Recreation Leader (Activity Fields)	19	NE	9102	14.13 - 22.86	1.00		1.00	
Food Service Leader (Activity Fields)	20	NE	9060	14.83 - 24.00	1.00		1.00	
Maintenance Operator II (Parks/Grounds)	19	NE	0042	14.13 - 22.86	3.00		2.00	
Customer Service Rep. II (WHRCC)	19	NE	8810	14.13 - 22.86	1.00		1.00	
Irrigation Specialist I (Parks/Grounds)	18	NE	0042	13.45 - 21.77	2.00		1.00	
Maintenance Operator I (Parks/Grounds)	18	NE	0042	13.45 - 21.77	7.00		7.00	
Maintenance Operator I (Activity Fields)	18	NE	9102	13.45 - 21.77	8.00		8.00	
Customer Service Rep. I (Parks/Grounds)	15	NE	8810	11.62 - 18.80	1.00		1.00	
Customer Service Rep. (Activity Fields)	15	NE	9102	11.62 - 18.80		1.00		1.00
Recreation Attendant (FH)	15	NE	9102	11.62 - 18.80		16.00		13.00
Customer Service Rep. (FH)	18	NE	8810	13.45 - 21.77				3.00

**FULL AND PART-TIME BUDGETED POSITIONS**

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY21 Budget		FY22 Budget	
					FT	PT	FT	PT
<b>PARKS &amp; RECREATION (cont.)</b>								
Recreation Attendant (Tennis)	15	NE	9102	11.62 - 18.80		4.00		3.00
Customer Service Rep. (Tennis)	18	NE	8810	13.45 - 21.77				2.00
Recreation Attendant (Leisure Park Rentals)	15	NE	9102	11.62 - 18.80		3.00		3.00
Customer Service Rep. (WHRCC)	18	NE	8810	13.45 - 21.77				1.00
Recreation Attendant (WHRCC)	15	NE	9102	11.62 - 18.80		8.00		7.00
Customer Service Rep. (Nora Mayo Hall)	15	NE	9102	11.62 - 18.80		2.00		2.00
Recreation Pool Cashier (Aquatics)	15	NE	9102	11.62 - 18.80		1.00		1.00
Food Service Worker (Activity Fields)	14	NE	8810	11.07 - 17.90		2.00		2.00
Water Safety Instructors (Aquatics)	14	NE	9102	11.07 - 17.90		8.00		8.00
Building Service Worker (Activity Fields)	14	NE	9102	11.07 - 17.90	1.00		1.00	
Building Service Worker (FH)	14	NE	9102	11.07 - 17.90	3.50	3.00	3.50	3.00
Building Service Worker (Sr. Adult)	14	NE	9102	11.07 - 17.90	1.00		1.00	
Building Service Worker (WHRCC)	14	NE	9102	11.07 - 17.90	1.00		1.00	
Building Service Worker (Nora Mayo Hall)	14	NE	9102	11.07 - 17.90	2.50	3.00	2.50	3.00
Lifeguard (Aquatics)	13	NE	9102	10.54 - 17.05		15.00		15.00
<b>Total Parks &amp; Recreation</b>					<b>62.55</b>	<b>68.00</b>	<b>62.55</b>	<b>68.00</b>
<b>STREETS</b>								
Assistant Public Works Director	35	E	8810	30.80 - 49.88	0.20		0.20	
Streets Superintendent	32	E	5509	26.61 - 43.09	0.80		0.50	
Assistant Superintendent	30	E	5509	24.14 - 39.09			0.50	
Ecosystem and Asset Analyst	27	E	8810	20.86 - 33.77	0.10		0.10	
Traffic Operations Crew Leader	25	NE	5509	18.92 - 30.63	1.00		1.00	
Crew Leader II	25	NE	5509	18.92 - 30.63	1.00		1.00	
Signal Electrician	24	NE	5509	18.02 - 29.17	1.00		1.00	
Traffic Signal Technician	21	NE	5509	15.58 - 25.20	1.00		1.00	
Transportation Sign Technician	21	NE	5509	15.58 - 25.20	1.00		1.00	
Maintenance Operator III	20	NE	5509	14.83 - 24.00	1.00		2.00	
Maintenance Operator II	19	NE	5509	14.13 - 22.86	5.00		2.00	
Streets Maintenance II	19	NE	5109	14.13 - 22.86			3.00	
Sr. Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
Maintenance Operator I	18	NE	5509	13.45 - 21.77	1.00			
Public Works Apprentice	18	NE	5509	13.45 - 21.77	2.00		2.00	
<b>Total Streets</b>					<b>15.60</b>	<b>0.00</b>	<b>15.80</b>	<b>0.00</b>
<b>PLANNING</b>								
E.O. & C.I. (Growth Management) Dept. Director	39	E	8810	37.45 - 49.04	0.80		0.80	
Planning Manager	33	E	8810	27.94 - 45.24	1.00		1.00	
CRA & Neighborhood Programs Manager	33	E	8810	27.94 - 45.24	0.30		0.30	
Senior Planner	30	E	8810	24.14 - 39.09			2.00	
Planner II	27	E	8810	20.86 - 33.77	2.00			
Planning Assistant	22	NE	8810	16.35 - 26.46	1.00		1.00	
<b>Total Planning</b>					<b>5.10</b>	<b>0.00</b>	<b>5.10</b>	<b>0.00</b>
<b>TOTAL GENERAL FUND</b>					<b>302.25</b>	<b>68.00</b>	<b>313.45</b>	<b>68.00</b>
<b>SPECIAL REVENUE FUNDS</b>								
<b>LIBRARY SERVICES</b>								
Parks, Recreation & Cultural Svcs Director	39	E	8810	37.45 - 49.04	0.15		0.15	
City Librarian	32	E	8810	26.61 - 43.09	1.00		1.00	
Librarian II	24	E	8810	18.02 - 29.17	4.00		4.00	
Librarian I	22	NE	8810	16.35 - 26.46	2.00		2.00	
Library Assistant II	19	NE	8810	14.13 - 22.86	5.00		5.00	
Library Assistant I	15	NE	8810	11.62 - 18.80		2.00		2.00
Building Service Worker	14	NE	9102	11.07 - 17.90	2.00		2.00	
Library Page	13	NE	8810	10.54 - 17.05		1.00		1.00
<b>Total Library Services</b>					<b>14.15</b>	<b>3.00</b>	<b>14.15</b>	<b>3.00</b>
<b>AIRPORT</b>								
Airport Department Director	34	E	8810	29.34 - 47.50	1.00		1.00	
Airport Contract & Fiscal Specialist	26	E	8810	19.87 - 32.16	1.00		1.00	
Operations Tech II	20	NE	9410	14.83 - 24.00	1.00		2.00	
Operations Tech	18	NE	9410	13.45 - 21.77	1.00	4.00		4.00
Building Service Worker	14	NE	9102	11.07 - 17.90		1.00		1.00
<b>Total Airport</b>					<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>

**FULL AND PART-TIME BUDGETED POSITIONS**

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY21 Budget		FY22 Budget	
					FT	PT	FT	PT
<b>CEMETERY</b>								
Parks and Grounds Superintendent	32	E	9102	26.61 - 43.09	0.30		0.30	
Cemetery Supervisor	25	NE	8810	18.92 - 30.63	1.00		1.00	
Crew Leader II	25	NE	9220	18.92 - 30.63	1.00		1.00	
Maintenance Operator I	18	NE	9220	13.45 - 21.77	3.00		3.00	
<b>Total Cemetery</b>					<b>5.30</b>	<b>0.00</b>	<b>5.30</b>	<b>0.00</b>
<b>CRA - DOWNTOWN</b>								
E.O. & C.I. (Growth Management) Dept. Director	39	E	8810	37.45 - 49.04	0.15		0.15	
CRA & Neighborhood Programs Manager	33	E	8810	27.94 - 45.24	0.49		0.49	
Project Manager	30	E	8810	24.14 - 39.09			1.00	
<b>Total CRA - Downtown</b>					<b>0.64</b>	<b>0.00</b>	<b>1.64</b>	<b>0.00</b>
<b>CRA - FLORENCE VILLA</b>								
E.O. & C.I. (Growth Management) Dept. Director	39	E	8810	37.45 - 49.04	0.05		0.05	
CRA & Neighborhood Programs Manager	33	E	8810	27.94 - 45.24	0.21		0.21	
Neighborhood Planner	30	E	8810	24.14 - 39.09			1.00	
<b>Total CRA - Florence Villa</b>					<b>0.26</b>	<b>0.00</b>	<b>1.26</b>	<b>0.00</b>
<b>BUILDING &amp; PERMITTING</b>								
Building Official	35	E	9410	30.80 - 49.88	1.00		1.00	
Plans Examiner	31	NE	8810	25.35 - 41.04	1.00		1.00	
Field Inspector/Fire Plans Examiner	31	NE	8810	25.35 - 41.04	1.00		1.00	
Building Inspector	28	NE	9410	21.90 - 35.46	3.00		4.00	
Permit Specialist	20	NE	8810	14.83 - 24.00	2.00		2.00	
Building Division Assistant	22	NE	8810	16.35 - 26.46			1.00	
Business Tax Specialist	20	NE	8810	14.83 - 24.00			1.00	
Senior Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
<b>Total Building &amp; Permitting</b>					<b>8.50</b>	<b>0.00</b>	<b>11.50</b>	<b>0.00</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>					<b>32.85</b>	<b>8.00</b>	<b>37.85</b>	<b>8.00</b>
<b>PROPRIETARY FUNDS</b>								
<b>SOLID WASTE</b>								
Public Works Department Director	39	E	8810	37.45 - 49.04	0.80		0.80	
Assistant Public Works Director	35	E	8810	30.80 - 49.88	0.50		0.50	
Solid Waste Superintendent	32	E	9403	26.61 - 43.09	1.00		1.00	
Ecosystem and Asset Analyst	27	E	8810	20.86 - 33.77	0.10		0.10	
Admin Support Specialist	26	NE	8810	19.87 - 32.16	1.00		1.00	
Commercial Collection Crew Leader	25	NE	9403	18.92 - 30.63	1.00		1.00	
Residential Collection Crew Leader	23	NE	9403	17.17 - 27.78	3.00		3.00	
Solid Waste Services Coordinator	21	NE	8810	15.58 - 25.20	2.00		2.00	
Commercial Refuse Operator	21	NE	9403	15.58 - 25.20	5.00		4.00	
Diversified Operator	21	NE	9403	15.58 - 25.20			4.00	1.00
Recycling Driver/Operator	21	NE	9403	15.58 - 25.20	2.00		1.00	
Driver Collector	20	NE	9403	14.83 - 24.00	10.00		13.00	
SW Customer Service Representative	20	NE	8810	14.83 - 24.00	1.00		1.00	
Trashmaster Operator	19	NE	9403	14.13 - 22.86	7.00		7.00	
<b>Total Solid Waste</b>					<b>34.40</b>	<b>0.00</b>	<b>39.40</b>	<b>1.00</b>
<b>UTILITY SERVICES</b>								
Utility Services Department Director (Admin)	39	E	8810	37.45 - 49.04	1.00		1.00	
Utility Services Dept. Assistant Director (Admin)	35	E	8810	30.80 - 49.88	1.00		1.00	
US Capital Improvements Administrator (Eng)	35	E	8810	30.80 - 49.88	1.00			
WWTP Manager (WW #3)	34	E	7580	29.34 - 47.50	1.00		1.00	
Water Plant Manager (Water)	34	E	7580	29.34 - 47.50	1.00		1.00	
US Field Operations Manager (US Maint)	34	E	7580	29.34 - 47.50	1.00		1.00	
Utility Customer Service Manager (Acct Svcs)	34	E	8810	29.34 - 47.50	1.00		1.00	
Water Plant Chief Operator (Water)	32	E	7520	26.61 - 43.09	2.00		2.00	
WWTP Chief Operator (WW #2)	32	E	7580	26.61 - 43.09	1.00		1.00	
WWTP Chief Operator (WW #3)	32	E	7580	26.61 - 43.09	1.00		1.00	
Utility Svcs. Super/Water Dist. (US Maint.)	32	E	6306	26.61 - 43.09	2.00		2.00	
Superintendent (Meter Services)	32	E	6306	26.61 - 43.09	1.00		1.00	
Utility Svcs. Super/Lift Stations (Lift Stations)	32	E	6306	26.61 - 43.09	1.00		1.00	
Asst. Utility Customer Svcs. Manager (Acct Svcs)	32	E	8810	26.61 - 43.09	1.00		1.00	
Budget/Data Analyst (Admin)	29	E	8810	22.99 - 37.23	1.00		1.00	

**FULL AND PART-TIME BUDGETED POSITIONS**

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY21 Budget		FY22 Budget	
					FT	PT	FT	PT
<b>UTILITY SERVICES (cont.)</b>								
Construction Proj/Inspection Manager (Eng)	27	E	9410	20.86 - 33.77	2.00		3.00	
I & C Administrator (Eng)	32	E	8810	26.61 - 43.09			1.00	
Wastewater Collections Super (Lift Stations)	32	E	6306	26.61 - 43.09			1.00	
Water Plant Operator A (Water)	26	NE	7520	19.87 - 32.16	1.00		1.00	
WWTP Operator A (WW #2)	26	NE	7580	19.87 - 32.16	2.00		3.00	
WWTP Operator A (WW #3)	26	NE	7580	19.87 - 32.16	5.00		1.00	
GIS Technician (Eng)	26	NE	8810	19.87 - 32.16		1.00	1.00	1.00
Water Conservation Specialist (Admin)	26	NE	8810	19.87 - 32.16	1.00		1.00	
Lead Locator (US Maint.)	26	NE	6306	19.87 - 32.16	1.00		1.00	
Utility Financial Specialist (Admin)	26	E	8810	19.87 - 32.16	1.00		1.00	
Asset Manager (Eng)	26	E	8810	19.87 - 32.16	1.00		1.00	
Utility Construction Inspector (Eng)	25	E	6306	18.92 - 30.63	1.00		1.00	
Crew Leader Plant Maint. (WW #3)	25	NE	7580	18.92 - 30.63	1.00		1.00	
Crew Leader II (Lift Stations)	25	NE	7580	18.92 - 30.63	1.00		1.00	
Pretreatment/FOG Specialist (WWTP #3)	25	NE	7580	18.92 - 30.63	1.00		1.00	
Utility Billing Supervisor (Acct Svcs)	25	NE	8810	18.92 - 30.63	1.00			
Utility Customer Service Supervisor (Acct Svcs)	25	NE	8810	18.92 - 30.63	1.00		1.00	
Utility Payment Services Supervisor (Acct Svcs)	25	NE	8810	18.92 - 30.63	1.00		1.00	
Executive Assistant (Admin)	25	NE	8810	18.92 - 30.63	1.00		1.00	
New Build Coordinator (Acct Svcs)	22	NE	8810	16.35 - 26.46			1.00	
Backflow Program Coordinator (Meter Services)	24	NE	6306	18.02 - 29.17	1.00		1.00	
Water Plant Operator B (Water)	24	NE	7520	18.02 - 29.17	5.00		5.00	
WWTP Operator B (WW #2)	24	NE	7580	18.02 - 29.17	3.00		2.00	
WWTP Operator B (WW #3)	24	NE	7580	18.02 - 29.17	3.00		4.00	
Utility Locator (US Maint)	24	NE	6306	18.02 - 29.17	2.00		2.00	
GPS Locator (Eng)	24	NE	6306	18.02 - 29.17	1.00		1.00	
Utility Billing Coordinator (Acct Svcs)	23	NE	8810	17.17 - 27.78			1.00	
Crew Leader I (US Maint.)	23	NE	6306	17.17 - 27.78	2.00		2.00	
Crew Leader I (Lift Stations)	23	NE	6306	17.17 - 27.78	1.00		1.00	
Backflow Technician (Meter Services)	22	NE	6306	16.35 - 26.46	1.00		1.00	
Water Plant Operator C (Water)	22	NE	7520	16.35 - 26.46	3.00		4.00	
WWTP Operator C (WW #2)	22	NE	7580	16.35 - 26.46	1.00		1.00	
WWTP Operator C (WW #3)	22	NE	7580	16.35 - 26.46	3.00		3.00	
Maintenance Mechanic III (WW #3)	22	NE	6306	16.35 - 26.46	1.00			
Maintenance Mechanic III (Lift Stations)	22	NE	6306	16.35 - 26.46	2.00		2.00	
Asset Coordinator (Eng)	22	NE	8810	16.35 - 26.46	1.00		1.00	
Utilities Servicer III (US Maint)	21	NE	6306	15.58 - 25.20	3.00		3.00	
Utilities Servicer III (Lift Stations)	21	NE	6306	15.58 - 25.20	4.00		4.00	
Maintenance Mechanic II (Water)	21	NE	6306	15.58 - 25.20	1.00		1.00	
Maintenance Mechanic II (WW #3)	21	NE	6306	15.58 - 25.20	1.00		2.00	
Utilities Servicer II (US Maint.)	20	NE	6306	14.83 - 24.00	3.00		3.00	
Utilities Servicer II (Lift Stations)	20	NE	6306	14.83 - 24.00	3.00		3.00	
Utility Billing Clerk (Acct Svcs)	20	NE	8810	14.83 - 24.00	1.00		1.00	
Meter Auditor II (Meter Services)	19	NE	8810	14.13 - 22.86	1.00		1.00	
Meter Repair Tech II (Meter Svcs)	19	NE	8810	14.13 - 22.86	1.00		1.00	
Maintenance Mechanic I (Lift Stations)	19	NE	6306	14.13 - 22.86	1.00		1.00	
US Customer Service Rep II (Acct Svcs)	18	NE	8810	13.45 - 21.77	2.00		2.00	
US Customer Service Rep II (Pymt Svcs)	18	NE	8810	13.45 - 21.77	1.00			
Staff Assistant II (Admin)	19	NE	8810	14.13 - 22.86			1.00	
Special Projects Manager (Admin)	27	E	8810	20.86 - 33.77				1.00
Utilities Servicer I (US Maint.)	18	NE	6306	13.45 - 21.77	3.00		3.00	
Utilities Servicer I (Lift Stations)	18	NE	6306	13.45 - 21.77	5.00		5.00	
US Customer Service Rep I (Acct Svcs)	18	NE	8810	13.45 - 21.77	5.00		8.00	
US Customer Service Rep I (Pymt Svcs)	18	NE	8810	13.45 - 21.77	2.00			
Meter Auditor I (Meter Services)	18	NE	6306	13.45 - 21.77	1.00		1.00	
Maintenance Operator I (Meter Services)	18	NE	7520	13.45 - 21.77	5.00		5.00	
WWTP Trainee (WW #3)	18	NE	7520	13.45 - 21.77	1.00		3.00	
Intern (Admin)	13	NE	8810	10.54 - 17.05		2.00		2.00
<b>Total Utility Services</b>					<b>113.00</b>	<b>3.00</b>	<b>118.00</b>	<b>4.00</b>

**FULL AND PART-TIME BUDGETED POSITIONS**

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY21 Budget		FY22 Budget	
					FT	PT	FT	PT
<b>STORMWATER</b>								
Public Works Department Director	39	E	8810	37.45 - 49.04	0.20		0.20	
Assistant Public Works Director	35	E	8810	30.80 - 49.88	0.20		0.20	
Streets Superintendent	32	E	5509	26.61 - 43.09	0.20		0.50	
Assistant Superintendent	30	E	5509	24.14 - 39.09			0.50	
Natural Resources Manager	32	E	8810	26.61 - 43.09	1.00		1.00	
Ecosystem and Asset Analyst	27	E	8810	20.86 - 33.77	0.80		0.80	
Environmental Scientist I	25	E	9410	18.92 - 30.63	1.00		1.00	
Crew Leader II	25	NE	5509	18.92 - 30.63	1.00		1.00	
Natural Resources Specialist	24	NE	8810	18.02 - 29.17	1.00		2.00	
Stormwater Inspector	24	NE	8810	18.02 - 29.17	1.00		1.00	
Drainage Maintenance Operator III	20	NE	5509	14.83 - 24.00	1.00		1.00	
Debris Control Maintenance Operator III	20	NE	5509	14.83 - 24.00	1.00		1.00	
Sr. Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
Drainage Maintenance Operator II	19	NE	5509	14.13 - 22.86	2.00		2.00	
Public Works Apprentice	18	NE	5509	13.45 - 21.77			1.00	
Drainage Maintenance Operator I	18	NE	5509	13.45 - 21.77	1.00			
Natural Resources Intern (Scientific Aide)	13	NE	8810	10.54 - 17.05		1.00		1.00
<b>Total Stormwater</b>					<b>11.90</b>	<b>1.00</b>	<b>13.70</b>	<b>1.00</b>
<b>Dark Fiber Enterprise Fund</b>								
Fiber & Telecommunications Enterprise Manager	29	NE	9410	22.99 - 37.23	1.00		1.00	
<b>Total Dark Fiber Enterprise</b>					<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
<b>TOTAL PROPRIETARY FUNDS</b>					<b>160.30</b>	<b>4.00</b>	<b>172.10</b>	<b>6.00</b>
<b>INTERNAL SERVICE FUND</b>								
<b>Human Resources</b>								
Executive Services Director	40	E	8810	39.33 - 63.66	1.00			
Human Resources Director	35	E	8810	30.80 - 49.88			1.00	
Organization Development Specialist	29	E	8810	22.99 - 37.23	1.00		1.00	
Human Resources Assistant	22	NE	8810	16.35 - 26.46	3.00		3.00	
Customer Service Rep I	15	NE	8810	11.62 - 18.80	1.00		1.00	
<b>Total Human Resources</b>					<b>6.00</b>	<b>0.00</b>	<b>6.00</b>	<b>0.00</b>
<b>Facility Maintenance</b>								
Facility Maint. Superintendent	29	E	8810	22.99 - 37.23	1.00		1.00	
Maintenance Mechanic II	21	NE	9015	15.58 - 25.20	2.00		2.00	
<b>Total Facility Maintenance</b>					<b>3.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>
<b>Technology Services</b>								
Smart City Officer	39	E	8810	37.45 - 49.04	1.00		1.00	
Network System Manager	32	E	8810	26.61 - 43.09	1.00		1.00	
Business Technology Support Manager	32	E	8810	26.61 - 43.09	1.00		1.00	
Information Security Administrator	29	E	8810	22.99 - 37.23	1.00		1.00	
Business Analyst	27	NE	8810	20.86 - 33.77				
GIS Analyst	27	NE	8810	20.86 - 33.77	1.00		1.00	
Business Technology Support Coordinator	25	NE	8810	18.92 - 30.63	1.00		1.00	
Business Technology Support Specialist	23	NE	8810	17.17 - 27.78	3.00		4.00	
Technology Services Student Intern	13	NE	8810	10.54 - 17.05		2.00		2.00
<b>Total Technology Services</b>					<b>9.00</b>	<b>2.00</b>	<b>10.00</b>	<b>2.00</b>
<b>Engineering</b>								
City Engineer	36	E	8810	32.34 - 52.37	1.00		1.00	
Assistant City Engineer	34	E	8810	29.34 - 47.50	1.00		1.00	
Construction Project/Inspection Manager	27	E	9410	20.86 - 33.77	1.00		1.00	
Engineering Technician V	26	E	8810	19.87 - 32.16	1.00		1.00	
Construction Inspector	25	NE	9410	18.92 - 30.63	2.00		2.00	
Engineering Technician IV	24	E	8810	18.02 - 29.17	2.00		2.00	
Survey Party Chief	24	NE	9410	18.02 - 29.17	1.00		1.00	
Sr. Staff Assistant	19	NE	8810	14.13 - 22.86	0.50		0.50	
<b>Total Engineering</b>					<b>9.50</b>	<b>0.00</b>	<b>9.50</b>	<b>0.00</b>

**FULL AND PART-TIME BUDGETED POSITIONS**

Department / Position	Pay Grade	Non-Exempt Exempt	WC Code	Min / Max Hourly or Annual	FY21 Budget		FY22 Budget	
					FT	PT	FT	PT
<b>Fleet Maintenance</b>								
Assistant Public Works Director	35	E	8810	30.80 - 49.88	0.10		0.10	
Fleet Maintenance Superintendent	32	E	8380	26.61 - 43.09	1.00		1.00	
Fleet Maint. Inv/Shop Supervisor	30	NE	8380	24.14 - 39.09	1.00		1.00	
Mechanic III	26	NE	8380	19.87 - 32.16	3.00		3.00	
Mechanic II	24	NE	8380	18.02 - 29.17	2.00		2.00	
Resource & Service Specialist	23	NE	8810	17.17 - 27.78	1.00		1.00	
Mechanic I	22	NE	8810	16.35 - 26.46			1.00	
Maintenance Coordinator	22	NE	8810	16.35 - 26.46	1.00		1.00	
Fleet Maintenance Intern	13	NE	8380	10.54 - 17.05		1.00		1.00
Fleet Maintenance Apprentice	13	NE	8380	10.54 - 17.05	1.00		1.00	
<b>Total Fleet Maintenance</b>					<b>10.10</b>	<b>1.00</b>	<b>11.10</b>	<b>1.00</b>
<b>TOTAL INTERNAL SERVICE FUND</b>					<b>37.60</b>	<b>3.00</b>	<b>39.60</b>	<b>3.00</b>
<b>TOTAL ALL FUNDS</b>					<b>533.00</b>	<b>83.00</b>	<b>563.00</b>	<b>85.00</b>

## History of Bonds, Notes and Certificates

Issue	Date	Issue Amount	Interest Rate	Purpose
<b>RETIRED:</b>				
Water/Sewer Revenue Certificates- Series A	7/1/1953	\$1,239,000	3.50%	Water/Sewer Projects
Water/Sewer Revenue Certificates- Series B	7/1/1953	750,000	4.50%	Water/Sewer Projects
Water/Sewer Revenue Certificates- Series 1958	1/1/1958	1,200,000	3.25 to 3.75%	Water/Sewer Projects
Utility Service Taxes Revenue Certificates	7/1/1962	1,100,000	3.25 to 3.50%	Build City Hall
W/S Rev. Refunding Certificates-Series 1964	7/1/1964	1,515,000	3.50%	Refunded 1953 Series A and B
W/S Specially Secured Certificates- Series B	7/1/1964	230,000	3.00%	Refunded 1953 Issue
Revenue Certificates- Series 1966	4/1/1966	125,000	5.50%	uncertain
Improvement Revenue Certificates- Series 1967	7/1/1967	1,100,000	4.10 to 4.35%	Build WW Plant No 2
W/S Revenue Certificates- Series 1967	7/1/1967	2,625,000	4.90 to 5.15%	Build WW Plant No 2
Improvement Revenue Certificates- Series 1970	7/1/1970	4,000,000	4.00 to 5.40%	W/S Imp and Streets Imp
Improvement Revenue Certificates- Series 1972	7/1/1972	3,485,000	4.75 to 5.75%	Build WW Plant No 3
W/S Revenue Certificates- Series 1972	7/1/1972	2,625,000	4.90 to 5.15%	Build WW Plant No 3
Improvement Revenue Certificates- Series 1975	7/1/1975	2,600,000	7.70%	SW Complex/Motor Pool
Public Improvement Revenue Note- Series 1979	5/9/1979	1,980,000	6.25%	Widen First Street North
Capital Improvement Revenue Notes- Series 2001 A & B	2/13/2001	2,000,000	variable	CRA Lines of Credit
Capital Improvement Revenue Note- Series 2001C	12/11/2001	1,600,000	4.62%	Energy Equip. at SW Complex
Special Obligation Revenue Bonds- Series 1993	12/23/1993	2,000,000	5.95%	Stadium Improvements
Public Improvement Revenue Bonds- Series 1996	12/20/1996	4,000,000	4.82%	Diamond Plex/Other Cap. Imp.
Capital Impr. Rev. Note- Series 2004 (matured 10/1/14)	10/12/2004	1,021,750	3.77%	Avenue T NW Improvements
<b>REFUNDED:</b>				
Public Improvement Revenue Bonds- Series 1978	1/1/1978	7,285,000	5.00 to 6.00%	Refund 67-70-72 Bonds
Special Obligation Revenue Bonds- Series 1978B	1/1/1978	3,710,000	5.00 to 6.00%	Refund 67-70-72 Bonds
Water/Sewer Revenue Bonds- Series 1978	1/1/1978	8,465,000	5.00 to 6.00%	Refund 58-64-67-72 Debt
Water/Sewer Revenue Bonds- Series 1978A	1/1/1978	9,190,000	5.00 to 6.00%	Refund 58-64-67-72 Debt
Water and Sewer Refunding Revenue Bonds- Series 1984	5/1/1984	7,110,000	6.00 to 10.75%	Refund 78 Bonds/Capital Project
Public Improvement Refunding Rev. Bonds- Series 1984	5/1/1984	5,760,000	6.00 to 10.75%	Refund 78 Pub. Improv. Rev. Bond
Water and Sewer Revenue Bonds- Series 1989	10/1/1989	6,435,000	5.90 to 7.00%	Refund 1984 Bonds
Water and Sewer Revenue Bonds- Series 1990	12/1/1990	4,600,000	6.00 to 6.95%	WW #2 Improvements
Water and Sewer Revenue Bonds- Series 1991	3/1/1991	2,150,000	6.40 to 6.85%	WW #2 Improvements
Public Improvement Revenue Bonds- Series 1999	6/1/1999	6,965,000	5.20 to 5.25%	Police Station/Downtown Imp.
Utility System Improvement/Refunding Bonds- Series 1998	7/1/1998	45,015,000	3.85 to 5.18%	Purchase GG Utility/Refund Debt
Sales Tax Revenue Bonds- Series 2002	2/1/2002	9,645,000	3.00 to 4.96%	Library and Other Cap. Improve.
Utility System Imp. And Refunding Bonds- Series 2005	7/12/2005	38,355,000	3.50 to 5.00%	\$25m Cap. Imp./ \$13m refunding
Public Improv. Refunding Revenue Bonds- Series 2007	1/30/2007	23,100,000	4.0 to 5.0%	Refund 99/Airport Terminal/Trail
2016A Non Ad Valorem Refunding Bonds	12/15/2016	5,570,000	2.32%	Complete Refund 2007 Bonds
2016B Non Ad Valorem Public Improvement Bonds	12/15/2016	7,435,000	2.52%	Tennis courts, Lk. Maude, S Central Park
<b>OUTSTANDING:</b>				
Utility System Refunding Revenue Bond- Series 2010	10/6/2010	20,925,000	3.23%	Refund 1998 Utility Bonds
Sales Tax Refunding Bonds- Series 2011	9/20/2011	6,405,000	1.85%	Refunded 2002 Sales Tax Bonds
2015 Bonds Refunding Utility Bonds	4/1/2015	26,070,000	2.0 to 3.125%	Refund 2005 W/S Bonds
2015A Non Ad Valorem Refunding Revenue Bonds	4/1/2015	13,205,000	2% to 3%	Partially Refund 2007 PIRBs
2015B Water/Sewer Refunding Revenue Bonds	4/1/2015	7,910,000	1.20%	Refund 2005 W/S Bonds
2017 Non Ad Valorem Bonds	10/1/2017	25,000,000	2.01 to 4.03%	Chain of Lakes Complex
State Revolving Fund Loan	2019	969,085	0.015%	WW #3 Bar Screen
2021 Non Ad Valorem Bonds	3/30/2021	10,055,000	2.520%	Refunded 2016A / 2016B

**CITY OF WINTER HAVEN  
FISCAL YEAR 2021-2022**

**DEBT RATIOS**

Neither the State of Florida nor the City of Winter Haven has statutes or ordinances placing limitations on municipal debt. The City of Winter Haven also has no formal policy regarding debt limitations. The City’s only debt limitations are imposed in the “issuance of additional parity obligations section” of the current outstanding bond resolutions. The Public Improvement Bonds and the Sales Tax Revenue Bonds require “that the aggregate proceeds of the Pledged Revenues for such preceding fiscal year or for the 12 consecutive months during the 18 months immediately preceding the date of issuance of the Additional Parity Obligations equal at least 135% of the Maximum Bond Service Requirement computed on a basis which includes both (i) all Bonds then outstanding and (ii) the Additional Parity Obligations with respect to which such certificate is made”. The Utility System Revenue Bonds and the Water and Sewer Bonds require that during any twelve consecutive month period in the twenty-four month period preceding the issuance of additional parity bonds that the pledged revenues equal to not less than 120% of the maximum bond service requirement on all parity bonds.

<b>Outstanding Debt *</b>	<b>Matures</b>	<b>Outstanding Principal @ 10/01/21</b>	<b>2022 Principal</b>	<b>2022 Interest</b>
2015 Refunding Utility Bonds +	2035	23,680,000	-	715,013
2010 Water/Sewer Bonds #	2028	17,030,000	2,205,000	668,545
2015A Refunding Revenue Bonds +	2032	9,660,000	750,000	299,113
2017 Non Ad Valorem Bonds #	2037	21,940,000	1,085,000	672,461
2021 Non Ad Valorem Refunding Bond +	2036	9,665,000	780,000	182,669
SRF Loan \$969,085	2038	850,940	47,160	124
		<b>82,825,940</b>	<b>4,867,160</b>	<b>2,537,925</b>

\* The Outstanding Principal @ 10/01/21 INCLUDES deduction for principal payment due 10/1/21, budgeted in FY21.

+ Bonds are publicly held and subject to rating. The most recent Ratings are as follows :

	<u>Fitch</u>	<u>S &amp; P</u>
2015A Refunding Revenue Bonds	AA	AA-
2015 Refunding Utility Bonds	AA-	AA

# Non-Rated Bonds privately placed.

**CITY OF WINTER HAVEN**

**Ratio of Outstanding Debt By Type  
Last Ten Fiscal Years**

Fiscal Year	Government Activities				Business Type		Total Primary Government	Percentage of Personal Income	Per Capita
	Special Obligation Bonds	Public Improvement Rev. Bonds	Sales Tax Revenue Bonds	Notes Payable	Water/Sewer Revenue Bonds	State Revolving Loan Funds			
2011	203,807	22,688,453	6,405,000	650,638	58,945,000	-	88,892,898	12.1%	2,606
2012	34,493	21,913,524	6,405,000	347,972	57,860,000	-	86,560,989	13.8%	2,517
2013	-	21,214,166	5,558,182	236,246	55,777,738	-	82,786,332	11.2%	2,282
2014	-	21,175,921	5,220,000	119,308	55,968,807	-	82,484,036	10.4%	2,228
2015	-	21,214,149	4,610,000	-	53,409,884	-	79,234,033	9.2%	2,081
2016	-	20,365,499	3,985,000	-	53,083,141	-	77,433,640	8.1%	1,959
2017	-	26,678,360	3,350,000	-	51,081,397	-	81,109,757	8.0%	1,971
2018	-	25,486,803	2,705,000	-	49,116,653	-	77,308,456	5.3%	1,805
2019	-	49,000,246	2,045,000	-	47,053,709	62,000	98,160,955	5.2%	2,189
2020	-	46,583,689	1,375,000	-	44,916,165	898,079	93,772,933	8.0%	1,993

**CITY OF WINTER HAVEN**

**Pledged-Revenue Coverage  
Last Ten Fiscal Years**

<u>FY</u>	<u>Gross W/S Fund Revenue</u>	<u>Less: Operating Revenue</u>	<u>Net Revenues</u>	<u>Bond Svc Requirements</u>	<u>W/S System Devel. Charges</u>	<u>Debt Svc Coverage Test 1</u>	<u>Required Debt Svc Coverage Test 1</u>	<u>Debt Svc Coverage Test 2</u>	<u>Required Debt Svc Coverage Test 2</u>
2011	22,983,498	13,028,794	9,954,704	3,706,825	421,362	269%	115%	280%	120%
2012	24,063,228	13,179,690	10,883,538	3,840,726	462,288	283%	115%	295%	120%
2013	27,436,452	13,003,297	14,433,155	3,832,352	673,448	377%	115%	394%	120%
2014	31,701,970	14,738,168	16,963,802	3,776,418	830,120	449%	115%	471%	120%
2015	27,397,846	14,067,335	13,330,511	3,489,471	861,062	382%	115%	407%	120%
2016	32,575,899	19,249,338	13,326,561	1,819,029	790,282	733%	115%	776%	120%
2017	29,840,767	14,307,126	15,533,641	3,466,238	1,377,917	448%	115%	488%	120%
2018	30,000,937	15,809,782	14,191,155	3,554,438	1,391,495	399%	115%	438%	120%
2019	31,070,586	16,167,286	14,903,300	3,597,776	1,347,569	414%	115%	452%	120%
2020	31,070,586	20,218,327	13,214,679	3,743,595	1,704,966	353%	115%	399%	120%

- 1.) Gross Revenues includes all income and earnings, including connection fees but does not include proceeds from the sale of the system, contributions in aid of construction or water and sewer system development fees.
- 2.) Operating expenses include all costs of operating the system but does not include depreciation expense, bond amortization, renewal and replacement reserve payments, the annual bond service requirement or transfers to other funds.
- 3.) Bond service requirement is the amount required to be deposited in the bond service fund during each bond year (Oct . 1). The amount is reduced by the amount to be transferred from the construction fund to pay interest.
- 4.) Allowable water and sewer development charges based on water and sewer expansion percentage provision of the bond resolution. 18.65% water development charges, 36.7% wastewater development charges.
- 5.) Net revenues divided by bond service requirements.
- 6.) Test 2 is net revenues plus legally available water and sewer development charges divided by the bond service requirements.

**OUTSTANDING DEBT / BUDGET ESTIMATES FOR FY 2021-2022**

Date	Maturity	Description	Principal & Interest Pymt.	Lender Int. Rate	Original Amount	Budget FY21		*Balance 10/01/21	Budget FY22	
						Prin.	Int.		Prin.	Int.
04/01/15	10/01/35	2015 Bonds Refunding Utility Bonds	Semi-Annual 4/1, 10/1	US Bank 2% to 3.125%	26,070,000	-	715,013	23,680,000	-	715,013
10/06/10	10/01/28	Water/Sewer Bonds Series 2010 (refunding 1998 Series)	Semi-Annual 4/1, 10/1	J.P. Morgan Bank 3.23%	20,925,000	2,140,000	619,191	17,030,000	2,205,000	668,545
04/01/15	10/01/32	2015A Refunding Revenue Bonds (GF 53%, Airport 29%, DT CRA 18%)	Semi-Annual 4/1, 10/1	TD Bank 2% to 4%	13,205,000	715,000	327,713	9,660,000	750,000	299,113
09/20/11	10/01/21	Sales Tax Refunding Bonds Series 2011 (DT CRA 55%, Libr 30%, FV CRA 15%)	Semi-Annual 4/1, 10/1	Sun Trust Bank 1.85%	6,405,000	695,000	12,858	-	-	-
10/01/17	10/01/37	2017 Non Ad Valorem Bonds (County to pay 40% of debt, City share 60%)	Semi-Annual 4/1, 10/1	Public Offerings 2.01 to 4.03%	25,000,000	1,050,000	704,644	21,940,000	1,085,000	672,461
12/15/16	10/01/36	Series 2016 B Non Ad Valorem Public Improvement	Semi-Annual 4/1, 10/1	CenterState Bank 2.52%	7,435,000	325,000	158,130	-	-	-
12/15/16	10/01/29	Non Ad Valorem Refunding Bond Series 2016A. (refunding remaining Series 2007, refunding Series 1999 Public Improvement)	Semi-Annual 4/1, 10/1	CenterState Bank 2.32%	5,570,000	415,000	95,120	-	-	-
03/01/21	10/01/36	Non Ad Valorem 2021 Refunding Bond (refunding 2016 A & B Non Ad Valorem Bonds)(GF 74%, Airport 16%, DT CRA 10%)	Semi-Annual 4/1, 10/1	Truist Bank 1.89%	10,055,000	390,000	95,548	9,665,000	780,000	182,669
		New Bond for FY22			22,500,000	-	-	-	1,470,118	-
						<b>5,730,000</b>	<b>2,728,217</b>	<b>72,310,000</b>	<b>6,290,118</b>	<b>2,537,801</b>

04/01/18	03/01/23	Willowbrook Golf Cart Purchase	Monthly 3,314.97	Depl. Res. 4.00%	180,000	36,668	3,113	57,821	38,161	1,618
10/01/20	09/01/25	Airport Hangar #270	Monthly 3,683.30	Depl. Res. 4.00%	200,000	36,871	7,329	163,129	38,373	5,827
10/01/18	09/01/25	FIBER	Monthly 7,903.58	Depl. Res. 2.50%	608,475	84,675	10,168	360,662	86,817	8,026
11/01/19	10/01/26	FIBER	Monthly 35,070.73	Depl. Res. 2.50%	2,700,000	365,703	55,146	2,006,999	374,951	45,898
10/01/19	09/01/29	COL Energy Efficiency Project (borrow from Utility Fund)	Monthly \$12,064.08	Utility Fund 3.50%	1,220,000	107,411	37,358	1,008,867	111,232	33,537
05/15/20	11/15/38	SRF Loan \$969,085 Bar Screen	Semi-Annual 5/15 & 11/15	SRF 0.92%	969,085	59,439	131	850,940	47,160	124
		SRF Loan \$1,004,000 DW 531340	Semi-Annual 2/15 & 8/15	SRF	1,004,000	-	-	1,004,000	97,369	11,145
		SRF Loan \$500,000 SW 531350	Semi-Annual 2/15 & 8/15	SRF	500,000	-	-	500,000	25,500	-
		SRF Loan \$11,500,000 WW 531302	Semi-Annual 3/15 & 9/15	SRF	11,500,000	-	-	11,500,000	-	-
10/01/19	09/30/24	Police TASERS			154,265	45,369	-	108,895	26,013	3,312
						<b>\$ 736,136</b>	<b>\$ 113,245</b>	<b>\$ 17,561,313</b>	<b>\$ 845,576</b>	<b>\$ 109,487</b>

\* The 9/30/20 balance includes deductions for principle payments due 10/1/20 that were budgeted in FY20.

**Grand Total:**

**\$ 6,466,136    \$ 2,841,462    \$ 89,871,313    \$ 7,135,694    \$ 2,647,288**

**GENERAL FUND  
(001)**

The General Fund accounts for resources traditionally associated with governments which are not required to be accounted for in another fund. The primary source of revenue in the General Fund is ad valorem taxes. Also included in the General Fund is revenue from licenses, intergovernmental revenues, fines, charges for services, interest earnings and transfers from other funds. The general and administrative services of the City are accounted for in this fund along with public safety and most leisure services activities.

**FUND CHANGE AND INITIATIVES**

**REVENUES**

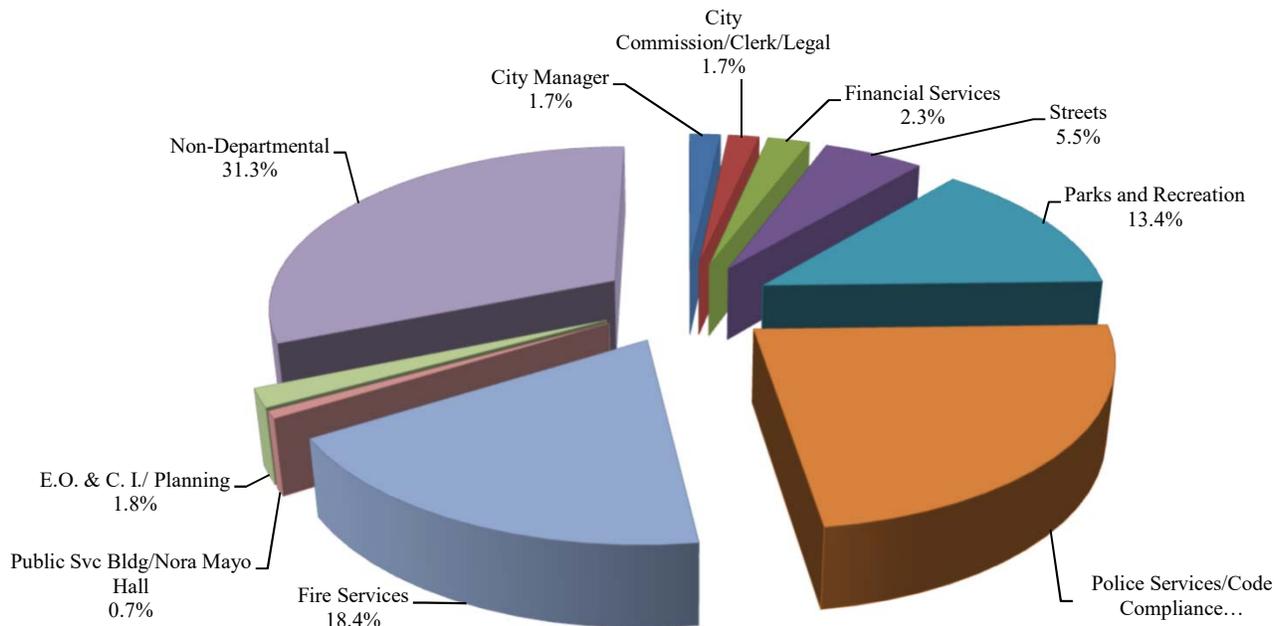
The Ad Valorem Tax millage rate is 6.7900 mills in FY 2022. Overall revenue collections in FY 2022 are budgeted to increase \$3,102,363 from the FY 2021 Budget. The revenue associated with the ad valorem tax increased \$1,450,287 while the State Shared revenues reflect a \$1,624,181 increase. A \$127,013 transfer from Cemetery Fund and a \$50,000 transfer from Federal Building Fund are included in the FY 2022 Budget. The Transfer from Impact Fee Fund increased \$630,000 to \$1,349,788. We are continuing to decrease the contribution from the Utility Fund by \$300,000 annually. (Resolution No. R-17-10 until such time as the transfer is equal to or less than 12% of operating revenues as presented in the previous years' Annual Comprehensive Financial Report)

**EXPENDITURES**

General Fund expenditures are budgeted to increase \$3,432,363 in FY 2022 compared to the FY 2021 Budget. Fire Division is increased \$1,330,082 as a result of hiring (10) staff members and associated equipment. Transfers are budgeted to increase \$365,855 highlighted by an increase to Debt Service Fund of \$945,305 as a result of a Non-Ad Valorem Refunding Bond done in FY2 2021 and an anticipated new bond financing in FY 2022, a decrease to Airport of \$1,148,171, and a transfer of \$1,500,000 to a new WH Affordable Housing Fund.

An allocation of the General Fund expenditures to cost centers within the fund is as follows:

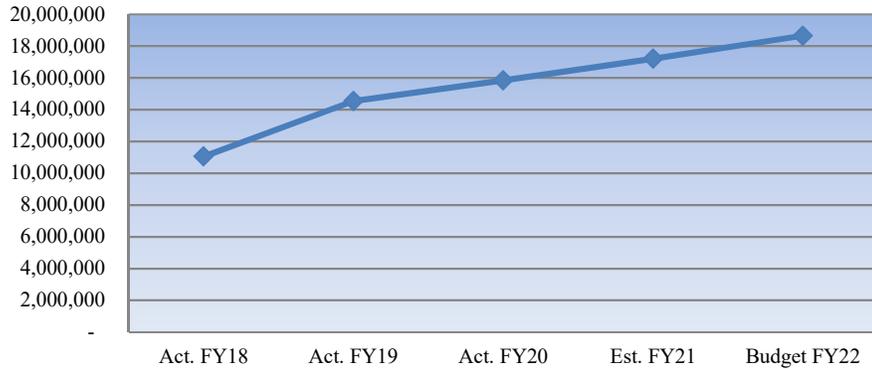
City Manager	1.7%	Financial Services	2.3%
City Commission/Clerk/Legal	1.7%	Streets	5.5%
Police/Code Enforcement	23.2%	Fire Services	18.4%
Public Svc Bldg/Nora Mayo	0.7%	Parks & Recreation	13.4%
Non-Departmental	31.3%	E.O. & C.I./Planning	1.8%
			<u>100%</u>



**ACCOUNT DESCRIPTIONS**

**REVENUES**

**Ad Valorem Tax** – Tax on real and personal property. City of Winter Haven FY 2022 millage rate is 6.7900. The tentative taxable value of City property as submitted by the Property Appraiser on July 1, 2021 totaled \$3,073,125,509, an 8.5% increase over the FY 2021 value. The maximum ad valorem levy allowed by statute is 10 mills. Ad Valorem tax proceeds are 34.7% of total FY 2022 General Fund revenues.



Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 11,050,615	\$ 14,533,669	\$ 15,848,706	\$ 17,206,745	\$ 18,657,032

**Franchise Tax** – Fees charged various utilities for exclusive rights to provide services in the City. The electric and gas franchise pay a 6% franchise fee. The telephone and cable television franchises pay a fee labeled telecommunications tax. This revenue category is budgeted to increase \$64,000 over anticipated FY 2021 collections. Franchise Tax proceeds are 6.5% of total FY 2022 General Fund revenues.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 3,403,431	\$ 3,508,260	\$ 3,356,485	\$ 3,416,000	\$ 3,480,000

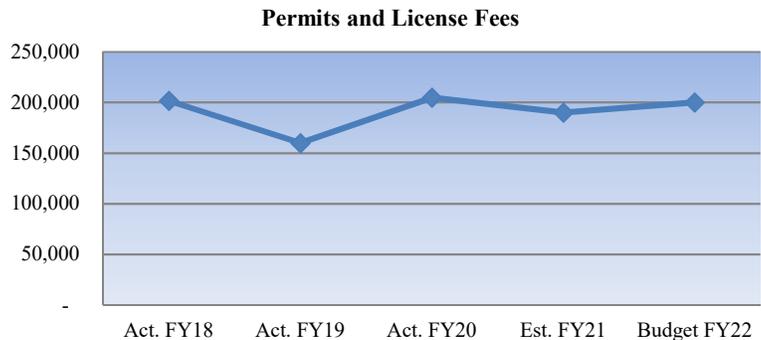
**Utility Service Tax** – Revenues derived from taxes on the sale of utility services in the City. The tax rate is 10% with the exception of communication services, which is 6.32%. Utility service taxes are 13.4% of total FY 2022 General Fund revenues.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 6,714,868	\$ 6,789,197	\$ 6,877,516	\$ 7,090,000	\$ 7,194,000

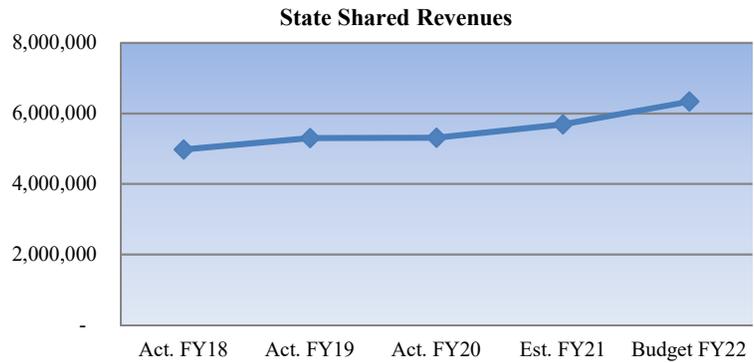
**Local Option Gas Tax** – County governments are authorized to levy up to 12 cents local option fuel taxes in the form of three separate levies. The first is a tax of 1¢ on every net gallon of motor fuel and diesel fuel sold within a County. The tax is known as the Ninth-Cent Fuel Tax. The second is a tax of 1 to 6 cents on every net gallon of motor fuel and diesel fuel sold within a County. Polk County levies the entire 6 cents. The third tax is a 1 to 5 cents levy on every net gallon of motor fuel, excluding diesel fuel sold in the County. Polk levies the full 5 cents. The proceeds of these taxes are shared with local governments within the County by Interlocal agreements. The proceeds in general must be used for transportation purposes. The Local Option Gas Tax is 3.9% of total FY 2022 General Fund revenues. Budget amounts are estimated by State Department of Revenue.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 1,929,720	\$ 2,029,500	\$ 1,998,095	\$ 2,135,000	\$ 2,108,189

**Permits and License Fees** – These fees are from the sale of Business Tax Receipts (BTR) that are required to conduct business in the City of Winter Haven. BTR’s are required to be renewed annually. The BTR fee is regulated by State Statute. BTR revenues are 0.40% of total FY 2022 General Fund revenues. Budget amount estimated on prior years’ collections.



**State Shared Revenues** – Revenues levied and collected by the State of Florida and shared with local governments according to State Statute. These revenues are based on taxes on cigarettes, motor fuel, alcohol licenses and general sales taxes. State shared revenues are 11.8% of total FY 2022 General Fund revenues. Budget amounts are estimated by State Department of Revenue.



Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 4,976,776	\$ 5,300,586	\$ 5,314,488	\$ 5,686,055	\$ 6,335,677

**Parks and Recreation Fees** – Fees charged by the City’s Parks and Recreation Department for activities under its jurisdiction. These services include building and facility rentals and recreational activities. Parks and Recreation fees are 2.3% of total FY 2022 General Fund revenues. Budget amounts are estimated on prior years’ collections.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 740,969	\$ 689,027	\$ 616,495	\$ 956,620	\$ 1,213,700

**Administration Fees** – Fees derived from the City’s enterprise operations for their prorata share of the costs of the City Manager’s Office, City Clerk, City Commission, City Attorney, Finance/Procurement, Growth Management and Grant & Aid. Administration fees are 4.4% of total FY 2022 General Fund revenues. Budget amounts are determined by formula.

**Fines and Forfeitures** – These fees are derived from citations written by the Winter Haven Police Department. Fines and Forfeitures are 0.50% of total FY 2022 General Fund revenues. Budget amounts are estimated on prior years’ collections.

**Miscellaneous Revenues** – These include revenue sources which do not lend themselves to the other classifications. Other revenues are 3.9% of total FY 2022 General Fund revenues. Budget amounts are estimated on prior years’ collections.

**Interest** – Revenues from the investment of General Fund cash. City investments are regulated by State Statute. Interest revenues are 0.1% of total FY 2022 General Fund revenues. Budget estimated by investments times expected return.

**Transfers and Contributions from Enterprises** – Contributions from Enterprises is a charge to the business funds of the City as a return of profits to the taxpayers much as a corporation returns profits to its owners. Transfers are either for support of the General Fund or in the case of the CRA Funds for debt service. Transfers and Contributions from Enterprises are 16.8% of total FY 2022 General Fund revenues.

## EXPENDITURES

**Office of the City Manager** – This expenditure classification accounts for the costs of the City Manager’s office. The FY 2022 Budget includes 5 full time employees (FTEs). The City Manager is the Chief Executive Officer of the City.

**City Commission/City Clerk** – This department records the costs of the City Clerk, Records Administrator, City Attorney and City Commission. The City Clerk and Records Administrator are full-time employees of the City. The City attorney’s services are contractual with a fee of \$185.04 per hour. The City Commission consists of the 5 members who are elected for four year terms.

**Finance** – The Department of Financial Services includes Accounting, Accounts Payable, Accounts Receivable, Budget, Payroll and Purchasing functions. There are 13 full-time employees in the Finance department.

**Parks, Recreation & Cultural** – This department is responsible for many of the City’s recreational programs and facilities, the Parks and Landscape Maintenance Division. City recreational costs not accounted for in this fund are library and golf activity, which have their own funds. The divisions under the Parks and Recreation department in the General Fund, consist of 62.55 full-time and 68 part-time employees which is equivalent to 80.25 FTEs.

**Public Works** – This department is responsible for the City’s Streets Division in the General Fund and consists of 15.60 FTEs. The Streets division is responsible for streets, traffic flow, sidewalks, signage and drainage systems.

**Police Services** – This department accounts for the costs of all City Police Department activities with separate divisions for police related Grants and Code Compliance. The Police Department employs 118.30 FTEs.

**Fire Services** – This department accounts for the costs of all City Fire Department activities to include administration, fire education and prevention and firefighting services. During FY 2022 the department plans to add 10 new employees bringing the total FTEs for the Fire Department to 81.70.

**Economic Opportunity & Community Investment** – This department in the General Fund accounts for the activities of the Planning division including .80 of the Department Director position and .30 of the CRA & Neighborhood Programs Manager position. In total, this division employs 5.10 FTEs.

**Non-Departmental** – This classification includes all General Fund expenditures not included in the various departments. A summary of the expenditure classifications included is as follows:

Transfer to other Funds	\$	7,311,438
Self Insurance	\$	153,100
Debt Service	\$	4,781,091
Internal Service Charges	\$	3,485,406
Insurance	\$	496,668
Grant & Aid	\$	375,000
Bus Service	\$	261,659
Economic Development	\$	135,000
Reserve Contingencies	\$	218,000
Audit Fees	\$	42,067
Pooled Vehicle Costs	\$	13,737
Bank Charges	\$	33,000
Tourism and Promotional	\$	30,000
Qualified Target Industry Incentives	\$	6,200
Total	\$	17,342,366

**CITY OF WINTER HAVEN  
GENERAL FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Ad Valorem Tax	\$ 15,848,706.43	\$ 17,206,745	\$ 17,206,745	\$ 18,657,032	\$ 19,580,000
Franchise Tax	3,356,485.42	3,588,500	3,416,000	3,480,000	3,549,000
Utility Service Tax	6,877,516.38	6,799,497	7,090,000	7,194,000	7,298,840
Local Option Gas Tax	1,998,095.18	1,962,010	2,135,000	2,108,189	2,154,000
Permits & Licenses	204,749.40	200,000	190,000	200,000	200,000
Federal Shared Revenues	2,876.27	38,030	11,800	298,082	362,250
State Shared Revenues	5,314,487.88	4,711,496	5,686,055	6,335,677	6,418,242
State Grant Revenues	20,000.00	20,000	105,683	20,000	-
County Shared Revenues	290,403.55	304,060	269,647	333,059	333,059
Parks & Recreation Fees	616,494.68	1,067,370	956,620	1,213,700	1,233,200
Administration Fees	2,135,119.04	2,090,462	2,100,192	2,365,377	2,365,377
Fines & Forfeitures	348,447.78	265,100	281,010	301,000	306,000
Miscellaneous Revenues	2,292,746.30	1,964,953	1,963,882	2,115,931	2,113,598
Interest Earnings	163,977.16	190,000	45,000	55,000	55,000
Sale of Assets	40,022.72	15,100	17,570	20,100	20,100
Transfers & Contributions	10,118,174.04	10,208,372	10,208,372	9,036,911	8,396,836
CARES Act - Coronavirus Relief Fund	151,018.45	-	-	-	-
<b>Total</b>	<b>\$ 49,779,320.68</b>	<b>\$ 50,631,695</b>	<b>\$ 51,683,576</b>	<b>\$ 53,734,058</b>	<b>\$ 54,385,502</b>
<b>EXPENDITURES</b>					
City Manager	\$ 832,964.03	\$ 892,117	\$ 849,322	\$ 939,063	\$ 919,063
Legal / Commission / City Clerk	919,574.94	796,108	886,782	927,508	882,928
Financial Services	1,148,270.39	1,316,676	1,178,092	1,249,014	1,249,014
Police Services / Code Compliance	11,821,695.73	12,357,558	12,013,846	12,820,470	12,762,170
Fire Services	8,916,317.89	8,853,160	8,954,624	10,183,242	10,108,942
Parks and Recreation	5,944,615.30	6,845,649	6,077,731	7,415,266	8,297,021
Public Service Buildings/Nora Mayo Hall	210,651.24	485,723	474,186	368,302	362,056
Streets	1,685,134.39	3,064,307	2,250,010	3,015,268	2,785,464
Growth Management/Planning	528,716.78	772,083	613,967	973,559	658,859
Non-Departmental	15,981,151.87	16,418,314	16,835,430	17,342,366	16,609,985
<b>Total</b>	<b>\$ 47,989,092.56</b>	<b>\$ 51,801,695</b>	<b>\$ 50,133,990</b>	<b>\$ 55,234,058</b>	<b>\$ 54,635,502</b>
<b>Excess of Revenues</b>					
<b>Over &lt;Under&gt; Expenditures:</b>	\$ 1,790,228.12	\$ (1,170,000)	\$ 1,549,586	\$ (1,500,000)	\$ (250,000)
<b>Beginning Undesignated</b>					
<b>Fund Balance:</b>	12,998,175.88	14,788,404	14,788,404	16,337,990	14,837,990
<b>Ending Undesignated</b>					
<b>Fund Balance:</b>	\$ 14,788,404.00	\$ 13,618,404	\$ 16,337,990	\$ 14,837,990	\$ 14,587,990

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 001 - General Fund</b>						
<b>REVENUES</b>						
311100-000	Taxes-Real Estate & Personal	15,805,284.47	17,173,745	17,173,745	18,622,032	19,545,000
311100-001	Taxes-Penalties/Interest/Delinqu	43,421.96	33,000	33,000	35,000	35,000
<i>Ad Valorem Taxes</i>		15,848,706.43	17,206,745	17,206,745	18,657,032	19,580,000
312300-000	Tax-Ninth Cent Gas	197,235.70	187,707	200,000	210,000	215,000
312410-100	Tax-First Local Option Gas Tax	1,103,260.40	1,101,154	1,200,000	1,164,033	1,189,000
312420-000	Tax-New Loc Option 5 Cent Gas	697,599.08	673,149	735,000	734,156	750,000
<i>Local Option Gas Tax</i>		1,998,095.18	1,962,010	2,135,000	2,108,189	2,154,000
313100-000	Franchise Fee-Electric	3,054,015.34	3,315,000	3,110,000	3,170,000	3,235,000
313100-500	Franchise Fee - Duke Energy	178,389.65	173,500	182,000	185,000	189,000
313400-000	Franchise Fee-Gas	124,080.43	100,000	124,000	125,000	125,000
<i>Franchise Fees</i>		3,356,485.42	3,588,500	3,416,000	3,480,000	3,549,000
314100-000	Utility Svc Tax-Electric	3,775,353.28	3,787,000	3,850,000	3,927,000	4,005,540
314100-500	Utility Svc Tax-Duke Energy	232,708.01	221,000	255,000	260,000	265,300
314300-000	Utility Svc Tax-Water	889,389.53	910,000	950,000	969,000	988,000
314400-000	Utility Svc Tax-Gas	68,004.67	80,000	70,000	72,000	74,000
314900-000	Utility Svc Tax-Bottle Gas	15,175.03	16,000	15,000	16,000	16,000
315000-000	Communication Services Tax (formerly 314200)	1,896,885.86	1,785,497	1,950,000	1,950,000	1,950,000
<i>Utility Service Tax</i>		6,877,516.38	6,799,497	7,090,000	7,194,000	7,298,840
321000-000	Business Tax Receipt	204,749.40	200,000	190,000	200,000	200,000
<i>Business Tax Receipt</i>		204,749.40	200,000	190,000	200,000	200,000
337200-100	Grant-School Resource Officer	256,091.69	282,060	239,647	303,059	303,059
338500-000	Business Tax Receipt-County	34,311.86	22,000	30,000	30,000	30,000
<i>County Revenue</i>		290,403.55	304,060	269,647	333,059	333,059
331200-000	Grant - Byrne Direct	0.00	16,800	0	16,800	16,800
331200-150	Grant - BJA/OJP Bulletproof Vest	2,876.27	8,750	0	8,750	8,750
331200-200	Grant - SAFER Grant	0.00	0	0	260,052	324,220
334200-001	Grant - JAG County Wide	0.00	12,480	11,800	12,480	12,480
<i>Federal Grant Revenue</i>		2,876.27	38,030	11,800	298,082	362,250
334200-002	Grant - Misc	20,000.00	20,000	105,683	25,504	0
<i>State Grant Revenue</i>		20,000.00	20,000	105,683	25,504	0
312510-114	Tax-Fire Insur. Prem Tax	344,620.70	343,132	343,132	344,621	344,621
312520-113	Tax-Police Insur. Prem. Tax	460,620.50	437,823	437,823	460,621	460,621
335120-100	Tax-Sales-State Revenue Sharing	1,111,606.13	1,039,463	1,125,000	1,293,466	1,140,000
335120-200	Tax-State Rev Sharing-8th Cent Motor Fuel	325,056.07	259,866	320,000	488,465	330,000
335140-000	Tax-Mobile Home License	157,685.71	145,000	150,000	155,000	155,000
335150-000	Tax-Alcohol License	49,593.01	39,000	50,000	50,000	50,000
335180-000	Tax-Half Cent Sales	2,841,455.01	2,427,212	3,200,000	3,500,000	3,900,000
335200-100	Firefighter Incentive	0.00	0	38,100	15,000	15,000
335490-000	Tax-Refund-Municipal Fuel	23,850.75	20,000	22,000	23,000	23,000
<i>State Shared Revenue</i>		5,314,487.88	4,711,496	5,686,055	6,330,173	6,418,242
341900-003	Code Enforcement-Abandoned Prop Reg	6,650.00	10,000	5,000	5,500	6,000
341900-500	Sale of Copies	2,206.50	200	0	0	0
341902-000	FDOT Roadway Maint.	60,704.02	60,704	60,704	60,704	60,704
341902-100	FDOT Traffic Signal/Light Maint.	327,402.78	336,562	336,562	369,663	369,663
341950-000	Qualifying Fee - Elections	400.00	0	0	0	0
<i>Misc - Other Government Charges &amp; Fees</i>		397,363.30	407,466	402,266	435,867	436,367
322920-218	Fees-Site Plan Review-Planning	75,747.49	80,000	55,000	55,000	55,000
342500-000	Fees-Fire Syste Test Installation	13,991.99	12,000	12,000	12,500	13,000
342502-108	Fees-Planning & Zoning	58,471.40	60,000	95,000	95,000	95,000
342502-212	Fees-Fire Plan Review	3,447.20	2,100	9,000	6,000	6,000
342504-000	Fees-Planning-Survey Fees	5,540.00	0	0	0	0
342904-000	Pol Alarm Excessive Response	775.00	0	0	0	0
<i>Misc - Public Safety</i>		157,973.08	154,100	171,000	168,500	169,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>REVENUES (cont.)</b>						
343618-050	Late Fees	935.50	0	0	0	0
343913-000	Lot Clearing	22,919.29	18,000	10,000	10,000	10,000
<i>Misc - Physical Environment</i>		23,854.79	18,000	10,000	10,000	10,000
320100-705	Fieldhouse Membership	33,212.13	40,000	35,000	40,000	40,000
320200-705	Fieldhouse - Naming Rights	60,990.00	0	63,300	63,300	63,300
347200-312	Median/Memorial Sponsorship	300.00	0	1,370	300	300
347200-950	AF-Special Proj.- Leis. Services	840.82	450	50	400	400
347211-705	AF-Sponsorship Special Events	5,000.00	5,000	15,000	15,000	15,000
347211-715	AF-Athletic Fees/Softball	27,980.00	30,000	33,000	33,000	33,000
347211-716	AF-Concession Sales	67,052.17	75,000	60,000	75,000	75,000
347211-717	AF-Polk State College Agreement	20,416.65	35,000	35,000	35,000	35,000
347211-718	AF-Rentals-Diamondplex-Sertoma	18,031.02	30,000	30,000	30,000	30,000
347211-719	AF-Fee-Participant	720.00	2,500	0	2,500	2,500
347211-721	AF-Softball Souvenirs	121.42	100	100	100	100
347211-722	AF-Sponsorship	1,000.00	4,000	0	0	0
347214-723	COL-Summer Activities	8,617.10	75,000	50,000	75,000	75,000
347216-718	Instructional Activities	4,710.00	20,000	0	20,000	20,000
347219-000	PR - Non-resident Fee	11,057.36	25,000	15,000	25,000	25,000
347220-018	PR-Employee Discount Cards	640.00	1,000	1,000	1,000	1,000
347230-400	COL / WB-Concessions	2,537.05	0	18,000	20,000	20,000
347241-714	Swimming- Admissions	13,232.98	33,900	33,000	33,000	33,000
347242-714	Swimming -Lessons	0.00	35,000	25,000	35,000	35,000
347244-714	Swimming- Pool Rental	12.16	2,000	15,000	15,000	15,000
347245-714	Swimming-Miscellaneous	2,400.00	2,400	2,400	2,400	2,400
347246-714	Swimming-Instructional	1,020.00	3,000	3,000	3,000	3,000
347250-000	Senior Adult-Instructional	4,093.00	8,000	2,300	7,000	7,000
347250-100	Senior Adult-Other	1,332.25	2,600	0	2,600	2,600
347261-707	Tennis-Memberships	18,330.25	21,000	25,000	25,000	25,000
347263-707	Tennis-Tournament Fees	822.43	0	0	0	0
347266-707	Tennis Fees	14,264.28	12,000	16,000	16,000	16,000
347267-707	Tennis-Light Fees	45.57	100	0	0	0
347268-707	Tennis-Group Lessons	27,182.00	29,000	30,000	30,000	30,000
347292-720	WHRCC Non-Instructional Activity	12,010.00	14,000	10,000	12,000	14,000
347292-735	WHRCC Summer Program	7,430.07	7,500	11,000	12,000	13,000
347395-720	COL-Community Theatre	0.00	30,000	0	30,000	30,000
347400-705	PR-Special Events-Fees	12,041.00	14,000	10,000	14,000	14,000
347500-100	School Board Facility Use Agreement	10,000.00	10,000	0	10,000	10,000
347512-726	AF-RussMatt Rent	23,570.00	32,000	0	32,000	32,000
347515-726	Concession Sales - Alcohol	9,544.48	10,000	6,000	10,000	10,000
347517-726	COL Stadium-Other Rentals	27,573.00	27,000	8,000	10,000	10,000
347591-000	Rental-MLK Park Facilities	(81.00)	120	500	1,000	1,000
347591-722	Rental-Senior Adult Center	7,469.81	10,000	8,000	10,000	10,000
347594-502	Rental-Bldg - Fieldhouse	65,167.61	310,000	262,000	300,000	310,000
347596-000	Rental-Bldg - WHRCC	1,749.73	12,000	1,000	1,500	2,000
347597-000	Rental-Bldg - Rotary Pk	4,064.00	8,000	5,000	6,000	7,000
347597-100	Rental-Lions Club	6,196.00	10,000	4,000	10,000	10,000
347597-150	Rental-Woman's Club	650.00	0	600	600	600
347597-175	Rental-Nora Mayo Hall	27,800.00	30,000	5,000	25,000	25,000
347597-200	Rotary Park- Instruct. Activity	3,738.40	4,700	8,000	8,000	8,000
347597-500	Rental Kitchen Staff	30,325.00	20,000	65,000	65,000	70,000
347597-711	AF-Field Rental Staff	18,362.50	22,000	22,000	22,000	22,000
347597-735	Rental-Garden Center	0.00	0	17,000	25,000	25,000
347598-000	Rental-Other Parks	2,923.44	4,000	5,000	5,000	5,000
<i>Cultural / Recreation</i>		616,494.68	1,067,370	956,620	1,213,700	1,233,200
354000-100	Code Enforcement Assessments	219,205.24	125,000	155,000	175,000	180,000
354100-110	Pol-Fines for Non-Compliance	20.00	100	10	0	0
354200-202	Pol-Fines & Forfeitures	91,261.06	100,000	94,000	94,000	94,000
354222-202	Pol-Parking Fines	25,522.00	25,000	20,000	20,000	20,000
<i>Misc - Violation of Local Ordinance</i>		336,008.30	250,100	269,010	289,000	294,000
351200-000	Police-Restitutions/Confiscation	12,439.48	15,000	12,000	12,000	12,000
<i>Judgments &amp; Fines</i>		12,439.48	15,000	12,000	12,000	12,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>REVENUES (cont.)</b>						
361004-000	Interest-Other	20,727.22	20,000	20,000	25,000	25,000
361100-000	Interest on Investments	143,249.94	170,000	25,000	30,000	30,000
<i>Interest Earnings</i>		163,977.16	190,000	45,000	55,000	55,000
364413-000	Sale of Assets-Surplus	374.60	100	50	100	100
364414-000	Sale of Assets-Capital	39,648.12	15,000	17,520	20,000	20,000
<i>Misc - Sales</i>		40,022.72	15,100	17,570	20,100	20,100
346900-101	Hurricane Receipts FEMA	100,248.92	0	0	0	0
366100-000	Donation	22,495.00	10,000	11,000	11,000	11,000
366100-100	Donation-Restricted	0.00	0	1,809	0	0
367000-000	Licenses	2,065.15	2,000	0	0	0
369000-000	Miscellaneous Revenue	52,692.71	1,000	10,700	25,000	25,000
369000-100	Misc Rev - Mayor's Prayer Breakfast/Ridge Leag	4,532.08	4,500	0	0	0
369000-415	NSF Fee Recoveries	30.00	100	0	0	0
369502-000	Commission-Sales Tax	462.65	500	500	500	500
369901-000	Police - Other Income	31,588.94	23,000	12,000	15,000	15,000
369901-005	Police Copies	4,158.60	5,000	5,000	5,000	5,000
369901-010	Police Fingerprints & Photos	1,716.19	3,000	500	1,000	1,000
369901-015	Police Reimb. from PSC-IPS	90,561.60	89,960	72,180	89,960	89,960
369901-020	Police-Security Detail	363,899.05	300,000	225,000	305,000	305,000
369909-000	Revenue-Other Misc	650.00	500	700	750	750
369909-100	Commission-County Impact	233,769.98	150,000	240,000	245,000	245,000
369950-000	P-Card Rebate	66,163.87	60,000	65,000	65,000	65,000
<i>Misc - Other Revenues</i>		975,034.74	649,560	644,389	763,210	763,210
332000-000	CARES Can/ARPA - Coronavirus Relief	151,018.45	0	0	0	0
<i>Other Sources</i>		151,018.45	0	0	0	0
339000-000	County Debt Proceeds	704,393.26	701,827	701,827	703,954	700,621
<i>Debt Proceeds</i>		704,393.26	701,827	701,827	703,954	700,621
362100-000	Rental-Misc Other	34,127.13	34,000	34,400	34,400	34,400
<i>Misc - Rent and Royalty</i>		34,127.13	34,000	34,400	34,400	34,400
349000-000	Administrative Fees for Code Lien/Violation Res;	35,150.00	30,000	40,000	42,000	42,000
349106-000	Administration Fee-Airport	250,629.96	178,371	178,371	175,715	175,715
349113-000	Administration Fee-Bldg Safety	30,204.96	156,966	156,966	114,620	114,620
349401-000	Administration Fee-Solid Waste	277,599.00	305,671	305,671	329,172	329,172
349403-000	Administration Fee-Utility	1,257,104.04	1,165,605	1,165,605	1,409,784	1,409,784
349404-000	Administration Fee-Cemetery	19,418.04	16,898	16,898	19,553	19,553
349406-000	Administration Fee-Library	77,670.00	72,475	72,475	72,621	72,621
349407-000	Administration Fee-CRA	65,444.04	64,964	64,694	85,152	85,152
349408-000	Administration Fee-Stormwater	68,321.04	60,083	60,083	74,244	74,244
349409-000	Administration Fee-Willowbrook	53,577.96	39,429	39,429	42,516	42,516
<i>Other Charges for Services</i>		2,135,119.04	2,090,462	2,100,192	2,365,377	2,365,377
381000-107	Transfer from Cemeteries	0.00	0	0	127,013	0
381000-108	Transfer from Downtown CRA	806,802.00	767,610	767,610	891,488	766,836
381000-109	Transfer from Florence Villa CRA	105,816.00	106,179	106,179	148,622	121,000
381000-111	Transfer from Federal Building Fund	99,999.96	115,000	115,000	50,000	75,000
381000-113	Transfer from Building Safety	470,306.04	470,306	470,306	512,000	500,000
381000-114	Transfer from Impact Fee Fund	489,222.96	630,000	630,000	1,349,788	1,276,000
381000-302	Transfer from Capital Depletion Fund	0.00	419,303	419,303	0	0
381000-304	Transfer from 2007 Constr. Fund	0.00	91,974	91,974	0	0
381000-306	Transfer from 2015 Constr. Fund	1,088,027.04	400,000	400,000	0	0
381000-402	Transfer from Utility Fund	165,000.00	165,000	165,000	165,000	165,000
381000-501	Transfer from Internal Service Fund	500,000.04	800,000	800,000	0	0
381000-502	Transfer from Fleet Maintenance Fund	0.00	150,000	150,000	0	0
<i>Interfund Transfers</i>		3,725,174.04	4,115,372	4,115,372	3,243,911	2,903,836
382100-401	Contribution from Solid Waste	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
382100-402	Contribution from Utility Fund	5,165,000.04	4,865,000	4,865,000	4,565,000	4,265,000
<i>Contributions - Other Funds</i>		6,393,000.00	6,093,000	6,093,000	5,793,000	5,493,000
<b>REVENUES Total</b>		<b>49,779,320.68</b>	<b>50,631,695</b>	<b>51,683,576</b>	<b>53,734,058</b>	<b>54,385,502</b>

**DETAIL FY22 BUDGET:**

331200-000	Grant - Byrne Direct	\$16,800 - (100% grant)
331200-150	Grant - BJA/OJP Bulletproof Vest	\$8,750 - (50/50 grant)
331200-200	Grant - SAFER Grant	\$260,052 - Reimburse cost of (4) firefighters + benefits
334200-001	Grant - JAG County Wide	\$12,480 - Bulletproof Vests (100% grant)
334200-002	Grant - Misc	\$20,000 - Urban Forestry (50/50 Grant)- Streets \$5,504 - Arbor Day Foundation Tree Grant (100% grant) - Streets
381000-107	Transfer from Cemeteries	\$127,013 - General Fund support
381000-108	Transfer from Downtown CRA	\$767,710 - Debt Service \$73,778 - Community Policing in Downtown District \$50,000 - Off duty CRA Police Officer
381000-109	Transfer from Florence Villa CRA	\$148,622 - Debt Service
381000-111	Transfer from Federal Building Fund	\$50,000 - General Fund support
381000-113	Transfer from Building Safety	\$512,000 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev. use to fund fire inspections
381000-114	Transfer from Impact Fee Fund	\$438,432 - Police Vehicles (Police) \$791,356 - Fire Vehicles (Fire) \$120,000 - New Fire Stations (Fire)
381000-402	Transfer from Utility Fund	\$165,000 - Hydrant Program

**DETAIL FY23 BUDGET:**

331200-000	Grant - Byrne Direct	\$16,800 - (100% grant)
331200-150	Grant - BJA/OJP Bulletproof Vest	\$8,750 - (50/50 grant)
331200-200	Grant - SAFER Grant	\$324,220 - Reimburse cost of (4) firefighters + benefits
334200-001	Grant - JAG County Wide	\$12,480 - Bulletproof Vests (100% grant)
381000-108	Transfer from Downtown CRA	\$766,836 - Debt Service
381000-109	Transfer from Florence Villa CRA	\$121,000 - Debt Service
381000-111	Transfer from Federal Building Fund	\$75,000 - General Fund support
381000-113	Transfer from Building Safety	\$500,000 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev. use to fund fire inspections
381000-114	Transfer from Impact Fee Fund	\$1,276,000 - Capital Depletion for purchasing new Police and Fire vehicles
381000-402	Transfer from Utility Fund	\$165,000 - Hydrant Program

**CITY OF WINTER HAVEN FY2022 PERSONNEL  
001-00-101 CITY COMMISSION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Mayor		8810	9,410	9,410
4.00	City Commissioner		8810	9,410	<u>37,640</u>
5.00					47,050
			3% Step Plan Adjustment		<u>1,412</u>
					48,462

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	46,292.73	47,140	46,000	48,462	48,462
2101	FICA Taxes	4,621.34	3,512	3,500	3,708	3,708
2301	Life & Health Insurance	14,731.87	15,165	15,600	16,901	16,901
2310	Health Reform Fees	0.00	21	0	0	0
2401	Workers' Compensation	52.25	49	49	42	42
<i>Personnel Services</i>		65,698.19	65,887	65,149	69,113	69,113
3105	Prof.Svc.-Other	2,002.75	500	500	500	500
4001	Travel-Non local	8,976.73	22,000	8,000	22,000	22,000
4003	Training-Required-Instructional	0.00	200	0	200	200
4004	Travel-Local Mileage & Comm. Exp	20,798.38	20,000	20,000	20,000	20,000
4201	Postage	0.00	25	25	25	25
4702	Printing & Binding	1,486.45	250	250	250	250
4801	Advertising	0.00	550	550	550	550
4802	Promotional/Marketing	0.00	2,000	500	500	500
4803	Community Involvement	9,387.99	10,000	2,000	10,000	10,000
4804	Sponsorships	750.00	1,000	750	1,000	1,000
4992	Special Events	125.59	4,000	4,000	4,000	4,000
5101	Office Supplies	635.18	950	500	950	950
5208	Uniform, Protect Clothing	371.40	400	300	400	400
5401	Memberships & Subscriptions	9,358.75	9,700	12,000	12,000	12,000
5404	Employee Dev-Material & Training	600.00	600	600	600	600
5406	Employee Dev-Food & Supplies	394.86	0	0	400	0
5407	Employee Dev-Recog & Apprec	133.50	255	255	255	255
5990	County Property Taxes	5,381.04	5,500	5,400	5,500	5,500
<i>Operating Services</i>		60,402.62	77,930	55,630	79,130	78,730
<b>Cost Center Total: 101 - City Commission</b>		<b>126,100.81</b>	<b>143,817</b>	<b>120,779</b>	<b>148,243</b>	<b>147,843</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$500 - Photographer
4001	Travel-Non local	\$22,000: Florida Black Caucus of Local Elected Officials Spring Conference Florida League of Cities Annual Conference Florida League of Cities Federal Action Strike Team Fly-In Florida League of Cities Legislative Conference Florida League of Cities Legislative Policy Committee Meetings Florida League of Mayors Annual Conference Florida Metropolitan Planning Organization Advisory Council Mtgs. Gigabit City Summit Annual Conference Safe Streets Summit Conference Polk County Day U.S. Conference of Mayors

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$500 - Photographer
4001	Travel-Non local	\$22,000 - same detail list as FY22

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Cost Center: 102 - Legal</b>						
2301	Life & Health Insurance	13,128.00	14,676	14,676	16,901	16,901
2310	Health Reform Fees	0.00	4	0	0	0
<i>Personnel Services</i>		13,128.00	14,680	14,676	16,901	16,901
3103	Prof.Svc.-Legal	464,631.96	388,125	500,000	450,000	450,000
4001	Travel-Non local	0.00	1,400	1,400	1,400	1,400
4003	Training-Required-Instructional	0.00	275	275	275	275
5101	Office Supplies	0.00	300	300	300	300
5401	Memberships & Subscriptions	0.00	35	35	35	35
<i>Operating Services</i>		464,631.96	390,135	502,010	452,010	452,010
<b>Cost Center Total: 102 - Legal</b>		<b>477,759.96</b>	<b>404,815</b>	<b>516,686</b>	<b>468,911</b>	<b>468,911</b>

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-00-105 CITY CLERK**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Clerk	*5.00%	8810	83,970	83,970
1.00	Records Administer /Deputy City Clerk	5.00%	8810	59,218	59,218
<u>2.00</u>					<u>143,188</u>
				Education/Incentive Pay	7,160
				3% Step Plan Adjustment	<u>4,510</u>
					154,858

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	142,073.46	146,440	142,000	154,858	154,858
1401	Overtime	169.86	0	0	100	100
2101	FICA Taxes	10,563.76	10,844	11,000	11,847	11,847
2201	General Pension Fund Contrib	39,610.03	29,262	27,000	26,599	26,599
2204	401(a) Pension Contribution	2,194.20	4,148	4,500	4,797	4,797
2301	Life & Health Insurance	17,197.58	23,160	17,000	18,509	18,509
2303	Disability Benefit - 401(a) Participants	0.00	0	0	107	107
2310	Health Reform Fees	0.00	9	0	0	0
2401	Workers' Compensation	152.94	168	168	126	126
2900	Education Benefit	915.99	0	0	0	0
<i>Personnel Services</i>		<u>212,877.82</u>	<u>214,031</u>	<u>201,668</u>	<u>216,943</u>	<u>216,943</u>
3105	Prof.Svc.-Other	4,932.63	4,500	7,000	7,000	7,000
3404	Contract Svc. - Other	26,004.72	0	0	0	0
4001	Travel-Non local	0.00	2,500	2,500	2,500	2,500
4003	Training-Required-Instructional	0.00	350	350	350	350
4201	Postage	132.85	100	100	100	100
4401	Rentals & Leases	12,170.04	12,170	12,474	12,786	13,106
4702	Printing & Binding	53.91	0	100	0	0
4801	Advertising	15,008.75	8,000	20,000	20,000	20,000
4803	Community Involvement	100.23	500	200	500	500
4903	Election Expense	41,064.54	250	500	45,000	500
5101	Office Supplies	1,834.38	1,600	1,600	1,600	1,600
5102	Tools,Equip under \$1,000	146.87	150	100	150	150
5204	Copier Use & Supplies	223.48	375	375	375	375
5208	Uniform, Protect Clothing	83.96	0	100	100	100
5401	Memberships & Subscriptions	1,017.99	1,500	1,500	1,500	1,500
5404	Employee Dev-Material & Training	0.00	1,300	600	1,300	1,300
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	50	50	50	50
5406	Employee Dev-Food & Supplies	0.00	100	100	100	100
5407	Employee Dev-Recog & Apprec	62.00	0	0	0	0
<i>Operating Services</i>		<u>102,836.35</u>	<u>33,445</u>	<u>47,649</u>	<u>93,411</u>	<u>49,231</u>
<b>Cost Center Total: 105 - City Clerk</b>		<u><u>315,714.17</u></u>	<u><u>247,476</u></u>	<u><u>249,317</u></u>	<u><u>310,354</u></u>	<u><u>266,174</u></u>
<b>Department Total: 00 - General Government</b>		<u><u>919,574.94</u></u>	<u><u>796,108</u></u>	<u><u>886,782</u></u>	<u><u>927,508</u></u>	<u><u>882,928</u></u>

**DETAIL FY22 BUDGET:**

3105 Prof.Svc.-Other \$7,000 - Recording of documents

**DETAIL FY23 BUDGET:**

3105 Prof.Svc.-Other \$7,000 - Recording of documents

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-01-103 CITY MANAGER**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Manager		8810	194,813	194,813
C 1.00	Deputy City Manager	2.50%	8810	153,483	153,483
C 1.00	Public Affairs and Communication Director		8810	88,546	88,546
1.00	Director of Diversity & Inclusivity		8810	79,955	79,955
C 1.00	Chief Executive Assistant		8810	48,007	48,007
<u>5.00</u>					<u>564,804</u>
				Education/Incentive Pay	3,837
				SBB	4,654
				3% Step Plan Adjustment	17,199
					<u>590,494</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	531,447.68	574,762	550,000	590,494	590,494
1401	Overtime	36.10	80	0	0	0
1601	Vehicle Compensation	5,441.48	10,200	10,200	10,200	10,200
2101	FICA Taxes	34,568.98	43,410	43,000	45,954	45,954
2201	General Pension Fund Contrib	16,437.94	15,415	4,900	0	0
2204	401(a) Pension Contribution	58,650.51	58,576	67,000	79,389	79,389
2301	Life & Health Insurance	68,732.49	68,526	50,000	61,495	61,495
2302	Director's Life & Disability	15,459.12	12,000	18,800	18,800	18,800
2303	Disability Benefit - 401(a) Participants	0.00	0	0	237	237
2310	Health Reform Fees	0.00	26	0	0	0
2401	Workers' Compensation	547.33	622	622	494	494
2501	Unemployment Compensation	3,024.00	0	0	0	0
<i>Personnel Services</i>		<u>734,345.63</u>	<u>783,617</u>	<u>744,522</u>	<u>807,063</u>	<u>807,063</u>
3101	Prof. Svc.-Engineering	655.00	0	0	0	0
3105	Prof.Svc.-Other	41,275.50	80,000	80,000	100,000	80,000
3404	Contract Svc. - Other	33,358.81	0	3,500	0	0
4001	Travel-Non local	1,607.77	9,000	0	9,000	9,000
4004	Travel-Local Mileage & Comm. Exp	118.30	0	0	0	0
4201	Postage	57.70	150	100	150	150
4702	Printing & Binding	0.00	300	100	300	300
4801	Advertising	1,300.00	100	100	100	100
4802	Promotional/Marketing	2,300.58	800	800	800	800
4803	Community Involvement	2,247.21	5,000	5,000	5,000	5,000
4804	Sponsorships	0.00	2,000	2,000	2,000	2,000
5101	Office Supplies	793.92	700	800	700	700
5102	Tools,Equip under \$1,000	2,771.84	250	250	250	250
5204	Copier Use & Supplies	3,483.32	2,550	2,550	2,550	2,550
5208	Uniform, Protect Clothing	100.00	350	100	350	350
5209	Housekeeping Supplies	0.00	250	0	250	250
5401	Memberships & Subscriptions	7,879.96	4,500	8,000	8,000	8,000
5404	Employee Dev-Material & Training	382.17	1,000	500	1,000	1,000
5406	Employee Dev-Food & Supplies	231.62	1,000	1,000	1,000	1,000
5407	Employee Dev-Recog & Apprec	54.70	500	0	500	500
5604	Employee Relations	0.00	50	0	50	50
<i>Operating Services</i>		<u>98,618.40</u>	<u>108,500</u>	<u>104,800</u>	<u>132,000</u>	<u>112,000</u>
<b>Cost Center Total: 103 - City Manager</b>		<b><u>832,964.03</u></b>	<b><u>892,117</u></b>	<b><u>849,322</u></b>	<b><u>939,063</u></b>	<b><u>919,063</u></b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$20,000 - Consulting services - Diversity & Inclusivity
		\$25,000 - Lobbying services
		\$30,000 - Grant work
		\$25,000 - Annual Retreat

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$25,000 - Consulting services - Diversity & Inclusivity
		\$25,000 - Lobbying services
		\$30,000 - Grant work

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-03-111 FINANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Financial Services Dept. Director		8810	144,394	144,394
1.00	Asst. Financial Services Dept. Director		8810	111,134	111,134
1.00	Administrative Services' Manager		8810	82,514	82,514
1.00	Chief Accountant		8810	79,955	79,955
1.00	Budget Analyst (50%)		8810	23,910	23,910
1.00	Procurement Officer		8810	64,418	64,418
1.00	Executive Assistant		8810	52,354	52,354
1.00	Accountant		8810	43,389	43,389
C 1.00	Procurement Specialist		8810	35,714	35,714
C 1.00	Accounting & Payroll Specialist	5.00%	8810	45,136	45,136
1.00	Accounting Clerk II		8810	38,730	38,730
1.00	Accounting Clerk II		8810	38,022	38,022
1.00	Mail Courier		9410	33,384	33,384
<u>13.00</u>					<u>793,054</u>
				Education/Incentive Pay	2,257
				SBB	5,389
				3% Step Plan Adjustment	<u>24,021</u>
					<u>824,720</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	763,267.52	902,456	805,000	824,720	824,720
1401	Overtime	213.01	200	200	200	200
2101	FICA Taxes	54,981.81	67,043	62,000	63,107	63,107
2201	General Pension Fund Contrib	61,968.56	56,266	56,100	53,528	53,528
2204	401(a) Pension Contribution	36,790.72	45,559	40,000	49,100	49,100
2301	Life & Health Insurance	128,983.21	135,369	120,000	159,816	159,816
2302	Director's Life & Disability	4,161.30	4,200	4,200	4,200	4,200
2303	Disability Benefit - 401(a) Participants	0.00	0	0	654	654
2310	Health Reform Fees	0.00	60	0	0	0
2401	Workers' Compensation	1,290.35	1,359	1,359	1,144	1,144
2501	Unemployment Compensation	825.00	0	0	0	0
<i>Personnel Services</i>		<u>1,052,481.48</u>	<u>1,212,512</u>	<u>1,088,859</u>	<u>1,156,469</u>	<u>1,156,469</u>
3102	Prof.Svc.-Medical	0.00	300	300	300	300
3105	Prof.Svc.-Other	43,997.75	48,000	48,000	48,000	48,000
3404	Contract Svc. - Other	17,940.20	16,320	0	0	0
4001	Travel-Non local	56.07	2,200	1,000	2,200	2,200
4003	Training-Required-Instructional	840.00	4,250	2,500	4,250	4,250
4004	Travel-Local Mileage & Comm. Exp	0.00	200	100	200	200
4201	Postage	6,890.89	8,500	8,000	8,500	8,500
4401	Rentals & Leases	2,358.56	2,700	2,500	2,700	2,700
4601	Rep & Mtn Equipment	20.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4702	Printing & Binding	3,243.10	3,175	3,300	3,300	3,300
4801	Advertising	4,741.65	3,450	3,450	4,000	4,000
4803	Community Involvement	110.00	100	110	110	110
4960	License	190.00	110	5,614	4,300	4,300
5101	Office Supplies	1,387.05	1,900	1,900	1,900	1,900
5102	Tools,Equip under \$1,000	4,589.98	100	100	100	100
5203	Motor Fuels & Lubricants	1,015.67	2,000	1,200	1,500	1,500
5204	Copier Use & Supplies	2,383.97	2,500	2,500	2,500	2,500
5208	Uniform, Protect Clothing	125.00	150	120	150	150
5209	Housekeeping Supplies	114.10	950	500	500	500
5401	Memberships & Subscriptions	3,001.88	2,720	3,000	3,000	3,000
5404	Employee Dev-Material & Training	1,296.00	800	1,300	1,300	1,300
5406	Employee Dev-Food & Supplies	56.98	200	200	200	200
5407	Employee Dev-Recog & Apprec	86.05	0	0	0	0
5985	Over/Short	0.01	0	0	0	0
<i>Operating Services</i>		<u>95,788.91</u>	<u>101,969</u>	<u>87,038</u>	<u>90,354</u>	<u>90,354</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES (cont.)</b>						
6403	Capital Depletion Reserve	0.00	2,195	2,195	2,191	2,191
<i>Capital</i>		0.00	2,195	2,195	2,191	2,191
<b>Cost Center Total: 111 - Finance</b>		<b>1,148,270.39</b>	<b>1,316,676</b>	<b>1,178,092</b>	<b>1,249,014</b>	<b>1,249,014</b>

**DETAIL FY22 BUDGET:**

3105 Prof.Svc.-Other \$38,000 - Insurance consultants  
\$10,000 - OPEB Actuary fee for GASB 75 report

**DETAIL FY23 BUDGET:**

3105 Prof.Svc.-Other \$38,000 - Insurance consultants  
\$10,000 - OPEB Actuary fee for GASB 75 report

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-02-217 CODE COMPLIANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Code Compliance Supervisor		9410	72,675	72,675
1.00	Code Compliance Officer II	2.50%	9410	50,149	50,149
1.00	Code Compliance Officer II	7.50%	9410	39,749	39,749
1.00	Code Compliance Officer II		9410	36,608	36,608
1.00	Code Compliance Clerk		8810	33,218	33,218
<u>5.00</u>					<u>232,399</u>
				Education/Incentive Pay	4,235
				SBB	3,765
				3% Step Plan Adjustment	7,212
					<u>247,611</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	231,961.87	242,472	235,000	247,611	247,611
1401	Overtime	497.21	0	0	0	0
2101	FICA Taxes	16,780.04	17,922	18,000	18,943	18,943
2201	General Pension Fund Contrib	71,768.05	67,539	65,000	61,495	61,495
2204	401(a) Pension Contribution	1,412.49	2,679	2,700	2,828	2,828
2301	Life & Health Insurance	47,353.71	52,798	55,000	61,564	61,564
2303	Disability Benefit - 401(a) Participants	0.00	0	0	66	66
2310	Health Reform Fees	0.00	21	0	0	0
2401	Workers' Compensation	2,500.60	683	683	626	626
<i>Personnel Services</i>		<u>372,273.97</u>	<u>384,114</u>	<u>376,383</u>	<u>393,133</u>	<u>393,133</u>
3103	Prof.Svc.-Legal	4,156.25	7,500	7,500	7,500	7,500
3105	Prof.Svc.-Other	2,398.00	4,000	4,000	4,000	4,000
3404	Contract Svc. - Other	7,891.23	15,000	15,000	15,000	15,000
3405	Demolitions	26,847.00	20,000	20,000	30,000	30,000
3406	Interdept Billing / Filing Fee	10,000.00	12,000	12,000	12,000	12,000
4001	Travel-Non local	0.00	1,550	1,550	1,550	1,550
4003	Training-Required-Instructional	542.50	4,000	4,000	4,000	4,000
4201	Postage	10,539.78	14,000	14,000	14,000	14,000
4606	Rep & Mtn Vehicle Base Cost	5,376.00	5,376	5,376	5,376	5,376
4607	Rep & Mtn Automotive Parts	1,680.81	1,500	1,500	1,500	1,500
4608	Rep & Mtn Automotive Labor	1,557.72	1,950	1,950	1,950	1,950
4702	Printing & Binding	1,097.41	1,800	1,800	1,800	1,800
4801	Advertising	869.00	1,500	1,500	1,500	1,500
5101	Office Supplies	520.91	550	550	550	550
5102	Tools,Equip under \$1,000	1,007.86	1,100	1,100	1,100	1,100
5130	Commissions on Non-Ad Valorem assessments	505.69	650	650	650	650
5203	Motor Fuels & Lubricants	2,833.23	3,800	3,800	3,800	3,800
5204	Copier Use & Supplies	1,018.40	1,500	1,500	1,500	1,500
5206	Software & Internal Upgrades	200.00	0	0	0	0
5208	Uniform, Protect Clothing	924.28	1,000	1,000	1,300	1,300
5401	Memberships & Subscriptions	612.00	570	570	570	570
5995	Bank Charges	3,042.13	1,300	1,300	3,000	3,000
<i>Operating Services</i>		<u>83,620.20</u>	<u>100,646</u>	<u>100,646</u>	<u>112,646</u>	<u>112,646</u>
6403	Capital Depletion Reserve	7,761.96	7,540	7,540	7,339	7,339
<i>Capital</i>		<u>7,761.96</u>	<u>7,540</u>	<u>7,540</u>	<u>7,339</u>	<u>7,339</u>
<b>Cost Center Total: 217 - Code Compliance</b>		<u><b>463,656.13</b></u>	<u><b>492,300</b></u>	<u><b>484,569</b></u>	<u><b>513,118</b></u>	<u><b>513,118</b></u>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$4,000 - Asbestos inspection for demolition work
3404	Contract Svc. - Other	\$15,000 - Mowing, debris removal, secure vacant/unoccupied properties

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$4,000 - Asbestos inspection for demolition work
3404	Contract Svc. - Other	\$15,000 - Mowing, debris removal, secure vacant/unoccupied properties



No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
(cont.)					
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	46,509	46,509
1.00	Police Officer		7720	45,552	45,552
1.00	Police Officer		7720	45,552	45,552
1.00	Police Officer		7720	45,552	45,552
7.00	Police Officer		7720	45,552	318,864
1.00	Police Officer - CRA		7720	45,552	45,552
1.00	Police Training		7720	45,552	45,552
1.00	Police Officer Cadet		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Police Officer Trainee		7720	45,552	45,552
1.00	Felony Intake Coordinator		8810	33,218	33,218
1.00	Community Service Officer		7720	32,261	32,261
1.00	Community Service Officer		7720	31,637	31,637
1.00	Community Service Officer		7720	30,118	30,118
A 1.00	Community Service Officer		7720	30,118	30,118
1.00	Community Service Officer		7720	30,118	30,118
1.00	Community Service Officer		7720	30,118	30,118
1.00	Public Info & Crime Prevention Officer		7720	60,944	60,944
1.00	Technical Services Clerk		8810	30,846	30,846
C 1.00	Evidence Property Supervisor		8810	51,106	51,106
1.00	Property/Evidence Technician	5.00%	8810	32,718	32,718
1.00	Property & Evidence Technician	2.50%	8810	32,094	32,094
C 1.00	Crime Analyst		8810	37,211	37,211
C 1.00	Crime Analyst	5.00%	8810	33,717	33,717
C 1.00	Crime Scene Investigator	5.00%	7720	34,382	34,382
1.00	Crime Scene Investigator	5.00%	7720	34,382	34,382
1.00	Crime Scene Investigator		7720	33,218	33,218
0.90	Personnel Selection Coordinator		8810	44,034	39,631
C 1.00	Accreditation Administrator		8810	41,746	41,746
1.00	Maintenance Mechanic II		9015	36,608	36,608
1.00	Executive Assistant - Police	5.00%	8810	35,402	35,402
1.00	Police Records Clerk Supervisor		8810	40,851	40,851
1.00	Police Support Services Clerk		8810	33,238	33,238
1.00	Police Records Clerk		8810	29,978	29,978
1.00	Police Records Clerk		8810	30,125	30,125
1.00	Police Records Clerk		8810	29,537	29,537
1.00	Police Records Clerk		8810	29,537	29,537
<u>118.30</u>					<u>5,927,397</u>
				Subject to Call Benefit	14,000
				Education/Incentive Pay	13,937
				SBB	42,670
				3% Step Plan Adjustment	179,940
				Police Lag Factor	-500,000
					<u><u>5,677,944</u></u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	5,565,488.47	5,930,989	5,600,000	5,677,944	5,677,944
1305	Police Security Detail	323,302.05	250,000	300,000	300,000	300,000
1401	Overtime	208,851.42	241,380	241,380	241,380	341,380
1501	Special Pay	83,222.53	48,495	79,500	89,500	89,500
2101	FICA Taxes	451,642.66	492,456	480,000	482,625	482,625
2201	General Pension Fund Contrib	185,302.67	146,002	158,000	134,119	134,119
2202	Police Pension Contrib	1,018,122.49	1,100,370	810,000	1,003,466	1,003,466
2204	401(a) Pension Contribution	28,060.52	28,314	41,000	42,708	42,708
2301	Life & Health Insurance	928,572.09	1,050,613	996,000	1,281,559	1,281,559
2302	Director's Life & Disability	0.00	0	2,811	0	0
2303	Disablilty Benefit - 401(a) Participants	0.00	0	0	736	736
2310	Health Reform Fees	0.00	515	0	0	0
2401	Workers' Compensation	103,538.94	119,139	119,139	93,940	93,940
2501	Unemployment Compensation	5,272.80	0	2,775	0	0
<i>Personnel Services</i>		8,901,376.64	9,408,273	8,830,605	9,347,977	9,447,977
3102	Prof.Svc-Medical	(135.00)	0	0	0	0
3103	Prof.Svc.-Legal	40,456.77	1,000	4,000	1,000	1,000
3105	Prof.Svc.-Other	31,548.99	48,000	84,855	84,855	84,855
3402	Contract Svc.-Dry Clean	4,747.73	7,500	7,500	7,500	7,500
3404	Contract Svc. - Other	905,696.69	936,624	936,624	1,062,248	1,062,248
3407	Ins.-Claims Deductibles	31,369.10	25,000	35,000	25,000	25,000
3409	Contract Svcs - Police Overtime Parking	2,485.00	2,880	2,880	2,880	2,880
3501	Investigation Expense	8,416.64	13,000	13,000	13,000	13,000
4001	Travel-Non local	3,236.03	10,350	10,350	12,000	12,000
4003	Training-Required-Instructional	34,549.33	14,215	14,215	20,000	20,000
4101	Telecommunication	1.00	0	0	0	0
4201	Postage	2,631.57	4,014	4,014	4,200	4,200
4301	Utility Svcs - Electric	65,481.90	97,000	97,000	75,000	75,000
4302	Utility Svcs - Water	12,814.22	13,200	13,200	13,200	13,200
4303	Utility Svcs - Sewer	1,520.50	2,050	2,050	2,050	2,050
4305	Utility Svcs - Refuse	5,025.93	4,800	4,800	4,800	4,800
4401	Rentals & Leases	64,927.31	62,829	62,829	65,000	65,000
4601	Rep & Mtn Equipment	5,884.57	14,000	14,000	169,000	14,000
4602	Rep & Mtn Building & Grounds	73,846.46	17,000	20,000	17,000	17,000
4603	Rep & Mtn Radios	443.51	7,000	7,000	3,500	3,500
4604	Rep & Mtn Motorcycle	3,087.70	5,000	5,000	5,000	5,000
4606	Rep & Mtn Vehicle Base Cost	169,030.00	171,360	171,360	179,616	179,616
4607	Rep & Mtn Automotive Parts	60,579.28	65,000	65,000	65,000	65,000
4608	Rep & Mtn Automotive Labor	81,739.59	115,643	115,643	115,643	115,643
4620	Rep & Mtn Contracts	53,951.90	54,209	54,209	40,000	40,000
4702	Printing & Binding	1,206.56	7,700	7,700	6,500	6,500
4803	Community Involvement	8,208.37	6,500	6,500	6,500	6,500
4935	Program Related Expense	528.66	2,000	2,000	2,000	2,000
4940	DARE Supplies	15,498.45	11,944	11,944	11,944	11,944
5101	Office Supplies	13,025.38	20,000	20,000	20,000	20,000
5102	Tools,Equip under \$1,000	39,783.24	12,660	25,000	23,256	23,256
5200	Non-Capital Equip \$1,000-\$4,999	39,626.76	6,600	205,000	39,225	35,925
5203	Motor Fuels & Lubricants	173,500.72	200,000	200,000	200,000	200,000
5204	Copier Use & Supplies	13,201.57	16,740	16,740	16,740	16,740
5205	Motor Fuel, Non Motor Pool	0.00	2,000	2,000	2,000	2,000
5206	Software & Internal Upgrades	0.00	0	1,500	0	0
5207	Ammunition	5,719.40	16,500	16,500	20,000	20,000
5208	Uniform, Protect Clothing	35,140.04	60,000	60,000	80,000	80,000
5209	Housekeeping Supplies	4,308.78	5,450	5,450	6,000	6,000
5211	K-9 Expenses	9,245.67	10,500	10,500	10,500	10,500
5213	Crime Scene Supplies	9,636.63	18,113	18,113	19,968	19,968
5225	Tag and Registration	610.40	600	600	600	600
5245	Crime Prevention	2,146.56	2,000	2,000	2,000	2,000
5401	Memberships & Subscriptions	8,630.25	9,290	9,290	8,640	8,640
5404	Employee Dev-Material & Training	7,998.83	7,730	7,730	7,730	7,730
5405	Empl Dev-Books,Accreditation,Assessmt	3,597.02	5,000	5,000	5,000	5,000
5406	Employee Dev-Food & Supplies	350.60	1,500	1,500	1,500	1,500

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5407	Employee Dev-Recog & Apprec	3,340.05	2,000	2,000	2,000	2,000
5601	Pension Other	0.00	100	0	100	100
5985	Over / Short	(6.00)	0	0	0	0
<b>Operating Services</b>		<b>2,058,634.66</b>	<b>2,116,601</b>	<b>2,381,596</b>	<b>2,479,695</b>	<b>2,321,395</b>
6402	Machinery & Equipment	30,021.50	0	0	0	0
6403	Capital Depletion Reserve	287,054.04	287,054	287,054	426,212	426,212
<b>Capital</b>		<b>317,075.54</b>	<b>287,054</b>	<b>287,054</b>	<b>426,212</b>	<b>426,212</b>
<b>Cost Center Total: 200 - Police</b>		<b>11,277,086.84</b>	<b>11,811,928</b>	<b>11,499,255</b>	<b>12,253,884</b>	<b>12,195,584</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$84,855 - Transcription services, hiring exams, promotional tests, Life Scan Wellness exams
3404	Contract Svc. - Other	\$825,963 - Polk County Sheriff's Office (PCSO) dispatcher agreement \$84,954 - Body Camera Storage and License Contract \$54,648 - Polk County \$240 fee per (122) handheld & (85) car radios \$18,000 - Cordico Wellness App \$16,647 - Juvenile Assessment Center \$12,000 - Annual payment for use of PCSO training center \$10,000 - Tiburon (PCSO) user support \$5,158 - LEADS ONLINE - Annual fee for locating stolen property \$3,700 - Power DMS online general orders and testing \$3,500 - Web based driving simulation \$3,500 - Laser radar recertification, speedometers recalibrated, recertify tint meters \$3,213 - Hazardous waste removal \$2,630 - Cell phone investigative tool \$2,625 - LEAPS FTO Management Program \$2,300 - Cell phone analysis data base \$2,160 - GPS annual payment limited phone tracking \$2,000 - Intel data base used \$1,900 - Monthly disposal (shredding) & annual archival \$1,900 - Accurint - data base used \$1,500 - Window washing \$1,000 - Narcotics disposal \$900 - Annual contract Live scan system for FDLE submission \$800 - Fire extinguisher inspection service \$800 - Elevator testing \$300 - Crime Zone updates \$150 - Elevator license
4620	Rep & Mtn Contracts	\$6,995 - Fire safety contract \$6,009 - Various; drone maintenance, alarm system, pest control, scale calibration, training mgmt. software, cell monitoring & inspection & maint. of fire suppression \$5,649 - Elevator maintenance \$5,400 - Security doors \$4,180 - Police App annual maintenance \$3,700 - Cellebrite software upgrades & support \$2,800 - OnTarget performance systems web based tracking system \$2,747 - Generator maintenance \$2,520 - A/C repair & maintenance
5102	Tools,Equip under \$1,000	\$23,256 - (4) Wifi Cameras, Ten Step Rolling Ladder, Shotguns
5200	Non-Capital Equip \$1,000-\$4,999	\$29,325 - Taser Purchase Program \$6,600 - Purchase 6 AEDs \$3,300 - CSI Lab Table

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	Same as FY22
3404	Contract Svc. - Other	Same as FY22
5102	Tools,Equip under \$1,000	Same as FY22
5200	Non-Capital Equip \$1,000-\$4,999	\$29,325 - Taser Purchase Program \$6,600 - Purchase 6 AEDs

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Cost Center: 204 - P.A.L.</b>						
4001	Travel-Non local	0.00	5,400	5,400	5,538	5,538
4803	Community Involvement	0.00	250	250	250	250
5101	Office Supplies	75.94	0	0	0	0
5209	Housekeeping Supplies	57.77	0	0	0	0
5401	Memberships & Subscriptions	517.50	900	900	900	900
<i>Operating Services</i>		651.21	6,550	6,550	6,688	6,688
<b>Cost Center Total: 204 - P.A.L.</b>		<b>651.21</b>	<b>6,550</b>	<b>6,550</b>	<b>6,688</b>	<b>6,688</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Cost Center: 206 - Police Grants</b>						
5001	Byrne-Direct	14,809.00	16,800	0	16,800	16,800
5003	JAG County Wide	11,797.30	12,480	13,200	12,480	12,480
5007	BJA/OJB -Bulletproof Partnership	2,876.27	17,500	10,272	17,500	17,500
5008	CARES	50,818.98	0	0	0	0
<i>Operating Services</i>		80,301.55	46,780	23,472	46,780	46,780
<b>Cost Center Total: 206 - Police Grants</b>		<b>80,301.55</b>	<b>46,780</b>	<b>23,472</b>	<b>46,780</b>	<b>46,780</b>
<b>Department Total: Police Services/Code Enf.</b>		<b>11,821,695.73</b>	<b>12,357,558</b>	<b>12,013,846</b>	<b>12,820,470</b>	<b>12,762,170</b>

**DETAIL FY22 BUDGET:**

5001	Byrne-Direct	\$16,800 - License plate readers (100% grant)
5003	JAG County Wide	\$12,480 - Ballistic shields (100% grant)
5007	BJA/OJB -Bulletproof Partnership	\$17,500 - Bulletproof vests (50/50% grant)

**DETAIL FY23 BUDGET:**

5001	Byrne-Direct	\$16,800 - License plate readers (100% grant)
5003	JAG County Wide	\$12,480 - Ballistic shields (100% grant)
5007	BJA/OJB -Bulletproof Partnership	\$17,500 - Bulletproof vests (50/50% grant)

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-06-213 FIRE SERVICES**

	<b>No of Positions</b>	<b>Position Title</b>	<b>Educ./Incentive</b>	<b>WC Code</b>	<b>Annual Salary</b>	<b>Total Salary</b>
	0.50	Public Safety Director (40hw)		7720	135,366	67,683
A	1.00	Fire Chief (40hw)		7704	95,000	95,000
	1.00	Battalion Chief		7704	102,804	102,804
	1.00	Battalion Chief		7704	88,712	88,712
	1.00	Battalion Chief		7704	88,712	88,712
	1.00	EMS Coordinator (40hw)		7704	87,838	87,838
	1.00	Fire Marshall (40hw)		7704	75,982	75,982
	1.00	Fire Training/Safety Officer (40hw)	2.50%	7704	73,694	73,694
A	1.00	Administrator of Operations (75%)		7704	52,994	52,994
	1.00	Fire Lieutenant		7704	68,510	68,510
	1.00	Fire Lieutenant		7704	68,510	68,510
	1.00	Fire Lieutenant		7704	67,860	67,860
	1.00	Fire Lieutenant		7704	64,012	64,012
	1.00	Fire Lieutenant		7704	64,012	64,012
	1.00	Fire Lieutenant		7704	64,012	64,012
	1.00	Fire Lieutenant		7704	64,012	64,012
	1.00	Fire Lieutenant		7704	64,012	64,012
	1.00	Fire Lieutenant		7704	64,012	64,012
	1.00	Fire Lieutenant		7704	57,798	57,798
	1.00	Fire Lieutenant		7704	62,140	62,140
	1.00	Fire Lieutenant		7704	62,140	62,140
	1.00	Fire Lieutenant		7704	62,140	62,140
	1.00	Fire Lieutenant		7704	57,798	57,798
	1.00	Fire Lieutenant		7704	57,798	57,798
	1.00	Fire Lieutenant	2.50%	7704	57,798	57,798
A	1.00	Fire Lieutenant (75%)		7704	39,546	39,546
A	1.00	Fire Lieutenant (75% - SAFER)		7704	39,546	39,546
	1.00	Fire Prevention Inspector/Investigator		7704	62,608	62,608
	1.00	Fire Prevention Inspector/Investigator		7704	57,798	57,798
	1.00	Fire Prevention Inspector/Investigator		7704	62,140	62,140
	1.00	Fire Prevention Inspector/Investigator		7704	55,380	55,380
	1.00	Fire Prevention Inspector/Investigator		7704	52,728	52,728
A	1.00	Fire Prevention Inspector/Investigator (75%)		7704	39,546	39,546
	1.00	Maint. Logistics Officer (40hw)		7704	60,341	60,341
	0.10	Police Inspector		7720	54,725	5,473
	1.00	Firefighter III		7704	62,634	62,634
	1.00	Firefighter III		7704	57,408	57,408
	1.00	Firefighter III		7704	54,600	54,600
	1.00	Firefighter III		7704	54,600	54,600
	1.00	Firefighter III		7704	53,092	53,092
	1.00	Firefighter III		7704	51,298	51,298
	1.00	Firefighter III		7704	50,710	50,710
	1.00	Firefighter III		7704	50,700	50,700
	1.00	Firefighter III		7704	50,700	50,700
	1.00	Firefighter III		7704	50,700	50,700
	1.00	Firefighter III		7704	49,764	49,764
	1.00	Firefighter III		7704	49,270	49,270
	1.00	Firefighter III		7704	48,750	48,750
	1.00	Firefighter III		7704	48,308	48,308
	1.00	Firefighter III		7704	47,814	47,814
	1.00	Firefighter III		7704	45,552	45,552
A	1.00	Firefighter III (75%)		7704	34,145	34,145
A	1.00	Firefighter III (75% - SAFER)		7704	34,145	34,145
	1.00	Firefighter II		7704	47,736	47,736
	1.00	Firefighter II		7704	45,604	45,604
	1.00	Firefighter II		7704	44,252	44,252
	1.00	Firefighter II		7704	43,306	43,306
	1.00	Firefighter II		7704	41,938	41,938
	1.00	Firefighter II		7704	41,938	41,938
	1.00	Firefighter II		7704	41,314	41,314
	1.00	Firefighter II		7704	41,314	41,314

No of Positions (cont.)	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
A 1.00	Firefighter II (75%)		7704	30,986	30,986
A 1.00	Firefighter II (75% - SAFER)		7704	30,986	30,986
1.00	Firefighter I		7704	41,366	41,366
1.00	Firefighter I		7704	39,780	39,780
1.00	Firefighter I		7704	39,780	39,780
1.00	Firefighter I		7704	39,780	39,780
1.00	Firefighter I		7704	38,818	38,818
1.00	Firefighter I		7704	38,818	38,818
1.00	Firefighter I		7704	38,818	38,818
1.00	Firefighter I		7704	38,818	38,818
1.00	Firefighter I		7704	38,064	38,064
1.00	Firefighter I		7704	38,064	38,064
1.00	Firefighter I		7704	38,064	38,064
1.00	Firefighter I		7704	38,064	38,064
1.00	Firefighter I		7704	38,064	38,064
1.00	Firefighter I		7704	37,492	37,492
1.00	Firefighter I		7704	37,492	37,492
1.00	Firefighter I		7704	37,492	37,492
1.00	Firefighter I		7704	37,492	37,492
1.00	Firefighter I		7704	37,492	37,492
1.00	Firefighter I		7704	37,492	37,492
1.00	Firefighter I		7704	37,492	37,492
1.00	Firefighter I		7704	37,492	37,492
A 1.00	Firefighter I (75%)		7704	28,119	28,119
A 1.00	Firefighter I (75% - SAFER)		7704	28,119	28,119
0.10	Personnel Selection Coordinator		8810	44,034	4,403
1.00	Executive Assistant		8810	34,008	34,008
81.70					4,242,473
				Education/Incentive Pay	3,287
				SBB	23,440
				3% Step Plan Adjustment	117,332 TBD
					4,386,533

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	4,139,281.62	4,105,949	4,080,000	4,386,533	4,386,533
1305	Police Security Detail	855.00	5,160	5,000	5,000	5,000
1307	FIRE Incentive	20,616.90	24,600	22,000	25,320	25,320
1401	Overtime	305,343.49	225,000	470,000	252,000	252,000
1501	Special Pay	237,877.67	318,000	240,000	378,000	378,000
2101	FICA Taxes	341,444.53	351,424	368,500	386,121	386,121
2202	Police Pension Contrib	817.65	800	800	800	800
2203	Fire Pension Contrib	1,446,135.61	1,496,508	1,300,000	1,731,885	1,731,885
2204	401 (a) Pension Contribution	0.00	0	0	12,703	12,703
2301	Life & Health Insurance	723,457.68	745,810	765,000	996,845	996,845
2303	Disability Benefit - 401(a) Participants	0.00	0	0	61	61
2310	Health Reform Fees	0.00	307	0	0	0
2401	Workers' Compensation	104,180.36	118,553	118,553	102,935	102,935
2900	Education Benefits	139.65	0	0	0	0
<i>Personnel Services</i>		7,320,150.16	7,392,111	7,369,853	8,278,203	8,278,203
3102	Prof.Svc.-Medical	30,730.00	37,500	37,500	48,500	48,500
3105	Prof.Svc.-Other	3,831.25	5,000	4,800	5,000	5,000
3402	Contract Svc.-Dry Clean	871.01	1,200	1,100	1,200	1,200
3404	Contract Svc. - Other	159,153.82	184,861	185,000	218,650	218,650
3407	Ins.-Claims Deductibles	26,498.77	0	20	0	0
3501	Investigation Expense	0.00	100	0	0	0
4001	Travel-Non local	9,284.40	14,500	13,700	14,500	14,500
4002	Training-Special	2,693.28	0	0	0	0
4003	Training-Required-Instructional	54,112.76	74,000	74,000	74,000	74,000
4201	Postage	645.81	1,000	1,000	1,000	1,000
4301	Utility Svcs - Electric	44,185.20	55,000	55,000	70,000	70,000
4302	Utility Svcs - Water	8,327.86	8,000	8,200	15,000	15,000
4303	Utility Svcs - Sewer	3,971.41	3,000	3,000	5,000	5,000
4304	Utility Svcs - Piped Gas	1,317.23	2,625	2,700	3,000	3,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4305	Utility Svcs - Refuse	6,458.41	6,000	6,500	10,000	10,000
4401	Rentals & Leases	35,697.00	0	50,000	15,000	15,000
4601	Rep & Mtn Equipment	9,854.07	9,000	9,000	9,000	9,000
4602	Rep & Mtn Building & Grounds	96,413.82	20,000	50,000	30,000	30,000
4603	Rep & Mtn Radios	18,256.72	6,000	20,000	6,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	16,000	16,000	16,000	16,000
4606	Rep & Mtn Vehicle Base Cost	23,260.00	20,964	23,652	22,308	22,308
4607	Rep & Mtn Automotive Parts	71,337.43	35,000	45,000	40,000	40,000
4608	Rep & Mtn Automotive Labor	28,422.14	43,600	45,000	45,000	45,000
4610	Rep & Mtn Veh Mtn-non motor pool	40,755.63	44,500	44,000	44,500	44,500
4620	Rep & Mtn Contracts	14,612.48	12,750	12,000	17,825	17,825
4702	Printing & Binding	135.00	3,000	2,500	3,000	3,000
4802	Promotional/Marketing	200.00	5,000	4,200	5,000	5,000
4803	Community Involvement	2,222.29	5,000	4,500	5,000	5,000
5101	Office Supplies	4,565.10	3,000	3,400	4,000	4,000
5102	Tools,Equip under \$1,000	40,904.32	34,500	36,000	34,500	34,500
5200	Non-Capital Equip \$1,000-\$4,999	36,984.77	28,200	28,000	28,200	28,200
5203	Motor Fuels & Lubricants	51,101.56	60,000	58,000	60,000	60,000
5204	Copier Use & Supplies	1,740.88	550	1,000	1,000	1,000
5205	Motor Fuel, Non Motor Pool	0.00	200	200	500	200
5206	Software & Internal Upgrades	0.00	0	0	12,000	12,000
5208	Uniform, Protect Clothing	104,799.43	73,000	72,000	80,000	80,000
5209	Housekeeping Supplies	7,285.00	9,400	9,200	9,400	9,400
5212	EMS Materials & Supplies	60,196.93	19,300	19,000	19,300	19,300
5215	Chemicals	1,688.59	4,000	12,700	5,000	5,000
5401	Memberships & Subscriptions	492.00	6,100	19,000	6,100	6,100
5404	Employee Dev-Material & Training	22,878.99	33,300	20,000	33,300	33,300
5405	Empl Dev-Books,Accreditation,Assessmt	0.00	6,000	6,000	20,000	20,000
5406	Employee Dev-Food & Supplies	(100.00)	200	200	200	200
5407	Employee Dev-Recog & Apprec	77.00	1,500	1,500	1,500	1,500
5601	Pension Other	0.00	200	200	200	200
<b>Operating Services</b>		<b>1,025,862.36</b>	<b>893,050</b>	<b>1,004,772</b>	<b>1,039,683</b>	<b>1,039,383</b>
6402	Machinery & Equipment	80,306.37	78,000	90,000	74,000	0
6403	Capital Depletion Reserve	489,999.00	489,999	489,999	791,356	791,356
<b>Capital</b>		<b>570,305.37</b>	<b>567,999</b>	<b>579,999</b>	<b>865,356</b>	<b>791,356</b>
<b>Cost Center Total: 213 - Fire Stations</b>		<b>8,916,317.89</b>	<b>8,853,160</b>	<b>8,954,624</b>	<b>10,183,242</b>	<b>10,108,942</b>

**DETAIL FY22 BUDGET:**

3102	Prof.Svc.-Medical	\$48,500 - Firefighter annual physicals
3105	Prof.Svc.-Other	\$5,000 - National testing network for promotions & new hires
3404	Contract Svc. - Other	\$120,000 - PCSO Dispatch fee
		\$16,000 - PCSO radio user fee
		\$17,000 - Target Solutions online training platform, CrewSense personnel scheduling
		\$15,500 - Nozzle testing
		\$9,500 - Lexipol Policy Training Platform
		\$7,050 - Warranty agreement for Lucus devices
		\$5,000 - Fitness Facilities equipment maintenance services
		\$5,000 - Hose testing
		\$4,700 - SCBA testing
		\$4,600 - Rescue tool contract
		\$2,800 - Annual Fire alarm & sprinkler testing
		\$2,800 - Annual Cascade system testing (Station 1 and Heavy 515)
		\$2,800 - Ladder testing
		\$2,400 - Pump testing
		\$2,000 - Warranty agreement for carbon monoxide monitors
		\$1,500 - Fire alarm monitoring
5102	Tools,Equip under \$1,000	\$34,500 - Portable speed bumps, Gear bags, Replacement Recliners, Airbag covers, Gas monitors, (2) cameras for arson investigations, DSLR cameras for arson investigations, Forcible entry tool, Heavy rescue tools, Ladder belts, Apparatus tarps, Ground ladders, Nozzle/Hose/Valve replacements, ACBA masks and straps, Accountability boards and tags
5200	Non-Capital Equip \$1,000-\$4,999	\$8,500 - Positive Pressure Fans
		\$6,100 - Search rope bags (5) to maintain consistency of equipment on all apparatus
		\$4,500 - Replace Airbags
		\$4,000 - (4) Vehicle rescue stabilization systems (V-Struts)
		\$3,000 - Fire Extinguisher Training System
		\$2,100 - Replace Airbag Controller
6402	Machinery & Equipment	\$74,000 - Replace aging hydraulic extrication tools with up to date equipment & Hover Tech safe bariatric patient handling system

**DETAIL FY23 BUDGET:**

3102	Prof.Svc.-Medical	Same as FY22
3105	Prof.Svc.-Other	Same as FY22
3404	Contract Svc. - Other	Same as FY22
5102	Tools,Equip under \$1,000	\$34,500 - To be determined
5200	Non-Capital Equip \$1,000-\$4,999	\$28,200 - To be determined

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-07-312 PARKS & GROUNDS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.70	Parks and Grounds Superintendent	2.50%	9102	81,141	56,799
1.00	Asst. Parks, Grounds & Cemetery Supt.		9102	50,211	50,211
1.00	Crew Leader II		0042	46,613	46,613
1.00	Crew Leader II		0042	41,538	41,538
1.00	Crew Leader II		0042	40,331	40,331
1.00	Crew Leader I		0042	35,714	35,714
1.00	Small Engine Mechanic		9102	35,194	35,194
1.00	Maintenance Mechanic II		9102	33,218	33,218
1.00	Maintenance Operator II		0042	31,154	31,154
1.00	Maintenance Operator II		0042	29,685	29,685
1.00	Maintenance Operator I		0042	29,795	29,795
1.00	Maintenance Operator I		0042	28,536	28,536
1.00	Maintenance Operator I		0042	28,256	28,256
1.00	Maintenance Operator I		0042	28,256	28,256
1.00	Maintenance Operator I		0042	27,976	27,976
1.00	Maintenance Operator I		0042	28,116	28,116
1.00	Maintenance Operator I		0042	27,976	27,976
1.00	Customer Service Representative I		8810	30,774	30,774
1.00	Irrigation Specialist II		0042	28,683	28,683
1.00	Irrigation Specialist I		0042	27,976	27,976
<u>19.70</u>					<u>686,801</u>
				Education/Incentive Pay	1,420
				SBB	3,670
				3% Step Plan Adjustment	<u>20,757</u>
					<u>712,647</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	597,323.90	688,164	630,000	712,647	712,647
1401	Overtime	1,166.23	500	500	500	500
2101	FICA Taxes	42,610.50	51,020	48,500	54,556	54,556
2201	General Pension Fund Contrib	128,989.80	118,969	97,000	92,181	92,181
2204	401(a) Pension Contribution	17,493.74	23,787	26,000	29,903	29,903
2301	Life & Health Insurance	160,998.15	202,096	115,000	235,309	235,309
2303	Disability Benefit - 401(a) Participants	0.00	0	0	671	671
2310	Health Reform Fees	0.00	84	0	0	0
2401	Workers' Compensation	23,814.41	26,977	26,977	22,894	22,894
<i>Personnel Services</i>		<u>972,396.73</u>	<u>1,111,597</u>	<u>943,977</u>	<u>1,148,661</u>	<u>1,148,661</u>
3105	Prof.Svc.-Other	6,340.00	20,600	5,000	1,000	1,000
3404	Contract Svc. - Other	135,396.51	270,000	235,000	265,000	265,000
3407	Ins.-Claims Deductibles	6,765.33	5,000	0	5,000	5,000
4001	Travel-Non local	0.00	800	0	800	800
4201	Postage	236.40	0	0	0	0
4301	Utility Svcs - Electric	18,514.30	24,000	18,000	24,000	24,000
4302	Utility Svcs - Water	68,697.72	80,000	59,000	80,000	80,000
4303	Utility Svcs - Sewer	3,658.87	2,900	6,900	6,000	6,000
4305	Utility Svcs - Refuse	35,033.10	30,000	29,000	30,000	30,000
4401	Rentals & Leases	0.00	500	0	300	300
4406	County Landfill	589.58	2,500	1,900	2,500	2,500
4601	Rep & Mtn Equipment	32,260.41	30,000	34,000	30,000	30,000
4602	Rep & Mtn Building & Grounds	31,539.98	25,000	28,000	24,660	24,660
4605	Rep & Mtn Spec-Bud Detailed Only	15,979.32	15,000	18,000	75,000	15,000
4606	Rep & Mtn Vehicle Base Cost	25,010.00	25,260	25,260	24,660	24,660
4607	Rep & Mtn Automotive Parts	9,667.32	13,500	11,000	13,500	13,500
4608	Rep & Mtn Automotive Labor	13,828.80	15,000	10,000	15,000	15,000
4609	Rep & Mtn Field Maintenance	0.00	0	100	0	0
4620	Rep & Mtn Contracts	863.08	880	1,000	1,740	1,740
4621	Rep & Mtn Seed & Sod	1,133.70	5,000	2,000	5,000	5,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4622	Rep & Mtn Landscape Material	19,345.64	20,000	14,000	20,000	20,000
4623	Rep & Mtn Sod Treatments	2,995.91	12,500	6,000	12,500	12,500
4626	Repair & Mtn-Irrigation	6,378.88	7,000	7,000	7,000	7,000
4702	Printing & Binding	36.96	0	100	0	0
5101	Office Supplies	676.52	525	1,000	750	750
5102	Tools,Equip under \$1,000	7,654.46	5,160	10,000	5,900	5,900
5200	Non-Capital Equip \$1,000-\$4,999	2,178.00	0	0	3,000	3,000
5203	Motor Fuels & Lubricants	27,878.57	42,000	26,000	42,000	42,000
5204	Copier Use & Supplies	501.99	450	500	450	450
5208	Uniform, Protect Clothing	12,573.21	11,000	15,000	12,000	12,000
5209	Housekeeping Supplies	20,827.01	20,000	20,000	20,000	20,000
5218	Inventory-Central Stores Other	0.00	0	200	0	0
5401	Memberships & Subscriptions	125.00	200	200	200	200
5404	Employee Dev-Material & Training	125.00	500	500	500	500
<b>Operating Services</b>		<b>506,811.57</b>	<b>685,275</b>	<b>584,660</b>	<b>728,460</b>	<b>668,460</b>
6301	Other Capital Improvements	89,588.92	25,000	25,000	320,000	350,000
6402	Machinery & Equipment	9,280.00	0	0	0	0
6403	Capital Depletion Reserve	47,409.00	35,865	35,865	49,387	49,387
<b>Capital</b>		<b>146,277.92</b>	<b>60,865</b>	<b>60,865</b>	<b>369,387</b>	<b>399,387</b>
<b>Cost Center Total: 312 - Parks &amp; Grounds</b>		<b>1,625,486.22</b>	<b>1,857,737</b>	<b>1,589,502</b>	<b>2,246,508</b>	<b>2,216,508</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$1,000 - Bee removal service
3404	Contract Svc. - Other	\$235,000 - (4) Polk Correctional Institute work squads \$30,000 - CSX Intermodal Drive maintenance
4602	Rep & Mtn Building & Grounds	\$24,660 - Multiple dock repairs
4605	Rep & Mtn Spec-Bud Detailed Only	\$60,000 - Rotary Park Asphalt Parking lot \$7,500 - City Rights of Ways landscape material \$4,000 - Repair/replacement of park amenities \$2,300 - City Tree replacement program \$1,200 Christmas poinsettias
5102	Tools,Equip under \$1,000	\$1,000 - Hand tools \$1,000 - (2) Back Pack Blowers \$850 - DOT signs for maintenance crews \$650 - (2) Line trimmers \$600 - Small engine mechanic tools \$550 - (25) Trash grabbers \$350 - (1) Chain saw \$300 - Irrigation tools \$300 - (1) Hand edger \$300 - Maintenance mechanic tools
6301	Other Capital Improvements	\$225,000 - Rotary Park playground resurfacing \$95,000 - Resurface 5,280' S. Lake Howard Nature Trail

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$1,000 - Bee removal service
3404	Contract Svc. - Other	\$235,000 - (4) Polk Correctional Institute work squads
		\$30,000 - CSX Intermodal Drive maintenance
4602	Rep & Mtn Building & Grounds	\$24,660 - Multiple dock repairs
4605	Rep & Mtn Spec-Bud Detailed Only	\$7,500 - City Rights of Ways landscape material
		\$4,000 - Repair/replacement of park amenities
		\$2,300 - City Tree replacement program
		\$1,200 Christmas poinsettias
5102	Tools,Equip under \$1,000	\$1,000 - Hand tools
		\$1,000 - (2) Back Pack Blowers
		\$850 - DOT signs for maintenance crews
		\$650 - (2) Line trimmers
		\$600 - Small engine mechanic tools
		\$550 - (25) Trash grabbers
		\$350 - (1) Chain saw
		\$300 - Irrigation tools
		\$300 - (1) Hand edger
		\$300 - Maintenance mechanic tools
6301	Other Capital Improvements	\$200,000 - Lions Park & Lake Hartridge Park playground replacement
		\$150,000 - Rotary Park improvements

**CITY OF WINTER HAVEN FY2022 PERSONNEL**  
**001-07-700 PARKS AND RECREATION ADMINISTRATION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.85	Parks, Recreation & Culture Director		9102	95,014	80,762
C 1.00	Asst. Parks, Recreation & Culture Dir.		8810	85,000	85,000
C 1.00	Parks, Plan. & Strategic Initiatives Mngr	2.50%	9102	70,803	70,803
1.00	Marketing/Partnership Dev. Coordinator		8810	39,541	39,541
1.00	Executive Assistant		8810	35,901	35,901
<u>4.85</u>					<u>312,007</u>
				Education/Incentive Pay	1,770
				SBB	1,146
				3% Step Plan Adjustment	9,448
					<u>324,371</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	163,368.10	326,145	300,000	324,371	324,371
1401	Overtime	25.26	50	50	50	50
2101	FICA Taxes	11,861.54	24,210	23,000	24,819	24,819
2201	General Pension Fund Contrib	12,819.03	36,226	36,000	32,957	32,957
2204	401(a) Pension Contribution	2,873.75	9,273	13,500	22,137	22,137
2301	Life & Health Insurance	27,022.36	58,113	49,000	61,592	61,592
2302	Director's Life & Disability	3,040.00	3,050	3,900	4,000	4,000
2303	Disability Benefit - 401(a) Participants	0.00	0	0	224	224
2310	Health Reform Fees	0.00	21	0	0	0
2401	Workers' Compensation	2,004.62	4,090	4,090	3,391	3,391
<i>Personnel Services</i>		<u>223,014.66</u>	<u>461,178</u>	<u>429,540</u>	<u>473,541</u>	<u>473,541</u>
3105	Prof.Svc.-Other	53,999.30	0	6,000	120,000	0
3404	Contract Svc. - Other	0.00	0	0	7,000	7,000
4001	Travel-Non local	0.00	1,800	200	1,800	1,800
4201	Postage	106.15	300	100	500	500
4401	Rentals & Leases	465.00	400	400	400	400
4601	Rep & Mtn Equipment	5.99	0	300	0	0
4602	Rep & Mtn Building & Grounds	1,081.89	1,000	2,500	1,000	1,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	63.13	200	500	200	200
4608	Rep & Mtn Automotive Labor	297.06	200	500	200	200
4620	Rep & Mtn Contracts	673.08	680	700	680	680
4702	Printing & Binding	326.87	2,000	500	2,000	2,000
4802	Promotional/Marketing	574.00	2,000	1,000	2,000	2,000
4803	Community Involvement	2,366.06	6,000	2,000	31,000	6,000
4804	Sponsorships	3,150.00	5,000	2,000	5,000	5,000
5101	Office Supplies	688.78	1,000	1,000	1,000	1,000
5102	Tools,Equip under \$1,000	255.61	0	0	0	0
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	0	4,995	0
5203	Motor Fuels & Lubricants	688.68	1,000	700	1,000	1,000
5204	Copier Use & Supplies	914.24	1,500	600	1,500	1,500
5208	Uniform, Protect Clothing	228.32	300	100	300	300
5210	Program Related Expense	26,863.62	40,000	17,000	75,000	75,000
5401	Memberships & Subscriptions	4,542.00	5,000	5,000	5,000	5,000
5404	Employee Dev-Material & Training	0.00	100	1,000	100	100
5406	Employee Dev-Food & Supplies	0.00	100	100	100	100
<i>Operating Services</i>		<u>98,633.78</u>	<u>69,924</u>	<u>43,544</u>	<u>262,119</u>	<u>112,124</u>
6402	Machinery & Equipment	142,000.00	0	0	7,500	0
6403	Capital Depletion Reserve	2,769.96	2,721	2,721	2,704	2,704
<i>Capital</i>		<u>144,769.96</u>	<u>2,721</u>	<u>2,721</u>	<u>10,204</u>	<u>2,704</u>
<b>Cost Center Total: 700 - Parks &amp; Recreation Admin.</b>		<u><b>466,418.40</b></u>	<u><b>533,823</b></u>	<u><b>475,805</b></u>	<u><b>745,864</b></u>	<u><b>588,369</b></u>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$100,000 - Master Plan Update
		\$20,000 - Site planning, engineering, & various assistance for grant development
3404	Contract Svc. - Other	\$7,000 - Photography & videography services
4803	Community Involvement	\$25,000 - Cultural Arts Advisory Committee from Commission Retreat
		\$6,000 - Non-specific community events as needed
5200	Non-Capital Equip \$1,000-\$4,999	\$4,995 - Solar Powered Charging Station for Special Events
5210	Program Related Expense	\$75,000 - Partnerships: Snow Central, Rockin' Freedom Fest, Juneteenth
6402	Machinery & Equipment	\$7,500 - Canopy Tent to be utilized during Special Events

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$7,000 - Photography & videography services
4803	Community Involvement	\$6,000 - Non-specific community events as needed
5210	Program Related Expense	\$75,000 - Partnerships: Snow Central, Rockin' Freedom Fest, Juneteenth

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-07-703 AQUATICS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recr. Supervisor II - Aquatics Interim	2.50%	9102	41,538	41,538
1.00	Recreation Supervisor I		9102	36,608	36,608
<u>2.00</u>					<u>78,146</u>
8.00	Water Safety Instructor 30h/14w		9102	4,649	37,192
13.00	Lifeguard 30h/12w		9102	3,794	49,322
2.00	Lifeguard 20h/12w		9102	11,118	22,236
1.00	Recreation Pool Cashier 40h/14w		9102	6,507	6,507
<u>24.00</u>					<u>115,257</u>
<u>26.00</u>					<u>193,403</u>
				Education/Incentive Pay	1,038
				SBB	1,221
				3% Step Plan Adjustment	5,870
					<u>201,532</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	147,355.99	180,942	180,000	201,532	201,532
1401	Overtime	371.01	950	950	1,500	1,500
2101	FICA Taxes	11,185.86	13,519	13,843	15,532	15,532
2201	General Pension Fund Contrib	15,212.13	14,271	13,674	13,307	13,307
2204	401(a) Pension Contribution	2,052.84	2,710	2,596	2,916	2,916
2301	Life & Health Insurance	6,084.02	7,815	8,356	9,376	9,376
2303	Disability Benefit - 401(a) Participants	0.00	0	0	66	66
2310	Health Reform Fees	0.00	9	0	0	0
2401	Workers' Compensation	3,967.17	4,385	4,385	4,147	4,147
<i>Personnel Services</i>		<u>186,229.02</u>	<u>224,601</u>	<u>223,804</u>	<u>248,376</u>	<u>248,376</u>
3404	Contract Svc. - Other	2,475.04	4,000	4,000	4,000	4,000
3407	Ins.-Claims Deductibles	2,500.00	0	0	0	0
4001	Travel-Non local	0.00	200	100	200	200
4003	Training-Required-Instructional	540.00	200	100	200	200
4201	Postage	0.00	0	50	0	0
4304	Utility Svcs - Piped Gas	3,119.93	5,000	2,800	3,500	3,500
4401	Rentals & Leases	3,666.80	400	1,000	400	400
4601	Rep & Mtn Equipment	11,281.70	14,500	4,000	14,500	100,000
4602	Rep & Mtn Building & Grounds	2,945.96	3,000	4,000	35,000	0
4605	Rep & Mtn Spec-Bud Detailed Only	3,312.24	8,350	17,000	0	205,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	718.12	1,000	200	1,000	1,000
4608	Rep & Mtn Automotive Labor	620.79	1,000	200	1,000	1,000
4702	Printing & Binding	295.92	50	100	50	50
4960	License	980.00	980	980	980	980
5101	Office Supplies	693.72	500	400	500	500
5102	Tools,Equip under \$1,000	1,508.20	2,600	4,000	2,000	2,000
5203	Motor Fuels & Lubricants	318.07	700	200	700	700
5204	Copier Use & Supplies	0.00	60	100	60	60
5208	Uniform, Protect Clothing	1,732.83	2,500	800	2,500	2,500
5209	Housekeeping Supplies	1,695.07	3,500	3,800	3,500	3,500
5210	Program Related Expense	2,833.68	7,500	4,200	6,000	6,000
5215	Chemicals	77,810.65	58,000	60,000	50,000	50,000
5404	Employee Dev-Material & Training	510.00	0	0	0	0
5985	Over / Short	7.00	0	10	0	0
5995	Bank Charges	17.70	0	30	0	0
<i>Operating Services</i>		<u>120,927.42</u>	<u>115,384</u>	<u>109,414</u>	<u>127,434</u>	<u>382,934</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
6301	Other Capital Improvements	0.00	0	0	50,000	0
6402	Machinery & Equipment	0.00	0	0	0	0
<i>Capital</i>		0.00	0	0	50,000	0
<b>Cost Center Total: 703 - Aquatics</b>		<b>307,156.44</b>	<b>339,985</b>	<b>333,218</b>	<b>425,810</b>	<b>631,310</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$4,000 - CES equipment maintenance
4602	Rep & Mtn Building & Grounds	\$20,000 - Replace meter pool filters \$15,000 - Chemical change to liquid chlorine
5102	Tools,Equip under \$1,000	\$1,000 - CPR training manikins \$600 - Umbrellas \$400 - Rescue tubes
5210	Program Related Expense	\$5,000 - Red Cross swim lesson fees, lifeguard certifications \$500 - Swim lesson equipment & life jackets \$500 - WSIT certification
6301	Other Capital Improvements	\$50,000 - RGOP pool deck shade structure

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$4,000 - CES equipment maintenance
4601	Rep & Mtn Equipment	\$100,000 - RGOP filter replacement
4605	Rep & Mtn Spec-Bud Detailed Only	\$185,000 - RGOP deck paver resurfacing \$20,000 - Replace RGOP PVC pool gutters
5102	Tools,Equip under \$1,000	\$1,000 - CPR training manikins \$600 - Umbrellas \$400 - Rescue tubes
5210	Program Related Expense	\$5,000 - Red Cross swim lesson fees, lifeguard certifications \$500 - Swim lesson equipment & life jackets \$500 - WSIT certification

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-07-704 SENIOR ADULT CENTER**

<b>No of Positions</b>	<b>Position Title</b>	<b>Educ./Incentive</b>	<b>WC Code</b>	<b>Annual Salary</b>	<b>Total Salary</b>
1.00	Recreation Supervisor II	5.00%	9102	47,882	47,882
1.00	Recreation Leader		9102	37,814	37,814
1.00	Building Service Worker		9102	35,298	35,298
<u>3.00</u>					<u>120,994</u>
				Education/Incentive Pay	2,394
				SBB	1,648
				3% Step Plan Adjustment	<u>3,751</u>
					128,787

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	130,712.79	126,409	124,000	128,787	128,787
1401	Overtime	131.03	126	126	150	150
2101	FICA Taxes	8,861.21	9,343	9,496	9,864	9,864
2201	General Pension Fund Contrib	41,173.72	41,542	40,000	37,782	37,782
2301	Life & Health Insurance	37,315.18	35,563	38,000	42,205	42,205
2310	Health Reform Fees	0.00	13	0	0	0
2401	Workers' Compensation	2,668.42	3,044	3,044	2,594	2,594
2900	Education Benefit	0.00	2,000	2,000	2,000	2,000
<i>Personnel Services</i>		<u>220,862.35</u>	<u>218,040</u>	<u>216,666</u>	<u>223,382</u>	<u>223,382</u>
3404	Contract Svc. - Other	4,786.20	15,000	3,000	15,000	15,000
4001	Travel-Non local	0.00	250	400	250	250
4003	Training-Required-Instructional	0.00	0	400	0	0
4301	Utility Svcs - Electric	7,462.54	14,000	5,600	14,000	14,000
4302	Utility Svcs - Water	6,111.14	7,050	4,200	7,050	7,050
4303	Utility Svcs - Sewer	1,332.15	3,000	1,200	3,000	3,000
4305	Utility Svcs - Refuse	1,910.37	1,820	1,800	1,820	1,820
4601	Rep & Mtn Equipment	0.00	400	400	400	400
4602	Rep & Mtn Building & Grounds	2,710.38	5,000	14,000	5,000	5,000
4605	Rep & Mtn Spec-Bud Detailed Only	6,870.21	6,000	2,000	3,000	10,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	1,344	1,344	1,344	1,344
4607	Rep & Mtn Automotive Parts	0.00	200	500	200	200
4608	Rep & Mtn Automotive Labor	32.50	300	300	300	300
4620	Rep & Mtn Contracts	1,244.24	1,500	2,400	1,500	1,500
4702	Printing & Binding	222.00	75	75	75	75
4803	Community Involvement	1,650.00	1,700	500	0	0
5101	Office Supplies	309.61	400	100	400	400
5102	Tools,Equip under \$1,000	3,844.57	7,300	6,600	3,000	3,000
5203	Motor Fuels & Lubricants	444.51	300	900	450	450
5204	Copier Use & Supplies	586.15	900	100	900	900
5208	Uniform, Protect Clothing	(104.42)	300	300	300	300
5209	Housekeeping Supplies	3,459.42	3,500	1,400	3,500	3,500
5210	Program Related Expense	2,434.33	3,000	2,100	3,000	3,000
5401	Memberships & Subscriptions	0.00	200	200	200	200
5406	Employee Dev-Food & Supplies	81.99	0	0	0	0
5985	Over / Short	(3.40)	0	0	0	0
<i>Operating Services</i>		<u>46,728.49</u>	<u>73,539</u>	<u>49,819</u>	<u>64,689</u>	<u>71,689</u>
<b>Cost Center Total: 704 - Senior Adult Center</b>		<u><u>267,590.84</u></u>	<u><u>291,579</u></u>	<u><u>266,485</u></u>	<u><u>288,071</u></u>	<u><u>295,071</u></u>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$5,585 - Instructional Classes
		\$4,375 - Senior Dances DJ
		\$4,040 - Exercise Instructors
		\$1,000 - Other Entertainment
4605	Rep & Mtn Spec-Bud Detailed Only	\$3,000 - Resurface stage
5102	Tools,Equip under \$1,000	\$3,000 - Replace aging tables and chairs

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$5,585 - Instructional Classes
		\$4,375 - Senior Dances DJ
		\$4,040 - Exercise Instructors
		\$1,000 - Other Entertainment
4605	Rep & Mtn Spec-Bud Detailed Only	\$10,000 - Paint interior Senior Center
5102	Tools,Equip under \$1,000	\$3,000 - Replace aging tables and chairs

**CITY OF WINTER HAVEN FY2022 PERSONNEL  
001-07-705 FIELDHOUSE AND CONFERENCE CENTER**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Fieldhouse/Conference Facility Manager		9102	81,994	81,994
1.00	Recreation Supervisor III	10.00%	9102	44,470	44,470
1.00	Crew Leader II		9102	42,786	42,786
1.00	Recreation Leader		9102	31,678	31,678
1.00	Building Service Worker		9102	28,116	28,116
1.00	Building Service Worker		9102	28,116	28,116
1.00	Building Service Worker		9102	28,116	28,116
0.50	Building Service Worker		9102	28,116	14,058
<u>7.50</u>					<u>299,334</u>
1.00	Recreation Attendant 20h/52w		9102	13,988	13,988
12.00	Rec. Atten. (Summer Camp COL) 40h/8wk		9102	4,304	51,648
1.00	Customer Service Representative (Fieldhouse) 20h/52w		9102	14,058	14,058
1.00	Customer Service Representative (Fieldhouse) 20h/52w		9102	14,058	14,058
1.00	Customer Service Representative (Fieldhouse) 20h/52w		9102	14,058	14,058
1.00	Building Service Worker 20h/52w		9102	14,058	14,058
1.00	Building Service Worker 20h/52w		9102	13,988	13,988
1.00	Building Service Worker 20h/52w		9102	13,988	13,988
<u>19.00</u>					<u>149,844</u>
<u>26.50</u>					<u>449,178</u>
				Education/Incentive Pay	4,447
				SBB	4,136
				3% Step Plan Adjustment	13,733
					<u>471,494</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	538,701.15	426,712	410,000	471,494	471,494
1401	Overtime	826.30	1,400	1,500	1,500	1,500
2101	FICA Taxes	39,454.23	31,754	31,480	36,185	36,185
2201	General Pension Fund Contrib	120,083.99	70,335	66,000	63,284	63,284
2204	401(a) Pension Contribution	4,604.95	6,119	6,400	7,697	7,697
2301	Life & Health Insurance	71,450.00	53,031	52,000	57,161	57,161
2303	Disability Benefit - 401(a) Participants	0.00	0	0	149	149
2310	Health Reform Fees	0.00	32	0	0	0
2401	Workers' Compensation	13,292.66	10,217	10,217	8,839	8,839
2501	Unemployment Compensation	325.40	0	0	0	0
<i>Personnel Services</i>		<u>788,738.68</u>	<u>599,600</u>	<u>577,597</u>	<u>646,309</u>	<u>646,309</u>
3105	Prof.Svc.-Other	720.00	0	0	750	750
3402	Contract Svc.-Dry Clean	160.00	0	100	160	160
3404	Contract Svc. - Other	4,644.50	57,221	0	20,000	20,000
3407	Ins.-Claims Deductibles	25,000.00	3,155	0	0	0
4001	Travel-Non local	0.00	4,804	500	4,804	4,804
4003	Training-Required-Instructional	75.00	0	100	0	0
4201	Postage	101.50	0	0	101	101
4202	Freight & Express Charges	35.10	70	70	70	70
4301	Utility Svcs - Electric	236,548.64	312,415	297,000	312,415	312,415
4302	Utility Svcs - Water	15,055.06	40,810	13,000	25,010	25,010
4303	Utility Svcs - Sewer	15,165.02	36,676	12,000	20,000	20,000
4304	Utility Svcs - Piped Gas	1,265.56	1,750	1,000	1,750	1,750
4305	Utility Svcs - Refuse	12,140.83	17,966	13,000	17,966	17,966
4401	Rentals & Leases	0.00	1,902	1,902	1,902	1,902
4601	Rep & Mtn Equipment	1,564.29	3,552	5,000	3,552	3,552
4602	Rep & Mtn Building & Grounds	31,418.59	52,217	70,000	52,217	52,217
4606	Rep & Mtn Vehicle Base Cost	5,832.00	3,144	4,332	1,344	1,344
4607	Rep & Mtn Automotive Parts	1,351.15	1,200	100	1,200	1,200

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4608	Rep & Mtn Automotive Labor	2,499.79	1,000	100	1,000	1,000
4620	Rep & Mtn Contracts	10,376.78	113,000	113,000	132,965	132,965
4622	Rep & Mtn Landscape Material	1,458.28	2,000	500	2,000	2,000
4702	Printing & Binding	110.88	2,000	100	2,000	2,000
4803	Community Involvement	0.00	4,800	2,000	4,800	4,800
4960	License	75.00	0	0	457	457
5101	Office Supplies	2,280.71	2,930	1,000	2,930	2,930
5102	Tools,Equip under \$1,000	67,575.21	5,400	4,800	5,400	5,400
5200	Non-Capital Equip \$1,000-\$4,999	1,562.00	0	0	0	0
5203	Motor Fuels & Lubricants	1,572.94	5,000	800	5,000	5,000
5204	Copier Use & Supplies	0.00	776	100	776	776
5208	Uniform, Protect Clothing	3,762.74	3,134	3,200	3,800	3,800
5209	Housekeeping Supplies	25,518.57	26,230	20,000	26,230	26,230
5210	Program Related Expense	4,886.28	5,820	10,600	8,820	8,820
5401	Memberships & Subscriptions	139.00	920	920	920	920
5404	Employee Dev-Material & Training	439.00	500	300	500	500
5720	Summer Program Activities	8,347.47	28,750	28,750	28,750	28,750
5805	Food & Beverage For Sale	2,009.71	3,900	7,100	6,500	6,500
5985	Over / Short	11.00	0	0	0	0
5995	Bank Charges	4,004.74	12,820	10,000	12,820	12,820
<b>Operating Services</b>		<b>487,707.34</b>	<b>755,862</b>	<b>621,374</b>	<b>708,909</b>	<b>708,909</b>
6402	Machinery & Equipment	7,295.00	40,000	0	30,000	0
6403	Capital Depletion Reserve	11,520.96	6,256	6,256	2,839	2,839
<b>Capital</b>		<b>18,815.96</b>	<b>46,256</b>	<b>6,256</b>	<b>32,839</b>	<b>2,839</b>
<b>Cost Center Total: 705 - Fieldhouse and Conference Center</b>		<b>1,295,261.98</b>	<b>1,401,718</b>	<b>1,205,227</b>	<b>1,388,057</b>	<b>1,358,057</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$750 - Youth sports background screens
3404	Contract Svc. - Other	\$20,000 - Instructor Pay
4620	Rep & Mtn Contracts	\$108,000 - Monitoring/Maint/Filter changes contract
		\$15,000 - Equipment maintenance contracts
		\$6,000 - Elevator contract
		\$2,280 - Fire alarm monitoring
		\$1,085 - Pest Control
		\$600 Fire door maintenance
5102	Tools,Equip under \$1,000	\$5,400 - Replace chairs & tables, custodial carts, hand tools
6402	Machinery & Equipment	\$30,000 - Scissor lift

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$750 - Youth sports background screens
3404	Contract Svc. - Other	\$20,000 - Instructor Pay
4620	Rep & Mtn Contracts	\$108,000 - Monitoring/Maint/Filter changes contract
		\$15,000 - Equipment maintenance contracts
		\$6,000 - Elevator contract
		\$2,280 - Fire alarm monitoring
		\$1,085 - Pest Control
		\$600 Fire door maintenance
5102	Tools,Equip under \$1,000	\$5,400 - Replace chairs & tables, custodial carts, hand tools

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-07-707 TENNIS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Tennis Professional		9102	36,608	36,608
1.00	Recreation Leader		9102	30,125	30,125
<u>2.00</u>					<u>66,733</u>
1.00	Customer Service Representative 20h/52w		9102	15,317	15,317
1.00	Recreation Attendant 20h/52w		9102	13,988	13,988
2.00	Rec. Attendant (Tennis Camp) 11h/8w		9102	1,184	2,368
1.00	Customer Service Representative 20h/52w		9102	14,198	14,198
<u>5.00</u>					<u>45,871</u>
<u>7.00</u>					<u>112,604</u>
				SBB	687
				3% Step Plan Adjustment	3,399
					<u>116,690</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	98,820.41	110,420	110,420	116,690	116,690
1401	Overtime	664.04	650	900	1,300	1,300
2101	FICA Taxes	8,680.35	8,247	8,516	9,027	9,027
2201	General Pension Fund Contrib	19,265.31	20,747	20,747	18,569	18,569
2204	401(a) Pension Contribution	2,107.80	2,124	2,124	2,376	2,376
2301	Life & Health Insurance	15,523.81	15,630	16,500	18,508	18,508
2303	Disability Benefit - 401(a) Participants	0.00	0	0	52	52
2310	Health Reform Fees	0.00	9	0	0	0
2401	Workers' Compensation	2,390.62	2,673	2,673	2,296	2,296
<i>Personnel Services</i>		<u>147,452.34</u>	<u>160,500</u>	<u>161,880</u>	<u>168,818</u>	<u>168,818</u>
3404	Contract Svc. - Other	17,299.68	24,269	24,269	24,269	24,269
4001	Travel-Non local	0.00	200	100	200	200
4201	Postage	0.00	75	75	75	75
4301	Utility Svcs - Electric	5,599.79	6,900	7,200	6,900	6,900
4302	Utility Svcs - Water	9,758.63	8,700	9,300	8,700	8,700
4303	Utility Svcs - Sewer	723.84	720	650	720	720
4305	Utility Svcs - Refuse	636.99	600	600	600	600
4601	Rep & Mtn Equipment	150.00	200	800	200	200
4602	Rep & Mtn Building & Grounds	3,914.61	2,000	6,100	2,000	2,000
4609	Rep & Mtn Field Maintenance	0.00	2,020	1,300	2,020	2,020
4620	Rep & Mtn Contracts	2,445.64	4,225	2,900	4,225	4,225
4702	Printing & Binding	222.00	222	100	222	222
4960	License	75.00	75	75	75	75
5101	Office Supplies	34.35	300	150	300	300
5102	Tools,Equip under \$1,000	6,600.50	9,600	3,900	9,600	9,600
5203	Motor Fuels & Lubricants	19.98	100	100	100	100
5204	Copier Use & Supplies	135.01	500	100	500	500
5208	Uniform, Protect Clothing	75.00	400	100	400	400
5209	Housekeeping Supplies	1,155.62	600	600	600	600
5210	Program Related Expense	240.00	4,500	2,000	4,500	4,500
5401	Memberships & Subscriptions	0.00	400	400	400	400
5985	Over / Short	11.00	0	100	0	0
<i>Operating Services</i>		<u>49,097.64</u>	<u>66,606</u>	<u>60,919</u>	<u>66,606</u>	<u>66,606</u>
6403	Capital Depletion Reserve	1,412.04	1,417	1,417	0	0
<i>Capital</i>		<u>1,412.04</u>	<u>1,417</u>	<u>1,417</u>	<u>0</u>	<u>0</u>
<b>Cost Center Total: 707 - Tennis</b>		<u><b>197,962.02</b></u>	<u><b>228,523</b></u>	<u><b>224,216</b></u>	<u><b>235,424</b></u>	<u><b>235,424</b></u>

**DETAIL FY22 & FY23 BUDGET:**

3404	Contract Svc. - Other	\$24,269 - Tennis Pro contract for group lessons, junior/adult programs, drills, clinics
5102	Tools,Equip under \$1,000	\$9,600 - Equipment repair, netting, court maintenance and straps for courts

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-07-709 WH RECREATION & CULTURAL**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recreation Supervisor III		9102	46,717	46,717
1.00	Recreation Supervisor I		9102	35,714	35,714
1.00	Customer Service Representative II		8810	29,832	29,832
1.00	Recreation Leader		9102	29,390	29,390
1.00	Building Service Worker		9102	27,976	27,976
<u>5.00</u>					<u>169,629</u>
1.00	Recreation Attendant 20h/52w		9102	13,988	13,988
1.00	Customer Service Representative 20h/52w		9102	13,988	13,988
3.00	Rec. Attendant (Summer Camp) 40h/8w		9102	4,304	12,912
3.00	Rec. Attendant (Mobile Rec Unit) 40h/8w		9102	4,304	12,912
<u>8.00</u>					<u>53,800</u>
<u>13.00</u>					<u>223,429</u>
				SBB	876
				3% Step Plan Adjustment	6,729
					<u>231,034</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	180,129.40	213,669	180,000	231,034	231,034
1401	Overtime	1,873.20	3,000	2,000	2,000	2,000
2101	FICA Taxes	13,191.91	16,099	13,923	17,828	17,828
2201	General Pension Fund Contrib	19,029.22	15,969	15,000	14,517	14,517
2204	401(a) Pension Contribution	6,581.31	8,739	7,000	9,607	9,607
2301	Life & Health Insurance	30,571.52	29,748	35,000	43,935	43,935
2303	Disability Benefit - 401(a) Participants	0.00	0	0	202	202
2310	Health Reform Fees	0.00	21	0	0	0
2401	Workers' Compensation	4,159.27	4,530	4,530	3,853	3,853
2501	Unemployment Compensation	813.00	0	0	0	0
2900	Education Benefit	0.00	0	0	2,000	0
<i>Personnel Services</i>		<u>256,348.83</u>	<u>291,775</u>	<u>257,453</u>	<u>324,976</u>	<u>322,976</u>
3404	Contract Svc. - Other	220.00	1,000	1,000	500	500
4001	Travel-Non local	504.00	500	100	250	250
4201	Postage	2.85	25	25	25	25
4301	Utility Svcs - Electric	30,580.00	44,000	27,000	40,000	40,000
4302	Utility Svcs - Water	10,858.19	15,000	9,000	13,000	13,000
4303	Utility Svcs - Sewer	1,494.08	1,900	1,200	1,600	1,600
4305	Utility Svcs - Refuse	2,640.60	2,520	2,500	2,640	2,640
4401	Rentals & Leases	110.25	500	0	250	500
4601	Rep & Mtn Equipment	595.00	500	200	500	500
4602	Rep & Mtn Building & Grounds	7,980.92	8,350	2,400	8,350	8,350
4606	Rep & Mtn Vehicle Base Cost	3,406.00	3,144	3,144	6,744	6,744
4607	Rep & Mtn Automotive Parts	367.54	800	200	800	800
4608	Rep & Mtn Automotive Labor	699.64	800	700	800	800
4620	Rep & Mtn Contracts	1,810.64	2,835	1,800	2,835	2,835
4702	Printing & Binding	222.00	50	100	50	50
4803	Community Involvement	115.00	100	100	100	100
5101	Office Supplies	704.00	350	700	400	400
5102	Tools,Equip under \$1,000	2,224.83	1,500	900	1,500	1,500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	3,000	1,000	3,000	3,000
5203	Motor Fuels & Lubricants	674.20	2,000	1,300	1,500	1,500
5204	Copier Use & Supplies	439.26	860	500	860	860
5208	Uniform, Protect Clothing	1,074.58	1,000	1,500	1,000	1,000
5209	Housekeeping Supplies	5,906.77	4,000	2,100	4,000	4,000
5210	Program Related Expense	3,433.94	5,000	3,600	3,000	3,000
5401	Memberships & Subscriptions	25.90	200	200	200	200
5404	Employee Dev-Material & Training	0.00	800	200	800	800
5720	Summer Program Activities	1,303.77	6,700	6,700	3,700	3,700
<i>Operating Services</i>		<u>77,393.96</u>	<u>107,434</u>	<u>68,169</u>	<u>98,404</u>	<u>98,654</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES (cont.)</b>						
6403	Capital Depletion Reserve	4,584.00	4,332	4,332	3,276	3,276
<i>Capital</i>		4,584.00	4,332	4,332	3,276	3,276
<b>Cost Center Total: 709 - W.H. Rec. &amp; Cultural Center</b>		<b>338,326.79</b>	<b>403,541</b>	<b>329,954</b>	<b>426,656</b>	<b>424,906</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$500 - Instructor payments
5200	Non-Capital Equip \$1,000-\$4,999	\$3,000 - Replace fitness equipment in weight room

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$500 - Instructor payments
5200	Non-Capital Equip \$1,000-\$4,999	\$3,000 - Replace fitness equipment in weight room

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-07-710 LEISURE PARK RENTALS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Rec. Leader Summer Play (PT) 40h/8w		9102	4,522	4,522
3.00	Rec. Attendant Summer Play (PT) 40h/8w		9102	4,304	12,912
4.00					17,434
			3% Step Plan Adjustment		523
					17,957

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	14,005.38	15,357	15,000	17,957	17,957
1401	Overtime	26.15	0	0	0	0
2101	FICA Taxes	1,069.47	1,144	1,148	1,374	1,374
2401	Workers' Compensation	349.64	373	373	321	321
2501	Unemployment Compensation	499.16	0	0	0	0
<i>Personnel Services</i>		15,949.80	16,874	16,521	19,652	19,652
4301-710	Util Svcs-Electric-Rotary Park	3,971.85	5,500	2,800	5,500	5,500
4301-720	Util Svcs-Electric-Womans Club	2,229.02	4,000	1,700	4,000	4,000
4301-723	Util Svcs-Electric-Lions Park	1,877.63	2,800	1,100	2,800	2,800
4301-735	Util Svcs-Electric-Garden Center	0.00	10,000	3,100	5,000	5,000
4302-710	Util Svcs-Water-Rotary Park	5,933.26	7,100	4,500	7,100	7,100
4302-720	Util Svcs-Water-Womans Club	1,088.41	1,000	1,000	1,000	1,000
4302-723	Util Svcs-Water-Lions Park	374.88	500	300	500	500
4302-735	Util Svcs-Water-Garden Center	0.00	10,000	300	500	500
4303-710	Util Svcs-Sewer-Rotary Park	527.20	700	500	700	700
4303-720	Util Svcs-Sewer-Womans Club	119.01	250	150	250	250
4303-723	Util Svcs-Sewer-Lions Park	196.65	350	150	350	350
4303-735	Util Svcs-Sewer-Garden Center	0.00	8,000	300	350	350
4305-710	Util Svcs-Refuse-Rotary Park	666.07	650	650	650	650
4305-720	Util Svcs-Refuse-Womans Club	0.00	200	0	200	200
4305-723	Util Svcs-Refuse-Lions Park	332.86	350	300	350	350
4305-735	Util Svcs-Refuse-Garden Center	0.00	500	1,200	1,320	1,320
4601-735	R/M Equipment-Garden Center	0.00	0	50	0	0
4602-710	R/M Building-Grounds-Rotary Park	2,949.00	1,500	2,500	1,500	1,500
4602-720	R/M Building-Grounds-Womans Club	457.92	4,000	2,400	4,000	4,000
4602-723	R/M Building-Grounds-Lions Park	301.66	1,500	400	1,500	1,500
4602-735	R/M Building-Grounds-Garden Center	0.00	5,000	11,200	5,000	5,000
4605-720	R/M Special-Womans Club	0.00	0	0	7,500	0
4620-710	R/M Contracts-Rotary Park	944.41	1,180	1,000	1,180	1,180
4620-720	R/M Contracts-Womans Club	2,006.05	2,260	3,600	2,260	2,260
4620-723	R/M Contracts-Lions Park	953.00	1,000	1,100	1,000	1,000
4620-735	R/M Contracts-Garden Center	0.00	6,500	0	2,000	2,000
4702	Printing & Binding	0.00	100	100	100	100
5102	Tools,Equip under \$1,000	0.00	0	100	0	0
5102-710	Tools,Equip < \$1,000-Rotary Prk	408.82	100	100	100	100
5102-735	Tools, Equip < \$1,000-Garden Center	0.00	0	6,000	0	0
5208	Uniform, Protect Clothing	0.00	33	0	33	33
5209-710	Housekeeping Supplies-Rotary Prk	986.10	1,500	1,100	1,500	1,500
5209-720	Housekeeping Supplies-Womans Clu	0.00	200	100	200	200
5209-723	Housekeeping Supplies-Lions Park	168.81	300	100	300	300
5209-735	Houskeeping Supplies-Garden Center	0.00	0	2,300	2,000	2,000
5210-710	Program Related-Rotary Park	1,284.37	3,000	500	3,000	3,000
<i>Operating Services</i>		27,776.98	80,073	50,700	63,743	56,243
6301-735	Other Capital Improvements-Garden Center	0.00	200,000	200,000	0	400,000
<i>Capital</i>		0.00	200,000	200,000	0	400,000
<b>Cost Center Total: 710 - Leisure Park Rentals</b>		<b>43,726.78</b>	<b>296,947</b>	<b>267,221</b>	<b>83,395</b>	<b>475,895</b>

**DETAIL FY22 BUDGET:**

4605-720 R/M Special-Womans Club \$7,500 - Replace rotting windows

**DETAIL FY23 BUDGET:**

6301-735 Other Capital Improvmts.-Garden Center \$400,000 - Garden Center Renovations

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-07-711 ACTIVITY FIELDS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Crew Leader II	2.50%	9102	42,370	42,370
1.00	Crew Leader I		9102	38,459	38,459
1.00	Maintenance Operator I		9102	41,246	41,246
1.00	Maintenance Operator I		9102	35,547	35,547
1.00	Maintenance Operator I		9102	31,221	31,221
1.00	Maintenance Operator I		9102	29,235	29,235
1.00	Maintenance Operator I		9102	28,256	28,256
1.00	Maintenance Operator I		9102	27,976	27,976
1.00	Maintenance Operator I		9102	27,976	27,976
1.00	Maintenance Operator I		9102	27,976	27,976
1.00	Food Service Leader		9060	34,757	34,757
1.00	Spray Technician		0042	31,013	31,013
1.00	Recreation Leader		9102	29,832	29,832
1.00	Building Service Worker		9102	29,795	29,795
<u>14.00</u>					<u>455,659</u>
1.00	Customer Service Representative 20h/52w		9102	14,198	14,198
1.00	Food Service Worker 20h/52w		9060	11,970	11,970
1.00	Food Service Worker 20h/52w		9060	11,804	11,804
<u>3.00</u>					<u>37,972</u>
<u>17.00</u>					<u>493,631</u>
			Education/Incentive Pay		1,059
			SBB		3,346
			3% Step Plan Adjustment		14,941
					<u>512,977</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	448,080.73	487,404	450,000	512,977	512,977
1401	Overtime	677.68	1,000	1,000	1,000	1,000
2101	FICA Taxes	33,040.37	36,196	35,000	39,320	39,320
2201	General Pension Fund Contrib	85,153.55	80,872	70,000	62,398	62,398
2204	401(a) Pension Contribution	11,272.17	13,173	13,000	14,588	14,588
2301	Life & Health Insurance	91,460.60	109,248	100,000	137,137	137,137
2303	Disability Benefit - 401(a) Participants	0.00	0	0	235	235
2310	Health Reform Fees	0.00	60	0	0	0
2401	Workers' Compensation	12,913.26	11,918	11,918	10,193	10,193
<i>Personnel Services</i>		<u>682,598.36</u>	<u>739,871</u>	<u>680,918</u>	<u>777,848</u>	<u>777,848</u>
3105	Prof.Svc.-Other	495.00	3,860	2,400	3,860	3,860
3404	Contract Svc. - Other	9,915.00	15,000	7,000	15,000	15,000
3407	Ins.-Claims Deductibles	3,067.55	0	200	0	0
4001	Travel-Non local	1,851.70	600	100	600	600
4003	Training-Required-Instructional	552.90	1,000	100	1,000	1,000
4202	Freight & Express Charges	0.00	100	50	100	100
4301	Utility Svcs - Electric	84,927.01	80,500	100,000	100,000	100,000
4302	Utility Svcs - Water	203,694.84	240,000	200,000	240,000	240,000
4303	Utility Svcs - Sewer	45,808.64	48,000	34,000	48,000	48,000
4304	Utility Svcs - Piped Gas	769.63	1,500	650	1,500	1,500
4305	Utility Svcs - Refuse	17,913.85	17,000	17,000	17,000	17,000
4401	Rentals & Leases	7,537.77	12,400	15,000	12,400	12,400
4601	Rep & Mtn Equipment	22,208.76	17,000	24,000	22,000	22,000
4602	Rep & Mtn Building & Grounds	38,518.90	35,000	67,000	40,000	40,000
4605	Rep & Mtn Spec-Bud Detailed Only	1,430.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	5,388.00	5,688	4,488	5,688	5,688
4607	Rep & Mtn Automotive Parts	1,729.02	1,800	1,500	1,800	1,800
4608	Rep & Mtn Automotive Labor	2,694.29	5,000	2,600	5,000	5,000
4609	Rep & Mtn Field Maintenance	27,556.38	51,000	20,000	45,000	45,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4620	Rep & Mtn Contracts	8,192.14	7,170	8,600	7,890	7,890
4621	Rep & Mtn Seed & Sod	24,814.00	32,000	32,000	32,000	32,000
4622	Rep & Mtn Landscape Material	1,157.64	3,000	1,000	1,500	1,500
4623	Rep & Mtn Sod Treatments	39,636.69	40,000	40,000	40,000	40,000
4626	Repair & Mtn-Irrigation	7,164.56	5,000	6,600	5,000	5,000
4702	Printing & Binding	73.92	0	0	0	0
4802	Promotional/Marketing	1,205.00	0	0	0	0
4803	Community Involvement	0.00	40	0	40	40
4960	License	522.00	647	700	647	647
5101	Office Supplies	515.12	500	900	500	500
5102	Tools,Equip under \$1,000	1,885.92	9,800	12,000	9,300	9,300
5105	Food Service/Concession Supplies	3,530.06	3,400	2,500	3,400	3,400
5200	Non-Capital Equip \$1,000-\$4,999	2,865.93	0	0	4,000	0
5203	Motor Fuels & Lubricants	10,702.39	12,000	10,000	12,000	12,000
5204	Copier Use & Supplies	100.81	150	150	150	150
5208	Uniform, Protect Clothing	4,275.23	3,500	8,000	5,000	5,000
5209	Housekeeping Supplies	10,707.42	10,000	6,500	9,000	9,000
5210	Program Related Expense	1,591.80	5,060	2,200	5,060	5,060
5401	Memberships & Subscriptions	0.00	263	0	300	300
5404	Employee Dev-Material & Training	(1,293.53)	0	0	0	0
5407	Employee Dev-Recog & Apprec	38.50	0	0	0	0
5805	Food & Beverage For Sale	29,350.50	30,000	27,000	30,000	30,000
5806	Beer & Wine For Resale	3,641.78	5,000	2,000	5,000	5,000
5985	Over / Short	(279.59)	0	0	0	0
5995	Bank Charges	633.98	500	500	750	750
<b>Operating Services</b>		<b>627,091.51</b>	<b>703,478</b>	<b>656,738</b>	<b>730,485</b>	<b>726,485</b>
6301	Other Capital Improvements	0.00	0	0	0	500,000
6402	Machinery & Equipment	25,000.00	0	0	0	0
6403	Capital Depletion Reserve	67,995.96	48,447	48,447	67,148	67,148
<b>Capital</b>		<b>92,995.96</b>	<b>48,447</b>	<b>48,447</b>	<b>67,148</b>	<b>567,148</b>
<b>Cost Center Total: 711 - Activity Fields</b>		<b>1,402,685.83</b>	<b>1,491,796</b>	<b>1,386,103</b>	<b>1,575,481</b>	<b>2,071,481</b>
<b>Department Total: 07 - Parks and Recreation</b>		<b>5,944,615.30</b>	<b>6,845,649</b>	<b>6,077,731</b>	<b>7,415,266</b>	<b>8,297,021</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$2,500 - Background check for Greater WH Youth Baseball \$760 - WH Youth Football \$600 - Wolverines
3404	Contract Svc. - Other	\$10,900 - League Umpires \$3,600 - Sports Lighting \$500 - Electrical Repair Service
5200	Non-Capital Equip \$1,000-\$4,999	\$4,000 - Commercial Deep Fryer

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$2,500 - Background check for Greater WH Youth Baseball \$760 - WH Youth Football \$600 - Wolverines
3404	Contract Svc. - Other	\$10,900 - League Umpires \$3,600 - Sports Lighting \$500 - Electrical Repair Service
6301	Other Capital Improvements	\$500,000 - Field Lighting

**CITY OF WINTER HAVEN FY2022 PERSONNEL  
001-09-400 PUBLIC SVC BLDGS / NORA MAYO HALL**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Recreation Supervisor III		9102	49,379	49,379
1.00	Sr. Staff Assistant		8810	31,637	31,637
1.00	Building Service Worker		9102	29,515	29,515
1.00	Building Service Worker		9102	28,256	28,256
0.50	Building Service Worker		9102	23,608	11,804
<u>4.50</u>					<u>150,591</u>
1.00	Customer Service Representative (PT) 20 h/52w		9102	14,198	14,198
1.00	Customer Service Representative (PT) 20 h/52w		9102	14,058	14,058
1.00	Building Service Worker (PT) 20h/52w		9102	13,988	13,988
1.00	Building Service Worker (PT) 20h/52w		9102	13,988	13,988
1.00	Building Service Worker (PT) 20h/52w		9102	13,988	13,988
<u>5.00</u>					<u>70,220</u>
<u>9.50</u>					<u>220,811</u>
			3% Step Plan Adjustment		<u>6,624</u>
					<u>227,435</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	26,109.15	207,161	180,000	227,435	227,435
1401	Overtime	0.00	800	0	0	0
2101	FICA Taxes	2,003.37	15,450	14,000	17,399	17,399
2201	General Pension Fund Contrib	0.00	19,635	20,000	18,474	18,474
2204	401(a) Pension Contribution	1,073.73	2,620	2,000	6,909	6,909
2301	Life & Health Insurance	78.96	37,136	24,000	51,840	51,840
2303	Disability Benefit - 401(a) Participants	0.00	0	0	142	142
2310	Health Reform Fees	0.00	19	0	0	0
2401	Workers' Compensation	532.34	4,282	4,282	3,587	3,587
<i>Personnel Services</i>		<u>29,797.55</u>	<u>287,103</u>	<u>244,282</u>	<u>325,786</u>	<u>325,786</u>
3402	Contract Svc.-Dry Clean	400.50	1,200	200	1,200	1,200
4301	Utility Svcs - Electric	70,712.22	85,000	76,000	0	0
4302	Utility Svcs - Water	2,025.00	2,800	1,700	0	0
4303	Utility Svcs - Sewer	2,584.74	3,800	2,100	0	0
4304	Utility Svcs - Piped Gas	1,041.22	1,200	1,200	0	0
4305	Utility Svcs - Refuse	296.82	800	100	0	0
4401	Rentals & Leases	300.00	3,200	2,000	0	0
4601	Rep & Mtn Equipment	434.26	1,500	200	0	0
4602	Rep & Mtn Building & Grounds	27,297.67	25,000	35,000	0	0
4602-110	R/M Building-Grounds-Neighborhood Svc Cntr	412.71	1,000	100	1,000	1,000
4602-120	R/M Building-Grounds-COL Achievers	0.00	1,000	0	1,000	1,000
4602-160	R/M Building-Grounds-Florence Villa CDC	20,680.39	1,000	15,000	1,000	1,000
4602-180	R/M Building-Grounds-PEP Bldg	0.00	0	100	0	0
4602-190	R/M Building-Grounds-MLK Bldg	0.00	0	60,000	0	0
4605	Rep & Mtn Spec-Bud Detailed Only	4,900.00	9,000	5,000	9,000	9,000
4606	Rep & Mtn Vehicle Base Cost	0.00	2,688	0	2,688	2,688
4607	Rep & Mtn Automotive Parts	0.00	800	0	800	800
4608	Rep & Mtn Automotive Labor	0.00	800	0	800	800
4620	Rep & Mtn Contracts	21,552.88	35,000	15,000	0	0
4620-110	R/M Contracts-Neighborhood Svc Cntr	1,006.20	1,200	1,000	1,200	1,200
4702	Printing & Binding	333.08	800	0	800	800
4803	Community Involvement	0.00	1,000	500	1,000	1,000
4960	License	150.00	0	0	150	150
5101	Office Supplies	608.37	1,200	400	1,200	1,200
5102	Tools,Equip under \$1,000	17,990.29	0	2,900	0	0
5200	Non-Capital Equip \$1,000-\$4,999	0.00	3,000	1,800	3,000	3,000
5203	Motor Fuels & Lubricants	0.00	3,000	100	3,000	3,000
5204	Copier Use & Supplies	1,573.21	0	900	0	0

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5208	Uniform, Protect Clothing	1,105.32	1,200	200	1,200	1,200
5209	Housekeeping Supplies	5,422.26	4,200	3,822	0	0
5215	Chemicals	0.00	500	0	500	500
5401	Memberships & Subscriptions	0.00	400	200	400	400
5404	Employee Dev-Material & Training	0.00	200	0	200	200
5995	Bank Charges	26.55	1,800	50	1,800	1,800
<b>Operating Services</b>		<b>180,853.69</b>	<b>194,288</b>	<b>225,572</b>	<b>31,938</b>	<b>31,938</b>
6402	Machinery & Equipment	0.00	0	0	6,246	0
6403	Capital Depletion Reserve	0.00	4,332	4,332	4,332	4,332
<b>Capital</b>		<b>0.00</b>	<b>4,332</b>	<b>4,332</b>	<b>10,578</b>	<b>4,332</b>
<b>Cost Center Total: 400 - Public Svc Bldgs/ Nora Mayo Hall</b>		<b>210,651.24</b>	<b>485,723</b>	<b>474,186</b>	<b>368,302</b>	<b>362,056</b>

**DETAIL FY22 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$6,000 - Pressure wash building annually
		\$3,000 - Clean NMH carpet annually
6402	Machinery & Equipment	\$6,246 - Shortage in Capital Depletion funding of vehicle #3604

**DETAIL FY23 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$6,000 - Pressure wash building annually
		\$3,000 - Clean NMH carpet annually

**CITY OF WINTER HAVEN FY2022 PERSONNEL**

**001-09-401 STREETS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.20	Assistant Public Works Director	5.00%	8810	72,426	14,485
0.50	Streets Superintendent	5.00%	5509	68,973	34,487
0.50	Assistant Superintendent (75%)		5509	37,658	18,829
0.10	Ecosystem and Asset Analyst	5.00%	8810	50,482	5,048
1.00	Crew Leader II	5.00%	5509	40,955	40,955
1.00	Traffic Operations Crew Leader	10.00%	5509	42,370	42,370
1.00	Signal Electrician		5509	37,482	37,482
1.00	Traffic Signal Technician	5.00%	5509	34,715	34,715
1.00	Transportation Sign Technician		5509	33,218	33,218
1.00	Maint. Operator III (sidewalk crew)		5509	34,008	34,008
1.00	Maint. Operator II (sidewalk crew)		5509	30,118	30,118
1.00	Maint. Operator II (sidewalk crew)		5509	30,118	30,118
A 1.00	Maint. Operator III	7.50%	5509	33,072	33,072
A 1.00	Streets Maintenance II	7.50%	5509	31,949	31,949
A 1.00	Streets Maintenance II	7.50%	5509	30,576	30,576
1.00	Streets Maintenance II		5509	29,390	29,390
1.00	Public Works Apprentice		5509	27,972	27,972
1.00	Public Works Apprentice		5509	27,976	27,976
0.50	Sr. Staff Assistant	2.50%	8810	31,949	15,975
<b>15.80</b>					<b>552,743</b>
				Subject to Call Benefit	4,500
				Education/Incentive Pay	18,291
				SBB	1,061
				3% Step Plan Adjustment	16,733
					<b>593,327</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	418,141.94	583,881	480,000	593,327	593,327
1401	Overtime	7,289.84	6,000	14,844	18,000	18,000
2101	FICA Taxes	30,287.70	43,759	38,000	46,767	46,767
2201	General Pension Fund Contrib	84,746.27	77,942	77,000	67,490	67,490
2204	401(a) Pension Contribution	10,657.26	22,226	20,000	28,580	28,580
2301	Life & Health Insurance	102,844.72	179,345	130,000	204,198	204,198
2303	Disability Benefit - 401(a) Participants	0.00	0	0	603	603
2310	Health Reform Fees	0.00	75	0	0	0
2401	Workers' Compensation	25,653.00	31,039	31,039	27,364	27,364
<b>Personnel Services</b>		<b>679,620.73</b>	<b>944,267</b>	<b>790,883</b>	<b>986,329</b>	<b>986,329</b>
3105	Prof.Svc.-Other	90,152.00	115,000	115,000	352,000	412,000
3401	Contract Svc. - Custodial	0.00	0	0	5,000	5,000
3404	Contract Svc. - Other	14,419.38	41,000	41,000	51,000	51,000
3407	Ins.-Claims Deductibles	9,761.08	25,000	17,463	25,000	25,000
4001	Travel-Non local	284.00	4,000	2,500	4,000	4,000
4003	Training-Required-Instructional	3,296.00	4,000	4,000	4,000	4,000
4101	Telecommunication	0.00	0	0	2,800	2,800
4201	Postage	211.80	300	100	300	300
4202	Freight & Express Charges	339.70	350	1,000	1,000	1,000
4301	Utility Svcs - Electric	408,159.11	616,955	450,000	550,000	550,000
4302	Utility Svcs - Water	3,110.47	2,800	2,800	2,800	2,800
4303	Utility Svcs - Sewer	808.21	1,000	1,000	1,000	1,000
4305	Utility Svcs - Refuse	2,558.17	2,300	2,300	2,300	2,300
4401	Rentals & Leases	444.76	3,000	6,300	3,000	3,000
4406	County Landfill	11,638.67	15,000	15,000	20,000	20,000
4601	Rep & Mtn Equipment	3,954.94	5,000	5,000	5,000	5,000
4602	Rep & Mtn Building & Grounds	6,739.42	6,000	6,000	6,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	35,589.82	0	0	45,000	0
4606	Rep & Mtn Vehicle Base Cost	27,731.00	32,844	32,844	34,716	34,716
4607	Rep & Mtn Automotive Parts	26,181.34	24,000	24,000	30,000	30,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4608	Rep & Mtn Automotive Labor	22,049.80	25,000	25,000	30,000	30,000
4620	Rep & Mtn Contracts	1,006.20	1,200	1,200	1,200	1,200
4621	Rep & Mtn Seed & Sod	702.91	1,000	2,500	3,000	3,000
4626	Repair & Mtn-Irrigation	108.47	100	100	200	200
4702	Printing & Binding	94.50	100	100	200	200
5101	Office Supplies	1,161.38	2,000	2,000	2,000	2,000
5102	Tools,Equip under \$1,000	3,335.30	4,500	6,026	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	4,654.93	86,600	86,600	86,600	86,600
5203	Motor Fuels & Lubricants	17,412.36	30,000	30,000	37,500	37,500
5204	Copier Use & Supplies	721.13	900	900	900	900
5205	Motor Fuel, Non Motor Pool	0.00	200	200	200	200
5206	Software & Internal Upgrades	234.00	0	0	0	0
5208	Uniform, Protect Clothing	4,130.81	7,500	7,500	9,500	9,500
5209	Housekeeping Supplies	4,469.84	1,100	2,500	2,000	2,000
5210	Program Related Expense	0.00	20,000	20,000	25,504	20,000
5215	Chemicals	3,699.87	7,500	7,500	7,500	7,500
5220	Materials-Visual/Photo/Signage	70,933.33	45,000	66,953	80,000	80,000
5300	Sidewalk Materials	17,240.02	105,000	105,000	105,000	105,000
5301	Road Materials	37,246.25	30,000	30,000	40,000	40,000
5302	RR Crossing/Parking Lots	5,491.77	5,500	5,500	5,500	5,500
5303	Traffic Materials	66,030.81	50,000	50,000	50,000	50,000
5401	Memberships & Subscriptions	503.08	1,000	1,000	1,000	1,000
5404	Employee Dev-Material & Training	1,029.99	4,000	4,000	11,400	11,400
5405	Empl Dev-Books,Accreditation,Assessmt	1,500.00	1,300	1,300	1,300	500
5406	Employee Dev-Food & Supplies	0.00	150	150	150	150
5407	Employee Dev-Recog & Apprec	38.50	150	150	150	150
5995	Bank Charges	52.31	200	150	200	200
<b>Operating Services</b>		<b>909,227.43</b>	<b>1,328,549</b>	<b>1,182,636</b>	<b>1,650,920</b>	<b>1,659,616</b>
6102	Land-Right-of-Way	0.00	0	0	40,000	0
6301	Other Capital Improvements	43,417.39	525,000	10,000	0	0
6312	Signals and Lighting-Capital	200.88	139,000	139,000	100,000	100,000
6402	Machinery & Equipment	24,515.00	117,000	117,000	198,500	0
6403	Capital Depletion Reserve	28,152.96	10,491	10,491	39,519	39,519
<b>Capital</b>		<b>96,286.23</b>	<b>791,491</b>	<b>276,491</b>	<b>378,019</b>	<b>139,519</b>
<b>Cost Center Total: 401 - Streets</b>		<b>1,685,134.39</b>	<b>3,064,307</b>	<b>2,250,010</b>	<b>3,015,268</b>	<b>2,785,464</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$100,000 - Roadway striping \$50,000 - Street Light Data \$50,000 - E. Lake Howard pedestrian enhancement design \$40,000 - Urban Forestry (50/50 Grant) \$30,000 - Electric Charging Stations \$30,000 - RoadBotics \$20,000 - Lake Shipp Drive roadway design \$15,000 - Grant assistance \$12,000 - BlueTOAD Pilot Project \$5,000 - Cartegraph Support
3404	Contract Svc. - Other	\$20,000 - Tree maintenance \$20,000 - Bridge inspection program \$10,000 - Large scale road repairs \$1,000 - Bee removal
4605	Rep & Mtn Spec-Bud Detailed Only	\$38,000 - Office space expansion (tied to new positions requested) \$5,000 - Air Conditioner replacement \$2,000 - Ice Machine replacement
5200	Non-Capital Equip \$1,000-\$4,999	\$30,000 - Holiday Light Décor \$20,600 - (8) Feedback signs \$18,000 - Flashing Stop Signs \$10,000 - School Zone Flashers \$8,000 - Ped Crosswalk Signals
5210	Program Related Expense	\$20,000 - Urban Forestry \$5,504 - Tree Grant - Arbor Day Foundation
6102	Land-Right-of-Way	\$40,000 - Land acquisition
6402	Machinery & Equipment	\$130,000 - MOT Truck \$27,000 - Paint Gun \$18,000 - Stump Grinder \$15,500 - Asphalt Roller \$8,000 - Trailer for Skid-Steer

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$100,000 - Roadway striping \$60,000 - Traffic Engineer Consultant \$50,000 - Street Light Data \$50,000 - E. Lake Howard pedestrian enhancemant design \$40,000 - Urban Forestry (50/50 Grant) \$30,000 - Electric Charging Stations \$30,000 - RoadBotics \$20,000 - Lake Shipp Drive roadway design \$15,000 - Grant assistance \$12,000 - BlueTAOS Pilot Project \$5,000 - Cartegraph Support
3404	Contract Svc. - Other	\$20,000 - Tree maintenance \$20,000 - Bridge inspection program \$10,000 - Large scale road repairs \$1,000 - Bee removal
5200	Non-Capital Equip \$1,000-\$4,999	\$30,000 - Holiday Light Décor \$20,600 - (8) Feedback signs \$18,000 - Flashing Stop Signs \$10,000 - School Zone Flashers \$8,000 - Ped Crosswalk Signals
5210	Program Related Expense	\$20,000 - Urban Forestry

**CITY OF WINTER HAVEN FY2022 PERSONNEL**  
**001-10-218 ECONOMIC OPPORTUNITY & COMMUNITY INVESTMENT / PLANNING**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 0.80	E.O. & C.I. Director		8810	105,373	84,298
C 0.30	CRA & Neighborhood Programs Manager		8810	94,328	28,298
C 1.00	Planning Manager		8810	79,040	79,040
C 1.00	Senior Planner		8810	50,211	50,211
C 1.00	Senior Planner		8810	50,211	50,211
C 1.00	Planning Assistant		8810	34,882	34,882
<u>5.10</u>					<u>326,941</u>
				SBB	1,621
				3% Step Plan Adjustment	9,857
					<u>338,419</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	247,354.85	322,518	290,000	338,419	338,419
1401	Overtime	15.32	0	20	0	0
2101	FICA Taxes	17,922.67	23,870	22,200	25,890	25,890
2201	General Pension Fund Contrib	68,913.71	68,396	63,000	64,989	64,989
2204	401(a) Pension Contribution	4,216.04	7,914	7,300	8,759	8,759
2301	Life & Health Insurance	32,973.56	52,859	52,400	69,822	69,822
2302	Director's Life & Disability	1,689.00	1,360	1,700	1,700	1,700
2303	Disability Benefit - 401(a) Participants	0.00	0	0	204	204
2310	Health Reform Fees	0.00	22	0	0	0
2401	Workers' Compensation	404.68	344	344	285	285
<i>Personnel Services</i>		<u>373,489.83</u>	<u>477,283</u>	<u>436,964</u>	<u>510,068</u>	<u>510,068</u>
3103	Prof.Svc.-Legal	1,960.00	2,500	1,969	3,200	3,200
3105	Prof.Svc.-Other	129,598.75	263,000	158,000	428,000	113,300
3404	Contract Svc. - Other	5,683.22	5,400	400	3,000	3,000
4001	Travel-Non local	973.13	3,000	300	500	500
4003	Training-Required-Instructional	0.00	500	0	1,000	1,000
4201	Postage	2,181.56	2,500	2,400	2,500	2,500
4201-230	Postage-Business Tax Receipt	1,195.50	500	0	0	0
4202	Freight & Express Charges	0.00	0	175	200	200
4301	Utility Svcs - Electric	276.82	500	360	385	385
4606	Rep & Mtn Vehicle Base Cost	0.00	0	0	1,344	1,344
4607	Rep & Mtn Automotive Parts	0.00	0	0	150	150
4608	Rep & Mtn Automotive Labor	0.00	0	0	150	150
4702	Printing & Binding	291.74	150	50	150	150
4801	Advertising	3,692.25	4,000	1,400	3,000	3,000
4803	Community Involvement	100.00	2,000	5,988	6,500	6,500
4804	Sponsorships	0.00	1,000	0	500	500
5101	Office Supplies	818.43	1,000	1,000	1,000	1,000
5102	Tools,Equip under \$1,000	849.00	350	0	350	350
5203	Motor Fuels & Lubricants	0.00	0	0	250	250
5204	Copier Use & Supplies	2,671.06	3,500	2,711	3,500	3,500
5401	Memberships & Subscriptions	2,132.00	3,500	2,150	4,480	4,480
5404	Employee Dev-Material & Training	2,679.99	1,000	100	300	300
5406	Employee Dev-Food & Supplies	60.00	100	0	100	100
5407	Employee Dev-Recog & Apprec	38.50	200	0	200	200
5604	Employee Relations	25.00	100	0	100	100
<i>Operating Services</i>		<u>155,226.95</u>	<u>294,800</u>	<u>177,003</u>	<u>460,859</u>	<u>146,159</u>
6403	Capital Depletion Reserve	0.00	0	0	2,632	2,632
<i>Capital</i>		<u>0.00</u>	<u>0</u>	<u>0</u>	<u>2,632</u>	<u>2,632</u>
<b>Cost Center Total: 218 - Planning</b>		<u><b>528,716.78</b></u>	<u><b>772,083</b></u>	<u><b>613,967</b></u>	<u><b>973,559</b></u>	<u><b>658,859</b></u>

**DETAIL FY221 BUDGET:**

3105	Prof.Svc.-Other	\$125,000 - Transportation Element update
		\$110,000 - EDC Affordable Housing commitment - year 1 of 3
		\$108,000 - Heart for Winter Haven - year 3 of 3
		\$70,000 - Remainder of SE Transportation Study
		\$15,000 - FDOT grant applications
3404	Contract Svc. - Other	\$3,000 - Mowing

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$113,300 - EDC Affordable Housing commitment - year 2 of 3
3404	Contract Svc. - Other	\$3,000 - Mowing

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 928 - General</b>						
4606	Rep & Mtn Vehicle Base Cost	14,741.94	16,711	16,711	8,091	8,091
4607	Rep & Mtn Automotive Parts	1,209.82	4,562	2,500	989	989
4608	Rep & Mtn Automotive Labor	1,997.90	5,707	2,500	1,426	1,426
4624	Rep & Mtn Outside Svc	0.00	1,925	1,000	115	115
5203	Motor Fuels & Lubricants	3,028.92	8,544	5,500	2,123	2,123
5995	Bank Charges	25,222.72	33,000	33,000	33,000	33,000
<i>Operating Services</i>		46,201.30	70,449	61,211	45,744	45,744
6403	Capital Depletion Reserve	4,383.96	4,450	4,450	993	993
<i>Capital</i>		4,383.96	4,450	4,450	993	993
3408	Commission/Expense - Sale of Assets	1,762.00	0	1,609	0	0
5980	Bad Debt Expense	2,975.00	0	675	0	0
8213	Bus Service	228,362.20	261,658	261,658	261,659	0
8227	Qualified Target Industry Incentive	0.00	0	0	6,200	13,750
8245	Affordable Housing	0.00	0	0	0	0
9700	Audit Fees	35,618.00	42,492	42,492	42,067	42,067
<i>Miscellaneous</i>		268,717.20	304,150	306,434	309,926	55,817
9109	Transfer to Self Insurance	153,099.96	153,100	153,100	153,100	153,100
9112	Transfer to Willowbrook	218,987.04	436,705	436,705	244,447	525,457
9113	Transfer to Debt Service Fund	3,850,259.04	3,835,786	3,835,786	4,781,091	4,774,503
9115	Transfer to Library	1,358,472.96	1,197,767	1,197,767	1,114,622	1,306,160
9116	Transfer to Airport	1,155,908.04	1,496,183	1,496,183	348,012	1,042,448
9119	Transfer to Cemetery	249,954.96	159,833	159,833	0	187,322
9159	Transfer to Transportation Fund	1,546,858.96	1,000,000	1,000,000	2,975,000	2,475,000
9196	Transfer to 2015 Construction Fund	3,135,466.61	3,445,000	3,445,000	973,957	944,769
9200	Transfer to Dark Fiber Fund	0.00	155,400	155,400	155,400	155,400
9202	Transfer to WH Affordable Housing Fund	0.00	0	0	1,500,000	250,000
<i>Transfers</i>		11,669,007.57	11,879,774	11,879,774	12,245,629	11,814,159
7102	Principal on Debt	0.00	26,013	0	0	0
7202	Interest on Debt	0.00	3,312	3,312	0	0
<i>Debt Service</i>		0.00	29,325	3,312	0	0
4501	Ins.-Property	190,512.94	154,935	154,935	276,971	276,971
4502	Ins.-Liability & Umbrella	229,280.53	237,321	237,321	152,963	152,963
4505	Ins.-Surety & Fidelity	375.00	413	413	413	413
4506	Ins.-Other	21,740.13	54,702	54,702	34,968	34,968
4508	Ins.-Underground Storage Tank	480.18	528	528	529	529
4509	Ins.-Police Prof Liability	0.00	15,401	15,401	8,318	8,318
4510	Ins.-Public Official's Liability	20,556.97	22,574	22,574	22,506	22,506
<i>Insurance</i>		462,945.75	485,874	485,874	496,668	496,668
9102	Facility Maintenance	112,734.00	102,413	102,413	29,512	106,512
9104	Engineering Services	411,438.00	349,840	349,840	421,745	421,745
9105	Human Resources	544,493.04	582,062	582,062	638,558	638,558
9107	Technology Services	2,017,247.04	1,970,888	1,970,888	2,213,321	2,504,907
9108	City Hall	25,554.00	28,828	28,828	39,842	39,842
9185	City Hall Annex	18,720.00	24,633	24,633	36,088	36,088
9186	Nora Mayo Building	0.00	0	0	106,340	106,340
<i>Internal Svc Charges</i>		3,130,186.08	3,058,664	3,058,664	3,485,406	3,853,992

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
8101	Marching Wolverine Band	2,500.00	5,000	5,000	10,000	0
8203	Keep Winter Haven Beautiful	15,000.00	15,000	15,000	15,000	0
8204	Polk Museum	2,500.00	2,500	2,500	2,500	0
8205	Citrus Center Boy's and Girl's Club	45,000.00	45,000	45,000	45,000	0
8208	Ritz Theatre	10,000.00	0	0	40,000	0
8209	WH Main Street	15,000.00	15,000	15,000	25,000	0
8210	Girl's, Inc.	15,000.00	15,000	15,000	18,000	0
8212	Ridge Art Association	8,250.00	79,387	79,387	9,000	0
8217	Polk Vision	5,000.00	5,000	5,000	5,000	0
8221	Chain Of Lakes Achievers	5,000.00	5,000	5,000	5,000	0
8223	Neighborhood Service Center	20,000.00	20,000	20,000	20,000	0
8224	Meals on Wheels	15,000.00	15,000	15,000	15,000	0
8225	Economic Development	134,800.01	135,000	135,000	135,000	0
8228	City Works	5,000.00	5,000	5,000	0	0
8229	Mid-Florida Community Services	3,600.00	3,000	3,000	4,000	0
8230	Public Education Partnership of WH	20,000.00	20,000	20,000	20,000	0
8231	Heart for Winter Haven	7,500.00	7,500	7,500	7,500	0
8232	ElderPoint Ministries	17,560.00	17,560	17,560	0	0
8233	Spirit Gymnastics Youth Association	5,000.00	0	0	0	0
8234	The Haley Center	33,000.00	33,000	33,000	33,000	0
8235	Faith Xtreme, Inc.	0.00	10,000	10,000	15,000	0
8236	G.C.T.E. Center, Inc.	0.00	15,000	15,000	20,000	0
8237	KidsPACK, Inc.	0.00	14,000	14,000	20,000	0
8238	Theatre Winter Haven	0.00	523,764	523,764	0	0
8239	Bruised but not Destroyed	0.00	0	0	10,000	0
8240	Circle of Love of Polk County	0.00	0	0	2,000	0
8241	Concerned Citizens of Winter Haven	0.00	0	0	10,000	0
8242	Junior League of Greater Winter Haven	0.00	0	0	5,000	0
8243	Pieces to Peace Counseling Charities	0.00	0	0	9,000	0
8244	StepN2ourlane	0.00	0	0	10,000	0
9602	Tourism Dev & Prom	15,000.00	30,000	30,000	30,000	0
<b>Grant &amp; Aid</b>		<b>399,710.01</b>	<b>1,035,711</b>	<b>1,035,711</b>	<b>540,000</b>	<b>0</b>
9500	Reserve for Contingencies	0.00	(450,083)	0	218,000	342,612
<b>Reserves</b>		<b>0.00</b>	<b>(450,083)</b>	<b>0</b>	<b>218,000</b>	<b>342,612</b>
<b>Department Total: 80 - Non Departmental</b>		<b>15,981,151.87</b>	<b>16,418,314</b>	<b>16,835,430</b>	<b>17,342,366</b>	<b>16,609,985</b>
<b>EXPENSES Total</b>		<b>47,989,092.56</b>	<b>51,801,695</b>	<b>50,133,990</b>	<b>55,234,058</b>	<b>54,635,502</b>
<b>Fund REVENUE Total: 001 - General Fund</b>		<b>49,779,320.68</b>	<b>50,631,695</b>	<b>51,683,576</b>	<b>53,734,058</b>	<b>54,385,502</b>
<b>Fund EXPENSE Total: 001 - General Fund</b>		<b>47,989,092.56</b>	<b>51,801,695</b>	<b>50,133,990</b>	<b>55,234,058</b>	<b>54,635,502</b>
<b>Fund Total: 001 - General Fund</b>		<b>1,790,228.12</b>	<b>(1,170,000)</b>	<b>1,549,586</b>	<b>(1,500,000)</b>	<b>(250,000)</b>

**DETAIL FY22 BUDGET:**

9109	Transfer to Self Insurance	\$153,100 - Support Health Care Fund
9112	Transfer to Willowbrook	\$244,447 - General Fund Support
9113	Transfer to Debt Service Fund	\$1,757,461 - 2017 Non Ad Valorem Bonds \$838,893 - New Bond Financing (GF portion) \$712,375 - Non Ad Valorem Refunding Bond Series 2021 (GF portion) \$556,030 - P & I 2015A Refunding Revenue Bonds (GF portion) \$482,603 - New Bond Financing (DT CRA portion) \$188,840 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$148,622 - New Bond Financing (FV CRA portion) \$96,267 - Non Ad Valorem Refunding Bond Series 2021 (DT CRA portion)
9115	Transfer to Library	\$1,114,622 - General Fund Support
9116	Transfer to Airport	\$348,012 - General Fund Support
9119	Transfer to Cemetery	\$0 - General Fund Support
9159	Transfer to Transportation Fund	\$1,900,000 - Intersections \$1,000,000 - TIP \$75,000 - Sidewalks
9196	Transfer to 2015 Construction Fund	\$400,000 - Lake Elbert \$250,000 - Sertoma Park \$182,788 - NE Complex \$141,169 - Debt Service
9200	Transfer to Dark Fiber Fund	\$155,400 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

8245	Affordable Housing	\$460,000 - Blue Sky Communities LLC commitment
9109	Transfer to Self Insurance	\$153,100 - Support Health Care Fund
9112	Transfer to Willowbrook	\$525,457 - General Fund Support
9113	Transfer to Debt Service Fund	\$553,380 - P & I 2015A Refunding Revenue Bonds (GF portion) \$187,940 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$1,754,206 - 2017 Non Ad Valorem Bonds \$712,566 - Non Ad Valorem Refunding Bond Series 2021 (GF portion) \$96,293 - Non Ad Valorem Refunding Bond Series 2021 (DT CRA portion) \$866,515 - New Bond Financing (GF portion) \$121,000 - New Bond Financing (FV CRA portion) \$482,603 - New Bond Financing (DT CRA portion)
9115	Transfer to Library	\$1,306,160 - General Fund Support
9116	Transfer to Airport	\$1,042,448 - General Fund Support
9119	Transfer to Cemetery	\$187,322 - General Fund Support
9159	Transfer to Transportation Fund	\$1,400,000 - Intersections \$1,000,000 - TIP \$75,000 - Sidewalks
9196	Transfer to 2015 Construction Fund	\$800,000 - Lake Elbert \$144,769 - Debt Service
9200	Transfer to Dark Fiber Fund	\$155,400 - Cost of Fiber to facilities

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**LIBRARY FUND**  
**(101)**

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The Library Fund accounts for the operations of the Public Library. Donations from the General Fund, Polk County Library Cooperative and the public provide the funding for the Library.

**ACCOUNT DESCRIPTIONS**

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**REVENUES**

**Fees and Rentals** – Revenues for services including copy machine use, laminator services, room rentals, proctoring and instructional classes.

**Fines** – Revenues for fines on overdue materials and replacement cost for lost materials.

**Private Contributions** – Contributions received from individuals and groups such as the Friends of the Library organization.

**General Fund Contribution** – The library operation has historically generated only 5-10% of the funds needed to operate the facility. The City’s General Fund, Impact Fees and the Polk County Library Cooperative contribute the balance.

**Grants** – The City’s share of Polk County’s grant to the Polk County Library Cooperative.

**Miscellaneous** – Income that does not fall into any set classification.

**EXPENDITURES**

**Operations** – This summary classification accounts for all employee salary and benefits plus operating overhead such as utilities and supplies. The Library Fund consists of 14.15 full-time and 3 part-time employees which is equivalent to 15.65 FTEs.

**Book Purchases** – This accounts records all new and replacement books for the library.

**Capital Expenditures** – These accounts record expenditures for assets which have a life longer than one year and cost more than \$5,000.

**Non-Operatinig** – Library non-operating expenditures are as follows:

Internal Service Charges	\$	549,822
Admin - Gen. Govt.	\$	72,621
Insurance	\$	16,908
Dark Fiber	\$	8,400
Audit Fees	\$	1,613
Bank Charges	\$	500
Total	\$	649,864

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**CITY OF WINTER HAVEN  
LIBRARY FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Rentals	\$ 25,255.10	\$ 25,300	\$ 23,923	\$ 23,923	\$ 23,923
Fees	12,407.97	25,400	-	-	-
Fines	9,798.46	27,000	387	-	-
Private Contributions	92.39	320	-	-	-
Donations	-	10,000	-	-	-
Transfer from General Fund	1,358,472.96	1,197,767	1,197,767	1,114,622	1,306,160
Transfer from Impact Fee Fund	50,000.04	116,200	116,200	52,000	-
Polk County	475,386.89	410,871	501,941	501,941	501,941
Interest Earned	3,273.47	4,000	175	175	175
Miscellaneous Revenues	360.24	1,200	-	-	-
Grants	253.81	-	-	-	-
CARES Act - Coronavirus Relief Fund	1,990.07	-	-	-	-
<b>Total</b>	<b>\$ 1,937,291.40</b>	<b>\$ 1,818,058</b>	<b>\$ 1,840,393</b>	<b>\$ 1,692,661</b>	<b>\$ 1,832,199</b>
<b>EXPENDITURES</b>					
Personnel Expenditures	\$ 859,172.89	\$ 882,771	\$ 858,298	\$ 914,360	\$ 914,360
Operating Expenditures	163,838.99	278,762	188,000	319,675	212,975
Book Purchases	42,637.38	52,500	50,000	52,500	55,000
Capital Expenditures	-	-	-	-	-
Administration Fees	77,670.00	72,475	72,475	72,621	72,621
Transfer to Debt Service	211,631.04	212,357	212,357	-	-
Transfer to Dark Fiber	-	8,400	8,400	8,400	8,400
Non-Departmental	484,684.26	504,193	504,193	568,843	568,843
<b>Total</b>	<b>\$ 1,839,634.56</b>	<b>\$ 2,011,458</b>	<b>\$ 1,893,723</b>	<b>\$ 1,936,399</b>	<b>\$ 1,832,199</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 97,656.84</b>	<b>\$ (193,400)</b>	<b>\$ (53,330)</b>	<b>\$ (243,738)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>199,411.16</b>	<b>297,068</b>	<b>297,068</b>	<b>243,738</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ 297,068.00</b>	<b>\$ 103,668</b>	<b>\$ 243,738</b>	<b>\$ -</b>	<b>\$ -</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 101 - Library Fund</b>						
<b>REVENUES</b>						
337200-400	Grant - Misc	253.81	0	0	0	0
<i>Other Grant Revenue</i>		253.81	0	0	0	0
343618-050	Late Fees	0.00	1,000	0	0	0
<i>Misc - Physical Environment</i>		0.00	1,000	0	0	0
338100-000	County Shared Revenue	475,386.89	410,871	501,941	501,941	501,941
347101-000	Out of County Memberships & Fees	35.00	100	0	0	0
347102-000	Copy Machine	12,126.43	23,500	0	0	0
347104-000	Laminator Services	120.39	300	0	0	0
347105-000	LS-Library-Proctoring	126.15	300	0	0	0
347216-718	Instructional Activities	0.00	200	0	0	0
352100-000	Library Fines	9,798.46	27,000	387	0	0
<i>Cultural / Recreation</i>		497,593.32	462,271	502,328	501,941	501,941
361100-000	Interest on Investments	3,273.47	4,000	175	175	175
<i>Interest Earnings</i>		3,273.47	4,000	175	175	175
366201-000	Other Contributions-Private	92.39	320	0	0	0
369000-000	Miscellaneous Revenue	360.24	1,200	0	0	0
369904-000	Central Park Stroll Donations	0.00	10,000	0	0	0
<i>Misc - Other Revenues</i>		452.63	11,520	0	0	0
32000-000	CARES Act - Coronavirus Relief Fund	1,990.07	0	0	0	0
<i>Misc - Other Revenue</i>		1,990.07	0	0	0	0
362100-000	Rental-Misc Other	1,707.50	1,500	375	375	375
362100-101	Rental-Coffee Shop	23,547.60	23,800	23,548	23,548	23,548
<i>Misc - Rent and Royalty</i>		25,255.10	25,300	23,923	23,923	23,923
381000-001	Transfer from General Fund	1,358,472.96	1,197,767	1,197,767	1,114,622	1,306,160
381000-114	Transfer from Impact Fee Fund	50,000.04	116,200	116,200	52,000	0
<i>Interfund Transfers</i>		1,408,473.00	1,313,967	1,313,967	1,166,622	1,306,160
<b>REVENUES Total</b>		<b>1,937,291.40</b>	<b>1,818,058</b>	<b>1,840,393</b>	<b>1,692,661</b>	<b>1,832,199</b>

**DETAIL FY22 BUDGET:**

381000-001 Transfer from General Fund \$1,114,622 - General Fund Support  
381000-114 Transfer from Impact Fee Fund \$52,000 - Book inventory

**DETAIL FY23 BUDGET:**

381000-001 Transfer from General Fund \$1,306,160 - General Fund Support

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**101-07-728 LIBRARY**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.15	Parks, Recreation & Culture Director		9102	95,014	14,252
1.00	City Librarian		8810	62,858	62,858
1.00	Librarian II		8810	54,621	54,621
1.00	Librarian II	5.00%	8810	43,534	43,534
1.00	Librarian II	5.00%	8810	39,790	39,790
1.00	Librarian II		8810	38,418	38,418
1.00	Librarian I		8810	38,522	38,522
1.00	Librarian I		8810	35,360	35,360
1.00	Library Assistant II		8810	34,632	34,632
1.00	Library Assistant II		8810	31,007	31,007
1.00	Library Assistant II		8810	29,832	29,832
1.00	Library Assistant II		8810	29,391	29,391
1.00	Library Assistant II		8810	29,391	29,391
1.00	Building Service Worker		9102	27,123	27,123
1.00	Building Service Worker		9102	28,956	28,956
<u>14.15</u>					<u>537,687</u>
1.00	Library Assistant I - (PT) 20h/52w		8810	14,758	14,758
1.00	Library Assistant I - (PT) 20h/52w		8810	14,128	14,128
1.00	Library Page - (PT) 20h/52w		8810	11,804	11,804
<u>3.00</u>					<u>40,690</u>
<u>17.15</u>					<u>578,377</u>
				Education/Incentive Pay	4,166
				SBB	3,499
				3% Step Plan Adjustment	17,581 TBD
					<u>603,624</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	580,197.45	605,589	570,000	603,624	603,624
1401	Overtime	264.71	450	450	450	450
2101	FICA Taxes	42,228.17	44,910	44,000	46,212	46,212
2201	General Pension Fund Contrib	117,757.01	107,174	98,000	88,319	88,319
2204	401(a) Pension Contribution	10,309.81	11,941	13,200	17,987	17,987
2301	Life & Health Insurance	105,606.99	110,498	130,500	155,545	155,545
2303	Disability Benefit - 401(a) Participants	0.00	0	0	354	354
2310	Health Reform Fees	0.00	61	0	0	0
2401	Workers' Compensation	1,990.63	2,148	2,148	1,869	1,869
2501	Unemployment Compensation	818.12	0	0	0	0
<b>Personnel Services</b>		<u>859,172.89</u>	<u>882,771</u>	<u>858,298</u>	<u>914,360</u>	<u>914,360</u>
3404	Contract Svc. - Other	1,489.20	1,700	500	1,365	1,365
4001	Travel-Non local	0.00	200	0	200	200
4201	Postage	210.75	850	200	250	250
4301	Utility Svcs - Electric	45,341.45	61,000	52,000	48,000	50,400
4302	Utility Svcs - Water	4,910.85	5,050	4,500	5,500	6,000
4303	Utility Svcs - Sewer	2,215.64	2,800	2,000	2,800	2,800
4305	Utility Svcs - Refuse	7,211.37	7,350	7,300	7,500	7,650
4601	Rep & Mtn Equipment	489.20	750	250	750	750
4602	Rep & Mtn Building & Grounds	22,295.23	25,000	60,000	25,000	25,000
4605	Rep & Mtn Spec-Bud Detailed Only	4,962.00	83,549	15,000	141,000	30,000
4620	Rep & Mtn Contracts	21,773.20	35,513	6,000	29,060	29,060
4702	Printing & Binding	702.07	750	750	750	750
4802	Promotional/Marketing	1,445.62	2,000	2,000	2,000	2,000
5101	Office Supplies	5,003.70	7,200	4,000	7,200	7,200
5102	Tools,Equip under \$1,000	539.95	1,000	250	1,000	1,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5203	Motor Fuels & Lubricants	7.25	0	100	0	0
5204	Copier Use & Supplies	5,020.92	9,700	6,000	9,700	9,700
5208	Uniform, Protect Clothing	579.02	700	750	700	700
5209	Housekeeping Supplies	6,502.26	6,000	4,000	7,000	7,000
5210	Program Related Expense	2,556.78	4,500	1,500	4,500	4,500
5220	Materials-Visual/Photo/Signage	30,554.66	22,500	20,000	24,750	26,000
5401	Memberships & Subscriptions	0.00	650	650	650	650
5407	Employee Dev-Recog & Apprec	0.00	0	250	0	0
5985	Over / Short	27.87	0	0	0	0
<b>Operating Services</b>		<b>163,838.99</b>	<b>278,762</b>	<b>188,000</b>	<b>319,675</b>	<b>212,975</b>
6601	Books, Publications	42,637.38	52,500	50,000	52,500	55,000
<b>Capital</b>		<b>42,637.38</b>	<b>52,500</b>	<b>50,000</b>	<b>52,500</b>	<b>55,000</b>
<b>Cost Center Total: 728 - Library</b>		<b>1,065,649.26</b>	<b>1,214,033</b>	<b>1,096,298</b>	<b>1,286,535</b>	<b>1,182,335</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$1,365 - Amazon Prime, cataloguing, background checks, Inter-Library loan
4605	Rep & Mtn Spec-Bud Detailed Only	\$50,000 - HVAC replacement \$40,000 - Replace carpet in main bookstack area \$36,000 - Saniglaze gallery and front circulation desk \$15,000 - Replace (2) staff doors
6601	Books, Publications	\$52,500 - New books

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$1,365 - Amazon Prime, cataloguing, background checks, Inter-Library loan
4605	Rep & Mtn Spec-Bud Detailed Only	\$30,000 - Resurface parking lot
6601	Books, Publications	\$55,000 - New books

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 935 - Library</b>						
5995	Bank Charges	564.19	500	500	500	500
<i>Operating Services</i>		564.19	500	500	500	500
9700	Audit Fees	1,868.00	1,672	1,672	1,613	1,613
<i>Miscellaneous</i>		1,868.00	1,672	1,672	1,613	1,613
9160	Transfer to Debt Service	211,631.04	212,357	212,357	0	0
9200	Transfer to Dark Fiber Fund	0.00	8,400	8,400	8,400	8,400
<i>Transfers</i>		211,631.04	220,757	220,757	8,400	8,400
9503	Admin-General Govt.	77,670.00	72,475	72,475	72,621	72,621
<i>Admin Allocation Expenses</i>		77,670.00	72,475	72,475	72,621	72,621
4501	Ins.-Property	15,681.52	14,386	14,386	9,582	9,582
4502	Ins.-Liability & Umbrella	8,187.31	8,708	8,708	5,351	5,351
4506	Ins.-Other	782.59	1,898	1,898	924	924
4510	Ins.-Public Official's Liability	973.65	1,031	1,031	1,051	1,051
<i>Insurance</i>		25,625.07	26,023	26,023	16,908	16,908
9102	Facility Maintenance	6,024.00	13,591	13,591	10,082	10,082
9105	Human Resources	9,372.96	10,020	10,020	20,694	20,694
9107	Technology Services	441,230.04	452,387	452,387	519,046	519,046
<i>Internal Svc Charges</i>		456,627.00	475,998	475,998	549,822	549,822
<b>Department : 80 - Non Departmental</b>		<b>773,985.30</b>	<b>797,425</b>	<b>797,425</b>	<b>649,864</b>	<b>649,864</b>
<b>EXPENSES Total</b>		<b>1,839,634.56</b>	<b>2,011,458</b>	<b>1,893,723</b>	<b>1,936,399</b>	<b>1,832,199</b>
<b>Fund REVENUE Total: 101 - Library Fund</b>		<b>1,937,291.40</b>	<b>1,818,058</b>	<b>1,840,393</b>	<b>1,692,661</b>	<b>1,832,199</b>
<b>Fund EXPENSE Total: 101 - Library Fund</b>		<b>1,839,634.56</b>	<b>2,011,458</b>	<b>1,893,723</b>	<b>1,936,399</b>	<b>1,832,199</b>
<b>Fund Total: 101 - Library Fund</b>		<b>97,656.84</b>	<b>(193,400)</b>	<b>(53,330)</b>	<b>(243,738)</b>	<b>0</b>

**DETAIL FY22 BUDGET:**

9200 Transfer to Dark Fiber Fund \$8,400 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

9200 Transfer to Dark Fiber Fund \$8,400 - Cost of Fiber to facilities

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**COMMUNITY DEVELOPMENT FUND  
(103)**

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The C.D.B.G. Fund accounts for receipt and expenditure of Community Development Block Grant funds.

**ACCOUNT DESCRIPTIONS**

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**REVENUES**

The City of Winter Haven is a C.D.B.G. Non-Entitlement Unit and therefore receives C.D.B.G. funds directly from Polk County.

The Community Development program is charged with improving the infrastructure and supporting programs which benefit designated low income areas in the City of Winter Haven.

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**CITY OF WINTER HAVEN  
COMMUNITY DEVELOPMENT FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Federal Funds	\$ 249,732.39	\$ 447,000	\$ 447,000	\$ 228,000	\$ -
Interest Earnings	-	-	-	-	-
Program Income - CDBG	-	-	-	-	-
Transfer from Stormwater	30,000.00	-	-	-	-
<b>Total</b>	<b>\$ 279,732.39</b>	<b>\$ 447,000</b>	<b>\$ 447,000</b>	<b>\$ 228,000</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
Project Expenditures	\$ 72,510.85	\$ -	\$ -	\$ -	\$ -
Administration Fees / Personal Services	65.75	-	-	-	-
Transfers	179,407.96	447,000	447,000	228,000	-
<b>Total</b>	<b>\$ 251,984.56</b>	<b>\$ 447,000</b>	<b>\$ 447,000</b>	<b>\$ 228,000</b>	<b>\$ -</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 27,747.83</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>(27,747.83)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 103 - C.D.B.G. Fund</b>						
<b>REVENUES</b>						
331553-505	Grant - Previous Year	50,764.89	0	0	0	0
331554-505	Grant - Current Year	198,967.50	447,000	447,000	228,000	0
<i>Federal Grant Revenue</i>		249,732.39	447,000	447,000	228,000	0
381000-404	Transfer from Stormwater	30,000.00	0	0	0	0
<i>Interfund Transfers</i>		30,000.00	0	0	0	0
<b>REVENUES Total</b>		<b>279,732.39</b>	<b>447,000</b>	<b>447,000</b>	<b>228,000</b>	<b>0</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 10 - 10</b>						
<b>Cost Center: 505 - Community Development Admin</b>						
4801	Advertising	65.75	0	0	0	0
<i>Operating Services</i>		65.75	0	0	0	0
<b>Cost Center Total: 505 - Community Development Admin</b>		<b>65.75</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Cost Center: 506 - Projects</b>						
9984	Public Facilities	72,510.85	0	0	0	0
<i>Project Expenditures</i>		72,510.85	0	0	0	0
<b>Cost Center Total: 506 - Projects</b>		<b>72,510.85</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 940 - C.D.B.G.</b>						
9196	Transfer to 2015 Construction Fund	179,407.96	447,000	447,000	228,000	0
<i>Transfers</i>		179,407.96	447,000	447,000	228,000	0
<b>Department Total: 80 - Non Departmental</b>		<b>179,407.96</b>	<b>447,000</b>	<b>447,000</b>	<b>228,000</b>	<b>0</b>
<b>EXPENSES Total</b>		<b>251,984.56</b>	<b>447,000</b>	<b>447,000</b>	<b>228,000</b>	<b>0</b>
<b>Fund REVENUE Total: 103 - C.D.B.G. Fund</b>		<b>279,732.39</b>	<b>447,000</b>	<b>447,000</b>	<b>228,000</b>	<b>0</b>
<b>Fund EXPENSE Total: 103 - C.D.B.G. Fund</b>		<b>251,984.56</b>	<b>447,000</b>	<b>447,000</b>	<b>228,000</b>	<b>0</b>
<b>Fund Total: 103 - C.D.B.G. Fund</b>		<b>27,747.83</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DETAIL FY22 BUDGET:**

9196 Transfer to 2015 Construction Fund \$228,000 - WHRCC Renovations

**S.H.I.P. FUND  
(105)**

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The S.H.I.P. Fund accounts for the activity generated by the City's participation in the State Housing Initiatives Partnership (SHIP).

**ACCOUNT DESCRIPTIONS**

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**REVENUES**

**State Grant** – Inter Governmental Revenue

**EXPENDITURES**

**Project Expenditures** – The eligible projects on which S.H.I.P. Fund monies are spent.

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**CITY OF WINTER HAVEN  
S.H.I.P. FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Loan Repayments	\$ 38,979.00	\$ 3,000	\$ 24,000	\$ 3,000	\$ 3,000
Interest Earnings	1,699.54	2,000	375	375	375
Miscellaneous Revenues	19,285.80	-	29,832	-	-
State Grants	77,055.00	479,652	-	310,965	300,000
CARES Act - Coronavirus Relief Fund	266,395.00	-	264,075	-	-
<b>Total</b>	<b>\$ 403,414.34</b>	<b>\$ 484,652</b>	<b>\$ 318,282</b>	<b>\$ 314,340</b>	<b>\$ 303,375</b>
<b>EXPENDITURES</b>					
Project Expenditures	\$ 212,252.16	\$ 484,652	\$ 11,000	\$ 513,995	\$ 302,375
Administration Fees	1,180.50	-	-	1,000	1,000
CARES	129,697.09	-	399,874	-	-
<b>Total</b>	<b>\$ 343,129.75</b>	<b>\$ 484,652</b>	<b>\$ 410,874</b>	<b>\$ 514,995</b>	<b>\$ 303,375</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 60,284.59</b>	<b>\$ -</b>	<b>\$ (92,592)</b>	<b>\$ (200,655)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>232,962.41</b>	<b>293,247</b>	<b>293,247</b>	<b>200,655</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ 293,247.00</b>	<b>\$ 293,247</b>	<b>\$ 200,655</b>	<b>\$ -</b>	<b>-</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 105 - S.H.I.P. Fund</b>						
<b>REVENUES</b>						
361100-000	Interest on Investments	1,699.54	2,000	375	375	375
<i>Interest Earnings</i>		1,699.54	2,000	375	375	375
334690-100	SHIP-State Hous. Init. Partners	77,055.00	479,652	0	310,965	300,000
369000-000	Miscellaneous Revenue	19,285.80	0	29,832	0	0
389900-100	SHIP Loan Repayments	38,979.00	3,000	24,000	3,000	3,000
<i>Misc - Other Revenues</i>		135,319.80	482,652	53,832	313,965	303,000
332000-000	CARES Act - Coronavirus Relief Fund	266,395.00	0	264,075	0	0
<i>Misc - Other Revenue</i>		266,395.00	0	264,075	0	0
<b>REVENUES Total</b>		<b>403,414.34</b>	<b>484,652</b>	<b>318,282</b>	<b>314,340</b>	<b>303,375</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 10 - 10</b>						
<b>Cost Center: 508 - Local Housing</b>						
4801	Advertising	180.50	0	0	0	0
5008	CARES	129,697.09	0	399,874	0	0
<i>Operating Services</i>		129,877.59	0	399,874	0	0
9103	Administration	1,000.00	0	0	1,000	1,000
<i>Internal Svc Charges</i>		1,000.00	0	0	1,000	1,000
9961	Special Needs Construction	92,252.16	0	0	0	0
9964	Down Payment & Closing Cost	120,000.00	484,652	11,000	513,995	302,375
<i>Project Expenditures</i>		212,252.16	484,652	11,000	513,995	302,375
<b>Cost Center Total: 508 - Local Housing</b>		<b>343,129.75</b>	<b>484,652</b>	<b>410,874</b>	<b>514,995</b>	<b>303,375</b>
<b>Fund REVENUE Total: 105 - S.H.I.P. Fund</b>		<b>403,414.34</b>	<b>484,652</b>	<b>318,282</b>	<b>314,340</b>	<b>303,375</b>
<b>Fund EXPENSE Total: 105 - S.H.I.P. Fund</b>		<b>343,129.75</b>	<b>484,652</b>	<b>410,874</b>	<b>514,995</b>	<b>303,375</b>
<b>Fund Total: 105 - S.H.I.P. Fund</b>		<b>60,284.59</b>	<b>0</b>	<b>(92,592)</b>	<b>(200,655)</b>	<b>0</b>

## AIRPORT FUND

(106)

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The Airport Fund accounts for the operations of the City's municipal airport. Activities include rental of hangars and lease of land. All activities necessary to provide such services are accounted for in this fund, including but not limited to administration, operations, maintenance, financing and related debt service, billing and collection.

Since FY17, the City has taken over the Fixed Base Operator (FBO) duties that were previously under contract with an outside company and therefore no longer share rental revenues as in years past.

### ACCOUNT DESCRIPTIONS

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#### REVENUES

**Rents/Royalties/Fuel Sales** – This account records the proceeds from the rents for commercial lease units, Eagle's Landing and hangar rentals as well as fuel sales as a Fixed Base Operator.

**Fines** – Revenues for fines on overdue materials and replacement cost for lost materials.

**Fuel Commissions** – Records revenue derived from fees paid by commercial lessees for fuel sold by or delivered to them.

**Other Revenue** – This classification records the proceeds collected by the Airport, which do not fit any of the other airport revenue codes.

**General Fund** – This account records the transfer from General Fund in amount sufficient to balance annual Airport budget.

**Grant Revenues** – Records revenues from grants awarded the City by the Florida Department of Transportation and Federal Aviation Authority for airport improvement projects.

#### EXPENDITURES

**Personal Services and Operating Expenses** – This cost center captures all the costs associated with providing the City's airport services. It includes funding to support 4 full-time and five 5 part-time staff members which is equivalent to 7.5 FTEs.

**Capital Expenditures** – This classification represents all capital improvements at the City Airport.

**Debt Service** – Records the retirement of any debt the Airport has incurred.

**Non-Operating** – Airport non-operating costs are as follows:

Debt Service	\$	502,470
Internal Service Charges	\$	189,322
Admin - Gen. Govt.	\$	178,715
Insurance	\$	84,662
Dark Fiber	\$	8,400
Audit Fees	\$	3,902
Total	\$	<u>967,471</u>

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**CITY OF WINTER HAVEN  
AIRPORT FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Rents /Royalties /Fuel Sales	\$ 1,367,306.38	\$ 1,511,990	\$ 1,702,556	\$ 1,706,312	\$ 1,707,517
Miscellaneous Revenues	38,454.65	36,060	43,110	57,485	43,110
Grant Revenues	1,681,329.41	3,031,956	2,381,972	4,544,038	1,896,875
Debt Proceeds	-	-	-	-	-
Transfer from General Fund	1,155,908.04	1,496,183	1,496,183	348,012	1,042,448
Transfer from Impact Fee Fund	-	-	-	-	-
CARES Act - Coronavirus Relief Fund	69,000.00	-	-	-	-
<b>Total</b>	<b>\$ 4,311,998.48</b>	<b>\$ 6,076,189</b>	<b>\$ 5,623,821</b>	<b>\$ 6,655,847</b>	<b>\$ 4,689,950</b>
<b>EXPENDITURES</b>					
Personnel Expenditures	\$ 351,855.78	\$ 360,202	\$ 344,789	\$ 393,637	\$ 393,637
Operating Expenditures	839,571.10	993,542	1,057,449	1,009,786	995,461
Capital Expenditures	2,246,199.40	3,440,335	2,324,684	5,010,327	2,337,789
Admin. Allocation	250,629.96	178,371	178,371	175,715	175,715
Non-Departmental	305,725.04	399,103	399,130	322,086	322,087
Transfer to Debt Service Fund	457,251.96	450,322	450,322	458,270	456,861
Transfer to Dark Fiber	-	8,400	8,400	8,400	8,400
<b>Total</b>	<b>\$ 4,451,233.24</b>	<b>\$ 5,830,275</b>	<b>\$ 4,763,145</b>	<b>\$ 7,378,221</b>	<b>\$ 4,689,950</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ (139,234.76)</b>	<b>\$ 245,914</b>	<b>\$ 860,676</b>	<b>\$ (722,374)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>932.76</b>	<b>(138,302)</b>	<b>(138,302)</b>	<b>722,374</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ (138,302.00)</b>	<b>\$ 107,612</b>	<b>\$ 722,374</b>	<b>\$ -</b>	<b>\$ -</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 106 - Airport Fund</b>						
<b>REVENUES</b>						
331411-000	Grant - FAA /Improv	374,129.08	1,900,185	1,923,637	3,544,038	281,250
<i>Federal Grant Revenue</i>		374,129.08	1,900,185	1,923,637	3,544,038	281,250
334414-000	Grant - FDOT	1,307,200.33	1,131,771	458,335	1,000,000	1,615,625
<i>State Grant Revenue</i>		1,307,200.33	1,131,771	458,335	1,000,000	1,615,625
343618-050	Late Fees	308.07	0	2,000	2,000	2,000
<i>Misc - Physical Environment</i>		308.07	0	2,000	2,000	2,000
361100-000	Interest on Investments	5,660.94	10,000	50	50	50
<i>Interest Earnings</i>		5,660.94	10,000	50	50	50
346900-101	Hurricane Receipts FEMA	2,120.53	0	0	0	0
369000-000	Miscellaneous Revenue	29,066.75	25,000	40,000	54,375	40,000
369502-000	Commission-Sales Tax	360.00	360	360	360	360
369900-100	Concession Sales	938.36	700	700	700	700
<i>Misc - Other Revenues</i>		32,485.64	26,060	41,060	55,435	41,060
332000-000	CARES Act - Coronavirus Relief Fund	69,000.00	0	0	0	0
<i>Other Sources</i>		69,000.00	0	0	0	0
362100-000	Rental-Misc Other	45,890.04	45,890	53,036	54,212	55,417
362100-101	Rental-Coffee Shop	2,077.00	0	6,000	6,000	6,000
362500-000	Rental-Hangar/Land/Building	746,907.13	725,000	799,680	800,000	800,000
362600-000	Commission-Fuel	6,062.10	1,100	1,100	1,100	1,100
362600-100	Fuel Sales	566,370.11	740,000	842,740	845,000	845,000
<i>Misc - Rent and Royalty</i>		1,367,306.38	1,511,990	1,702,556	1,706,312	1,707,517
381000-001	Transfer from General Fund	1,155,908.04	1,496,183	1,496,183	348,012	1,042,448
<i>Interfund Transfers</i>		1,155,908.04	1,496,183	1,496,183	348,012	1,042,448
<b>REVENUES Total</b>		<b>4,311,998.48</b>	<b>6,076,189</b>	<b>5,623,821</b>	<b>6,655,847</b>	<b>4,689,950</b>

**DETAIL FY22 BUDGET:**

331411-000	Grant - FAA /Improv	\$3,544,038 - Taxiway B - (100% grant)
334414-000	Grant - FDOT	\$1,000,000 - Security system (80/20 grant)
369000-000	Miscellaneous Revenue	\$14,375 - Jack Brown Seaplane funding towards pavement project
381000-001	Transfer from General Fund	\$348,012 - General Fund Support

**DETAIL FY23 BUDGET:**

331411-000	Grant - FAA /Improv	\$281,250 - South Apron Rehab (Grant 90/5/5)
334414-000	Grant - FDOT	\$1,600,000 - Obstruction Clearing (FDOT Grant 80/20)
		\$15,625 - South Apron Rehab (Grant 90/5/5)
381000-001	Transfer from General Fund	\$1,042,448 - General Fund Support

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**106-10-410 AIRPORT OPERATIONS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	Airport Department Director		8810	90,000	90,000
1.00	Airport Contract - Fiscal Specialist		8810	43,846	43,846
1.00	Operations Tech II		8810	32,386	32,386
1.00	Operations Tech II		8810	30,846	30,846
<u>4.00</u>					<u>197,078</u>
1.00	Operations Tech (PT) 30h/52w		8810	21,824	21,824
1.00	Operations Tech (PT) 30h/52w		8810	20,982	20,982
1.00	Operations Tech (PT) 30h/52w		8810	21,512	21,512
1.00	Operations Tech (PT) 30h/52w		8810	21,512	21,512
1.00	Building Service Worker (PT) 20h/52w		8810	14,198	14,198
<u>5.00</u>					<u>100,028</u>
<u>9.00</u>					<u>297,106</u>
			3% Step Plan Adjustment		<u>8,913</u> TBD
					<u>306,019</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	281,000.35	293,048	270,000	306,019	306,019
1401	Overtime	3,463.90	3,500	3,800	3,800	3,800
2101	FICA Taxes	21,424.76	22,050	21,000	23,702	23,702
2201	General Pension Fund Contrib	15,691.63	14,723	14,500	13,480	13,480
2204	401(a) Pension Contribution	11,317.32	10,685	10,685	19,015	19,015
2301	Life & Health Insurance	13,865.44	15,875	24,500	27,108	27,108
2303	Disability Benefit - 401(a) Participants	0.00	0	0	260	260
2310	Health Reform Fees	0.00	17	0	0	0
2401	Workers' Compensation	325.36	304	304	253	253
2501	Unemployment Compensation	3,112.40	0	0	0	0
2900	Education Benefit	1,654.62	0	0	0	0
<b>Personnel Services</b>		<u>351,855.78</u>	<u>360,202</u>	<u>344,789</u>	<u>393,637</u>	<u>393,637</u>
3101	Prof.Svc.-Engineering	10,288.00	0	6,630	0	0
3104	Prof.Svc.-Appraisal	0.00	0	510	0	0
3105	Prof.Svc.-Other	50.00	80,000	88,500	25,000	3,000
3404	Contract Svc. - Other	12,653.75	3,000	13,000	17,000	19,000
3407	Ins.-Claims Deductibles	1,200.00	500	0	500	500
4001	Travel-Non local	25.00	2,000	0	2,000	2,000
4003	Training-Required-Instructional	613.24	1,000	400	1,000	1,000
4201	Postage	382.45	800	300	300	300
4202	Freight & Express Charges	4,265.00	0	1,000	1,000	1,000
4301	Utility Svcs - Electric	45,765.72	45,000	35,000	45,000	45,000
4302	Utility Svcs - Water	22,690.79	24,000	23,000	24,000	24,000
4303	Utility Svcs - Sewer	1,257.99	1,500	1,450	1,500	1,500
4305	Utility Svcs - Refuse	4,811.54	5,500	5,000	5,500	5,500
4401	Rentals & Leases	20,197.31	5,000	5,000	8,000	8,000
4406	County Landfill	0.00	0	50	0	0
4601	Rep & Mtn Equipment	29,014.79	12,000	30,000	30,000	30,000
4602	Rep & Mtn Building & Grounds	142,617.37	147,510	147,510	147,000	147,000
4606	Rep & Mtn Vehicle Base Cost	3,288.00	2,688	2,688	5,736	5,736
4607	Rep & Mtn Automotive Parts	689.36	500	2,500	500	500
4608	Rep & Mtn Automotive Labor	1,267.97	500	2,500	500	500
4620	Rep & Mtn Contracts	88,722.83	80,000	80,000	80,000	80,000
4622	Rep & Mtn Landscape Material	1,002.25	1,000	1,500	1,500	1,500
4623	Rep & Mtn Sod Treatments	21.44	250	500	500	500
4702	Printing & Binding	288.71	100	400	100	150
4801	Advertising	295.00	500	250	500	500
4802	Promotional/Marketing	901.36	4,000	1,500	4,000	4,000
4803	Community Involvement	303.98	750	600	750	750

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4804	Sponsorships	2,400.00	3,000	2,800	3,000	3,000
4910	Goods Purchased For Sale	6,394.32	6,000	8,000	7,500	7,500
5101	Office Supplies	753.35	800	1,000	800	800
5102	Tools,Equip under \$1,000	5,183.11	4,500	20,000	7,500	10,000
5200	Non-Capital Equip \$1,000-\$4,999	3,467.65	4,500	3,000	3,000	3,000
5201	Aviation Fuels & Lubricants	401,244.07	521,844	521,844	522,000	525,000
5203	Motor Fuels & Lubricants	9,736.72	14,000	14,000	14,000	14,000
5204	Copier Use & Supplies	703.88	600	600	600	600
5206	Software & Internal Upgrades	1,876.88	10,000	8,000	9,000	9,000
5208	Uniform, Protect Clothing	1,195.80	1,500	1,500	1,500	1,500
5209	Housekeeping Supplies	4,215.22	4,500	4,500	4,500	4,500
5215	Chemicals	200.86	100	400	300	350
5220	Materials-Visual/Photo/Signage	312.50	200	3,500	500	500
5401	Memberships & Subscriptions	3,393.73	1,500	1,500	1,500	1,500
5404	Employee Dev-Material & Training	0.00	500	300	500	500
5406	Employee Dev-Food & Supplies	225.00	300	300	300	350
5407	Employee Dev-Recog & Apprec	212.16	200	200	200	225
5604	Employee Relations	274.26	200	217	200	200
5805	Food & Beverage For Sale	1,072.59	1,200	1,000	1,000	1,000
5985	Over / Short	(1.00)	0	0	0	0
5995	Bank Charges	4,096.15	0	15,000	30,000	30,000
<b>Operating Services</b>		<b>839,571.10</b>	<b>993,542</b>	<b>1,057,449</b>	<b>1,009,786</b>	<b>995,461</b>
6201	Buildings	893,910.24	0	126,961	0	0
6301	Other Capital Improvements	1,020,031.16	3,425,706	2,182,399	4,912,538	2,312,500
6402	Machinery & Equipment	329,600.00	12,000	12,695	72,500	0
6403	Capital Depletion Reserve	2,658.00	2,629	2,629	25,289	25,289
<b>Capital</b>		<b>2,246,199.40</b>	<b>3,440,335</b>	<b>2,324,684</b>	<b>5,010,327</b>	<b>2,337,789</b>
<b>Cost Center Total: 410 - Airport Operations</b>		<b>3,437,626.28</b>	<b>4,794,079</b>	<b>3,726,922</b>	<b>6,413,750</b>	<b>3,726,887</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$22,000 - Hospitality Feasibility Analysis by C.H. Johnson Consulting \$3,000 - Wildlife Mitigation
5206	Software & Internal Upgrades	\$6,000 - VIR Tower Software \$3,000 - Buildium Property Management Software
5995	Bank Charges	\$30,000 - Buildium and World Fuel Bank Charges previously budgeted in non-dept.
6301	Other Capital Improvements	\$3,537,538- Taxiway B - (100% grant) \$1,250,000 - Security Improvement Project (80/20 grant) \$125,000 - Jack Brown Seaplane Base Apron Rehabilitation
6402	Machinery & Equipment	\$42,000 - Ground Power Unit \$30,500 - New Ford F-150 replace #3115

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$3,000 - Wildlife Mitigation
5206	Software & Internal Upgrades	\$6,000 - VIR Tower Software \$3,000 - Buildium Property Management Software
6301	Other Capital Improvements	\$2,000,000 - Obstruction Clearing (FDOT Grant 80/20) \$312,500 - South Apron Rehab (FAA Grant (90/5/5))

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 950 - Airport</b>						
4606	Rep & Mtn Vehicle Base Cost	752.64	0	0	0	0
4607	Rep & Mtn Automotive Parts	5.35	0	0	0	0
4608	Rep & Mtn Automotive Labor	19.54	0	0	0	0
5203	Motor Fuels & Lubricants	38.84	0	0	0	0
5995	Bank Charges	26,840.45	30,000	30,000	0	0
<i>Operating Services</i>		27,656.82	30,000	30,000	0	0
5980	Bad Debt Expense	0.00	0	27	0	0
9700	Audit Fees	6,026.00	4,114	4,114	3,902	3,902
<i>Miscellaneous</i>		6,026.00	4,114	4,141	3,902	3,902
9113	Transfer to Debt Service Fund	457,251.96	450,322	450,322	458,270	456,861
9200	Transfer to Dark Fiber Fund	0.00	8,400	8,400	8,400	8,400
<i>Transfers</i>		457,251.96	458,722	458,722	466,670	465,261
9503	Admin-General Govt.	250,629.96	178,371	178,371	175,715	175,715
<i>Admin Allocation Expenses</i>		250,629.96	178,371	178,371	175,715	175,715
7102	Principal on Debt	0.00	36,871	36,871	38,373	39,937
7202	Interest on Debt	0.00	7,329	7,329	5,827	4,264
<i>Debt Service</i>		0.00	44,200	44,200	44,200	44,201
4501	Ins.-Property	83,089.21	81,796	81,796	63,558	63,558
4502	Ins.-Liability & Umbrella	10,072.53	10,460	10,460	7,684	7,684
4506	Ins.-Other	11,528.60	28,422	28,422	11,535	11,535
4508	Ins.-Underground Storage Tank	1,440.54	1,583	1,583	1,588	1,588
4510	Ins.-Public Official's Liability	288.42	278	278	297	297
<i>Insurance</i>		106,419.30	122,539	122,539	84,662	84,662
9102	Facility Maintenance	49,266.96	77,056	77,056	74,196	74,196
9104	Engineering Services	30,477.00	31,988	31,988	15,620	15,620
9105	Human Resources	21,303.00	22,772	22,772	23,650	23,650
9107	Technology Services	64,575.96	66,434	66,434	75,856	75,856
<i>Internal Svc Charges</i>		165,622.92	198,250	198,250	189,322	189,322
<b>Department Total: 80 - Non Departmental</b>		<b>1,013,606.96</b>	<b>1,036,196</b>	<b>1,036,223</b>	<b>964,471</b>	<b>963,063</b>
<b>EXPENSES Total</b>		<b>4,451,233.24</b>	<b>5,830,275</b>	<b>4,763,145</b>	<b>7,378,221</b>	<b>4,689,950</b>
<b>Fund REVENUE Total: 106 - Airport Fund</b>		<b>4,311,998.48</b>	<b>6,076,189</b>	<b>5,623,821</b>	<b>6,655,847</b>	<b>4,689,950</b>
<b>Fund EXPENSE Total: 106 - Airport Fund</b>		<b>4,451,233.24</b>	<b>5,830,275</b>	<b>4,763,145</b>	<b>7,378,221</b>	<b>4,689,950</b>
<b>Fund Total: 106 - Airport Fund</b>		<b>(139,234.76)</b>	<b>245,914</b>	<b>860,676</b>	<b>(722,374)</b>	<b>0</b>

**DETAIL FY22 BUDGET:**

7102	Principal on Debt	\$38,373 - Principal on Airport Hangar #270 loan
7202	Interest on Debt	\$5,827 - Interest on Airport Hangar #270 loan
9113	Transfer to Debt Service Fund	\$304,243 - P & I 2015A Refunding Revenue Bonds (Airport portion) \$154,027 - Non Ad Valorem 2021 Refunding Bond (Airport portion)
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

7102	Principal on Debt	\$39,937 - Principal on Airport Hangar #270 loan
7202	Interest on Debt	\$4,264 - Interest on Airport Hangar #270 loan
9113	Transfer to Debt Service Fund	\$302,793 - P & I 2015A Refunding Revenue Bonds (Airport portion) \$154,068 - Non Ad Valorem 2021 Refunding Bond (Airport portion)
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

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## CEMETERY FUND

(107)

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The Cemetery Fund accounts for the operations of the City's five (5) municipal cemeteries: Rolling Hills, Chris Brown, Oaklawn, Lake Maude and Lakeside. All activities necessary to provide for such operations are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, sales and collection.

### ACCOUNT DESCRIPTIONS

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#### REVENUES

**Lot Sales** – Revenue derived from sale of gravesites.

**Grave Preparation** – Proceeds received from digging and filling graves.

**Marker Sales** – This revenue code records revenues for grave markers and the fee for installing marker at grave site when the marker is purchased from an outside manufacturer.

**Interest on Investments** – Revenue derived from interest earned on investments with other institutions except for overnight repurchase.

**Miscellaneous** – Revenue that does not have any other specific code.

**General Fund** – This account records the transfer from General Fund in amount sufficient to balance the annual Cemetery budget.

#### EXPENDITURES

**Personal Services and Operating Expenses** – This cost center captures all the costs associated with providing the City's cemetery services. It includes funding for 5.30 full-time staff members.

**Operating Expenses** – This cost center captures all the costs associated with providing the City's cemetery services.

**Capital Expenditures** – This account represents all capital improvements at the City cemetery.

**Non-Operating Expenses** – Cemetery non-operating expenditures are as follows:

Internal Service Charges	\$	46,608
Admin - Gen. Govt.	\$	19,553
Insurance	\$	5,298
Bank Charges	\$	2,000
Audit Fees	\$	434
Pooled Vehicle Costs	\$	3,705
Transfer to General Fund	\$	127,013
Total	\$	204,611

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**CITY OF WINTER HAVEN  
CEMETERY FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Lot Sales	\$ 141,532.07	\$ 77,500	\$ 154,500	\$ 104,500	\$ 104,500
Grave Preparation	126,005.00	121,750	136,510	132,750	132,750
Marker Sales	52,081.13	43,000	81,000	75,000	75,000
Niche Sales	13,644.00	3,000	10,000	8,000	8,000
Interest Earnings	5,083.85	10,500	700	600	600
Miscellaneous Revenues	11,403.50	8,000	13,000	11,500	11,500
Transfer from General Fund	249,954.96	159,833	159,833	-	187,322
Hurricane Receipts FEMA	3,726.49	-	-	-	-
CARES Act - Coronavirus Relief Fund	302.02	-	-	-	-
<b>Total</b>	<b>\$ 603,733.02</b>	<b>\$ 423,583</b>	<b>\$ 555,543</b>	<b>\$ 332,350</b>	<b>\$ 519,672</b>
<b>EXPENDITURES</b>					
Personnel Expenditures	\$ 277,926.52	\$ 336,059	\$ 279,291	\$ 301,372	\$ 301,372
Operating Expenditures	137,037.12	121,100	100,660	121,645	121,645
Capital Expenditures	16,200.96	13,184	15,634	27,557	19,057
Administration Fees	19,418.04	16,898	16,898	19,553	19,553
Transfer to General Fund	-	-	-	127,013	-
Non-Departmental	44,727.21	36,342	34,216	58,045	58,045
<b>Total</b>	<b>\$ 495,309.85</b>	<b>\$ 523,583</b>	<b>\$ 446,699</b>	<b>\$ 655,185</b>	<b>\$ 519,672</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 108,423.17</b>	<b>\$ (100,000)</b>	<b>\$ 108,844</b>	<b>\$ (322,835)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>105,567.83</b>	<b>213,991</b>	<b>213,991</b>	<b>322,835</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ 213,991.00</b>	<b>\$ 113,991</b>	<b>\$ 322,835</b>	<b>\$ -</b>	<b>\$ -</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 107 - Cemetery Fund</b>						
<b>REVENUES</b>						
343800-311	Cem-Rolling Hills Grave Prep.	83,880.00	75,000	86,000	86,000	86,000
343801-311	Cem-Lakeside Grave Prep.	22,030.00	29,000	22,000	22,000	22,000
343802-311	Cem-Oaklawn Grave Prep.	1,962.00	2,000	8,000	5,000	5,000
343803-311	Cem-Chris Brown Grave Prep.	2,354.00	1,750	2,510	1,750	1,750
343803-400	Cem-Cremations-Grave Prep.	15,779.00	14,000	18,000	18,000	18,000
343805-000	Cem-Marker Installation	3,778.00	3,400	6,000	5,000	5,000
343806-000	Cem-Niche Open/Close	985.00	1,000	1,000	1,000	1,000
<i>Misc - Physical Environment</i>		130,768.00	126,150	143,510	138,750	138,750
361100-000	Interest on Investments	5,083.85	10,500	700	600	600
<i>Interest Earnings</i>		5,083.85	10,500	700	600	600
343804-311	Cem-Marker Sales	52,081.13	43,000	81,000	75,000	75,000
343807-000	Cemetery - Flower Sales	1,409.00	800	1,000	1,000	1,000
343808-000	Cem-Niche Marker	2,849.00	800	2,000	2,000	2,000
343810-000	Cem-Niche Sales	13,644.00	3,000	10,000	8,000	8,000
364100-311	Cem-Rolling Hills Lot Sales	136,749.63	76,000	150,000	100,000	100,000
364101-311	Cem-Lakeside Lot Sales	4,782.44	1,500	4,500	4,500	4,500
364107-311	Cem-R H- Infant Space Sales	433.00	0	0	0	0
<i>Misc - Sales</i>		211,948.20	125,100	248,500	190,500	190,500
346900-101	Hurricane Receipts FEMA	3,726.49	0	0	0	0
369000-000	Miscellaneous Revenue	1,949.50	2,000	3,000	2,500	2,500
<i>Misc - Other Revenues</i>		5,675.99	2,000	3,000	2,500	2,500
332000-000	Cares Act - Coronavirus Relief Fund	302.02	0	0	0	0
<i>Other Sources</i>		302.02	0	0	0	0
381000-001	Transfer from General Fund	249,954.96	159,833	159,833	0	187,322
<i>Interfund Transfers</i>		249,954.96	159,833	159,833	0	187,322
<b>REVENUES Total</b>		<b>603,733.02</b>	<b>423,583</b>	<b>555,543</b>	<b>332,350</b>	<b>519,672</b>

**DETAIL FY23 BUDGET:**

381000-001 Transfer from General Fund \$187,322 - General Fund Support

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**107-09-311 CEMETERIES**

<b>No of Positions</b>	<b>Position Title</b>	<b>Educ./Incentive</b>	<b>WC Code</b>	<b>Annual Salary</b>	<b>Total Salary</b>
C 0.30	Parks and Grounds Superintendent	2.50%	9102	81,141	24,342
1.00	Cemetery Supervisor		8810	42,370	42,370
1.00	Crew Leader II		9220	40,331	40,331
1.00	Maintenance Operator I		9220	27,976	27,976
1.00	Maintenance Operator I		9220	29,095	29,095
1.00	Maintenance Operator I		9220	28,116	28,116
<u>5.30</u>					<u>192,230</u>
				Education/Incentive Pay	609
				SBB	1,127
				3% Step Plan Adjustment	<u>5,819</u> TBD
					199,785

<b>Account Number</b>	<b>Account Description</b>	<b>2020 Actual Amount</b>	<b>2021 Amended Budget</b>	<b>FY21 Estimated</b>	<b>Tentative FY22 Budget</b>	<b>FY23 Budget Recommended</b>
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	166,527.89	193,636	180,000	199,785	199,785
1401	Overtime	757.18	2,000	2,000	2,000	2,000
2101	FICA Taxes	11,815.12	14,492	14,000	15,437	15,437
2201	General Pension Fund Contrib	44,647.83	42,051	31,000	29,746	29,746
2204	401(a) Pension Contribution	3,215.98	4,936	6,500	7,524	7,524
2301	Life & Health Insurance	45,129.70	73,130	40,000	41,644	41,644
2303	Disability Benefit - 401(a) Participants	0.00	0	0	165	165
2310	Health Reform Fees	0.00	23	0	0	0
2401	Workers' Compensation	5,832.82	5,791	5,791	5,071	5,071
<i>Personnel Services</i>		<u>277,926.52</u>	<u>336,059</u>	<u>279,291</u>	<u>301,372</u>	<u>301,372</u>
3407	Ins.-Claims Deductibles	490.07	200	2,500	200	200
4201	Postage	95.65	250	150	200	200
4202	Freight & Express Charges	1,850.11	1,600	2,000	1,800	1,800
4301	Utility Svcs - Electric	4,244.39	5,300	4,500	5,300	5,300
4302	Utility Svcs - Water	9,397.25	12,000	11,000	12,000	12,000
4305	Utility Svcs - Refuse	2,114.87	3,500	1,500	3,500	3,500
4601	Rep & Mtn Equipment	9,377.83	5,500	5,000	5,500	5,500
4602	Rep & Mtn Building & Grounds	17,641.93	7,500	3,000	6,000	6,000
4605	Rep & Mtn Spec-Bud Detailed Only	9,477.50	4,000	0	5,000	5,000
4606	Rep & Mtn Vehicle Base Cost	6,600.00	6,600	6,600	7,200	7,200
4607	Rep & Mtn Automotive Parts	4,704.16	4,000	2,000	4,000	4,000
4608	Rep & Mtn Automotive Labor	5,832.24	3,100	3,000	3,100	3,100
4620	Rep & Mtn Contracts	2,641.49	3,600	3,000	3,595	3,595
4621	Rep & Mtn Seed & Sod	2,641.62	5,000	2,500	5,000	5,000
4622	Rep & Mtn Landscape Material	936.86	2,500	2,500	2,500	2,500
4623	Rep & Mtn Sod Treatments	1,907.07	4,000	2,000	4,000	4,000
4626	Repair & Mtn-Irrigation	934.47	2,000	1,500	2,000	2,000
4702	Printing & Binding	157.50	0	0	0	0
4803	Community Involvement	310.00	350	310	350	350
4910	Goods Purchased For Sale	511.20	400	600	400	400
5101	Office Supplies	195.44	250	150	250	250
5102	Tools,Equip under \$1,000	5,491.67	2,500	3,500	5,050	5,050
5200	Non-Capital Equip \$1,000-\$4,999	3,839.00	6,500	5,000	4,500	4,500
5203	Motor Fuels & Lubricants	6,575.60	9,000	7,500	9,000	9,000
5204	Copier Use & Supplies	47.81	100	100	100	100
5205	Motor Fuel, Non Motor Pool	0.00	100	0	100	100
5208	Uniform, Protect Clothing	1,961.88	2,700	2,500	2,700	2,700
5209	Housekeeping Supplies	939.05	750	250	500	500
5401	Memberships & Subscriptions	0.00	300	0	300	300
5801	Cemetery Lots Repurchases	2,993.00	3,000	2,000	3,000	3,000
5802	Cost of Lots Sold	6,578.93	4,500	0	4,500	4,500
5803	Markers	26,548.53	20,000	26,000	20,000	20,000
<i>Operating Services</i>		<u>137,037.12</u>	<u>121,100</u>	<u>100,660</u>	<u>121,645</u>	<u>121,645</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
6402	Machinery & Equipment	0.00	0	2,450	8,500	0
6403	Capital Depletion Reserve	16,200.96	13,184	13,184	19,057	19,057
<i>Capital</i>		16,200.96	13,184	15,634	27,557	19,057
<b>Cost Center Total: 311 - Cemetery</b>		<b>431,164.60</b>	<b>470,343</b>	<b>395,585</b>	<b>450,574</b>	<b>442,074</b>

**DETAIL FY22 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$5,000 - New sectional markers at Rolling Hills Cemetery
5200	Non-Capital Equip \$1,000-\$4,999	\$4,500 - Portable rolling service tent
6402	Machinery & Equipment	\$8,500 - Tilt trailer to transport equipment between cemeteries

**DETAIL FY23 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$5,000 - New sectional markers at Rolling Hills Cemetery
5200	Non-Capital Equip \$1,000-\$4,999	\$4,500 - Portable rolling service tent

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 955 - Cemetery</b>						
4606	Rep & Mtn Vehicle Base Cost	228.48	115	115	3,149	3,149
4607	Rep & Mtn Automotive Parts	20.08	16	16	58	58
4608	Rep & Mtn Automotive Labor	37.89	73	73	203	203
4624	Rep & Mtn Outside Svc	0.00	114	0	0	0
5203	Motor Fuels & Lubricants	110.37	62	50	153	153
5995	Bank Charges	3,449.77	2,000	0	2,000	2,000
<i>Operating Services</i>		3,846.59	2,380	254	5,563	5,563
6403	Capital Depletion Reserve	0.00	0	0	142	142
<i>Capital</i>		0.00	0	0	142	142
9700	Audit Fees	464.00	392	392	434	434
<i>Miscellaneous</i>		464.00	392	392	434	434
9161	Transfer to General Fund	0.00	0	0	127,013	0
<i>Transfers</i>		0.00	0	0	127,013	0
9503	Admin-General Govt.	19,418.04	16,898	16,898	19,553	19,553
<i>Admin Allocation Expenses</i>		19,418.04	16,898	16,898	19,553	19,553
4501	Ins.-Property	2,732.94	2,610	2,610	2,363	2,363
4502	Ins.-Liability & Umbrella	3,127.88	3,503	3,503	2,195	2,195
4506	Ins.-Other	290.35	705	705	346	346
4510	Ins.-Public Official's Liability	360.53	397	397	394	394
<i>Insurance</i>		6,511.70	7,215	7,215	5,298	5,298
9102	Facility Maintenance	861.00	2,339	2,339	6,722	6,722
9105	Human Resources	7,668.96	8,198	8,198	11,825	11,825
9107	Technology Services	25,374.96	15,818	15,818	28,061	28,061
<i>Internal Svc Charges</i>		33,904.92	26,355	26,355	46,608	46,608
<b>Department Total: 80 - Non-Departmental</b>		<b>64,145.25</b>	<b>53,240</b>	<b>51,114</b>	<b>204,611</b>	<b>77,598</b>
<b>EXPENSES Total</b>		<b>495,309.85</b>	<b>523,583</b>	<b>446,699</b>	<b>655,185</b>	<b>519,672</b>
<b>Fund REVENUE Total: 107 - Cemetery Fund</b>		<b>603,733.02</b>	<b>423,583</b>	<b>555,543</b>	<b>332,350</b>	<b>519,672</b>
<b>Fund EXPENSE Total: 107 - Cemetery Fund</b>		<b>495,309.85</b>	<b>523,583</b>	<b>446,699</b>	<b>655,185</b>	<b>519,672</b>
<b>Fund Total: 107 - Cemetery Fund</b>		<b>108,423.17</b>	<b>(100,000)</b>	<b>108,844</b>	<b>(322,835)</b>	<b>0</b>

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## **CRA - DOWNTOWN FUND (108)**

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The Community Redevelopment Agency (CRA) Fund account for the financial operations to redevelop the two special districts established within the City in the year 2000. This fund is specific to the Downtown corridor of the City.

The five City Commission's and two City residents serve as the Board of Directors for the two CRA's established within the City of Winter Haven. The board receives input from an advisory committee.

The CRA is primarily funded through Tax Increment Financing (TIF), a process of capturing property tax revenues that would normally go to Polk County and the City. TIF funds are deposited into a Redevelopment Trust Fund that can then be spent on specific projects or used to leverage additional financing for larger projects.

### **ACCOUNT DESCRIPTIONS**

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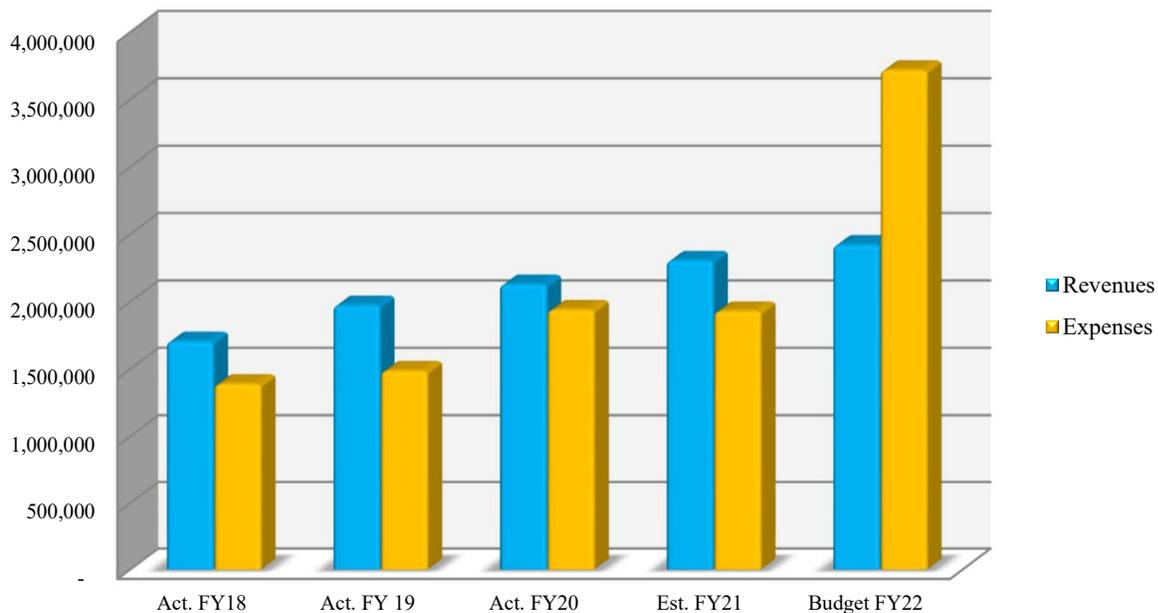
#### **REVENUES**

CRA revenues are derived from the proceeds of ad valorem taxes collected on properties located within the districts. The levy is on the property value in excess of the value established at June 30, 2000 for each property.

#### **EXPENDITURES**

Operations – This summary classification accounts for salary and benefits, plus all operating overhead such as utilities and supplies. The CRA will operate with .15 of the Department Director, .49 of the CRA & Neighborhood Programs Manager, and a Project Manager for a total of 1.64 FTEs.

**Historical Comparison of Revenues To Expenses**



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**CITY OF WINTER HAVEN  
CRA - DOWNTOWN FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Taxes / Ad Valorem	\$ 2,099,216.21	\$ 2,288,925	\$ 2,288,147	\$ 2,375,980	\$ 2,575,310
Interest Earnings	21,761.31	20,000	3,000	3,000	3,000
Parking Lot Rentals	8,400.16	4,200	3,300	3,300	3,300
Miscellaneous - CARES Act	-	-	11,199	-	-
Grant Proceeds	-	-	-	40,000	-
<b>Total</b>	<b>\$ 2,129,377.68</b>	<b>\$ 2,313,125</b>	<b>\$ 2,305,646</b>	<b>\$ 2,422,280</b>	<b>\$ 2,581,610</b>
<b>EXPENDITURES</b>					
Personnel Expenditures	\$ 53,917.19	\$ 85,962	\$ 84,944	\$ 150,088	\$ 150,088
Operating Expenditures	120,185.49	135,640	124,249	143,650	93,150
Capital	-	1,336,667	302,744	1,595,000	889,642
Economic Development	331,009.80	475,000	350,000	475,000	465,000
Transfer to General Fund (Debt Service/Policing)	806,802.00	767,610	767,610	891,488	766,836
Transfer to 2015 Construction Fund	477,719.00	-	100,000	254,723	-
Transfer to Transportation Fund	15,000.00	-	-	-	-
Transfer to Dark Fiber Fund	-	12,600	12,600	12,600	12,600
Non-Departmental	136,126.66	187,858	187,858	197,294	204,294
<b>Total</b>	<b>\$ 1,940,760.14</b>	<b>\$ 3,001,337</b>	<b>\$ 1,930,005</b>	<b>\$ 3,719,843</b>	<b>\$ 2,581,610</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 188,617.54</b>	<b>\$ (688,212)</b>	<b>\$ 375,641</b>	<b>\$ (1,297,563)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>733,304.46</b>	<b>921,922</b>	<b>921,922</b>	<b>1,297,563</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ 921,922.00</b>	<b>\$ 233,710</b>	<b>\$ 1,297,563</b>	<b>\$ -</b>	<b>-</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 108 - CRA - Downtown Fund</b>						
REVENUES						
311100-000	Taxes-Real Estate & Personal	2,099,216.21	2,288,925	2,288,147	2,375,980	2,575,310
<i>Ad Valorem Taxes</i>		2,099,216.21	2,288,925	2,288,147	2,375,980	2,575,310
361100-000	Interest on Investments	21,761.31	20,000	3,000	3,000	3,000
<i>Interest Earnings</i>		21,761.31	20,000	3,000	3,000	3,000
369000-000	Miscellaneous Revenue	0.00	0	11,199	40,000	0
<i>Misc -Other Revenue</i>		0.00	0	11,199	40,000	0
362200-000	Rental-Parking Space	8,400.16	4,200	3,300	3,300	3,300
<i>Misc - Rent and Royalty</i>		8,400.16	4,200	3,300	3,300	3,300
<b>REVENUES Total</b>		<b>2,129,377.68</b>	<b>2,313,125</b>	<b>2,305,646</b>	<b>2,422,280</b>	<b>2,581,610</b>

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**108-10-215 CRA - DOWNTOWN**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.15	E.O. & C.I. Director		8810	105,373	15,806
0.49	CRA & Neighborhood Programs Manager		8810	94,328	46,221
A 1.00	Project Manager (75%)			41,250	41,250
1.64					103,277
				SBB	304
			3% Step Plan Adjustment		3,107 TBD
					106,688

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	35,785.87	62,662	62,032	106,688	106,688
2101	FICA Taxes	2,552.00	4,651	4,448	8,162	8,162
2201	General Pension Fund Contrib	9,301.43	5,346	5,235	4,864	4,864
2204	401(a) Pension Contribution	757.01	3,381	3,467	6,757	6,757
2301	Life & Health Insurance	5,450.95	9,600	9,698	23,479	23,479
2302	Director's Life & Disability	0.00	255	0	0	0
2303	Disability Benefit - 401(a) Participants	0.00	0	0	83	83
2310	Health Reform Fees	0.00	3	0	0	0
2401	Workers' Compensation	69.93	64	64	55	55
<i>Personnel Services</i>		53,917.19	85,962	84,944	150,088	150,088
3101	Prof. Svc.-Engineering	0.00	45,390	45,000	0	0
3105	Prof.Svc.-Other	0.00	0	420	1,000	1,000
4001	Travel-Non local	0.00	2,000	0	5,000	5,000
4201	Postage	18.00	50	50	50	50
4301-170	Util Svcs-Electric-Parking Garage	7,519.05	9,000	7,500	9,000	9,000
4302-170	Util Svcs-Water-Parking Garage	506.88	550	550	550	550
4602	Rep & Mtn Building & Grounds	0.00	0	406	0	0
4602-170	R/M Building-Grounds-Parking Garage	5,779.32	50,000	22,000	50,000	50,000
4620-170	R/M Contracts-Parking Garage	5,162.26	5,500	5,000	5,500	5,500
4702	Printing & Binding	31.34	200	200	200	200
4801	Advertising	340.75	50	700	700	700
4803	Community Involvement	100,000.00	0	25,100	50,500	0
4804	Sponsorships	0.00	2,000	1,000	2,000	2,000
4960	License	0.00	200	200	200	200
4960-170	License - Parking Garage	0.00	0	250	0	0
5101	Office Supplies	155.39	200	200	200	200
5102	Tools,Equip under \$1,000	0.00	500	0	500	500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	1,500	0	1,500	1,500
5300	Sidewalk Materials	0.00	15,000	15,000	15,000	15,000
5401	Memberships & Subscriptions	672.50	3,500	673	1,750	1,750
<i>Operating Services</i>		120,185.49	135,640	124,249	143,650	93,150
6301	Other Capital Improvements	0.00	1,336,667	302,744	1,595,000	889,642
<i>Capital</i>		0.00	1,336,667	302,744	1,595,000	889,642
8225	Economic Development	331,009.80	475,000	350,000	475,000	465,000
<i>Grant &amp; Aid</i>		331,009.80	475,000	350,000	475,000	465,000
<b>Cost Center Total: 215 - CRA-Downtown Fund</b>		<b>505,112.48</b>	<b>2,033,269</b>	<b>861,937</b>	<b>2,363,738</b>	<b>1,597,880</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$1,000 - Ethics training
4803	Community Involvement	\$50,500 - Christmas lights (Main Street)
6301	Other Capital Improvements	\$500,000 - Sidewalk café construction
		\$300,000 - Joyce B. Davis Park (lighting, landscaping ,trail improvements)
		\$150,000 - Dog Park
		\$150,000 - 2nd Street Streetscape Project (Ave C to Central) design & part. constr.
		\$100,000 - Allyway Reimbursement Program
		\$100,000 - Façade grants (commercial)
		\$100,000 - Lighting/fencing/infrastructure improvements at skate park
		\$60,000 - Thorguard (lightning detection)
		\$40,000 - Façade grants (residential)
		\$30,000 - Offsite Sidewalk Reimbursement Program
		\$25,000 - MLK Park - multi use stage
		\$25,000 - Mural Grant Program
		\$15,000 - Central decorative lighting
8225	Economic Development	\$475,000 - Includes \$60,000 for sidewalk café furniture grant

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$1,000 - Ethics training
6301	Other Capital Improvements	\$889,642 - To be determined

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 957 - CRA - Downtown</b>						
9700	Audit Fees	1,391.00	1,356	1,356	5,000	5,000
<i>Miscellaneous</i>		1,391.00	1,356	1,356	5,000	5,000
9159	Transfer to Transportation Fund	15,000.00	0	0	0	0
9162	Transfer to General Fund	806,802.00	767,610	767,610	891,488	766,836
9196	Transfer to 2015 Construction Fund	477,719.00	0	100,000	254,723	0
9200	Transfer to Dark Fiber Fund	0.00	12,600	12,600	12,600	12,600
<i>Transfers</i>		1,299,521.00	780,210	880,210	1,158,811	779,436
9503	Admin-General Govt.	57,893.04	58,956	58,956	76,613	76,613
<i>Admin Allocation Expenses</i>		57,893.04	58,956	58,956	76,613	76,613
4501	Ins.-Property	17,958.67	16,359	16,359	10,731	10,731
4502	Ins.-Liability & Umbrella	643.59	1,101	1,101	1,029	1,029
4506	Ins.-Other	3,947.87	9,982	9,982	9,828	9,828
4510	Ins.-Public Official's Liability	50.45	56	56	48	48
<i>Insurance</i>		22,600.58	27,498	27,498	21,636	21,636
9102	Facility Maintenance	3,162.96	1,477	1,477	2,068	2,068
9104	Engineering Services	5,333.04	5,598	5,598	5,467	5,467
9105	Human Resources	0.00	0	0	0	0
9108	City Hall	746.04	973	973	1,510	1,510
<i>Internal Svc Charges</i>		9,242.04	8,048	8,048	9,045	9,045
8208	Ritz Theatre	0.00	47,000	47,000	40,000	47,000
8209	WH Main Street	45,000.00	45,000	45,000	45,000	45,000
<i>Grant &amp; Aid</i>		45,000.00	92,000	92,000	85,000	92,000
<b>Department Total: 80 - Non Departmental</b>		<b>1,435,647.66</b>	<b>968,068</b>	<b>1,068,068</b>	<b>1,356,105</b>	<b>983,730</b>
<b>EXPENSES Total</b>		<b>1,940,760.14</b>	<b>3,001,337</b>	<b>1,930,005</b>	<b>3,719,843</b>	<b>2,581,610</b>
<b>Fund REVENUE Total: 108 - CRA - Downtown Fund</b>		<b>2,129,377.68</b>	<b>2,313,125</b>	<b>2,305,646</b>	<b>2,422,280</b>	<b>2,581,610</b>
<b>Fund EXPENSE Total: 108 - CRA - Downtown Fund</b>		<b>1,940,760.14</b>	<b>3,001,337</b>	<b>1,930,005</b>	<b>3,719,843</b>	<b>2,581,610</b>
<b>Fund Total: 108 - CRA - Downtown Fund</b>		<b>188,617.54</b>	<b>(688,212)</b>	<b>375,641</b>	<b>(1,297,563)</b>	<b>0</b>

**DETAIL FY22 BUDGET:**

9161	Transfer to General Fund	\$188,840 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$96,267 - Non Ad Valorem 2021 Refunding Bond (DT CRA portion) \$482,603 - Estimated cost of proposed new Debt (DT CRA portion) \$73,778 - Community Policing \$50,000 - Off duty CRA Police Officer
9196	Transfer to 2015 Construction Fund	\$254,723 - Market Piazza
9200	Transfer to Dark Fiber Fund	\$12,600 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

9161	Transfer to General Fund	\$187,940 - P & I 2015A Refunding Revenue Bonds (DT CRA portion) \$96,293 - Non Ad Valorem 2021 Refunding Bond (DT CRA portion) \$482,603 - Estimated cost of proposed new Debt (DT CRA portion)
9200	Transfer to Dark Fiber Fund	\$12,600 - Cost of Fiber to facilities

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**CRA - FLORENCE VILLA FUND**  
**(109)**

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The Community Redevelopment Agency (CRA) Fund account for the financial operations to redevelop the two special districts established within the City in the year 2000. This fund is specific to the Florence Villa community of the City.

The five City Commission’s and two City residents serve as the Board of Directors for the two CRA’s established within the City of Winter Haven. The board receives input from an advisory committee.

The CRA is primarily funded through Tax Increment Financing (TIF), a process of capturing property tax revenues that would normally go to Polk County and the City. TIF funds are deposited into a Redevelopment Trust Fund that can then be spent on specific projects or used to leverage additional financing for larger projects.

**ACCOUNT DESCRIPTIONS**

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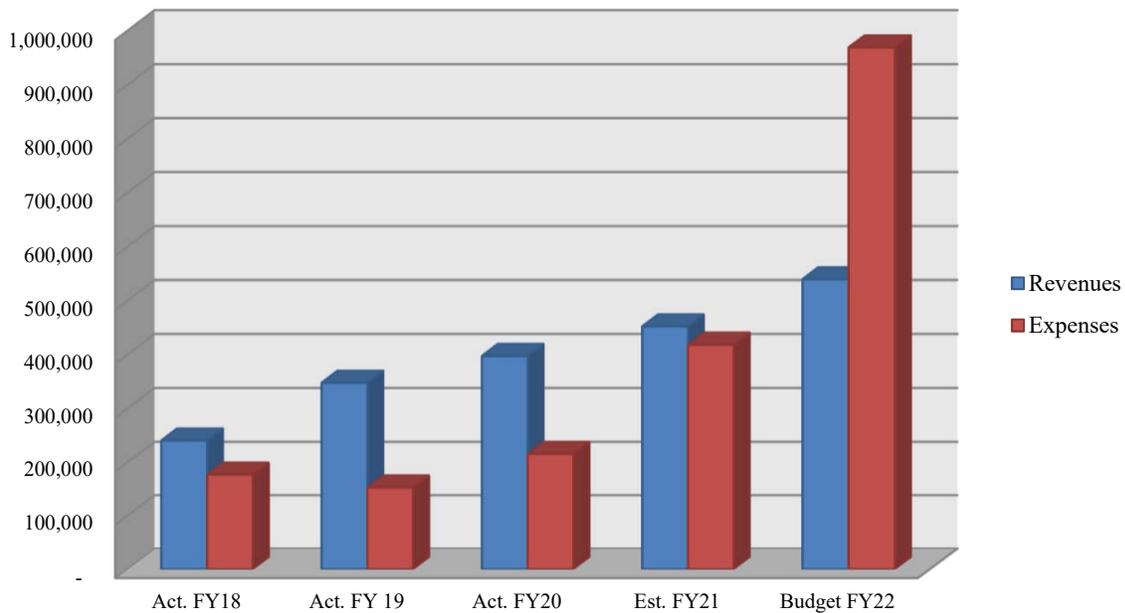
**REVENUES**

CRA revenues are derived from the proceeds of ad valorem taxes collected on properties located within the districts. The levy is on the property value in excess of the value established at June 30, 2000 for each property.

**EXPENDITURES**

Operations – This summary classification accounts for salary and benefits, plus all operating overhead such as utilities and supplies. The CRA will operate with .05 of the Department Director, .21 of the CRA & Neighborhood Programs Manager, and a Neighborhood Planner for a total of 1.26 FTEs.

**Historical Comparison of Revenues To Expenses**



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**CITY OF WINTER HAVEN  
CRA - FLORENCE VILLA FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Taxes / Ad Valorem	\$ 393,370.38	\$ 449,836	\$ 447,313	\$ 539,555	\$ 597,200
Miscellaneous Cares Act	-	-	4,800	-	-
Interest Earnings	4,436.97	4,000	450	500	500
<b>Total</b>	<b>\$ 397,807.35</b>	<b>\$ 453,836</b>	<b>\$ 452,563</b>	<b>\$ 540,055</b>	<b>\$ 597,700</b>
<b>EXPENDITURES</b>					
Personnel Expenditures	\$ 20,841.28	\$ 34,442	\$ 34,073	\$ 86,776	\$ 86,776
Operating Expenditures	952.50	16,882	17,550	20,750	20,750
Capital	-	537,000	-	679,300	335,139
Transfer to General Fund (Debt Service)	105,816.00	106,179	106,179	148,622	121,000
Transfer to Dark Fiber Fund	50,000.04	4,200	4,200	4,200	4,200
Transfer to Transportation Fund	15,000.00	15,000	60,000	-	-
Transfer to 2015 Construction Fund	-	100,000	100,000	-	-
Non-Departmental	23,689.65	26,633	96,770	29,835	29,835
<b>Total</b>	<b>\$ 216,299.47</b>	<b>\$ 840,336</b>	<b>\$ 418,772</b>	<b>\$ 969,483</b>	<b>\$ 597,700</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 181,507.88</b>	<b>\$ (386,500)</b>	<b>\$ 33,791</b>	<b>\$ (429,428)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>214,129.12</b>	<b>395,637</b>	<b>395,637</b>	<b>429,428</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ 395,637.00</b>	<b>\$ 9,137</b>	<b>\$ 429,428</b>	<b>\$ -</b>	<b>\$ -</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 109 - CRA - Florence Villa Fund</b>						
<b>REVENUES</b>						
311100-000	Taxes-Real Estate & Personal	393,370.38	449,836	447,313	539,555	597,200
<i>Ad Valorem Taxes</i>		393,370.38	449,836	447,313	539,555	597,200
361100-000	Interest on Investments	4,436.97	4,000	450	500	500
<i>Interest Earnings</i>		4,436.97	4,000	450	500	500
369000-000	Miscellaneous Revenue	0.00	0	4,800	0	0
<i>Misc - Other Revenue</i>		0.00	0	4,800	0	0
<b>REVENUES Total</b>		<b>397,807.35</b>	<b>453,836</b>	<b>452,563</b>	<b>540,055</b>	<b>597,700</b>

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**109-10-214 CRA - FLORENCE VILLA**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.05	E.O. & C.I. Director		8810	105,373	5,269
0.21	CRA & Neighborhood Programs Manager		8810	94,328	19,809
A 1.00	Neighborhood Planner (75%)			33,750	33,750
1.26					58,828
				SBB	101 TBD
			3% Step Plan Adjustment		755 TBD
					59,684

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	13,886.14	25,304	25,078	59,684	59,684
2101	FICA Taxes	989.08	1,879	1,798	4,566	4,566
2201	General Pension Fund Contrib	3,454.50	1,782	1,746	1,621	1,621
2204	401(a) Pension Contribution	324.41	1,449	1,486	3,467	3,467
2301	Life & Health Insurance	2,141.50	3,916	3,939	17,380	17,380
2302	Director's Life & Disability	0.00	85	0	0	0
2303	Disability Benefit - 401(a) Participants	0.00	0	0	36	36
2310	Health Reform Fees	0.00	1	0	0	0
2401	Workers' Compensation	45.65	26	26	22	22
<i>Personnel Services</i>		20,841.28	34,442	34,073	86,776	86,776
3104	Prof.Svc.-Appraisal	0.00	500	250	500	500
3404	Contract Svc. - Other	0.00	782	0	1,800	1,800
4801	Advertising	280.00	0	1,500	1,200	1,200
4803	Community Involvement	0.00	0	100	500	500
5300	Sidewalk Materials	0.00	15,000	15,000	15,000	15,000
5401	Memberships & Subscriptions	672.50	600	700	1,750	1,750
<i>Operating Services</i>		952.50	16,882	17,550	20,750	20,750
6301	Other Capital Improvements	0.00	537,000	0	679,300	335,139
<i>Capital</i>		0.00	537,000	0	679,300	335,139
<b>Cost Center Total: 214 - CRA-Florence Villa Fund</b>		<b>21,793.78</b>	<b>588,324</b>	<b>51,623</b>	<b>786,826</b>	<b>442,665</b>

**DETAIL FY22 BUDGET:**

6301	Other Capital Improvements	\$198,500 - Façade Grants - Commercial
		\$198,500 - Residential improvements/Beautification Grants
		\$100,000 - Economic Development project for future
		\$92,300 - Bus shelters
		\$50,000 - Business incubator
		\$25,000 - Demolition assistance
		\$15,000 - Marketing/branding

**DETAIL FY23 BUDGET:**

6301	Other Capital Improvements	\$335,139 - To be determined
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Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 958 - CRA - Florence Villa</b>						
9700	Audit Fees	178.00	140	140	3,000	3,000
<i>Miscellaneous</i>		178.00	140	140	3,000	3,000
9159	Transfer to Transportation Fund	15,000.00	15,000	60,000	0	0
9161	Transfer to General Fund	105,816.00	106,179	106,179	148,622	121,000
9196	Transfer to 2015 Construction Fund	0.00	100,000	100,000	0	0
9200	Transfer to Dark Fiber Fund	50,000.04	4,200	4,200	4,200	4,200
<i>Transfers</i>		170,816.04	225,379	270,379	152,822	125,200
9503	Admin-General Govt.	7,551.00	6,008	6,008	8,539	8,539
<i>Admin Allocation Expenses</i>		7,551.00	6,008	6,008	8,539	8,539
7202	Interest on Debt	0.00	0	0	0	0
<i>Debt Service</i>		0.00	0	0	0	0
4501	Ins.-Property	8,132.85	7,829	7,829	5,110	5,110
4502	Ins.-Liability & Umbrella	321.74	400	400	343	343
4506	Ins.-Other	3,523.32	8,968	8,968	8,860	8,860
4510	Ins.-Public Official's Liability	21.66	23	23	19	19
<i>Insurance</i>		11,999.57	17,220	17,220	14,332	14,332
9102	Facility Maintenance	1,355.04	492	492	1,034	1,034
9104	Engineering Services	2,286.00	2,399	2,399	2,343	2,343
9108	City Hall	320.04	374	374	587	587
<i>Internal Svc Charges</i>		3,961.08	3,265	3,265	3,964	3,964
8220	Facade Grant Program	0.00	0	70,137	0	0
<i>Grant &amp; Aid</i>		0.00	0	70,137	0	0
<b>Department Total: 80 - Non Departmental</b>		<b>194,505.69</b>	<b>252,012</b>	<b>367,149</b>	<b>182,657</b>	<b>155,035</b>
<b>EXPENSES Total</b>		<b>216,299.47</b>	<b>840,336</b>	<b>418,772</b>	<b>969,483</b>	<b>597,700</b>
<b>Fund REVENUE Total: 109 - CRA - Florence Villa Fund</b>		<b>397,807.35</b>	<b>453,836</b>	<b>452,563</b>	<b>540,055</b>	<b>597,700</b>
<b>Fund EXPENSE Total: 109 - CRA - Florence Villa Fund</b>		<b>216,299.47</b>	<b>840,336</b>	<b>418,772</b>	<b>969,483</b>	<b>597,700</b>
<b>Fund Total: 109 - CRA - Florence Villa Fund</b>		<b>181,507.88</b>	<b>(386,500)</b>	<b>33,791</b>	<b>(429,428)</b>	<b>0</b>

**DETAIL FY22 BUDGET:**

9161 Transfer to General Fund \$148,622 - Estimated cost of proposed new Debt (DT CRA portion)  
9200 Transfer to Dark Fiber Fund \$4,200 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

9161 Transfer to General Fund \$121,000 - Estimated cost of proposed new Debt (DT CRA portion)  
9200 Transfer to Dark Fiber Fund \$4,200 - Cost of Fiber to facilities

## **FEDERAL BUILDING FUND**

**(111)**

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The Federal Building Fund was established to record revenues and expenses from the Federal Building which was donated to the City by the Federal Government in exchange for the City maintaining the facility.

### **ACCOUNT DESCRIPTIONS**

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#### **REVENUES**

Revenues come from the Federal Government in the form of rental of the facility for their staff.

#### **EXPENDITURES**

The rental revenue is used to provide funding for utility expenses and repair and maintenance costs of the facility. The lease began in November 2003 with a lease extension signed in FY21 to extend the lease through November 2024. The lease extension includes an annual 2.5% rent increase effective each October 1.

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**CITY OF WINTER HAVEN  
FEDERAL BUILDING SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Rent	\$ 136,067.05	\$ 136,067	\$ 139,465	\$ 142,950	\$ 146,524
Interest	282.50	600	25	25	25
<b>Total</b>	<b>\$ 136,349.55</b>	<b>\$ 136,667</b>	<b>\$ 139,490</b>	<b>\$ 142,975</b>	<b>\$ 146,549</b>
<b>EXPENDITURES</b>					
Operating	\$ 33,867.78	\$ 44,000	\$ 41,700	\$ 71,300	\$ 46,300
Transfer to General Fund	99,999.96	115,000	115,000	50,000	75,000
Miscellaneous	4,155.28	5,939	5,939	2,391	2,391
<b>Total</b>	<b>\$ 138,023.02</b>	<b>\$ 164,939</b>	<b>\$ 162,639</b>	<b>\$ 123,691</b>	<b>\$ 123,691</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ (1,673.47)</b>	<b>\$ (28,272)</b>	<b>\$ (23,149)</b>	<b>\$ 19,284</b>	<b>\$ 22,858</b>
<b>Beginning Cash Balance:</b>	<b>41,539.47</b>	<b>39,866</b>	<b>39,866</b>	<b>16,717</b>	<b>36,001</b>
<b>Ending Cash Balance:</b>	<b>\$ 39,866.00</b>	<b>\$ 11,594</b>	<b>\$ 16,717</b>	<b>\$ 36,001</b>	<b>\$ 58,859</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 111 - Federal Building Fund</b>						
<b>REVENUES</b>						
361100-000	Interest on Investments	282.50	600	25	25	25
<i>Interest Earnings</i>		282.50	600	25	25	25
362100-802	Rental-Federal Building	136,067.05	136,067	139,465	142,950	146,524
<i>Misc - Rent and Royalty</i>		136,067.05	136,067	139,465	142,950	146,524
<b>REVENUES Total</b>		<b>136,349.55</b>	<b>136,667</b>	<b>139,490</b>	<b>142,975</b>	<b>146,549</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 924 - Federal Building</b>						
3401	Contract Svc.-Custodial	8,465.93	6,700	8,700	9,000	9,000
4301	Utility Svcs - Electric	13,889.36	19,000	14,000	19,000	19,000
4302	Utility Svcs - Water	1,722.20	1,500	1,800	1,500	1,500
4303	Utility Svcs - Sewer	1,950.66	1,600	2,000	1,600	1,600
4305	Utility Svcs - Refuse	858.69	850	900	850	850
4602	Rep & Mtn Building & Grounds	3,663.35	9,500	10,000	34,500	9,500
4618	Rep/Mtn Parts/MP/Facility/Fire	0.00	100	0	100	100
4620	Rep & Mtn Contracts	2,105.08	3,050	3,300	3,050	3,050
5209	Housekeeping Supplies	1,212.51	1,700	1,000	1,700	1,700
<i>Operating Services</i>		33,867.78	44,000	41,700	71,300	46,300
9161	Transfer to General Fund	99,999.96	115,000	115,000	50,000	75,000
<i>Transfers</i>		99,999.96	115,000	115,000	50,000	75,000
4501	Ins.-Property	67.24	64	64	64	64
<i>Insurance</i>		67.24	64	64	64	64
9102	Facility Maintenance	4,088.04	5,875	5,875	2,327	2,327
<i>Internal Svc Charges</i>		4,088.04	5,875	5,875	2,327	2,327
<b>Department Total: 80 - Non Departmental</b>		<b>138,023.02</b>	<b>164,939</b>	<b>162,639</b>	<b>123,691</b>	<b>123,691</b>
<b>EXPENSES Total</b>		<b>138,023.02</b>	<b>164,939</b>	<b>162,639</b>	<b>123,691</b>	<b>123,691</b>
<b>Fund REVENUE Total: 111 - Federal Building Fund</b>		<b>136,349.55</b>	<b>136,667</b>	<b>139,490</b>	<b>142,975</b>	<b>146,549</b>
<b>Fund EXPENSE Total: 111 - Federal Building Fund</b>		<b>138,023.02</b>	<b>164,939</b>	<b>162,639</b>	<b>123,691</b>	<b>123,691</b>
<b>Fund Total: 111 - Federal Building Fund</b>		<b>(1,673.47)</b>	<b>(28,272)</b>	<b>(23,149)</b>	<b>19,284</b>	<b>22,858</b>

**DETAIL FY22 BUDGET:**

4602	Rep & Mtn Building & Grounds	\$25,000 - Exterior painting of the facility
		\$9,500 - Normal maintenance, as needed
9161	Transfer to General Fund	\$50,000 - Support of General Fund

**DETAIL FY23 BUDGET:**

4602	Rep & Mtn Building & Grounds	\$9,500 - Normal maintenance, as needed
9161	Transfer to General Fund	\$75,000 - Support of General Fund

**BUILDING / PERMITTING FUND**

**(113)**

The Building/Permitting Fund accounts for the activity generated from City issued permits to construct buildings and pools, perform electrical work, install plumbing in structures and erect signs in the City of Winter Haven limits.

**ACCOUNT DESCRIPTIONS**

**REVENUES**

Building Permit fees make up approximately 72% of the total revenues collected in the fund. The remainder comes from other permit fees including electric, plumbing, sign, pool, mechanical, building plan reviews, inspection fees and interest.

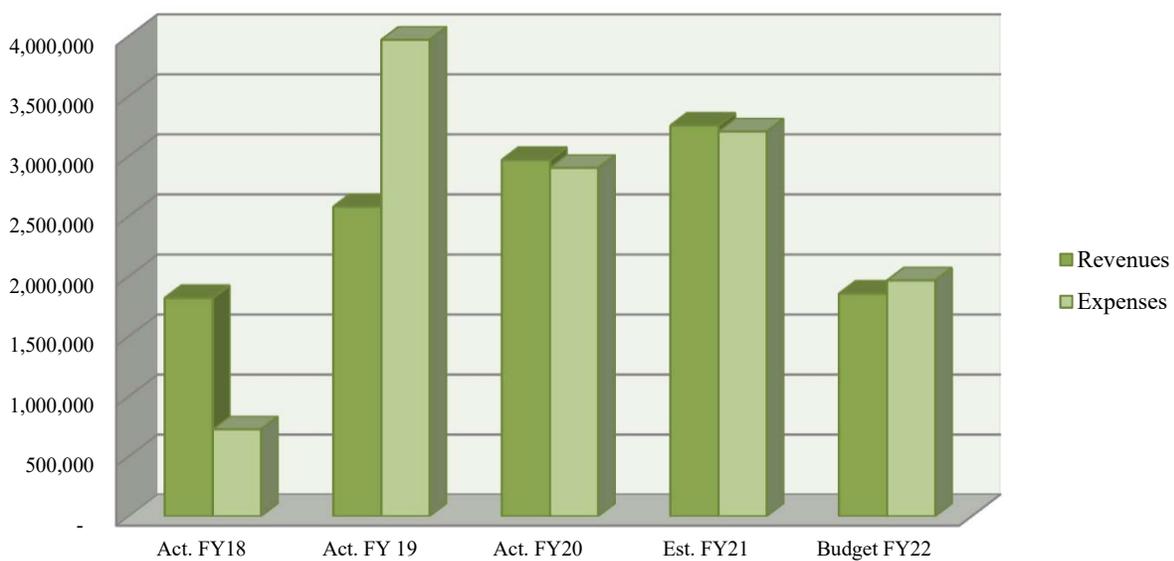
**EXPENDITURES**

**Operations** – The Building/Permitting Fund employs 11.50 full-time employees.

**Non-Operating Costs** – Building non-operating costs are as follows:

Transfer to General Fund	\$	512,000
Bank Charges	\$	100,000
Internal Service Charges	\$	108,908
Admin. - Gen. Govt.	\$	114,620
Insurance	\$	6,464
Transfer to Dark Fiber Fund	\$	8,400
Transfer to Self-Insurance Fund	\$	4,400
Audit Fees	\$	2,545
Pooled Vehicle Costs	\$	581
Total		\$ 857,918

**Historical Comparison of Revenues To Expenses**



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**CITY OF WINTER HAVEN  
BUILDING / PERMITTING FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Permits & Fees	\$ 2,935,717.86	1,353,500	3,245,900	1,845,450	1,703,500
Miscellaneous Revenues	33,875.35	33,550	10,250	10,550	25,550
CARES Act - Coronavirus Relief Fund	552.27	-	-	-	-
<b>Total</b>	<b>\$ 2,970,145.48</b>	<b>1,387,050</b>	<b>3,256,150</b>	<b>1,856,000</b>	<b>1,729,050</b>
<b>EXPENDITURES</b>					
Personnel Expenditures	\$ 471,947.02	626,840	600,691	856,650	858,410
Operating Expenditures	145,276.85	181,765	184,414	197,019	187,019
Capital Expenditures	11,313.96	40,461	41,436	54,815	8,880
Non-Departmental	2,275,018.21	1,016,670	2,379,609	857,918	845,918
<b>Total</b>	<b>\$ 2,903,556.04</b>	<b>1,865,736</b>	<b>3,206,150</b>	<b>1,966,402</b>	<b>1,900,227</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 66,589.44</b>	<b>(478,686)</b>	<b>50,000</b>	<b>(110,402)</b>	<b>(171,177)</b>
<b>Beginning Cash Balance:</b>	<b>2,178,788.27</b>	<b>2,245,378</b>	<b>2,245,378</b>	<b>2,295,378</b>	<b>2,184,976</b>
<b>Ending Cash Balance:</b>	<b>\$ 2,245,377.71</b>	<b>1,766,692</b>	<b>2,295,378</b>	<b>2,184,976</b>	<b>2,013,799</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 113 - Building / Permitting Fund</b>						
<b>REVENUES</b>						
322100-000	Permits-Building	2,033,158.10	1,000,000	2,200,000	1,300,000	1,200,000
322200-000	Permits-Electrical	11,748.61	10,000	10,500	10,000	10,000
322300-000	Permits-Plumbing	7,652.28	4,000	7,000	4,000	4,000
322400-000	Permits-Sign	4,114.20	4,000	5,700	4,000	4,000
322500-000	Permits-Mechanical	29,058.18	20,000	46,000	20,000	20,000
322800-000	Permits-Pool	17,289.06	6,500	17,000	6,500	6,500
322920-000	Fees-Plan Review -Building	817,742.45	300,000	937,000	491,950	450,000
322940-000	Fees-Technology Enhancements	4.00	0	0	0	0
329100-000	Fee-Construction Reinspection	13,725.98	8,000	22,000	8,000	8,000
329250-000	Fee-Driveway Inspect/Review	1,225.00	1,000	700	1,000	1,000
<b>Building Permits</b>		<b>2,935,717.86</b>	<b>1,353,500</b>	<b>3,245,900</b>	<b>1,845,450</b>	<b>1,703,500</b>
341900-500	Sale of Copies	0.00	50	50	50	50
<b>Misc - Other Government Charges &amp; Fees</b>		<b>0.00</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>
361100-000	Interest on Investments	25,377.75	30,000	6,000	7,000	22,000
<b>Interest Earnings</b>		<b>25,377.75</b>	<b>30,000</b>	<b>6,000</b>	<b>7,000</b>	<b>22,000</b>
364414-000	Sale of Assets-Capital	4,100.00	0	0	0	0
<b>Misc - Sales</b>		<b>4,100.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
369000-000	Miscellaneous Revenue	4,397.60	3,500	4,200	3,500	3,500
<b>Misc - Other Revenues</b>		<b>4,397.60</b>	<b>3,500</b>	<b>4,200</b>	<b>3,500</b>	<b>3,500</b>
332000-000	CARES Act/ARPA - Coronavirus Relief Fund	552.27	0	0	0	0
<b>Other Sources</b>		<b>552.27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUES Total</b>		<b>2,970,145.48</b>	<b>1,387,050</b>	<b>3,256,150</b>	<b>1,856,000</b>	<b>1,729,050</b>

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**113-10-216 BUILDING & PERMITTING**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Building Official	10.00%	9410	81,370	81,370
1.00	Building Inspector		9410	61,963	61,963
1.00	Building Inspector		9410	61,963	61,963
1.00	Building Inspector 25h/52w		9410	49,244	49,244
A 1.00	Building Inspector (75%)		9410	36,564	36,564
1.00	Field Inspector/Fire Plans Examiner		9410	56,784	56,784
C 1.00	Plans Examiner 25h/52w	2.50%	8810	49,244	49,244
C 1.00	Permit Specialist	5.00%	8810	37,440	37,440
1.00	Permit Specialist		8810	31,616	31,616
A 1.00	Building Division Assistant (75%)		8810	25,506	25,506
A 1.00	Business Tax Specialist (75%)		8810	23,135	23,135
0.50	Sr. Staff Assistant		8810	37,586	18,793
<b>11.50</b>					<b>533,622</b>
				Education/Incentive Pay	11,240
				Adj. for Additional License	6,400
				3% Step Plan Adjustment	13,982
					<b>565,244</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	332,490.45	455,606	420,000	565,244	566,136
1401	Overtime	1,506.60	0	12,000	12,000	12,000
2101	FICA Taxes	24,198.85	33,782	33,100	44,160	44,228
2201	General Pension Fund Contrib	42,363.13	41,113	42,000	40,089	40,889
2204	401(a) Pension Contribution	10,186.31	15,309	14,000	23,977	23,977
2301	Life & Health Insurance	55,980.69	76,394	75,000	166,285	166,285
2303	Disability Benefit - 401(a) Participants	0.00	0	0	560	560
2310	Health Reform Fees	0.00	45	0	0	0
2401	Workers' Compensation	3,570.99	4,591	4,591	4,335	4,335
2501	Unemployment Compensation	1,650.00	0	0	0	0
<i>Personnel Services</i>		<b>471,947.02</b>	<b>626,840</b>	<b>600,691</b>	<b>856,650</b>	<b>858,410</b>
3401	Contract Svc.-Custodial	2,604.12	2,500	2,500	5,248	5,248
4001	Travel-Non local	358.00	2,000	2,000	2,000	2,000
4003	Training-Required-Instructional	6,092.04	12,500	9,000	12,500	12,500
4004	Travel-Local Mileage & Comm. Exp	0.00	50	0	0	0
4201	Postage	47.65	200	200	200	200
4301	Utility Svcs - Electric	2,615.98	3,000	3,000	3,000	3,000
4302	Utility Svcs - Water	1,377.13	1,420	1,420	1,420	1,420
4303	Utility Svcs - Sewer	379.29	400	400	400	400
4305	Utility Svcs - Refuse	998.92	1,300	1,300	1,300	1,300
4601	Rep & Mtn Equipment	0.00	300	300	300	300
4602	Rep & Mtn Building & Grounds	15,755.71	3,000	3,000	13,000	3,000
4605	Rep & Mtn Spec-Bud Detailed Only	75,023.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	6,944.00	10,752	10,752	9,308	9,308
4607	Rep & Mtn Automotive Parts	3,775.04	2,500	2,500	2,500	2,500
4608	Rep & Mtn Automotive Labor	2,315.12	2,000	2,000	2,000	2,000
4620	Rep & Mtn Contracts	997.67	850	850	850	850
4702	Printing & Binding	1,031.25	2,500	2,500	3,000	3,000
4907	Records Management	6,530.30	5,000	0	5,000	5,000
5101	Office Supplies	5,534.79	5,000	8,000	7,500	7,500
5102	Tools,Equip under \$1,000	360.33	2,500	2,500	2,500	2,500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	0	4,892	0	0
5203	Motor Fuels & Lubricants	3,646.49	6,000	6,000	6,000	6,000
5204	Copier Use & Supplies	291.39	500	500	500	500
5206	Software & Internal Upgrades	0.00	108,193	111,500	108,193	108,193
5208	Uniform, Protect Clothing	1,086.46	2,000	2,000	3,000	3,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5209	Housekeeping Supplies	2,263.68	300	300	300	300
5218	Inventory-Central Stores Other	54.58	0	0	0	0
5401	Memberships & Subscriptions	2,287.00	3,000	3,000	3,000	3,000
5404	Employee Dev-Material & Training	900.00	2,000	2,000	2,000	2,000
5405	Empl Dev-Books,Accreditation,Assessmt	1,846.82	2,000	2,000	2,000	2,000
5985	Over / Short	160.09	0	0	0	0
<b>Operating Services</b>		<b>145,276.85</b>	<b>181,765</b>	<b>184,414</b>	<b>197,019</b>	<b>187,019</b>
6301	Other Capital Improvements	0.00	0	0	15,000	0
6402	Machinery & Equipment	0.00	30,935	31,910	30,935	0
6403	Capital Depletion Reserve	11,313.96	9,526	9,526	8,880	8,880
<b>Capital</b>		<b>11,313.96</b>	<b>40,461</b>	<b>41,436</b>	<b>54,815</b>	<b>8,880</b>
<b>Cost Center Total: 216 - Building / Permitting</b>		<b>628,537.83</b>	<b>849,066</b>	<b>826,541</b>	<b>1,108,484</b>	<b>1,054,309</b>

**DETAIL FY22 BUDGET:**

4602	Rep & Mtn Building & Grounds	\$13,000 - Building improvements - Painting
5206	Software & Internal Upgrades	\$85,393 - Avolve software \$17,800 - Tolemi/Building Blocks software \$5,000 - Misc software
6301	Other Capital Improvements	\$15,000 - New A/C unit
6402	Machinery & Equipment	\$30,935 - New vehicle

**DETAIL FY23 BUDGET:**

5206	Software & Internal Upgrades	\$85,393 - Avolve software \$17,800 - Tolemi/Building Blocks software \$5,000 - Misc software
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Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 933 - Building / Permitting</b>						
4606	Rep & Mtn Vehicle Base Cost	0.00	228	228	228	228
4607	Rep & Mtn Automotive Parts	0.00	15	50	40	40
4608	Rep & Mtn Automotive Labor	0.00	93	50	89	89
4624	Rep & Mtn Outside Svc	0.00	103	0	103	103
5203	Motor Fuels & Lubricants	0.00	113	113	121	121
5995	Bank Charges	166,913.43	100,000	145,000	100,000	100,000
<i>Operating Services</i>		166,913.43	100,552	145,441	100,581	100,581
3408	Commission/Expense - Sale of Assets	246.00	0	0	0	0
9700	Audit Fees	727.00	3,617	3,617	2,545	2,545
<i>Miscellaneous</i>		973.00	3,617	3,617	2,545	2,545
9109	Transfer to Self Insurance	4,400.04	4,400	4,400	4,400	4,400
9161	Transfer to General Fund	470,306.04	470,306	470,306	512,000	500,000
9196	Transfer to 2015 Construction Fund	1,409,999.96	100,000	1,418,050	0	0
9200	Transfer to Dark Fiber Fund	0.00	8,400	8,400	8,400	8,400
<i>Transfers</i>		1,884,706.04	583,106	1,901,156	524,800	512,800
9503	Admin-General Govt.	30,204.96	156,966	156,966	114,620	114,620
<i>Admin Allocation Expenses</i>		30,204.96	156,966	156,966	114,620	114,620
4501	Ins.-Property	2,342.96	2,483	2,483	1,469	1,469
4502	Ins.-Liability & Umbrella	4,691.25	5,055	5,055	3,808	3,808
4506	Ins.-Other	407.91	1,075	1,075	556	556
4510	Ins.-Public Official's Liability	504.74	754	754	631	631
<i>Insurance</i>		7,946.86	9,367	9,367	6,464	6,464
9102	Facility Maintenance	3,657.00	4,431	4,431	13,960	13,960
9104	Engineering Services	15,237.96	97,994	97,994	31,240	31,240
9105	Human Resources	9,372.96	10,020	10,020	5,913	5,913
9107	Technology Services	156,006.00	50,617	50,617	57,795	57,795
<i>Internal Svc Charges</i>		184,273.92	163,062	163,062	108,908	108,908
<b>Department Total: 80 - Non Departmental</b>		<b>2,275,018.21</b>	<b>1,016,670</b>	<b>2,379,609</b>	<b>857,918</b>	<b>845,918</b>
<b>EXPENSES Total</b>		<b>2,903,556.04</b>	<b>1,865,736</b>	<b>3,206,150</b>	<b>1,966,402</b>	<b>1,900,227</b>
<b>Fund REVENUE Total: 113 - Building / Permitting Fund</b>		<b>2,970,145.48</b>	<b>1,387,050</b>	<b>3,256,150</b>	<b>1,856,000</b>	<b>1,729,050</b>
<b>Fund EXPENSE Total: 113 - Building / Permitting Fund</b>		<b>2,903,556.04</b>	<b>1,865,736</b>	<b>3,206,150</b>	<b>1,966,402</b>	<b>1,900,227</b>
<b>Fund Total: 113 - Building / Permitting Fund</b>		<b>66,589.44</b>	<b>(478,686)</b>	<b>50,000</b>	<b>(110,402)</b>	<b>(171,177)</b>

**DETAIL FY22 BUDGET:**

9161 Transfer to General Fund \$512,000 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev use to fund Fire inspections  
9200 Transfer to Dark Fiber Fund \$8,400 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

9161 Transfer to General Fund \$500,000 - Fire Marshall/Inspectors, Fl. SS allow Bldg rev use to fund Fire inspections  
9200 Transfer to Dark Fiber Fund \$8,400 - Cost of Fiber to facilities

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# IMPACT FEE FUND (114)

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The Impact Fee Fund records the collection and expenditure of Police, Fire, Library, Parks and Recreation and Transportation Impact Fees.

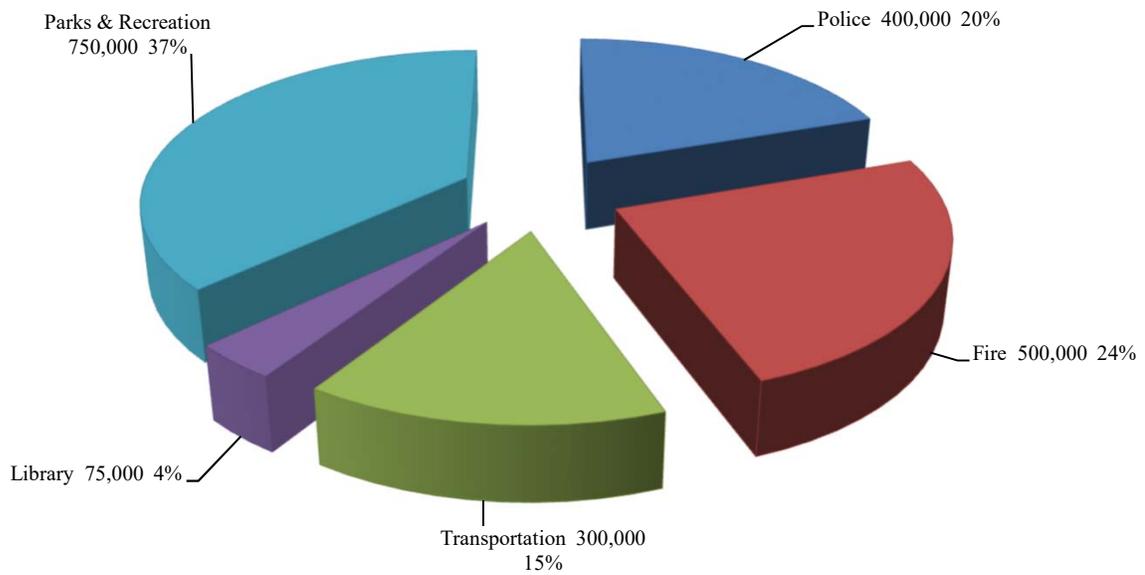
## ACCOUNT DESCRIPTIONS

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### EXPENDITURES

There are no operating or non-departmental costs associated with this fund, only the transfers to the appropriate fund for the specific activity will be reflected in expenditures.

**FY22 BUDGETED IMPACT FEE REVENUE**



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**CITY OF WINTER HAVEN  
IMPACT FEE FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Impact Fees	\$ 2,361,641.27	\$ 1,649,453	\$ 2,541,000	\$ 2,025,000	\$ 1,275,000
Interest Earnings	6,909.48	7,500	1,200	1,000	1,000
<b>Total</b>	<b>\$ 2,368,550.75</b>	<b>\$ 1,656,953</b>	<b>\$ 2,542,200</b>	<b>\$ 2,026,000</b>	<b>\$ 1,276,000</b>
<b>EXPENDITURES</b>					
Transfer to 2015 Construction Fund	\$ 1,558,026.96	\$ 1,104,656	\$ 1,415,927	\$ 947,222	\$ -
Transfer to Transportation Fund	32,391.00	49,950	49,950	508,000	-
Transfer to General Fund	489,222.96	630,000	630,000	1,349,788	1,276,000
Transfer to Library Fund	50,000.04	116,200	116,200	52,000	-
<b>Total</b>	<b>\$ 2,129,640.96</b>	<b>\$ 1,900,806</b>	<b>\$ 2,212,077</b>	<b>\$ 2,857,010</b>	<b>\$ 1,276,000</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 238,909.79</b>	<b>\$ (243,853)</b>	<b>\$ 330,123</b>	<b>\$ (831,010)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>802,855.21</b>	<b>1,041,765</b>	<b>1,041,765</b>	<b>1,371,888</b>	<b>540,878</b>
<b>Ending Cash Balance:</b>	<b>\$ 1,041,765.00</b>	<b>\$ 797,912</b>	<b>\$ 1,371,888</b>	<b>\$ 540,878</b>	<b>\$ 540,878</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 114 - Impact Fee Fund</b>						
<b>REVENUES</b>						
363220-500	Impact Fees - Police	345,382.29	250,000	495,000	400,000	250,000
363220-600	Impact Fees - Fire	530,822.14	300,000	600,000	500,000	300,000
363240-000	Impact Fees - Transportation	330,686.51	180,000	350,000	300,000	180,000
363270-101	Impact Fees - Library	97,183.46	45,000	96,000	75,000	45,000
363270-700	Impact Fees - Parks & Recreation	1,057,566.87	874,453	1,000,000	750,000	500,000
<i>Misc - Impact Fees</i>		2,361,641.27	1,649,453	2,541,000	2,025,000	1,275,000
361100-000	Interest on Investments	6,909.48	7,500	1,200	1,000	1,000
<i>Interest Earnings</i>		6,909.48	7,500	1,200	1,000	1,000
<b>REVENUES Total</b>		<b>2,368,550.75</b>	<b>1,656,953</b>	<b>2,542,200</b>	<b>2,026,000</b>	<b>1,276,000</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 960 - Impact Fees</b>						
9115	Transfer to Library	50,000.04	116,200	116,200	52,000	0
9159	Transfer to Transportation Fund	32,391.00	49,950	49,950	508,000	0
9191	Transfer to General Fund	489,222.96	630,000	630,000	1,349,788	1,276,000
9196	Transfer to 2015 Construction Fund	1,558,026.96	1,104,656	1,415,927	947,222	0
<i>Transfers</i>		2,129,640.96	1,900,806	2,212,077	2,857,010	1,276,000
<b>Cost Center Total: 960 - Impact Fees</b>		2,129,640.96	1,900,806	2,212,077	2,857,010	1,276,000
<b>EXPENSES Total</b>		<b>2,129,640.96</b>	<b>1,900,806</b>	<b>2,212,077</b>	<b>2,857,010</b>	<b>1,276,000</b>
<b>Fund REVENUE Total: 114 - Impact Fee Fund</b>		<b>2,368,550.75</b>	<b>1,656,953</b>	<b>2,542,200</b>	<b>2,026,000</b>	<b>1,276,000</b>
<b>Fund EXPENSE Total: 114 - Impact Fee Fund</b>		<b>2,129,640.96</b>	<b>1,900,806</b>	<b>2,212,077</b>	<b>2,857,010</b>	<b>1,276,000</b>
<b>Fund Total: 114 - Impact Fee Fund</b>		<b>238,909.79</b>	<b>(243,853)</b>	<b>330,123</b>	<b>(831,010)</b>	<b>0</b>

**DETAIL FY22 BUDGET:**

9115	Transfer to Library	\$52,000 - Book inventory
9159	Transfer to Transportation Fund	\$308,000 - Avenue K Project
		\$200,000 - First Street/Cypress Gardens Blvd Intersection Project
9191	Transfer to General Fund	\$791,356 - Capital Depletion for purchasing new Fire vehicles
		\$438,432 - Capital Depletion for purchasing new Police vehicles
		\$120,000 - Offsets some cost of two new fire stations
9196	Transfer to 2015 Construction Fund	\$650,000 - Match of bond proceeds for recreation projects
		\$165,253 - Market Piazza
		\$131,969 - Sertoma Park project

**DETAIL FY23 BUDGET:**

9191	Transfer to General Fund	\$1,276,000 - Capital Depletion for purchasing new Police and Fire vehicles
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**WH AFFORDABLE HOUSING FUND  
(115)**

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The WH Affordable Housing Fund was established by Ordinance O-21-59 on September 27, 2021 in order to allow for additional flexibility to meet varied and evolving housing needs and priorities while enabling the development and provision of affordable housing that is safe, sound, and financially viable within the municipal limits of the City of Winter Haven according to the 2021 Workforce Housing Action Plan. This fund will receive an initial appropriation of \$1,500,000 on October 1, 2021 and on October 1 of each fiscal year thereafter will receive an appropriation of \$250,000 of legally available funds.

**ACCOUNT DESCRIPTIONS**

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**REVENUES**

Revenues will be annually appropriated from the City's legally available funds.

**EXPENDITURES**

The revenues will be used for such affordable housing activities and uses authorized by the City commission.

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**CITY OF WINTER HAVEN  
WH AFFORDABLE HOUSING FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Transfer from General Fund	\$ -	\$ -	\$ -	1,500,000	\$ 250,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,500,000</b>	<b>\$ 250,000</b>
<b>EXPENDITURES</b>					
Non Departmental	\$ -	\$ -	\$ -	1,500,000	\$ 250,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,500,000</b>	<b>\$ 250,000</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>
<b>Beginning Cash Balance:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 115 - WH Affordable Housing Fund</b>						
<b>REVENUES</b>						
381000-001	Transfer from General Fund	0.00	0	0	1,500,000	250,000
<i>Misc - Impact Fees</i>		0.00	0	0	1,500,000	250,000
<b>REVENUES Total</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>250,000</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 964 - WH Affordable Housing</b>						
8245	Affordable Housing	0.00	0	0	1,500,000	250,000
<i>Miscellaneous</i>		0.00	0	0	1,500,000	250,000
<b>Cost Center Total: 964 - WH Affordable Housing</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>250,000</b>
<b>EXPENSES Total</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>250,000</b>
<b>Fund REVENUE Total: 115 - WH Affordable Housing Fund</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>250,000</b>
<b>Fund EXPENSE Total: 115 - WH Affordable Housing Fund</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>250,000</b>
<b>Fund Total: 115 - WH Affordable Housing Fund</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TRANSPORTATION FUND**  
**(301)**

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This Fund was established late in FY 2019 in order to isolate and track large Transportation Improvement projects that continue over multiple years.

**ACCOUNT DESCRIPTIONS**

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**REVENUES**

**Grants** – \$2,685,541 has been committed for street projects from FDOT grant funds.

**Transfer from General Fund** – \$2,975,000 from Ad Valorem tax funding.

**Transfer from Impact Fee Fund** – \$508,000 from Impact Fees.

**Interest Earnings** – Includes estimated revenues from interest earnings.

**EXPENDITURES**

**Capital Expenses** – These accounts record the project related expenditures in the Transportation Fund. The FY 2022 projects include:

- \$1,557,930 - Avenue C SW Project (FDOT grant)
- \$122,150 - Lake Silver Project (FDOT grant)
- \$1,000,000 - Avenue K Project (FDOT grant)
- \$1,000,000 - TIP projects to be determined
- \$428,525 - Lake Howard Sidewalk Project (FDOT grant 100%)
- \$40,000 - 6th Street SE Complete Street Project
- \$1,900,000 - 6th, 8th, 9th, & Cypress Garden Blvd. Intersection Improvements
- \$700,000 - 1st Street and Cypress Garden Blvd Project
- \$75,000 - Sidewalks

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**CITY OF WINTER HAVEN  
TRANSPORTATION FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Grants	\$ 804.65	\$ 3,006,024	\$ 1,112,319	\$ 2,685,541	\$ -
Transfer from General Fund	1,546,858.96	1,000,000	1,000,000	2,975,000	2,475,000
Transfer from Downtown CRA Fund	15,000.00	-	-	-	-
Transfer from Florence Villa CRA Fund	15,000.00	15,000	60,000	-	-
Transfer from Impact Fee Fund	32,391.00	49,950	49,950	508,000	-
Transfer from Stormwater Fund	21,042.00	-	-	-	-
Transfer from Dark Fiber Fund	5,645.00	-	-	-	-
Interest Earnings	10,396.91	10,000	2,000	6,500	5,000
<b>Total</b>	<b>\$ 1,647,138.52</b>	<b>\$ 4,080,974</b>	<b>\$ 2,224,269</b>	<b>\$ 6,175,041</b>	<b>\$ 2,480,000</b>
<b>EXPENDITURES</b>					
Lake Silver Project	\$ 585.00	\$ 1,306,321	\$ 1,148,753	\$ 122,150	\$ -
MLK Blvd. Project	745,527.48	-	-	-	-
Avenue C SW Project	12,430.70	1,441,866	-	1,557,930	-
Avenue K Project	29,381.00	100,000	165,450	1,000,000	-
Lake Howard Sidewalk Project	-	-	49,950	428,525	-
Quiet Zone	-	-	486,859	-	-
6th Street SE Complete Street Project	-	-	-	40,000	-
6th, 8th, 9th & CGB Intersection Improvements	-	-	-	1,900,000	1,400,000
1st Street & CGB	-	-	-	700,000	-
TIP	-	1,167,000	1,420,000	1,000,000	1,000,000
Resurface/Striping 21st Street	227,636.81	-	-	-	-
Sidewalks	-	15,000	-	75,000	75,000
Various projects	310.00	-	-	-	-
<b>Total</b>	<b>\$ 1,015,870.99</b>	<b>\$ 4,030,187</b>	<b>\$ 3,271,012</b>	<b>\$ 6,823,605</b>	<b>\$ 2,475,000</b>
<b>Excess of Revenues</b>					
<b>Over &lt;Under&gt; Expenditures:</b>	\$ 631,267.53	\$ 50,787	\$ (1,046,743)	\$ (648,564)	\$ 5,000
<b>Beginning Cash Balance:</b>	1,064,260.47	1,695,528	1,695,528	648,785	221
<b>Ending Cash Balance:</b>	\$ 1,695,528.00	\$ 1,746,315	\$ 648,785	\$ 221	\$ 5,221

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 301 - Transportation Fund</b>						
<b>REVENUES</b>						
334414-000	Grant - FDOT	804.65	3,006,024	1,112,319	2,685,541	0
<i>State Grant Revenue</i>		804.65	3,006,024	1,112,319	2,685,541	0
361100-000	Interest on Investments	10,396.91	10,000	2,000	6,500	5,000
<i>Interest Earnings</i>		10,396.91	10,000	2,000	6,500	5,000
381000-001	Transfer from General Fund	1,546,858.96	1,000,000	1,000,000	2,975,000	2,475,000
381000-108	Transfer from Downtown CRA	15,000.00	0	0	0	0
381000-109	Transfer from Florence Villa CRA	15,000.00	15,000	60,000	0	0
381000-114	Transfer from Impact Fee Fund	32,391.00	49,950	49,950	508,000	0
381000-404	Transfer from Stormwater	21,042.00	0	0	0	0
381000-406	Transfer from Dark Fiber Fund	5,645.00	0	0	0	0
<i>Interfund Transfers</i>		1,635,936.96	1,064,950	1,109,950	3,483,000	2,475,000
<b>REVENUES Total</b>		<b>1,647,138.52</b>	<b>4,080,974</b>	<b>2,224,269</b>	<b>6,175,041</b>	<b>2,480,000</b>

**DETAIL FY22 BUDGET:**

334414-000	Grant - FDOT	\$1,442,866 - Avenue C SW Project \$692,000 - Avenue K Project \$428,525 - Lake Howard Walk Project \$122,150 - Lake Silver Project
381000-001	Transfer from General Fund	\$1,900,000 - Intersection Improvements \$1,000,000 - TIP \$75,000 - Sidewalks
381000-114	Transfer from Impact Fee Fund	\$308,000 - Avenue K Project \$200,000 - First Street/Cypress Gardens Blvd Intersection Project

**DETAIL FY23 BUDGET:**

381000-001	Transfer from General Fund	\$1,400,000 - Intersection Improvements \$1,000,000 - TIP \$75,000 - Sidewalks
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Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 205 - Transportation Fund</b>						
3101	Prof.Svc.-Engineering	0.00	167,000	167,000	115,064	0
3105	Prof.Svc.-Other	29,966.00	0	0	0	0
4605	Rep & Mtn Spec-Bud Detailed Only	973,164.29	1,000,000	1,253,000	6,708,541	1,000,000
<i>Operating Services</i>		1,003,130.29	1,167,000	1,420,000	6,823,605	1,000,000
6301	Other Capital Improvements	12,740.70	2,863,187	1,851,012	0	1,475,000
<i>Capital</i>		12,740.70	2,863,187	1,851,012	0	1,475,000
<b>Cost Center Total: 205 - Transportation Fund</b>		1,015,870.99	4,030,187	3,271,012	6,823,605	2,475,000
<b>EXPENSES Total</b>		<b>1,015,870.99</b>	<b>4,030,187</b>	<b>3,271,012</b>	<b>6,823,605</b>	<b>2,475,000</b>
<b>Fund REVENUE Total: 301 - Transportation Fund</b>		<b>1,647,138.52</b>	<b>4,080,974</b>	<b>2,224,269</b>	<b>6,175,041</b>	<b>2,480,000</b>
<b>Fund EXPENSE Total: 301 - Transportation Fund</b>		<b>1,015,870.99</b>	<b>4,030,187</b>	<b>3,271,012</b>	<b>6,823,605</b>	<b>2,475,000</b>
<b>Fund Total: 301 - Transportation Fund</b>		<b>631,267.53</b>	<b>50,787</b>	<b>(1,046,743)</b>	<b>(648,564)</b>	<b>5,000</b>

**DETAIL FY22 BUDGET:**

3101	Prof.Svc.-Engineering	\$115,064 - Avenue C Project
4605	Rep & Mtn Spec-Bud Detailed Only	\$1,900,000 - Intersection Improvements
		\$1,442,866 - Avenue C Project (\$1,442,866 grant)
		\$1,000,000 - TIP
		\$1,000,000 - Avenue K Project (\$692,000 grant)
		\$700,000 - 1st Street/Cypress Gardens Blvd Project
		\$428,525 - Lake Howard Walk Project
		\$122,150 - Lake Silver Project (grant)
		\$75,000 - Sidewalks
		\$40,000 - 6th Street Project

**DETAIL FY23 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$1,000,000 - TIP
6301	Other Capital Improvements	\$1,400,000 - Intersection improvements (CGB Congestion)
		\$75,000 - Sidewalks

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**2007 CONSTRUCTION FUND**  
**(304)**

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In February 2007 the City issued bonds for capital projects and refunding of an existing bond issue. The 2007 Construction Fund accounts for the expenditures of the proceeds from this Public Improvement Refunding Revenue Bond Issue.

**ACCOUNT DESCRIPTIONS**

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**REVENUES**

**Fund Equity** – \$225,771 remaining at 9/30/19 from the issuance of Public Improvement Refunding Revenue Bond issued in February 2007.

**Interest Earnings**– Includes estimated revenues from interest earnings.

**EXPENDITURES**

**Capital Expenses** – These accounts record the project related expenditures in the 2007 Construction Fund. In the FY 2022 Budget there is a \$227,792 set aside in a Reserve for Contingency account.

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**CITY OF WINTER HAVEN  
2007 CONSTRUCTION FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Interest Earnings	\$ 2,021.56	\$ 1,500	\$ 250	\$ 2,021	\$ -
Miscellaneous	-	-	-	-	-
<b>Total</b>	<b>\$ 2,021.56</b>	<b>\$ 1,500</b>	<b>\$ 250</b>	<b>\$ 2,021</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
Reserve for Contingencies	\$ -	\$ 225,000	\$ -	\$ 227,792	\$ -
Transfer to General Fund	-	91,974	91,974	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 316,974</b>	<b>\$ 91,974</b>	<b>\$ 227,792</b>	<b>\$ -</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 2,021.56</b>	<b>\$ (315,474)</b>	<b>\$ (91,724)</b>	<b>\$ (225,771)</b>	<b>\$ -</b>
<b>Beginning Cash Balance:</b>	<b>315,473.44</b>	<b>317,495</b>	<b>317,495</b>	<b>225,771</b>	<b>-</b>
<b>Ending Cash Balance:</b>	<b>\$ 317,495.00</b>	<b>\$ 2,021</b>	<b>\$ 225,771</b>	<b>\$ -</b>	<b>-</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 304 - 2007 Construction Fund</b>						
<b>REVENUES</b>						
361100-000	Interest on Investments	2,021.56	1,500	250	2,021	0
<i>Interest Earnings</i>		2,021.56	1,500	250	2,021	0
<b>REVENUES Total</b>		<b>2,021.56</b>	<b>1,500</b>	<b>250</b>	<b>2,021</b>	<b>0</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 411 - 2007 Construction Fund</b>						
9161	Transfer to General Fund	0.00	91,974	91,974	0	0
9500	Reserve for Contingencies	0.00	225,000	0	227,792	0
<i>Reserves</i>		0.00	316,974	91,974	227,792	0
<b>Cost Center Total: 411 - 2007 Construction Fund</b>		0.00	316,974	91,974	227,792	0
<b>EXPENSES Total</b>		<b>0.00</b>	<b>316,974</b>	<b>91,974</b>	<b>227,792</b>	<b>0</b>
<b>Fund REVENUE Total: 304 - 2007 Construction Fund</b>		<b>2,021.56</b>	<b>1,500</b>	<b>250</b>	<b>2,021</b>	<b>0</b>
<b>Fund EXPENSE Total: 304 - 2007 Construction Fund</b>		<b>0.00</b>	<b>316,974</b>	<b>91,974</b>	<b>227,792</b>	<b>0</b>
<b>Fund Total: 304 - 2007 Construction Fund</b>		<b>2,021.56</b>	<b>(315,474)</b>	<b>(91,724)</b>	<b>(225,771)</b>	<b>0</b>

**DETAIL FY22 BUDGET:**

9500 Reserve for Contingencies \$227,792 - Capital projects

## **2015 CONSTRUCTION FUND**

**(306)**

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This Fund was established to account for debt proceeds to be used for capital projects with the exception of capital projects related to Transportation.

### **ACCOUNT DESCRIPTIONS**

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#### **REVENUES**

**Grants** – Miscellaneous grant awards to fund select capital projects.

**Debt Proceeds** – Anticipated bond proceeds to fund capital projects.

**Transfers** – Transfers from other Funds to support construction of related capital projects.

**Interest Earnings** – Includes estimated revenues from interest earnings.

#### **EXPENDITURES**

A list of the projects and the budget assigned to each is as follows:

- \$1,800,000 - Lake Maude Recreation Complex
- \$8,772,560 - Winter Haven Recreation and Cultural Center Improvements
- \$2,744,204 - Sertoma Park Renovations
- \$1,075,247 - Skate Park/MLK Park Renovations
- \$1,135,386 - Pocket Park
- \$1,150,000 - Lake Elbert Connections - Trail
- \$1,900,000 - Lake Conine Recreation
- \$4,500,000 - Parking Garage
- \$1,503,321 - Market Piazza, 4th Street Surface Lot, Dog Park
- \$8,197,215 - Ballfields
- \$8,000,000 - Fire Stations

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**CITY OF WINTER HAVEN  
2015 CONSTRUCTION FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Grants	\$ -	\$ 400,000	\$ 200,000	\$ 4,900,000	\$ -
Interest Earnings	139,572.23	100,000	21,000	20,000	-
Donation	21,500.00	-	-	-	-
Debt Proceeds	-	-	-	22,500,000	-
Transfer from General Fund	3,135,466.61	3,445,000	3,445,000	973,957	944,769
Transfer from Community Development Fund	179,407.96	447,000	447,000	228,000	-
Transfer from Downtown CRA Fund	477,719.00	-	100,000	254,723	-
Transfer from Florence Villa CRA Fund	-	100,000	100,000	-	-
Transfer from Impact Fee Fund	1,558,026.96	1,104,656	1,415,927	947,222	-
Transfer from Building/Permitting Fund	1,409,999.96	100,000	100,000	-	-
Transfer from Utility Fund	3,258,929.00	-	264,314	1,321,678	-
Transfer from Stormwater Fund	34,000.00	-	78,500	189,109	-
Transfer from Dark Fiber Fund	-	-	50,000	93,125	-
<b>Total</b>	<b>\$ 10,214,621.72</b>	<b>\$ 5,696,656</b>	<b>\$ 6,221,741</b>	<b>\$ 31,427,814</b>	<b>\$ 944,769</b>
<b>EXPENDITURES</b>					
Capital Expenditures	\$ 11,626,745.93	\$ 12,868,172	\$ 4,603,863	\$ 40,777,933	\$ 1,247,500
Operating Expenditures	-	-	46,250	-	-
Debt Issue Costs	-	-	-	536,712	-
Transfer to General Fund	1,088,027.04	400,000	400,000	-	-
Debt	41,046.66	144,769	144,769	144,769	144,769
Reserve for Contingency	-	182,262	-	11,940	-
<b>Total</b>	<b>\$ 12,755,819.63</b>	<b>\$ 13,595,203</b>	<b>\$ 5,194,882</b>	<b>\$ 41,471,354</b>	<b>\$ 1,392,269</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ (2,541,197.91)</b>	<b>\$ (7,898,547)</b>	<b>\$ 1,026,859</b>	<b>\$ (10,043,540)</b>	<b>\$ (447,500)</b>
<b>Beginning Cash Balance:</b>	<b>16,315,378.91</b>	<b>13,774,181</b>	<b>13,774,181</b>	<b>14,801,040</b>	<b>4,757,500</b>
<b>Ending Cash Balance:</b>	<b>\$ 13,774,181.00</b>	<b>\$ 5,875,634</b>	<b>\$ 14,801,040</b>	<b>\$ 4,757,500</b>	<b>\$ 4,310,000</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 306 - 2015 Construction Fund</b>						
<b>REVENUES</b>						
337200-400	Grant - Misc	0.00	400,000	200,000	4,900,000	0
<i>Other Grant Revenue</i>		0.00	400,000	200,000	4,900,000	0
361100-000	Interest on Investments	139,572.23	100,000	21,000	20,000	0
<i>Interest Earnings</i>		139,572.23	100,000	21,000	20,000	0
366100-000	Donation	21,500.00	0	0	0	0
<i>Misc - Other Revenues</i>		21,500.00	0	0	0	0
384000-000	Debt Proceeds	0.00	0	0	22,500,000	0
<i>Debt Proceeds</i>		0.00	0	0	22,500,000	0
381000-001	Transfer from General Fund	3,135,466.61	3,445,000	3,445,000	973,957	944,769
381000-103	Transfer from Community Devel	179,407.96	447,000	447,000	228,000	0
381000-108	Transfer from Downtown CRA	477,719.00	0	100,000	254,723	0
381000-109	Transfer from Florence Villa CRA	0.00	100,000	100,000	0	0
381000-113	Transfer from Building Safety	1,409,999.96	100,000	100,000	0	0
381000-114	Transfer from Impact Fee Fund	1,558,026.96	1,104,656	1,415,927	947,222	0
381000-402	Transfer from Utility Fund	3,258,929.00	0	264,314	1,321,678	0
381000-404	Transfer from Stormwater	34,000.00	0	78,500	189,109	0
381000-406	Transfer from Dark Fiber Fund	0.00	0	0	93,125	0
381000-501	Transfer from Internal Service Fund	0.00	0	50,000	0	0
<i>Interfund Transfers</i>		10,053,549.49	5,196,656	6,000,741	4,007,814	944,769
<b>REVENUES Total</b>		<b>10,214,621.72</b>	<b>5,696,656</b>	<b>6,221,741</b>	<b>31,427,814</b>	<b>944,769</b>

**DETAIL FY22 BUDGET:**

337200-400	Grant - Misc	\$4,200,000 - TDC contribution for COL Phase II \$300,000 - County CDBG - Lake Conine \$200,000 - FRDAP Grant - Lake Conine \$200,000 - FL Legislature appropriation
384000-000	Debt Proceeds	\$22,500,000 - Bond Proceeds for capital projects
381000-001	Transfer from General Fund	\$400,000 - Lake Elbert \$250,000 - Sertoma Park \$182,788 - NE Complex \$141,169 - Debt Service
381000-103	Transfer from Community Devel	\$228,000 - WHRCC Renovations
381000-108	Transfer from Downtown CRA	\$254,723 - Market Piazza
381000-114	Transfer from Impact Fee Fund	\$650,000 - Match of bond proceeds for recreation projects \$165,253 - Market Piazza \$131,969 - Sertoma Park project
381000-402	Transfer from Utility Fund	\$1,300,000 - Utility land sale proceeds \$21,678 - Market Piazza expansion of reuse system
381000-404	Transfer from Stormwater	\$100,000 - Sertoma Park Project \$89,109 - Market Piazza drainage improvements
381000-406	Transfer from Dark Fiber Fund	\$93,125 - Market Piazza smart connectivity improvements

**DETAIL FY23 BUDGET:**

381000-001	Transfer from General Fund	\$800,000 - Lake Elbert \$144,769 - Debt Service
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Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 413 - 2015 Construction Fund</b>						
3105	Prof. Svc. - Other	0.00	0	46,250	0	0
<i>Operating</i>		0.00	0	46,250	0	0
6209	Lake Maude Rec Complex	71,581.88	35,000	0	1,800,000	0
6225	WHRCC Improvements	28,650.00	4,764,029	480,000	8,772,560	447,500
6230	Martin Luther King Park	166,153.05	0	0	0	0
6232	Sertoma Park Renovations	299,601.66	2,307,000	144,765	2,744,204	0
6234	Chain of Lakes Complex Renovations	7,816,878.47	0	10,657	0	0
6235	Skate Park / MLK Park	1,571,956.31	1,284,662	600,000	1,075,247	0
6236	Intersection Improvements	0.00	35,811	0	0	0
6238	Pocket Park	0.00	635,386	0	1,135,386	0
6239	Lake Elbert Connections - Trail	0.00	400,000	400,000	1,150,000	800,000
6240	Lake Conine Recreation	0.00	0	0	1,900,000	0
6241	Parking Garage	0.00	0	0	4,500,000	0
6301	Other Capital Improvements	0.00	75,000	0	0	0
6301-730	Other Capital Improvements - Nora Mayo Hall	182,197.47	75,000	78,662	0	0
6306	Market Piazza - 4th St Surface Lot - Dog Park	98,285.80	782,719	0	1,503,321	0
6320	Ballfields	300.00	0	2,785	8,197,215	0
6322	Trailhead Park Splash Pad	245,348.79	0	245,349	0	0
6807	Fire Station	1,032,924.29	2,473,565	2,641,645	8,000,000	0
6853	7th Street Construction	112,868.21	0	0	0	0
<i>Capital</i>		11,626,745.93	12,868,172	4,603,863	40,777,933	1,247,500
9161	Transfer to General Fund	1,088,027.04	400,000	400,000	0	0
<i>Transfers</i>		1,088,027.04	400,000	400,000	0	0
7102	Principal on Debt	0.00	107,411	107,411	111,232	115,188
7202	Interest on Debt	41,046.66	37,358	37,358	33,537	29,581
7302	Bond Issue Costs	0.00	0	0	536,712	0
<i>Debt Service</i>		41,046.66	144,769	144,769	681,481	144,769
9500	Reserve for Contingencies	0.00	182,262	0	11,940	0
<i>Reserves</i>		0.00	182,262	0	11,940	0
Cost Center Total: 413 - 2015 Construction Fund		12,755,819.63	13,595,203	5,194,882	41,471,354	1,392,269
<b>EXPENSES Total</b>		<b>12,755,819.63</b>	<b>13,595,203</b>	<b>5,194,882</b>	<b>41,471,354</b>	<b>1,392,269</b>
<b>Fund REVENUE Total: 306 - 2015 Construction Fund</b>		<b>10,214,621.72</b>	<b>5,696,656</b>	<b>6,221,741</b>	<b>31,427,814</b>	<b>944,769</b>
<b>Fund EXPENSE Total: 306 - 2015 Construction Fund</b>		<b>12,755,819.63</b>	<b>13,595,203</b>	<b>5,194,882</b>	<b>41,471,354</b>	<b>1,392,269</b>
<b>Fund Total: 306 - 2015 Construction Fund</b>		<b>(2,541,197.91)</b>	<b>(7,898,547)</b>	<b>1,026,859</b>	<b>(10,043,540)</b>	<b>(447,500)</b>

**DETAIL FY22 BUDGET:**

7102 Principal on Debt \$111,232 - COL Energy Efficiency Project (borrowed from Utility Fund)  
7202 Interest on Debt \$33,537 - COL Energy Efficiency Project (borrowed from Utility Fund)

**DETAIL FY23 BUDGET:**

7102 Principal on Debt \$115,188 - COL Energy Efficiency Project (borrowed from Utility Fund)  
7202 Interest on Debt \$29,581 - COL Energy Efficiency Project (borrowed from Utility Fund)

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**SOLID WASTE FUND  
(401)**

The Solid Waste Fund accounts for the provision of solid waste collection services to the residents and commercial establishments of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing collection.

**ACCOUNT DESCRIPTIONS**

**REVENUES**

Trash Pickup Charges - This account records the proceeds from horticultural refuse service provided by the City.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 143,420	\$ 147,059	\$ 115,384	\$ 110,000	\$ 114,400

Residential - Records revenues derived from the City's residential refuse service.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 3,356,284	\$ 3,588,026	\$ 3,954,079	\$ 4,180,000	\$ 4,451,700

Commercial - This classification records the proceeds from the City's commercial refuse service.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 2,683,457	\$ 3,069,481	\$ 3,328,294	\$ 3,447,000	\$ 3,550,410

**Municipal** - This classification records the proceeds from solid waste service to the City's facilities.

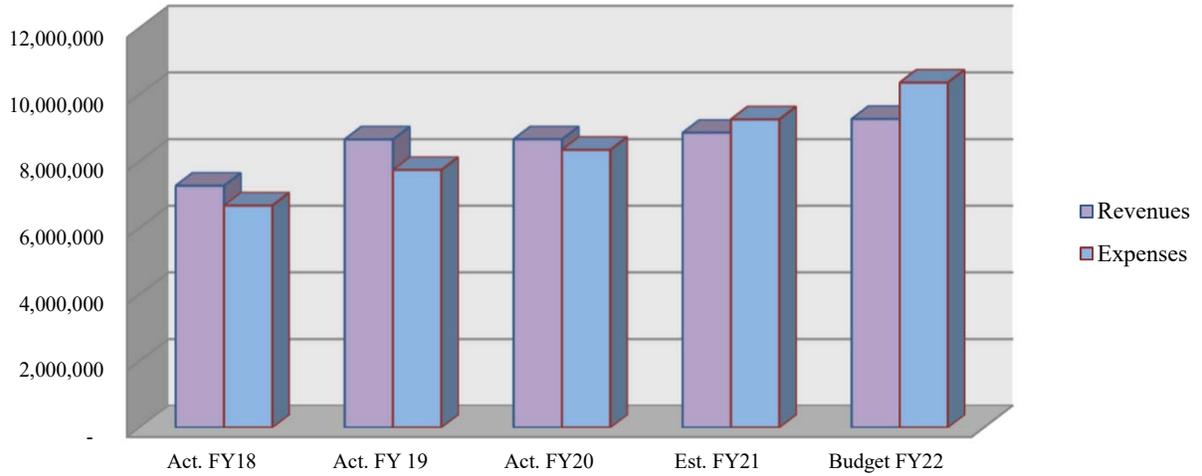
**Residential Container Sale** - This records the sale to customers of solid waste containers.

**Miscellaneous** - Solid Waste revenues that do not fit other classifications are recorded in this account.

**Interest Earnings** - The earnings from the investment of Solid Waste funds are recorded in this account.

**Private Container Fee** - This account records the revenue received from private solid waste companies who provide roll off container service in the City.

### Historical Comparison of Revenues To Expenses



**Revenues:**

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 6,853,839	\$ 7,760,286	\$ 8,650,546	\$ 7,083,975	\$ 7,489,400

**Expenses:**

Actual FY17	Actual FY18	Actual FY19	Estimated FY20	Budget FY21
\$ 6,273,291	\$ 6,665,626	\$ 7,734,882	\$ 8,339,835	\$ 8,816,065

**EXPENDITURES**

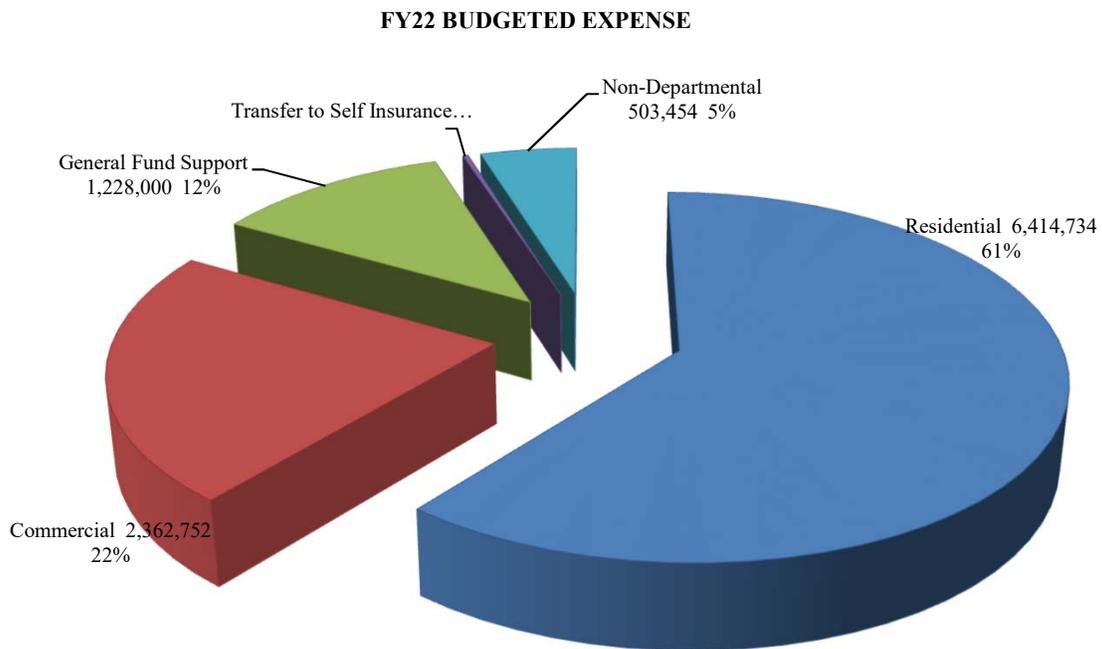
**Residential Collection** - This cost center captures all the costs associated with providing the City’s residential solid waste and recycling services. After the addition of 5 full-time and 1 part-time employees, this division employs 30.3 full-time and 1 part-time employees that is equivalent to 30.8 FTEs.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 2,329,369	\$ 2,481,197	\$ 3,810,176	\$ 4,943,659	\$ 6,414,734

**Commercial Collection** - This cost center captures all the costs associated with providing the City’s commercial solid waste services. This division 9.10 full-time employees.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 1,575,233	\$ 1,595,356	\$ 1,832,642	\$ 2,534,663	\$ 2,362,752

**General Fund Support** - This account records a transfer of a portion of the Solid Waste Fund profit to the General Fund.



**Non-Operating** - Non-operating costs are as follows in the budget:

General Fund Support	\$	1,228,000
Administration	\$	305,671
Internal Service Charges	\$	150,655
Insurance	\$	44,356
Transfer to Self-Insurance Fund	\$	27,800
Transfer to Dark Fiber Fund	\$	8,400
Audit Fees	\$	7,048
<b>Total</b>	<b>\$</b>	<b>1,771,930</b>

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**CITY OF WINTER HAVEN  
SOLID WASTE FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Franchise Fee	\$ 47,930.68	\$ 24,000	\$ 26,000	\$ 26,000	\$ 26,000
Trash Pickup Charges	115,384.47	130,000	110,000	114,400	118,970
Residential	3,954,078.75	3,774,000	4,180,000	4,451,700	4,521,100
Commercial	3,328,393.72	2,400,000	3,447,000	3,550,410	3,728,275
Commercial Hobo	-	-	-	-	-
Municipal	103,590.36	97,000	114,000	116,850	119,770
Resident Container Sale	75,160.27	65,000	20,000	-	-
Private Hauler Roll Off Fees	110,097.61	120,000	122,000	120,000	120,000
Recycling	644,948.90	599,000	669,000	692,475	716,125
Roll-Off Pull Revenue	177,664.23	175,400	150,000	175,000	175,000
Miscellaneous Revenues	18,304.73	5,000	5,130	10,300	10,400
Interest Earnings	78,405.87	100,000	6,500	6,500	6,500
Sales of Assets	-	-	-	-	-
CARES Act - Coronavirus Relief Fund	396.98	-	-	-	-
<b>Total</b>	<b>\$ 8,654,356.57</b>	<b>\$ 7,489,400</b>	<b>\$ 8,849,630</b>	<b>\$ 9,263,635</b>	<b>\$ 9,542,140</b>
<b>EXPENDITURES</b>					
Commercial Collection	\$ 1,832,641.54	\$ 2,663,529	\$ 2,534,663	\$ 2,362,752	\$ 2,225,752
Residential Collection	3,810,175.62	4,380,606	4,943,659	6,414,734	5,471,941
General Fund Support	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
Transfer to Self Insurance Fund	27,800.04	27,800	27,800	27,800	27,800
Non-Departmental	1,439,990.57	516,130	518,950	503,454	503,454
<b>Total</b>	<b>\$ 8,338,607.73</b>	<b>\$ 8,816,065</b>	<b>\$ 9,253,072</b>	<b>\$ 10,536,740</b>	<b>\$ 9,456,947</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 315,748.84</b>	<b>\$ (1,326,665)</b>	<b>\$ (403,442)</b>	<b>\$ (1,273,105)</b>	<b>\$ 85,193</b>
<b>Beginning Unrestricted Cash:</b>	<b>3,553,406.16</b>	<b>3,869,155</b>	<b>3,869,155</b>	<b>3,465,713</b>	<b>2,192,608</b>
<b>Ending Unrestricted Cash:</b>	<b>\$ 3,869,155.00</b>	<b>\$ 2,542,490</b>	<b>\$ 3,465,713</b>	<b>\$ 2,192,608</b>	<b>\$ 2,277,801</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 401 - Solid Waste Fund</b>						
<b>REVENUES</b>						
313700-000	Franchise Fee-Solid Waste	47,930.68	24,000	26,000	26,000	26,000
<i>Franchise Fees</i>		47,930.68	24,000	26,000	26,000	26,000
343411-000	SW-Trash Pickup Charges	115,384.47	130,000	110,000	114,400	118,970
343412-000	SW-Residential	3,954,078.75	3,774,000	4,180,000	4,451,700	4,521,100
343413-000	SW-Commercial	3,328,393.72	2,400,000	3,447,000	3,550,410	3,728,275
343414-000	SW-Municipal	103,590.36	97,000	114,000	116,850	119,770
343451-000	SW-Residential Container Sales	75,160.27	65,000	20,000	0	0
343452-000	SW-Other Revenue	687.61	1,000	330	1,000	1,000
343453-000	SW-Private Hauler Roll Off Fees	110,097.61	120,000	122,000	120,000	120,000
343618-050	Late Fees	2,222.73	4,000	4,800	4,900	5,000
343700-000	SW-Recycling Fee Residential	473,157.31	480,000	490,000	509,000	529,900
343700-050	SW Recycling Fee Commercial	171,791.59	115,000	179,000	183,475	186,225
343900-500	Misc Sales - Recycling material	0.00	4,000	0	4,000	4,000
343900-600	SW-Pull Rate Recycle (Other)	77.18	400	0	400	400
343900-650	SW-Roll-Off Pull Revenue	177,587.05	175,000	150,000	175,000	175,000
<i>Misc - Physical Environment</i>		8,512,228.65	7,365,400	8,817,130	9,231,135	9,509,640
361100-000	Interest on Investments	78,406.22	100,000	6,500	6,500	6,500
361102-000	Interest-Meter Deposit	(0.35)	0	0	0	0
<i>Interest Earnings</i>		78,405.87	100,000	6,500	6,500	6,500
346900-101	Hurricane Receipts FEMA	15,394.39	0	0	0	0
<i>Misc - Other Revenues</i>		15,394.39	0	0	0	0
332000-000	CARES Act/ARPA - Coronavirus Relief Fund	396.98	0	0	0	0
<i>Misc - Other Revenues</i>		396.98	0	0	0	0
<b>REVENUES Total</b>		<b>8,654,356.57</b>	<b>7,489,400</b>	<b>8,849,630</b>	<b>9,263,635</b>	<b>9,542,140</b>

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**401-09-306 COMMERCIAL COLLECTION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.80	Public Works Department Director	7.50%	8810	102,565	82,052
0.20	Assistant Public Works Director	5.00%	8810	72,426	14,485
1.00	Solid Waste Superintendent		9403	68,973	68,973
1.00	Commercial Collection Crew Leader		9403	51,334	51,334
C 0.10	Ecosystem and Asset Analyst	5.00%	8810	50,482	5,048
1.00	Admin Support Specialist		8810	41,330	41,330
C 1.00	Diversified Operator (Float)		9403	34,570	34,570
1.00	Commercial Refuse Operator		9403	35,589	35,589
1.00	Commercial Refuse Operator		9403	35,589	35,589
1.00	Commercial Refuse Operator		9403	33,218	33,218
1.00	Commercial Refuse Operator		9403	32,406	32,406
<u>9.10</u>					<u>434,594</u>
				Education/Incentive Pay	7,131
				SBB	987
				3% Step Plan Adjustment	<u>13,281</u>
					455,993

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	388,373.45	453,549	402,343	455,993	455,993
1401	Overtime	6,596.22	6,000	8,141	8,200	8,200
2101	FICA Taxes	27,809.12	34,031	29,399	35,511	35,511
2201	General Pension Fund Contrib	109,290.05	97,081	79,711	66,695	66,695
2204	401(a) Pension Contribution	6,447.99	11,958	9,177	12,413	12,413
2301	Life & Health Insurance	84,135.42	117,134	97,539	115,438	115,438
2302	Director's Life & Disability	807.20	800	820	820	820
2303	Disability Benefit - 401(a) Participants	0.00	0	0	281	281
2310	Health Reform Fees	0.00	39	0	0	0
2401	Workers' Compensation	11,000.95	13,038	13,038	10,226	10,226
2900	Education Benefit	0.00	0	0	3,400	3,400
<b>Personnel Services</b>		<u>634,460.40</u>	<u>733,630</u>	<u>640,168</u>	<u>708,977</u>	<u>708,977</u>
3105	Prof.Svc.-Other	0.00	35,000	35,000	41,000	35,000
3401	Contract Svc.-Custodial	6,415.52	7,600	7,600	7,600	7,600
3404	Contract Svc. - Other	12,576.56	0	0	0	0
3406	Interdept Billing / Filing Fee	33,210.29	30,000	30,000	30,000	30,000
3407	Ins.-Claims Deductibles	9,141.91	0	7,500	0	0
4001	Travel-Non local	0.00	2,000	2,000	3,000	3,000
4003	Training-Required-Instructional	950.00	1,000	1,000	1,000	1,000
4004	Travel-Local Mileage & Comm. Exp	0.00	100	100	100	100
4201	Postage	230.85	300	300	300	300
4301	Utility Svcs - Electric	7,071.45	10,500	10,500	10,500	10,500
4302	Utility Svcs - Water	6,008.34	5,000	7,500	5,000	5,000
4303	Utility Svcs - Sewer	1,168.02	1,350	1,800	1,350	1,350
4305	Utility Svcs - Refuse	902.62	900	900	900	900
4406	County Landfill	642,064.92	720,000	645,000	720,000	720,000
4601	Rep & Mtn Equipment	12.00	1,000	1,000	1,000	1,000
4602	Rep & Mtn Building & Grounds	11,003.50	10,000	10,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	49,347.56	50,000	50,000	130,000	0
4606	Rep & Mtn Vehicle Base Cost	64,631.00	59,604	68,250	67,800	67,800
4607	Rep & Mtn Automotive Parts	111,016.02	80,000	100,000	118,000	118,000
4608	Rep & Mtn Automotive Labor	113,220.38	100,000	100,000	100,000	100,000
4620	Rep & Mtn Contracts	1,947.97	2,900	2,900	2,900	2,900
4631	Rep & Mtn Container & Hobo Repl	34,716.24	48,000	48,000	48,000	48,000
4702	Printing & Binding	355.88	600	600	600	600
4802	Promotional/Marketing	15.92	100	100	100	100
4803	Community Involvement	110.00	0	0	0	0
5101	Office Supplies	1,201.29	1,000	1,500	1,000	1,000
5102	Tools,Equip under \$1,000	12,013.98	20,000	20,000	20,000	20,000
5200	Non-Capital Equip \$1,000-\$4,999	11,593.00	8,600	8,600	16,000	16,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5203	Motor Fuels & Lubricants	59,390.42	85,000	85,000	106,250	106,250
5204	Copier Use & Supplies	1,489.51	1,600	1,600	1,600	1,600
5208	Uniform, Protect Clothing	2,511.41	3,200	3,200	3,200	3,200
5209	Housekeeping Supplies	1,074.55	1,850	1,850	1,850	1,850
5401	Memberships & Subscriptions	1,241.08	1,600	1,600	1,600	1,600
5404	Employee Dev-Material & Training	28.95	100	100	3,100	3,100
5405	Empl Dev-Books,Accreditation,Assessmt	1,500.00	1,500	1,500	1,500	500
5406	Employee Dev-Food & Supplies	20.00	200	200	200	200
5407	Employee Dev-Recog & Apprec	0.00	200	200	200	200
<b>Operating Services</b>		<b>1,198,181.14</b>	<b>1,290,804</b>	<b>1,255,400</b>	<b>1,455,650</b>	<b>1,318,650</b>
6301	Other Capital Improvements	0.00	439,014	439,014	0	0
6402	Machinery & Equipment	0.00	0	0	30,000	30,000
6403	Capital Depletion Reserve	0.00	200,081	200,081	168,125	168,125
<b>Capital</b>		<b>0.00</b>	<b>639,095</b>	<b>639,095</b>	<b>198,125</b>	<b>198,125</b>
<b>Cost Center Total: 306 - Commercial Collection</b>		<b>1,832,641.54</b>	<b>2,663,529</b>	<b>2,534,663</b>	<b>2,362,752</b>	<b>2,225,752</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$30,000 - Solid Waste Consulting \$6,000 - Samsara \$5,000 -Cartegraph support
4605	Rep & Mtn Spec-Bud Detailed Only	\$100,000 - Parking lot expansion (also see 307cc) \$30,000 - Wash rack improvements (also see 307cc)
5200	Non-Capital Equip \$1,000-\$4,999	\$16,000 - (4) Roll off containers
6402	Machinery & Equipment	\$30,000 - (2) 6 yard vertical compactors

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$24,000 - Solid Waste Consulting \$6,000 - Samsara \$5,000 -Cartegraph support
5200	Non-Capital Equip \$1,000-\$4,999	\$16,000 - (4) Roll off containers
6402	Machinery & Equipment	\$30,000 - (2) 6 yard vertical compactors

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
401-09-307 RESIDENTIAL COLLECTION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.30	Assistant Public Works Director	5.00%	8810	72,426	21,728
1.00	Residential Collection Crew Leader		9403	45,219	45,219
1.00	Residential Collection Crew Leader		9403	37,690	37,690
1.00	Residential Collection Crew Leader		9403	36,608	36,608
1.00	Solid Waste Customer Services Coordinator		8810	35,214	35,214
1.00	Recycling Driver/Operator		9403	32,406	32,406
1.00	Solid Waste Customer Services Coordinator		8810	33,218	33,218
1.00	Driver Collector		9403	34,216	34,216
1.00	Driver Collector		9403	32,718	32,718
1.00	Driver Collector		9403	32,094	32,094
1.00	Driver Collector		9403	32,094	32,094
1.00	Driver Collector		9403	32,094	32,094
1.00	Driver Collector		9403	32,094	32,094
1.00	Driver Collector		9403	31,616	31,616
1.00	Driver Collector		9403	31,616	31,616
1.00	Driver Collector		9403	31,616	31,616
1.00	Driver Collector		9403	30,847	30,847
A 1.00	Driver Collector (75%)		9403	23,135	23,135
A 1.00	Driver Collector (75%)		9403	23,135	23,135
A 1.00	Driver Collector (75%)		9403	23,135	23,135
1.00	Diversified Operator (Float)		9403	33,696	33,696
A 1.00	Diversified Operator (75%)		9403	24,305	24,305
A 1.00	Diversified Operator (75%)		9403	24,305	24,305
1.00	Trashmaster Operator		9403	34,798	34,798
1.00	Trashmaster Operator		9403	34,174	34,174
1.00	Trashmaster Operator		9403	33,862	33,862
1.00	Trashmaster Operator		9403	32,718	32,718
1.00	Trashmaster Operator		9403	31,637	31,637
1.00	Trashmaster Operator		9403	31,200	31,200
1.00	Trashmaster Operator		9403	31,200	31,200
1.00	SW Customer Service Representative III		8810	30,846	30,846
<u>30.30</u>					<u>975,235</u>
A 1.00	PT Diversified Operator (20hw/52w) (75%)		9403	16,481	16,481
<u>31.30</u>					<u>991,716</u>
			Education/Incentive Pay		1,086
			SBB		3,260
			3% Step Plan Adjustment		25,353 TBD
					<u>1,021,415</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	833,136.29	887,354	830,000	1,021,415	1,021,405
1401	Overtime	47,351.54	30,000	82,929	83,000	83,000
2101	FICA Taxes	60,940.62	68,187	70,000	84,488	84,488
2201	General Pension Fund Contrib	89,218.16	72,329	72,000	68,698	68,698
2204	401(a) Pension Contribution	34,348.24	39,131	43,000	62,001	62,001
2301	Life & Health Insurance	238,675.85	285,216	270,000	394,402	394,402
2303	Disability Benefit - 401(a) Participants	0.00	0	0	972	972
2310	Health Reform Fees	0.00	108	0	0	0
2401	Workers' Compensation	30,759.58	33,153	33,153	25,600	25,600
<i>Personnel Services</i>		<u>1,334,430.28</u>	<u>1,415,478</u>	<u>1,401,082</u>	<u>1,740,576</u>	<u>1,740,566</u>
3105	Prof.Svc.-Other	0.00	0	0	94,000	94,000
3404	Contract Svc. - Other	847,794.24	180,000	290,000	100,000	0
3406	Interdept Billing / Filing Fee	42,801.16	36,000	36,000	36,000	36,000
3407	Ins.-Claims Deductibles	16,251.95	0	75,405	0	0
4001	Travel-Non local	0.00	3,000	0	4,000	4,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4003	Training-Required-Instructional	950.00	3,000	3,000	3,000	3,000
4004	Travel-Local Mileage & Comm. Exp	0.00	100	100	100	100
4101	Telecommunication	0.00	0	0	2,880	2,880
4406	County Landfill	752,346.59	875,800	1,049,314	1,400,000	1,700,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	0	0	130,000	0
4606	Rep & Mtn Vehicle Base Cost	117,340.00	129,612	169,231	180,936	180,936
4607	Rep & Mtn Automotive Parts	242,879.84	200,000	240,000	257,000	257,000
4608	Rep & Mtn Automotive Labor	183,488.68	165,000	180,000	165,000	165,000
4631	Rep & Mtn Container & Hobo Repl	3,518.49	3,000	3,000	3,000	3,000
4702	Printing & Binding	1,479.58	2,500	6,000	5,000	5,000
5101	Office Supplies	182.45	300	300	300	300
5102	Tools,Equip under \$1,000	3,487.37	58,000	85,000	346,000	346,000
5200	Non-Capital Equip \$1,000-\$4,999	3,800.00	0	0	0	0
5203	Motor Fuels & Lubricants	118,241.05	275,000	275,000	343,750	343,750
5208	Uniform, Protect Clothing	4,872.98	9,000	9,000	12,000	12,000
5209	Housekeeping Supplies	604.07	700	700	700	700
5230	Resid. Containers Sold	133,151.89	110,000	200,000	0	0
5401	Memberships & Subscriptions	555.00	800	800	800	800
5404	Employee Dev-Material & Training	0.00	100	100	9,100	9,100
5405	Empl Dev-Books,Accreditation,Assessmt	2,000.00	1,500	1,500	1,500	500
5406	Employee Dev-Food & Supplies	0.00	250	250	250	250
5407	Employee Dev-Recog & Apprec	0.00	450	450	450	450
<b>Operating Services</b>		<b>2,475,745.34</b>	<b>2,054,112</b>	<b>2,625,150</b>	<b>3,095,766</b>	<b>3,164,766</b>
6201	Buildings	0.00	25,000	31,411	0	0
6402	Machinery & Equipment	0.00	625,000	625,000	1,011,783	0
6403	Capital Depletion Reserve	0.00	261,016	261,016	566,609	566,609
<b>Capital</b>		<b>0.00</b>	<b>911,016</b>	<b>917,427</b>	<b>1,578,392</b>	<b>566,609</b>
<b>Cost Center Total: 307 - Residential Collection</b>		<b>3,810,175.62</b>	<b>4,380,606</b>	<b>4,943,659</b>	<b>6,414,734</b>	<b>5,471,941</b>
<b>Department Total: 09 - Public Services</b>		<b>5,642,817.16</b>	<b>7,044,135</b>	<b>7,478,322</b>	<b>8,777,486</b>	<b>7,697,693</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$50,000 - Big Belly annual fee \$30,000 - Consulting \$14,000 - Samsara
3404	Contract Svc. - Other	\$100,000 - Temp EE's
4605	Rep & Mtn Spec-Bud Detailed Only	\$100,000 - Parking lot expansion (see 306cc too) \$30,000 - Wash rack improvements (see 306cc too)
5102	Tools,Equip under \$1,000	\$346,000 - Residential garbage containers (City owned - not selling to residents)
6402	Machinery & Equipment	\$1,011,783 - (3) automated side load trucks

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$50,000 - Big Belly annual fee \$30,000 - Consulting \$14,000 - Samsara
5102	Tools,Equip under \$1,000	\$346,000 - Residential garbage containers (City owned - not selling to residents)

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 965 - Solid Waste</b>						
2301	Life & Health Insurance	113,407.00	0	0	0	0
<i>Personnel Services</i>		113,407.00	0	0	0	0
4608	Rep & Mtn Automotive Labor	0.00	0	0	22	22
4624	Rep & Mtn Outside Svc	0.00	0	0	31	31
5203	Motor Fuels & Lubricants	0.00	0	0	34	34
<i>Operating Services</i>		0.00	0	0	87	87
5980	Bad Debt Expense	1,670.65	0	2,820	0	0
9400	Depreciation	382,262.29	0	0	0	0
9700	Audit Fees	6,672.00	7,048	7,048	7,310	7,310
<i>Miscellaneous</i>		390,604.94	7,048	9,868	7,310	7,310
9109	Transfer to Self Insurance	27,800.04	27,800	27,800	27,800	27,800
9200	Transfer to Dark Fiber Fund	0.00	8,400	8,400	8,400	8,400
<i>Transfers</i>		27,800.04	36,200	36,200	36,200	36,200
9503	Admin-General Govt.	277,599.00	305,671	305,671	329,172	329,172
9900	General Fund Support	1,227,999.96	1,228,000	1,228,000	1,228,000	1,228,000
<i>Admin Allocation Expenses</i>		1,505,598.96	1,533,671	1,533,671	1,557,172	1,557,172
4501	Ins.-Property	585.78	573	573	447	447
4502	Ins.-Liability & Umbrella	34,541.56	36,434	36,434	22,092	22,092
4506	Ins.-Other	1,967.88	4,770	4,770	2,248	2,248
4510	Ins.-Public Official's Liability	2,452.41	2,579	2,579	2,556	2,556
4590	Insurance - OPEB Expense Allocation	319,824.00	0	0	0	0
<i>Insurance</i>		359,371.63	44,356	44,356	27,343	27,343
9102	Facility Maintenance	3,012.00	3,200	3,200	5,688	5,688
9105	Human Resources	69,872.04	74,693	74,693	42,373	42,373
9107	Technology Services	70,725.96	72,762	72,762	83,081	83,081
<i>Internal Svc Charges</i>		143,610.00	150,655	150,655	131,142	131,142
3600	Pension Expense - GASB 68 Allocation	155,398.00	0	0	0	0
<i>Pension Expenditures</i>		155,398.00	0	0	0	0
<b>Cost Center Total: 965 - Solid Waste</b>		<b>2,695,790.57</b>	<b>1,771,930</b>	<b>1,774,750</b>	<b>1,759,254</b>	<b>1,759,254</b>
<b>EXPENSES Total</b>		<b>8,338,607.73</b>	<b>8,816,065</b>	<b>9,253,072</b>	<b>10,536,740</b>	<b>9,456,947</b>
<b>Fund REVENUE Total: 401 - Solid Waste Fund</b>		<b>8,654,356.57</b>	<b>7,489,400</b>	<b>8,849,630</b>	<b>9,263,635</b>	<b>9,542,140</b>
<b>Fund EXPENSE Total: 401 - Solid Waste Fund</b>		<b>8,338,607.73</b>	<b>8,816,065</b>	<b>9,253,072</b>	<b>10,536,740</b>	<b>9,456,947</b>
<b>Fund Total: 401 - Solid Waste Fund</b>		<b>315,748.84</b>	<b>(1,326,665)</b>	<b>(403,442)</b>	<b>(1,273,105)</b>	<b>85,193</b>

**DETAIL FY22 BUDGET:**

9109	Transfer to Self Insurance	\$27,800 - Support Health Care Fund
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

9109	Transfer to Self Insurance	\$27,800 - Support Health Care Fund
9200	Transfer to Dark Fiber Fund	\$8,400 - Cost of Fiber to facilities

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## UTILITY FUND

(402)

The Utility Fund accounts for the provision of water and sewer services to the residents and commercial establishments of the City and County residents and commercial establishments in the City's service area. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

### ACCOUNT DESCRIPTIONS

#### REVENUES

**Water Sales** - This account records the proceeds from the sale of residential, commercial and municipal water inside and outside the City.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 13,708,035	\$ 14,104,378	\$ 14,933,394	\$ 15,280,400	\$ 15,586,450

**Sewer Charges** - Records revenue derived from charges for residential, commercial and municipal sewer service inside and outside the City.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 11,711,940	\$ 12,093,571	\$ 12,811,819	\$ 12,775,000	\$ 13,027,000

**Hydrants/Fire Sprinklers** - This classification records the proceeds from fire hydrants located on private property and fees received for fire sprinkler water availability in buildings.

**Service Charges/Set** - This account records revenue received from customers for the following services: new account service charge, after hours cut-on fee, bank draft charges, delinquent cut-on fees, insufficient funds charge, meter testing fees, lock replacement charge and meter reset charges. It also includes proceeds collected from late fees and charges for the installation of a new water meter.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 1,546,403	\$ 1,429,772	\$ 1,682,388	\$ 1,501,150	\$ 1,464,130

**Interest** - This classification records the proceeds from interest earned on all types of Water & Sewer Utility Fund investments as well as interest earned on customer deposits.

**Water/Sewer Impact Fees** - Revenue generated from charges to new water and sewer customers for their share of the expansion of the water and sewer system including water and sewer plants and flow systems.

Actual FY18	Actual FY19	Actual FY20	Estimated FY21	Budget FY22
\$ 4,307,752	\$ 4,121,339	\$ 5,217,207	\$ 5,100,000	\$ 3,900,000

**Refuse Billing Fee** - This fee is charged the Solid Waste Fund for billing and collecting solid waste revenues.

**Miscellaneous** - This classification records the proceeds from any Water and Sewer Utility Fund revenue which does not fit elsewhere in the revenue chart.

**Grant Revenue** - Revenue from federal and state governments for special projects.

**EXPENDITURES**

**Payment Services** - Division that receives and records all monies received by the City.

**Customer Account Services** - Division responsible for all billings in the Utility Fund. They receive applications for new utility service and track overdue accounts.

**Field Services** - Division that provides meter reading for residential and commercial accounts as well as all cutoffs and turn on for water accounts.

**Water Plants** – Division responsible for maintaining potable water in accordance with State and Federal standards.

**Wastewater Plant #2 & #3** – Both these cost centers record the expenses associated with the plant on the north side of town (#2) and the plant on the south side of town (#3).

**Utility Services Maintenance** – Division that installs and maintains all water lines.

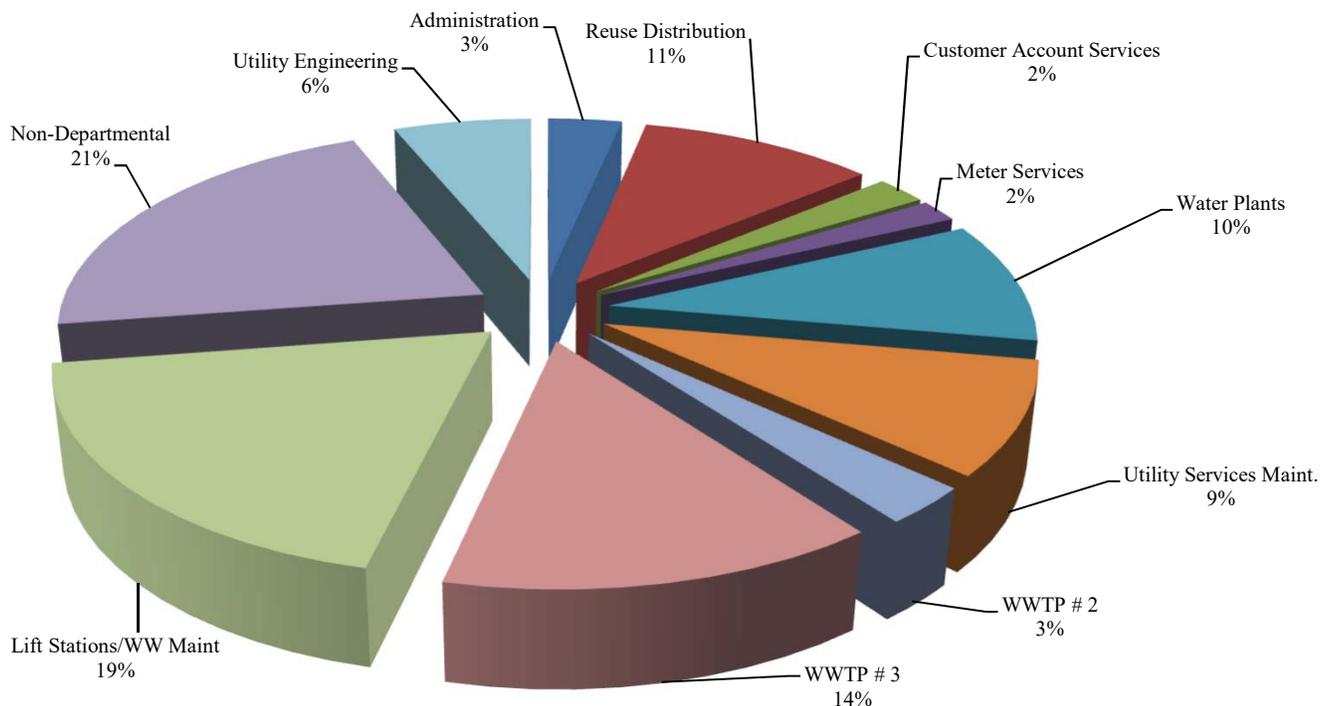
**Lift Stations/WW Maintenance** – Division that installs & maintains all lift stations/sewer lines.

**Reuse Distribution** – Division that installs and maintains all reuse meter lines.

**Non-Departmental** - The following accounts make up the Non-Departmental:

General Fund Support	\$	4,565,000	Transfers	\$	1,707,678
Debt Service	\$	3,704,856	Bank Charges	\$	240,000
Administration	\$	1,409,784	Audit Fees	\$	31,305
Internal Service Charges	\$	1,108,109	Pooled Vehicle Costs	\$	22,574
Insurance	\$	366,494			
					Total \$
					13,155,800

**FY22 BUDGETED EXPENSE**



**CITY OF WINTER HAVEN  
UTILITY FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Water Sales	\$ 14,933,393.77	\$ 14,157,400	\$ 15,280,400	\$ 15,586,450	\$ 15,890,350
Sewer Charges	12,811,818.75	12,441,200	12,775,000	13,027,000	13,287,000
Hydrants / Fire Sprinklers	13,424.75	13,125	13,302	13,125	13,125
Service Charges / Set	1,682,388.30	1,437,700	1,501,150	1,464,130	1,492,800
Interest Earnings	680,972.76	747,000	747,000	782,000	782,000
Water / Sewer Impact Fees	5,217,207.16	3,867,000	5,100,000	3,900,000	3,800,000
Fees-Admin Acct Svc/Eng Inspection	1,255,835.97	1,245,000	1,245,000	1,269,000	1,293,100
Refuse Billing Fee	76,011.45	68,000	78,000	78,000	78,000
Miscellaneous Revenues	827,827.95	712,000	818,103	837,000	837,000
Contributions-Developers	6,394,346.17	-	-	-	-
Grants	265,211.80	3,550,654	-	3,143,514	3,550,654
Sale of Assets	3,229,150.97	265,000	1,568,907	5,000	1,505,000
Debt Proceeds	-	15,158,026	4,600,000	7,940,000	18,600,000
CARES Act - Corona relief Fund	10,947.94	-	-	-	-
<b>Total</b>	<b>\$ 47,398,537.74</b>	<b>\$ 53,662,105</b>	<b>\$ 43,726,862</b>	<b>\$ 48,045,219</b>	<b>\$ 61,129,029</b>
<b>EXPENDITURES</b>					
Customer Account Services	\$ 931,415.26	\$ 1,256,245	\$ 1,211,744	\$ 1,421,201	\$ 1,446,349
Payment Services	210,455.13	250,949	289,422	-	-
Water Plants	2,315,740.67	2,583,593	2,551,140	6,039,516	12,494,516
Wastewater Plant # 2	1,175,761.57	1,160,698	1,090,599	1,836,731	2,545,231
Utility Engineering	3,147,406.21	32,143,113	17,817,126	3,830,198	14,831,198
Administration	1,644,260.76	2,732,875	2,270,847	2,059,723	1,679,823
Wastewater Plant # 3	2,804,312.04	3,444,477	3,318,872	8,596,616	9,060,516
Utility Services Maintenance	2,438,779.29	2,505,313	2,501,822	5,569,305	8,594,430
Lift Stations/ WW Maintenance	1,736,021.48	2,922,814	2,675,912	11,762,079	10,147,679
Reuse Distribution	-	-	-	6,575,000	6,050,000
Meter Services	557,811.72	857,730	938,411	1,121,540	1,024,605
Non-Departmental	18,750,758.84	11,709,430	11,977,681	13,155,800	11,880,818
<b>Total</b>	<b>\$ 35,712,722.97</b>	<b>\$ 61,567,237</b>	<b>\$ 46,643,576</b>	<b>\$ 61,967,709</b>	<b>\$ 79,755,165</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 11,685,814.77</b>	<b>\$ (7,905,132)</b>	<b>\$ (2,916,714)</b>	<b>\$ (13,922,490)</b>	<b>\$ (18,626,136)</b>
<b>Beginning Available Cash:</b>	<b>32,488,138.23</b>	<b>44,173,953</b>	<b>44,173,953</b>	<b>41,257,239</b>	<b>27,334,749</b>
<b>Ending Available Cash:</b>	<b>\$ 44,173,953.00</b>	<b>\$ 36,268,821</b>	<b>\$ 41,257,239</b>	<b>\$ 27,334,749</b>	<b>\$ 8,708,613</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 402 - Utility Fund</b>						
<b>REVENUES</b>						
331200-600	Grant - FEMA (Fed Emerg Mgmt)	194,607.79	0	0	214,118	0
<i>Federal Grant Revenue</i>		194,607.79	0	0	214,118	0
337200-400	Grant - Misc	0.00	540,000	0	1,140,000	540,000
337300-100	Grant - SWFWMD	70,604.01	1,004,474	0	1,589,396	1,004,474
338300-000	Grant - DEP	0.00	2,006,180	0	200,000	2,006,180
<i>Other Grant Revenue</i>		70,604.01	3,550,654	0	2,929,396	3,550,654
343343-900	Fees-Admin Acct Svc/Eng Inspect.	1,255,835.97	1,245,000	1,245,000	1,269,000	1,293,100
343618-050	Late Fees	365,144.70	550,000	550,000	550,000	550,000
343900-500	Misc Sales - Recycling material	1,304.15	0	0	0	0
<i>Misc - Physical Environment</i>		1,622,284.82	1,795,000	1,795,000	1,819,000	1,843,100
361004-000	Interest-Other	41,046.96	37,000	37,000	37,000	37,000
361100-000	Interest on Investments	362,183.60	380,000	380,000	400,000	400,000
361102-000	Interest-Meter Deposit	56,020.66	55,000	55,000	55,000	55,000
361103-000	Interest-Bond Investment	49,102.97	55,000	55,000	55,000	55,000
361103-005	Interest-Bond 05 Series	18,733.98	25,000	25,000	25,000	25,000
361103-500	Interest on Reuse Investment - In Lieu of Installat	81.00	0	0	0	0
361104-000	Interest on Wastewater Exp. Fee	99,304.26	120,000	120,000	125,000	125,000
361105-000	Interest on Water Exp.	18,767.27	25,000	25,000	25,000	25,000
361106-000	Interest on Renewal & Repl.	35,732.06	50,000	50,000	60,000	60,000
<i>Interest Earnings</i>		680,972.76	747,000	747,000	782,000	782,000
364413-000	Sale of Assets-Surplus	1,945.20	5,000	5,000	5,000	5,000
364414-000	Sale of Assets-Capital	3,227,205.77	260,000	1,563,907	0	1,500,000
<i>Misc - Sales</i>		3,229,150.97	265,000	1,568,907	5,000	1,505,000
346900-101	Hurricane Receipts FEMA	130,791.34	0	0	0	0
363100-000	Contributions- Developers	6,394,346.17	0	0	0	0
366100-000	Donation	55,000.00	0	0	0	0
369000-000	Miscellaneous Revenue	688.03	15,000	15,000	15,000	15,000
369000-415	NSF Fee Recoveries	12,705.75	15,000	15,000	15,000	15,000
369000-416	Recovery-Accts No Longer Current	29,670.50	30,000	30,000	30,000	30,000
369000-417	Service Line Warranty Royalty	6,734.36	0	0	0	0
369006-000	Other Revenue	26,596.41	50,000	50,000	50,000	50,000
369900-000	Lien Search Fee	22,800.00	20,000	20,000	20,000	20,000
369908-000	SW-Refuse Billing	76,011.45	68,000	78,000	78,000	78,000
389800-000	Payment in Lieu of Reuse Line Installation	143,190.75	0	106,103	125,000	125,000
<i>Misc - Other Revenues</i>		6,898,534.76	198,000	314,103	333,000	333,000
332000-000	CARES Act - Coronavirus Relief Fund	10,947.94	0	0	0	0
<i>Other Sources</i>		10,947.94	0	0	0	0
384000-000	Debt Proceeds	0.00	15,158,026	4,600,000	7,940,000	18,600,000
<i>Debt Proceeds</i>		0.00	15,158,026	4,600,000	7,940,000	18,600,000
362100-000	Rental-Misc Other	33,201.96	32,000	32,000	32,000	32,000
<i>Misc - Rent and Royalty</i>		33,201.96	32,000	32,000	32,000	32,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
343300-000	Same Day Turn On Fee	96,594.65	115,000	82,600	0	0
343611-000	Water/Resid/Inside City	5,339,896.84	4,916,000	5,630,400	5,743,000	5,857,800
343611-500	Water/Reuse/Res/Inside	331,759.58	306,000	340,000	347,450	347,450
343612-000	Water/Resid/Outside City	4,315,816.75	4,300,000	4,355,000	4,442,000	4,531,000
343613-000	Water Comm/Inside City	3,466,453.85	3,362,000	3,490,000	3,559,800	3,630,000
343613-500	Water/Reuse/Com/Inside	87,703.46	71,400	63,000	64,200	65,500
343614-000	Water/Comm/Outside City	916,344.73	833,000	925,000	943,500	962,400
343615-000	Water/Munic./Inside City	471,579.64	365,000	475,000	484,500	494,200
343615-500	Water/Reuse/Muni/Inside	3,838.92	4,000	2,000	2,000	2,000
343617-000	Water-Svc. Charges/Inside City	328,253.45	310,500	129,250	131,830	134,500
343617-050	Water-Fee-Reconnect -Inside	156,878.86	193,000	249,000	254,000	259,000
343617-100	Water-Fee-Reconnect -Outside	88,945.71	104,000	129,000	131,600	134,200
343617-500	Water-Svc Charge-Reuse Water	1,200.00	1,200	1,200	1,200	1,200
343618-000	Water-Svc. Charges/Outside City	147,104.17	142,000	150,000	153,000	156,000
343619-000	Water-Fees-Tap and Meter Set	744,005.99	552,000	760,000	772,500	787,900
343619-050	Water-Fee-Water System Expansion	1,162,040.17	867,000	1,100,000	900,000	800,000
343621-000	Water-Fee-Prvt Hydrants-IS	8,123.18	8,000	8,000	8,000	8,000
343622-000	Water-Fee-Prvt Hydrants-OS	148.72	145	150	145	145
343623-000	Water-Fee-Fire Sprinklers-IS	4,971.68	4,800	4,972	4,800	4,800
343624-000	Water-Fee-Fire Sprinklers-OS	181.17	180	180	180	180
<b>Water Revenues</b>		<b>17,671,841.52</b>	<b>16,455,225</b>	<b>17,894,752</b>	<b>17,943,705</b>	<b>18,176,275</b>
343619-150	Sewer-Fee-Sewer Tap Inspection	119,405.47	20,000	100	20,000	20,000
343631-000	Sewer/Resid./Inside	6,257,798.04	5,990,000	6,300,000	6,425,000	6,550,000
343632-000	Sewer/Resid./Outside	2,187,965.52	2,164,000	2,200,000	2,245,000	2,290,000
343633-000	Sewer/Comm./Inside	3,295,793.84	3,240,000	3,220,000	3,280,000	3,350,000
343634-000	Sewer/Comm./Outside City	963,796.28	935,000	960,000	980,000	998,000
343635-000	Sewer/Munic./Inside	106,465.07	112,200	95,000	97,000	99,000
343636-000	Sewer-Fee-Wastewater Sys. Expan	4,055,166.99	3,000,000	4,000,000	3,000,000	3,000,000
<b>Sewer Revenues</b>		<b>16,986,391.21</b>	<b>15,461,200</b>	<b>16,775,100</b>	<b>16,047,000</b>	<b>16,307,000</b>
<b>REVENUES Total</b>		<b>47,398,537.74</b>	<b>53,662,105</b>	<b>43,726,862</b>	<b>48,045,219</b>	<b>61,129,029</b>

**DETAIL FY22 BUDGET:**

331200-600	Grant - FEMA (Fed Emerg Mgmt)	\$158,136 - Lift station generators \$55,982 - By-pass pump
337200-400	Grant - Misc	\$625,000 - Heartland for Septic to sewer \$250,000 - Heartland for ASR Wellfield CEI \$225,000 - DEO for Peace Creek flood mitigation \$40,000 - Nature Conservancy for Nature Center
337300-100	Grant - SWFWMD	\$660,000 - Reclaimed water inter connect \$500,000 - AWS transmission at Lake Ashton \$250,000 - Peace Creek optimization study \$100,000 - Potable reuse study \$79,396 - South basin recharge study
338300-000	Grant - DEP	\$200,000 - Pollard Road water main
384000-000	Debt Proceeds	\$3,500,000 - Master force main to WWTP #3 \$3,340,000 - Master force main to WWTP #3 \$600,000 - Integrated One Water master plan \$500,000 - WWTP #3 expansion

**DETAIL FY23 BUDGET:**

337200-400	Grant - Misc	\$540,000 - TBD
337300-100	Grant - SWFWMD	\$1,004,474 - TBD
338300-000	Grant - DEP	\$2,006,180 - TBD
384000-000	Debt Proceeds	\$18,600,000 - TBD

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-03-918 CUSTOMER ACCOUNT SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Customer Services Manager		8810	87,131	87,131
1.00	Assistant Utility Customer Services Manager		8810	56,742	56,742
1.00	Utility Billing Coordinator		8810	42,723	42,723
1.00	Utility Customer Service Supervisor		8810	40,331	40,331
* 1.00	Utility Payment Services Supervisor		8810	40,331	40,331
A 1.00	New Build Coordinator (75%)		8810	25,506	25,506
1.00	Utility Billing Clerk		8810	31,616	31,616
1.00	US Customer Service Rep. II		8810	31,658	31,658
* 1.00	US Customer Service Rep. II		8810	31,200	31,200
1.00	US Customer Service Rep. I		8810	29,702	29,702
1.00	US Customer Service Rep. I		8810	29,702	29,702
* 1.00	US Customer Service Rep. I		8810	28,683	28,683
1.00	US Customer Service Rep. I		8810	28,683	28,683
1.00	US Customer Service Rep. I		8810	28,683	28,683
1.00	US Customer Service Rep. I		8810	28,683	28,683
* 1.00	US Customer Service Rep. I		8810	27,976	27,976
1.00	US Customer Service Rep. I		8810	27,976	27,976
<u>17.00</u>					<u>617,326</u>
				SBB	1,336
				3% Step Plan Adjustment	18,560 TBD
					<u>637,222</u>

\* Cost Center 920 has been combined into Cost Center 918

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	422,237.65	469,144	450,000	637,222	637,222
1401	Overtime	7,426.88	11,500	11,500	16,500	16,500
2101	FICA Taxes	31,147.82	35,873	36,000	50,010	50,010
2201	General Pension Fund Contrib	75,126.71	69,203	57,000	65,887	65,887
2204	401(a) Pension Contribution	15,967.10	19,911	22,000	32,178	32,178
2301	Life & Health Insurance	70,408.44	97,636	70,000	139,188	139,188
2303	Disability Benefit - 401(a) Participants	0.00	0	0	684	684
2310	Health Reform Fees	0.00	47	0	0	0
2401	Workers' Compensation	440.04	135	135	522	522
2501	Unemployment Compensation	2,750.00	0	0	0	0
<i>Personnel Services</i>		<u>625,504.64</u>	<u>703,449</u>	<u>646,635</u>	<u>942,191</u>	<u>942,191</u>
3105	Prof.Svc.-Other	72,285.39	0	12,000	0	0
3404	Contract Svc. - Other	24,161.20	58,252	85,752	140,092	134,240
4001	Travel-Non local	(1,622.26)	6,000	2,000	7,800	7,800
4003	Training-Required-Instructional	3,080.00	8,000	3,500	9,200	9,200
4101	Telecommunication	4,070.89	3,500	3,500	4,200	4,200
4201	Postage	122,624.84	184,000	141,900	144,000	144,000
4401	Rentals & Leases	0.00	0	0	680	680
4601	Rep & Mtn Equipment	26.99	100	100	100	100
4602	Rep & Mtn Building & Grounds	0.00	1,000	500	1,000	1,000
4606	Rep & Mtn Vehicle Base Cost	672.00	1,344	1,344	2,688	2,688
4607	Rep & Mtn Automotive Parts	0.00	1,000	1,000	1,500	1,500
4608	Rep & Mtn Automotive Labor	32.50	800	800	1,300	1,300
4620	Rep & Mtn Contracts	5,865.00	0	0	0	0
4702	Printing & Binding	41,933.85	47,500	47,500	49,000	49,000
5101	Office Supplies	1,042.39	1,700	1,700	3,100	3,100
5102	Tools,Equip under \$1,000	2,205.27	4,000	4,000	5,500	5,500
5203	Motor Fuels & Lubricants	87.17	400	400	900	900
5204	Copier Use & Supplies	662.42	2,200	2,200	2,500	2,500
5206	Software & Internal Upgrades	24,850.00	150,000	253,800	100,000	50,000
5208	Uniform, Protect Clothing	753.37	1,500	1,500	2,250	2,250
5209	Housekeeping Supplies	698.14	300	300	800	800
5401	Memberships & Subscriptions	766.00	200	312	200	200

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5404	Employee Dev-Material & Training	912.00	0	0	0	0
5407	Employee Dev-Recog & Apprec	803.46	1,000	1,000	1,500	1,500
5985	Over / Short	0.00	0	1	700	700
<b>Operating Services</b>		<b>305,910.62</b>	<b>472,796</b>	<b>565,109</b>	<b>479,010</b>	<b>423,158</b>
6301	Other Capital Improvements	0.00	0	0	0	81,000
6402	Machinery & Equipment	0.00	80,000	0	0	0
<b>Capital</b>		<b>0.00</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>81,000</b>
<b>Cost Center Total: 918 - Customer / Account Services</b>		<b>931,415.26</b>	<b>1,256,245</b>	<b>1,211,744</b>	<b>1,421,201</b>	<b>1,446,349</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$60,000 - Armored vehicle \$30,000 - Online Utility Exchange \$26,340 - SEW annual maintenance \$14,000 - New World annual maintenance \$6,252 - ADG Annual Maintenance - phased out by mid FY23 \$2,000-Power DMS \$1,500 - Shredding
5206	Software & Internal Upgrades	\$100,000 - Integration costs for NWS/SEW/ADG

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$60,000 - Armored vehicle \$30,000 - Online Utility Exchange \$26,340 - SEW annual maintenance \$14,000 - New World annual maintenance \$2,000-Power DMS \$1,500 - Shredding \$400 - ADG Annual Maintenance
5206	Software & Internal Upgrades	\$50,000 - Integration costs for NWS/SEW/ADG

**CITY OF WINTER HAVEN**  
**402-03-920 PAYMENT SERVICES**

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	116,550.43	130,670	150,000	0	0
1401	Overtime	3,866.93	5,000	5,000	0	0
2101	FICA Taxes	8,585.31	10,078	12,000	0	0
2201	General Pension Fund Contrib	15,159.60	13,386	13,000	0	0
2204	401(a) Pension Contribution	5,769.86	6,929	8,900	0	0
2301	Life & Health Insurance	29,831.53	31,260	46,338	0	0
2310	Health Reform Fees	0.00	17	0	0	0
2401	Workers' Compensation	128.67	135	135	0	0
2501	Unemployment Compensation	147.18	0	0	0	0
<i>Personnel Services</i>		180,039.51	197,475	235,373	0	0
3404	Contract Svc. - Other	0.00	1,900	1,900	0	0
4001	Travel-Non local	(975.00)	1,800	1,800	0	0
4003	Training-Required-Instructional	985.00	1,200	1,200	0	0
4201	Postage	1,538.50	2,000	2,000	0	0
4401	Rentals & Leases	586.00	680	680	0	0
4602	Rep & Mtn Building & Grounds	0.00	0	775	0	0
4606	Rep & Mtn Vehicle Base Cost	672.00	1,344	1,344	0	0
4607	Rep & Mtn Automotive Parts	0.00	500	500	0	0
4608	Rep & Mtn Automotive Labor	32.50	500	500	0	0
4620	Rep & Mtn Contracts	397.00	0	0	0	0
4702	Printing & Binding	0.00	1,500	1,500	0	0
5101	Office Supplies	1,481.05	1,400	1,400	0	0
5102	Tools,Equip under \$1,000	668.62	1,500	1,500	0	0
5203	Motor Fuels & Lubricants	87.24	500	500	0	0
5204	Copier Use & Supplies	2,755.11	2,600	2,600	0	0
5206	Software & Internal Upgrades	20,685.00	28,000	28,000	0	0
5208	Uniform, Protect Clothing	1,171.00	750	750	0	0
5209	Housekeeping Supplies	0.00	100	100	0	0
5404	Employee Dev-Material & Training	199.00	0	0	0	0
5407	Employee Dev-Recog & Apprec	0.00	500	500	0	0
5985	Over / Short	132.60	700	500	0	0
<i>Operating Services</i>		30,415.62	47,474	48,049	0	0
6402	Machinery & Equipment	0.00	6,000	6,000	0	0
<i>Capital</i>		0.00	6,000	6,000	0	0
<b>Cost Center Total: 920 - Payment Services</b>		<b>210,455.13</b>	<b>250,949</b>	<b>289,422</b>	<b>0</b>	<b>0</b>

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-301 WATER PLANTS**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Water Plant Manager		7520	83,720	83,720
1.00	Water Plant Chief Operator		7520	55,349	55,349
1.00	Water Plant Chief Operator		7520	55,349	55,349
1.00	Water Plant Operator A		7520	47,154	47,154
1.00	Water Plant Operator B		7520	44,200	44,200
1.00	Water Plant Operator B		7520	40,789	40,789
1.00	Water Plant Operator B		7520	38,438	38,438
C 1.00	Water Plant Operator B		7520	37,898	37,898
C 1.00	Water Plant Operator B		7520	37,482	37,482
1.00	Water Plant Operator C		7520	40,997	40,997
C 1.00	Water Plant Operator C		7520	34,008	34,008
C 1.00	Water Plant Operator C		7520	34,008	34,008
C 1.00	Water Plant Operator C		7520	34,008	34,008
1.00	Maintenance Mechanic II		6306	32,406	32,406
<u>14.00</u>					<u>615,806</u>
				SBB	5,706
				3% Step Plan Adjustment	<u>18,645</u> TBD
					640,157

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	630,672.55	650,765	615,000	640,157	640,157
1401	Overtime	14,521.84	25,000	26,000	27,000	27,000
2101	FICA Taxes	45,473.92	49,608	49,500	51,038	51,038
2201	General Pension Fund Contrib	168,992.30	154,621	146,000	139,733	139,733
2204	401(a) Pension Contribution	5,581.56	11,117	11,100	14,293	14,293
2301	Life & Health Insurance	134,818.40	129,372	147,200	166,094	166,094
2303	Disability Benefit - 401(a) Participants	0.00	0	0	309	309
2310	Health Reform Fees	0.00	64	0	0	0
2401	Workers' Compensation	16,088.85	15,858	15,858	11,983	11,983
<i>Personnel Services</i>		<u>1,016,149.42</u>	<u>1,036,405</u>	<u>1,010,658</u>	<u>1,050,607</u>	<u>1,050,607</u>
3101	Prof. Svc.-Engineering	0.00	0	0	25,000	0
3105	Prof.Svc.-Other	42,529.98	51,000	51,000	106,000	61,000
3404	Contract Svc. - Other	93,925.02	83,058	83,058	83,058	83,058
3407	Ins.-Claims Deductibles	2,745.64	0	3,000	5,000	5,000
4001	Travel-Non local	2,002.20	500	250	500	500
4003	Training-Required-Instructional	3,897.00	6,000	3,000	6,000	6,000
4201	Postage	146.90	100	100	100	100
4202	Freight & Express Charges	199.87	400	200	400	400
4301	Utility Svcs - Electric	451,714.44	505,000	480,000	480,000	480,000
4302	Utility Svcs - Water	99,636.49	54,000	54,000	54,000	54,000
4303	Utility Svcs - Sewer	1,136.98	4,000	4,000	4,000	4,000
4305	Utility Svcs - Refuse	27,968.40	35,000	35,000	35,000	35,000
4601	Rep & Mtn Equipment	146,436.27	120,000	120,000	150,000	150,000
4602	Rep & Mtn Building & Grounds	13,002.32	200,000	200,000	100,000	100,000
4605	Rep & Mtn Spec-Bud Detailed Only	8,284.57	0	0	875,000	500,000
4606	Rep & Mtn Vehicle Base Cost	10,320.00	7,176	10,320	11,664	11,664
4607	Rep & Mtn Automotive Parts	3,327.60	5,000	7,500	5,000	5,000
4608	Rep & Mtn Automotive Labor	3,359.52	6,000	6,000	6,000	6,000
4620	Rep & Mtn Contracts	2,642.26	3,000	3,000	3,000	3,000
4621	Rep & Mtn Seed & Sod	0.00	250	0	200	200
4622	Rep & Mtn Landscape Material	0.00	250	0	200	200
4702	Printing & Binding	6,231.31	5,000	6,500	6,500	6,500
4960	License	0.00	1,000	1,000	1,000	1,000
5101	Office Supplies	465.95	700	1,200	700	700
5102	Tools,Equip under \$1,000	3,979.43	3,000	4,000	4,000	4,000
5200	Non-Capital Equip \$1,000-\$4,999	7,040.22	4,000	2,000	4,000	4,000
5203	Motor Fuels & Lubricants	10,819.74	15,000	15,000	15,000	15,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5204	Copier Use & Supplies	185.03	100	100	100	100
5205	Motor Fuel, Non Motor Pool	1,393.35	8,000	2,000	8,000	8,000
5208	Uniform, Protect Clothing	5,641.50	6,000	6,000	6,000	6,000
5209	Housekeeping Supplies	1,343.16	1,100	1,500	1,500	1,500
5215	Chemicals	337,799.16	315,000	337,000	350,000	350,000
5216	Laboratory Supplies	10,432.74	15,000	15,000	15,000	15,000
5218	Inventory-Central Stores Other	464.20	7,000	3,500	7,000	7,000
5401	Memberships & Subscriptions	520.00	700	700	700	700
5404	Employee Dev-Material & Training	0.00	1,300	1,000	1,300	1,300
<b>Operating Services</b>		<b>1,299,591.25</b>	<b>1,463,634</b>	<b>1,456,928</b>	<b>2,370,922</b>	<b>1,925,922</b>
6301	Other Capital Improvements	0.00	0	0	2,575,000	9,475,000
6402	Machinery & Equipment	0.00	35,000	35,000	0	0
6403	Capital Depletion Reserve	0.00	48,554	48,554	42,987	42,987
<b>Capital</b>		<b>0.00</b>	<b>83,554</b>	<b>83,554</b>	<b>2,617,987</b>	<b>9,517,987</b>
<b>Cost Center Total: 301 - Water Plants</b>		<b>2,315,740.67</b>	<b>2,583,593</b>	<b>2,551,140</b>	<b>6,039,516</b>	<b>12,494,516</b>

**DETAIL FY22 BUDGET:**

3101	Prof. Svc.-Engineering	\$25,000 - FDEP SRF Drinking water planning documents
3105	Prof.Svc.-Other	\$51,000 - Outside Lab Analysis
		\$30,000 - Inspect tanks (Winterset Gardens & Cypresswood)
		\$25,000 - Inspect hydro tanks
3404	Contract Svc. - Other	\$58,300 - Lawn Care
		\$13,200 - Drinking Water License
		\$4,700 - Fuel Permits
		\$4,000 - Calibrate Meters
		\$2,500 - Cathodic Protection
		\$358 - Termite Treatment
4605	Rep & Mtn Spec-Bud Detailed Only	\$400,000 - Paint elevated water tanks (3rd Street)
		\$250,000 - Risk & Resilience projects
		\$100,000 - Garden Grove updates
		\$75,000 - Inspect/repair well pumps
		\$40,000 - Cathodic protection replacements
		\$10,000 - Replace well meters
6301	Other Capital Improvements	\$1,500,000 - Cypresswood WTP improvements (Water Impact Fees)
		\$350,000 - Polk/Auburndale interconnect (Water Impact Fees)
		\$300,000 - Pollard Road WTP/Plan review (Water Impact Fees)
		\$250,000 - Dundee/Eagle Lake/Haines City interconnect (Water Impact Fees)
		\$100,000 - Local alternate water supply analysis (Water Impact Fees)
		\$75,000 - Winterset Gardens aeration (design) (Water Impact Fees)

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$61,000 - Outside Lab Analysis
3404	Contract Svc. - Other	\$58,300 - Lawn Care
		\$13,200 - Drinking Water License
		\$4,700 - Fuel Permits
		\$4,000 - Calibrate Meters
		\$2,500 - Cathodic Protection
		\$358 - Termite Treatment
4605	Rep & Mtn Spec-Bud Detailed Only	\$400,000 - Paint elevated tanks (Inwood)
		\$100,000 - Garden Grove upgrades
6301	Other Capital Improvements	\$4,250,000 - Cypresswood WTP
		\$3,500,000 - Pollard Road WTP
		\$500,000 - Winterset Gardens aeration
		\$450,000 - Inwood tower resurface
		\$400,000 - Dundee/Eagle Lake/Haines City interconnect
		\$250,000 - Polk/Auburndale interconnect
		\$100,000 - Orchid Springs interconnect
		\$25,000 - Convert 1 HSP to VFD Winterset Gardens

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-304 WW TREATMENT PLANT # 2**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	WWTP Chief Operator		7580	57,595	57,595
1.00	WWTP Operator A		7580	54,954	54,954
1.00	WWTP Operator A		7580	44,491	44,491
C 1.00	WWTP Operator A		7580	41,330	41,330
C 1.00	WWTP Operator B		7580	37,482	37,482
1.00	WWTP Operator B		7580	35,402	35,402
C 1.00	WWTP Operator C		7580	34,008	34,008
<u>7.00</u>					<u>305,262</u>
				On Call Benefit	6,000
				SBB	1,108
				3% Step Plan Adjustment	9,371
					<u>321,741</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	288,998.15	322,860	295,000	321,741	321,741
1401	Overtime	14,294.13	18,000	18,000	18,000	18,000
2101	FICA Taxes	22,122.62	25,284	24,000	25,991	25,991
2201	General Pension Fund Contrib	76,668.28	71,546	70,000	64,369	64,369
2204	401(a) Pension Contribution	3,560.98	5,997	7,500	9,005	9,005
2301	Life & Health Insurance	46,367.57	62,072	56,000	64,002	64,002
2303	Disability Benefit - 401(a) Participants	0.00	0	0	183	183
2310	Health Reform Fees	0.00	30	0	0	0
2401	Workers' Compensation	4,999.29	4,908	4,908	3,914	3,914
<i>Personnel Services</i>		<u>457,011.02</u>	<u>510,697</u>	<u>475,408</u>	<u>507,205</u>	<u>507,205</u>
3101	Prof. Svc.-Engineering	15,873.22	25,000	15,000	25,000	275,000
3105	Prof.Svc.-Other	24,758.80	30,000	27,000	30,000	30,000
3404	Contract Svc. - Other	101,891.15	119,750	110,000	144,500	144,500
4001	Travel-Non local	758.36	1,500	500	1,500	1,500
4003	Training-Required-Instructional	2,155.00	1,500	1,000	1,500	3,000
4201	Postage	2.15	100	600	700	700
4202	Freight & Express Charges	9.67	500	100	250	250
4301	Utility Svcs - Electric	147,064.18	170,000	160,000	160,000	160,000
4401	Rentals & Leases	18,738.01	8,000	4,000	8,000	8,000
4601	Rep & Mtn Equipment	281,295.67	110,000	110,000	150,000	150,000
4602	Rep & Mtn Building & Grounds	9,693.82	10,000	10,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	8.35	0	0	583,000	1,070,000
4606	Rep & Mtn Vehicle Base Cost	3,288.00	3,288	3,288	3,288	3,288
4607	Rep & Mtn Automotive Parts	1,376.83	2,000	1,500	2,000	2,000
4608	Rep & Mtn Automotive Labor	2,409.94	1,500	1,500	1,500	1,500
4620	Rep & Mtn Contracts	3,199.35	3,700	3,700	3,700	3,700
4960	License	0.00	700	700	700	700
5101	Office Supplies	1,068.04	1,000	1,000	1,200	1,200
5102	Tools,Equip under \$1,000	6,823.21	5,000	5,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	4,000	3,500	4,000	4,000
5203	Motor Fuels & Lubricants	1,223.99	2,000	1,500	2,000	2,000
5204	Copier Use & Supplies	53.67	100	100	100	100
5205	Motor Fuel, Non Motor Pool	1,704.40	1,500	1,500	1,800	1,800
5206	Software & Internal Upgrades	7,308.00	30,000	30,000	30,000	30,000
5208	Uniform, Protect Clothing	3,815.83	3,275	3,275	4,000	4,000
5209	Housekeeping Supplies	1,749.09	1,000	1,000	1,500	1,500
5215	Chemicals	79,710.74	72,000	72,000	82,000	82,000
5216	Laboratory Supplies	2,436.81	3,500	3,500	3,500	3,500
5218	Inventory-Central Stores Other	314.27	800	500	500	500
5401	Memberships & Subscriptions	20.00	50	50	50	50
<i>Operating Services</i>		<u>718,750.55</u>	<u>611,763</u>	<u>571,813</u>	<u>1,261,288</u>	<u>1,999,788</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended		Tentative FY22	FY23 Budget
			Budget	FY21 Estimated	Budget	Recommended
6301	Other Capital Improvements	0.00	0	0	0	0
6402	Machinery & Equipment	0.00	0	0	30,000	0
6403	Capital Depletion Reserve	0.00	38,238	43,378	38,238	38,238
<i>Capital</i>		0.00	38,238	43,378	68,238	38,238
<b>Cost Center Total: 304 - Wastewater Treatment Plant 2</b>		<b>1,175,761.57</b>	<b>1,160,698</b>	<b>1,090,599</b>	<b>1,836,731</b>	<b>2,545,231</b>

**DETAIL FY22 BUDGET:**

3101	Prof. Svc.-Engineering	\$25,000 - Misc engineering expenses, as needed
3105	Prof.Svc.-Other	\$30,000 - Outside Lab Analysis
3404	Contract Svc. - Other	\$86,000 - Sludge Removal \$27,500 - Pond Service \$20,000 - Lawn Care \$5,000 - Generator/backflow inspections \$2,500 - Instrument calibrations \$2,000-Hach Wimms software contract (SIF) \$1,500-Carbon deionizer exchange
4605	Rep & Mtn Spec-Bud Detailed Only	\$200,000 - Repairs & painting exterior \$100,000 - Replace generator enclosure \$100,000 - Rehab master lift station \$95,000 - Replace West clarifier gear drive \$50,000 - Overhaul sludge transfer pumps \$30,000 - Grit removal in anoxic basins \$8,000 - RAS Center overhaul
5206	Software & Internal Upgrades	\$30,000 - Additional Hach Wimms software modules
6402	Machinery & Equipment	\$30,000 - Spare grit pump

**DETAIL FY23 BUDGET:**

3101	Prof. Svc.-Engineering	\$250,000 - WWTP #2 FM & AWS pump station \$25,000 - Misc engineering expenses, as needed
3105	Prof.Svc.-Other	\$30,000 - Outside Lab Analysis
3404	Contract Svc. - Other	\$86,000 - Sludge Removal \$27,500 - Pond Service \$20,000 - Lawn Care \$5,000 - Generator/backflow inspections \$2,500 - Instrument calibrations \$2,000-Hach Wimms software contract (SIF) \$1,500-Carbon deionizer exchange
4605	Rep & Mtn Spec-Bud Detailed Only	\$450,000 - Anoxic gates & bypass valve \$150,000 - Parking lot repairs/paving \$100,000 - Rehab chlorine contact chambers \$100,000 - Replace generator enclosure \$100,000 - Rehab master lift station \$80,000 - Recoat fluidyne structure \$80,000 - Bar screen overhaul \$10,000 - Overhaul grit pump
5206	Software & Internal Upgrades	\$30,000 - Additional Hach Wimms software modules

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-305 UTILITY ENGINEERING**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Construction Proj./Inspection Manager	2.50%	9410	46,426	46,426
1.00	Construction Proj./Inspection Manager		9410	43,389	43,389
C 1.00	Construction Proj./Inspection Manager		8810	43,389	43,389
A 1.00	I & C Administrator (75%)			54,000	54,000
A 1.00	GIS Technician (75%)			34,500	34,500
1.00	Utility Construction Inspector	2.50%	6306	51,792	51,792
C 1.00	Asset Manager		8810	46,717	46,717
1.00	GPS Locator		6306	40,518	40,518
1.00	Asset Coordinator		8810	34,861	34,861
<u>9.00</u>					<u>395,592</u>
<u>1.00</u>	GIS Technician (PT) 20h/52w		8810	28,558	<u>28,558</u>
1.00					28,558
<u>10.00</u>					<u>424,150</u>
				Education/Incentive Pay	2,455
				SBB	1,770
				3% Step Plan Adjustment	12,851 TBD
					<u>441,227</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	326,593.72	391,712	387,000	441,227	441,227
1401	Overtime	1,426.23	1,000	2,000	2,000	1,000
2101	FICA Taxes	23,268.27	28,815	30,000	33,907	33,907
2201	General Pension Fund Contrib	56,947.93	61,751	53,000	45,317	45,317
2204	401(a) Pension Contribution	9,884.40	12,544	14,242	19,438	19,438
2301	Life & Health Insurance	59,960.87	82,685	86,500	136,787	136,787
2303	Disability Benefit - 401(a) Participants	0.00	0	0	308	308
2310	Health Reform Fees	0.00	34	0	0	0
2401	Workers' Compensation	3,655.79	1,951	1,951	1,709	1,709
<i>Personnel Services</i>		<u>481,737.21</u>	<u>580,492</u>	<u>574,693</u>	<u>680,693</u>	<u>679,693</u>
3101	Prof. Svc.-Engineering	46,014.64	1,925,000	200,000	1,300,000	875,000
3105	Prof.Svc.-Other	89,994.15	64,000	70,000	100,000	100,000
3404	Contract Svc. - Other	59,994.40	76,460	76,460	111,660	111,660
3405	Demolitions	64,400.00	0	0	0	0
4001	Travel-Non local	712.82	1,200	250	1,200	1,200
4003	Training-Required-Instructional	1,250.00	2,000	2,000	2,000	2,000
4201	Postage	71.60	0	0	100	100
4601	Rep & Mtn Equipment	227.36	500	250	250	250
4605	Rep & Mtn Spec-Bud Detailed Only	2,332,589.99	4,975,000	3,758,964	0	0
4606	Rep & Mtn Vehicle Base Cost	4,368.00	6,720	6,720	8,064	8,064
4607	Rep & Mtn Automotive Parts	966.74	1,500	1,500	1,500	1,500
4608	Rep & Mtn Automotive Labor	1,484.31	1,500	1,500	1,500	1,500
4702	Printing & Binding	0.00	250	100	100	100
4801	Advertising	0.00	0	598	0	0
4960	License	7,715.00	500	250	500	500
5101	Office Supplies	35.97	2,500	1,000	250	250
5102	Tools,Equip under \$1,000	10,337.63	5,000	5,000	5,000	5,000
5200	Non-Capital Equip \$1,000-\$4,999	8,309.40	7,500	9,000	7,500	7,500
5203	Motor Fuels & Lubricants	2,212.87	2,600	2,600	3,000	3,000
5204	Copier Use & Supplies	160.96	0	200	500	500
5206	Software & Internal Upgrades	33,450.00	25,000	25,000	25,000	25,000
5208	Uniform, Protect Clothing	1,301.21	4,000	2,000	3,000	3,000
5209	Housekeeping Supplies	71.95	100	100	100	100
5218	Inventory-Central Stores Other	0.00	500	200	250	250
5401	Memberships & Subscriptions	0.00	750	200	250	250
<i>Operating Services</i>		<u>2,665,669.00</u>	<u>7,102,580</u>	<u>4,163,892</u>	<u>1,571,724</u>	<u>1,146,724</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
6101	Land	0.00	4,100,000	1,000,000	800,000	5,000,000
6301	Other Capital Improvements	0.00	20,281,500	12,000,000	700,000	8,000,000
6402	Machinery & Equipment	0.00	64,200	64,200	73,000	0
6403	Capital Depletion Reserve	0.00	14,341	14,341	4,781	4,781
<i>Capital</i>		0.00	24,460,041	13,078,541	1,577,781	13,004,781
<b>Cost Center Total: 305 - Utility Engineering</b>		<b>3,147,406.21</b>	<b>32,143,113</b>	<b>17,817,126</b>	<b>3,830,198</b>	<b>14,831,198</b>

**DETAIL FY22 BUDGET:**

3101	Prof. Svc.-Engineering	\$500,000 - E. Peace Creek flood mitigation (Grant \$250,000) \$450,000 - Peace Creek optimization plan (Grant \$225,000)
3105	Prof.Svc.-Other	\$350,000 - Nature Center design (Grant \$40,000) \$50,000 - Nature Conservancy Project \$46,000 - Survey fees for wetland acquisitions \$4,000 - Permitting fees
3404	Contract Svc. - Other	\$50,000 - Appraisals \$46,860 - Oracle \$7,800 - WinCam \$7,000 - AutoCad x 4 users
5206	Software & Internal Upgrades	\$15,000 - See-Click-Fix & New World integration \$10,000 - Instrumentation & controls programs
6101	Land	\$800,000 - One Water land acquisition/Admin Maintenance facility
6301	Other Capital Improvements	\$500,000 - Developer's Agreement \$200,000 - Admin Maintenance facility (design/construction)
6402	Machinery & Equipment	\$42,000 - F350 Utility truck for new I & C Administrator position \$31,000 - F150 4x4 for new Project Manager position

**DETAIL FY23 BUDGET:**

3101	Prof. Svc.-Engineering	\$500,000 - AWS transmission expansion \$300,000 - Sapphire necklace project design
3105	Prof.Svc.-Other	\$75,000 - Public/private partnership opportunities evaluation \$50,000 - Nature Conservancy Project \$46,000 - Survey fees for wetland acquisitions \$4,000 - Permitting fees
3404	Contract Svc. - Other	\$50,000 - Appraisals \$46,860 - Oracle \$7,800 - WinCam \$7,000 - AutoCad x 4 users
5206	Software & Internal Upgrades	\$15,000 - See-Click-Fix & New World integration \$10,000 - Instrumentation & controls programs
6101	Land	\$5,000,000 - One Water wetland acquisition
6301	Other Capital Improvements	\$3,500,000 - Utility Services Buckeye facility design/build \$3,500,000 - One Water Peace Creek project development \$1,000,000 - Developers agreements

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-310 UTILITY SERVICES ADMINISTRATION**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Services Dept. Director		9410	124,405	124,405
1.00	Utility Services Dept. Asst. Director		8810	100,506	100,506
1.00	Budget Data Analyst		8810	50,211	50,211
1.00	Utility Financial Specialist		8810	48,610	48,610
1.00	Water Conservation Specialist		8810	43,846	43,846
C 1.00	Executive Assistant		8810	40,331	40,331
A 1.00	Staff Assistant II (75%)		8810	22,043	22,043
<u>7.00</u>					<u>429,952</u>
A 1.00	Special Projects Manager (PT) 20h/52w		8810	51,875	51,875
1.00	Utility Info Systems Intern (PT) 20h/52w		8810	11,232	11,232
<u>1.00</u>	Utility Info Systems Intern (PT) 20h/52w		8810	11,232	<u>11,232</u>
3.00					74,339
<u>10.00</u>					<u>504,291</u>
				SBB	1,941
				3% Step Plan Adjustment	15,187 TBD
					<u>521,419</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	385,217.95	445,654	400,000	521,419	521,519
1301	Salaries & Wages-Other	3,269.76	0	520	0	0
1401	Overtime	472.15	1,000	1,000	1,000	1,000
2101	FICA Taxes	27,591.15	33,315	31,000	39,966	39,966
2201	General Pension Fund Contrib	33,529.64	29,687	29,000	27,164	27,164
2204	401(a) Pension Contribution	3,273.08	7,334	6,000	16,770	16,770
2301	Life & Health Insurance	62,293.81	75,388	73,571	99,249	99,249
2302	Director's Life & Disability	3,910.69	3,950	3,990	3,990	3,990
2303	Disability Benefit - 401(a) Participants	0.00	0	0	293	293
2310	Health Reform Fees	0.00	30	0	0	0
2401	Workers' Compensation	1,828.40	2,139	2,139	1,924	1,924
2900	Education Benefit	7,195.78	30,000	10,000	20,000	20,000
<b>Personnel Services</b>		<b>528,582.41</b>	<b>628,497</b>	<b>557,220</b>	<b>731,775</b>	<b>731,875</b>
3101	Prof. Svc.-Engineering	67,242.99	285,000	57,828	150,000	150,000
3103	Prof.Svc.-Legal	67,337.52	10,000	75,000	100,000	100,000
3105	Prof.Svc.-Other	909,347.27	1,594,600	1,438,896	880,000	500,000
3401	Contract Svc.-Custodial	5,611.09	10,000	10,000	10,000	10,000
3404	Contract Svc. - Other	11,340.00	35,000	25,000	25,000	25,000
4001	Travel-Non local	1,368.11	5,000	1,000	5,000	5,000
4003	Training-Required-Instructional	10,275.00	20,000	5,000	10,000	10,000
4201	Postage	177.65	250	250	250	250
4301	Utility Svcs - Electric	6,772.75	16,000	16,000	16,000	16,000
4602	Rep & Mtn Building & Grounds	0.00	20,000	20,000	20,000	20,000
4606	Rep & Mtn Vehicle Base Cost	1,344.00	2,592	2,592	2,592	2,592
4607	Rep & Mtn Automotive Parts	0.00	2,000	500	2,000	2,000
4608	Rep & Mtn Automotive Labor	32.50	1,500	500	1,500	1,500
4620	Rep & Mtn Contracts	0.00	8,000	8,000	8,000	8,000
4702	Printing & Binding	56.25	150	525	500	500
4803	Community Involvement	137.74	15,000	500	15,000	15,000
4804	Sponsorships	0.00	4,000	1,000	10,000	10,000
4935	Program Related Expense	7,626.73	40,000	10,000	25,000	25,000
4960	License	145.00	200	200	200	200
5101	Office Supplies	920.43	3,000	3,000	3,000	3,000
5102	Tools,Equip under \$1,000	2,981.31	4,000	1,500	2,000	2,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	1,000	500	1,000	1,000
5203	Motor Fuels & Lubricants	566.09	1,080	1,080	1,080	1,080
5204	Copier Use & Supplies	2,343.45	3,000	3,000	3,000	3,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5208	Uniform, Protect Clothing	8,347.80	1,000	1,000	1,000	1,000
5209	Housekeeping Supplies	5,025.15	500	3,000	500	500
5218	Inventory-Central Stores Other	38.39	50	200	100	100
5220	Materials-Visual/Photo/Signage	0.00	0	100	1,000	1,000
5401	Memberships & Subscriptions	4,212.37	1,200	3,000	10,885	10,885
5404	Employee Dev-Material & Training	318.00	7,800	12,000	12,000	12,000
5407	Employee Dev-Recog & Apprec	2,111.03	5,000	5,000	5,000	5,000
5985	Over / Short	(0.27)	0	0	0	0
<b>Operating Services</b>		<b>1,115,678.35</b>	<b>2,096,922</b>	<b>1,706,171</b>	<b>1,321,607</b>	<b>941,607</b>
6403	Capital Depletion Reserve	0.00	7,456	7,456	6,341	6,341
<b>Capital</b>		<b>0.00</b>	<b>7,456</b>	<b>7,456</b>	<b>6,341</b>	<b>6,341</b>
<b>Cost Center Total: 310 - Utility Services Administration</b>		<b>1,644,260.76</b>	<b>2,732,875</b>	<b>2,270,847</b>	<b>2,059,723</b>	<b>1,679,823</b>

**DETAIL FY22 BUDGET:**

3101	Prof. Svc.-Engineering	\$100,000 - Southerly Well Field Evaluations \$50,000 - EMP Monitoring
3105	Prof.Svc.-Other	\$600,000 - Integrated One Water master plan (SRF loan) \$195,000 - Funding advocate \$50,000 - Grant Admin \$35,000 - PRWC Admin Costs
3404	Contract Svc. - Other	\$20,000 - Neighborhood Landscape Retrofit Program \$5,000 - Bottled water
4804	Sponsorships	\$10,000 - Water/Wastewater Academy at Lk Region High School
4935	Program Related Expense	\$25,000 - Water conservation programs

**DETAIL FY23 BUDGET:**

3101	Prof. Svc.-Engineering	\$100,000 - Southerly Well Field Evaluations \$50,000 - EMP Monitoring
3105	Prof.Svc.-Other	\$500,000 - TBD
3404	Contract Svc. - Other	\$20,000 - Neighborhood Landscape Retrofit Program \$5,000 - Bottled water
4804	Sponsorships	\$10,000 - Water/Wastewater Academy at Lk Region High School
4935	Program Related Expense	\$25,000 - Water conservation programs

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-316 WW TREATMENT PLANT # 3**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
	1.00 WWTP Manager		7580	85,987	85,987
C	1.00 WWTP Chief Operator - WWTP 3		7580	68,806	68,806
C	1.00 Pretreatment/FOG Specialist		7580	49,338	49,338
	1.00 Crew Leader Plant Maint		7580	40,934	40,934
	1.00 WWTP Operator A - WWTP 3		7580	46,717	46,717
C	1.00 WWTP Operator B - WWTP 3		7580	62,483	62,483
	1.00 WWTP Operator B - WWTP 3		7580	58,906	58,906
C	1.00 WWTP Operator B - WWTP 3		7580	42,370	42,370
C	1.00 WWTP Operator B - WWTP 3		7580	41,787	41,787
C	1.00 WWTP Operator C - WWTP 3		7580	38,438	38,438
	1.00 WWTP Operator C - WWTP 3		7580	35,402	35,402
C	1.00 WWTP Operator C - WWTP 3		7580	37,482	37,482
C	1.00 WWTP Operator Trainee - WWTP 3		7580	34,008	34,008
C	1.00 WWTP Operator Trainee - WWTP 3		7580	34,008	34,008
C	1.00 WWTP Operator Trainee - WWTP 3		7580	34,008	34,008
	1.00 Maintenance Mechanic II		7580	33,717	33,717
	1.00 Maintenance Mechanic II		7580	33,218	33,218
	<u>17.00</u>				<u>777,609</u>
				SBB	6,205
				3% Step Plan Adjustment	23,514 TBD
					<u>807,328</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	681,395.77	796,940	740,000	807,328	807,328
1401	Overtime	27,591.85	35,000	35,000	40,000	40,000
2101	FICA Taxes	49,804.79	61,572	59,288	64,821	64,821
2201	General Pension Fund Contrib	165,316.57	156,199	140,000	143,078	143,078
2204	401(a) Pension Contribution	11,732.55	19,511	17,000	20,182	20,182
2301	Life & Health Insurance	153,678.81	181,123	180,000	201,429	201,429
2303	Disability Benefit - 401(a) Participants	0.00	0	0	401	401
2310	Health Reform Fees	0.00	73	0	0	0
2401	Workers' Compensation	11,889.53	12,091	12,091	9,971	9,971
<b>Personnel Services</b>		<u>1,101,409.87</u>	<u>1,262,509</u>	<u>1,183,379</u>	<u>1,287,210</u>	<u>1,287,210</u>
3101	Prof. Svc.-Engineering	21,371.00	90,000	55,000	800,000	25,000
3105	Prof.Svc.-Other	73,707.60	80,000	80,000	85,000	85,000
3404	Contract Svc. - Other	413,254.57	418,800	418,800	515,650	515,650
3407	Ins.-Caims Deductibles	9,427.94	0	5,000	5,000	5,000
4001	Travel-Non local	801.36	4,000	1,000	1,500	1,500
4003	Training-Required-Instructional	7,970.00	15,200	1,500	10,000	15,200
4201	Postage	281.18	100	100	200	200
4202	Freight & Express Charges	0.00	500	250	500	500
4301	Utility Svcs - Electric	391,500.54	450,000	450,000	420,000	420,000
4401	Rentals & Leases	15,742.81	10,000	20,000	15,000	15,000
4601	Rep & Mtn Equipment	162,911.37	200,000	200,000	250,000	250,000
4602	Rep & Mtn Building & Grounds	32,038.61	30,000	30,000	30,000	30,000
4605	Rep & Mtn Spec-Bud Detailed Only	172.22	0	0	2,398,000	1,770,000
4606	Rep & Mtn Vehicle Base Cost	8,472.00	9,336	9,336	9,480	9,480
4607	Rep & Mtn Automotive Parts	3,152.08	5,000	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	4,826.76	5,000	5,000	5,000	5,000
4620	Rep & Mtn Contracts	5,244.19	5,000	5,000	5,500	5,500
4702	Printing & Binding	0.00	50	25	25	25
4960	License	100.00	1,500	1,500	1,800	3,500
5101	Office Supplies	2,112.93	2,000	3,000	3,000	3,000
5102	Tools,Equip under \$1,000	7,942.33	15,500	10,000	15,500	15,500
5200	Non-Capital Equip \$1,000-\$4,999	7,115.00	15,000	10,000	10,000	10,000
5203	Motor Fuels & Lubricants	9,053.57	14,000	14,000	12,000	12,000
5204	Copier Use & Supplies	715.79	1,000	1,000	1,000	1,000
5205	Motor Fuel, Non Motor Pool	13,849.99	12,000	12,000	12,000	12,000
5206	Software & Internal Upgrades	7,308.00	60,000	60,000	60,000	60,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5208	Uniform, Protect Clothing	8,223.09	10,500	10,500	10,500	10,500
5209	Housekeeping Supplies	5,772.74	3,500	3,500	4,000	4,000
5215	Chemicals	465,189.89	460,121	460,121	500,000	500,000
5216	Laboratory Supplies	15,188.16	20,000	20,000	20,000	20,000
5217	Industrial Pretreatment	8,185.46	15,000	15,000	15,000	15,000
5218	Inventory-Central Stores Other	551.99	700	700	500	500
5401	Memberships & Subscriptions	719.00	1,000	1,000	1,000	1,000
<b>Operating Services</b>		<b>1,702,902.17</b>	<b>1,954,807</b>	<b>1,908,332</b>	<b>5,222,155</b>	<b>3,826,055</b>
6301	Other Capital Improvements	0.00	0	0	2,035,000	3,895,000
6402	Machinery & Equipment	0.00	195,000	195,000	0	0
6403	Capital Depletion Reserve	0.00	32,161	32,161	52,251	52,251
<b>Capital</b>		<b>0.00</b>	<b>227,161</b>	<b>227,161</b>	<b>2,087,251</b>	<b>3,947,251</b>
<b>Cost Center Total: 316 - Wastewater Treatment Plant 3</b>		<b>2,804,312.04</b>	<b>3,444,477</b>	<b>3,318,872</b>	<b>8,596,616</b>	<b>9,060,516</b>

**DETAIL FY22 BUDGET:**

3101	Prof. Svc.-Engineering	\$750,000 - WWTP #3 expansion (SRF loan \$500,000) \$25,000 - FDEP SRF Waterwater planning document \$25,000 - Non-specific engineering services
3105	Prof.Svc.-Other	\$43,000 - Nutrient testing \$30,000 - Outside lab analysis \$8,000 - Bio-assay testing \$4,000 - TCLP testing
3404	Contract Svc. - Other	\$420,000 - Sludge Removal \$30,000 - Lawn Care \$20,000 - SCADA licensing \$10,000 - FDEP facility permit fees \$10,000 - Hach instrumentaion maintenance contract \$8,000 - ASCO power services for transfer gear \$4,600 - Aquatic weed management \$4,000 - Generator inspections \$3,500 - Instrument calibrations \$2,000 - Carbon deionizer exchange \$2,000 - Hach Wimms software contract \$750 - OSHA hoist inspection \$600 - Bottled water \$200 - Fuel tank permits
4605	Rep & Mtn Spec-Bud Detailed Only	\$600,000 - Rehab East digester aeration system \$320,000 - Rehab 2nd clarifier \$275,000 - Rehab air basin #1 \$225,000 - IMLR pump installation \$175,000 - Replace pressure sustaining valve \$175,000 - Rebuild effluent pumps \$125,000 - Paint West chlorine contact chamber \$100,000 - Raising bleach tanks and replacing lines \$100,000 - Replace 1000 amp breaker \$100,000 - Mattress ditch maintenance \$75,000 - Paint GSR tank \$50,000 - Risk & Resilience projects \$50,000 - Sidewalk repairs & extension \$20,000 - Maintenance shop roof repairs/front shop room repairs \$8,000 - Add photocells for exterior lights
5206	Software & Internal Upgrades	\$60,000 - Additional Hach Wimms software modules
6301	Other Capital Improvements	\$500,000 - Process aeration improvements (Sewer Impact fees) \$500,000 - West digester aeration system (Sewer Impact fees) \$400,000 - Access Road & Utilities relocation (Sewer Impact fees) \$150,000 - Polmer pump #2 \$150,000 - Hydro tank system \$100,000 - Install tank receiving equipment \$100,000 - Engineering/construct WAS automation \$75,000 - Replace West hydro tank \$60,000 - Replace bleach tanks

**DETAIL FY23 BUDGET:**

3101	Prof. Svc.-Engineering	\$25,000-Non-specific engineering services
3105	Prof.Svc.-Other	\$43,000 - Nutrient testing
		\$30,000 - Outside lab analysis
		\$8,000 - Bio-assay testing
		\$4,000 - TCLP testing
3404	Contract Svc. - Other	\$420,000 - Sludge Removal
		\$30,000 - Lawn Care
		\$20,000 - SCADA licensing
		\$10,000 - FDEP facility permit fees
		\$10,000 - Hach instrumentaion maintenance contract
		\$8,000 - ASCO power services for transfer gear
		\$4,600 - Aquatic weed management
		\$4,000 - Generator inspections
		\$3,500 - Instrument calibrations
		\$2,000 - Carbon deionizer exchange
		\$2,000 - Hach Wimms software contract
		\$750 - OSHA hoist inspection
		\$600 - Bottled water
		\$200 - Fuel tank permits
4605	Rep & Mtn Spec-Bud Detailed Only	\$500,000 - Catwalk rehab
		\$320,000 - Rehab third clarifier
		\$300,000 - Rehab aeration basin #2
		\$250,000 - Paint cehmical building containment areas
		\$200,000 - Bypass line replacement
		\$100,000 - Bar screen overhaul
		\$75,000 - Remodel interior operations building
		\$25,000 - Resurface East hydro tank
5206	Software & Internal Upgrades	\$60,000 - Additional Hach Wimms software modules
6301	Other Capital Improvements	\$2,000,000 - Paint interior of AB #3
		\$400,000 - Clarifier covers
		\$300,000 - Turbo blowers for rear basins
		\$250,000 - Replace thickner transfer pumps
		\$215,000 - Rehab thickner
		\$150,000 - Engineering 2nd GST
		\$130,000 - Sand filter #4 (engineer & construction)
		\$100,000 - Install tank receiving equipment
		\$100,000 - WWTP #3 fiber loop
		\$80,000 - Clarifier catwalk design
		\$40,000 - Engineering for chemical tank replacement
		\$130,000 - TBD

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-322 UTILITY SERVICES MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	US Field Operations Manager	5.00%	6306	79,126	79,126
1.00	Utility Services Super/Water Dist	5.00%	6306	63,253	63,253
1.00	Utility Services Super/Water Dist	5.00%	6306	61,443	61,443
1.00	Lead Locator	5.00%	6306	50,024	50,024
1.00	Utility Locator		6306	48,110	48,110
1.00	Utility Locator	5.00%	6306	37,481	37,481
1.00	Crew Leader I	10.00%	6306	44,595	44,595
1.00	Crew Leader I		6306	40,144	40,144
1.00	Utilities Servicer III		6306	39,686	39,686
1.00	Utilities Servicer III	5.00%	6306	34,050	34,050
1.00	Utilities Servicer III		6306	32,406	32,406
1.00	Utilities Servicer II	5.00%	6306	30,846	30,846
1.00	Utilities Servicer II	10.00%	6306	31,304	31,304
1.00	Utilities Servicer II	10.00%	6306	30,846	30,846
1.00	Utilities Servicer I		6306	27,976	27,976
1.00	Utilities Servicer I		6306	28,392	28,392
1.00	Utilities Servicer I		6306	27,976	27,976
<u>17.00</u>					<u>707,658</u>
				Subject to Call Benefit	23,000
				Education/Incentive Pay	28,486
				SBB	4,502
				3% Step Plan Adjustment	<u>22,909</u> TBD
					<u>786,555</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	657,131.72	780,642	700,000	786,555	786,555
1401	Overtime	66,818.98	75,000	75,000	75,000	75,000
2101	FICA Taxes	50,810.89	63,705	59,788	65,909	65,909
2201	General Pension Fund Contrib	127,584.37	118,328	110,000	100,237	100,237
2204	401(a) Pension Contribution	21,677.61	28,848	28,000	32,336	32,336
2301	Life & Health Insurance	155,676.58	194,072	190,000	224,010	224,010
2303	Disability Benefit - 401(a) Participants	0.00	0	0	629	629
2310	Health Reform Fees	0.00	73	0	0	0
2401	Workers' Compensation	29,066.45	33,680	33,680	24,908	24,908
<i>Personnel Services</i>		<u>1,108,766.60</u>	<u>1,294,348</u>	<u>1,196,468</u>	<u>1,309,584</u>	<u>1,309,584</u>
3101	Prof. Svc.-Engineering	0.00	1,000	500	0	0
3401	Contract Svc.-Custodial	3,380.00	0	0	0	0
3404	Contract Svc. - Other	31,611.24	40,700	45,000	40,800	40,800
3407	Ins.-Claims Deductibles	26,736.81	0	0	15,000	15,000
4001	Travel-non local	1.00	0	0	0	0
4003	Training-Required-Instructional	3,119.00	5,000	5,000	10,000	10,000
4201	Postage	8.45	50	50	50	50
4202	Freight & Express Charges	0.00	100	100	100	100
4301	Utility Svcs - Electric	6,650.52	0	0	0	0
4401	Rentals & Leases	921.17	1,000	2,000	2,000	2,000
4601	Rep & Mtn Equipment	195,525.61	160,000	200,000	200,000	200,000
4602	Rep & Mtn Building & Grounds	13,710.39	0	0	0	0
4605	Rep & Mtn Spec-Bud Detailed Only	857,023.74	0	0	1,467,500	1,545,000
4606	Rep & Mtn Vehicle Base Cost	30,096.00	36,048	36,048	40,200	40,200
4607	Rep & Mtn Automotive Parts	15,150.47	15,000	15,000	15,000	15,000
4608	Rep & Mtn Automotive Labor	18,163.12	20,000	20,000	20,000	20,000
4620	Rep & Mtn Contracts	1,920.67	0	0	0	0
4621	Rep & Mtn Seed & Sod	1,303.87	3,000	3,000	3,000	3,000
4622	Rep & Mtn Landscape Material	11.92	500	500	500	500
4702	Printing & Binding	825.00	0	0	1,000	1,000
4801	Advertising	0.00	0	300	0	0
4960	License	200.00	1,250	1,250	625	1,250
5102	Tools,Equip under \$1,000	13,324.88	12,500	12,500	15,000	15,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5200	Non-Capital Equip \$1,000-\$4,999	8,525.00	7,500	7,500	7,500	7,500
5203	Motor Fuels & Lubricants	32,508.21	45,000	45,000	45,000	45,000
5205	Motor Fuel, Non Motor Pool	0.00	800	400	800	800
5208	Uniform, Protect Clothing	17,641.96	15,000	15,000	20,000	20,000
5209	Housekeeping Supplies	1,586.20	700	700	1,000	1,000
5215	Chemicals	362.49	350	350	375	375
5218	Inventory-Central Stores Other	9,842.56	650,000	650,000	800,000	800,000
5300	Sidewalk Materials	4,145.11	5,000	5,000	5,000	5,000
5301	Road Materials	32,767.30	20,000	20,000	25,000	25,000
5401	Memberships & Subscriptions	0.00	1,000	500	500	500
5404	Employee Dev-Material & Training	2,950.00	13,100	800	5,000	5,000
<b>Operating Services</b>		<b>1,330,012.69</b>	<b>1,054,598</b>	<b>1,086,498</b>	<b>2,740,950</b>	<b>2,819,075</b>
6301	Other Capital Improvements	0.00	0	0	1,400,000	4,400,000
6402	Machinery & Equipment	0.00	91,000	153,489	53,000	0
6403	Capital Depletion Reserve	0.00	65,367	65,367	65,771	65,771
<b>Capital</b>		<b>0.00</b>	<b>156,367</b>	<b>218,856</b>	<b>1,518,771</b>	<b>4,465,771</b>
<b>Cost Center Total: 322 - Utility Services Maintenance</b>		<b>2,438,779.29</b>	<b>2,505,313</b>	<b>2,501,822</b>	<b>5,569,305</b>	<b>8,594,430</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$36,000 - Pipe boring \$3,600 - Locates \$700 - Field density tests \$500 - Asbestos disposal
4605	Rep & Mtn Spec-Bud Detailed Only	\$450,000 - Avenue G 34th-36th \$300,000 - Valve exercising & flushing \$300,000 - Avenue O, 7th-11th, 6" \$175,000 - Avenue K NE utility project (carry over from FY22) \$100,000 - Replace AC watermains - not identified \$60,000 - Wakulla, Phase 2 AC watermain replacement design \$45,000 - Crestwood, Phase 2 AC watermain replacement design \$10,000 - Water Plant emergency repairs \$27,500 - 35th St. NW, AC water main replacement
5218	Inventory-Central Stores Other	\$800,000 - Inventory purchases
6301	Other Capital Improvements	\$300,000 - Auto meter infrastructure AMI (Sewer Impact fees) \$275,000 - US17 Havendale-Carefee Lane design (Sewer Impact fees) \$200,000 - Pollard Road watermain to WWTP #3 (Grant \$200,000) \$175,000 - N. Lake Shipp Design/Construction (grant) \$150,000 - Inwood watermain/lateral replacement \$100,000 - SR544 FDOT US27 des/construction (Sewer Impact fees) \$100,000 - Septic to sewer watermain relocation \$75,000 - 1st Street, FDOT, Central Avenue to Avenue O \$25,000 - SR542, Phase 2, FDOT Buckeye-US27 CEI
6402	Machinery & Equipment	\$30,000 - Replace vehicle #3930 - no capital depletion funding \$23,000 - Additional funding for dump truck moved over from FY22

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$36,000 - Pipe boring \$3,600 - Locates \$700 - Field density tests \$500 - Asbestos disposal
4605	Rep & Mtn Spec-Bud Detailed Only	\$650,000 - Wakulla, Phase 2 AC watermain replacement \$450,000 - Crestwood Dr, AC watermain replacement \$300,000 - Valve exercising & flushing \$100,000 - Replace AC watermains - not identified \$35,000 - 34th Street NW watermain replacement \$10,000 - Water Treatment Plant emergency repairs
5218	Inventory-Central Stores Other	\$800,000 - Inventory purchases
6301	Other Capital Improvements	\$1,250,000 - Cypresswood Blvd utility expansion to WTP \$750,000 - Eagle Loop Road utility extension \$750,000 - SR540/Fruitland subdivision watermain design/construction \$500,000 - N. Lake Shipp Drive construction \$350,000 - US17 FDOT Havendale-Carefree Lane design \$350,000 - Lake Marianna Drive sewer extension \$300,000 - Automated meter infrastructure (AMI) \$250,000 - 1st Street FDOT Central to Avenue O NE

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-323 LIFT STATIONS/WW MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Utility Services Sup/Lift Stations	5.00%	6306	64,834	64,834
A 1.00	Wastewater Collections Superintendent (75%)		6306	41,512	41,512
1.00	Crew Leader II - Lift Stations		6306	39,354	39,354
1.00	Crew Leader I - Lift Stations	10.00%	6306	38,459	38,459
1.00	Maintenance Mechanic III	10.00%	6306	36,088	36,088
1.00	Maintenance Mechanic III	5.00%	6306	34,008	34,008
1.00	Maintenance Mechanic I		6306	29,390	29,390
1.00	Utilities Servicer III	5.00%	6306	34,882	34,882
1.00	Utilities Servicer III	5.00%	6306	34,382	34,382
1.00	Utilities Servicer III	10.00%	6306	33,696	33,696
1.00	Utilities Servicer III		6306	32,406	32,406
1.00	Utilities Servicer II	10.00%	6306	32,094	32,094
1.00	Utilities Servicer II	5.00%	6306	31,616	31,616
1.00	Utilities Servicer II		6306	30,846	30,846
1.00	Utilities Servicer I	5.00%	6306	29,099	29,099
1.00	Utilities Servicer I		6306	28,683	28,683
1.00	Utilities Servicer I		6306	27,976	27,976
1.00	Utilities Servicer I		6306	27,976	27,976
1.00	Utilities Servicer I		6306	27,976	27,976
<u>19.00</u>					<u>655,277</u>
				Subject to Call Benefit	20,000
				Education/Incentive Pay	25,475
				SBB	661
				3% Step Plan Adjustment	19,797 TBD
					<u>721,210</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	560,746.62	699,485	600,000	721,210	721,210
1401	Overtime	72,862.66	75,000	75,000	85,000	85,000
2101	FICA Taxes	45,593.79	57,702	51,638	61,676	61,676
2201	General Pension Fund Contrib	94,541.46	75,248	80,000	70,954	70,954
2204	401(a) Pension Contribution	18,222.96	32,834	28,000	42,312	42,312
2301	Life & Health Insurance	122,526.41	200,079	135,000	201,030	201,030
2303	Disability Benefit - 401(a) Participants	0.00	0	0	789	789
2310	Health Reform Fees	0.00	77	0	0	0
2401	Workers' Compensation	22,838.23	30,192	30,192	21,603	21,603
2501	Unemployment Compensation	3,300.00	0	0	0	0
<i>Personnel Services</i>		<u>940,632.13</u>	<u>1,170,617</u>	<u>999,830</u>	<u>1,204,574</u>	<u>1,204,574</u>

3105	Prof.Svc.-Other	25.00	500	50	0	0
3404	Contract Svc. - Other	4,344.24	7,200	7,200	14,800	14,800
3407	Ins.-Claims Deductibles	14,722.22	0	50,000	20,000	20,000
4001	Travel-Non local	7.50	50	50	50	50
4003	Training-Required-Instructional	4,589.00	10,000	5,000	10,000	10,000
4201	Postage	0.50	25	10	25	25
4202	Freight & Express Charges	1,746.86	1,500	1,500	2,000	2,000
4301	Utility Svcs - Electric	251,401.43	300,000	300,000	300,000	300,000
4302	Utility Svcs - Water	137.77	250	250	250	250
4303	Utility Svcs - Sewer	168.77	250	250	250	250
4401	Rentals & Leases	1,125.00	4,000	4,000	3,000	3,000
4601	Rep & Mtn Equipment	31,785.35	50,000	50,000	60,000	60,000
4602	Rep & Mtn Building & Grounds	252.65	0	0	0	0
4605	Rep & Mtn Spec-Bud Detailed Only	19,336.27	0	0	2,894,000	985,000
4606	Rep & Mtn Vehicle Base Cost	25,974.00	30,000	30,000	39,360	39,360
4607	Rep & Mtn Automotive Parts	15,193.77	25,000	25,000	25,000	25,000
4608	Rep & Mtn Automotive Labor	13,774.33	30,000	30,000	30,000	30,000
4620	Rep & Mtn Contracts	1,006.20	0	1,100	1,100	1,100
4621	Rep & Mtn Seed & Sod	4,674.90	3,000	3,000	7,500	7,500
4622	Rep & Mtn Landscape Material	23.48	0	200	500	500

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4640	Rep & Mtn Lift Stations	293,770.66	335,000	335,000	350,000	350,000
4641	Rep & Mtn Sewer	16,669.01	30,000	30,000	30,000	30,000
4801	Advertising	0.00	0	750	0	0
4960	License	0.00	1,200	1,200	600	1,200
5101	Office Supplies	40.47	25	25	25	25
5102	Tools,Equip under \$1,000	4,966.36	15,000	15,000	15,000	15,000
5200	Non-Capital Equip \$1,000-\$4,999	5,719.01	5,000	5,000	7,500	7,500
5203	Motor Fuels & Lubricants	49,037.72	90,000	90,000	90,000	90,000
5205	Motor Fuel, Non Motor Pool	607.87	0	500	500	500
5208	Uniform, Protect Clothing	11,636.56	12,500	12,500	15,000	15,000
5209	Housekeeping Supplies	246.67	100	100	250	250
5215	Chemicals	3,906.70	2,500	2,500	5,000	5,000
5218	Inventory-Central Stores Other	4,483.64	25,000	25,000	25,000	25,000
5300	Sidewalk Materials	7,711.47	3,500	3,500	5,000	5,000
5301	Road Materials	3,353.97	3,500	3,500	3,500	3,500
5404	Employee Dev-Material & Training	2,950.00	9,000	800	5,000	5,000
<b>Operating Services</b>		<b>795,389.35</b>	<b>994,100</b>	<b>1,032,985</b>	<b>3,960,210</b>	<b>2,051,810</b>
6301	Other Capital Improvements	0.00	0	0	6,150,000	6,700,000
6402	Machinery & Equipment	0.00	573,500	458,500	256,000	0
6403	Capital Depletion Reserve	0.00	184,597	184,597	191,295	191,295
<b>Capital</b>		<b>0.00</b>	<b>758,097</b>	<b>643,097</b>	<b>6,597,295</b>	<b>6,891,295</b>
<b>Cost Center Total: 323 - Lift Stations / WW Maint.</b>		<b>1,736,021.48</b>	<b>2,922,814</b>	<b>2,675,912</b>	<b>11,762,079</b>	<b>10,147,679</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$7,500 - Sewer cleanup services \$3,600 - Locates \$2,500 - Wet taps \$1,000 - Pipe boring \$200 - Calibrate
4605	Rep & Mtn Spec-Bud Detailed Only	\$1,000,000 - S Lake Howard gravity sewer replacement (construction) \$900,000 - S Lake Howard AC forcemain replacement (construction) \$400,000 - Sewer sliplining \$250,000 - Lift station rehabs \$175,000 - Gravity manhole rehabilitation (Cypresswood) \$150,000 - Force main replacements (not identified) \$10,000 - WWTP emergency repairs \$9,000 - Manhole replacement 3rd Street 7 Avenue Q NE
6301	Other Capital Improvements	\$3,500,000 - Master force main to WWTP #3 (SRF loan \$3,500,000) \$1,200,000 - Lift station replacement (construction) (Sewer Impact fees) \$1,075,000 - Septic to Sewer (incl. Lk Marianna Dr, Boggy Bottom) (SIF, Grant) \$175,000 - N. Lake Shipp Drive design/construction \$100,000 - SR544 (FDOT) US27 MLK design/construction (Sewer Impact fees) \$75,000 - 1st Street FDOT Central to Avenue O NE (design) (Sewer Impact fees) \$25,000 - SR542, Phase 2, FDOT Buckeye US27 CEI
6402	Machinery & Equipment	\$115,000 - Boom truck - carry over from FY22 \$100,000 - (2) new 6 inch portable LS bypass pumps \$31,000 - F150 for new superintendent position \$10,000 - Lateral push camera

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$7,500 - Sewer cleanup services \$3,600 - Locates \$2,500 - Wet taps \$1,000 - Pipe boring \$200 - Calibrate
4605	Rep & Mtn Spec-Bud Detailed Only	\$400,000 - Sewer sliplining \$250,000 - Lift station rehabs \$175,000 - Gravity manhold rehabilitation (Cypresswood) \$150,000 - Force main replacements (not identified) \$10,000 - WWTP emergency repairs
6301	Other Capital Improvements	\$1,950,000 - Septic to Sewer (includes Lake Marianna Dr. & Boggy Bottom) \$1,200,000 - Lift station replacement (construction) \$1,000,000 - 7th Street SW/S Lake Shipp Drive \$750,000 - Cypresswood Blvd, utility expansion to WTP \$750,000 - Eagle Lake Loop Road utility extension \$500,000 - N. Lake Shipp Drive (design/construction) \$300,000 - Master force main to WWTP #3 \$250,000 - Force main replacement (various locations)

**CITY OF WINTER HAVEN**  
**402-08-324 REUSE DISTRIBUTION**

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
3101	Prof.Svc.-Engineering	0.00	0	0	250,000	0
<i>Operating Services</i>		<i>0.00</i>	<i>0</i>	<i>0</i>	<i>250,000</i>	<i>0</i>
6301	Other Capital Improvements	0.00	0	0	6,325,000	6,050,000
<i>Capital</i>		<i>0.00</i>	<i>0</i>	<i>0</i>	<i>6,325,000</i>	<i>6,050,000</i>
<b>Cost Center Total: 324 - Reuse Distribution</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>6,575,000</b>	<b>6,050,000</b>

**DETAIL FY22 BUDGET:**

3101	Prof.Svc.-Engineering	\$250,000 - Tilden Grove/Lake Fannie restoration design
6301	Other Capital Improvements	\$4,000,000 - Reclaimed main interconnect (SRF loan \$3,340,000, Grant \$660,000)
		\$1,000,000 - Reclaim transmission main ext./connect. (SIF \$500,000, Grant \$500,000)
		\$500,000 - ASR Wellfield CEI services & construction (SIF 4250,000, Grant \$250,000)
		\$500,000 - RIB construction (Sewer Impact fees)
		\$200,000 - Direct potable reuse (Sewer Impact fees \$100,000, Grant \$100,000)
		\$100,000 - SR544 FDOT US27 MLK design/construction (Sewer Impact fees)
		\$25,000 - SR542, Phase 2 FDOT Buckeye-US27 CEI

**DETAIL FY23 BUDGET:**

6301	Other Capital Improvements	\$2,000,000 - ASR wellfield CEI services and construction
		\$1,350,000 - Reclaimed main interconnect
		\$1,000,000 - Reclaim transmission main extension/connections
		\$500,000 - Cypresswood Blvd utility expansion to WTP
		\$500,000 - One Water demonstration project - reuse water recharge
		\$500,000 - RIB construction
		\$200,000 - Direct potable reuse

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
402-08-919 METER SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Superintendent	2.50%	7520	64,106	64,106
1.00	Backflow Program Coordinator		6306	40,352	40,352
1.00	Backflow Technician	7.50%	6306	34,861	34,861
1.00	Meter Repair Tech II		7520	37,794	37,794
1.00	Meter Auditor II		7520	31,637	31,637
1.00	Maintenance Operator I		7520	30,493	30,493
1.00	Maintenance Operator I		7520	29,266	29,266
1.00	Maintenance Operator I		7520	27,976	27,976
1.00	Maintenance Operator I		7520	28,974	28,974
1.00	Maintenance Operator I		7520	28,704	28,704
1.00	Meter Auditor		7520	28,116	28,116
<b>11.00</b>					<b>382,279</b>
				Education/Incentive Pay	4,217
				SBB	1,819
				3% Step Plan Adjustment	11,649 TBD
					<b>399,965</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	288,280.80	387,460	370,000	399,965	399,965
1401	Overtime	18,838.91	22,000	22,000	22,000	22,000
2101	FICA Taxes	21,984.21	30,349	30,000	32,281	32,281
2201	General Pension Fund Contrib	90,476.53	101,084	96,000	83,461	83,461
2204	401(a) Pension Contribution	1,252.94	4,699	55,000	7,372	7,372
2301	Life & Health Insurance	61,743.31	90,228	100,000	112,274	112,274
2303	Disability Benefit - 401(a) Participants	0.00	0	0	112	112
2310	Health Reform Fees	0.00	47	0	0	0
2401	Workers' Compensation	6,824.90	10,280	10,280	8,358	8,358
<i>Personnel Services</i>		<b>489,401.60</b>	<b>646,147</b>	<b>683,280</b>	<b>665,823</b>	<b>665,823</b>
3404	Contract Svc. - Other	0.00	2,500	1,500	67,500	92,500
3407	Ins.-Claims Deductibles	904.44	0	4,000	1,500	1,500
4001	Travel-Non local	234.00	3,000	1,000	3,000	3,000
4003	Training-Required-Instructional	751.00	2,500	1,500	2,500	2,500
4201	Postage	0.00	0	0	500	500
4202	Freight & Express Charges	0.00	50	25	50	50
4601	Rep & Mtn Equipment	12,334.02	15,000	15,000	25,000	25,000
4606	Rep & Mtn Vehicle Base Cost	14,515.00	20,016	20,016	21,144	21,144
4607	Rep & Mtn Automotive Parts	1,520.57	5,000	5,000	5,000	5,000
4608	Rep & Mtn Automotive Labor	3,522.00	6,000	6,000	6,000	6,000
4620	Rep & Mtn Contracts	0.00	12,000	12,000	0	0
4702	Printing & Binding	437.50	900	600	500	500
4960	License	0.00	50	300	1,000	1,300
5101	Office Supplies	0.00	1,000	250	500	500
5102	Tools,Equip under \$1,000	7,330.07	5,000	6,000	6,000	6,000
5200	Non-Capital Equip \$1,000-\$4,999	2,500.00	7,000	5,000	7,000	7,000
5203	Motor Fuels & Lubricants	13,907.48	21,000	21,000	25,000	25,000
5204	Copier Use & Supplies	0.02	0	75	10	10
5206	Software & Internal Upgrades	6,294.36	62,235	8,308	62,235	0
5208	Uniform, Protect Clothing	3,422.67	5,000	5,000	7,500	7,500
5209	Housekeeping Supplies	557.99	0	125	125	125
5215	Chemicals	0.00	75	75	75	75
5218	Inventory-Central Stores Other	0.00	500	100,000	130,000	130,000
5401	Memberships & Subscriptions	179.00	60	60	0	0
5404	Employee Dev-Material & Training	0.00	500	100	0	0
<i>Operating Services</i>		<b>68,410.12</b>	<b>169,386</b>	<b>212,934</b>	<b>372,139</b>	<b>335,204</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
6402	Machinery & Equipment	0.00	28,000	28,000	60,000	0
6403	Capital Depletion Reserve	0.00	14,197	14,197	23,578	23,578
<i>Capital</i>		0.00	42,197	42,197	83,578	23,578
<b>Cost Center Total: 919 - Meter Services</b>		<b>557,811.72</b>	<b>857,730</b>	<b>938,411</b>	<b>1,121,540</b>	<b>1,024,605</b>
<b>EXPENSES Total</b>		<b>16,961,964.13</b>	<b>49,857,807</b>	<b>34,665,895</b>	<b>48,811,909</b>	<b>67,874,347</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$65,000 - Neptune 360/AMI maintenance contracts \$2,500 - Bee removal
5206	Software & Internal Upgrades	\$62,235 - Neptune 360 & TOKAY
6402	Machinery & Equipment	\$30,000 - Ford F-150 for Meter Services Superintendent \$30,000 - Ford F-150 for Backflow Coordinator

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$65,000 - Neptune 360/AMI maintenance contracts \$2,500 - Bee removal \$25,000 - TBD
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Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 968 - Utility</b>						
2301	Life & Health Insurance	(32,445.00)	0	0	0	0
<i>Personnel Services</i>		(32,445.00)	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	11,441.22	12,382	12,382	12,382	12,382
4607	Rep & Mtn Automotive Parts	1,069.56	1,962	0	1,938	1,938
4608	Rep & Mtn Automotive Labor	1,259.99	3,304	0	1,960	1,960
4624	Rep & Mtn Outside Svc	0.00	726	0	41	41
5203	Motor Fuels & Lubricants	3,805.49	3,033	0	5,047	5,047
5995	Bank Charges	282,647.26	240,000	240,000	240,000	240,000
<i>Operating Services</i>		300,223.52	261,407	252,382	261,368	261,368
6403	Capital Depletion Reserve	0.00	2,967	2,967	1,206	1,206
<i>Capital</i>		0.00	2,967	2,967	1,206	1,206
3408	Commission/Expense - Sale of Assets	1,315.00	0	320	0	0
4970	Loss on Assets	4,816.36	0	1,300	0	0
5980	Bad Debt Expense	155,078.12	0	9,984	0	0
9400	Depreciation	3,590,625.02	0	0	0	0
9550	Amortization of Bond Issue Cost	101,665.69	0	0	0	0
9700	Audit Fees	30,205.00	30,531	30,531	31,305	31,305
<i>Miscellaneous</i>		3,883,705.19	30,531	42,135	31,305	31,305
9109	Transfer to Self Insurance	166,599.96	166,600	166,600	166,600	166,600
9161	Transfer to General Fund	165,000.00	165,000	165,000	165,000	165,000
9190	Transfer to Internal Service	20,799.96	20,800	20,800	20,800	20,800
9196	Transfer to 2015 Construction Fund	3,258,929.00	0	264,314	1,321,678	0
9200	Transfer to Dark Fiber Fund	0.00	33,600	33,600	33,600	33,600
<i>Transfers</i>		3,611,328.92	386,000	650,314	1,707,678	386,000
9503	Admin-General Govt.	1,257,104.04	1,165,605	1,165,605	1,409,784	1,409,784
9900	General Fund Support	5,165,000.04	4,865,000	4,865,000	4,565,000	4,265,000
<i>Admin Allocation Expenses</i>		6,422,104.08	6,030,605	6,030,605	5,974,784	5,674,784
7102	Principal on Debt	0.00	2,187,147	2,187,147	2,310,029	2,744,375
7202	Interest on Debt	1,504,159.00	1,334,462	1,334,462	1,394,827	1,307,177
7301	Debt Service Fees	2,048.29	0	1,358	0	0
7302	Bond Issue Costs	19,382.00	0	0	0	0
<i>Debt Service</i>		1,525,589.29	3,521,609	3,522,967	3,704,856	4,051,552
4501	Ins.-Property	292,340.80	316,490	316,490	242,158	242,158
4502	Ins.-Liability & Umbrella	105,924.41	129,821	129,821	101,678	101,678
4506	Ins.-Other	6,028.06	14,792	14,792	7,383	7,383
4508	Ins.-Underground Storage Tank	6,241.48	6,861	6,861	6,880	6,880
4510	Ins.-Public Official's Liability	7,538.05	8,371	8,371	8,395	8,395
4590	Insurance - OPEB Expense Allocation	889,001.00	0	0	0	0
<i>Insurance</i>		1,307,073.80	476,335	476,335	366,494	366,494
9102	Facility Maintenance	24,956.04	35,451	35,451	20,165	20,165
9104	Engineering Services	274,292.04	287,893	287,893	281,164	281,164
9105	Human Resources	160,194.96	171,248	171,248	188,217	188,217
9107	Technology Services	483,180.00	471,368	471,368	565,719	565,719
9108	City Hall	2,838.96	0	0	0	0
9185	City Hall Annex	38,006.04	34,016	34,016	52,844	52,844
<i>Internal Svc Charges</i>		983,468.04	999,976	999,976	1,108,109	1,108,109

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<i>(cont.)</i>						
3600	Pension Expense - GASB 68 Allocation	749,711.00	0	0	0	0
<b>Pension Expenditures</b>		<b>749,711.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Department Total: 80 - Non Departmental</b>		<b>18,750,758.84</b>	<b>11,709,430</b>	<b>11,977,681</b>	<b>13,155,800</b>	<b>11,880,818</b>
<b>EXPENSES Total</b>		<b>35,712,722.97</b>	<b>61,567,237</b>	<b>46,643,576</b>	<b>61,967,709</b>	<b>79,755,165</b>
<b>Fund REVENUE</b>	<b>Total: 402 - Utility Fund</b>	<b>47,398,537.74</b>	<b>53,662,105</b>	<b>43,726,862</b>	<b>48,045,219</b>	<b>61,129,029</b>
<b>Fund EXPENSE</b>	<b>Total: 402 - Utility Fund</b>	<b>35,712,722.97</b>	<b>61,567,237</b>	<b>46,643,576</b>	<b>61,967,709</b>	<b>79,755,165</b>
<b>Fund Total: 402 - Utility Fund</b>		<b>11,685,814.77</b>	<b>(7,905,132)</b>	<b>(2,916,714)</b>	<b>(13,922,490)</b>	<b>(18,626,136)</b>

**DETAIL FY22 BUDGET:**

9109	Transfer to Self Insurance	\$166,600 - Support Health Care Fund
9161	Transfer to General Fund	\$165,000 - Hydrant Program
9190	Transfer to Internal Service	\$20,800 - I.T. staff for data entry of sewer line assets & elevation into GIS system
9196	Transfer to 2015 Construction Fund	\$1,300,000 - Land sale proceeds
		\$21,678 - Market Piazza expansion of re-use systems
9200	Transfer to Dark Fiber Fund	\$33,600 - Cost of Fiber to facilities
7102	Principal on Debt	\$2,140,000 - Water/Sewer Bonds Series 2010
		\$97,369 - SRF Loan \$1,004,000 - DW 531340
		\$47,160 - SRF Loan \$969,085 - Bar Screen WW 531320
		\$25,500 - SRF Loan \$500,000 - SW 531350
7202	Interest on Debt	\$715,013 - 2015 Bonds Refunding Utility Bonds
		\$668,545 - Water/Sewer Bonds Series 2010
		\$11,145 - SRF Loan \$1,004,000 DW 531340
		\$124 - SRF Loan \$969,085 - Bar Screen WW 531320

**DETAIL FY23 BUDGET:**

9109	Transfer to Self Insurance	\$166,600 - Support Health Care Fund
9161	Transfer to General Fund	\$165,000 - Hydrant Program
9190	Transfer to Internal Service	\$20,800 - I.T. staff for data entry of sewer line assets & elevation into GIS system
9200	Transfer to Dark Fiber Fund	\$33,600 - Cost of Fiber to facilities
7102	Principal on Debt	\$2,280,000 - Water/Sewer Bonds Series 2010
		\$293,250 - SRF Loan \$11,500,000 WW 531302
		\$98,451 - SRF Loan \$1,004,000 DW 531340
		\$47,174 - SRF Loan \$969,085 - Bar Screen WW531320
		\$25,500 - SRF Loan \$500,000 SW 531350
7202	Interest on Debt	\$715,013 - 2015 Bonds Refunding Utility Bonds
		\$581,984 - Water/Sewer Bonds Series 2010
		\$10,063 - SRF Loan \$1,004,000 DW 531340
		\$117 - SRF Loan \$969,085 - Bar Screen WW 531320

**STORMWATER FUND**

**(404)**

The Stormwater Fund accounts for the collection and expenditure of a storm water utility fee levied on City residents for the protection of the well-known Winter Haven Chain of Lakes. All activities necessary to provide such services are accounted for in this fund, including but not limited to, administration, operations, and maintenance.

**ACCOUNT DESCRIPTIONS**

**REVENUES**

**Stormwater Fees** – Current year stormwater utility fee revenues are recorded in this line.

**Grants** – Revenues from state and local agencies for the construction of Stormwater projects.

**EXPENDITURES**

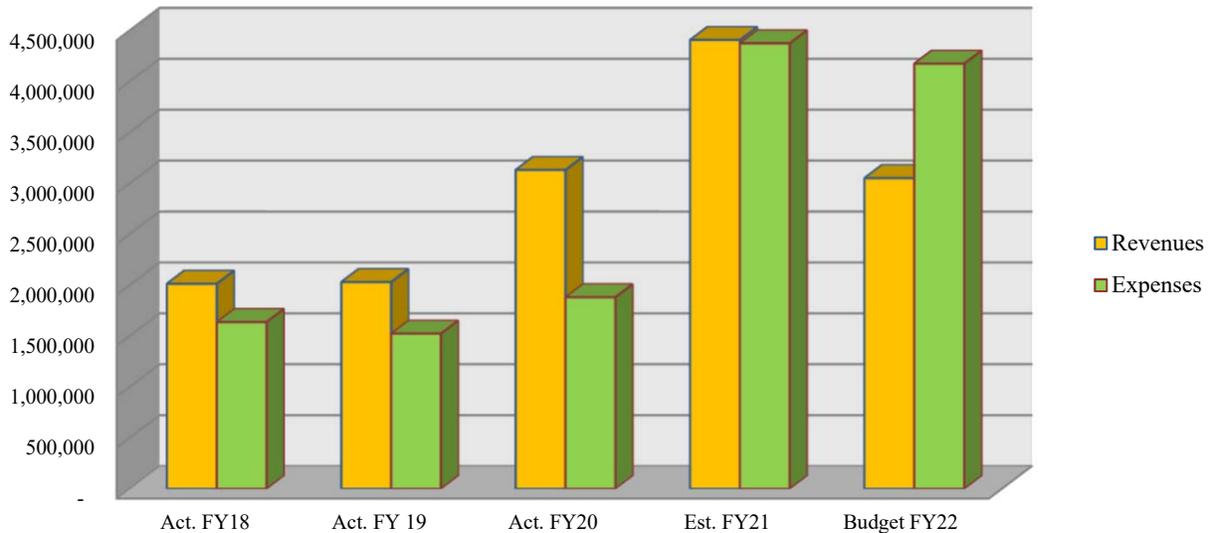
**Personnel Services and Operating Services** – This fund captures all costs associated with storm water services through two separate divisions. The Drainage division employs 8.9 full-time employees while the Stormwater Quality division employs 4.8 full-time and 1 part-time employees for a total 14.2 FTEs for the Fund.

**Capital** – These accounts record the project related expenditures for the fund.

**Non-Departmental** – The following accounts make up the non-departmental cost center:

Internal Service Charges	\$	122,373
Administration	\$	74,244
Insurance	\$	19,498
Transfer to Self-Insurance	\$	13,500
Transfer to 2015 Construction Fund	\$	189,109
Audit Fees	\$	1,649
Pooled Vehicle Costs	\$	2,489
		422,862
Total	\$	422,862

**HISTORICAL COMPARISON OF REVENUES TO EXPENSES**



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**CITY OF WINTER HAVEN  
STORMWATER FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Grants	\$ 1,092,807.00	\$ 990,370	\$ 2,276,075	\$ 970,000	\$ -
Interest Earnings	62,472.96	70,000	5,100	5,100	5,100
Donations	4,508.64	4,500	104,430	4,500	4,500
Fees	1,968,470.07	1,795,350	2,014,950	2,065,670	2,116,400
Miscellaneous	2,250.96	-	5,880	5,000	5,000
<b>Total</b>	<b>\$ 3,130,509.63</b>	<b>\$ 2,860,220</b>	<b>\$ 4,406,435</b>	<b>\$ 3,050,270</b>	<b>\$ 2,131,000</b>
<b>EXPENDITURES</b>					
Drainage	\$ 603,910.71	\$ 816,098	\$ 730,691	\$ 1,162,745	\$ 913,265
Stormwater Quality	431,831.29	2,449,741	3,365,688	2,588,917	987,617
Non-Departmental	845,010.46	199,567	277,566	422,862	233,753
<b>Total</b>	<b>\$ 1,880,752.46</b>	<b>\$ 3,465,406</b>	<b>\$ 4,373,945</b>	<b>\$ 4,174,524</b>	<b>\$ 2,134,635</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 1,249,757.17</b>	<b>\$ (605,186)</b>	<b>\$ 32,490</b>	<b>\$ (1,124,254)</b>	<b>\$ (3,635)</b>
<b>Beginning Unrestricted Cash:</b>	<b>2,611,319.83</b>	<b>3,861,077</b>	<b>3,861,077</b>	<b>3,893,567</b>	<b>2,769,313</b>
<b>Ending Unrestricted Cash:</b>	<b>\$ 3,861,077.00</b>	<b>\$ 3,255,891</b>	<b>\$ 3,893,567</b>	<b>\$ 2,769,313</b>	<b>\$ 2,765,678</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 404 - Stormwater Fund</b>						
<b>REVENUES</b>						
337200-400	Grant - Misc	292,428.00	247,470	618,675	500,000	0
337300-100	Grant - SWFWMD	406,151.00	442,900	857,250	120,000	0
338300-000	Grant - DEP	394,228.00	300,000	800,150	350,000	0
<i>Other Grant Revenue</i>		1,092,807.00	990,370	2,276,075	970,000	0
343618-050	Late Fees	2,170.96	0	5,000	5,000	5,000
<i>Misc - Physical Environment</i>		2,170.96	0	5,000	5,000	5,000
361100-000	Interest on Investments	62,472.96	70,000	5,100	5,100	5,100
<i>Interest Earnings</i>		62,472.96	70,000	5,100	5,100	5,100
366100-000	Donation	0.00	0	100,000	0	0
<i>Misc - Other Revenues</i>		0.00	0	100,000	0	0
332000-000	CARES Act/ARPA - Coronavirus Relief Fund	80.00	0	0	0	0
<i>Other Sources</i>		80.00	0	0	0	0
362100-000	Rental-Misc Other	0.00	0	880	0	0
<i>Misc - Rent and Royalty</i>		0.00	0	880	0	0
389400-000	Donations from Citizens	4,508.64	4,500	4,430	4,500	4,500
<i>Donations From Citizens</i>		4,508.64	4,500	4,430	4,500	4,500
343700-100	Fees - Stormwater Quality	1,009,862.53	920,000	1,034,000	1,060,000	1,086,000
343700-200	Fees - Stormwater Maintenance	931,384.19	850,000	952,000	976,000	1,000,000
343700-300	Fees - Stormwater MUNICIPAL	27,223.35	25,350	28,950	29,670	30,400
<i>Stormwater Fees</i>		1,968,470.07	1,795,350	2,014,950	2,065,670	2,116,400
<b>REVENUES Total</b>		<b>3,130,509.63</b>	<b>2,860,220</b>	<b>4,406,435</b>	<b>3,050,270</b>	<b>2,131,000</b>

**DETAIL FY22 BUDGET:**

337200-400	Grant - Misc	\$500,000 - Lake Howard Park Expansion
337300-100	Grant - SWFWMD	\$120,000 - Rain Gardens
338300-000	Grant - DEP	\$300,000 - Lake Howard Education Center
		\$50,000 - Lake Howard Education Center

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**404-08-299 DRAINAGE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.20	Public Works Department Director	7.50%	8810	102,565	20,513
0.20	Assistant Public Works Director	5.00%	8810	72,426	14,485
0.50	Streets Superintendent	5.00%	5509	68,973	34,487
A 0.50	Assistant Superintendent (75%)		5509	37,658	18,829
1.00	Crew Leader II	10.00%	5509	42,370	42,370
1.00	Debris Control Maintenance Operator III	7.50%	5509	32,115	32,115
1.00	Stormwater Inspector		5509	30,846	30,846
1.00	Drainage Maintenance III		5509	30,846	30,846
1.00	Drainage Maintenance II	2.50%	5509	30,576	30,576
1.00	Drainage Maintenance II	2.50%	5509	30,118	30,118
1.00	Public Works Apprentice		5509	28,683	28,683
0.50	Sr. Staff Assistant	2.50%	8810	31,949	15,975
<b>8.90</b>					<b>329,842</b>
				Education/Incentive Pay	12,549
				SBB	1,080
				3% Step Plan Adjustment	9,739 TBD
					<b>353,211</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	244,989.18	319,489	275,000	353,211	353,211
1401	Overtime	3,339.82	2,000	6,123	8,000	8,000
2101	FICA Taxes	17,740.26	23,837	22,000	27,633	27,633
2201	General Pension Fund Contrib	48,694.96	45,823	35,000	38,048	38,048
2204	401(a) Pension Contribution	8,074.32	13,266	13,200	17,373	17,373
2301	Life & Health Insurance	53,633.98	87,398	60,000	99,631	99,631
2302	Director's Life & Disability	201.80	202	205	205	205
2303	Disability Benefit - 401(a) Participants	0.00	0	0	353	353
2310	Health Reform Fees	0.00	35	0	0	0
2401	Workers' Compensation	14,983.11	15,078	15,078	12,606	12,606
<i>Personnel Services</i>		<b>391,657.43</b>	<b>507,128</b>	<b>426,606</b>	<b>557,060</b>	<b>557,060</b>

3101	Prof. Svc.-Engineering	0.00	10,000	10,000	10,000	10,000
3105	Prof.Svc.-Other	120.00	20,000	20,000	20,000	20,000
3404	Contract Svc. - Other	112,368.95	97,000	97,000	87,000	87,000
3407	Ins.-Claims Deductibles	140.00	0	0	0	0
4001	Travel-Non local	44.00	2,500	2,500	2,500	2,500
4003	Training-Required-Instructional	1,300.00	1,500	1,500	1,500	1,500
4101	Telecommunication	0.00	0	0	2,800	2,800
4201	Postage	1.00	0	75	0	0
4301	Utility Svcs - Electric	287.38	415	415	415	415
4401	Rentals & Leases	500.00	3,500	3,500	3,500	3,500
4406	County Landfill	13,795.13	21,750	21,750	21,750	21,750
4601	Rep & Mtn Equipment	6,040.94	10,000	10,000	10,000	10,000
4605	Rep & Mtn Spec-Bud Detailed Only	20,700.07	40,000	40,000	47,000	40,000
4606	Rep & Mtn Vehicle Base Cost	16,444.00	8,568	8,568	18,564	18,564
4607	Rep & Mtn Automotive Parts	971.31	10,000	10,000	10,000	10,000
4608	Rep & Mtn Automotive Labor	3,555.47	10,000	10,000	10,000	10,000
4620	Rep & Mtn Contracts	0.00	300	300	300	300
4621	Rep & Mtn Seed & Sod	7,449.72	12,000	12,000	12,000	12,000
4702	Printing & Binding	84.50	0	0	0	0
5101	Office Supplies	1,116.10	925	925	925	925
5102	Tools,Equip under \$1,000	4,709.71	3,000	3,000	3,500	3,500
5200	Non-Capital Equip \$1,000-\$4,999	8,843.96	6,010	0	0	0
5203	Motor Fuels & Lubricants	8,594.66	15,000	15,000	18,750	18,750
5208	Uniform, Protect Clothing	2,923.13	4,250	4,250	4,250	4,250
5209	Housekeeping Supplies	763.25	475	475	475	475
5215	Chemicals	0.00	0	0	5,000	0
5401	Memberships & Subscriptions	0.00	800	800	800	800

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<i>(cont.)</i>						
5404	Employee Dev-Material & Training	0.00	1,000	1,000	3,400	3,400
5405	Empl Dev-Books,Accreditation,Assessmt	1,500.00	1,500	1,500	1,500	500
5406	Employee Dev-Food & Supplies	0.00	100	100	100	100
<b>Operating Services</b>		<b>212,253.28</b>	<b>280,593</b>	<b>274,658</b>	<b>296,029</b>	<b>283,029</b>
6402	Machinery & Equipment	0.00	16,950	18,000	236,480	0
6403	Capital Depletion Reserve	0.00	11,427	11,427	73,176	73,176
<b>Capital</b>		<b>0.00</b>	<b>28,377</b>	<b>29,427</b>	<b>309,656</b>	<b>73,176</b>
<b>Cost Center Total: 299 - Drainage</b>		<b>603,910.71</b>	<b>816,098</b>	<b>730,691</b>	<b>1,162,745</b>	<b>913,265</b>

**DETAIL FY22 BUDGET:**

3101	Prof. Svc.-Engineering	\$10,000 - Non-specific, typically emergency projects
3105	Prof.Svc.-Other	\$20,000 - Pipe replacement program
3404	Contract Svc. - Other	\$40,000 - Menzi Services \$40,000 - Storm drain and line maintenance \$7,000 - Manual & Chemical conveyance clearing
4605	Rep & Mtn Spec-Bud Detailed Only	\$35,000 - Stormwater maintenance and repairs \$5,000 - Stormwater inspections \$5,000 - Air conditioner replacement (split with Streets) \$2,000 - Ice machine replacement (split with Streets)
6402	Machinery & Equipment	\$223,480 - Linear pipe inspection vehicle \$13,000 - Mulch head attachment (50/50 split)

**DETAIL FY23 BUDGET:**

3101	Prof. Svc.-Engineering	\$10,000 - Non-specific, typically emergency projects
3105	Prof.Svc.-Other	\$20,000 - Pipe replacement program
3404	Contract Svc. - Other	\$40,000 - Menzi Services \$40,000 - Storm drain and line maintenance \$7,000 - Manual & Chemical conveyance clearing
4605	Rep & Mtn Spec-Bud Detailed Only	\$35,000 - Stormwater maintenance and repairs \$5,000 - Stormwater inspections

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**404-08-300 STORMWATER QUALITY**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Natural Resources Manager	2.50%	8810	65,520	65,520
C 0.80	Ecosystem and Asset Analyst	5.00%	8810	50,482	40,386
1.00	Natural Resources Specialist	2.50%	8810	46,218	46,218
A 1.00	Natural Resources Specialist (75%)		8810	28,112	28,112
C 1.00	Environmental Scientist I	5.00%	9410	42,370	42,370
<u>4.80</u>					<u>222,605</u>
1.00	Natural Resources Intern PT (Scientific Aide) 20h/52w		8810	10,962	10,962
<u>1.00</u>					<u>10,962</u>
<u>5.80</u>					<u>233,567</u>
				Education/Incentive Pay	6,931
				SBB	1,704
				3% Step Plan Adjustment	6,423 TBD
					<u>248,625</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	181,613.36	213,778	200,000	248,625	248,625
2101	FICA Taxes	12,691.43	15,825	15,300	19,020	19,020
2201	General Pension Fund Contrib	47,469.58	44,515	43,000	41,495	41,495
2204	401(a) Pension Contribution	3,525.35	5,159	5,000	7,233	7,233
2301	Life & Health Insurance	39,678.17	43,286	45,000	63,524	63,524
2303	Disability Benefit - 401(a) Participants	0.00	0	0	118	118
2310	Health Reform Fees	0.00	16	0	0	0
2401	Workers' Compensation	632.14	774	774	718	718
2900	Education Benefit	0.00	0	0	3,400	3,400
<i>Personnel Services</i>		<u>285,610.03</u>	<u>323,353</u>	<u>309,074</u>	<u>384,133</u>	<u>384,133</u>
3101	Prof. Svc.-Engineering	5,545.00	40,000	40,000	0	0
3104	Prof.Svc.-Appraisal	0.00	2,000	0	0	0
3105	Prof.Svc.-Other	89,462.35	266,000	266,000	408,800	198,800
3404	Contract Svc. - Other	20,102.00	75,300	75,300	85,300	95,300
4001	Travel-Non local	200.77	6,000	2,000	7,000	7,000
4003	Training-Required-Instructional	828.00	250	0	2,450	250
4004	Travel-Local Mileage & Comm. Exp	0.00	50	50	50	50
4201	Postage	283.05	500	250	500	500
4301	Utility Svcs - Electric	1,623.35	3,000	3,000	3,000	3,000
4302	Utility Svcs - Water	904.81	1,200	1,200	1,200	1,200
4401	Rentals & Leases	0.00	500	500	500	500
4406	County Landfill	0.00	3,000	3,000	3,000	3,000
4601	Rep & Mtn Equipment	679.17	6,500	7,342	3,000	3,000
4602	Rep & Mtn Building & Grounds	12,604.74	500	500	500	500
4606	Rep & Mtn Vehicle Base Cost	2,688.00	2,688	2,688	2,688	2,688
4607	Rep & Mtn Automotive Parts	9.52	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	99.88	500	500	500	500
4620	Rep & Mtn Contracts	65.40	10,000	10,000	67,200	10,000
4622	Rep & Mtn Landscape Material	393.73	2,000	2,000	10,000	10,000
4702	Printing & Binding	741.85	1,000	1,000	1,000	1,000
4802	Promotional/Marketing	0.00	4,000	4,000	4,000	4,000
4803	Community Involvement	65.50	0	0	0	0
4804	Sponsorships	1,750.00	7,500	7,500	7,500	7,500
5101	Office Supplies	962.99	600	600	600	600
5102	Tools,Equip under \$1,000	1,007.36	4,000	4,000	4,000	4,000
5200	Non-Capital Equip \$1,000-\$4,999	0.00	16,000	16,000	16,000	16,000
5203	Motor Fuels & Lubricants	906.10	1,500	1,500	1,875	1,875

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5204	Copier Use & Supplies	0.00	0	100	100	100
5205	Motor Fuel, Non Motor Pool	16.54	150	150	150	150
5206	Software & Internal Upgrades	234.00	0	0	0	0
5208	Uniform, Protect Clothing	15.00	625	657	700	700
5209	Housekeeping Supplies	0.00	300	300	300	300
5210	Program Related Expense	1,962.40	200,000	1,000	240,000	200,000
5215	Chemicals	0.00	10,000	10,000	15,000	15,000
5220	Materials-Visual/Photo/Signage	0.00	5,500	5,500	5,500	5,500
5401	Memberships & Subscriptions	1,119.75	1,500	1,500	1,500	1,500
5404	Employee Dev-Material & Training	450.00	1,400	1,400	10,800	2,900
5405	Empl Dev-Books,Accreditation,Assessmt	1,500.00	2,000	2,000	2,000	1,000
5406	Employee Dev-Food & Supplies	0.00	50	50	50	50
5407	Employee Dev-Recog & Apprec	0.00	100	100	100	100
<b>Operating Services</b>		<b>146,221.26</b>	<b>677,213</b>	<b>472,687</b>	<b>907,863</b>	<b>599,563</b>
6101	Land	0.00	0	135,516	100,000	0
6201	Buildings	0.00	0	172,475	0	0
6301	Other Capital Improvements	0.00	0	2,273,533	1,180,000	0
6311	Professional Service-Capitalized	0.00	1,446,772	0	0	0
6402	Machinery & Equipment	0.00	0	0	13,000	0
6403	Capital Depletion Reserve	0.00	2,403	2,403	3,921	3,921
<b>Capital</b>		<b>0.00</b>	<b>1,449,175</b>	<b>2,583,927</b>	<b>1,296,921</b>	<b>3,921</b>
<b>Cost Center Total: 300 - Stormwater Quality</b>		<b>431,831.29</b>	<b>2,449,741</b>	<b>3,365,688</b>	<b>2,588,917</b>	<b>987,617</b>
<b>Department Total: 08 - 08</b>		<b>1,035,742.00</b>	<b>3,265,839</b>	<b>4,096,379</b>	<b>3,751,662</b>	<b>1,900,882</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$85,000 - Gray to Green (\$50,000 grant funding)
		\$80,000 - S Lake Howard Nature Park design
		\$30,000 - Monitoring Conine Nature Park stormwater treatment
		\$20,000 - Potential grant match funding
		\$45,000 - Sustainability plan implementation
		\$30,000 - Grant writing professional services
		\$30,000 - Stormwater utility fee work
		\$20,000 - Water data/GIS services
		\$20,000 for TMDL-BMAP-state reg.-assess water bodies total max nutrient load handling
		\$10,000 - CEI work for Raingarden projects
		\$7,800 - Alum monitoring
		\$6,000 - NPDES - PC
		\$5,000 - NPDES - support
		\$5,000 - NPDES - FDEP
		\$5,000 - NPDES - Stormwater sampling
		\$5,000 -USF Water Atlas
		\$5,000 - SAIP support
3404	Contract Svc. - Other	\$85,000 Lakeshore Management
		\$300 Wildlife Rehab
4620	Rep & Mtn Contracts	\$67,200 - Alum system repairs
5210	Program Related Expense	\$240,000 - Raingardens (SWFWMD 50/50 grant)
6101	Land	\$100,000 - Land acquisition, property next to WSIR property - Lake Howard Watershed
6301	Other Capital Improvements	\$700,000 - Lake Howard Stormwater Park expansion (\$500,000 grant funding)
		\$400,000 - South Lake Howard Education center (\$300,000 grant funding)
		\$80,000 - Lake May & Lake Shipp
6402	Machinery & Equipment	\$13,000 - Mulch head attachment (50/50 split)

**DETAIL FY23 BUDGET:**

3105	Prof.Svc.-Other	\$50,000 - Potential grant match funding
		\$30,000 - Grant writing professional services
		\$30,000 - Stormwater utility fee work
		\$20,000 - Water data/GIS services
		\$20,000 for TMDL-BMAP-state reg.-assess water bodies total max nutrient load handling
		\$10,000 - CEI work for Raingarden projects
		\$7,800 - Alum monitoring
		\$6,000 - NPDES - PC
		\$5,000 - NPDES - support
		\$5,000 - NPDES - FDEP
		\$5,000 - NPDES - Stormwater sampling
		\$5,000 -USF Water Atlas
		\$5,000 - SAIP support
3404	Contract Svc. - Other	\$85,000 Lakeshore Management
		\$10,000 - TBD
		\$300 Wildlife Rehab
4620	Rep & Mtn Contracts	\$10,000 - Alum system repairs
5210	Program Related Expense	\$200,000 - Raingardens (SWFWMD 50/50 grant)

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 969 - Stormwater</b>						
2301	Life & Health Insurance	141,089.00	0	0	0	0
<i>Personnel Services</i>		141,089.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	672.00	672	672	672	672
4607	Rep & Mtn Automotive Parts	4.18	238	0	202	202
4608	Rep & Mtn Automotive Labor	9.17	182	0	398	398
5203	Motor Fuels & Lubricants	36.94	81	0	1,217	1,217
<i>Operating Services</i>		722.29	1,173	672	2,489	2,489
9400	Depreciation	214,410.52	0	0	0	0
9700	Audit Fees	1,638.00	1,388	1,388	1,649	1,649
<i>Miscellaneous</i>		216,048.52	1,388	1,388	1,649	1,649
9109	Transfer to Self Insurance	13,500.00	13,500	13,500	13,500	13,500
9159	Transfer to Transportation Fund	21,042.00	0	0	0	0
9196	Transfer to 2015 Construction Fund	34,000.00	0	78,500	189,109	0
9901	Transfer to CDBG Fund	30,000.00	0	0	0	0
<i>Transfers</i>		98,542.00	13,500	92,000	202,609	13,500
9503	Admin-General Govt.	68,321.04	60,083	60,083	74,244	74,244
<i>Admin Allocation Expenses</i>		68,321.04	60,083	60,083	74,244	74,244
4501	Ins.-Property	15,681.52	14,768	14,768	9,582	9,582
4502	Ins.-Liability & Umbrella	6,852.89	12,311	12,311	7,684	7,684
4506	Ins.-Other	664.59	1,612	1,612	797	797
4508	Ins.-Underground Storage Tank	480.18	528	528	529	529
4510	Ins.-Public Official's Liability	829.43	873	873	906	906
4590	Insurance - OPEB Expense Allocation	92,449.00	0	0	0	0
<i>Insurance</i>		116,957.61	30,092	30,092	19,498	19,498
<i>Internal Svc Charges</i>						
9102	Facility Maintenance	0.00	0	0	8,531	8,531
9104	Engineering Services	22,857.96	23,991	23,991	23,430	23,430
9105	Human Resources	19,598.04	20,951	20,951	18,723	18,723
9107	Technology Services	39,975.00	41,126	41,126	46,959	46,959
9108	City Hall	6,033.00	7,263	7,263	0	0
9186	Nora Mayo Building	0.00	0	0	24,730	24,730
<i>Internal Svc Charges</i>		88,464.00	93,331	93,331	122,373	122,373
3600	Pension Expense - GASB 68 Allocation	114,866.00	0	0	0	0
<i>Pension Expenditures</i>		114,866.00	0	0	0	0
<b>Department Total: 80 - Non Departmental</b>		<b>845,010.46</b>	<b>199,567</b>	<b>277,566</b>	<b>422,862</b>	<b>233,753</b>
<b>EXPENSES Total</b>		<b>1,880,752.46</b>	<b>3,465,406</b>	<b>4,373,945</b>	<b>4,174,524</b>	<b>2,134,635</b>
<b>Fund REVENUE Total: 404 - Stormwater Fund</b>		<b>3,130,509.63</b>	<b>2,860,220</b>	<b>4,406,435</b>	<b>3,050,270</b>	<b>2,131,000</b>
<b>Fund EXPENSE Total: 404 - Stormwater Fund</b>		<b>1,880,752.46</b>	<b>3,465,406</b>	<b>4,373,945</b>	<b>4,174,524</b>	<b>2,134,635</b>
<b>Fund Total: 404 - Stormwater Fund</b>		<b>1,249,757.17</b>	<b>(605,186)</b>	<b>32,490</b>	<b>(1,124,254)</b>	<b>(3,635)</b>

**DETAIL FY22 BUDGET:**

9109	Transfer to Self Insurance	\$13,500 - Support Health Care Fund
9196	Transfer to 2015 Construction Fund	\$100,000 - Sertoma Park Project \$89,109 - Market Piazza for drainage improvements

# WILLOWBROOK GOLF COURSE FUND (405)

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The Willowbrook Golf Course Fund accounts for the operations of the municipal golf course. All activities necessary to provide for such operations are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service, and sales and collections.

Employee and operational duties at Willowbrook are currently being managed by Indigo Golf Partners.

## ACCOUNT DESCRIPTIONS

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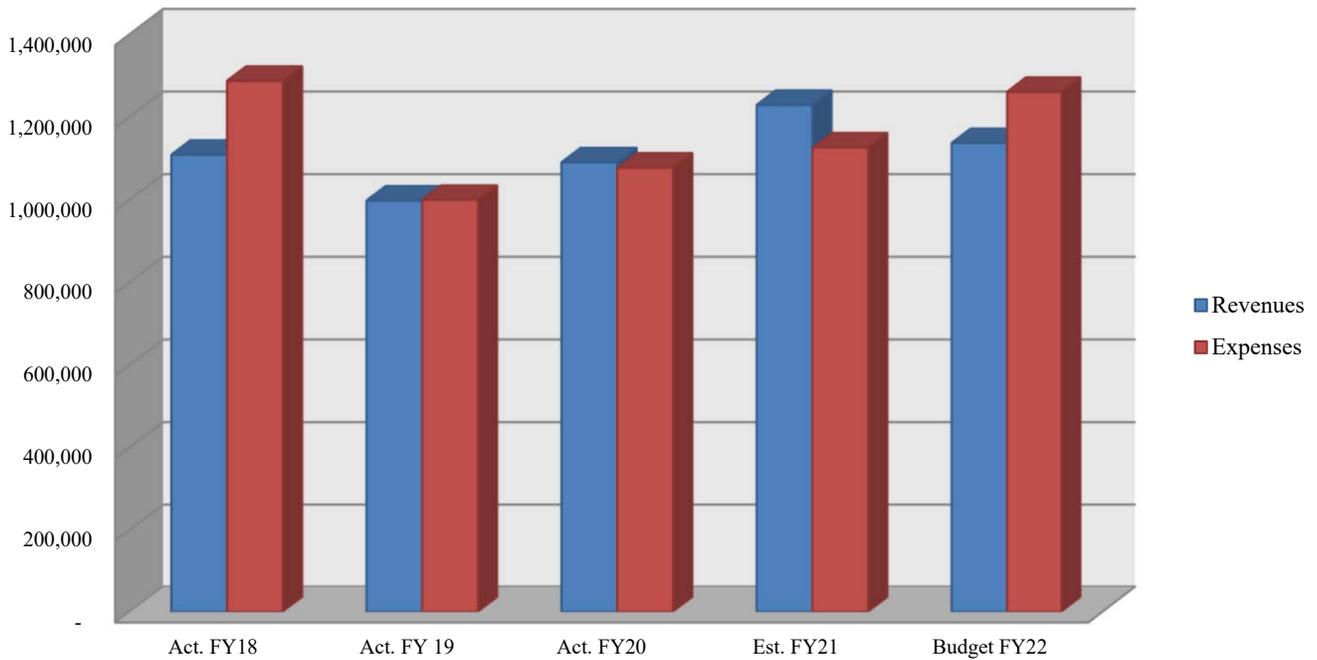
### EXPENDITURES

**Operations** - This cost center captures all the costs associated with providing the City's Willowbrook services.

**Capital** - This account represents all capital improvements at the City golf course.

**Non-Operating** - Non-operating expenditures include insurance costs, audit fees, charges for internal service cost centers and Administration.

**HISTORICAL COMPARISON OF REVENUES TO EXPENSES**



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**CITY OF WINTER HAVEN  
WILLOWBROOK FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Transfer from General Fund	\$ 218,987.04	\$ 436,705	\$ 436,705	\$ 244,447	\$ 525,457
Golf Management	842,090.00	782,070	761,000	861,225	875,000
Miscellaneous Revenues	24,538.83	22,000	30,000	30,000	30,000
Interest Earnings	3,460.30	3,000	1,000	1,000	1,000
Sale of Assets	770.29	-	-	-	-
<b>Total</b>	<b>\$ 1,089,846.46</b>	<b>\$ 1,243,775</b>	<b>\$ 1,228,705</b>	<b>\$ 1,136,672</b>	<b>\$ 1,431,457</b>
<b>EXPENDITURES</b>					
Operating Expenditures	\$ 950,973.76	\$ 990,698	\$ 990,698	\$ 1,111,061	\$ 1,002,059
Capital Expenditures	-	36,213	36,213	52,136	277,136
Non-Departmental	126,050.17	98,903	98,903	97,150	77,262
<b>Total</b>	<b>\$ 1,077,023.93</b>	<b>\$ 1,125,814</b>	<b>\$ 1,125,814</b>	<b>\$ 1,260,347</b>	<b>\$ 1,356,457</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 12,822.53</b>	<b>\$ 117,961</b>	<b>\$ 102,891</b>	<b>\$ (123,675)</b>	<b>\$ 75,000</b>
<b>Beginning Unrestricted Cash:</b>	<b>37,961.47</b>	<b>50,784</b>	<b>50,784</b>	<b>153,675</b>	<b>30,000</b>
<b>Ending Unrestricted Cash:</b>	<b>\$ 50,784.00</b>	<b>\$ 168,745</b>	<b>\$ 153,675</b>	<b>\$ 30,000</b>	<b>\$ 105,000</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 405 - Willowbrook Fund</b>						
<b>REVENUES</b>						
347230-100	WB-Greens Fees	336,489.00	306,200	318,000	321,781	325,000
347230-125	WB-Summer Memberships	26,756.00	28,250	25,000	28,447	30,000
347230-150	WB-Annual Green Fees Card	58,104.00	57,500	47,000	59,654	60,000
347230-300	WB-Pro Shop Sales	47,348.00	42,600	53,000	46,445	50,000
347230-400	COL / WB-Concessions	99,578.00	91,130	95,000	123,810	125,000
347230-600	WB-Cart Rentals	248,479.00	232,990	200,000	251,344	255,000
347230-700	WB-Rental of Range Balls	25,336.00	23,400	23,000	29,744	30,000
<i>Cultural / Recreation</i>		842,090.00	782,070	761,000	861,225	875,000
361100-000	Interest on Investments	3,460.30	3,000	1,000	1,000	1,000
<i>Interest Earnings</i>		3,460.30	3,000	1,000	1,000	1,000
364413-000	Sale of Assets-Capital	118.86	0	0	0	0
364414-000	Sale of Assets-Capital	651.43	0	0	0	0
<i>Misc - Sales</i>		770.29	0	0	0	0
346900-101	Hurricane Receipts FEMA	258.54	0	0	0	0
369000-000	Miscellaneous Revenue	24,280.29	22,000	30,000	30,000	30,000
<i>Misc - Other Revenues</i>		24,538.83	22,000	30,000	30,000	30,000
384000-000	Debt Proceeds	0.00	0	0	0	0
<i>Debt Proceeds</i>		0.00	0	0	0	0
381000-001	Transfer from General Fund	218,987.04	436,705	436,705	244,447	525,457
<i>Interfund Transfers</i>		218,987.04	436,705	436,705	244,447	525,457
<b>REVENUES Total</b>		<b>1,089,846.46</b>	<b>1,243,775</b>	<b>1,228,705</b>	<b>1,136,672</b>	<b>1,431,457</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 07 - Parks and Recreation</b>						
<b>Cost Center: 712 - Willowbrook</b>						
3404	Contract Svc. - Other	2,900.00	0	4,350	4,350	4,350
4301	Utility Svcs - Electric	30,862.12	34,440	32,000	34,440	34,440
4302	Utility Svcs - Water	9,741.75	8,500	8,500	8,500	8,500
4303	Utility Svcs - Sewer	14,319.55	12,260	14,000	14,000	14,000
4305	Utility Svcs - Refuse	4,025.68	3,728	3,728	3,728	3,728
4601	Rep & Mtn Equipment	0.00	0	0	11,825	0
4602	Rep & Mtn Building & Grounds	5,481.12	6,300	6,300	62,025	10,000
4607	Rep & Mtn Automotive Parts	8.36	100	1,500	500	500
4608	Rep & Mtn Automotive Labor	1,594.59	2,000	2,000	2,000	2,000
4620	Rep & Mtn Contracts	3,835.10	4,211	4,211	4,211	4,211
4900	Other Charges & Obligations	869,363.00	900,000	899,609	901,171	901,171
4960	License	0.00	500	500	500	500
5102	Tools,Equip under \$1,000	0.00	0	0	45,152	0
5200	Non-Capital Equip \$1,000-\$4,999	0.00	4,000	4,000	4,000	4,000
5203	Motor Fuels & Lubricants	8,842.49	14,659	10,000	14,659	14,659
<i>Operating Services</i>		950,973.76	990,698	990,698	1,111,061	1,002,059
6301	Other Capital Improvements	0.00	0	0	25,000	250,000
6402	Machinery & Equipment	0.00	0	0	0	0
6403	Capital Depletion Reserve	0.00	36,213	36,213	27,136	27,136
<i>Capital</i>		0.00	36,213	36,213	52,136	277,136
<b>Cost Center Total: 712 - Willowbrook</b>		<b>950,973.76</b>	<b>1,026,911</b>	<b>1,026,911</b>	<b>1,163,197</b>	<b>1,279,195</b>

**DETAIL FY22 BUDGET:**

4601	Rep & Mtn Equipment	\$11,825 - Golf cart repairs and maintenance as needed
4602	Rep & Mtn Building & Grounds	\$22,025 - Repair parking lot
		\$20,000 - Cart paths - replace damaged areas
		\$10,000 - Remove dead trees and limbs
		\$10,000 - Course restroom upgrade
5102	Tools,Equip under \$1,000	\$45,152 - New batteries for golf carts
6301	Other Capital Improvements	\$25,000 - Phase I drainage work - Engineering

**DETAIL FY23 BUDGET:**

4602	Rep & Mtn Building & Grounds	\$10,000 - Remove dead trees and limbs
6301	Other Capital Improvements	\$250,000 - Phase II - complete drainage work

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 967 - Willowbrook</b>						
9400	Depreciation	45,531.83	0	0	0	0
9700	Audit Fees	1,288.00	910	910	944	944
<i>Miscellaneous</i>		46,819.83	910	910	944	944
9503	Admin-General Govt.	53,577.96	39,429	39,429	42,516	42,516
<i>Admin Allocation Expenses</i>		53,577.96	39,429	39,429	42,516	42,516
7102	Principal on Debt	0.00	36,668	36,668	38,161	19,660
7202	Interest on Debt	4,548.00	3,113	3,113	1,618	231
<i>Debt Service</i>		4,548.00	39,781	39,781	39,779	19,891
4501	Ins.-Property	7,677.23	7,320	7,320	5,174	5,174
4502	Ins.-Liability & Umbrella	9,014.42	6,806	6,806	4,425	4,425
4506	Ins.-Other	539.73	1,210	1,210	1,210	1,210
<i>Insurance</i>		17,231.38	15,336	15,336	10,809	10,809
9102	Facility Maintenance	3,873.00	3,447	3,447	3,102	3,102
<i>Internal Svc Charges</i>		3,873.00	3,447	3,447	3,102	3,102
<b>Department Total: 80 - Non Departmental</b>		<b>126,050.17</b>	<b>98,903</b>	<b>98,903</b>	<b>97,150</b>	<b>77,262</b>
<b>EXPENSES Total</b>		<b>1,077,023.93</b>	<b>1,125,814</b>	<b>1,125,814</b>	<b>1,260,347</b>	<b>1,356,457</b>
<b>Fund REVENUE Total: 405 - Willowbrook Fund</b>		<b>1,089,846.46</b>	<b>1,243,775</b>	<b>1,228,705</b>	<b>1,136,672</b>	<b>1,431,457</b>
<b>Fund EXPENSE Total: 405 - Willowbrook Fund</b>		<b>1,077,023.93</b>	<b>1,125,814</b>	<b>1,125,814</b>	<b>1,260,347</b>	<b>1,356,457</b>
<b>Fund Total: 405 - Willowbrook Fund</b>		<b>12,822.53</b>	<b>117,961</b>	<b>102,891</b>	<b>(123,675)</b>	<b>75,000</b>

**DETAIL FY22 BUDGET:**

7102 Principal on Debt \$38,161 - Golf Cart Purchase loan  
7202 Interest on Debt \$1,618 - Golf Cart Purchase loan

**DETAIL FY23 BUDGET:**

7102 Principal on Debt \$19,660 - Golf Cart Purchase loan  
7202 Interest on Debt \$231 - Golf Cart Purchase loan

## **DARK FIBER ENTERPRISE FUND**

**(406)**

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The Dark Fiber Fund was established in FY 2017. The City anticipates leasing fiber strands through NAP of Florida Inc. at \$1,050 per strand per month. It is anticipated additional new customers will sign contracts for fiber services. The City's fiber service is established as a proprietary fund so that the capital costs can be matched to the revenues collected from the service. Funding for start up expenses were achieved by two internal loans from the Capital Depletion Fund. Both loans are anticipated to be paid off in FY26 and FY27. It is anticipated that the service will be profitable within 5 years.

### **ACCOUNT DESCRIPTIONS**

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#### **EXPENDITURES**

A majority of the expenditure budget is for the installation of fiber conduit. As water and sewer lines are replaced or extended, fiber conduit will be installed as part of the "dig once" policy. The early cash deficits will be funded with internal loans from the Capital Depletion Fund. The Fund employs one full-time Fiber and Telecommunications Enterprise Manager. Capital Projects are consist of construction of fiber conduit laterals and gap fill (\$300,000) and fiber optic cable and installation (\$200,000)

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**CITY OF WINTER HAVEN  
DARK FIBER ENTERPRISE FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Tower Space Lease	1,313.25	3,152	-	-	-
Dark Fiber Lease	138,013.85	120,000	128,200	128,200	128,200
Fiber Extension	-	-	-	-	-
Interest Earnings	14,952.34	5,000	2,000	2,000	2,000
Transfer from General Fund	-	155,400	155,400	155,400	155,400
Transfer from Library Fund	-	8,400	8,400	8,400	8,400
Transfer from Airport Fund	-	8,400	8,400	8,400	8,400
Transfer from Downtown CRA Fund	-	12,600	12,600	12,600	12,600
Transfer from FV CRA Fund	50,000.04	4,200	4,200	4,200	4,200
Transfer from Building Safety	-	8,400	8,400	8,400	8,400
Transfer From Solid Waste	-	8,400	8,400	8,400	8,400
Transfer from Utility Fnd	-	33,600	33,600	33,600	33,600
Transfer From Internal Service Fund	201,600.00	16,800	16,800	16,800	16,800
Transfer from Motor Pool Fund	-	12,600	12,600	12,600	12,600
<b>Total</b>	<b>\$ 405,879.48</b>	<b>\$ 396,952</b>	<b>\$ 399,000</b>	<b>\$ 399,000</b>	<b>\$ 399,000</b>
<b>EXPENDITURES</b>					
Personal Services	\$ 8,447.06	\$ 74,413	\$ 54	\$ 74,453	\$ 74,453
Operating Expenditures	347.79	10,500	-	10,500	10,500
Capital Expenditures	-	683,574	100,000	500,000	-
Transfer to Transportation Fund	5,645.00	-	-	-	-
Transfer to 2015 Construction Fund	-	-	-	93,125	-
Debt Service	70,735.77	515,692	515,692	515,692	515,693
Non-Departmental	144,237.16	12,795	12,795	12,554	12,554
<b>Total</b>	<b>\$ 229,412.78</b>	<b>\$ 1,296,974</b>	<b>\$ 628,541</b>	<b>\$ 1,206,324</b>	<b>\$ 613,200</b>
<b>Excess of Revenues</b>					
<b>Over &lt;Under&gt; Expenditures:</b>	<b>\$ 176,466.70</b>	<b>\$ (900,022)</b>	<b>\$ (229,541)</b>	<b>\$ (807,324)</b>	<b>\$ (214,200)</b>
<b>Beginning Unrestricted Cash:</b>	<b>1,584,613.30</b>	<b>1,761,080</b>	<b>1,761,080</b>	<b>1,531,539</b>	<b>724,215</b>
<b>Ending Unrestricted Cash:</b>	<b>\$ 1,761,080.00</b>	<b>\$ 861,058</b>	<b>\$ 1,531,539</b>	<b>\$ 724,215</b>	<b>\$ 510,015</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 406 - Dark Fiber Enterprise Fund</b>						
<b>REVENUES</b>						
361100-000	Interest on Investments	14,952.34	5,000	2,000	2,000	2,000
<i>Interest Earnings</i>		14,952.34	5,000	2,000	2,000	2,000
362000-000	Tower Space Lease	1,313.25	3,152	0	0	0
362000-100	Dark Fiber Lease	138,013.85	120,000	128,200	128,200	128,200
<i>Misc - Rent and Royalty</i>		139,327.10	123,152	128,200	128,200	128,200
381000-001	Transfer from General Fund	0.00	155,400	155,400	155,400	155,400
381000-101	Transfer from Library Fund	0.00	8,400	8,400	8,400	8,400
381000-106	Transfer from Airport Fund	0.00	8,400	8,400	8,400	8,400
381000-108	Transfer from Downtown CRA	0.00	12,600	12,600	12,600	12,600
381000-109	Transfer from Florence Villa CRA	50,000.04	4,200	4,200	4,200	4,200
381000-113	Transfer from Building Safety	0.00	8,400	8,400	8,400	8,400
381000-401	Transfer from Solid Waste	0.00	8,400	8,400	8,400	8,400
381000-402	Transfer from Utility Fund	0.00	33,600	33,600	33,600	33,600
381000-501	Transfer from Internal Service Fund	201,600.00	16,800	16,800	16,800	16,800
381000-502	Transfer from Motor Pool Fund	0.00	12,600	12,600	12,600	12,600
<i>Interfund Transfers</i>		251,600.04	268,800	268,800	268,800	268,800
<b>REVENUES Total</b>		<b>405,879.48</b>	<b>396,952</b>	<b>399,000</b>	<b>399,000</b>	<b>399,000</b>

**DETAIL FY21 & FY22 BUDGET:**

381000-001	Transfer from General Fund	\$155,400 - Allocation of Fiber Costs to all Facilities
381000-101	Transfer from Library Fund	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-106	Transfer from Airport Fund	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-108	Transfer from Downtown CRA	\$12,600 - Allocation of Fiber Costs to all Facilities
381000-109	Transfer from Florence Villa CRA	\$4,200 - Allocation of Fiber Costs to all Facilities
381000-113	Transfer from Building Safety	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-401	Transfer from Solid Waste	\$8,400 - Allocation of Fiber Costs to all Facilities
381000-402	Transfer from Utility Fund	\$33,600 - Allocation of Fiber Costs to all Facilities
381000-501	Transfer from Internal Service Fund	\$16,800 - Allocation of Fiber Costs to all Facilities
381000-502	Transfer from Motor Pool Fund	\$12,600 - Allocation of Fiber Costs to all Facilities

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
406-80-971 DARK FIBER ENTERPRISE FUND**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Fiber and Telecommunications Enterprise Manager		8810	47,819	47,819
1.00					47,819
			3% Step Plan Adjustment		1,435 TBD
					49,254

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	650.74	51,439	0	49,254	49,254
1401	Overtime	2,915.09	0	0	0	0
2101	FICA Taxes	262.96	3,825	0	3,768	3,768
2201	General Pension Fund Contrib	0.29	0	0	0	0
2204	401(a) Pension Contribution	114.96	3,750	0	3,694	3,694
2301	Life & Health Insurance	4,446.18	15,345	0	17,609	17,609
2303	Disability Benefit - 401(a) Participants	0.00	0	0	86	86
2401	Workers' Compensation	56.84	54	54	42	42
<i>Personnel Services</i>		8,447.06	74,413	54	74,453	74,453
4001	Travel-Non local	0.00	9,500	0	9,500	9,500
4601	Rep & Mtn Equipment	347.79	0	0	0	0
5102	Tools,Equip under \$1,000	0.00	1,000	0	1,000	1,000
<i>Operating Services</i>		347.79	10,500	0	10,500	10,500
6301	Other Capital Improvements	0.00	683,574	100,000	500,000	0
<i>Capital</i>		0.00	683,574	100,000	500,000	0
9400	Depreciation	131,397.75	0	0	0	0
<i>Miscellaneous</i>		131,397.75	0	0	0	0
9159	Transfer to Transportation Fund	5,645.00	0	0	0	0
9196	Transfer to 2015 Construction Fund	0.00	0	0	93,125	0
<i>Transfers</i>		5,645.00	0	0	93,125	0
7102	Principal on Debt	0.00	450,378	450,378	461,768	473,445
7202	Interest on Debt	70,735.77	65,314	65,314	53,924	42,248
<i>Debt Service</i>		70,735.77	515,692	515,692	515,692	515,693
4501	Ins.-Property	9,304.41	12,795	12,795	8,687	8,687
4590	Insurance - OPEB Expense Allocation	528.00	0	0	0	0
<i>Insurance</i>		9,832.41	12,795	12,795	8,687	8,687
9185	City Hall Annex	0.00	0	0	3,867	3,867
<i>Internal Svc Charges</i>		0.00	0	0	3,867	3,867
3600	Pension Expense - GASB 68 Allocation	3,007.00	0	0	0	0
<i>Pension Expenditures</i>		3,007.00	0	0	0	0
<b>Cost Center Total: 971 - Dark Fiber</b>		229,412.78	1,296,974	628,541	1,206,324	613,200
<b>EXPENSES Total</b>		229,412.78	1,296,974	628,541	1,206,324	613,200
<b>Fund REVENUE Total: 406 - Dark Fiber Enterprise Fund</b>		405,879.48	396,952	399,000	399,000	399,000
<b>Fund EXPENSE Total: 406 - Dark Fiber Enterprise Fund</b>		229,412.78	1,296,974	628,541	1,206,324	613,200
<b>Fund Total: 406 - Dark Fiber Enterprise Fund</b>		176,466.70	(900,022)	(229,541)	(807,324)	(214,200)

**DETAIL FY22 BUDGET:**

6301	Other Capital Improvements	\$300,000 - Construction of Fiber conduit laterals and gap fill \$200,000 - Fiber Optic cable and installation
7102	Principal on Debt	\$461,768 - Fiber loans from Depletion Fund
7202	Interest on Debt	\$53,924 - Fiber loans from Depletion Fund
9196	Transfer to 2015 Construction Fund	\$93,125 - Market Piazza for smart connectivity improvements

**DETAIL FY23 BUDGET:**

7102	Principal on Debt	\$473,445 - Fiber loans from Depletion Fund
7202	Interest on Debt	\$42,248 - Fiber loans from Depletion Fund

**INTERNAL SERVICES FUND  
(501)**

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The Internal Service Fund accounts for the costs of providing centralized services to other City departments. The services provided are Human Resources, Engineering, Facility Maintenance and Technology Services.

**ACCOUNT DESCRIPTIONS**

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**REVENUES**

**Charges to Departments** - Revenue from each department for services provided by internal service departments.

**EXPENDITURES**

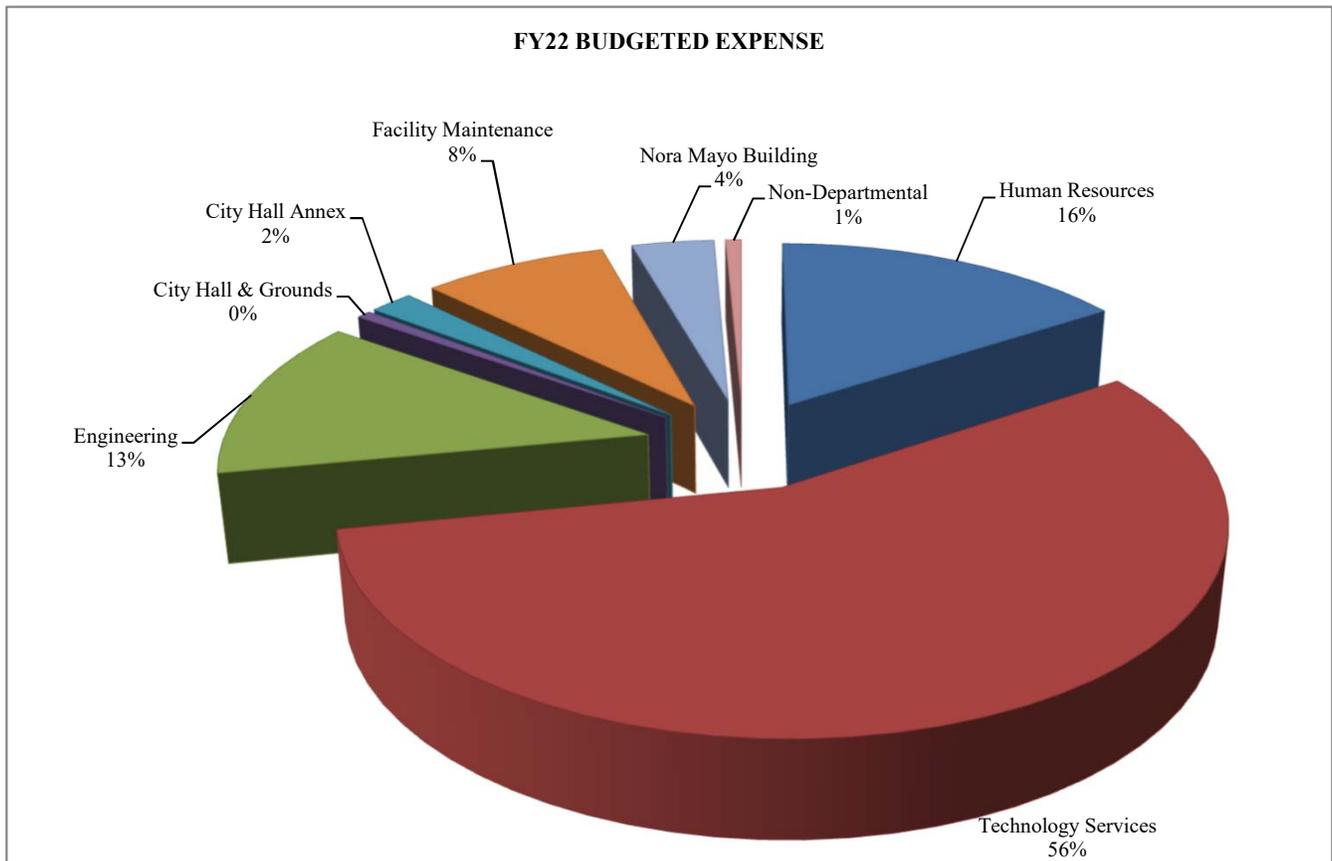
**Human Resources** - Accounts for the financial activities of the City’s Human Resources Department.

**Technology Services** - Information Services and GIS Division in the Technology Services Department

**Engineering** – Engineering services in the Growth Management Department

**Facility Maintenance** – Facility Support Division in the Parks, Recreation & Culture Department

**Non-Departmental** – Records costs for liability and property insurance, vehicle pool costs, administration fee and internal service charges.



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**CITY OF WINTER HAVEN  
INTERNAL SERVICE FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Charges to Departments	\$ 5,355,459.50	\$ 5,328,414	\$ 5,334,887	\$ 6,090,412	\$ 6,458,998
Miscellaneous Revenues	118,338.80	90,000	202,231	102,500	102,500
CARES Act - Coronavirus Relief Fund	126,094.29	-	-	-	-
Transfer from Utility Fund	20,799.96	20,800	20,800	20,800	20,800
<b>Total</b>	<b>\$ 5,620,692.55</b>	<b>\$ 5,439,214</b>	<b>\$ 5,557,918</b>	<b>\$ 6,213,712</b>	<b>\$ 6,582,298</b>
<b>EXPENDITURES</b>					
Human Resources	\$ 800,196.18	\$ 956,599	\$ 872,818	\$ 1,052,798	\$ 1,035,298
City Hall Annex	63,672.56	63,140	61,535	128,640	67,640
Facility Maintenance	282,165.39	365,747	334,896	551,751	346,751
Nora Mayo Building	-	-	-	246,500	171,500
Technology Services	3,015,111.49	3,226,467	3,168,056	3,748,540	4,040,126
Engineering	703,608.10	810,302	743,506	857,943	857,943
City Hall & Grounds	123,619.75	42,100	49,220	42,100	42,100
Non-Departmental	1,325,288.14	909,856	909,856	47,467	47,467
<b>Total</b>	<b>\$ 6,313,661.61</b>	<b>\$ 6,374,211</b>	<b>\$ 6,139,887</b>	<b>\$ 6,675,739</b>	<b>\$ 6,608,825</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ (692,969.06)</b>	<b>\$ (934,997)</b>	<b>\$ (581,969)</b>	<b>\$ (462,027)</b>	<b>\$ (26,527)</b>
<b>Beginning Unrestricted Cash:</b>	<b>2,064,987.06</b>	<b>1,372,018</b>	<b>1,372,018</b>	<b>790,049</b>	<b>328,022</b>
<b>Ending Unrestricted Cash:</b>	<b>\$ 1,372,018.00</b>	<b>\$ 437,021</b>	<b>\$ 790,049</b>	<b>\$ 328,022</b>	<b>\$ 301,495</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 501 - Internal Services Fund</b>						
<b>REVENUES</b>						
343343-900	Fees-Admin Acct Svc/Eng Inspect.	59,361.57	50,000	90,000	60,000	60,000
<i>Misc - Physical Environment</i>		59,361.57	50,000	90,000	60,000	60,000
361100-000	Interest on Investments	24,760.80	30,000	3,000	2,500	2,500
<i>Interest Earnings</i>		24,760.80	30,000	3,000	2,500	2,500
364413-000	Sale of Assets-Surplus	235.00	0	0	0	0
<i>Misc - Sales</i>		235.00	0	0	0	0
346900-101	Hurricane Receipts FEMA	6,494.60	0	0	0	0
368100-000	ICMA 401a City Contributions - Forfeiture Acco	26,624.08	10,000	60,000	40,000	40,000
369000-000	Miscellaneous Revenue	862.75	0	24,231	0	0
369006-000	Other Revenue	0.00	0	25,000	0	0
<i>Misc - Other Revenues</i>		33,981.43	10,000	109,231	40,000	40,000
332000-000	CARES Act/ARPA - Cornovirus Relief	126,094.29	0	0	0	0
<i>Misc - Other Sources</i>		126,094.29	0	0	0	0
341208-001	Labor-General Fund	58,812.50	50,000	54,800	55,000	55,000
341208-101	Labor-Library	5,187.50	7,000	3,950	5,000	5,000
341208-106	Labor-Airport	8,237.50	7,000	10,400	10,000	10,000
341208-107	Labor-Cemeteries	1,462.50	2,000	500	1,000	1,000
341208-108	Labor-CRA Downtown	987.50	2,000	1,900	1,500	1,500
341208-109	Labor-CRA Florence Villa	0.00	500	0	500	500
341208-111	Labor-Federal Building	2,462.50	4,500	4,700	5,000	5,000
341208-113	Labor-Building Safety	2,125.00	2,000	2,900	3,000	3,000
341208-401	Labor-Solid Waste	275.00	1,000	650	500	500
341208-402	Labor-Utility Fund	7,250.00	10,000	13,500	10,000	10,000
341208-404	Labor-Stormwater	7,162.50	0	200	200	200
341208-405	Labor-Willowbrook	1,937.50	3,000	3,000	2,500	2,500
341208-501	Labor-Internal Service	16,318.75	20,000	10,900	12,000	12,000
341208-502	Labor-Central Garage	2,018.75	3,000	3,300	3,000	3,000
<i>Other Charges for Services</i>		114,237.50	112,000	110,700	109,200	109,200
381000-402	Transfer from Utility Fund	20,799.96	20,800	20,800	20,800	20,800
<i>Interfund Transfers</i>		20,799.96	20,800	20,800	20,800	20,800
341201-001	Technology Svcs Alloc-Gen. Fund	2,017,247.04	1,970,888	1,970,888	2,213,321	2,504,907
341201-101	Technology Svcs Alloc-Library	441,230.04	452,387	452,387	519,046	519,046
341201-106	Technology Svcs Alloc-Airport	64,575.96	66,434	66,434	75,856	75,856
341201-107	Technology Svcs Alloc-Cemetery	25,374.96	15,818	15,818	28,061	28,061
341201-113	Technology Svcs Alloc-Building	156,006.00	50,617	50,617	57,795	57,795
341201-401	Technology Svc Alloc-Solid Waste	70,725.96	72,762	72,762	83,081	83,081
341201-402	Technology Svcs Alloc-Utility	483,180.00	471,368	471,368	565,719	565,719
341201-404	Technology Svcs Alloc-Stormwater	39,975.00	41,126	41,126	46,959	46,959
341201-502	Technology Svc Alloc-Central Gar	21,525.00	22,145	22,145	25,285	25,285
<i>Technology Services Allocation</i>		3,319,839.96	3,163,545	3,163,545	3,615,123	3,906,709
341204-001	H.R. Svcs Alloc-General Fund	544,493.04	582,062	582,062	638,558	638,558
341204-101	H.R. Svcs Alloc-Library	9,372.96	10,020	10,020	20,694	20,694
341204-106	H.R. Svcs Alloc-Airport	21,303.00	22,772	22,772	23,650	23,650
341204-107	H.R. Svcs Alloc-Cemetery	7,668.96	8,198	8,198	11,825	11,825
341204-113	H.R. Svcs Alloc-Build Safety	9,372.96	10,020	10,020	5,913	5,913
341204-401	H.R. Svcs Alloc-Solid Waste	69,872.04	74,693	74,693	42,373	42,373
341204-402	H.R. Svcs Alloc-Utility	160,194.96	171,248	171,248	188,217	188,217
341204-404	H.R. Svcs Alloc-Stormwater	19,598.04	20,951	20,951	18,723	18,723
341204-501	H.R. Svcs Alloc-Int Svc	0.00	0	0	24,636	24,636
341204-502	HR Svc Alloc Cen Garage	10,224.96	10,931	10,931	10,840	10,840
<i>Human Resources Allocation</i>		852,100.92	910,895	910,895	985,429	985,429

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
341205-001	Fac Supp Svcs Alloc-General Fund	112,734.00	102,413	102,413	29,512	106,512
341205-101	Fac Supp Svcs Alloc-Library	6,024.00	8,616	13,591	10,082	10,082
341205-106	Fac Supp Svcs Alloc-Airport	49,266.96	77,056	77,056	74,196	74,196
341205-107	Fac Supp Svcs Alloc-Cemetery	861.00	1,477	2,339	6,722	6,722
341205-108	Fac Supp Svcs Alloc-CRA DWTN	3,162.96	1,477	1,477	2,068	2,068
341205-109	Fac Supp Svcs Alloc-CRA FV	1,355.04	492	492	1,034	1,034
341205-111	Fac Supp Svcs Alloc-Fed Bldg	4,088.04	3,939	5,875	2,327	2,327
341205-113	Fac Supp Svcs Alloc-Build Safety	3,657.00	4,431	4,431	13,960	13,960
341205-401	Fac Supp Svcs Alloc-Solid Waste	3,012.00	3,200	3,200	5,688	5,688
341205-402	Fac Supp Svcs Alloc-Utility	24,956.04	35,451	35,451	20,165	20,165
341205-404	Fac Supp Svcs Alloc-Stormwater	0.00	0	0	8,531	8,531
341205-405	Fac Supp Svcs Alloc-Willowbrook	3,873.00	3,447	3,447	3,102	3,102
341205-502	Fac Supp Svcs Alloc-Central Gar	2,151.00	4,185	4,185	4,136	4,136
<b>Facilities Support Allocation</b>		<b>215,141.04</b>	<b>246,184</b>	<b>253,957</b>	<b>181,523</b>	<b>258,523</b>
341209-001	Engineering Alloc-General Fund	411,438.00	349,840	349,840	421,745	421,745
341209-106	Engineering Alloc-Airport	30,477.00	31,988	31,988	15,620	15,620
341209-108	Engineering Alloc-CRA DWTN	5,333.04	5,598	5,598	5,467	5,467
341209-109	Engineering Alloc-CRA FV	2,286.00	2,399	2,399	2,343	2,343
341209-113	Engineering Alloc-Build Safety	15,237.96	97,994	97,994	31,240	31,240
341209-402	Engineering Alloc-Utility	274,292.04	287,893	287,893	281,164	281,164
341209-404	Engineering Alloc-Stormwater	22,857.96	23,991	23,991	23,430	23,430
<b>Engineering Allocation</b>		<b>761,922.00</b>	<b>799,703</b>	<b>799,703</b>	<b>781,009</b>	<b>781,009</b>
341210-001	City Hall Alloc-General Fund	25,554.00	28,828	28,828	39,842	39,842
341210-108	City Hall Alloc-CRA DWTN	746.04	973	973	1,510	1,510
341210-109	City Hall Alloc-CRA FV	320.04	374	374	587	587
341210-402	City Hall Alloc-Utility	2,838.96	0	0	0	0
341210-404	City Hall Alloc-Stormwater	6,033.00	7,263	7,263	0	0
<b>City Hall &amp; Grounds</b>		<b>35,492.04</b>	<b>37,438</b>	<b>37,438</b>	<b>41,939</b>	<b>41,939</b>
341214-001	City Hall Annex-General Fund	18,720.00	24,633	24,633	36,088	36,088
341214-402	City Hall Annex-Utility	38,006.04	34,016	34,016	52,844	52,844
341214-406	City Hall Annex-Dark Fiber	0.00	0	0	3,867	3,867
341214-501	City Hall Annex-Int Services	0.00	0	0	36,088	36,088
<b>City Hall Annex</b>		<b>56,726.04</b>	<b>58,649</b>	<b>58,649</b>	<b>128,887</b>	<b>128,887</b>
341216-001	Nora Mayo Bldg Alloc-General Fund	0.00	0	0	106,340	106,340
341216-404	Nora Mayo Bldg Alloc-Stormwater Fund	0.00	0	0	24,730	24,730
341216-501	Nora Mayo Bldg Alloc-Internal Svc Fund	0.00	0	0	116,232	116,232
<b>Nora Mayo Building</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>247,302</b>	<b>247,302</b>
<b>REVENUES Total</b>		<b>5,620,692.55</b>	<b>5,439,214</b>	<b>5,557,918</b>	<b>6,213,712</b>	<b>6,582,298</b>

**DETAIL FY22 & FY23 BUDGET:**

381000-402 Transfer from Utility Fund

\$20,800 - I.T. staff for data entry of sewer line assets & elevation into GIS system

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**501-02-910 HUMAN RESOURCES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Human Resources Director		8810	105,019	105,019
1.00	Organization Development Specialist		8810	50,211	50,211
1.00	Human Resources Assistant		8810	39,811	39,811
1.00	Human Resources Assistant		8810	34,861	34,861
1.00	Human Resources Assistant		8810	34,008	34,008
1.00	Customer Service Rep I		8810	28,683	28,683
<b>6.00</b>					<b>292,593</b>
				SBB	3,187
			3% Step Plan Adjustment		9,734 TBD
					<b>305,514</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	304,371.96	343,197	290,000	305,514	305,514
1401	Overtime	16.68	0	20	0	0
2101	FICA Taxes	22,435.15	25,447	22,500	23,372	23,372
2201	General Pension Fund Contrib	46,012.64	48,431	46,500	44,688	44,688
2204	401(a) Pension Contribution	2,937.02	10,527	8,000	11,415	11,415
2301	Life & Health Insurance	23,085.40	61,787	35,000	63,103	63,103
2302	Director's Life & Disability	994.00	0	1,328	1,350	1,350
2303	Disability Benefit - 401(a) Participants	0.00	0	0	266	266
2310	Health Reform Fees	0.00	26	0	0	0
2401	Workers' Compensation	396.29	334	334	258	258
2900	Education Benefit	30,051.54	35,000	35,051	40,000	40,000
<i>Personnel Services</i>		<b>430,300.68</b>	<b>524,749</b>	<b>438,733</b>	<b>489,966</b>	<b>489,966</b>
3102	Prof.Svc.-Medical	46,431.50	45,100	45,100	45,100	45,100
3103	Prof.Svc.-Legal	67,841.66	50,000	50,000	50,000	50,000
3105	Prof.Svc.-Other	67,347.75	60,000	77,500	40,000	40,000
3108	Prof Svc-Investment	20,000.00	20,000	20,000	20,000	20,000
3404	Contract Svc. - Other	59,828.56	78,000	78,000	80,600	80,600
3407	Ins.-Claims Ductibles	0.00	0	1,000	0	0
4001	Travel-Non local	0.00	500	0	500	500
4003	Training-Required-Instructional	115.00	0	85	0	0
4201	Postage	1,784.72	3,000	3,000	3,000	3,000
4702	Printing & Binding	22.50	500	500	500	500
4801	Advertising	2,379.78	3,500	3,500	5,000	7,000
4802	Promotional/Marketing	241.60	0	0	0	0
4803	Community Involvement	220.00	200	200	200	200
4810	Health & Wellness Promotion	0.00	1,500	1,500	1,500	1,500
5101	Office Supplies	1,932.44	1,350	2,000	4,000	5,000
5102	Tools,Equip under \$1,000	0.00	2,500	2,500	2,500	2,500
5200	Non-Capital Equip \$1,000-\$4,999	0.00	1,000	1,000	1,000	1,000
5204	Copier Use & Supplies	4,918.33	3,500	5,000	6,000	6,000
5209	Housekeeping Supplies	90.00	200	200	200	200
5401	Memberships & Subscriptions	1,578.42	2,500	2,500	3,000	2,500
5404	Employee Dev-Material & Training	34,429.10	75,000	75,000	100,000	80,000
5406	Employee Dev-Food & Supplies	359.06	1,000	1,000	1,000	1,000
5407	Employee Dev-Recog & Apprec	59,379.64	62,500	62,500	62,500	62,500
5408	Organization Effect - Misc.	0.00	15,000	0	15,000	15,000
5604	Employee Relations	995.44	5,000	2,000	5,000	5,000
<i>Operating Services</i>		<b>369,895.50</b>	<b>431,850</b>	<b>434,085</b>	<b>446,600</b>	<b>429,100</b>
9186	Nora Mayo Building	0.00	0	0	116,232	116,232
<i>Internal Svc Charges</i>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>116,232</b>	<b>116,232</b>
<b>Cost Center Total: 910 - Human Resources</b>		<b>800,196.18</b>	<b>956,599</b>	<b>872,818</b>	<b>1,052,798</b>	<b>1,035,298</b>

**DETAIL FY22 BUDGET:**

3102	Prof.Svc.-Medical	\$45,100 - Citywide medical services via OHC, includes CDL testing, Hep B vaccinations, drug testing, health fair lab work (excludes Fire Dept annual physical)
3103	Prof.Svc.-Legal	\$50,000 - Labor attorney work
3105	Prof.Svc.-Other	\$40,000 - Planned funding for unexpected consulting needs
3108	Prof Svc-Investment	\$20,000 - 401(a) pension plan fees
3404	Contract Svc. - Other	\$33,250 - Employee Assistance Program \$25,000 - Wellness Program \$11,000 - Bay Care Partnership Agreement - five Higi Systems in City facilities \$9,000 - Security Background Checks with Fingerprinting \$2,350 - PCORI fee
5404	Employee Dev-Material & Training	\$65,800 - PSC Leadership Program - 2 classes of 20 each \$9,200 - CPM for 6 Ees \$25,000 - Outside Training
5407	Employee Dev-Recog & Apprec	\$62,500 - Holiday gift cards, EE service awards, retiree plaques
5408	Organization Effect - Misc.	\$15,000 - Cost savings idea rewards-envisioned responsibility of Org. Dev. Specialist
5604	Employee Relations	\$5,000 - City employee appreciation event

**DETAIL FY23 BUDGET:**

3102	Prof.Svc.-Medical	Same as FY22
3103	Prof.Svc.-Legal	Same as FY22
3105	Prof.Svc.-Other	Same as FY22
3108	Prof Svc-Investment	Same as FY22
3404	Contract Svc. - Other	Same as FY22
5404	Employee Dev-Material & Training	\$65,800 - PSC Leadership Program - 2 classes of 20 each \$9,200 - CPM for 6 Ees \$20,000 - Outside Training
5407	Employee Dev-Recog & Apprec	Same as FY22
5408	Organization Effect - Misc.	Same as FY22
5604	Employee Relations	Same as FY22

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 03 - 03</b>						
<b>Cost Center: 902 - City Hall Annex</b>						
3401	Contract Svc.-Custodial	7,905.20	7,500	8,100	12,000	12,000
3404	Contract Svc. - Other	660.00	0	0	0	0
4301	Utility Svcs - Electric	16,635.75	19,500	18,500	19,500	19,500
4302	Utility Svcs - Water	3,156.21	4,000	3,500	4,000	4,000
4303	Utility Svcs - Sewer	4,331.53	4,650	4,650	4,650	4,650
4305	Utility Svcs - Refuse	4,705.53	4,750	4,750	4,750	4,750
4602	Rep & Mtn Building & Grounds	19,731.58	14,000	14,000	75,000	14,000
4607	Rep & Mtn Automotive Parts	0.00	250	250	250	250
4608	Rep & Mtn Automotive Labor	1,686.50	650	585	650	650
4620	Rep & Mtn Contracts	2,954.62	4,000	4,000	4,000	4,000
5203	Motor Fuels & Lubricants	123.51	240	200	240	240
5209	Housekeeping Supplies	1,782.13	3,600	3,000	3,600	3,600
<i>Operating Services</i>		63,672.56	63,140	61,535	128,640	67,640
<b>Cost Center Total: 902 - City Hall Annex</b>		<b>63,672.56</b>	<b>63,140</b>	<b>61,535</b>	<b>128,640</b>	<b>67,640</b>

**DETAIL FY22 BUDGET:**

4602 Rep & Mtn Building & Grounds \$40,000 - Annex Painting  
\$25,000 - A/C Replacements  
\$10,000 - Normal Maintenance

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**501-03-906 FACILITY MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
C 1.00	Facility Maint. Superintendent		9015	65,000	65,000
1.00	Maintenance Mechanic II	5.00%	9015	34,902	34,902
1.00	Maintenance Mechanic II		9015	34,902	34,902
3.00					134,804
				Education/Incentive Pay	1,745
				SBB	1,250
				3% Step Plan Adjustment	4,134 TBD
					141,933

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	125,139.29	125,369	131,000	141,933	141,933
1401	Overtime	12.49	200	200	200	200
2101	FICA Taxes	8,560.10	9,272	10,050	10,874	10,874
2201	General Pension Fund Contrib	44,441.94	41,225	43,000	41,661	41,661
2301	Life & Health Insurance	35,725.84	37,837	28,000	26,277	26,277
2310	Health Reform Fees	0.00	13	0	0	0
2401	Workers' Compensation	2,711.27	2,933	2,933	2,722	2,722
<i>Personnel Services</i>		216,590.93	216,849	215,183	223,667	223,667
3407	Ins.-Claims Deductibles	933.42	0	0	0	0
4003	Training-Required-Instructional	0.00	500	500	500	500
4301	Utility Svcs - Electric	3,812.01	3,400	4,770	4,200	4,200
4302	Utility Svcs - Water	961.52	975	975	1,025	1,025
4303	Utility Svcs - Sewer	227.47	380	650	275	275
4305	Utility Svcs - Refuse	2,308.71	3,550	2,000	3,000	3,000
4401	Rentals & Leases	0.00	300	300	300	300
4601	Rep & Mtn Equipment	2,945.17	200	300	200	200
4602	Rep & Mtn Building & Grounds	11,505.69	3,500	3,500	3,500	3,500
4605	Rep & Mtn Spec-Bud Detailed Only	15,605.75	75,000	78,625	250,000	75,000
4606	Rep & Mtn Vehicle Base Cost	4,032.00	4,032	4,032	4,032	4,032
4607	Rep & Mtn Automotive Parts	1,413.24	1,000	1,000	1,000	1,000
4608	Rep & Mtn Automotive Labor	1,539.58	2,500	1,000	2,500	2,500
4618	Rep/Mtn Parts/MP/Facility/Fire	(5,185.02)	6,000	2,500	5,200	5,200
4620	Rep & Mtn Contracts	1,773.26	1,750	1,750	1,820	1,820
4702	Printing & Binding	562.36	500	500	600	600
5101	Office Supplies	0.00	200	200	200	200
5102	Tools,Equip under \$1,000	4,314.15	2,000	4,000	2,000	2,000
5200	Non-Capital Equip \$1,000-\$4,999	3,096.90	3,500	3,500	0	0
5203	Motor Fuels & Lubricants	3,932.19	5,900	5,900	5,900	5,900
5204	Copier Use & Supplies	19.36	50	50	50	50
5206	Software & Internal Upgrades	0.00	30,000	0	30,000	0
5208	Uniform, Protect Clothing	10,433.41	1,100	1,100	1,200	1,200
5209	Housekeeping Supplies	1,343.29	600	600	650	650
5404	Employee Dev-Material & Training	0.00	200	200	200	200
<i>Operating Services</i>		65,574.46	147,137	117,952	318,352	113,352
6403	Capital Depletion Reserve	0.00	1,761	1,761	7,761	7,761
<i>Capital</i>		0.00	1,761	1,761	7,761	7,761
9105	Human Resources	0.00	0	0	1,971	1,971
<i>Capital</i>		0.00	0	0	1,971	1,971
<b>Cost Center Total: 906 - Facility Maintenance</b>		<b>282,165.39</b>	<b>365,747</b>	<b>334,896</b>	<b>551,751</b>	<b>346,751</b>

**DETAIL FY22 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$175,000 - Nonspecific site repairs, pressure washing, painting \$75,000 - Minor roof repairs to City facilities to extend life of roof
5206	Software & Internal Upgrades	\$30,000 - Software - tracks work orders, HVAC equipment, building/roof age & condition

**DETAIL FY23 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$75,000 - Minor roof repairs to City facilities to extend life of roof
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**CITY OF WINTER HAVEN**  
**501-03-908 NORA MAYO BUILDING**

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
3105	Prof.Svc.-Other	0.00	0	0	75,000	0
4301	Utility Svcs - Electric	0.00	0	0	85,000	85,000
4302	Utility Svcs - Water	0.00	0	0	2,800	2,800
4303	Utility Svcs - Sewer	0.00	0	0	3,800	3,800
4304	Utility Svcs - Piped Gas	0.00	0	0	1,200	1,200
4305	Utility Svcs - Refuse	0.00	0	0	800	800
4401	Rentals & Leases	0.00	0	0	3,200	3,200
4601	Rep & Mtn Equipment	0.00	0	0	1,500	1,500
4602	Rep & Mtn Building & Grounds	0.00	0	0	25,000	25,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	0	0	9,000	9,000
4620	Rep & Mtn Contracts	0.00	0	0	35,000	35,000
5209	Housekeeping Supplies	0.00	0	0	4,200	4,200
<i>Operating Services</i>		0.00	0	0	246,500	171,500
<b>Cost Center Total: 908 - Nora Mayo Bldng</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>246,500</b>	<b>171,500</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$75,000 - HVAC System Evaluation and Plan
4605	Rep & Mtn Spec-Bud Detailed Only	\$9,000 - Annual Pressure Washing and Carpet Cleaning
4620	Rep & Mtn Contracts	\$35,000 - Pest Control; Fire and Burglar Monitoring; Maintenance of Sprinkler System, Panel, Fire Extinguishers; Elevator Maintenance; HVAC Maintenance

**DETAIL FY23 BUDGET:**

4605	Rep & Mtn Spec-Bud Detailed Only	\$9,000 - Annual Pressure Washing and Carpet Cleaning
4620	Rep & Mtn Contracts	\$35,000 - Pest Control; Fire and Burglar Monitoring; Maintenance of Sprinkler System, Panel, Fire Extinguishers; Elevator Maintenance; HVAC Maintenance

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**501-04-923 TECHNOLOGY SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	Smart City Officer		8810	120,786	120,786
1.00	Network Systems Manager		8810	71,760	71,760
1.00	Business Technology Support Manager		8810	71,760	71,760
1.00	Information Security Administrator		8810	61,506	61,506
1.00	GIS Analyst		8810	55,307	55,307
1.00	Business Technology Support Coordinator		8810	51,688	51,688
1.00	Business Technology Support Specialist		8810	41,018	41,018
1.00	Business Technology Support Specialist		8810	41,018	41,018
A 1.00	Business Technology Support Specialist		8810	35,714	35,714
1.00	Business Technology Support Specialist		8810	35,714	35,714
<u>10.00</u>					<u>586,271</u>
1.00	Technology Svcs Student Intern (PT) 20h/52w		8810	11,804	11,804
1.00	Technology Svcs Student Intern (PT) 20h/52w		8810	11,804	11,804
<u>2.00</u>					<u>23,608</u>
<u>12.00</u>					<u>609,879</u>
				SBB	8,206
				3% Step Plan Adjustment	17,471 TBD
					<u>635,556</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	559,202.65	572,841	560,000	635,556	635,556
1401	Overtime	677.94	0	1,000	0	0
2101	FICA Taxes	40,701.41	42,437	43,000	48,621	48,621
2201	General Pension Fund Contrib	113,867.19	102,101	102,000	97,244	97,244
2204	401(a) Pension Contribution	9,351.01	12,003	12,000	16,766	16,766
2301	Life & Health Insurance	63,413.08	68,559	75,000	116,047	116,047
2302	Director's Life & Disability	798.00	800	798	800	800
2302	Disability Benefit - 401(a) Participants	0.00	0	0	323	323
2310	Health Reform Fees	0.00	34	0	0	0
2401	Workers' Compensation	702.96	613	613	507	507
<i>Personnel Services</i>		<u>788,714.24</u>	<u>799,388</u>	<u>794,411</u>	<u>915,864</u>	<u>915,864</u>
3105	Prof.Svc.-Other	97.75	0	0	0	0
3404	Contract Svc. - Other	594,688.32	925,600	925,000	1,266,600	1,446,600
4001	Travel-Non local	2,064.14	10,000	0	10,000	10,000
4004	Travel-Local Mileage & Comm. Exp	0.00	5,000	0	5,000	5,000
4101	Telecommunication	653,634.43	500,000	500,000	550,000	550,000
4201	Postage	0.00	150	0	150	150
4202	Freight & Express Charges	979.53	25	25	25	25
4301	Utility Svcs - Electric	237.06	250	250	250	250
4401	Rentals & Leases	122,862.66	140,000	140,000	150,000	150,000
4602	Rep & Mtn Building & Grounds	0.00	800	0	800	800
4606	Rep & Mtn Vehicle Base Cost	2,688.00	4,032	2,688	2,688	2,688
4607	Rep & Mtn Automotive Parts	0.00	150	0	150	150
4608	Rep & Mtn Automotive Labor	0.00	150	0	150	150
4803	Community Involvement	778.49	1,000	0	1,000	1,000
4960	License	374.40	0	0	0	0
5101	Office Supplies	2,468.52	4,500	150	4,500	4,500
5102	Tools,Equip under \$1,000	352,336.17	180,000	180,000	124,207	180,000
5200	Non-Capital Equip \$1,000-\$4,999	138,487.67	133,190	130,000	79,207	135,000
5203	Motor Fuels & Lubricants	781.45	800	500	800	800
5204	Copier Use & Supplies	395.40	1,000	1,000	1,000	1,000
5206	Software & Internal Upgrades	172,509.63	190,000	150,000	190,000	190,000
5208	Uniform, Protect Clothing	78.03	1,000	0	1,000	1,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
5401	Memberships & Subscriptions	180,935.60	5,400	150,000	5,400	5,400
5404	Employee Dev-Material & Training	0.00	20,000	5,000	20,000	20,000
<b>Operating Services</b>		<b>2,226,397.25</b>	<b>2,123,047</b>	<b>2,184,613</b>	<b>2,412,927</b>	<b>2,704,513</b>
6301	Other Capital Improvements	0.00	220,000	0	265,000	265,000
6402	Machinery & Equipment	0.00	80,000	185,000	100,000	100,000
6403	Capital Depletion Reserve	0.00	4,032	4,032	4,865	4,865
<b>Capital</b>		<b>0.00</b>	<b>304,032</b>	<b>189,032</b>	<b>369,865</b>	<b>369,865</b>
9105	Human Resources	0.00	0	0	13,796	13,796
9185	City Hall Annex	0.00	0	0	36,088	36,088
<b>Internal Svc Chrges</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>49,884</b>	<b>49,884</b>
<b>Cost Center Total: 923 - Technology Services</b>		<b>3,015,111.49</b>	<b>3,226,467</b>	<b>3,168,056</b>	<b>3,748,540</b>	<b>4,040,126</b>

**DETAIL FY22 BUDGET:**

3404	Contract Svc. - Other	\$165,000 - Enterprise Public Administration software maintenance
		\$100,000 - Aset Management Software + CRM Enterprise Subscription
		\$91,300 - Avolve Software ProjectDox Electronic Plan Review Software
		\$70,000 - Automated enterprise e-mail & text message archiving
		\$60,000 - Data backup appliance maintenance and service
		\$50,000 - Security assessment, licensing, training (security compliance)
		\$50,000 - Enterprise document system subscription
		\$40,000 - Evidence data hosting
		\$40,000 - ESRI GIS Enterprise license agreement
		\$37,500 - Spherion Trakit Code Enforcement software maintenance and hosting
		\$35,000 - Server data center co-location
		\$30,000 - Zoning Visualization Software
		\$27,000 - Agenda and Committee Management Software
		\$25,000 - Social Media Artificial Intelligence Software
		\$25,000 - Enterprise Password Management
		\$25,000 Water Smart Software Subscription
		\$22,000 - Jostle Intranet Software
		\$20,000 - Intrusion Prevention System
		\$20,000 - Text Bot Software
		\$20,000 - SaaS Learning Management System
		\$20,000 - Anti-Phishing and Training Platform
		\$20,000 - Smart Ideas Management Software Platform Subscription
		\$20,000 - Server hardware maintenance contracts
		\$15,000 - CJIS audit and Compliance
		\$15,000 - Name Resolution Filtering Security Service
		\$15,000 - Support for VoIP Phone System
		\$14,000 - City website hosting and maintenance
		\$12,700 - Paperless Forms and Electronic Signature
		\$12,000 - E-mail Spam/Antivirus filtering service
		\$10,000 - Network and Systems Vulnerability Scanning
		\$10,000 - Fire Department Policy Management Software
		\$10,000 - Vermont Systems recreation software
		\$10,000 - Security incident and event management software (security compliance)
		\$10,000 - I.T. asset management & monitoring software
		\$10,000 - Cemetery asset management software subscription
		\$9,000 - Fire Department equipment check software
		\$8,500 - Patch Management Software
		\$8,000 - Employee training module for Cartegraph system
		\$7,000 - Website accessibility and quality assurance software
		\$7,000 - Enterprise Video Conferencing
		\$5,500 - DLT Solutions Inc. - Autodesk AutoCAD license maintenance
		\$5,000 - Drone contract services
		\$5,000 - Municipal Code electronic database code supplement
		\$5,000 - Other contract services
		\$5,000 - Secure File Sharing Subscription
		\$5,000 - Public Records FOIA tracking software
		\$5,000 - Help Desk and Collaboration Subscription
		\$5,000 - Business Analytics and Reporting Software Maintenance

		\$5,000 - Privileged Remote Access Software
		\$4,200 - EC Link Web E-gov software maintenance
		\$3,000 - Fire records management software
		\$2,500 - Social Media Archival Service
		\$2,500 - XC2 Backflow software maintenance fee
		\$2,000 - Cloud Fax Service
		\$2,000 - BrightHouse networks cable box rental-citywide
		\$2,000 - Faronics Deepfreeze Enterprise desktop control software
		\$1,500 - Envisionware Library print request & PC reservation software maintenance
		\$1,500 - Polk County GIS basemap update
		\$1,500 - Thornburn Communications, Inc. On Hold message maintenance
		\$1,000 - Envisionware wireless printing license for 1 year
		\$1,000 - Municipal Code Corporation Code on internet maintenance
		\$400 - Haines City fire extinguisher service
5102	Tools,Equip under \$1,000	\$124,207 - Computers and mobile devices replacement
5200	Non-Capital Equip \$1,000-\$4,999	\$79,207 - Laptops, switches and routers replacement
5206	Software & Internal Upgrades	\$120,000 - Microsoft Office 365 subscription
		\$70,000 - Server Licensing
5404	Employee Dev-Material & Training	\$20,000 - Training program
6301	Other Capital Improvements	\$75,000 - Telephone system expansion
		\$50,000 - New facilities network, security and access control
		\$50,000 - Talent Acquisition & Management Software Subscription
		\$50,000 - Fire Department web based Records Management System
		\$20,000 - LoRaWAN and Softwre Mesh Network Pilot
		\$20,000 - City Facilities WiFi Expansion and Upgrade
6402	Machinery & Equipment	\$100,000 - Core Server Replacements

**DETAIL FY23 BUDGET:**

3404	Contract Svc. - Other	\$180,000 Broadband Planning Consultant
		\$165,000 - Enterprise Public Administration software maintenance
		\$100,000 - Aset Management Software + CRM Enterprise Subscription
		\$91,300 - Avolve Software ProjectDox Electronic Plan Review Software
		\$70,000 - Automated enterprise e-mail & text message archiving
		\$60,000 - Data backup appliance maintenance and service
		\$50,000 - Security assessment, licensing, training (security compliance)
		\$50,000 - Enterprise document system subscription
		\$40,000 - Evidence data hosting
		\$37,500 - Spherion Trakit Code Enforcement software maintenance and hosting
		\$40,000 - ESRI GIS Enterprise license agreement
		\$35,000 - Server data center co-location
		\$30,000 - Zoning Visualization Software
		\$27,000 - Agenda and Committee Management Software
		\$25,000 - Social Media Artificial Intelligence Software
		\$25,000 - Enterprise Password Management
		\$25,000 Water Smart Software Subscription
		\$22,000 - Jostle Intranet Software
		\$20,000 - Intrusion Prevention System
		\$20,000 - Text Bot Software
		\$20,000 - SaaS Learning Management System
		\$20,000 - Anti-Phishing and Training Platform
		\$20,000 - Smart Ideas Management Software Platform Subscription
		\$20,000 - Server hardware maintenance contracts
		\$15,000 - CJIS audit and Compliance
		\$15,000 - Name Resolution Filtering Security Service
		\$15,000 - Support for VoIP Phone System
		\$14,000 - City website hosting and maintenance
		\$12,700 - Paperless Forms and Electronic Signature
		\$12,000 - E-mail Spam/Antivirus filtering service
		\$10,000 - Network and Systems Vulnerability Scanning
		\$10,000 - Fire Department Policy Management Software
		\$10,000 - Vermont Systems recreation software
		\$10,000 - Security incident and event management software (security compliance)
		\$10,000 - I.T. asset management & monitoring software
		\$10,000 - Cemetery asset management software subscription
		\$9,000 - Fire Department equipment check software
		\$8,500 - Patch Management Software
		\$8,000 - Employee training module for Cartegraph system

		\$7,000 - Website accessibility and quality assurance software
		\$7,000 - Enterprise Video Conferencing
		\$5,500 - DLT Solutions Inc. - Autodesk AutoCAD license maintenance
		\$5,000 - Drone contract services
		\$5,000 - Municipal Code electronic database code supplement
		\$5,000 - Other contract services
		\$5,000 - Secure File Sharing Subscripton
		\$5,000 - Public Records FOIA tracking software
		\$5,000 - Help Desk and Collaboration Subscription
		\$5,000 - Business Analytics and Reporting Software Maintenance
		\$5,000 - Privileged Remote Access Software
		\$4,200 - EC Link Web E-gov software maintenance
		\$3,000 - Fire records management software
		\$2,500 - Social Media Archival Service
		\$2,500 - XC2 Backflow software maintenance fee
		\$2,000 - Cloud Fax Service
		\$2,000 - BrightHouse networks cable box rental-citywide
		\$2,000 - Faronics Deepfreeze Enterprise desktop control software
		\$1,500 - Envisionware Library print request & PC reservation software maintenance
		\$1,500 - Polk County GIS basemap update
		\$1,500 - Thornburn Communications, Inc. On Hold message maintenance
		\$1,000 - Envisionware wireless printing license for 1 year
		\$1,000 - Municipal Code Corporation Code on internet maintenance
		\$400 - Haines City fire extinguisher service
5102	Tools,Equip under \$1,000	\$180,000 - Computers and mobile devices replacement
5200	Non-Capital Equip \$1,000-\$4,999	\$135,000 - Laptops, switches and routers replacement
5404	Employee Dev-Material & Training	\$20,000 - Training program
6301	Other Capital Improvements	\$75,000 - Telephone system expansion
		\$50,000 - New facilities network, security and access control
		\$50,000 - Talent Acquisition & Management Software Subscription
		\$50,000 - Fire Departement web based Records Management System
		\$20,000 - LoRaWAN and Softwre Mesh Network Pilot
		\$20,000 - City Facilities WiFi Expansion and Upgrade
6402	Machinery & Equipment	\$100,000 - Core Server Replacements

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL  
501-08-901 ENGINEERING SERVICES**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
1.00	City Engineer	5.00%	8810	100,277	100,277
1.00	Assistant City Engineer		8810	84,926	84,926
1.00	Construction Project / Insp. Manager	2.50%	9410	63,606	63,606
1.00	Survey Party Chief		9410	52,000	52,000
C 1.00	Construction Inspector	5.00%	9410	42,162	42,162
C 1.00	Construction Inspector	5.00%	9410	42,162	42,162
1.00	Engineering Technician V		9410	41,330	41,330
1.00	Engineering Technician IV		9410	48,194	48,194
C 1.00	Engineering Technician IV		9410	45,864	45,864
0.50	Sr. Staff Assistant		8810	37,586	18,793
9.50					539,314
				Education/Incentive Pay	10,820
				SBB	2,855
				3% Step Plan Adjustment	16,590 TBD
					569,579

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	481,386.31	544,977	500,000	569,579	569,579
1401	Overtime	567.84	0	0	0	0
2101	FICA Taxes	34,256.57	40,462	38,500	43,573	43,573
2201	General Pension Fund Contrib	60,646.52	49,485	49,300	47,161	47,161
2204	401(a) Pension Contribution	14,323.92	18,449	20,000	24,143	24,143
2301	Life & Health Insurance	72,099.03	105,996	85,000	109,157	109,157
2303	Disability Benefit - 101(a) Participants	0.00	0	0	555	555
2310	Health Reform Fees	0.00	41	0	0	0
2401	Workers' Compensation	4,283.24	4,979	4,979	4,724	4,724
<i>Personnel Services</i>		667,563.43	764,389	697,779	798,892	798,892
3401	Contract Svc.-Custodial	2,604.12	2,250	3,500	5,248	5,248
3407	Ins.-Claims Deductibles	1,132.39	0	1,688	0	0
4001	Travel-Non local	0.00	400	0	400	400
4003	Training-Required-Instructional	63.70	1,500	1,500	1,500	1,500
4004	Travel-Local Mileage & Comm. Exp	0.00	100	0	100	100
4201	Postage	15.00	150	48	150	150
4301	Utility Svcs - Electric	2,615.95	3,000	1,668	3,000	3,000
4601	Rep & Mtn Equipment	5,566.40	5,600	5,600	5,600	5,600
4602	Rep & Mtn Building & Grounds	0.00	500	500	500	500
4606	Rep & Mtn Vehicle Base Cost	5,376.00	5,376	5,376	6,624	6,624
4607	Rep & Mtn Automotive Parts	1,711.95	1,000	807	1,000	1,000
4608	Rep & Mtn Automotive Labor	1,396.49	1,000	838	1,000	1,000
4620	Rep & Mtn Contracts	864.54	1,000	775	1,000	1,000
4702	Printing & Binding	260.67	0	0	0	0
4960	License	0.00	500	500	500	500
5101	Office Supplies	500.12	750	700	750	750
5102	Tools,Equip under \$1,000	1,225.02	1,300	650	1,300	1,300
5200	Non-Capital Equip \$1,000-\$4,999	2,700.00	0	0	0	0
5203	Motor Fuels & Lubricants	5,289.04	5,000	5,000	5,250	5,250
5204	Copier Use & Supplies	1,638.41	1,700	1,700	1,700	1,700
5206	Software & Internal Upgrades	1,530.00	0	0	0	0
5208	Uniform, Protect Clothing	956.29	800	1,200	800	800
5209	Housekeeping Supplies	378.99	500	250	500	500
5218	Inventory-Central Stores Other	54.59	0	0	0	0
5401	Memberships & Subscriptions	165.00	4,700	4,640	4,700	4,700
5404	Employee Dev-Material & Training	0.00	1,000	1,000	1,000	1,000
<i>Operating Services</i>		36,044.67	38,126	37,940	42,622	42,622

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
6403	Capital Depletion Reserve	0.00	7,787	7,787	7,560	7,560
<i>Capital</i>		0.00	7,787	7,787	7,560	7,560
9105	Human Resources	0.00	0	0	8,869	8,869
<i>Internal Svc Charges</i>		0.00	0	0	8,869	8,869
<b>Cost Center Total: 901 - Engineering</b>		<b>703,608.10</b>	<b>810,302</b>	<b>743,506</b>	<b>857,943</b>	<b>857,943</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 10 - 10</b>						
<b>Cost Center: 905 - City Hall</b>						
4301	Utility Svcs - Electric	14,762.13	20,200	20,200	20,200	20,200
4302	Utility Svcs - Water	969.69	1,450	1,450	1,450	1,450
4303	Utility Svcs - Sewer	1,079.27	1,250	1,250	1,250	1,250
4305	Utility Svcs - Refuse	3,605.81	3,400	3,400	3,400	3,400
4401	Rentals & Leases	1,008.92	0	0	0	0
4601	Rep & Mtn Equipment	0.00	0	7,000	0	0
4602	Rep & Mtn Building & Grounds	94,865.21	10,000	10,000	10,000	10,000
4620	Rep & Mtn Contracts	2,505.78	3,000	3,000	3,000	3,000
5102	Tools,Equip under \$1,000	2,601.64	0	120	0	0
5209	Housekeeping Supplies	2,221.30	2,800	2,800	2,800	2,800
<i>Operating Services</i>		123,619.75	42,100	49,220	42,100	42,100
<b>Cost Center Total: 905 - City Hall</b>		<b>123,619.75</b>	<b>42,100</b>	<b>49,220</b>	<b>42,100</b>	<b>42,100</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 970 - Internal Services</b>						
2301	Life & Health Insurance	74,275.00	0	0	0	0
<i>Personnel Services</i>		74,275.00	0	0	0	0
4606	Rep & Mtn Vehicle Base Cost	2,094.72	108	108	108	108
4607	Rep & Mtn Automotive Parts	236.72	43	43	58	58
4608	Rep & Mtn Automotive Labor	429.56	68	68	135	135
4624	Rep & Mtn Outside Svc	0.00	12	12	11	11
5203	Motor Fuels & Lubricants	927.56	41	41	305	305
<i>Operating Services</i>		3,688.56	272	272	617	617
9400	Depreciation	157,682.62	0	0	0	0
<i>Miscellaneous</i>		157,682.62	0	0	0	0
9161	Transfer to General Fund	500,000.04	800,000	800,000	0	0
9196	Transfer to 2015 Construction Fund	0.00	50,000	50,000	0	0
9200	Transfer to Dark Fiber Fund	201,600.00	16,800	16,800	16,800	16,800
<i>Transfers</i>		701,600.04	866,800	866,800	16,800	16,800
4501	Ins.-Property	4,360.12	4,074	4,074	2,747	2,747
4502	Ins.-Liability & Umbrella	31,828.20	33,131	33,131	23,464	23,464
4506	Ins.-Other	1,510.04	3,636	3,636	1,796	1,796
4510	Ins.-Public Official's Liability	1,875.56	1,943	1,943	2,043	2,043
4590	Insurance - OPEB Expense Allocation	192,525.00	0	0	0	0
<i>Insurance</i>		232,098.92	42,784	42,784	30,050	30,050
3600	Pension Expense - GASB 68 Allocation	155,943.00	0	0	0	0
<i>Pension Expenditures</i>		155,943.00	0	0	0	0
<b>Department Total: 80 - Non Departmental</b>		<b>1,325,288.14</b>	<b>909,856</b>	<b>909,856</b>	<b>47,467</b>	<b>47,467</b>
<b>EXPENSES Total</b>		<b>6,313,661.61</b>	<b>6,374,211</b>	<b>6,139,887</b>	<b>6,675,739</b>	<b>6,608,825</b>
<b>Fund REVENUE Total: 501 - Internal Services Fund</b>		<b>5,620,692.55</b>	<b>5,439,214</b>	<b>5,557,918</b>	<b>6,213,712</b>	<b>6,582,298</b>
<b>Fund EXPENSE Total: 501 - Internal Services Fund</b>		<b>6,313,661.61</b>	<b>6,374,211</b>	<b>6,139,887</b>	<b>6,675,739</b>	<b>6,608,825</b>
<b>Fund Total: 501 - Internal Services Fund</b>		<b>(692,969.06)</b>	<b>(934,997)</b>	<b>(581,969)</b>	<b>(462,027)</b>	<b>(26,527)</b>

**DETAIL FY22 BUDGET:**

9200 Transfer to Dark Fiber Fund \$16,800 - Cost of Fiber to facilities

**DETAIL FY23 BUDGET:**

9200 Transfer to Dark Fiber Fund \$16,800 - Cost of Fiber to facilities

# MOTOR POOL FUND

(502)

The Motor Pool Fund is an Internal Service Fund, accounting for the maintenance and fueling of the vehicle fleet. The fund is reimbursed for these costs by billing rates charged to user departments. This fund accumulates the total cost, including depreciation and overhead, of providing this service to city departments.

## ACCOUNT DESCRIPTIONS

### REVENUES

**Charges to Departments** - Revenue charged for labor, parts, and set monthly fee to cover the costs of insurance and the preventative maintenance program.

### EXPENDITURES

**Operations** - This summary classification accounts for all salary and benefits plus all the operating overhead such as utilities and supplies.

**Parts/Tires Issued** - The costs of parts and tires used in the maintenance of all City vehicles.

**Outside Repairs** - The cost of repairs on City vehicles done by outside repair shops.

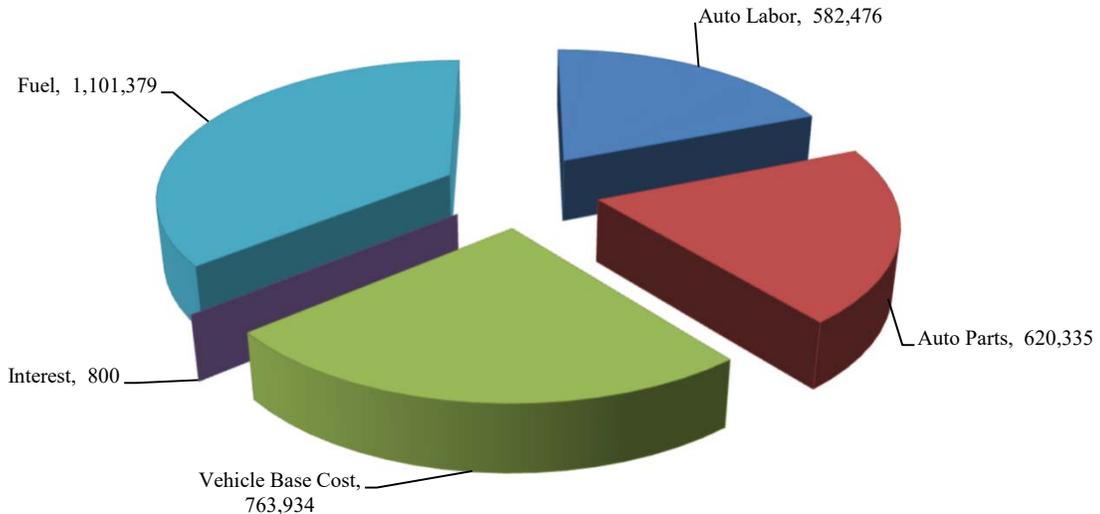
**Cost of Fuel Sold** - Cost of purchasing fuel to be used in City vehicles.

**Capital** - This summary account records the expenditures for assets that have a life of longer than one (1) year and cost more than \$5,000.

**Non-Departmental** - Motor Pool non-departmental expenditures are as follows:

Internal Service Charges	\$	40,261
Insurance	\$	12,614
Transfer to Dark Fiber Fund	\$	12,600
Pooled Vehicle Costs	\$	600
<b>Total</b>	<b>\$</b>	<b>66,075</b>

### FY22 CHARGES FOR SERVICES



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**CITY OF WINTER HAVEN  
MOTOR POOL FUND SUMMARY**

	FY 2020 Actual Amount	FY 2021 Amended Budget	Estimated @ 9/30/21	FY 2022 Tentative Budget	FY 2023 Recommended Budget
<b>REVENUES</b>					
Interest Earnings	\$ 8,671.58	\$ 8,000	\$ 900	\$ 800	\$ 800
Miscellaneous	5,300.00	-	-	-	-
CARES Act - Coronavirus Relief Fund	1,104.01	-	-	-	-
Charges to Departments	2,336,016.46	2,764,361	2,473,400	3,068,124	3,068,124
<b>Total</b>	<b>\$ 2,351,092.05</b>	<b>\$ 2,772,361</b>	<b>\$ 2,474,300</b>	<b>\$ 3,068,924</b>	<b>\$ 3,068,924</b>
<b>EXPENDITURES</b>					
Personnel Expenditures	\$ 499,919.99	\$ 785,541	\$ 654,700	\$ 815,177	\$ 815,177
Operating Expenditures	82,390.75	147,248	143,124	191,573	153,773
Capital Expenditures	-	65,000	65,000	69,430	79,430
Parts / Tires Issued	559,333.77	455,000	455,000	563,500	563,500
Outside Repairs	117,772.37	147,000	147,000	147,000	147,000
Cost of Fuel Sold	591,273.00	767,500	767,500	959,375	959,375
Auto Insurance	173,583.00	191,541	191,541	195,875	195,875
Non-Departmental	273,678.91	219,046	219,046	66,075	66,075
<b>Total</b>	<b>\$ 2,297,951.79</b>	<b>\$ 2,777,876</b>	<b>\$ 2,642,911</b>	<b>\$ 3,008,005</b>	<b>\$ 2,980,205</b>
<b>Excess of Revenues Over &lt;Under&gt; Expenditures:</b>	<b>\$ 53,140.26</b>	<b>\$ (5,515)</b>	<b>\$ (168,611)</b>	<b>\$ 60,919</b>	<b>\$ 88,719</b>
<b>Beginning Cash Balance:</b>	<b>22,067.74</b>	<b>75,208</b>	<b>75,208</b>	<b>(93,403)</b>	<b>(32,484)</b>
<b>Ending Unrestricted Cash Balance:</b>	<b>\$ 75,208.00</b>	<b>\$ 69,693</b>	<b>\$ (93,403)</b>	<b>\$ (32,484)</b>	<b>\$ 56,235</b>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>Fund: 502 - Motor Pool Fund</b>						
<b>REVENUES</b>						
361004-000	Interest-Other	4,869.53	6,000	0	0	0
361100-000	Interest on Investments	3,802.05	2,000	900	800	800
<i>Interest Earnings</i>		8,671.58	8,000	900	800	800
364414-000	Sale of Assets-Capital	5,300.00	0	0	0	0
<i>Misc - Sales</i>		5,300.00	0	0	0	0
332000-000	CARES Act/ ARPA - Coronavirus	1,104.01	0	0	0	0
<i>Misc - Sales</i>		1,104.01	0	0	0	0
341203-001	Fuel-General Fund	249,770.17	370,444	280,000	370,923	370,923
341203-101	Fuel-Library	7.25	0	100	0	0
341203-106	Fuel-Airport	819.32	14,000	2,000	14,000	14,000
341203-107	Fuel-Cemeteries	6,685.97	9,062	5,300	9,153	9,153
341203-113	Fuel-Building Safety	3,646.49	6,113	5,000	6,121	6,121
341203-401	Fuel-Solid Waste	177,631.47	360,000	250,000	450,034	450,034
341203-402	Fuel-Utility Fund	123,309.57	194,613	117,000	199,027	199,027
341203-404	Fuel-Stormwater	9,449.09	16,581	14,000	21,842	21,842
341203-405	Fuel-Willowbrook	8,842.49	14,659	8,300	14,659	14,659
341203-501	Fuel-Internal Service	11,053.75	11,981	11,000	12,495	12,495
341203-502	Fuel-Central Garage	1,787.90	2,500	1,600	3,125	3,125
341206-001	Vehicle Base-General Fund	285,150.94	295,243	296,000	297,951	297,951
341206-106	Vehicle Base-Airport	4,040.64	2,688	5,000	5,736	5,736
341206-107	Vehicle Base-Cemeteries	6,828.48	6,715	7,200	10,349	10,349
341206-113	Vehicle Base-Building Safety	6,944.00	10,980	7,100	9,536	9,536
341206-401	Vehicle Base-Solid Waste	181,971.00	189,216	235,000	248,736	248,736
341206-402	Vehicle Base-Utility Fund	111,162.22	130,246	120,000	150,862	150,862
341206-404	Vehicle Base-Stormwater	19,804.00	11,928	22,000	21,924	21,924
341206-501	Vehicle Base-Internal Service	14,190.72	13,548	13,000	13,452	13,452
341206-502	Vehicle Base-Central Garage	5,988.00	5,388	5,900	5,388	5,388
341207-001	Auto Parts-General Fund	132,312.84	149,562	132,000	157,139	157,139
341207-106	Auto Parts-Airport	694.71	500	2,500	500	500
341207-107	Auto Parts-Cemeteries	4,671.90	4,016	2,500	4,058	4,058
341207-113	Auto Parts-Building Safety	3,775.04	2,515	500	2,540	2,540
341207-401	Auto Parts-Solid Waste	353,895.86	280,000	340,000	375,000	375,000
341207-402	Auto Parts-Utility Fund	40,252.67	63,962	33,000	63,938	63,938
341207-404	Auto Parts-Stormwater	975.08	11,238	5,600	11,202	11,202
341207-405	Auto Parts-Willowbrook	8.36	100	2,000	500	500
341207-501	Auto Parts-Internal Service	3,361.91	2,443	2,000	2,458	2,458
341207-502	Auto Parts-Central Garage	1,779.23	3,000	1,000	3,000	3,000
341208-001	Labor-General Fund	174,148.78	216,000	165,000	218,269	218,269
341208-106	Labor-Airport	1,287.51	500	2,500	500	500
341208-107	Labor-Cemeteries	5,870.13	3,173	3,000	3,303	3,303
341208-113	Labor-Building Safety	2,315.12	2,093	1,500	2,089	2,089
341208-401	Labor-Solid Waste	301,137.10	265,000	306,000	265,022	265,022
341208-402	Labor-Utility Fund	65,523.81	76,104	54,000	74,760	74,760
341208-404	Labor-Stormwater	3,664.52	10,682	6,300	10,898	10,898
341208-405	Labor-Willowbrook	1,594.59	2,000	2,000	2,000	2,000
341208-501	Labor-Internal Service	7,117.94	4,368	5,500	4,435	4,435
341208-502	Labor-Central Garage	2,545.89	1,200	1,000	1,200	1,200
<i>Other Charges for Services</i>		2,336,016.46	2,764,361	2,473,400	3,068,124	3,068,124
<b>REVENUES Total</b>		<b>2,351,092.05</b>	<b>2,772,361</b>	<b>2,474,300</b>	<b>3,068,924</b>	<b>3,068,924</b>

**CITY OF WINTER HAVEN FY 2021-2022 PERSONNEL**

**502-03-907 FLEET MAINTENANCE**

No of Positions	Position Title	Educ./Incentive	WC Code	Annual Salary	Total Salary
0.10	Assistant Public Works Director	5.00%	8810	72,426	7,243
1.00	Fleet Maintenance Superintendent		8380	68,973	68,973
1.00	Fleet Maintenance Inventory/Shop Supervisor		8380	54,059	54,059
1.00	Mechanic III		8380	60,986	60,986
1.00	Mechanic III		8380	59,530	59,530
1.00	Mechanic III		8380	46,800	46,800
1.00	Mechanic II		8380	40,352	40,352
1.00	Mechanic II		8380	37,482	37,482
A 1.00	Mechanic I (75%)		8380	25,506	25,506
1.00	Resource & Service Specialist (Buyer)		8810	38,418	38,418
1.00	Fleet Maintenance Apprentice		8810	27,976	27,976
1.00	Maintenance Coordinator		8810	34,008	34,008
<u>11.10</u>					<u>501,333</u>
1.00	Fleet Maintenance Intern (PT) 20h/52w		8380	11,232	11,232
<u>1.00</u>					<u>11,232</u>
<u>12.10</u>					<u>512,565</u>
			Education/Incentive Pay		362
			SBB		3,539
			3% Step Plan Adjustment		15,494 TBD
					<u>531,960</u>

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
1201	Salaries & Wages-Regular	450,871.33	519,811	444,800	531,960	531,960
1401	Overtime	321.73	0	2,500	6,400	6,400
2101	FICA Taxes	33,557.66	38,430	33,500	41,185	41,185
2201	General Pension Fund Contrib	(0.23)	128,209	103,300	81,599	81,599
2204	401(a) Pension Contribution	2,015.22	1,930	1,100	10,331	10,331
2301	Life & Health Insurance	6,846.85	90,221	62,400	137,900	137,900
2303	Disability Benefit - 401(a) Participants	0.00	0	0	192	192
2310	Health Reform Fees	0.00	48	0	0	0
2401	Workers' Compensation	6,307.43	6,892	7,100	5,610	5,610
<i>Personnel Services</i>		<u>499,919.99</u>	<u>785,541</u>	<u>654,700</u>	<u>815,177</u>	<u>815,177</u>
3105	Prof.Svc.-Other	50.00	10,000	10,000	13,300	10,000
3401	Contract Svc.-Custodial	3,207.68	3,600	3,600	3,600	3,600
3407	Ins.-Claims Deductibles	32.50	0	0	0	0
4001	Travel-Non local	0.00	3,000	3,000	3,000	3,000
4003	Training-Required-Instructional	728.00	3,000	3,000	3,000	3,000
4004	Travel-Local Mileage & Comm. Exp	0.00	50	50	50	50
4201	Postage	26.05	10	10	10	10
4301	Utility Svcs - Electric	7,197.78	6,500	6,500	6,500	6,500
4304	Utility Svcs - Piped Gas	887.94	2,500	2,500	2,500	2,500
4305	Utility Svcs - Refuse	0.00	500	500	500	500
4601	Rep & Mtn Equipment	10,334.77	15,000	15,000	15,000	15,000
4602	Rep & Mtn Building & Grounds	7,449.43	7,000	7,000	9,000	7,000
4605	Rep & Mtn Spec-Bud Detailed Only	0.00	20,000	20,000	50,000	20,000
4606	Rep & Mtn Vehicle Base Cost	4,788.00	4,788	4,788	4,788	4,788
4607	Rep & Mtn Automotive Parts	3,830.91	3,000	3,000	3,000	3,000
4608	Rep & Mtn Automotive Labor	1,944.27	1,200	1,200	1,200	1,200
4613	Oil & Lubricants-For Issue	40,637.32	37,500	37,500	46,875	46,875
4614	Tires & Tubes	174,856.28	135,000	135,000	148,500	148,500
4616	Diesel Fuel-For Issue	249,393.06	325,000	325,000	406,250	406,250
4617	Gasoline-For Issue	301,242.62	405,000	405,000	506,250	506,250
4618	Rep/Mtn Parts/MP/Facility/Fire	384,477.49	320,000	320,000	415,000	415,000
4620	Rep & Mtn Contracts	10,746.44	10,000	10,000	10,000	10,000
4624	Rep & Mtn Outside Svc	117,772.37	147,000	147,000	147,000	147,000

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
(cont.)						
4702	Printing & Binding	0.00	1,000	1,376	1,500	500
5101	Office Supplies	451.75	1,000	1,000	1,000	500
5102	Tools,Equip under \$1,000	6,317.63	7,000	7,000	8,200	8,200
5200	Non-Capital Equip \$1,000-\$4,999	3,156.99	8,000	8,000	8,500	8,500
5203	Motor Fuels & Lubricants	1,714.66	2,500	2,500	3,125	3,125
5204	Copier Use & Supplies	650.52	1,000	1,000	1,000	1,000
5205	Motor Fuel, Non Motor Pool	10.00	0	0	0	0
5208	Uniform, Protect Clothing	2,584.63	3,500	3,500	4,000	4,000
5209	Housekeeping Supplies	2,866.90	2,000	2,000	2,000	2,000
5215	Chemicals	5,850.00	12,000	12,000	12,500	12,500
5225	Tag and Registration	5,360.15	4,500	0	6,000	6,000
5401	Memberships & Subscriptions	430.75	12,000	12,000	12,000	12,000
5404	Employee Dev-Material & Training	273.00	800	800	4,500	4,500
5405	Empl Dev-Books,Accreditation,Assessmt	1,500.00	1,500	1,500	1,500	500
5406	Employee Dev-Food & Supplies	0.00	100	100	100	100
5407	Employee Dev-Recog & Apprec	0.00	200	200	200	200
<b>Operating Services</b>		<b>1,350,769.89</b>	<b>1,516,748</b>	<b>1,512,624</b>	<b>1,861,448</b>	<b>1,823,648</b>
6201	Buildings	0.00	0	0	30,000	0
6402	Machinery & Equipment	0.00	65,000	65,000	35,000	75,000
6403	Capital Depletion Reserve	0.00	0	0	4,430	4,430
<b>Capital</b>		<b>0.00</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>69,430.00</b>	<b>79,430.00</b>
4507	Ins.-Auto & Motorpool	173,583.00	191,541	191,541	195,875	195,875
<b>Insurance</b>		<b>173,583.00</b>	<b>191,541</b>	<b>191,541</b>	<b>195,875</b>	<b>195,875</b>
<b>Cost Center Total: 907 - Fleet Maintenance</b>		<b>2,024,272.88</b>	<b>2,558,830</b>	<b>2,423,865</b>	<b>2,941,930</b>	<b>2,914,130</b>

**DETAIL FY22 BUDGET:**

3105	Prof.Svc.-Other	\$10,000 - Cartegraph support
4605	Rep & Mtn Spec-Bud Detailed Only	\$30,000 - Building modifications for activation of bays \$20,000 - New air lines
6201	Buildings	\$30,000 - Parts storage building
6402	Machinery & Equipment	\$35,000 - Shortage of Capital Depletion for replacment of Fuel Truck

Account Number	Account Description	2020 Actual Amount	2021 Amended Budget	FY21 Estimated	Tentative FY22 Budget	FY23 Budget Recommended
<b>EXPENSES</b>						
<b>Department: 80 - Non-Departmental</b>						
<b>Cost Center: 972 - Motor Pool</b>						
4606	Rep & Mtn Vehicle Base Cost	1,200.00	600	600	600	600
4607	Rep & Mtn Automotive Parts	116.47	0	0	0	0
4608	Rep & Mtn Automotive Labor	754.12	0	0	0	0
5203	Motor Fuels & Lubricants	73.24	0	0	0	0
<i>Operating Services</i>		2,143.83	600	600	600	600
3408	Commission/Expense - Sale of Assets	424.00	0	0	0	0
9400	Depreciation	12,848.03	0	0	0	0
<i>Miscellaneous</i>		13,272.03	0	0	0	0
9161	Transfer to General Fund	0.00	150,000	150,000	0	0
9200	Transfer to Dark Fiber Fund	0.00	12,600	12,600	12,600	12,600
<i>Transfers</i>		0.00	162,600	162,600	12,600	12,600
4501	Ins.-Property	195.80	64	64	128	128
4502	Ins.-Liability & Umbrella	15,453.70	15,414	15,414	10,017	10,017
4506	Ins.-Other	495.11	1,258	1,258	660	660
4508	Ins.-Underground Storage Tank	960.36	1,056	1,056	1,059	1,059
4510	Ins.-Public Official's Liability	613.12	793	793	750	750
4590	Insurance - OPEB Expense Allocation	65,018.00	0	0	0	0
<i>Insurance</i>		82,736.09	18,585	18,585	12,614	12,614
9102	Facility Maintenance	2,151.00	4,185	4,185	4,136	4,136
9105	Human Resources	10,224.96	10,931	10,931	10,840	10,840
9107	Technology Services	21,525.00	22,145	22,145	25,285	25,285
<i>Internal Svc Charges</i>		33,900.96	37,261	37,261	40,261	40,261
3600	Pension Expense - GASB 68 Allocation	141,626.00	0	0	0	0
<i>Pension Expenditures</i>		141,626.00	0	0	0	0
<b>Department Total: 80 - Non Departmental</b>		<b>273,678.91</b>	<b>219,046</b>	<b>219,046</b>	<b>66,075</b>	<b>66,075</b>
<b>EXPENSES Total</b>		<b>2,297,951.79</b>	<b>2,777,876</b>	<b>2,642,911</b>	<b>3,008,005</b>	<b>2,980,205</b>
<b>Fund REVENUE Total: 502 - Motor Pool Fund</b>		<b>2,351,092.05</b>	<b>2,772,361</b>	<b>2,474,300</b>	<b>3,068,924</b>	<b>3,068,924</b>
<b>Fund EXPENSE Total: 502 - Motor Pool Fund</b>		<b>2,297,951.79</b>	<b>2,777,876</b>	<b>2,642,911</b>	<b>3,008,005</b>	<b>2,980,205</b>
<b>Fund Total: 502 - Motor Pool Fund</b>		<b>53,140.26</b>	<b>(5,515)</b>	<b>(168,611)</b>	<b>60,919</b>	<b>88,719</b>

**DETAIL FY22 & FY23 BUDGET:**

9200 Transfer to Dark Fiber Fund \$12,600 - Cost of Fiber to facilities

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**FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**  
**FY 2022 - 2026**

Presented on the following pages is the proposed Five-Year Capital Improvement Program (CIP) for the fiscal years 2022 through 2026. The Five-Year CIP presents various budgeted funding sources for capital improvement projects and certain capital equipment acquisitions for the budget year and proposed funding sources for subsequent years. To meet the requirements for inclusion in the CIP, a project must cost at least \$10,000 and have a useful life of at least five years.

The Five-Year Capital Improvement Program is a systematically developed plan for the identification of the financing and acquisition of various public improvements over a period of five years. It is predicated on an in-depth understanding of community needs and financial resources available. The basic source data used in the development of the CIP, in terms of selecting projects and establishing priorities, is the Comprehensive Plan and other identified departmental requirements. In this regard, the CIP must complement and support the capital improvement element of the Comprehensive Plan.

The purpose of the CIP is primarily as a planning document to alert the City of upcoming large financing requirements in accomplishing needed public improvements and to develop financing strategies for their accomplishment.

The City's current plans are to fund the Governmental Funds capital needs of the city over the next five (5) years without issuing debt. The funding sources will be expansion fees, gasoline taxes, donations and operating revenues.

The impact upon operations is also an important factor in that any increases to operating costs must be covered by current year anticipated operating revenues.

Capital expenditures and the Capital Improvement Programs are approved based on the project/program priority, fund availability and time constraints impacting City Operations.

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## SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY22	FY23	FY24	FY25	FY26
<b>General Fund Equity (prior year funding)</b>							
LS-6*	pg. 334	Winter Haven Recreational and Cultural Center	2,294,748				
<b>Total General Fund Equity:</b>			<b>2,294,748</b>	-	-	-	-
<b>Ad Valorem Tax Funding</b>							
LS-1	pg. 329	Rotary Park Horseshoe Renovation	60,000	150,000	40,000	80,000	
LS-3	pg. 331	Playground Replacement Program	225,000	200,000	200,000	200,000	160,000
LS-4*	pg. 332	"Rowdy" Gaines Olympic Pool	20,000	305,000	500,000		
LS-6*	pg. 334	Winter Haven Recreational and Cultural Center			50,000	50,000	50,000
LS-7*	pg. 335	Woman's Club / Heritage Park			200,000		
LS-8*	pg. 336	Lion's Park				2,000,000	
LS-10	pg. 338	DiamondPlex		500,000	500,000		
LS-11	pg. 339	Winter Haven Public Library	193,500	85,000	84,500	72,500	
LS-13	pg. 341	Garden Center		400,000	150,000		
LS-14	pg. 342	Trails Resurface Program	95,000		135,000		
LS-15*	pg. 343	Sertoma Park	250,000				
ST-2	pg. 346	Signalize Intersection Improvements	14,000	14,000	14,000	14,000	14,000
ST-9	pg. 353	East Lake Howard Trail & Trailhead	90,000	50,000	1,360,000		
ST-12	pg. 356	North Lake Shipp Drive Reconstruction Project	20,000	20,000			
ST-14*	pg. 358	Neighborhood Sidewalks	145,000	145,000	90,000	90,000	90,000
AIR-2*	pg. 363	Airport Gates, Access Control and Fencing	250,000				
AIR-3*	pg. 364	Airport Master Plan Study				15,000	
AIR-4*	pg. 365	Airport Runway 05 Obstruction Removal		400,000			
AIR-5*	pg. 366	Rehabilitation of the South Apron		15,625	239,006		
AIR-6*	pg. 367	Taxiway "E" Extension Design & Construction				105,000	
AIR-7*	pg. 368	Corporate Hangar - Design & Construction					40,000
WB-1	pg. 385	Willowbrook Golf Course Improvements	25,000				
<b>Total Ad Valorem Tax Funding:</b>			<b>1,387,500</b>	<b>2,284,625</b>	<b>3,562,506</b>	<b>2,626,500</b>	<b>354,000</b>
<b>Downtown CRA (Ad Valorem Taxes)</b>							
ST-14*	pg. 358	Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
<b>Total Downtown CRA (Ad Valorem Taxes):</b>			<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>Florence Villa CRA (Ad Valorem Taxes)</b>							
LS-6*	pg. 334	Winter Haven Recreational and Cultural Center	182,788				
ST-14*	pg. 358	Neighborhood Sidewalks	15,000	15,000	15,000	15,000	15,000
<b>Total Florence Villa CRA (Ad Valorem Taxes):</b>			<b>197,788</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>Transportation Fund (Ad Valorem Taxes)</b>							
ST-1	pg. 345	Transportation Improvement Program	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
ST-4*	pg. 348	Avenue K NE Complete Street Project	308,000	150,000			
ST-5*	pg. 349	Avenue C SW/2nd Street Complete Street Project	115,064				
ST-8	pg. 352	Lake Elbert Trail Project	1,150,000	800,000			
ST-11*	pg. 355	Sixth Street, SW Complete Street Project	40,000			300,371	
ST-13*	pg. 357	Cypress Gardens Congestion Improvements	500,000	1,400,000	1,450,000		
ST-14*	pg. 358	Neighborhood Sidewalks	75,000	75,000			
ST-15*	pg. 359	Avenue C SE Pedestrian Enhancement			20,000		940,000
<b>Total Transportation Fund (Ad Valorem Taxes):</b>			<b>3,188,064</b>	<b>3,425,000</b>	<b>2,470,000</b>	<b>1,300,371</b>	<b>1,940,000</b>
<b>Parks &amp; Recreation Fee Revenue</b>							
LS-5	pg. 333	Winter Haven Senior Adult Center	3,000	10,000	15,000	15,000	150,000
LS-8*	pg. 336	Lion's Park			200,000		
<b>Total Parks &amp; Recreation Fee Revenue:</b>			<b>3,000</b>	<b>10,000</b>	<b>215,000</b>	<b>15,000</b>	<b>150,000</b>
<b>C.D.B.G. Funding</b>							
LS-6*	pg. 334	Winter Haven Recreational and Cultural Center	228,000	447,500			
<b>Total C.D.B.G. Funding:</b>			<b>228,000</b>	<b>447,500</b>	-	-	-

## SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY22	FY23	FY24	FY25	FY26
<b>Governmental Grants</b>							
LS-7*	pg. 335	Woman's Club / Heritage Park			100,000		
ST-3	pg. 347	South Lake Silver Drive Complete Street Project	122,150				
ST-4*	pg. 348	Avenue K NE Complete Street Project	692,000	150,000			
ST-5*	pg. 349	Avenue C SW/2nd Street Complete Street Project	1,442,866				
ST-10	pg. 354	Lake Howard Trail (South and West)	428,525				
ST-11*	pg. 355	Sixth Street, SW Complete Street Project				677,483	
ST-15*	pg. 359	Avenue C SE Pedestrian Enhancement			84,206		
<b>Total Governmental Grants:</b>			<b>2,685,541</b>	<b>150,000</b>	<b>184,206</b>	<b>677,483</b>	<b>-</b>
<b>Impact Fees</b>							
LS-2*	pg. 330	MLK / Skate Park			200,000		
LS-4*	pg. 332	"Rowdy" Gaines Olympic Pool	50,000				
ST-11*	pg. 355	Sixth Street, SW Complete Street Project			62,500		
ST-13*	pg. 357	Cypress Gardens Congestion Improvements	200,000				
<b>Total Impact Fees:</b>			<b>250,000</b>	<b>-</b>	<b>262,500</b>	<b>-</b>	<b>-</b>
<b>Land Sale</b>							
LS-6*	pg. 334	Winter Haven Recreational and Cultural Center	1,170,000				
<b>Total Land Sale:</b>			<b>1,170,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Donated Funding</b>							
LS-7*	pg. 335	Woman's Club / Heritage Park			50,000		
<b>Total Donated Funding:</b>			<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>
<b>TDC Contribution</b>							
LS-9*	pg. 337	C.O.L. Park	4,200,000				
<b>Total TDC Contribution:</b>			<b>4,200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Airport Grant Revenue</b>							
AIR-1	pg. 362	Taxiway Bravo Lighting Design and Construction	3,537,538				
AIR-2*	pg. 363	Airport Gates, Access Control and Fencing	1,000,000				
AIR-3*	pg. 364	Airport Master Plan Study				285,000	
AIR-4*	pg. 365	Airport Runway 05 Obstruction Removal		1,600,000			
AIR-5*	pg. 366	Rehabilitation of the South Apron		296,875	4,541,104		
AIR-6*	pg. 367	Taxiway "E" Extension Design & Construction				1,995,000	
AIR-7*	pg. 368	Corporate Hangar - Design & Construction					160,000
<b>Total Airport Grant Revenue:</b>			<b>4,537,538</b>	<b>1,896,875</b>	<b>4,541,104</b>	<b>2,280,000</b>	<b>160,000</b>
<b>Bond Issuance / Bond Proceeds</b>							
FS-PS-1	pg. 327	Public Safety Complex #4	4,000,000				
FS-PS-2	pg. 328	Public Safety Complex #5	4,000,000				
LS-2*	pg. 330	MLK / Skate Park	1,075,247				
LS-6*	pg. 334	Winter Haven Recreational and Cultural Center	4,500,000				
LS-9*	pg. 337	C.O.L. Park	3,997,215				
LS-15*	pg. 343	Sertoma Park	2,494,204				
LS-16	pg. 344	Lake Maude Recreation Complex	1,800,000				
STM-3*	pg. 382	Conine Nature Park Stormwater Treatment	1,200,000				
<b>Total Bond Issuance / Bond Proceeds:</b>			<b>23,066,666</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Utility Operating Cash</b>							
UT-1*	pg. 369	Water Treatment Plant Projects	175,000	975,000	1,130,000	600,000	
UT-3*	pg. 372	Utility Engineering Projects	500,000	3,500,000	3,000,000		
UT-4*	pg. 373	Wastewater Treatment Plant #3 Projects	435,000	1,815,000	1,050,000		
UT-5*	pg. 375	Water Distribution Projects	625,000	400,000	300,000	200,000	100,000
UT-6*	pg. 377	Wastewater Collection Projects	175,000	250,000	250,000	250,000	250,000
UT-7*	pg. 379	Reclaim Water Projects	1,100,000	2,100,000	2,500,000	500,000	500,000
<b>Total Utility Operating Cash:</b>			<b>3,010,000</b>	<b>9,040,000</b>	<b>8,230,000</b>	<b>1,550,000</b>	<b>850,000</b>

## SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY22	FY23	FY24	FY25	FY26
<b>Water Impact Fees</b>							
UT-1*	pg. 369	Water Treatment Plant Projects	600,000	750,000	550,000	1,250,000	300,000
UT-3*	pg. 372	Utility Engineering Projects	500,000	500,000	500,000	500,000	500,000
UT-5*	pg. 375	Water Distribution Projects	575,000	1,000,000	4,500,000	500,000	500,000
<b>Total Water Impact Fees:</b>			<b>1,675,000</b>	<b>2,250,000</b>	<b>5,550,000</b>	<b>2,250,000</b>	<b>1,300,000</b>
<b>Sewer Impact Fees</b>							
UT-2*	pg. 371	Wastewater Treatment Plant #2 Projects	230,000				
UT-3*	pg. 372	Utility Engineering Projects	500,000	500,000	500,000	500,000	500,000
UT-4*	pg. 373	Wastewater Treatment Plant #3 Projects	1,400,000	1,200,000	1,740,000		
UT-6*	pg. 377	Wastewater Collection Projects	725,000	2,200,000	2,200,000	1,200,000	1,200,000
UT-7*	pg. 379	Reclaim Water Projects	125,000		300,000		
<b>Total Sewer Impact Fees:</b>			<b>2,980,000</b>	<b>3,900,000</b>	<b>4,740,000</b>	<b>1,700,000</b>	<b>1,700,000</b>
<b>Utility Bond Construction</b>							
UT-2*	pg. 371	Wastewater Treatment Plant #2 Projects					1,000,000
UT-3*	pg. 372	Utility Engineering Projects		5,000,000	3,000,000	4,000,000	4,000,000
UT-4*	pg. 373	Wastewater Treatment Plant #3 Projects			1,250,000	10,000,000	40,000,000
<b>Total Utility Bond Construction</b>			<b>-</b>	<b>5,000,000</b>	<b>4,250,000</b>	<b>14,000,000</b>	<b>45,000,000</b>
<b>SRF Loan</b>							
UT-1*	pg. 369	Water Treatment Plant Projects	1,800,000	7,750,000	6,000,000	2,500,000	2,800,000
UT-5*	pg. 375	Water Distribution Projects		1,500,000	300,000	500,000	
UT-6*	pg. 377	Wastewater Collection Projects	4,000,000	3,250,000	2,250,000		
UT-7*	pg. 379	Reclaim Water Projects	4,000,000	550,000		750,000	750,000
<b>Total SRF Loan</b>			<b>9,800,000</b>	<b>13,050,000</b>	<b>8,550,000</b>	<b>3,750,000</b>	<b>3,550,000</b>
<b>Grant Revenue - Utility</b>							
UT-3*	pg. 372	Utility Engineering Projects		4,500,000	4,000,000	4,000,000	4,000,000
UT-4*	pg. 373	Wastewater Treatment Plant #3 Projects			3,050,000	10,000,000	40,000,000
UT-5*	pg. 375	Water Distribution Projects	200,000	500,000	500,000	500,000	500,000
UT-6*	pg. 377	Wastewater Collection Projects	1,250,000	1,000,000	1,000,000	1,000,000	1,000,000
UT-7*	pg. 379	Reclaim Water Projects	1,100,000	2,750,000	3,050,000	500,000	500,000
<b>Total Grant Revenue - Utility</b>			<b>2,550,000</b>	<b>8,750,000</b>	<b>11,600,000</b>	<b>16,000,000</b>	<b>46,000,000</b>
<b>Developers Contribution</b>							
UT-4*	pg. 373	Wastewater Treatment Plant #3 Projects	200,000	750,000			
<b>Total Developers Contribution:</b>			<b>200,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>WIFIA</b>							
UT-7*	pg. 379	Reclaim Water Projects		650,000	550,000		
<b>Total WIFIA:</b>			<b>-</b>	<b>650,000</b>	<b>550,000</b>	<b>-</b>	<b>-</b>
<b>Total ALL Utility Fund:</b>			<b>20,215,000</b>	<b>43,390,000</b>	<b>43,470,000</b>	<b>39,250,000</b>	<b>98,400,000</b>
<b>Stormwater Fee Revenue</b>							
STM-1	pg. 380	Lake May Muck Removal Project	80,000				
STM-2*	pg. 381	Rain Garden Watershed Improvement	140,000	80,000			
STM-3*	pg. 382	Conine Nature Park Stormwater Treatment	30,000				
STM-4*	pg. 383	Lake Howard Watershed Enhancement	430,000	300,000			
STM-5*	pg. 384	Stormwater Assessment & Improvement Project			3,225,189	1,741,426	1,318,016
<b>Total Stormwater Fee Revenue:</b>			<b>680,000</b>	<b>380,000</b>	<b>3,225,189</b>	<b>1,741,426</b>	<b>1,318,016</b>
<b>Stormwater Grant Revenue</b>							
STM-2*	pg. 381	Rain Garden Watershed Improvement	100,000	120,000			
STM-3*	pg. 382	Conine Nature Park Stormwater Treatment	700,000				
STM-4*	pg. 383	Lake Howard Watershed Enhancement	850,000				
STM-5*	pg. 384	Stormwater Assessment & Improvement Project			3,225,189	1,741,426	1,318,016
<b>Total Stormwater Grant Revenue:</b>			<b>1,650,000</b>	<b>120,000</b>	<b>3,225,189</b>	<b>1,741,426</b>	<b>1,318,016</b>

## SUMMARY OF FUNDING SOURCES (Capital Expenses Only)

Funding Sources:			FY22	FY23	FY24	FY25	FY26
<b>Sale of Fiber Revenue</b>							
IT-1*	pg. 386	Fiber Optic Infrastructure Expansion	128,200				
<b>Total Sale of Fiber Revenue:</b>			<b>128,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Equity Dark Fiber Fund</b>							
IT-1*	pg. 386	Fiber Optic Infrastructure Expansion	371,800				
<b>Total Fund Equity Dark Fiber Fund:</b>			<b>371,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internal Service Funds</b>							
LS-6*	pg. 334	Winter Haven Recreational and Cultural Center	397,024				
LS-12	pg. 340	Nora Mayo Hall Building Renovations	75,000				
<b>Total Internal Service Funds:</b>			<b>472,024</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ALL FUNDING SOURCES:</b>			<b>66,740,869</b>	<b>52,134,000</b>	<b>61,235,694</b>	<b>49,662,206</b>	<b>103,670,032</b>

\* Denotes multiple funding sources

Note: the total capital listed in the CIP may not be the total capital entity-wide. This summary does not include funding for replacement of capital equipment including vehicles and rolling stock. This summary also includes TIP funding for resurfacing of streets which we budget under "Repair & Maintenance" under operating expenses. Other notable differences are Library books which are budgeted as capital but not included in the CIP and computer equipment which is in the CIP, however is purchased under Equipment and other non-capital line items.

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** FS-PS - 1  
**Project Code:** Fstation

**Project Name:** Public Safety Complex #4  
**Location:** Fairfax Ave. N.E. Water Treatment Property  
**Department:** Fire Department  
**Project Lead:** Charlie Bird  
**Start Date:** 1/1/2022  
**Complete Date:** 5/30/2024  
**Account Code(s):** 306-80-413-6807  
**Comprehensive Plan Element Category:** Future Land Use Objective 1.4

**TOTAL Project Cost:** \$4.0 million  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

**PROJECT OVERVIEW:**

Public Safety Station #4 - The City currently owns this property (+/- 6.37 acres) beside the waste water treatment plant facing Fairfax Ave. N.E. and is to be used as a future fire station, police substation (Public Safety facility). The City currently owns the property.

Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the northeast section of the city. This will be a new build on vacant land and will be an additional/new public safety building.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

The facility will be a new addition to city facilities. It will increase response times and public safety services in the northeast section of the city that does not have a facility in the immediate area. This facility will provide a safe and secure station that will also serve as a multi use public service facility. The facility will house a new fire engine and personnel to staff 3 shifts on the engine.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Public Safety Station Construction (while reflected in the FY22 Budget - it is not planned to begin construction until FY23)	4,000,000					4,000,000
						-
						-
						-
<b>Total:</b>	<b>4,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,000,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Debt Bond Proceeds	4,000,000					4,000,000
						-
						-
						-
<b>Total:</b>	<b>4,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,000,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs			27,640	30,500	33,500	91,640
Maintenance Costs			11,000	12,000	13,500	36,500
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>38,640</b>	<b>42,500</b>	<b>47,000</b>	<b>128,140</b>

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	4,000,000	-	38,640	42,500	47,000	4,128,140

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** FS-PS - 2  
**Project Code:** Fstation

**Project Name:** Public Safety Complex #5  
**Location:** 2220 20th St. N.W.  
**Department:** Fire/Police Department  
**Project Lead:** Charlie Bird  
**Start Date:** 1/1/2024  
**Complete Date:** 5/30/2026  
**Account Code(s):** 306-80-413-6807  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** \$4.0 million  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

Future Land Use Objective 1.4

**PROJECT OVERVIEW:**

Public Safety Complex #5 - The City currently owns the property at 2220 20th St. N.W. (+/- .58 acres) on the corner of 20th St. N.W. and the Lake Hartridge Boat ramp to be used as a future fire station, police substation. (Public Safety Station)

Design costs, construction, and furnishing for a 11,000 square foot multi-use public service building in the northwest section of the city. This will be a new build on vacant land and will be an additional/new public safety building.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

This new facility will replace a modular unit that is a temporary solution to get a fire presence in that area. The new facility will provide a safe and more secured station that will also serve as a multi-use public service facility. This will replace a modular building currently being used.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Public Safety Station Construction (while reflected in the FY22 Budget - it is not planned to begin construction until FY24)	4,000,000					4,000,000
						-
						-
						-
<b>Total:</b>	<b>4,000,000</b>	-	-	-	-	<b>4,000,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Debt Bond Proceeds	4,000,000					4,000,000
						-
						-
						-
<b>Total:</b>	<b>4,000,000</b>	-	-	-	-	<b>4,000,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs				27,640	30,500	58,140
Maintenance Costs				11,000	12,000	23,000
Other Operating Costs						-
<b>Total:</b>	-	-	-	<b>38,640</b>	<b>42,500</b>	<b>81,140</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	4,000,000	-	-	38,640	42,500	<b>4,081,140</b>
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<b>TOTAL Capital Expenses only:</b>	8,000,000	-	-	-	-	<b>8,000,000</b>
<b>TOTAL Additional Operating Impact:</b>	-	-	38,640	81,140	89,500	<b>209,280</b>
<b>TOTAL ALL FIRE DEPARTMENT:</b>	8,000,000	-	38,640	81,140	89,500	<b>8,209,280</b>

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 1  
**Project Code:** LS Park Enhance  
 Rotary Park

**Project Name:** Rotary Park Horseshoe Renovation and General Park Upgrades  
**Location:** Rotary Park  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Andy Palmer / Steve Pruitt  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 001-07-312-4605, 6301, 001-07-710-6301-710  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

**PROJECT OVERVIEW:**

**Size/Acreage:** ±6.34 acres  
**Original Construction Date:** TBD / Renovated 2006/2010  
**Facility Description:** Rotary Park contains a recreation center, group picnic pavillion, tournament horseshoe complex, skate park, small pond with dock, a ball diamond and open turf field, and a large playground installed in 2006 with mulch surfacing. In 2010, renovations to include an additional group pavilions playground safety surfacing, relocation/rebuild of 1/2 basketball court, new site amenities, exterior fencing and internal and external sidewalk improvements.

**Anticipated Projects:**  
 FY22: Site Improvements - Asphalt parking lot (\$60,000)  
 FY23: Rotary Park Improvements: Horseshoe Courts (\$75,000), BMX Pump Track (\$75,000)  
 FY24: Building Upgrades (\$40,000)  
 FY25: Skate Park & Site Repurpose (\$80,000)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Building renovations and asphalt improvements will enhance the existing amenities for patron use and building rentals. Horseshoe court renovations will enable club to host multi-day sanction tournament events. Playground replacement will provide upgraded playground equipment and safe play.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Construction	60,000	150,000	40,000	80,000		330,000
Other						-
<b>Total:</b>	<b>60,000</b>	<b>150,000</b>	<b>40,000</b>	<b>80,000</b>	<b>-</b>	<b>330,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	60,000	150,000	40,000	80,000		330,000
Rotary Club - Donation						-
<b>Total:</b>	<b>60,000</b>	<b>150,000</b>	<b>40,000</b>	<b>80,000</b>	<b>-</b>	<b>330,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	60,000	150,000	40,000	80,000	-	330,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 2  
**Project Code:** na

**Project Name:** MLK / Skate Park  
**Location:** Lake Silver - West side  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Steve Pruitt/Andy Palmer  
**Start Date:** 10/1/2015  
**Complete Date:** NA  
**Account Code(s):** 306-80-413-6235, 001-07-312-4605  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

**PROJECT OVERVIEW:**

**Size/Acreage:** ±1 acre  
**Original Construction Date:** N/A  
**Facility Description:** The new skate park was constructed in 2020 and is located on the west side of MLK Jr. Park. Improvements include a new amphitheater, new restrooms and re-grading of the property for a more cohesive and user friendly appearance.

**Anticipated Projects:**  
 FY22: A major renovation of the grounds and restroom facilities are underway at the Martin Luther King Park on the shores of Lake Silver.  
 FY24: It is anticipated that within 2-4 years of operation, the skate park will need upgrades for obstacles and infrastructure due to use. These funds will help ensure the continued safety and enjoyment of the facility.

Expands level of service through a larger skate and modernized skate facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
MLK Park complete overhaul of grounds and restrooms	1,075,247					1,075,247
Skate Park - renovations			200,000			200,000
						-
						-
<b>Total:</b>	<b>1,075,247</b>	<b>-</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>1,275,247</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Bond Proceeds	1,075,247					1,075,247
Parks & Recreation Impact Fees			200,000			200,000
						-
						-
<b>Total:</b>	<b>1,075,247</b>	<b>-</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>1,275,247</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,075,247	-	200,000	-	-	1,275,247
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 3  
**Project Code:** LS Park Enhance

**Project Name:** Playground Replacement Program  
**Location:** Various Playgrounds  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Steve Pruitt/Andy Palmer  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 001-07-312-6301  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** Parks Vary  
**Original Construction Date:** Varies by park  
**Facility Description:** . Playgrounds generally have a lifespan of 10-15 years depending on the amount of use. Our 15 playgrounds have been evaluated for replacement over the next ten years based on age, use and safety issues. The requested funding amounts will include equipment, site work needed and safety surfacing.

**Anticipated Projects:**

This schedule may be adjusted yearly based on increased/decreased usage or unexpected wear and tear. The following is a schedule of replacement over the next five years: Rotary Park (last renovated 2006) - Replacement 2022 - \$225,000; Lions Park (last renovated mid 1990s) - Replacement 2023 -\$100,000; Lake Hartridge (installed 2006) Replacement 2023 -\$100,000; WHRCC (last renovated 2009) - Replacement 2024 - \$200,000; Kiwanis Park Toddler (installed 2010) & Youth ( installed 2004) Playgrounds 2025 - \$200,000; Girl Scout Park (last renovated 2009) - Replacement 2026- \$60,000; Lake Maude Nature Park (installed 2009) - Replacement 2026 -\$100,000

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Playground replacement ensures continued safety for park users and new features over time. All playgrounds will be ADA accessible.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Playground replacement / Surfacing						-
Rotary Park	225,000					225,000
Lions Park & Lake Hartridge Park		200,000				200,000
WHRCC			200,000			200,000
Kiwanis Toddler & Youth				200,000		200,000
Girl Scout Park (FY 2026)					60,000	60,000
Lake Maude Nature Park (FY 2026)					100,000	100,000
<b>Total:</b>	<b>225,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>160,000</b>	<b>985,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	225,000	200,000	200,000	200,000	160,000	985,000
						-
						-
<b>Total:</b>	<b>225,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>160,000</b>	<b>985,000</b>

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	225,000	200,000	200,000	200,000	160,000	<b>985,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 4  
**Project Code:** (to be determined)

**Project Name:** "Rowdy" Gaines Olympic Pool  
**Location:** "Rowdy" Gaines Pool - 210 Cypress Gardens Blvd.  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Scott Eilers  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 001-07-703-4605, 4602, 6301, 6402  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** 25Y X 50M Lap Pool / 40' X 60' Diving Well  
**Original Construction Date:** 1976; Renovated 2002  
**Facility Description:** Olympic size competitive pool which is 4 ft deep on each end and 6 1/2 ft deep in the middle. The pool has competitive starting blocks and is used for competitive swimming, swim instruction and recreational use. There is a separate diving well with two (2) one-meter and two (2) three-meter spring boards. A concession / patio area is located on the west end of the deck. The site also includes a playground and sand volleyball court.

**Anticipated Projects:**  
FY22: RGOP Mechanical Room Upgrades (replacement of filtration) - \$20,000; Shade Structure - \$50,000  
FY23: Pool Deck & Gutter Upgrades - \$205,000; Filter Replacement - \$100,000  
FY24: Activity Pool - \$500,000

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Design/Engineering						-
Pool repairs/improvements	20,000	305,000				325,000
Construction	50,000		500,000			550,000
						-
<b>Total:</b>	<b>70,000</b>	<b>305,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>875,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	20,000	305,000	500,000			825,000
Impact Fees	50,000					50,000
						-
<b>Total:</b>	<b>70,000</b>	<b>305,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>875,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	<b>70,000</b>	<b>305,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>875,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 5  
**Project Code:** (to be determined)

**Project Name:** Winter Haven Senior Adult Center  
**Location:** 250 S. Lake Silver Dr. NW  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Andy Palmer/Jennifer Burke  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 001-07-704-4602, 4605, 6301, 501-03-906-4605  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** 12,921 sf / ±2.25 acres  
**Original Construction Date:** 1965  
**Facility Description:** Recreation center with designated auditorium, exercise room, kitchen, conference room, 24 shuffleboard courts, cue shack and parking facilities for 37 vehicles.

**Anticipated Projects:**  
 FY 22: Resurface Stage (\$3,000)  
 FY 23: Exterior Painting (\$10,000)  
 FY 24: Shuffle Board Upgrades (\$15,000)  
 FY 25: Shuffle Board Court Upgrades (\$15,000)  
 FY 26: Building Upgrades (\$150,000)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Provides a recreation component for our senior citizens and visitors to the Winter Haven area. Establishes a place where seniors can gather together and enjoy a variety of fun activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
a) Design						-
Building Maintenance	3,000	10,000				13,000
Renovation / Rehab			15,000	15,000	150,000	180,000
Construction						-
						-
<b>Total:</b>	<b>3,000</b>	<b>10,000</b>	<b>15,000</b>	<b>15,000</b>	<b>150,000</b>	<b>193,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Parks & Recreation Fees	3,000	10,000	15,000	15,000	150,000	193,000
						-
						-
<b>Total:</b>	<b>3,000</b>	<b>10,000</b>	<b>15,000</b>	<b>15,000</b>	<b>150,000</b>	<b>193,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	3,000	10,000	15,000	15,000	150,000	193,000

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 6  
**Project Code:** To be determined

**Project Name:** Winter Haven Recreational and Cultural Center  
**Location:** 801 Martin Luther King Jr. Blvd NE  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Andy Palmer  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 001-07-709-6301, 001-07-703-6301 (pool), 501-03-906-4605, 306-80-413-6225  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** 25,125 sf / ±11.64 acres  
**Original Construction Date:** 1975  
**Facility Description:** Multi-purpose use facility with a gymnasium, 25-meter "L" shaped swimming pool, kitchen facility, gameroom, conference room, computer lab, fitness / weight room, and two youth diamonds with lighting. Parking area for 55 vehicles, with unpaved overflow parking at the rear of the building.

**Anticipated Projects:**  
 FY22 Renovation & Building addition to include a branch library, technology area, complete interior renovation improving ADA Accessibility, Mechanical systems building security, building flow and community accessibility.  
 FY24-26: Library Collection & Technology (\$50,000 each year)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**  
 Provides a recreation component for our citizens and visitors to the Winter Haven area. Allows families to gather together in a safe environment with fun water activities.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Library Collection & Technology			50,000	50,000	50,000	150,000
Pool						-
Replace gym floor						-
Renovation/ New construction	8,772,560	447,500				9,220,060
Outdoor basketball court						-
<b>Total:</b>	<b>8,772,560</b>	<b>447,500</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>9,370,060</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes			50,000	50,000	50,000	150,000
General Fund Equity						-
WWTP #3 Land sale	1,170,000					1,170,000
Nora Mayo funding	397,024					397,024
General Fund / Prior year funding (447,000 from CDBG)	2,294,748	447,500				2,742,248
Community Development	228,000					228,000
Florence Villa CRA	182,788					182,788
Bond Proceeds (new bond)	4,500,000					4,500,000
<b>Total:</b>	<b>8,772,560</b>	<b>447,500</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>9,370,060</b>

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	8,772,560	447,500	50,000	50,000	50,000	9,370,060
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 7  
**Project Code:** Womens Club

**Project Name:** Woman's Club / Heritage Park  
**Location:** 660 Pope Avenue NW  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Andy Palmer  
**Start Date:** 1/1/2015  
**Complete Date:** On-going  
**Account Code(s):** 001-07-710-6301-720, 4602-720  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$50,000  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** 6,682 sf / ±.49 acres  
**Original Construction Date:** 1923  
**Facility Description:** 6,682 s.f. historical facility with rental area, caterer's kitchen and parking facilities for 12 vehicles.  
**Anticipated Projects:**  
**FY24:** Climate control system, insulation, restoration, weatherproofings, roof repairs (\$200,000); Historic Preservation Grant Rehab Project (\$100,000 pending award); Heritage Park Renovation - Beautification (\$50,000)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Parking Lot						-
Building Maint./ Rehab			300,000			300,000
Equipment Repairs						-
Beautification			50,000			50,000
Other						-
<b>Total:</b>	-	-	<b>350,000</b>	-	-	<b>350,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes			200,000			200,000
Grant			100,000			100,000
Donation (Mary Moody)			50,000			50,000
<b>Total:</b>	-	-	<b>350,000</b>	-	-	<b>350,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	350,000	-	-	<b>350,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 8  
**Project Code:** LS Lions Park

**Project Name:** Lion's Park  
**Location:** Lion's Park  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Steve Pruitt  
**Start Date:** 1/1/2015  
**Complete Date:** On-going  
**Account Code(s):** 001-07-711-4605, 6301-723  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size / Acreage:** ±3.75  
**Original Construction Date:**  
**Facility Description:** Lions Park was purchased by the City in 2007 from the Lions Club. The park is located on the south side of Lake May and contains a rental hall, parking areas, boardwalks, fishing pier, playground, picnic pavilions, and open space.  
**Anticipated Projects:**  
 FY 24: Redesign of Park Focusing on Modernization & Access (\$200,000)  
 FY25: Construction (\$2,000,000)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Design/Engineering			200,000			200,000
Park Enhances				2,000,000		2,000,000
Construction						-
Playground replacement						-
Other						-
<b>Total:</b>	-	-	200,000	2,000,000	-	2,200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Parks and Recreation Fees			200,000			200,000
Ad Valorem Taxes				2,000,000		2,000,000
<b>Total:</b>	-	-	200,000	2,000,000	-	2,200,000

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	200,000	2,000,000	-	2,200,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 9  
**Project Code:** Various

**Project Name:** C.O.L. Park  
**Location:** 210 Cypress Gardens Blvd. SW  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Scott Eilers  
**Start Date:** 1/1/2015  
**Complete Date:** On-going  
**Account Code(s):** 001-07-711-4605, 306-80-413-6320  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** ±53.55 acres  
**Original Construction Date:** 1966 (Stadium) 1993 (Maintenance Bldg.)  
**Facility Description:** C.O.L. Park is a seven field baseball complex consisting of a 7,000 seat capacity stadium as well as six lower fields. The site also houses the operations of the Parks & Grounds unit.

**Anticipated Projects:**  
 FY22: Renovation of ball fields & grounds - Field enhancement project (\$8,197,215) - renovate fields 1-5 to include drainage, fencing, lighting, spectator amenities, and support facilities.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**  
 Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Construction	8,197,215					8,197,215
Field Enhancement						-
Other						-
<b>Total:</b>	<b>8,197,215</b>	-	-	-	-	<b>8,197,215</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Bond Proceeds	3,997,215	-				3,997,215
TDC contribution	4,200,000					4,200,000
						-
<b>Total:</b>	<b>8,197,215</b>	-	-	-	-	<b>8,197,215</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	8,197,215	-	-	-	-	<b>8,197,215</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 10  
**Project Code:** LS Dplex Fields

**Project Name:** DiamondPlex  
**Location:** 900 Polk State College Access Rd.  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Steve Pruitt  
**Start Date:** 1/1/2015  
**Complete Date:** On-going  
**Account Code(s):** 001-07-711-4605, 6402  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** ±21.12 acres  
**Original Construction Date:** 1998  
**Facility Description:** DiamondPlex is a five field complex consisting of four 300 ft. softball fields and one 220 ft. field that serves as the home field for the PSC Girls Softball Team. The site includes a playground, two large group pavilions, and a two-story concession/score keeper building with locker rooms.

**Anticipated Projects:**  
**FY23:** Update field lighting to green / LED fixtures at DiamondPlex (\$500,000)  
**FY 24:** Field & Turf Renovations \$500,000

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Fence Replacement						-
Field Renovation			500,000			500,000
Field Lighting		500,000				500,000
Equipment Purchase						-
Other						-
<b>Total:</b>	-	500,000	500,000	-	-	1,000,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes		500,000	500,000			1,000,000
Parks & Recreation Fees						-
<b>Total:</b>	-	500,000	500,000	-	-	1,000,000

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	-	500,000	500,000	-	-	1,000,000

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 11  
**Project Code:** (to be determined)

**Project Name:** Winter Haven Public Library  
**Location:** 325 Avenue A, NW, Winter Haven 33880  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Jane Martin  
**Start Date:** 1/1/2015  
**Complete Date:** On-going  
**Account Code(s):** 101-07-728-4605, 6301, 6402, 6601  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** 31,500 sf  
**Original Construction Date:** 2004  
**Facility Description:** 31,500 square foot library with designated children's, young adult, technology areas, multi-purpose room, computer lab, coffee shop and book store. Parking facilities for 85 vehicles.  
**Anticipated Projects:**  
**FY 22:** Replace carpet in main bookstacks (\$40,000); Saniglaze gallery and front circ desk (\$36,000); HVAC replacement (\$50,000) - replacement of air handler & chiller units 3 & 4; Replace 2 staff doors (\$15,000)  
**FY 23:** Resurface parking lot (\$30,000)  
**FY 24:** Replace circulation & reference desks (\$32,000)  
**FY 25:** Install a glassed in quiet area (\$20,000)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Furniture Replacement			32,000			32,000
Construction		30,000				30,000
HVAC replacement	50,000					50,000
Building Maintenance	91,000			20,000		111,000
Upgrade security cameras						-
Books	52,500	55,000	52,500	52,500		212,500
<b>Total:</b>	<b>193,500</b>	<b>85,000</b>	<b>84,500</b>	<b>72,500</b>	<b>-</b>	<b>435,500</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Parks & Recreation Fees						-
General Fund Support (Ad Valorem)	193,500	85,000	84,500	72,500		435,500
<b>Total:</b>	<b>193,500</b>	<b>85,000</b>	<b>84,500</b>	<b>72,500</b>	<b>-</b>	<b>435,500</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	193,500	85,000	84,500	72,500	-	435,500
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 12  
**Project Code:** (to be determined)

**Project Name:** Nora Mayo Hall Building Renovations  
**Location:** 500 3rd Street NW  
**Department:** City Manager's Office  
**Project Lead:** T. Michael Stavres  
**Start Date:** 10/1/2018  
**Complete Date:** on-going  
**Account Code(s):** 501-03-908-3105  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** on-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Recreation Objective 1.1, Objective 2.1

**PROJECT OVERVIEW:**

Renovation of the Florida Citrus Building (Nora Mayo Hall) to consolidate municipal services and staff into a central location. This would create a "one-stop shop" experience for customers and allow for greater efficiency in many areas and departments in the City. It would foster greater collaboration and coordination amongst departments which in turn would provide a more effective experience for our citizens.

**FY 22:** HVAC System Evaluation Plan (\$75,000)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

One-Stop Shopping / Coordinated Customer Care / Internal Collaboration / Cross Training and Cross Functionality / Financial Savings

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Capital Renovations						-
HVAC	75,000					75,000
						-
						-
<b>Total:</b>	<b>75,000</b>	-	-	-	-	<b>75,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Internal Service Funds	75,000					75,000
						-
						-
<b>Total:</b>	<b>75,000</b>	-	-	-	-	<b>75,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	75,000	-	-	-	-	75,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 13  
**Project Code:** (to be determined)

**Project Name:** Garden Center  
**Location:** 715 Third Street NW  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Andy Palmer  
**Start Date:** 10/1/2020  
**Complete Date:** on-going  
**Account Code(s):** 001-07-710-6301-735  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** on-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

The City is budgeting for utilities and the general upkeep of this facility.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects improve existing facility. It is anticipated with acquisition that the City would be able to provide a new venue for citizens to use.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Capital Renovations		400,000	150,000			550,000
						-
						-
						-
<b>Total:</b>	-	400,000	150,000	-	-	550,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes		400,000	150,000			550,000
						-
						-
<b>Total:</b>	-	400,000	150,000	-	-	550,000

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	400,000	150,000	-	-	550,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 14  
**Project Code:** Trail Resurface

**Project Name:** Trails Resurfacing Program  
**Location:** Various Trails  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Steve Pruitt/Andy Palmer/MJ Carnevale  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 001-07-312-6301  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** on-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** Trails Vary  
**Original Construction Date:** Varies by Trail  
**Facility Description:** . The City has developed 13 + miles of trails over the past 20 years. Over that time based on age, usage and site specific conditions, the need to resurface these trails has arisen. The following is a schedule of CAPITAL replacement over the next five years: South Lake Howard Nature Park (built- 2000) - resurfacing 2022 - \$95,000; COL Trail (built 2007) - resurfacing 2024- \$90,000; Lake Hartridge Nature Park (built 2006) - resurfacing 2024 - \$45,000  
 While not a capital expense, these maintenance projects are slated to be completed as follows in the next 5 years: Lake Howard Trail (built 2010/2016 - rejuvenate 2022- \$12,000; 7th Street NW Trail (built 2019) - rejuvenate 2022 -\$3,000;Third St. SW Trail (built 2013) - rejuvenate 2022 - \$10,000; PSC Loop Trail (built 2012) -rejuvenate-2023- \$17,000; Avenue B NW Trail (built 2014) - resurfacing/rejuvenate 2023 - \$20,000  
**Anticipated Projects:**  
 FY 2022: Resurface South Lake Howard Nature Park  
 FY 2024: Resurface - COL Trail \$90,000; Lake Hartridge Nature Park \$45,000

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Trail connections are utilized for transportation and recreation. These facilities must be maintained and resurfaced over time to ensure proper safety.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
South Lake Howard Nature Park	95,000					95,000
COL Trail			90,000			90,000
Lake Hartridge Nature Park			45,000			45,000
						-
						-
<b>Total:</b>	<b>95,000</b>	<b>-</b>	<b>135,000</b>	<b>-</b>	<b>-</b>	<b>230,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	95,000		135,000			230,000
						-
<b>Total:</b>	<b>95,000</b>	<b>-</b>	<b>135,000</b>	<b>-</b>	<b>-</b>	<b>230,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	95,000	-	135,000	-	-	230,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 15  
**Project Code:** LS Sertoma Fball  
 Sertoma Fencing

**Project Name:** Sertoma Park  
**Location:** Sertoma Park - W. Lake Shipp Drive  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Steve Pruitt/Andy Palmer  
**Start Date:** 5/7/2014  
**Complete Date:** On-going  
**Account Code(s):** 306-80-413-6232  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** ±20.75 ac  
**Original Construction Date:** 1950; (leased property from Daniels / Brantley family; City took over lease in 2004)  
**Facility Description:** Sertoma Park is the primary location for youth football and baseball. The facility includes 4 baseball / 1 T-ball field, 2 youth football fields and two concession facilities.. Improvements to the on-site parking facilities are scheduled to commence in FY15 with funding allocated through O-14-25.

**Anticipated Projects:**

**FY22:** Renovation Project - complete facility renovation (\$2,494,204) - This project is intended to incorporate replacement of the existing baseball concession facility, replacement of all athletic lighting for football and baseball, field expansion and/or addition where practical, and spectator area improvements to include shade/safety awnings. On-site maintenance facilities are also to be considered. (Baseball field & lighting renovations; football lighting renovations)

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Expands level of service related to athletic facilities by increasing number of fields; enhances functionality of the facility and modernizes existing amenities; expected to recoupe operational expenses through a more efficient design and modern systems (i.e. field lighting, irrigation, etc.)

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Renovations	2,744,204					2,744,204
						-
						-
						-
<b>Total:</b>	<b>2,744,204</b>	-	-	-	-	<b>2,744,204</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Bond Proceeds	2,494,204					2,494,204
Ad Valorem	250,000					250,000
<b>Total:</b>	<b>2,744,204</b>	-	-	-	-	<b>2,744,204</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	2,744,204	-	-	-	-	<b>2,744,204</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** LS - 16  
**Project Code:**

**Project Name:** Lake Maude Recreation Complex  
**Location:** Northeast Winter Haven  
**Department:** Parks, Recreation and Culture Department  
**Project Lead:** Steve Pruitt/Andy Palmer  
**Start Date:** 10/1/2021  
**Complete Date:** 10/1/2022  
**Account Code(s):** 306-80-413-6209  
**Comprehensive Plan Element Category:** Recreation Objective 1.1, Objective 2.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**   
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**FY22:** Phase 2 - Construction of two baseball diamonds (shared space with multi-purpose fields), Completion of on-site parking improvements.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Completion of the Lake Maude Park will result in expanded outdoor recreation amenities for residents in the Northeast Winter Haven (Florence Villa) area. Additionally, the construction of the baseball fields will allow for the Winter Haven Wolverines to host their youth football and baseball programs at the same park, resulting in greater efficiency in the program delivery. An indirect benefit of the ballfield construction is the opportunity to eliminate one of the two existing ballfields at WHRCC, thereby allowing for an expanded renovation of that facility.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Phase 2	1,800,000					1,800,000
						-
						-
<b>Total:</b>	<b>1,800,000</b>	-	-	-	-	<b>1,800,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Bond Proceeds	1,800,000					1,800,000
						-
<b>Total:</b>	<b>1,800,000</b>	-	-	-	-	<b>1,800,000</b>

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,800,000	-	-	-	-	-	<b>1,800,000</b>
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<b>TOTAL Capital Expenses only:</b>	23,310,726	2,097,500	2,424,500	2,417,500	360,000	<b>30,610,226</b>
<b>TOTAL Additional Operating Impact:</b>	-	-	-	-	-	-
<b>TOTAL ALL PARKS &amp; RECREATION DIVISION:</b>	23,310,726	2,097,500	2,424,500	2,417,500	360,000	<b>30,610,226</b>

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 1  
**Project Code:** TIP

**Project Name:** Transportation Improvement Program  
**Location:** Various  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 301-80-205-4605  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**PROJECT OVERVIEW:**

**Size/Acreage:** N/A  
**Original Construction Date:** N/A ongoing  
**Facility Description:** Project involves Pavement Improvement on locally controlled roads and transportation infrastructure throughout the City.  
  
**Anticipated Projects:**  
 FY22: Pavement Improvement / Striping (\$1,000,000)  
 FY23: Pavement Improvement / Striping (\$1,000,000)  
 FY24: Pavement Improvement / Striping (\$1,000,000)  
 FY25: Pavement Improvement / Striping (\$1,000,000)  
 FY26: Pavement Improvement / Striping (\$1,000,000)  
  
**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**  
  
 Projects improve existing assets to improve the level of service of transportation system.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Pavement Improvement	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Construction Mgmt.						-
Other						-
<b>Total:</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>5,000,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
						-
						-
<b>Total:</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>5,000,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	<b>5,000,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 2  
**Project Code:** ST SignalTiming

**Project Name:** Signalize Intersection Improvements  
**Location:** Various  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 001-09-401-6312  
**Comprehensive Plan Element Category:** Transportation Objective 1.1

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

**PROJECT OVERVIEW:**

**Size/ Acreage:** N/A  
**Original Construction Date:**  
**Facility Description:** This effort strives to improve signalized intersections through the City.

**Anticipated Projects:**  
**FY 22:** Intersection upgrades (\$14,000) - 3rd Street and Avenue D NW  
**FY 23:** Intersection upgrades (\$14,000) - 3rd Street and Avenue C SW  
**FY 24:** Intersection upgrades (\$14,000) - Traffic Timing Study on First Street  
**FY 25:** Intersection upgrades (\$14,000) - TBD  
**FY 26:** Intersection upgrades (\$14,000) - TBD

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects improve existing assets, increases safety of intersections and will increase level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Intersection Upgrades	14,000	14,000	14,000	14,000	14,000	70,000
Construction						-
Construction Mgmt.						-
Other						-
<b>Total:</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>70,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	14,000	14,000	14,000	14,000	14,000	70,000
						-
						-
<b>Total:</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>	<b>70,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	14,000	14,000	14,000	14,000	14,000	<b>70,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 3  
**Project Code:** To be determined

**Project Name:** South Lake Silver Drive Complete Street Project  
**Location:** S. Lake Silver Drive, First Street, N to 5th Street, NW  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 12/15/2017  
**Complete Date:** 10/30/2021  
**Account Code(s):** 301-80-205-4605, 6301  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \$1,564,138  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$1,306,321  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Original Construction Date:**  
**Facility Description:** The South Lake Silver Drive project will convert a two lane street with oversized 20-foot travel lanes into a multi-modal corridor connecting the Chain of Lakes Trail, Martin Luther King Park, the City's Senior Center, Tennis Complex, Gessler Clinic and Winter Haven Hospital. Additionally this project will complete sidewalks on both sides of Third Street, NW completing the last segment of sidewalk in front of the Garden Club. Considerations will be given during design to reconfigure aspects of the intersection of Lake Silver Drive and First Street, North to accommodate for safer pedestrian movement. Additional improvements include bicycle facilities, drainage improvements, sidewalks, crosswalks and landscaping.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Complete sidewalks on Third Street and South Lake Silver Drive, improve drainage, add pedestrian crosswalks and landscaping to improve overall multi-modal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Design						-
Construction	122,150					122,150
Construction Mgmt.						-
Other						-
<b>Total:</b>	<b>122,150</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>122,150</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
FDOT Grant	122,150					122,150
Ad Valorem						-
						-
<b>Total:</b>	<b>122,150</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>122,150</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	122,150	-	-	-	-	122,150
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 4  
**Project Code:** To be determined

**Project Name:** Avenue K NE Complete Street Project  
**Location:** East Lake Martha Drive to East Lake Silver Drive  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2019  
**Complete Date:** 9/30/2022  
**Account Code(s):** 301-80-205-4605, 6301  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \$1,300,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$692,000  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

Design and construct 2,000 feet of multi-modal improvements such as enhanced sidewalks, enhanced crosswalks, and improved drainage, intersections and lighting.

\*The most recent estimate from engineer's shows the project coming in at \$1,300,000. Although it was not anticipated when we completed the FY22 requested budget we are reflecting the balance of funding required in the FY23 column for purposes of this CIP spreadsheet.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

The project adds sidewalks to improve multi-modal level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Design						-
Construction*	1,000,000	300,000				1,300,000
Intersection improvements						-
Other						-
<b>Total:</b>	<b>1,000,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,300,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	308,000	150,000				458,000
Impact Fees						-
FDOT Grant	692,000	150,000				842,000
						-
<b>Total:</b>	<b>1,000,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,300,000</b>

FUTURE OPERATING IMPACT:		Five-Year Future Planning					Total:
		FY22:	FY23:	FY24:	FY25:	FY26:	
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
<b>Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,000,000	300,000	-	-	-	1,300,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 5  
**Project Code:** To be determined

**Project Name:** Avenue C, SW / Second Street, SW Complete Street Project  
**Location:** Avenue C, SW / Second Street, SW(First Street to US 17)  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2018  
**Complete Date:** 9/30/2022  
**Account Code(s):** 301-80-205-4605, 6301, 3101  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \$1,441,866  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$1,441,866  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**Size/Acreage:** Ave C, SW approximately 1,725 feet; Second Street, SW approximately 1,340 feet  
**Original Construction Date:**  
**Facility Description:** Ave C, SW improvements include installing an 8 foot multi-use trail, on street parking, widening of sidewalks on the south side of the street, landscaping and bicycling facilities. The existing 20 foot travel lanes will be reduced to a maximum of 11 feet to accommodate the pedestrian components, marked parking spaces and new green space. (Avenue C, SW from Fifth Street, SW on the west to First Street, South on the east)  
 Second St, SW includes completion of 5-foot sidewalks along both sides of the street between Ave C, SW and Ave G, SW and drainage improvements necessary for installation of sidewalks and crosswalks. (Second St., SW extending from Ave G, SW on the south to Ave C, SW on the north)  
**Anticipated Projects:**  
 FY22: Engineering (\$115,064), Construction (\$1,442,866)  
 \* Since the initial budget request, the project has been bid out at \$1,448,158.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Continuation of the City's multi-use trail network improving pedestrian connections between downtown and the Citi Centre, drainage improvements, on street parking, bicycling facilities and green space.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Engineering	115,064					115,064
Construction	1,442,866					1,442,866
Other						-
<b>Total:</b>	<b>1,557,930</b>	-	-	-	-	<b>1,557,930</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
FDOT Transportation Enhancement Grants	1,442,866					1,442,866
Ad Valorem funding	115,064					115,064
<b>Total:</b>	<b>1,557,930</b>	-	-	-	-	<b>1,557,930</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,557,930	-	-	-	-	1,557,930
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** **ST - 6**  
**Project Code:** **To be determined**

**Project Name:** Avenue D, NW Street Project  
**Location:** Avenue D, NW  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** TBD  
**Complete Date:** TBD  
**Account Code(s):** 001-09-401-3105, 301-80-205-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** TBD  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** TBD  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**PROJECT OVERVIEW:**

Avenue D, NW is a key east/west collector roadway lying immediately north of Downtown. With many pedestrians oriented improvements occurring in the core of downtown along Central Avenue, Avenue D, NW is experiencing increased traffic. The 2015 Winter Haven Downtown Transportation Plan recognizes this and indicated improvements are needed along this corridor. The study will identify specific project opportunities on Avenue D, NW and of adjacent streets to improve overall East/West level of service. Currently the fDOT is engaged in a larger corridor study on highway 17 that will help guide the direction of this effort

**Anticipated Projects:**

Date TBD: Study  
 Date TBD: Construction - to be determined based on study

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Project will improve overall East/West traffic movement within downtown improving level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Study						-
Construction						-
						-
						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes						-
						-
						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	-	-	-	-	-	-

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 7  
**Project Code:** To be determined

**Project Name:** Avenue O, SW Street Project  
**Location:** Avenue O, SW  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** TBD  
**Complete Date:** TBD  
**Account Code(s):** 301-80-205-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** \$2,450,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** TBD  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**PROJECT OVERVIEW:**

Phase 2 of the Winter Haven Downtown Transportation Plan focused on increasing levels of traffic congestion along the Cypress Gardens Boulevard corridor. Avenue O, SE/SW from Eighth Street, SE to Third Street, SW (US 17) was identified as a potential parallel to relieve a portion of this congestion. This project explores multi-modal improvements between First Street, South and Third Street, SW.

**Anticipated Projects:**

Avenue O, SW \$700,000  
 Avenue O, SE Phase 1 \$950,000  
 Avenue O, SE Phase 2 \$800,000

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

This project will improve East/West movement in Cypress Gardens corridor increasing level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Avenue O SW (Design)						-
Avenue O SE, Phase 1 (Design)						-
Avenue O SE, Phase 2 (Design)						-
Construction						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Gas Tax Funding						-
FDOT Grant						-
CRA Funding (Eligible)						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	-	-	-	-	-
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 8  
**Project Code:** To be determined

**Project Name:** Lake Elbert Trail Project (East & West)  
**Location:** Lake Elbert (NE Winter Haven)  
**Department:** Public Works  
**Project Lead:** Andy Palmer  
**Start Date:** 10/1/2019  
**Complete Date:** 9/30/2023  
**Account Code(s):** 306-80-413-6239  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** \$2,700,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** TBD  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**PROJECT OVERVIEW:**

Design and construct a 4,000 +/- foot multi-use trail along the eastern and western side of Lake Elbert. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority sidewalk connection.

**Anticipated Projects:**

FY22: Construction \$1,150,000  
 FY23: Construction \$800,000

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Acquisition						-
Design						-
Construction	1,150,000	800,000				1,950,000
						-
						-
						-
<b>Total:</b>	<b>1,150,000</b>	<b>800,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,950,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	1,150,000	800,000				1,950,000
	-					-
						-
<b>Total:</b>	<b>1,150,000</b>	<b>800,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,950,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,150,000	800,000	-	-	-	1,950,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 9  
**Project Code:** To be determined

**Project Name:** East Lake Howard Trail & Trailhead  
**Location:** Avenue B, NW to Lake Howard/Lake May Canal  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2024  
**Complete Date:** 9/30/2026  
**Account Code(s):** 301-80-205-6301, 001-09-401-3105  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \$1,500,000  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

Design and construction of a 3,500 foot multi-use trail and sidewalks along the eastern side of Lake Howard from Avenue B, NW to Avenue D, SW. This trail will provide a connection to neighborhoods in southwest Winter Haven from the Chain of Lakes Trail network. This project is identified in the Sidewalk Pedestrian Multi-modal infrastructure Access Plan as a priority multi-use trail.

Anticipated construction cost - \$1,360,000; currently without a funding source.  
 Note: For FY22 Budget the design will come into place only after ROW land acquisition.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
E. Lake Howard Pedestrian Enhancement Design	50,000	50,000				100,000
Design, Construction and Contingency			1,360,000			1,360,000
Land Acquisition for ROW	40,000					40,000
						-
<b>Total:</b>	<b>90,000</b>	<b>50,000</b>	<b>1,360,000</b>	<b>-</b>	<b>-</b>	<b>1,500,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	90,000	50,000	1,360,000			1,500,000
						-
						-
<b>Total:</b>	<b>90,000</b>	<b>50,000</b>	<b>1,360,000</b>	<b>-</b>	<b>-</b>	<b>1,500,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	90,000	50,000	1,360,000	-	-	1,500,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 10  
**Project Code:** To be determined

**Project Name:** Lake Howard Trail (South and West)  
**Location:** Lake Howard/Lake May Canal to Avenue G, NW  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2022  
**Complete Date:** 9/30/2026  
**Account Code(s):** 301-80-205-6301, 4605  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \$4,275,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** TDB  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

**South (Lake Howard/Lake May Canal to 15th Street SW):** Design and construct a 1,900-foot multi-use trail along the shore of Lake Howard from the Lake Howard/Lake May Canal to 15th Street SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. 500,000

**South (15th Street SW to Avenue C, SW):** Design and construct a 3,200-foot multi-use trail along the shore of Lake Howard from 15th Street, SW to Avenue C, SW. The trail will aid in providing a connection between downtown and the Lake Howard Nature Park. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$4,000,000 - project date TBD.

**West (Avenue C, SW to Avenue G, NW):** Corridor analysis for a trail connection along the western side of Lake Howard between Avenue C, SW and Avenue G, NW. The specific route for this trail has not been finalized. This project is identified in the Sidewalk Pedestrian Multi-modal Infrastructure Access Plan as a priority multi-use trail. \$150,000 - project date TBD.

Anticipated Cost - \$4,275,000; currently has partial committed funding from FDOT, Construction date TBD.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
South (Howard/May Canal to 15th St. SW) Design/Construction	428,525					428,525
South (15th St SW to Ave. C SW) Design/Construction						-
West (Ave. C SW to Ave. G. NW) Analysis						-
Design / Construction TBD						-
<b>Total:</b>	<b>428,525</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>428,525</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Gas Tax Funding						-
FDOT Grants	428,525					428,525
<b>Total:</b>	<b>428,525</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>428,525</b>

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	428,525	-	-	-	-	428,525

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 11  
**Project Code:** To be determined

**Project Name:** Sixth Street, SW Complete Street Project  
**Location:** Sixth Street, SW  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2019  
**Complete Date:** 9/30/2026  
**Account Code(s):** 301-80-205-6301, 4605  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** \$1,102,854  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$677,483  
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**PROJECT OVERVIEW:**

The Sixth Street, SW Complete Street improvements will convert the existing former 4-lane roadway between Avenue C, SW and Avenue G, SW into a corridor with two, 10 to 11-foot travel lanes (existing), and median/center turn lane, landscaping, rain gardens, and an 8-foot sidewalk along the eastern side of the roadway. The project will also provide 5 to 6-foot wide infill sidewalks along Avenue G, SW between Fifth Street, SW and Seventh Street, SW. This project was identified by the 2015 Winter Haven Downtown Transportation Plan.

The City submitted a construction cost of \$811,000 and applied for complete street funding in FY19 - at this time we have not received word on funding. The City would be responsible for design costs needing to occur in FY23 or FY24. Construction costs would likely be no earlier than FY25/26.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Design	40,000		62,500			102,500
Construction				977,854		977,854
						-
						-
<b>Total:</b>	<b>40,000</b>	<b>-</b>	<b>62,500</b>	<b>977,854</b>	<b>-</b>	<b>1,080,354</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem	40,000			300,371		340,371
FDOT Grant				677,483		677,483
Impact Fees			62,500			62,500
<b>Total:</b>	<b>40,000</b>	<b>-</b>	<b>62,500</b>	<b>977,854</b>	<b>-</b>	<b>1,080,354</b>

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	40,000	-	62,500	977,854	-	1,080,354
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 12  
**Project Code:** To be determined

**Project Name:** North Lake Shipp Drive Reconstruction Project (Street portion of project only)  
**Location:** Avenue Q, SW to CSX RR Tracks  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2021  
**Complete Date:** 9/30/2026  
**Account Code(s):** 301-80-205-6301, 001-09-401-3105  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \$4,000,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** TBD  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

Project will resurface/reconstruct a 2,800-foot segment of N. Lake Shipp Drive, add curbs to the median, improve drainage, improve lighting, add a multi-use trail and sidewalks. The multi-use trail has been a long identified need along this corridor and will aid in connecting to Sertoma Park.

Anticipated Cost - \$4,000,000; currently without a funding source in a date yet to be determined. Utility Department has \$350,000 in funding for "design" in FY22.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Street and Drainage Design	20,000	20,000				40,000
						-
						-
<b>Total:</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem	20,000	20,000				40,000
						-
						-
<b>Total:</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	20,000	20,000	-	-	-	<b>40,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 13  
**Project Code:** To be determined

**Project Name:** Cypress Gardens Boulevard Congestion Improvements  
**Location:** Between First Street and Overlook Drive  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2021  
**Complete Date:** 9/30/2025  
**Account Code(s):** 301-80-205-6301, 301-80-205-4605  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \$3,550,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** TBD  
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

**PROJECT OVERVIEW:**

This project addresses the congestion in the Cypress Gardens corridor with the increasing volume in this area. This will likely be a partnership with the FDOT. Opportunities for this are currently being explored.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

This project will improve movement in Cypress Gardens corridor increasing level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
1st Street / Cypress Gardens Blvd Improvements	700,000					700,000
6th, 8th & 9th Street SE		1,400,000	1,450,000			2,850,000
						-
						-
<b>Total:</b>	<b>700,000</b>	<b>1,400,000</b>	<b>1,450,000</b>	<b>-</b>	<b>-</b>	<b>3,550,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes	500,000	1,400,000	1,450,000			3,350,000
Impact Fees	200,000					200,000
						-
<b>Total:</b>	<b>700,000</b>	<b>1,400,000</b>	<b>1,450,000</b>	<b>-</b>	<b>-</b>	<b>3,550,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	700,000	1,400,000	1,450,000	-	-	3,550,000

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 14  
**Project Code:** To be determined

**Project Name:** Neighborhood Sidewalks  
**Location:** City-wide  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 301-80-205-6301,001-09-401-5300,-5301,108-10-215-5300,109-10-214-5300  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** Ongoing  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**PROJECT OVERVIEW:**

This project addresses the on-going general sidewalk improvements within the City limits.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

This project will improve movement in Cypress Gardens corridor increasing level of service. It also is a safety issue.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
General Fund (Sidewalks/Road Materials)	145,000	145,000	75,000	75,000	75,000	515,000
Transportation Fund	75,000	75,000	15,000	15,000	15,000	195,000
Downtown CRA	15,000	15,000	15,000	15,000	15,000	75,000
Florence Villa CRA	15,000	15,000	15,000	15,000	15,000	75,000
<b>Total:</b>	<b>250,000</b>	<b>250,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>860,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes - General Fund	145,000	145,000	90,000	90,000	90,000	560,000
Ad Valorem Taxes - DT CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - FV CRA Fund	15,000	15,000	15,000	15,000	15,000	75,000
Ad Valorem Taxes - Transportation Fund	75,000	75,000				150,000
<b>Total:</b>	<b>250,000</b>	<b>250,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>860,000</b>

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	250,000	250,000	120,000	120,000	120,000	<b>860,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** ST - 15  
**Project Code:** TBD

**Project Name:** Ave. C SE Pedestrian Enhancement  
**Location:** Ave. C SE Pedestrian Enhancement  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2022  
**Complete Date:** 9/30/2024  
**Account Code(s):** 301-80-205-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** \$1,044,206  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$84,206  
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**PROJECT OVERVIEW:**

Project constructs pedestrian enhancements between Ave. C SE from First Street to Second Street

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Improves multi-modal level of services - Transportation Policy 1.1.1

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Design			104,206			104,206
Construction					940,000	940,000
						-
						-
<b>Total:</b>	-	-	104,206	-	940,000	1,044,206

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Ad Valorem Taxes			20,000		940,000	960,000
FDOT Grant			84,206			84,206
						-
<b>Total:</b>	-	-	104,206	-	940,000	1,044,206

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	104,206	-	940,000	1,044,206
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 16  
**Project Code:** TBD

**Project Name:** Cypress Gardens Blvd East Corridor Improvements  
**Location:** Cypress Gardens Rd. to Cypress Gardens Rd.  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2019  
**Complete Date:** 9/30/2027  
**Account Code(s):** 301-80-205-6301, 301-80-205-4605  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** TBD  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** TBD  
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

**PROJECT OVERVIEW:**

Implements initiatives outlined in the 2020 Corridor study performed by FDOT.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Creates traffic efficiencies, improves safety and pedestrian access in the corridor, as well as improved business and residential access to the area.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
						-
						-
						-
						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
						-
						-
						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	-	-	-	-	-	-

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** ST - 17  
**Project Code:** TBD

**Project Name:** Highway 17 Corridor Improvements  
**Location:** Between Motorpool Rd. and Cypress Gardens Blvd.  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2019  
**Complete Date:** 9/30/2027  
**Account Code(s):** 301-80-205-6301, 301-80-205-4605  
**Comprehensive Plan Element Category:** Transportation Objective 1.3, 1.7, 1.14, 2.2, 2.3; Recreation Objective 1.6

**TOTAL Project Cost:** \_\_\_\_\_  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \_\_\_\_\_  
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

**PROJECT OVERVIEW:**

Implements initiatives outlined in the 2020 Corridor study performed by FDOT.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Creates traffic efficiencies, improves safety and pedestrian access in the corridor, as well as improved business and residential access to the area.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
						-
						-
						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
						-
						-
						-
<b>Total:</b>	-	-	-	-	-	-

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	-	-	-	-
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<b>TOTAL Capital Expenses only:</b>	6,372,605	3,834,000	4,110,706	2,111,854	2,074,000	<b>18,503,165</b>
<b>TOTAL Additional Operating Impact:</b>	-	-	-	-	-	-
<b>TOTAL ALL STREETS DIVISION:</b>	6,372,605	3,834,000	4,110,706	2,111,854	2,074,000	<b>18,503,165</b>

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** AIR - 1  
**Project Code:** AIR Taxi Bravo

**Project Name:** Taxiway Bravo Lighting Design and Construction  
**Location:** Gilbert Field off U.S. Hwy 92  
**Department:** Airport  
**Project Lead:** Alex Vacha  
**Start Date:** 10/1/2021  
**Complete Date:** 9/30/2022  
**Account Code(s):** 106-10-410-6301  
**Comprehensive Plan Element Category:** Transportation Objective 1.11

**TOTAL Project Cost:** \$3,615,709  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$3,437,355  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

Taxiway Bravo lighting and construction -The project includes a mill and overlay to the existing asphalt pavement, fillet widening at all of the taxiway to taxiway and runway to taxiway intersections, new LED airfield lighting and signage, and removal of adjacent Taxiway A and Apron pavement

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Taxiway Bravo lighting system continues to fail and requires daily maintenance. This will alleviate those problems. The Statewide Airfield Pavement Management Program developed by the FDOT, In May 2011, stated that the PCI's ranged from 44 to 66.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction	3,212,078					3,212,078
Construction Mgmt.	325,460					325,460
Other						-
<b>Total:</b>	<b>3,537,538</b>	-	-	-	-	<b>3,537,538</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Grant - FAA	3,544,038					3,544,038
Grant - FDOT						-
General Fund Support (Ad Valorem)						-
						-
<b>Total:</b>	<b>3,544,038</b>	-	-	-	-	<b>3,544,038</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	3,537,538	-	-	-	-	3,537,538
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** AIR - 2  
**Project Code:** Gates & Access Control

**Project Name:** Airport Gates, Access Control and Fencing Construction  
**Location:** Gilbert Field off U.S. Hwy 92  
**Department:** Airport  
**Project Lead:** Alex Vacha  
**Start Date:** 9/1/2021  
**Complete Date:** 6/30/2022  
**Account Code(s):** 106-10-410-6301  
**Comprehensive Plan Element Category:** Transportation Objective 1.11

**TOTAL Project Cost:** \$1,250,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$1,000,000  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

This project involves the design and construction of fencing, gates, access control, and cameras at the Winter Haven Regional Airport in order to follow TSA guidelines for Airport Security.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

This project would correct the security problems at GIF according to the current guidelines and available security technology.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
a) Design						-
b) Engineering						-
Construction	1,250,000					1,250,000
Construction Mgmt.						-
Other						-
<b>Total:</b>	<b>1,250,000</b>	-	-	-	-	<b>1,250,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Grant - FDOT	1,000,000					1,000,000
General Fund support - Ad Valorem	250,000					250,000
						-
						-
<b>Total:</b>	<b>1,250,000</b>	-	-	-	-	<b>1,250,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,250,000	-	-	-	-	<b>1,250,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** AIR - 3  
**Project Code:** Master Plan Update

**Project Name:** Airport Master Plan Study  
**Location:** Gilbert Field off U.S. Hwy 92  
**Department:** Airport  
**Project Lead:** Alex Vacha  
**Start Date:** 10/1/2025  
**Complete Date:** 9/30/2026  
**Account Code(s):** 106-10-410-6311  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** \$300,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$285,000  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

Transportation Objective 1.11

**PROJECT OVERVIEW:**

This would be the first Master Plan Update since the 2016 Master Plan Update, a period of about eight (8) years.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

The Airport Master Plan provides guidance and direction for future Capital Improvement Projects.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Professional Services						-
Study/Design				300,000		300,000
Construction						-
Construction Mgmt.						-
Other - Marketing Plan						-
<b>Total:</b>	-	-	-	300,000	-	300,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Grant - FAA				270,000		270,000
Grant - FDOT				15,000		15,000
General Fund Support - Ad Valorem				15,000		15,000
						-
<b>Total:</b>	-	-	-	300,000	-	300,000

FUTURE OPERATING IMPACT:		Five-Year Future Planning					Total:
		FY22:	FY23:	FY24:	FY25:	FY26:	
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	-	300,000	-	300,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** AIR - 4  
**Project Code:** Air Rwy 5 Obstructions

**Project Name:** Airport Runway 05 Obstruction Removal  
**Location:** Gilbert Field off U.S. Hwy 92  
**Department:** Airport  
**Project Lead:** Alex Vacha  
**Start Date:** 10/1/2023  
**Complete Date:** 9/30/2024  
**Account Code(s):** 106-10-410-6311  
**Comprehensive Plan Element Category:** Transportation Objective 1.11

**TOTAL Project Cost:** \$2,000,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$1,600,000  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

**PROJECT OVERVIEW:**

During our June 2020 airport FDOT Inspection, many obstructions (Trees) were noted in the approach end of Runway 05. This project would remove the obstructions and bring our Runway 5 approach end back into compliance with the FDOT. There is a NOTAM in place until the trees can be removed. The trees are estimated at 34 feet tall. They are 170 feet west of centerline and 535 feet before the approach end of Runway 05.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

This project will bring our airport back into compliance with FDOT and FAA.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Professional Services						-
Study/Design						-
Construction		2,000,000				2,000,000
Construction Mgmt.						-
Other - Marketing Plan						-
<b>Total:</b>	-	<b>2,000,000</b>	-	-	-	<b>2,000,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Grant - FAA						-
Grant - FDOT		1,600,000				1,600,000
General Fund Support - Ad Valorem		400,000				400,000
						-
<b>Total:</b>	-	<b>2,000,000</b>	-	-	-	<b>2,000,000</b>

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

FIVE-YEAR PROJECTION OF FUTURE COSTS:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	-	2,000,000	-	-	-	<b>2,000,000</b>

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** AIR - 5  
**Project Code:** (to be determined)

**Project Name:** Rehabilitation of the South Apron  
**Location:** Gilbert Field off U.S. Hwy 92  
**Department:** Airport  
**Project Lead:** Alex Vacha  
**Start Date:** 10/1/2023  
**Complete Date:** 9/30/2024  
**Account Code(s):** 106-10-410-6301  
**Comprehensive Plan Element Category:** Transportation Objective 1.11

**TOTAL Project Cost:** \$5,092,610  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$4,837,980  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

This project would design the rehabilitation of the South Apron. It would also relocate Taxiway A3 to comply with new FAA standards. Included would be the design of the razing of an 8-unit T-hangar and an adjacent box hangar; both located on the South Apron.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

The Statewide Airfield Pavement Management Program, developed by FDOT in May of 2011 stated that Taxiways A, A2, A3 and the South Apron had PCIs ranging from 35 to 68. The condition of the hangars is very poor.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
a) Design		312,500				312,500
b) Engineering						-
Construction			4,780,110			4,780,110
Construction Mgmt.						-
Other						-
<b>Total:</b>	-	<b>312,500</b>	<b>4,780,110</b>	-	-	<b>5,092,610</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Grant - FAA		281,250	4,302,099			4,583,349
Grant - FDOT		15,625	239,006			254,631
General Fund Support - Ad Valorem		15,625	239,006			254,631
						-
						-
<b>Total:</b>	-	<b>312,500</b>	<b>4,780,110</b>	-	-	<b>5,092,610</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	312,500	4,780,110	-	-	<b>5,092,610</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** AIR - 6  
**Project Code:** AIR Taxiway E

**Project Name:** Taxiway "E" Extension, Construction  
**Location:** Gilbert Field off U.S. Hwy 92  
**Department:** Airport  
**Project Lead:** Alex Vacha  
**Start Date:** 10/1/2025  
**Complete Date:** 9/30/2026  
**Account Code(s):** 106-10-410-6301  
**Comprehensive Plan Element Category:** Transportation Objective 1.11

**TOTAL Project Cost:** \$2,100,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$1,995,000  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

Construction of Taxiway E, from RW 05/23 to the approach end of RW 29, parallel to RW 11/29.

The estimated grant funding is: FAA at 90%, FDOT at 5% and the remaining 5% from the City of Winter Haven.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Due to developments including the Seaplane Pilots Association new headquarters in this area of the airport, it is necessary to build the final extension of the taxiway in order to facilitate aircraft movement and comply with applicable standards.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
a) Design						-
Construction				2,100,000		2,100,000
Construction Mgmt.						-
Other						-
<b>Total:</b>	-	-	-	2,100,000	-	2,100,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Grant - FAA				1,890,000		1,890,000
Grant - FDOT				105,000		105,000
General Fund Support (Ad Valorem)				105,000		105,000
<b>Total:</b>	-	-	-	2,100,000	-	2,100,000

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	-	2,100,000	-	2,100,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** AIR - 7  
**Project Code:** AIR Corporate Hangar

**Project Name:** Corporate Hangar - Design and Construction  
**Location:** Gilbert Field off U.S. Hwy 92  
**Department:** Airport  
**Project Lead:** Alex Vacha  
**Start Date:** 10/1/2026  
**Complete Date:** 9/30/2028  
**Account Code(s):** 106-10-410-6301  
**Comprehensive Plan Element Category:** Transportation Objective 1.11

**TOTAL Project Cost:** \$2,700,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$2,160,000  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

This project is for the design and construction of a new corporate hangar at a location specified by the 2021 Airport Development Plan project.

The anticipated funding sources for this project are 80% Florida Department of Transportation (FDOT) and 20% City of Winter Haven.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

This project will provide a revenue producing corporate hangar on the airport.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
a) Design					200,000	200,000
Construction						-
Construction Mgmt.						-
Other						-
<b>Total:</b>	-	-	-	-	200,000	200,000

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Grant - FAA						-
Grant - FDOT					160,000	160,000
General Fund Support (Ad Valorem)					40,000	40,000
						-
<b>Total:</b>	-	-	-	-	200,000	200,000

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs							-
Utility Costs							-
Maintenance Costs							-
Other Operating Costs							-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	-	-	200,000	200,000
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<b>TOTAL Capital Expenses only:</b>	4,787,538	2,312,500	4,780,110	2,400,000	200,000	14,480,148
<b>TOTAL Additional Operating Impact:</b>	-	-	-	-	-	-
<b>TOTAL ALL AIRPORT DIVISION:</b>	4,787,538	2,312,500	4,780,110	2,400,000	200,000	14,480,148

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** UT - 1  
**Project Code:** NA

**Project Name:** Cost Center 301 Water Treatment Plants  
**Location:** Various  
**Department:** Winter Haven Water  
**Project Lead:** Mark Bombard  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 402-08-301-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-Going  
**Any GRANT Revenue:** No  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** Update  
**ADD to Insurance:** Update

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

**PROJECT OVERVIEW:**

The Water Treatment Plants Capital Improvement program for the five-year planning will address:  
 Cypresswood WTP Improvements project will provide a new water treatment facility on the easterly portion of Winter Haven water service area.  
 New Pollard RD WTF project will provide a new water treatment facility on the southerly portion of Winter Haven water service area and support the ILC.  
 Polk/Auburndale Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply and emergency conditions.  
 Dundee/Eagle Lake/Haines City Interconnect project creates a potable water connect to neighboring utilities for sharing future water supply and emergency conditions.  
 Winterset Gardens WTP aeration system is scheduled for replacement for water quality.  
 Garden Grove WTP will be decommissioned and converted to a water distribution pump station after Cypresswood WTP improvements are completed.  
 3rd Street/Polk State and the Inwood Water Towers are scheduled for resurfacing per inspections and FLDOH.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

A progressive schedule for the operation and maintenance of the water treatment facilities and wells to continue to produce a reliable and quality potable water supply to the residents of Winter Haven is ongoing. A continuing effort to repair, upgrade and expand the facilities to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Cypresswood WTP Improvements	1,500,000	4,250,000	2,000,000	2,500,000	2,800,000	13,050,000
Pollard Road WTF	300,000	3,500,000	4,000,000			7,800,000
Polk/Auburndale Interconnect	350,000	250,000				600,000
Dundee/Eagle Lake/Haines City Interconnect	250,000	400,000	300,000			950,000
Orchid Springs Interconnect		100,000	250,000			350,000
Local Alternative Water Supply Analysis	100,000					100,000
Winterset Gardens aeration System	75,000	500,000				575,000
Convert one HSP at Winterset Gardens to VFD		25,000				25,000
Garden Grove WTP Pump Station				100,000	300,000	400,000
3rd Street/Polk State Water Tower Resuracing		450,000				450,000
Inwood Water Tower Resurfacing			500,000			500,000
Winterset WTP Decommissioning			500,000			500,000
Winterset Gardens WTP Decommissioning				500,000		500,000
Replace HSP Number One at Inwood WTP			30,000	500,000		530,000
Faifax WTP Improvements			100,000	750,000		850,000
<b>Total:</b>	<b>2,575,000</b>	<b>9,475,000</b>	<b>7,680,000</b>	<b>4,350,000</b>	<b>3,100,000</b>	<b>27,180,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Water Impact Fees	600,000	750,000	550,000	1,250,000	300,000	3,450,000
SRF Loan	1,800,000	7,750,000	6,000,000	2,500,000	2,800,000	20,850,000
Operating Revenues	175,000	975,000	1,130,000	600,000		2,880,000
Bond						-
<b>Total:</b>	<b>2,575,000</b>	<b>9,475,000</b>	<b>7,680,000</b>	<b>4,350,000</b>	<b>3,100,000</b>	<b>27,180,000</b>

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2020 - FY 2024**

**CIP Number:** UT - 1 (cont.)

		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
<b>FUTURE OPERATING IMPACT:</b>	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	2,575,000	9,475,000	7,680,000	4,350,000	3,100,000	<b>27,180,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** UT - 2  
**Project Code:** NA

**Project Name:** Cost Center 304 Wastewater Treatment Plant #2  
**Location:** 3190 West Lake Conine Drive  
**Department:** Winter Haven Water  
**Project Lead:** Mark Bombard  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 402-08-304-6301, -4605, -6402  
**Comprehensive Plan Element Category:** Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

**TOTAL Project Cost:** On-Going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

The Wastewater Treatment Plant #2 Capital Improvement program for the five-year planning will address:  
 WWTP #2 is reaching the end of its useful life expectancy. The generator, lift stations and pumps will be required to be replaced to keep the plant within compliance.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Wastewater Treatment Plant #2 receives 2 Million Gallons per Day of sewage. A progressive schedule for the operation and maintenance of the facility to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
WWTP #2 Upgrade Design & Construction					1,000,000	1,000,000
Replace Generator Enclosure	100,000					100,000
Rehab Master Lift Station	100,000					100,000
Biosolids Study						-
Spare Grit Pump	30,000					30,000
<b>Total:</b>	<b>230,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>1,230,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Sewer Impact Fees	230,000					230,000
Bond/Loan					1,000,000	1,000,000
						-
						-
<b>Total:</b>	<b>230,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>1,230,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	230,000	-	-	-	1,000,000	1,230,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** UT - 3  
**Project Code:** NA

**Project Name:** Utility Engineering Projects  
**Location:** Various Locations  
**Department:** Winter Haven Water  
**Project Lead:** Mark Bombard  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 402-08-305-6301, -6101  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-Going  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.1

**PROJECT OVERVIEW:**

The ONE Water Master plan will provide direction to the Peace Creek flood mitigation effort as well as future wetland mitigation and recharge projects.

The continued growth in Winter Haven has opened opportunities for Utility Services to partner with Developers to expand our infrastructure at a cost effective level.

Utility Services has out grown the existing Administration and Operations facility. The Buckeye site is being evaluated for Utility Services expansion and will incorporate a nature park and wetland preservation.

With Winter Havens continued growth, partnering with Developers to provide water, sewer, reclaim and fiber is a cost effective and accelerated method of installation.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

The adopted ONE Water Master Plan will provide direction and goals for the future of Winter Havens holistic approach to water conservation. The acquisition of specific lands for wetland preservation, recharge and flood protection will be detailed at the completion of the ONE Water plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
ONE Water Peace Creek Projects Development		3,500,000	3,000,000	3,000,000	3,000,000	12,500,000
Developers Agreement	500,000	1,000,000	1,000,000	1,000,000	1,000,000	4,500,000
Winter Haven Water, Admin/Maintenance Facility Design/Build	200,000	3,500,000				3,700,000
ONE Water Land Acquisition		5,000,000	5,000,000	5,000,000	5,000,000	20,000,000
Winter Haven Water, Admin/Maintenance Facility Land	800,000					800,000
Nature Center Construction		1,000,000	2,000,000			3,000,000
<b>Total:</b>	<b>1,500,000</b>	<b>14,000,000</b>	<b>11,000,000</b>	<b>9,000,000</b>	<b>9,000,000</b>	<b>44,500,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Sewer Impact Fees	500,000	500,000	500,000	500,000	500,000	2,500,000
Cash	500,000	3,500,000	3,000,000	-	-	7,000,000
Water Impact Fees	500,000	500,000	500,000	500,000	500,000	2,500,000
Grant		4,500,000	4,000,000	4,000,000	4,000,000	16,500,000
Bond/Loan		5,000,000	3,000,000	4,000,000	4,000,000	16,000,000
<b>Total:</b>	<b>1,500,000</b>	<b>14,000,000</b>	<b>11,000,000</b>	<b>9,000,000</b>	<b>9,000,000</b>	<b>44,500,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,500,000	14,000,000	11,000,000	9,000,000	9,000,000	<b>44,500,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** UT - 4  
**Project Code:** NA

**Project Name:** Cost Center 316 WWTP # 3 Improvements  
**Location:** 4400 Pollard Road  
**Department:** Winter Haven Water  
**Project Lead:** Mark Bombard  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 402-08-305-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-Going  
**Any GRANT Revenue:**   
**If yes, Total GRANT:**   
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.3, Objective 1.4

**PROJECT OVERVIEW:**

The Wastewater Treatment Plant #3 Capital Improvement program for the five-year planning will address:

WWTP#3 is nearing its permitted capacity and will require expansion to accomodate future growth. Planned expansion fro 7.5 MGD to 12.0MGD is expected.

Process Aeration and West Digester Aeration improvements are scheduled to produce the required effluent treatment for the process of the sewage.

Air Basin #2 Interior Painting. The basins are in a extreamly abrasive environment and routine maintenace is required to preserve the infrastructure.

With the development of the ILC to the south of WWTP #3 , rerouting of the exisiting Pollard Road and exisiting utilities are required.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Wastewater Treatment Plant #3 receives 4 Millon Gallons per Day of sewage. A progressive schedule for the operation and maintenance of the facility to continue to produce the required effluent discharge and reclaim water standards is ongoing. A continuing effort to repair, upgrade and expand the plant to provide quality service to the City is a priority of the Capital Improvement program and staff.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
WWTP #3 Plant Expansion			1,800,000	20,000,000	80,000,000	101,800,000
Process Aeration Improvements	500,000					500,000
West Digester Aeration System	500,000					500,000
Build Second Ground Storage Tank			2,500,000			2,500,000
Paint Interior of AB #3		500,000				500,000
Sand Filter #4 (Engineer & Construct)		130,000	1,700,000			1,830,000
Engineering/Construct WAS Automation	100,000	500,000				600,000
Asphalt Paving, Parking Lots & Drives			450,000			450,000
Clarifier Covers			400,000			400,000
Access Road & Utilities Relocation	400,000	1,500,000				1,900,000
Turbo Blowers for Rear Basins		300,000				300,000
Replace Thickner Transfer Pumps		250,000				250,000
Rehab Thickner		215,000				215,000
Engineering 2nd GST		150,000				150,000
Polmer Pump Package #2	150,000					150,000
New Hydro Tank System	150,000					150,000
Biosolids Study			100,000			100,000
Install Tank Receiving Equipment	100,000					100,000
WWTP #3 Fiber Loop		100,000				100,000
Replace Grit Screw Structure			100,000			100,000
Clarifier Catwalk Design		80,000				80,000
Replace West Hydro-tank	75,000					75,000
						-

CITY OF WINTER HAVEN, FLORIDA

CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026

CIP Number: **UT - 4 (cont.)**

CAPITAL EXPENSE (cont.):	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Replace Bleach Tanks	60,000					60,000
Engineering for Chemical Tank Replacement		40,000	40,000			80,000
<b>Total:</b>	<b>2,035,000</b>	<b>3,765,000</b>	<b>7,090,000</b>	<b>20,000,000</b>	<b>80,000,000</b>	<b>112,890,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Sewer Impact Fees	1,400,000	1,200,000	1,740,000			4,340,000
Grant			3,050,000	10,000,000	40,000,000	53,050,000
Operating Cash	435,000	1,815,000	1,050,000			3,300,000
Loan/Bond			1,250,000	10,000,000	40,000,000	51,250,000
Developers Contributions	200,000	750,000				950,000
<b>Total:</b>	<b>2,035,000</b>	<b>3,765,000</b>	<b>7,090,000</b>	<b>20,000,000</b>	<b>80,000,000</b>	<b>112,890,000</b>

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	<b>2,035,000</b>	<b>3,765,000</b>	<b>7,090,000</b>	<b>20,000,000</b>	<b>80,000,000</b>	<b>112,890,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** UT - 5  
**Project Code:** NA

**Project Name:** Cost Center 322 Water Distribution  
**Location:** Various Locations  
**Department:** Winter Haven Water  
**Project Lead:** Mark Bombard  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 402-08-322-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-Going  
**Any GRANT Revenue:**  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** UPDATE

Potable Water: Objective 1.1, 1.3; Water Supply Objective 1.3, Objective 1.4

**PROJECT OVERVIEW:**

The Water Distribution Capital Improvement program for the five-year planning will address:  
Automated Meter Infrastructure (AMI) will automate the City's water meter data collection and aid water conservation.  
Pollard Road Water Main WWTP #3 to Eloise Loop Road will provide water main for future development looping for water quality.  
SR540/Fruitland Subdivision Water Main Design/Construction will provide water main for future development looping for water quality.  
SR544 (FDOT) Design/Construction replacement of water distribution main and services within the reconstructed roadway.  
Septic to Sewer Water Main relocations to provide support for the septic to sewer initiative to provide connection to unserved lots, reducing nutrient loading.  
N. Lake Shipp Drive Construction replacement of undersized and aging water main and services in conjunction with roadway and stormwater improvements.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Providing a reliable water distribution system for the residents, proactively working on replacement of deteriorated existing system and AC replacement and preparing for future expansion is a priority of the Capital Improvements program in the five-year planning. One of Winter Haven Water's Smart City Initiative is to automate the data collection from water meters. The AMI program will provide electronic data collection allowing reallocation of manpower and increase water conservation efforts by better monitoring of leaks.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Automated Meter Infrastructure (AMI)	300,000	400,000	300,000	200,000	100,000	1,300,000
Pollard Road Water Main to WWTP #3	200,000					200,000
SR540 & US 17 Intersection FDOT-Const & CEI						-
Inwood Watermain/Lateral Replacements-multi-year	150,000					150,000
SR540/Fruitland Subdivision Water Main Design/Const.		1,250,000	1,250,000			2,500,000
Firehouse #3-Eloise Loop Road Water Expansion						-
US 17 FDOT Havendale-Carefree Lane Design	275,000					275,000
SR542, PH 2, FDOT Buckeye-US 27 CEI	25,000					25,000
SR544 (FDOT) US27 MLK Design/Construction	100,000		1,500,000			1,600,000
Septic to Sewer Water Main relocations	100,000	1,000,000	1,000,000	1,000,000	1,000,000	4,100,000
N. Lake Shipp Drive Design/Construction	175,000	500,000	1,000,000			1,675,000
Cypresswood Blvd Utility Expansion to WTP			300,000	500,000		800,000
1st Street FDOT Central to Ave O NE (Design)	75,000	250,000	250,000			575,000
<b>Total:</b>	<b>1,400,000</b>	<b>3,400,000</b>	<b>5,600,000</b>	<b>1,700,000</b>	<b>1,100,000</b>	<b>13,200,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Water Impact Fees	575,000	1,000,000	4,500,000	500,000	500,000	7,075,000
SRF Loan		1,500,000	300,000	500,000		2,300,000
Grant	200,000	500,000	500,000	500,000	500,000	2,200,000
Operating Cash	625,000	400,000	300,000	200,000	100,000	1,625,000
<b>Total:</b>	<b>1,400,000</b>	<b>3,400,000</b>	<b>5,600,000</b>	<b>1,700,000</b>	<b>1,100,000</b>	<b>13,200,000</b>

**CITY OF WINTER HAVEN, FLORIDA**

**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:**

<b>UT - 5 (cont.)</b>
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		<b>FY22:</b>	<b>FY23:</b>	<b>FY24:</b>	<b>FY25:</b>	<b>FY26:</b>	<b>Total:</b>
<b>FUTURE OPERATING IMPACT:</b>	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
<b>Total:</b>		-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,400,000	3,400,000	5,600,000	1,700,000	1,100,000	<b>13,200,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** UT - 6  
**Project Code:** NA

**Project Name:** Cost Center 323, Wastewater Collection  
**Location:** Various Locations  
**Department:** Winter Haven Water  
**Project Lead:** Mark Bombard  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 402-08-323-6301  
**Comprehensive Plan Element Category:** Sanitary Sewer Objective 1.1, Objective 1.2

**TOTAL Project Cost:** On-Going  
**Any GRANT Revenue:**  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

The Wastewater Collection Capital Improvement program for the five-year planning will address:  
 Replacement of aging lift stations improving safety and reducing long term maintenance.  
 Master forcemain replacement, the existing forcemain is beyond its useful life. This main handles the majority of the wastewater flow from the City to Wastewater Treatment Plant #3  
 Septic to Sewer, Design/Permit/Construction of sewer to provide connection to unserved lots, reducing nutrient loading.  
 7th St SW & S. Lake Shipp Dr. will provide sewer infrastructure to currently unserved lots along Lake Shipp.  
 N. Lake Shipp Dr, replacement of undersized and deteriorated gravity and forcemain in conjunction with roadway and stormwater improvements.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Providing a reliable sewage collection system for the residents, proactively working on reducing infiltration and intrusion on the existing system and preparing for future expansion is a priority of the Capital Improvements Program in the five-year planning. Protecting Winter Haven's lakes by initiating a Septic to Sewer Program to provide sewer connections to unserved lots surrounding the lakes and near shore parcels to reduce nutrient loading and improving water quality.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Lift Station Replacement (Construction)	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Master Force Main to WWTP #3	3,500,000	1,750,000	550,000			5,800,000
Force Main Relocation-Villamar Phase 3						-
US17 FDOT Havendale-Carefree Lane Design/Construction						-
SR542, PH 2, FDOT Buckeye-US27-CEI	25,000					25,000
7th Street SW/S. Lake Shipp Drive		1,000,000	1,000,000			2,000,000
1st Street FDOT Central to Avenue O NE (Design)	75,000					75,000
SR544 (FDOT) US27 MLK Design/Construction	100,000					100,000
Force Main Replacement (Various locations)		250,000	250,000	250,000	250,000	1,000,000
Septic to Sewer	1,075,000	1,000,000	1,000,000	1,000,000	1,000,000	5,075,000
Cypresswood Blvd., Utility Expansion to WTP			200,000			200,000
N. Lake Shipp Drive (Design/Construction)	175,000	1,500,000	1,500,000			3,175,000
<b>Total:</b>	<b>6,150,000</b>	<b>6,700,000</b>	<b>5,700,000</b>	<b>2,450,000</b>	<b>2,450,000</b>	<b>23,450,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Wastewater Impact Fees	725,000	2,200,000	2,200,000	1,200,000	1,200,000	7,525,000
Operating Cash	175,000	250,000	250,000	250,000	250,000	1,175,000
SRF Loan	4,000,000	3,250,000	2,250,000			9,500,000
Grant	1,250,000	1,000,000	1,000,000	1,000,000	1,000,000	5,250,000
<b>Total:</b>	<b>6,150,000</b>	<b>6,700,000</b>	<b>5,700,000</b>	<b>2,450,000</b>	<b>2,450,000</b>	<b>23,450,000</b>

CITY OF WINTER HAVEN, FLORIDA  
 CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026

CIP Number: **UT - 6 (cont.)**

		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
<b>FUTURE OPERATING IMPACT:</b>	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
<b>Total:</b>		-	-	-	-	-	-
<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>		6,150,000	6,700,000	5,700,000	2,450,000	2,450,000	23,450,000

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** UT - 7  
**Project Code:** NA

**Project Name:** Cost Center 324, Reclaim Water  
**Location:** Various Locations  
**Department:** Winter Haven Water  
**Project Lead:** Mark Bombard  
**Start Date:** on-going  
**Complete Date:** on-going  
**Account Code(s):** 402-08-324-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-Going  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$3,616,974  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Conservation Objective 1.2, 2.3; Drainage & Aquifer Recharge Objective 2.3

**PROJECT OVERVIEW:**

The Reclaim Water Capital Improvement program for the five-year planning will address:  
 Reclaim Transmission Mains will provide a looped reuse water system, around the City of Winter Haven to provide irrigation, watershed recharge and wetland resoration.  
 Rapid Infiltration Basins (RIB's) will provide recharge to the aquifer, lakes and wetlands.  
 Aquifer Storage and Recovery (ASR) wells for the recharge, storage and recovery of reclaim, storm and fresh water for future use.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects identified will provide beneficial use of reclaim water and recharge surficial aquifer and lakes. Project is outlined in the Water Resources Sustainability Plan.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Reclaimed Main Interconnect	4,000,000	550,000				4,550,000
Reclaim Transmission Main Extension/Connections	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
One Water Demonstration Project-Reuse Water Recharge		300,000	1,100,000			1,400,000
SR542, Phase 2, FDOT Buckeye-US27 CEI	25,000					25,000
SR544 (FDOT) US27 MLK Design/Construction	100,000					100,000
RIB Construction	500,000	1,000,000				1,500,000
Cypresswood Blvd., Utility Expansion to WTP			300,000	750,000	750,000	1,800,000
Direct Potable Reuse	200,000	200,000	2,000,000			2,400,000
ASR Wellfield-CEI Services & Construction	500,000	3,000,000	2,000,000			5,500,000
<b>Total:</b>	<b>6,325,000</b>	<b>6,050,000</b>	<b>6,400,000</b>	<b>1,750,000</b>	<b>1,750,000</b>	<b>22,275,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Wastewater Impact Fees	125,000		300,000			425,000
Operating Cash	1,100,000	2,100,000	2,500,000	500,000	500,000	6,700,000
SRF Loan	4,000,000	550,000		750,000	750,000	6,050,000
Grant	1,100,000	2,750,000	3,050,000	500,000	500,000	7,900,000
Wifia		650,000	550,000			1,200,000
<b>Total:</b>	<b>6,325,000</b>	<b>6,050,000</b>	<b>6,400,000</b>	<b>1,750,000</b>	<b>1,750,000</b>	<b>22,275,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	6,325,000	6,050,000	6,400,000	1,750,000	1,750,000	22,275,000
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<b>TOTAL Capital Expenses only:</b>	20,215,000	43,390,000	43,470,000	39,250,000	98,400,000	244,725,000
<b>TOTAL Additional Operating Impact:</b>	-	-	-	-	-	-
<b>TOTAL ALL UTILITY DEPARTMENT:</b>	20,215,000	43,390,000	43,470,000	39,250,000	98,400,000	244,725,000

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** STM - 1  
**Project Code:** STM Muck Removal

**Project Name:** Lake May Muck Removal Project  
**Location:** Lake May - Avenue N SW  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2011  
**Complete Date:** 9/30/2026  
**Account Code(s):** 404-08-300-6311, 6301  
**Comprehensive Plan Element Category:** Conservation Objective 1.1, 1.2

**TOTAL Project Cost:** \$5,580,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$4,500,000  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

**PROJECT OVERVIEW:**

**Acreage:** ±20  
**Original Construction Date:** N/A (Initial study completed 2010, evaluation of option completed in 2016, development of long-term funding strategy underway)  
**Facility Description:** The project involves the removal and treatment of organic materials from within Lake May. The City acquired 20 acres of land on the west side of the May / Shipp canal for a staging and treatment area. Upon completion of the project, the area is anticipated to be repurposed as a park.

**Anticipated Projects:**

**FY TBD:** Removal process (\$5,000,000) - removal, processing, and disposal of muck  
**FY TBD:** Removal process (\$500,000) - removal, processing, and disposal of muck  
 Department is hoping for a special appropriation from the state but that will not be known until after the legislative session.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Project improves water quality within Lake May and Southern Chain. Repurposing of site will add to developed park land level of service.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Design	80,000					80,000
Muck Removal						-
Construction Mngmt						-
Other						-
<b>Total:</b>	<b>80,000</b>	-	-	-	-	<b>80,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Stormwater Quality Fees	80,000					80,000
Potential Grants						-
<b>Total:</b>	<b>80,000</b>	-	-	-	-	<b>80,000</b>

FUTURE OPERATING IMPACT:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	80,000	-	-	-	-	<b>80,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** STM - 2  
**Project Code:** STM - Rain Garden

**Project Name:** Rain Garden Watershed Improvement - Aquifer Recharge Project  
**Location:** Various  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 4/1/2014  
**Complete Date:** On-going  
**Account Code(s):** 404-08-300-3101, 5210  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** On-going  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3

**PROJECT OVERVIEW:**

**Size/Acreage:** NA  
**Original Construction Date:** 2012 (Start of initiative and original rain gardens)  
**Facility Description:** Initiative is for the construction of rain gardens and related recharge projects in high percolation areas throughout Winter Haven.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land Acquisition						-
Professional Services						-
Design	40,000					40,000
Construction	200,000	200,000				400,000
Construction Mngmt.						-
<b>Total:</b>	<b>240,000</b>	<b>200,000</b>	-	-	-	<b>440,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Stormwater Quality Fees	140,000	80,000				220,000
SWFWMD Grant funding	100,000	100,000				200,000
Potential Grant Funding		20,000				20,000
<b>Total:</b>	<b>240,000</b>	<b>200,000</b>	-	-	-	<b>440,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	240,000	200,000	-	-	-	<b>440,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL    FY 2022 - FY 2026**

**CIP Number:** STM - 3  
**Project Code:** Lk Conine Proj

**Project Name:** Conine Nature Park Stormwater Treatment  
**Location:** Lake Conine - Avenue Y NE  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2008  
**Complete Date:** 9/30/2021  
**Account Code(s):** 404-08-300-6301, -6311, -3105, 306-80-413-6240

**TOTAL Project Cost:** \$5,400,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$3,125,925  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

**Comprehensive Plan Element Category:** Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2

**PROJECT OVERVIEW:**

**Size/Acreage:** ±34 acres  
**Original Construction Date:** N/A (designed/permitted-2008; bid 2013; shelved due to cost)  
**Facility Description:** Lake Conine Park is an unimproved 34 acre site. Upon completion it is intended to function as a stormwater treatment nature park similar to the Lake Howard Nature Park.  
  
 FY22 Completes this project

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Project helps address stormwater runoff and nutrient contribution to Lake Conine. Project increases level of service for developed park land.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Construction						-
Monitoring	30,000					30,000
Recreational Improvements	1,900,000					1,900,000
<b>Total:</b>	<b>1,930,000</b>	-	-	-	-	<b>1,930,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Bond	1,200,000					1,200,000
FRDAP	200,000					200,000
Fl. Legislature Appropriation	200,000					200,000
CDBG	300,000					300,000
Stormwater Quality Fees	30,000					30,000
<b>Total:</b>	<b>1,930,000</b>	-	-	-	-	<b>1,930,000</b>

FUTURE OPERATING IMPACT:		FY22:	FY23:	FY24:	FY25:	FY26:	Total:
		New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-	
Utility Costs						-	
Maintenance Costs						-	
Sampling						-	
<b>Total:</b>		-	-	-	-	-	

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,930,000	-	-	-	-	-	<b>1,930,000</b>
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** STM - 4  
**Project Code:** Lake Howard Expansion

**Project Name:** Lake Howard Watershed Enhancement  
**Location:** South Lake Howard Nature Park area  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2020  
**Complete Date:** 12/31/2023  
**Account Code(s):** 404-08-300-6311, 6301, 3105, 6101

**TOTAL Project Cost:** \$1,580,000  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$850,000  
**ADD to Fixed Assets:** YES  
**ADD to Insurance:** YES

**Comprehensive Plan Element Category:** Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3; Recreation Objective 3.1, 3.2

**PROJECT OVERVIEW:**

**Size/Acreage:** 8  
**Original Construction Date:** N/A  
**Facility Description:** The Lake Howard Nature Park is on the South side of Lake Howard and treats stormwater in a park like setting.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Lake Howard Nature Park has an overflow pipe in need of replacement. There is an opportunity to expand the nature park, create pre-treatment for stormwater entering Lake Howard, and make the system more resilient to flooding by re-routing the stormwater from this pipe.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Land	100,000					100,000
Park Design	80,000					80,000
Construction - Park Expansion	700,000	300,000				1,000,000
Construction - Education Center	400,000					400,000
<b>Total:</b>	<b>1,280,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,580,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
SWFWMD Cooperative Funding						-
DEP Grant - Education Center	350,000					350,000
Misc Grant - Park Expansion	500,000					500,000
Stormwater Quality Fees	430,000	300,000				730,000
<b>Total:</b>	<b>1,280,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,580,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Sampling						-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	1,280,000	300,000	-	-	-	1,580,000
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**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** STM - 5  
**Project Code:** TBD

**Project Name:** Stormwater Assessment and Improvement Project Improvements  
**Location:** Various  
**Department:** Public Works  
**Project Lead:** M.J. Carnevale  
**Start Date:** 10/1/2021  
**Complete Date:** 10/1/2025  
**Account Code(s):** 404-08-300-3101

**TOTAL Project Cost:** \$14,706,521  
**Any GRANT Revenue:** YES  
**If yes, Total GRANT:** \$7,353,260  
**ADD to Fixed Assets:** NO  
**ADD to Insurance:** NO

**Comprehensive Plan Element Category:** Drainage & Aquifer Recharge Objective 1.2, 1.5, 2.2, 2.3; Conservation Objective 1.2, 2.3

**PROJECT OVERVIEW:**

Uses the data driven outcomes from the Stormwater Assessment and Improvement Project (SAIP) to improve drainage in priority areas throughout the City where flooding and pollutant loading can be addressed simultaneously.

- Area 1 - 24 acre neighborhood near Ware Ave. NE, improves flooding and runoff to Lake Idyl
- Area 2 - 17 acre neighborhood near Mirror Terrace NW, reduces pollutant loading to lakes
- Area 3 - 166 acre neighborhood near Ave. C SE, reduces pollutant loading to lakes
- Area 4 - 72 acre neighborhood near Ave. K SE, expands drainage systems and reduces pollutant loading to lakes
- Area 5 - 19 acre neighborhood near High Point Ave., addresses flooding potential and reduces pollutant loading
- Area 6 - 17 acre neighborhood near South Lake Howard Drive, reduces flooding potential

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects alleviate existing storm water issues, act as a tool to limit trash entering the lakes, increase percolation benefiting hydrologic restoration, provide pre-treatment for water traveling to the lakes to improve water quality, and beautify the areas they occupy.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Area 1			1,518,946			1,518,946
Area 2						-
Area 3			4,931,432			4,931,432
Area 4				3,482,852		3,482,852
Area 5						-
Area 6					2,636,032	2,636,032
<b>Total:</b>	-	-	<b>6,450,378</b>	<b>3,482,852</b>	<b>2,636,032</b>	<b>12,569,262</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Stormwater Fees			3,225,189	1,741,426	1,318,016	6,284,631
Grants			3,225,189	1,741,426	1,318,016	6,284,631
<b>Total:</b>	-	-	<b>6,450,378</b>	<b>3,482,852</b>	<b>2,636,032</b>	<b>12,569,262</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	-	-	6,450,378	3,482,852	2,636,032	12,569,262
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<b>TOTAL Capital Expenses only:</b>	3,530,000	500,000	6,450,378	3,482,852	2,636,032	<b>16,599,262</b>
<b>TOTAL Additional Operating Impact:</b>	-	-	-	-	-	-
<b>TOTAL ALL STORMWATER DIVISION:</b>	3,530,000	500,000	6,450,378	3,482,852	2,636,032	<b>16,599,262</b>

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** **WB - 1**  
**Project Code:** **Various**

**Project Name:** Willowbrook Golf Course Improvements  
**Location:** Willowbrook GC 4200 SR544 E.  
**Department:** Community Services - Parks & Recreation  
**Project Lead:** Travis Edwards  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 405-07-712-6301  
**Comprehensive Plan Element Category:**

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

Recreation Objective 1.1, 2.1

**PROJECT OVERVIEW:**

**Size/Acreage:** 120 ac.  
**Original Construction Date:** 1965  
**Facility Description:** Championship par 72 golf course with separate putting green and driving range, pro-shop, restaurant and lounge and full fleet of electric golf carts.  
**FY22:** Phase I drainage work - engineering

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

Projects improve existing assets. No expansion or increase in level of service anticipated.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Professional Services - engineering - drainage	25,000					25,000
Construction						-
Renovation						-
Cart Paths						-
Equipment						-
<b>Total:</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
General Fund Support	25,000					25,000
						-
<b>Total:</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

FUTURE OPERATING IMPACT:		Five-Year Future Planning					Total:
		FY22:	FY23:	FY24:	FY25:	FY26:	
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0	0.0
	Personal Service Costs						-
	Utility Costs						-
	Maintenance Costs						-
	Other Operating Costs						-
<b>Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	25,000	-	-	-	-	25,000
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<b>TOTAL Capital Expenses only:</b>	25,000	-	-	-	-	25,000
<b>TOTAL Additional Operating Impact:</b>	-	-	-	-	-	-
<b>TOTAL ALL WILLOWBROOK DIVISION:</b>	25,000	-	-	-	-	25,000

**CITY OF WINTER HAVEN, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM DETAIL FY 2022 - FY 2026**

**CIP Number:** IT - 1  
**Project Code:**

**Project Name:** Fiber Optic Infrastructure Expansion  
**Location:** NA  
**Department:** Technology Services  
**Project Lead:** Hiep Nguyen  
**Start Date:** On-going  
**Complete Date:** On-going  
**Account Code(s):** 406-80-971-6301  
**Comprehensive Plan Element Category:** Future Land Use Objective 1.4

**TOTAL Project Cost:** On-going  
**Any GRANT Revenue:** NO  
**If yes, Total GRANT:**  
**ADD to Fixed Assets:** UPDATE  
**ADD to Insurance:** UPDATE

**PROJECT OVERVIEW:**

Fiber Optic Infrastructure Expansion - Expansion of underground fiber optic conduit and cable to City facilities. The fiber optic connectivity provides for faster, more reliable network data communications to critical current and future City facilities. Existing leased telecommunication connections will be eliminated. Revenue can be generated by leasing excess dark, or unused, fiber strands to Internet service providers.

FY22 includes: \$300,000 for fiber conduit laterals and gap fill, \$200,000 for fiber cable and installation.

**Project Benefits - How Project Addresses Existing or Future Level of Service or Implements Goals of Comprehensive Plan:**

City departments will be able to provide more efficient service with increased bandwidth and reliable connectivity. Revenue may be generated by leasing excess dark fiber strands.

CAPITAL EXPENSE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Installation/Expan. Costs	300,000					300,000
Fiber Optic Cable	200,000					200,000
<b>Total:</b>	<b>500,000</b>	-	-	-	-	<b>500,000</b>

FUTURE FUNDING SOURCE:	Five-Year Future Planning					Total:
	FY22:	FY23:	FY24:	FY25:	FY26:	
Debt Proceeds (in Fund Equity)	371,800					371,800
Revenue from sale of fiber	128,200					128,200
<b>Total:</b>	<b>500,000</b>	-	-	-	-	<b>500,000</b>

FUTURE OPERATING IMPACT:	FY22:	FY23:	FY24:	FY25:	FY26:	Total:
	New Personnel Staff	0.0	0.0	0.0	0.0	0.0
Personal Service Costs						-
Utility Costs						-
Maintenance Costs						-
Other Operating Costs						-
<b>Total:</b>	-	-	-	-	-	-

<b>FIVE-YEAR PROJECTION OF FUTURE COSTS:</b>	500,000	-	-	-	-	500,000
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<b>TOTAL Capital Expenses only:</b>	500,000	-	-	-	-	500,000
<b>TOTAL Additional Operating Impact:</b>	-	-	-	-	-	-
<b>TOTAL ALL TECHNOLOGY SERVICES DEPT:</b>	<b>500,000</b>	-	-	-	-	<b>500,000</b>

<b>TOTAL Capital Expenses only:</b>	66,740,869	52,134,000	61,235,694	49,662,206	103,670,032	333,442,801
<b>TOTAL Additional Operating Impact:</b>	-	-	38,640	81,140	89,500	209,280
<b>TOTAL ALL:</b>	66,740,869	52,134,000	61,274,334	49,743,346	103,759,532	333,652,081

**SCHEDULE OF STANDARD RATES FOR WATER AND SEWER SERVICE  
INSIDE CITY RATES EFFECTIVE 10/01/2021**

**Administration Charge per Bill**

2.85

	<u>Meter Size</u> 3/4"	<u>Meter Size</u> 1"	<u>Meter Size</u> 1 1/2"	<u>Meter Size</u> 2"	<u>Meter Size</u> 3"	<u>Meter Size</u> 4"	<u>Meter Size</u> 6"	<u>Meter Size</u> 8"	<u>Meter Size</u> 10"
<b><u>Single Family Residential (SFR)</u></b>									
<b>SFR Water Base Charge</b>	6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
<b>SFR Water Usage Charge</b>									
0 - 5,000 gallons		2.10							
5,001 - 10,000 gallons		3.53							
10,001 - 15,000 gallons		3.91							
Above 15,000 gallons		4.45							
<b>SFR Sewer Base Charge</b>	8.91	22.21	44.40	71.00	141.98	221.83	523.33	709.77	1,020.29
<b>SFR Usage Charge Per 1,000 gallons</b>	4.93								
<b>SFR Irrigation Base Charge</b>	6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
<b>SFR Irrigation Usage Charge</b>									
0 - 5,000 gallons		2.10							
5,001 - 10,000 gallons		3.53							
10,001 - 15,000 gallons		3.91							
Above 15,000 gallons		4.45							
<b><u>Multi-Family &amp; Commercial (M-F/C)</u></b>									
<b>M-F/C Water Base Charge</b>	6.94	17.34	34.67	55.45	110.89	173.24	415.75	554.33	796.84
<b>M-F/C Water Usage Charge</b>									
0 - 5,000 gallons		2.10							
5,001 - 10,000 gallons		3.53							
10,001 - 15,000 gallons		3.91							
Above 15,000 gallons		4.45							
<b>M-F/C Sewer Base Charge</b>	9.78	24.43	48.84	78.11	156.21	244.07	585.71	780.93	1,122.61
<b>M-F/C Usage Chg. (Caps @ 14,000 gal.)</b>	4.93								
<b>M-F/C Irrigation Base Charge</b>	6.94	17.34	34.67	55.45	110.89	173.24	415.75	554.33	796.84
<b>M-F/C Irrigation Usage Charge</b>									
0 - 5,000 gallons		2.10							
5,001 - 10,000 gallons		3.53							
10,001 - 15,000 gallons		3.91							
Above 15,000 gallons		4.45							
<b><u>Municipal / Enterprise (M/ENT)</u></b>									
<b>M/ENT Water Base Charge</b>	6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
<b>M/ENT Water Usage Charge (per 1,000 gals)</b>	2.93								
<b>M/ENT Sewer Base Charge</b>	8.91	22.21	44.40	71.00	141.98	221.83	523.33	709.77	1,020.29
<b>M/ENT Sewer Usage Charge (per 1,000 gals)</b>	4.93								
<b>M/ENT Irrigation Base Charge</b>	6.31	15.70	31.38	50.19	100.36	156.81	376.29	501.72	721.23
<b>M/ENT Irrigation Usage Chrg. (per 1,000 gals)</b>	2.93								
<b><u>Circumstantial Wastewater Customers</u></b>									
<b>Sewer Base Charge per EMC</b>									N/A
<b>Sewer Usage per 1,000 gal.</b>									4.96

**SCHEDULE OF STANDARD RATES FOR WATER AND SEWER SERVICE  
OUTSIDE CITY RATES EFFECTIVE 10/01/2021**

<b>Administration Charge per Bill</b>	3.56									
<b><u>Single Family Residential (SFR)</u></b>		<b><u>Meter Size</u></b>								
		3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
<b>SFR Water Base Charge</b>		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
<b>SFR Water Usage Charge</b>										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<b>SFR Sewer Base Charge</b>		11.13	27.75	55.49	88.74	177.46	277.28	665.41	887.21	1275.36
<b>SFR Sewer Usage Charge Per 1,000 gallons</b>	6.16									
<b>SFR Irrigation Base Charge</b>		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
<b>SFR Irrigation Usage Charge</b>										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<b><u>Multi-Family &amp; Commercial (M-F/C)</u></b>										
<b>M-F/C Water Base Charge</b>		8.67	21.67	43.33	69.31	138.61	216.55	519.69	692.91	996.05
<b>M-F/C Water Usage Charge</b>										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<b>M-F/C Sewer Base Charge</b>		12.23	30.54	61.04	97.63	195.26	305.08	732.13	976.16	1403.26
<b>M-F/C Sewer Usage Charge</b>	6.16									
<b>M-F/C Irrigation Base Charge</b>		8.67	21.67	43.33	69.31	138.61	216.55	519.69	692.91	996.05
<b>M-F/C Irrigation Usage Charge</b>										
0 - 5,000 gallons	2.62									
5,001 - 10,000 gallons	4.42									
10,001 - 15,000 gallons	4.88									
Above 15,000 gallons	5.56									
<b><u>Municipal / Enterprise (M/ENT)</u></b>										
<b>M/ENT Water Base Charge</b>		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
<b>M/ENT Water Usage Charge (per 1,000 gals)</b>	3.66									
<b>M/ENT Sewer Base Charge</b>		11.13	27.75	55.49	88.74	177.46	277.28	665.41	887.21	1275.36
<b>M/ENT Sewer Usage Charge (per 1,000 gals)</b>	6.16									
<b>M/ENT Irrigation Base Charge</b>		7.88	19.62	39.21	62.74	125.46	196.01	470.36	627.15	901.53
<b>M/ENT Irrigation Usage Chrg. (per 1,000 gals)</b>	3.66									
<b><u>Circumstantial Wastewater Customers</u></b>										
<b>Sewer Base Charge per EMC</b>	N/A									
<b>Sewer Usage per 1,000 gal.</b>	6.20									

**SCHEDULE OF STANDARD RATES FOR GENERAL REUSE SERVICE  
INSIDE/OUTSIDE CITY RATES EFFECTIVE 10/01/2021**

<b><u>Single Family, Multi-Family &amp; Commercial</u></b>	<b><u>INSIDE CITY LIMITS</u></b>
Reuse Water usage per 1,000	1.30
Reuse Water Base Charge per EIC* (price equals 1 EIC)	5.99

- \* One EIC is defined as the **Greater** of:
- A. One Single Family Lot of 15,000 Square Feet or Less;
  - B. 500 Gallons per Day of Required Reuse Service; or
  - C. 5,600 Square Feet of Area to be irrigated.

To calculate the number of IECs to charge per property, determine the **Greater** of A, B, or C from above. Then multiply the number of EICs determined by the Base Charge per EIC.

<b>A:</b>		<b>B:</b>		<b>C:</b>	
<b><u>Lot size per sf:</u></b>	<b><u># of EICs</u></b>	<b><u>Monthly Usage</u></b>	<b><u># of EICs</u></b>	<b><u>SQ FT Irrigated</u></b>	<b><u># of EICs</u></b>
0 - 15,000	1	0 - 15,000	1	0 - 5,600	1
15,001 - 30,000	2	15,001 - 30,000	2	5,601 - 11,200	2
30,000 - 45,000	3	30,000 - 45,000	3	11,201 - 16,800	3
45,001 - 60,000	4	45,001 - 60,000	4	16,801 - 22,400	4
60,001 - 75,000	5	60,001 - 75,000	5	22,401 - 28,000	5
75,001 - 90,000	6	75,001 - 90,000	6	28,001 - 33,600	6
90,001 - 105,000	7	90,001 - 105,000	7	33,601 - 39,200	7
105,001 - 120,000	8	105,001 - 120,000	8	39,201 - 44,800	8

\*One Acre = 43,560 sq ft  
 Lot size ÷ 15,000 = # of EICs                      Daily Usage ÷ 500 = # of EICs                      SQ FT IRR ÷ 5,600 = # of EICs

<b><u>Single Family, Multi-Family &amp; Commercial</u></b>	<b><u>OUTSIDE CITY LIMITS</u></b>
Reuse Water usage per 1,000	1.62
Reuse Water Base Charge per EIC* (price equals 1 EIC)	7.48

- \* One EIC is defined as the **Greater** of:
- A. One Single Family Lot of 15,000 Square Feet or Less;
  - B. 500 Gallons per Day of Required Reuse Service; or
  - C. 5,600 Square Feet of Area to be irrigated.

To calculate the number of IECs to charge per property, determine the **Greater** of A, B, or C from above. Then multiply the number of EICs determined by the Base Charge per EIC.

<b>A:</b>		<b>B:</b>		<b>C:</b>	
<b><u>Lot size per sf:</u></b>	<b><u># of EICs</u></b>	<b><u>Monthly Usage</u></b>	<b><u># of EICs</u></b>	<b><u>SQ FT Irrigated</u></b>	<b><u># of EICs</u></b>
0 - 15,000	1	0 - 15,000	1	0 - 5,600	1
15,001 - 30,000	2	15,001 - 30,000	2	5,601 - 11,200	2
30,000 - 45,000	3	30,000 - 45,000	3	11,201 - 16,800	3
45,001 - 60,000	4	45,001 - 60,000	4	16,801 - 22,400	4
60,001 - 75,000	5	60,001 - 75,000	5	22,401 - 28,000	5
75,001 - 90,000	6	75,001 - 90,000	6	28,001 - 33,600	6
90,001 - 105,000	7	90,001 - 105,000	7	33,601 - 39,200	7
105,001 - 120,000	8	105,001 - 120,000	8	39,201 - 44,800	8

\*One Acre = 43,560 sq ft  
 Lot size ÷ 15,000 = # of EICs                      Daily Usage ÷ 500 = # of EICs                      SQ FT IRR ÷ 5,600 = # of EICs

**MISCELLANEOUS CHARGES - RATE EFFECTIVE 10/01/2021**

	<u>Inside</u>	<u>Outside</u>
<b>Water Meter Installation</b>		
3/4" Meter	429.81	537.26
1.0" Meter	498.73	623.41
1.5" Meter	670.98	838.72
2.0" Meter	920.16	1,150.20
Larger than 2.0" Meter (cost as determined by Utility Director & Must be approved by City Manager.)	Cost plus 25%	Cost plus 25%
<b>Irrigation/Domestic Meter (installed at the same time)</b>		
3/4" Meter	351.08	438.85
1.0" Meter	407.35	509.18
1.5" Meter	548.05	685.06
2.0" Meter	751.58	939.47
<b>Temporary/Construction/Hydrant Meter</b>		
Administrative and Hook-Up Fee	137.82	172.27
Deposits: Meter & Consumption	1,619.67	2,024.58
Total Cost	1,757.49	2,196.85
<b>Utility Impact Fees:</b>		
Water (ERU = 350 gallons per day)	1,135.92	1,419.90
Sewer (ERU = 275 gallons per day)	3,685.05	4,606.32
<b>Water Service Extension:</b>	Cost determined by Utility Director + 25%	
<b>Sewer Service Extension:</b>	Cost determined by Utility Director + 25%	
<b>Water Line Sampling</b>	220.55	275.68
<b>Line/Lateral Location (Water or Wastewater)</b>	96.48	120.60
<b>Meter Testing (Bench Test)</b>	96.48	120.60
<b>Meter Box Upgrade (Traffic Bearing)</b>	51.87	64.83
<b>Sewer Inspection</b>	27.56	34.45
<b>Lien Search Fee</b>	15.00	15.00
<b>New Account / Initial Turn On</b>	62.44	78.04
<b>Irrigation Turn On</b>	31.21	39.01
<b>New Service Garbage Only</b>	31.21	N/A
<b>Transfer of Account</b>	48.19	60.23
<b>15 Day Temporary Service</b>	31.21	39.01
<b>Unauthorized Connections/Tampering</b>	48.20	60.24
<b>Delinquent Account Reactivation and Turn On</b>	55.12	68.91
<b>Delinquent Payment Penalty (Late Fee)</b>	Greater of \$6.71 or 5% of outstanding balance	Greater of \$8.38 or 6.25% of outstanding balance
<b>Fire Service Charges:</b>		
Sprinkler System - Small	4.43	5.53
Sprinkler System - Large	51.67	64.58
Stand Pipe System	2.95	3.68
Fire Sprinkler Standpipe System	1.49	1.86
Fire Hydrant	6.07	7.58
<b>Special Vacation Bill Amounts:</b>		
Water ONLY	0.00	11.44
Water and Sewer / Wastewater	25.02	22.57
Water, Sewer / Wastewater and Irrigation	31.33	30.45
Garbage ONLY	9.80	0.00
<b>UTILITY ACCOUNT DEPOSITS:</b>		
<b>Residential - Inside / Outside</b>		
Water, Sewer & Garbage	180.92	
Water Only	90.45	
Garbage Only	59.23	
<b>Commercial - Inside / Outside</b>		
Minimum Deposit	188.44	
Builder Deposit	323.06	
Deposits equals average of 2 1/2 highest month		
<b>Surety Bonds</b>		
Residential -16 open accounts	\$3,000 Bond	
Commercial - Surety Bond equals same calculation a commercial deposit 2 1/2 highest month		
<b>Temporary Service (Inside or Outside)</b>	141.08	

**SCHEDULE OF STANDARD RATES FOR GARBAGE AND REFUSE COLLECTION RATES EFFECTIVE 10/01/2021  
FY 2021-2022 - Rates for Monthly Service**

**Residential Recycling**

Single family (65 gal. rolling cart collected once per week) 2.69

**Residential Garbage & Reuse Collection:**

Residential Pick Up 23.12  
Each additional container, per address 11.57

**Commercial Recycling**

65-Gallon rolling cart (collected once per week)		7.33		
95-Gallon rolling cart (collected once per week)				
	<b>1</b>	14.67	<b>5</b>	17.51
	<b>2</b>	15.30	<b>6</b>	18.44
	<b>3</b>	15.93	<b>7</b>	19.03
	<b>4</b>	16.54	<b>8</b>	20.60

**Commercial Garbage & Refuse Collection**

Residential type container	28.51					
Commercial Container (per cubic yard)	7.53	x	volume	x	# pickups	x 4.33
Cardboard or Recycling Container (per cubic yd)	3.63	x		x		x 4.33
Dry Waste Container (per cubic yard)	6.49	x		x		x 4.33
Compactor (per cubic yard)	19.68	x		x		x 4.33

**Overfill of Commercial Containers:**

Overfilled Container 14.46

**Monthly Rental of Commercial Container (one pickup per week)**

2 cubic yard container	17.54
3 cubic yard container	22.38
4 cubic yard container	24.01
6 cubic yard container	30.38
8 cubic yard container	33.56
Delivery Charge (for temporary containers)	18.44

**Horticultural Refuse (per cubic yard)**

***Residential:***

0-5 yards (1 pickup per/week; 0-30 bags) FREE  
Each yard over 5 yards \$6.66/yard

***Commercial:***

\$6.66/yard

**Non-Horticultural Refuse (Excluding furniture and appliances, per cubic yard, all customers)**

\$14.20/yard

**SCHEDULE OF STANDARD RATES FOR GARBAGE AND REFUSE COLLECTION RATES EFFECTIVE 10/01/2021  
FY 2021-2022 - Rates for Monthly Service**

**Furniture and Appliances (per item, all customers)**

Refrigerator, stove, water heater, dryer, washing machine	15.92
Sofa, mattress, bed springs, upholstered chair, arm chair	13.31
Stereo, television set, computers, electronics	11.83

**Tires**

***Residential:***

Tire without rim (maximum 4 per pick-up)	6.32
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***Commercial:***

Each pick-up (rate + landfill charges)	72.30
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**Extra Pick-Up Services**

Commercial container	28.51
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**Extra Pickup Commercial Containers:**

2 cubic yards	28.98
3, 4 cubic yards	56.38
6, 8 cubic yards	103.95

**Temporary Commercial Containers**

Delivery Fee	18.44
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**Commercial Container Cleaning:**

Cleaning fee	47.07
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**Roll-off Container (Rate Charged per Pull)**

*20 cubic yard containers	175.25
*30 cubic yard containers	190.77
*40 cubic yard containers	271.46
*Total charge will include applicable landfill fees	
Delivery Charge (for roll-off containers)	31.87

**Temporary Commercial Collection**

Permit Fee (Per customer) – Private Haulers	47.47
Permits for 6 Yard Construction Dumpster (private haulers)	9.50

**Misc. Sales (Overfill of Commercial Containers)**

1 yard overfill fee	14.46
Locks	14.84

**Ordinance No. O-03-39**

*"A fee schedule establishing all fees and charges relating to garbage and refuse service adopted as a part of this chapter is on file in the city clerk's office, and commencing on October 1, 2003, effective on the 1st of each year thereafter, all fees and charges relating to garbage and refuse service shall be automatically increased two and one-half percent (2 1/2%)."*

**Note: All rates are subject to change, other fees may apply.**

**STORMWATER QUALITY & MAINTAINENCE UTILITY – RATES EFFECTIVE 10/01/2021  
FY 2021-2022 - Rates for Monthly Service**

	<b>Quality</b>	<b>Maintenance</b>
Residential	3.82	3.64
With Mitigation Credits	2.26	2.07

**Resolution No. R-12-17**

*Reference the resolution listed above for detailed information regarding the fee and how it is calculated.*

**Note: All rates are subject to change, other fees may apply.**

**Resolution No. R-07-41 (previously enacted Ordinances O-98-52 and O-04-29 and adopted Resolutions R-98-26 and R-04-21)**

**"Effective on the 1st of October of each year, the stormwater utility maintenance fee, and all other stormwater utility fees, rates and charges then in effect shall be automatically increased, without hearing, two and one-half percent (2 1/2%) to account for inflation."**

**POLICE SERVICES FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022**

Fingerprinting	\$5.00 per fingerprint card
Copies of Reports	\$0.15 single-side copy \$0.20 double-side copy
Parking Fines – Overtime Parking	\$25.00 if paid within five days \$10.00 additional if paid after five days
Parking Fines – Improper Parking	\$10.00
Vehicle Identification Number Verification	\$4.00
Special Detail	\$34.00 / hour – minimum 3 hours \$39.00 / hour – if less than 5 day notice
<b>Security Alarm System Excessive False Alarms</b>	
Fee after second alarm in a month	\$25.00 each

\*Fee increases to \$25 per ticket (\$50 if not paid after five days) if someone charged has had five or more in a 12 month period

**FIRE SERVICES FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022**

**Fire Safety Re-Inspection Fees\*\***

<b>Property Type</b>	<b>Commercial</b> (Retail Svcs. Sales/ Multi Family Rentals)	<b>Institutional</b> (Education/Medical/ Nursing Care)	<b>Industrial</b> (Warehouse/ Manufacturing)
2 <sup>nd</sup> Re-inspection	\$ 102.49	\$ 170.78	\$ 345.70
3 <sup>rd</sup> Re-inspection	136.63	204.95	273.27
4 <sup>th</sup> Re-inspection	204.95	239.10	307.44
All subsequent Re-inspections	\$273.27 per inspection	\$307.44 per inspection	\$341.58 per inspection

**Fire Systems Installation Test Inspection Fees\*\***

<b>Fire Protection System Installation Type</b>	<b>Commercial Cooking Hood Fire Extinguishment (Hood Protection)</b>	<b>Fire Alarm/Emergency Evacuation</b>	<b>Automatic Fixed Fire Suppression/ Sprinkler &amp; Other used for Property &amp; Life Protection</b>
Preliminary/ Rough Inspections	\$ 68.33	\$ 136.63	\$ 204.95
Final Inspection	136.63	204.95	273.27
Any required re-inspection	204.95	273.27	341.58

\* Subject to a Consumer Price Index based adjustment of no less than 2.5% annually each October 1 per Ordinance O-08-27.

\*\* Subject to a Consumer Price Index based adjustment of no less than 2.5% annually each October 1<sup>st</sup> per Ordinance O-08-62.

**Note: All rates are subject to change, other fees may apply.**

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022**

**WINTER HAVEN PUBLIC LIBRARY FEE SCHEDULE**

<b>Fines</b>	\$0.10 per day	<b>Book Bags</b>	\$2.00
<b>Library Cards</b>	\$35 per out of county borrower	<b>Ear Buds</b>	\$1.00
<b>Lost Library Card</b>	\$1.00	<b>Copy Charges (Black/White)</b>	\$0.15 per copy
<b>Replacement Costs</b>	Actual cost of item replacement	<b>Copy Charges (Color)</b>	\$0.25 per copy
<b>Ellison Machine Service</b>	\$2.00 per half hour	<b>Faxes</b>	\$1.00 per page
<b>Laminator Services</b>	\$0.75 per foot for thin/pliable \$0.75 per piece for pouch laminator	<b>Proctoring</b>	\$25.00 per session
		<b>Public Computer Use</b>	\$1.00 per guest pass

<b>Meeting Room Rental Rates</b>	Half Room 4 hours	Half Room 8 hours	Full Room 4 hours	Full Room 8 hours
Business or Commercial Entity	\$106.00	\$210.00	\$158.00	\$316.00
Polk County Non-Profit	\$53.00	\$105.00	\$79.00	\$158.00

Digital Projector	\$25.00
Laptop to be used with digital projector	\$25.00
TV/VCR/DVD Player	\$25.00
Microphone/sound system	\$25.00

Kitchen	\$25.00
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<b>SEEDLab Rental Rates</b>	2 hours	4 hours	6 hours	8 hours
Business or Commercial Entity	\$100.00	\$150.00	\$200.00	\$300.00
Polk County Non-Profit	\$50.00	\$75.00	\$100.00	\$150.00

Damage Deposit for Meeting Room and SEEDLab Rental	\$100.00
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**AQUATICS**

**Rowdy Gaines Olympic Pool**

<b>Daily Admission Fees:</b>	
Residents	\$2
Non-Residents	\$3
Lifejackets	\$1

**WH Recreational & Cultural Center Pool**

<b>Daily Admission Fees:</b>	
Residents 15 & over	\$2
Non-Residents 15 & over	\$3
Lifejackets	\$1
Children under 15	Free

<b>Multi-Visit Passes:</b>	<b>Resident</b>	<b>Non-Resident</b>
10 Time Punch Pass	\$18	\$27
20 Time Punch Pass	\$30	\$45
Monthly Pass	\$36	\$54
60 Time Punch Pass	\$80	\$111

Swim Lessons (2 weeks)	\$35	\$44
Lifeguard Training	\$150	\$188
Water Safety Instructor Training	\$175	\$219

Pool Rental – COL (min. 4 hrs)	\$325	(\$100 first hour and \$75 each additional hour)
Pool Rental – WHRCC (min. 2 hrs)	\$100	(\$50 per hour)

High School Swim Teams (Non-Local / Private)	\$1,000/season
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**PROGRAMS**

**Playground Style Summer Camps**

Late Pick-up Fee	\$5/15 Minutes
Rotary Park Playground Program (Residents Only)	\$80/8 weeks
WHRCC Summer Fun at the Rec (Residents Only)	\$80/8 Weeks

**Chain O' Lakes Complex**

	<b>Resident</b>	<b>Non-Resident</b>
Discovery Camp	\$238/4 weeks	\$338/4 weeks
	\$476/8 weeks	\$676/8 weeks
Late Pick-up Fee	\$5/15 minutes	\$5/15 Minutes

**WHRCC**

After School Program	\$20/month	\$30/Month
School Holiday Camp	\$5/Day	\$10/Day
Late Pick-up Fee	\$5/15 minutes	\$5/15 Minutes

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022 (cont.)**

**TENNIS:**

<b>MEMBERSHIP AND DAILY COURT FEES</b>	<b>City Resident</b>	<b>Non-City Resident</b>
<b>Clay Court Fees Per 90 Minutes</b>		
Junior	\$5.00	\$5.00
Single	\$7.00	\$10.00
After 6:00 P.M. (Add Per 90 Minutes)	\$1.00	\$1.00
<b>Pickleball Court Fees Per Hour</b>		
Junior	\$1.00	\$1.00
Single	\$2.00	\$3.00
After 6:00 P.M. (Add Per 90 Minutes)	\$1.00	\$1.00
<b>Clay &amp; Pickleball Court Semi-Annual Memberships</b>		
Junior	\$60	\$90
Single	\$100	\$150
Family	\$150	\$225
<b>Clay &amp; Pickleball Court Annual Memberships</b>		
Junior	\$100	\$150
Single	\$150	\$225
Family	\$225	\$338
<b>Pickleball Court Semi-Annual Memberships</b>		
Junior	\$45	\$68
Single	\$65	\$130
Family	\$80	\$160
<b>Pickleball Court Annual Memberships</b>		
Junior	\$65	\$100
Single	\$100	\$160
Family	\$150	\$300

**PROGRAM FEES**

<b>10 and Under Program (4 weeks)</b>		
Ready for Red (Ages 5-6)	\$40	\$50
Pathway to Play (Ages 7-8)	\$80	\$100
Orange to Green (Ages 9-10)	\$80	\$100

	<b>Oct 1-Nov 15</b>	<b>Nov 16-Dec 31</b>	<b>Jan 1-Mar 31</b>	<b>Apr 1-Sept 30</b>
<b><u>WILLOWBROOK GOLF COURSE:</u></b>				
18 holes w/cart morning	\$25 - \$35	\$30 - \$40	\$35 - \$45	\$20 - \$30
18 holes w/cart afternoon	\$20 - \$30	\$25 - \$35	\$30 - \$40	\$15 - \$25
18 holes walking	\$15 - \$20	\$20 - \$25	\$20 - \$30	\$12 - \$20
9 holes w/cart	\$15 - \$22.50	\$15 - \$25	\$20 - \$30	\$10 - \$15
9 holes walking	\$10 - \$15	\$12 - \$18	\$15 - \$20	\$10 - \$15
Jr. 9 holes walking	\$5 - \$7	\$5 - \$7	\$5 - \$7	\$5 - \$7
Jr. 18 holes walking	\$8 - \$12	\$8 - \$12	\$10 - \$15	\$8 - \$10
Member 9 holes w/cart	\$6.75 - \$7.50	\$6.75 - \$7.50	\$6.75 - \$7.50	\$6.75 - \$7.50
Member 18 holes w/cart	\$13.50 - \$15	\$13.50 - \$15	\$13.50 - \$15	\$13.50 - \$15
Tournament/Outing	\$20 - \$30	\$30 - \$40	\$35 - \$45	\$18 - \$25
League 18 holes	\$20 - \$30	\$30 - \$40	\$35 - \$45	\$18 - \$25
Replay 9 holes	\$10	\$15	\$15	\$10 - \$15
Replay 18 holes	\$15 - \$25	\$20 - \$30	\$25 - \$35	\$15 - \$20
Enhancement	\$1	\$1	\$1	\$1

**Annual Golf Membership (plus tax)**

Single	\$1,005
Couple	\$1,510
Family	\$1,825
Junior	\$201

**Annual Cart Pass**

Single	\$850
Family	\$1,275

**Rentals**

Clubs	\$15
Range Balls	\$3.75 - \$4.50
Pull Cart	\$2.50 - \$3.00

(All fees are taxable; City Residents receive 20% discount on annual membership fees)

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022 (cont.)**

**FACILITY RENTAL RATES (plus sales tax)**

	<u>Category I</u>	<u>Category II</u>	<u>Category III</u>	<u>Category IV</u>	<u>Category V</u>
Pavillions:					
Small	\$44/day	\$44/day	\$22/day	\$22/day	n/c
Large	\$70/day	\$70/day	\$35/day	\$35/day	n/c
Enclosed	\$66/day	\$66/day	\$33/day	\$33/day	n/c
Amphitheater	\$300/day	\$360/day	\$150/day	\$210/day	n/c
Theatre	\$400/day	\$480/day	\$200/day	\$280/day	Tech Fees
Sr. Adult Center	\$50/hr	\$60/hr	\$25/hr	\$35/hr	n/c
Rotary/Lions Park	\$20/hr	\$24/hr	\$10/hr	\$14/hr	n/c
Conference Rm. (WHRCC)	\$28/day	\$34/day	\$14/day	\$20/day	n/c
Woman's Club (M-Th/S)	\$350/650	NA	NA	NA	NA
<i>Category I</i>	<i>City Resident</i>				
<i>Category II</i>	<i>Non-City Resident</i>				
<i>Category III</i>	<i>City Based Non Profit Entity</i>				
<i>Category IV</i>	<i>No-City Based Non Profit Entity</i>				
<i>Category V</i>	<i>Co-Sponsored / Gov't. Agency</i>				

**Nora Mayo Hall Building Rental:**

Non Profit groups	\$1,500
General Public/Corporate groups	\$2,000
Refundable Damage Deposit	\$1,000
Additional Deposit when alcohol involved	\$1,500

Other costs associated with the rental of this facility including staffing requirements at \$50.00 per hour, per employee

**FIELDHOUSE AND CONFERENCE CENTER**

<u>Court Rental</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Per Basketball Court	\$75.00/Hour	\$750.00/Day	\$25.00/Hour
Per Volleyball Court	\$37.50/Hour	\$375.00/Day	\$25.00/Hour
Gym Block A or B	\$125.00/Hour	\$1,250.00/Day	\$25.00/Hour
Gym Block A, B & C*	\$375.00/Hour	\$3,750.00/Day	\$75.00/Hour
Championship Gym (of available)	\$200.00/Hour	\$2,000.00/Day	\$25.00/Hour

\*Rental of the full Fieldhouse includes all three Gym Blocks as well as Meeting Rooms C, D, E, F and G

<u>Conference Rental</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Meeting Room A	\$50.00/Hour	\$500.00/Day	\$25.00/Hour
Meeting Room B or G	\$40.00/Hour	\$400.00/Day	\$25.00/Hour
Meeting Room C - F	\$30.00/Hour/Room	\$300.00/Day	\$25.00/Hour
Fieldhouse & Conference Center **		\$4,000.00/Day	*\$125.00/Hour

\*\*Rental of the full facility includes all three court spaces & Meeting Rooms A - G. \*Staffing levels are subject to change based on event needs.

<u>Specialty Areas</u>	<u>Hourly Fee</u>	<u>Full Day Fee (12 Hours)</u>	<u>Staffing</u>
Locker Room	\$40.00/Hour	\$400.00/Day	
Training Room	\$75.00/Hour	\$750.00/Day	
Board Room	\$75.00/Hour	\$750.00/Day	\$25.00/Hour
Food Truck		\$150.00/Day	
Concession Area	\$50.00/Hour	\$300.00/Day	

**Fieldhouse Rental:**

Refundable Damage Deposit	\$1,000
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- PCTSM events would receive a 25% discount of fees
- Government/Co-Sponsored/Non-Profit events receive a 20% discount of fees
- Non-PCTSM events will receive a 10% discount of fees for each consecutive day (up to 4 days)
- Staffing fees are multiplied by 1.5 when on a City Observed Holiday or Actual Holiday

Fee's charged the public for use of facilities shall be established by City Commission - see Ordinance O-10-25.

**PARKS AND RECREATION FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022 (cont.)**

**Senior Adult Center**

Wellness with Wilma	70/30 split plus \$1/Class resident fee, \$2/Class non-resident fee
Ballroom Dance Social	70/30 split plus \$3/Class resident fee, \$4/Class non-resident fee

**Special Event Fees**

Application Fee	\$35	Skirting for Stage	\$50/Day
Event Trailer	\$250/Day	Barricade	\$5/Each
Stage (Mobile & Portable)	\$300/Day	Barricade (not recovered/returned)	\$40/Each
(Set-up & Removal)	\$25/Man/Hour	Traffic Cones	\$5/Each
Public Address System	\$30/Day	Traffic Cones (not recovered/returned)	\$22/Each
Wireless Microphone	\$15/Day	Farmers Market Booth Fee (10' x 10')	\$8/Space
Banner Permit	\$20	Ghoul's Night Out Booth	\$50/Space
Banner Installation	\$50 (Flat Fee)	Snow Central Booth Fee	\$100/Space
City Maintenance Staff at Event	\$25/Man/Hour	Rock N' Freedom Fest Booth Fee	\$125/Space
Podium	\$10/Day		

**ATHLETIC FIELD / AMENITY FEES**

**Chain O'Lakes Park**

Stadium Day	\$125/game	Visitor's Clubhouse	\$75/day
Stadium Light Fee	\$90/hour	Covered Batting Cages	\$100/day
Minor League Field	\$50/game	Lower Field 10 Mounds	\$50/day
Concessions Rental (each)	\$150/day	Soil Amendments	\$12/bag
Minor League Clubhouse	\$150/day	Maintenance Fee	\$25/man/hour

**Field Rental: DiamondPlex, Sertoma Park, PSC Soccer Field, WHRCC**

Field Use	\$75/day/field
Light Fee	\$25/hour/field
Temporary Fencing	\$50/field
Maintenance Fee	\$25/man/hour
Soil Amendments	\$12/bag

**Lake Maude Park (Football)**

Stadium Field	\$500/per day
Practice Fields	\$250/per day
Lighting Fee	\$200/per game
Concession Rental	\$200/per day
Field Marking (Per field)	\$150/per game
Maintenance Fee	\$25/Man/Hour

**BUILDING PERMIT FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022**

Add 50% Plan Check Fee for Multi-Family or Commercial Over \$1,000.

0 – 100 =	\$10.00	50,001 – 51,000 =	183.00
101 – 1,000 =	16.00	51,001 – 52,000 =	187.00
1,001 – 2,000 =	22.00	52,001 – 53,000 =	191.00
2,001 – 3,000 =	26.00	53,001 – 54,000 =	195.00
3,001 – 4,000 =	30.00	54,001 – 55,000 =	199.00
4,001 – 5,000 =	34.00	55,001 – 56,000 =	203.00
5,001 – 6,000 =	38.00	56,001 – 57,000 =	207.00
6,001 – 7,000 =	42.00	57,001 – 58,000 =	211.00
7,001 – 8,000 =	46.00	58,001 – 59,000 =	215.00
8,001 – 9,000 =	50.00	59,001 – 60,000 =	219.00
9,001 – 10,000 =	54.00	60,001 – 61,000 =	223.00
10,001 – 11,000 =	58.00	61,001 – 62,000 =	227.00
11,001 – 12,000 =	62.00	62,001 – 63,000 =	231.00
12,001 – 13,000 =	66.00	63,001 – 64,000 =	235.00
13,001 – 14,000 =	70.00	64,001 – 65,000 =	239.00
14,001 – 15,000 =	74.00	65,001 – 66,000 =	243.00
15,001 – 16,000 =	77.00	66,001 – 67,000 =	247.00
16,001 – 17,000 =	80.00	67,001 – 68,000 =	251.00
17,001 – 18,000 =	83.00	68,001 – 69,000 =	255.00
18,001 – 19,000 =	86.00	69,001 – 70,000 =	259.00
19,001 – 20,000 =	89.00	70,001 – 71,000 =	263.00
20,001 – 21,000 =	92.00	71,001 – 72,000 =	267.00
21,001 – 22,000 =	95.00	72,001 – 73,000 =	271.00
22,001 – 23,000 =	98.00	73,001 – 74,000 =	275.00
23,001 – 24,000 =	101.00	74,001 – 75,000 =	279.00
24,001 – 25,000 =	104.00	75,001 – 76,000 =	283.00
25,001 – 26,000 =	107.00	76,001 – 77,000 =	287.00
26,001 – 27,000 =	110.00	77,001 – 78,000 =	291.00
27,001 – 28,000 =	113.00	78,001 – 79,000 =	295.00
28,001 – 29,000 =	116.00	79,001 – 80,000 =	299.00
29,001 – 30,000 =	119.00	80,001 – 81,000 =	303.00
30,001 – 31,000 =	122.00	81,001 – 82,000 =	307.00
31,001 – 32,000 =	125.00	82,001 – 83,000 =	311.00
32,001 – 33,000 =	128.00	83,001 – 84,000 =	315.00
33,001 – 34,000 =	131.00	84,001 – 85,000 =	319.00
34,001 – 35,000 =	134.00	85,001 – 86,000 =	323.00
35,001 – 36,000 =	137.00	86,001 – 87,000 =	327.00
36,001 – 37,000 =	140.00	87,001 – 88,000 =	331.00
37,001 – 38,000 =	143.00	88,001 – 89,000 =	335.00
38,001 – 39,000 =	146.00	89,001 – 90,000 =	339.00
39,001 – 40,000 =	149.00	90,001 – 91,000 =	343.00
40,001 – 41,000 =	152.00	91,001 – 92,000 =	347.00
41,001 – 42,000 =	155.00	92,001 – 93,000 =	351.00
42,001 – 43,000 =	158.00	93,001 – 94,000 =	355.00
43,001 – 44,000 =	161.00	94,001 – 95,000 =	359.00
44,001 – 45,000 =	164.00	95,001 – 96,000 =	363.00
45,001 – 46,000 =	167.00	94,001 – 95,000 =	359.00
46,001 – 47,000 =	170.00	95,001 – 96,000 =	363.00
47,001 – 48,000 =	173.00	96,001 – 97,000 =	367.00
48,001 – 49,000 =	176.00	97,001 – 98,000 =	371.00
49,001 – 50,000 =	179.00	98,001 – 99,000 =	375.00
		99,001 – 100,000 =	379.00

100,001 – 500,000 = 379.00 for 1<sup>st</sup> 100,000 + 2.50 for each additional 1,000 or fraction thereof, to and including 500,000

500,001 – 1,000,000 = 1,379.00 for 1<sup>st</sup> 500,000 + 1.50 for each additional 1,000 or fraction thereof, including 1,000,000

1,000,001–2,000,000 = 2,129.00 for 1<sup>st</sup>1,000,000 + 1.00 for each additional 1,000 or fraction thereof, including 2,000,000

2,000,001 and up = 3,129.00 for 1<sup>st</sup> 2,000,000 + 1.50 for each additional 1,000 or fraction thereof

Note: A CPI adjustment will be applied to the above Building Permit Fee Schedule.

(Each fee above will be multiplied by 1.889). The Plan review fees of an additional 25% for residential and 50% for commercial are then applied.

**MISCELLANEOUS BUILDING FEES**

Single family homes are based on fee schedule for building permit

Permits for trade contractors for single-family homes are as follows:

Electrical	\$100.00
Plumbing	\$100.00
Mechanical	\$75.00

Electrical Permit Fees	Based on job value
Plumbing Permit Fees	Based on job value
Mechanical Permit Fees:	
Permit Basic Fee	\$25.00
	\$15.00 for 1 <sup>st</sup> 1,000 or fraction thereof
	\$4.00 for each 1,00 thereafter
	Fee for repairs, alterations and additions to an existing system
	Shall be \$5.00 plus \$2.00 for each 1,000 or fraction thereof
Demolition Permit	Basic Fee - \$113.05
Tent Permit Fee	Basic Fee \$25.00
Plans Checking Fee	Commercial and Multifamily will be charged 50% of the Building Permit Fee
	Residential will be charged 50% of the Building Permit Fee
Reinspection Fee	Basic Fee \$25.00

**Additional fees may apply – contact Building/Permitting for complete fee calculation.**

**PLANNING AND ZONING FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022**

**BOARD OF ADJUSTMENT**

<i>Variance:</i>	Single Family	217.60
	Multi-Family	435.18
	Non-Residential	579.31

**Planning Commission**

<i>Zoning:</i>	5 or fewer lots	579.31
	More than 5 lots	724.85
	0-5 acres, unsubdivided	868.97
	5.01 – 10 acres, unsubdivided	1,158.64
	More than 10 acres	1,448.30

<i>PUD (Planned Unit Development):</i>	2,825.94
<i>PUD Plan Amendment:</i>	2,119.46
<i>Special Use/Conditional Use:</i>	579.31
<i>Right-Of-Way Vacation (per right-of-way):</i>	3,532.43
<i>Easement/Alley Vacation (each):</i>	1,448.30
<i>Street/Alley Re-Direction:</i>	579.31

**FUTURE LAND USE**

**SMALL SCALE:**

Up to 5 subdivided residential lots of 10 acres or less with a density of 10 units/acre or less.	565.19
More than 5 subdivided residential lots of 10 acres or less with a density of 10 units/acre or less.	702.24
0-10 acres of residential or non-residential land or combination of both, of 10 units/acre or less.	840.72

**LARGE SCALE:**

10.01 to 100 acres or requests with a density of 10/units per acre or greater, regardless of acreage	1,404.51
100.01 + acres	1,969.69

**AMENDMENT TO COMPREHENSIVE PLAN TEXT:**

(Per Plan Amendment)	1,130.38
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**PLANNING AND ZONING FEE SCHEDULE EFFECTIVE 10/01/2021  
FY 2021-2022 (cont.)**

**SUBDIVISION PLAT REVIEW FEES:**

Base Fee:	706.48
Additional Per Lot Fee:	38.15
Subdivision Plat Resubmittal:	671.18
(per review, begins after 2 <sup>nd</sup> submittal)	

NOTE: These fees are the application submittal fees. Surveyor fees are in addition to the base and per lot fees and will be charged after the surveyor submits the bill to the City. Recording fees are in addition to all other costs and are determined by Polk County Clerk of Courts Office.

**SITE PLAN REVIEW**

*Site Plan Review (Residential):* \$1,412.97 up to 10 acres + \$28.25 per acre over 10 acres

*Site Plan Review (Non-Residential):* \$1,412.97 up to 30,000 square feet of building area  
\$1,931.80 > 30,000 square feet of building area

*Minor Site Plan Review\*:* 607.58

*Less than Minor Site Plan Review\*\*:* 121.51

*Site Plan Resubmittal:* (per review, begins after second submittal) 671.18

\*Less than 2,000 sq. feet or less than 10% of site improvements

\*\*To be determined by staff

**DEVELOPMENT OF REGIONAL IMPACT (DRI)**

Base Fee	4,344.91
Per Commercial Acre	14.48
Per Residential Acre	7.25
Per DU	0.68
Substantial Deviation	2,173.16
Annual Report	145.53

**DEVELOPMENT REVIEW COMMITTEE (DRC) MEETING**

Major Review	353.26
Minor Review	70.64

**OTHER FEES:**

Community Development District (CDD):	3,621.47
CDD Annual Report Review	353.26
Zoning Verification Letter:	57.93

The Planning & Zoning Fee Schedule is subject to two and one half (2.5) percent annual upward adjustment on all fees effective October 1 of each year per Resolution R-07-48 adopted November 13, 2007.

Note: All rates are subject to change, other fees may apply.

## CEMETERY SERVICE FEE SCHEDULE EFFECTIVE 10/01/2021

	Resident	Non-Resident
<b><u>Space Prices</u></b>		
Adult	779.00	1,061.00
Infant	455.00	738.00
Cremation	455.00	738.00
Inside Mausoleum	4,521.00	8,760.00
Corner Mausoleum	6,217.00	11,871.00
<b><u>Opening / Closing - Standard</u></b>		
Weekday	586.00	738.00
Weekday after 3:00 p.m.	779.00	916.00
Saturday before 3:00 p.m.	779.00	916.00
Saturday after 3:00 p.m.	916.00	1,061.00
Sunday and/or holidays	1,061.00	1,200.00
<b><u>Cremation with Set-Up</u></b>		
Weekday	283.00	427.00
Weekday after 3:00 p.m.	352.00	496.00
Saturday before 3:00 p.m.	352.00	496.00
Saturday after 3:00 p.m.	427.00	564.00
Sunday and/or holidays	564.00	711.00
<b><u>Cremation without Set-Up</u></b>		
Weekday	178.00	318.00
Weekday after 3:00 p.m.	283.00	427.00
Saturday before 3:00 p.m.	283.00	427.00
Saturday after 3:00 p.m.	352.00	496.00
Sunday and/or holidays	496.00	634.00
<b><u>Opening / Closing - Infant</u></b>		
Weekday	283.00	427.00
Weekday after 3:00 p.m.	352.00	496.00
Saturday before 3:00 p.m.	352.00	496.00
Saturday after 3:00 p.m.	427.00	564.00
Sunday and/or holidays	564.00	711.00
<b><u>Disinterment</u></b>		
To Non-City Cemetery	564.00	564.00
Within City Cemetery	711.00	711.00
<b><u>Additional Services</u></b>		
Bronze/Granite Marker Installation - Single	124.00	124.00
Bronze/Granite Marker Installation - Companion	220.00	220.00
Vase Installation	76.00	76.00
Date Plate Installation	28.00	28.00
Memorial Bench Purchase & Installation	1,456.00	1,456.00
Transfer Fee / Deed Document	56.00	56.00
Second Service Tent (Tent only)	174.00	174.00
Second Tent & Chairs & Carpet	232.00	232.00
Additional Chairs (6)	56.00	56.00
<b><u>Niche Garden – Columbarium Space Prices:</u></b>		
Individual space for one urn	1,581.00	1,621.00
Companion space for two urns	2,253.00	2,309.00
Additional fee to increase from Individual to Companion	740.00	759.00
<b><u>Engraving of Front Plate</u></b>		
One name (First, middle or initial & last name), birth year & death year dates	235.00	241.00
<b><u>Opening and Closing Fees</u></b>		
Weekday	405.00	415.00
Saturday	470.00	482.00
Holidays	605.00	620.00

**Note: All rates are subject to change, other fees may apply. Cemetery fees increase by 2.5% every October 1<sup>st</sup> per Ordinance O-07-84.**

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## CITY OF WINTER HAVEN - GLOSSARY

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**Account Number** – In accordance with the State Chart of Accounts, each class of expenditures and revenues is assigned a specific account number for use within the City’s accounting system.

**Accrual Basis of Accounting** – The basis of accounting refers to when a transaction is recognized. In the accrual basis of accounting revenues are recognized when they are earned, and expenses are recognized when they are incurred.

**Actual** – Reflects the actual financial activity for the fiscal year.

**Ad Valorem (Property Tax)** – A tax levied on the assessed value of real and personal property located within the City, a major revenue category reflecting the value of both real and personal property. Property taxes are determined by multiplying the rate of taxation, expressed in mills times the non-exempt value of property.

**Amortization** – The paying off of debt through a series of installment loan payments over a period of time. This is frequently referring to that repayment schedule.

**Appropriation** – The legal authorization granted by the City Commission to spend public funds.

**Assessed Value** – The value set by the County Property Appraiser on real and personal taxable property as a basis for levying taxes.

**Audit** – A formal examination of an organization’s or individual’s accounts or financial situation, a methodical examination and review.

**Available (Undesignated) Fund Balance** – This refers to the funds remaining from the prior year which are available for appropriation and expenditures in the current year.

**Balanced Budget** – According to Florida Statute, the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriation for expenditures and reserves.

**Basis of Accounting and Basis of Budgeting** – The system under which revenues, expenditures, expenses, and transfers – and the related assets and liabilities – are recognized in accounts and reported in financial statements. Basis of Accounting and Basis of Budgeting specifically relates to the timing of the measurements made.

**Bed Tax** – A levy imposed by a local government on hotel stays within its jurisdiction.

**Bond** – A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. Bond payments are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for the fiscal year and the proposed means of financing such expenditures. The term also denotes the officially approved expenditure ceiling under which the City and its departments operate.

**Budget Calendar** – Refers to a schedule of key dates or milestones that the City follows in preparation and adoption of the budget.

**Budget Ordinance** – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law, such as a statute or constitutional provision, it has full force and effect of law within the boundaries of the municipality to which it applies.

**BYRNE** – This refers to a grant that was set up as a memorial to Edward Byrne.

**Capital Expenditures** – Expenditures over \$5,000, which result in the acquisition of or addition to fixed assets. Includes the cost of land, buildings, improvement other than buildings, machinery, furniture, and equipment.

**Capital Improvement Plan (CIP)** – A financial plan for construction of physical assets such as buildings, streets, sewers and recreation facilities. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year and the method of financing those expenditures.

**Capital Projects Funds** – Accounts for financial resources segregated for the acquisition and construction of major capital projects.

**Cash Forward** – Reflects the balance of cash brought forward from the previous fiscal year. In the terms of the budget, this balance together with current year budgeted revenues and other financing sources equals the total available financial resources for the budget year.

**Cash Working Capital** – Funds that allow the City to meet current cash flow requirements, shortfalls in revenues or unexpected demands until tax revenues or other major revenues are available.

**Charges for Services** – Revenues generated from user fees for current services. These charges reflect revenue only from the users of particular services such as leisure services, utility, solid waste and others.

**Contingency** – A special amount set aside for necessary unforeseen and unplanned expenses. Contingencies may not be spent without City Commission approval via a transfer.

**Cost of Living** – A fixed adjustment to each range/step of the classification and pay plan tied to an increase in the cost of living.

**CRA** – An acronym for Community Redevelopment Agency, a special taxing district. The City has designated two areas: Downtown and Florence Villa.

**Debt Service** – Payment of interest and repayment of principal to holders of the City's debt instruments. This includes charges paid to the fiscal agents.

**Debt Service Funds** – Accounts for the accumulation of resources for and the payment of, interest and principal on general long-term debt.

**Deficit** – The amount by which outlays exceed receipts in a given fiscal period.

**Department** – A separate organizational unit whose line of authority is under the City Manager. The City has operational departments consisting of Executive Services, Technical Services, Strategic Initiatives, Community Development, Support Services, Community Services, Technology Services, Financial Services, Police Services, Fire Services and Utility Services.

**Depreciation** – Expiration in the service life of fixed assets, other than the wasting of assets attributable to wear and tear, deterioration, inadequacy, and obsolescence.

**Division** – A separate organizational activity whose line of authority is under one of the City's departments.

**ELLI** – Acronym for Environmental Lands and Lakefronts Initiative. Funds are set aside to acquire environmental sensitive lands and those lands serve a public purpose such as recreation, stormwater retention, etc.

**Encumbrance** – A financial commitment for a contract not yet performed. An encumbrance is charged against an appropriation, and a portion of the appropriation is reserved for the purpose of satisfying the encumbrance.

**Enterprise Funds** – Accounts for the activities that are financed and operated in a manner similar to private business enterprises. These funds are most appropriate for activities that charge the public for goods or services, such as municipal golf courses or utilities

**Enterprise Revenues** – Monies received as a result of charges made whole undertaking and providing a proprietary delivery of goods or services.

**Excise Tax** – A tax assessed on the consumer of a service, usually a utility service that is based upon the level of consumption.

**Expenditures** – Decreases in the new financial resources of the fund including current operating expenses, which require the current or future use of net current assets, debt service and capital outlays.

**Fiduciary Fund** – A type of fund in which the government acts as a trustee or agent on behalf of another party. An example is pension funds.

**Fines and Forfeitures** – Revenues received from fines and penalties imposed for the commission of statutory offenses, and City ordinances. Forfeitures include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

**Fiscal Year** – The twelve months between October 1 and September 30 of the following year.

**Fixed Assets** – Refers to long-lived tangible assets obtained or controlled as a result of past transactions, including buildings, equipment, improvements other than buildings, and land.

**Franchise Fees** – A major revenue category reflecting the fees levied on a corporation or individual by the local government in return for granting a privilege, sanctioning a monopoly, or permitting the use of public property.

**Full-Time Employees** – A City employee hired to work forty (40) hours per week on a continuing basis and eligible to participate in the City's health insurance, dental insurance, life insurance, and retirement programs.

**Function** – Any one of several major purposes addressed by City government, including general government, public safety, physical environment, transportation, economic environment, human services, culture and recreation, internal services, and non-expenditure disbursement.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** – The difference between assets and liabilities accounted for in a governmental unit. A positive ending fund balance from one fiscal year can be utilized as a resource for the following year's activities.

**Generally Accepted Accounting Principles (GAAP)** – Accounting principles that are commonly used in preparing financial statements and generally accepted by the readers of those statements. The authoritative source of GAAP for state and local governments is the Governmental Accounting Standards Board (GASB).

**General Fund** – Accounts for all unrestricted resources except those that are required to be accounted for in another fund. This fund accounts for most of the current operating activities of the governmental unit (administration, police, and fire for example)

**General Purpose Funds** – Includes all sources of funds including ad valorem taxes when no specific source is designated for funding. For activities having charges for services or other identifiable sources, the general-purpose funds are the difference between the total budgetary requirement and the other identifiable sources of funds.

**Goal** – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

**Governmental Fund** – Funds in which most governmental functions of the City are financed. The funds are fiscal and accounting entities with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes.

**Grants** – All revenues of federal, state or local origin, which are remitted to City of Winter Haven. An actual grant is a contribution of cash or other assets from another governmental agency to be used for a specific purpose.

**Grants & Aid** – Includes all grants, subsidies, and contributions made by the City to other governmental units, and private organizations.

**Intergovernmental Revenue** – All revenues from federal, state and other local government sources in the form of grants and shared revenues.

**Internal Service Charges** – Revenue for charges generated from the goods and services furnished by central service department of the City, which are accounted for as Internal Service Funds, to other City departments.

**Internal Services Funds** – Accounts for the financing of goods and services provided by one department or agency of a governmental unit to other departments or agencies of the City on a cost reimbursement basis.

**Licenses & Permits** – Revenue derived from the issuance of local licenses and permits such as building permits and occupational licenses.

**Merit Program** – An established system to recognize and financially reward employee performance that exceeds the City's standards for a classification.

**Miscellaneous** – All revenues generated not accounted for in other accounts. This primarily includes interest earnings on City investments.

**Millage** – The tax rate levied on real property. One mill equals \$1 per \$1,000 of assessed property value.

**Mission** – A single, broad statement of the ultimate purpose for existence of an organization, organizational unit, or program.

**Modified Accrual Basis of Accounting** – The basis of budgeting and accounting where revenues are recorded when measurable and available, and expenditures are recorded when the services or goods are received and the liabilities are incurred.

**Non-Departmental** – Expenditures which are not under the jurisdiction of any of the City's seven departments.

**Non-Operating Expenses** – Includes the movement of monies from one fund into another in the form of transfers and the payment of monies into reserves and contingencies.

**Non-Revenues** – Revenue category described to account for unoriginal revenue, which is either carried forward from another year or transferred in from another fund or account without regard to the conduct of any operations.

**Objectives** – A descriptive list of those things that are accomplished in order to fulfill an organization's goal or mission.

**Operating Expenses** – Expenditures for goods and services which primarily benefit the current period such as professional fees, travel, utility and communication service, maintenance of equipment, office supplies and motor fuels.

**Ordinance** – A formal legislative enactment by the City Commission. If it is not in conflict with any higher form of law such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Performance Measures** – Specific quantitative and qualitative measures of work performed.

**Personal Services** – Expenditures for salaries and wages, overtime, social security matching, retirement contribution, life and health insurance, workman’s compensation and unemployment compensation.

**Property Tax (Ad Valorem tax)** – Refers to a tax levied on the assessed value of real and personal property located within the City.

**Proprietary Fund** – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. Examples include enterprise funds and internal service funds.

**Reserves** – An account used to indicate that a portion of fund equity is restricted for a specific purpose.

**Retained Earnings** – An equity account reflecting the accumulated earnings of the Enterprise Operating Funds.

**Revenues** – Increases in a fund’s net current assets from other than expenditures, refunds, residual equity transfers, operating transfers in, and other financing sources.

**Rolled-Back Rate** – The millage necessary to raise the same amount of ad valorem tax revenue as the previous year, excluding taxes from new construction. Under Florida law as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax rate changes are calculated using the rolled-back rate as the base.

**Shared Revenue** – Revenue levied by federal or state governments but shared on a predetermined basis, often in proportion to the amount collected at the local level, with the local governments.

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

**Surplus** – The amount by which receipts exceed outlays in a given fiscal period.

**Taxes** – Charges levied by the City Commission for the purpose of financing services performed for the common benefit of all citizens. This term does not include charges for services rendered only to those paying such user fees, for example, utility charges.

**TIF (Tax Increment Financing)** – A mechanism for using property taxes to stimulate investment in economically depressed areas. This involves identifying the depressed areas then reinvesting property taxes generated as a result of new construction in projects designated to further enhance the area’s economic vitality.

**Transfers** – Monies shifted from one fund into another. It is listed as expenditure in the former and revenue in the latter.

**Trim** – Truth in millage (section 200.065 F.S.) State Law governing the Ad Valorem Tax process.

**Total Operating Revenues** – All revenues except for other financing sources and cash balance forward.

**Unappropriated Fund Balance** – An amount set aside and to be used as cash carryover for the next fiscal year's budget.

**Utility Franchise Tax** – Tax levied by the City on power utilities for the sale of electricity in the City.

**Working Capital** – The amount of a company’s current assets minus the amount of its current liabilities.

**Working Capital Reserve** – The working capital reserve represents reserves that are for purposes of providing liquidity in the event of future adverse financial conditions.

**Workload Indicators** – An indication of the output of a department. It may consist of transactions, products, events, services, or persons served.

**CITY OF WINTER HAVEN  
ACRONYMS**

<b>ALP</b>	Airport Layout Plan	<b>MSTU</b>	Municipal Services Taxing Unit
<b>ASO</b>	Administrative Services Organization		
<b>ATMS</b>	Advanced Traffic Management System		
<b>AWT</b>	Advanced Wastewater Treatment	<b>NPDES</b>	National Pollution Discharge Elimination System
<b>BJA</b>	Bureau of Justice Administration	<b>OGT</b>	Office of Greenways and Trails
<b>BTR</b>	Business Tax Receipts	<b>OJP</b>	Office of Justice Programs
<b>CDBG</b>	Community Development Block Grant program	<b>PAL</b>	Police Athletic League
<b>CIP</b>	Capital Improvement Plan	<b>PGIT</b>	Preferred Governmental Insurance Trust
<b>COL</b>	Chain of Lakes	<b>PLC</b>	Programmable Logic Controllers
<b>CRA</b>	Community Redevelopment Agency	<b>PSC</b>	Polk State College
		<b>PCNR</b>	Polk County Natural Resources
<b>DARE</b>	Drug Abuse Resistance Education		
<b>DART</b>	Domestic Abuse Response Team	<b>REILS</b>	Runway End Identifying Lighting System
<b>DEP</b>	Department of Environmental Protection	<b>RGOP</b>	Rowdy Gaines Olympic Pool
<b>EDI</b>	Economic Development Initiative	<b>SAFER</b>	Staffing Adequate Fire & Emergency Response
<b>EDTF</b>	Economic Development Transportation Fund	<b>SBA</b>	State Board of Administration
<b>ELLI</b>	Environmental Lands and Lakefronts Initiative	<b>SCADA</b>	Supervisory Control And Data Acquisition
<b>ERT</b>	Emergency Response Team	<b>SEW</b>	Smart Energy Water
<b>FAA</b>	Florida Aviation Authority	<b>SHIP</b>	State Housing Initiatives Partnership
<b>FASB</b>	Financial Accounting Standards Board	<b>SRF</b>	State Revolving Fund
<b>FDEO</b>	Florida Department of Economic Opportunity	<b>SRO</b>	School Resource Officer
<b>FDEP</b>	Florida Department of Environmental Protection	<b>SWFWMD</b>	Southwest Florida Water Management District
<b>FDOT</b>	Florida Department of Transportation		
<b>FEMA</b>	Federal Emergency Management Agency	<b>TIF</b>	Tax Increment Financing
<b>FMVTPA</b>	Fl. Motor Vehicle Theft Prevention Authority	<b>TIP</b>	Transportation Improvement Program
<b>FRDAP</b>	Fl.Recreation Development Assistance Program	<b>TRIM</b>	Truth in Millage
<b>GAAP</b>	Generally Accepted Accounting Principles	<b>USDA</b>	United States Department of Agriculture
<b>GASB</b>	Governmental Accounting Standards Board		
<b>GFOA</b>	Government Finance Officers Association	<b>VOCA</b>	Victims of Crime Act
<b>HUD</b>	Dept. of Housing and Urban Development	<b>WHRCC</b>	Winter Haven Recreational and Cultural Center
<b>ICMA</b>	International City/County Mgmt. Association	<b>WTP</b>	Water Treatment Plant
		<b>WWTP</b>	Waste Water Treatment Plant
<b>JAG</b>	Justice Assistant Grant		
<b>JPA</b>	Joint Participation Agreement		
<b>LAP</b>	Local Agency Program		
<b>LEAD</b>	Lakes Education Action Drive		
<b>LEED</b>	Leadership in Energy & Environmental Design		
<b>LLEBG</b>	Local Law Enforcement Block Grant		

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